

COVID – 19 RESPONSE PLAN

ACADEMIC SCHOOL YEAR 2020 - 2021

In response to public health concerns, the Greene County Career Center will offer a **HYBRID LEARNING MODEL** as our school instructional plan for the 2020-2021 school year. The **HYBRID LEARNING MODEL** includes a mix of “in person or face-to-face instruction” as well as “remote learning experiences”. The goal of this plan is to safely maximize the amount of time students can be present for hands-on learning experiences within their specific career technical labs. The Board of Education understands this is constantly changing document and as a condition of this plan, they authorize the superintendent to modify the plan if or as conditions change.

HYBRID LEARNING EXPERIENCE FOR GCCC STUDENTS

A **HYBRID** learning environment occurs when the learner and educator, or source of information, are separated by time and/or distance and cannot meet in a traditional classroom setting. It helps prepare students to be career-ready by building more independence and personal responsibility in learning. This shift in instructional practice requires instructors to become facilitators of learning while students take ownership for the accomplishment of assigned goals and skills. Greene County Career Center’s remote learning plan **provides face-to-face and remote instructional support for all students**.

The roles of teacher and student shift in a **HYBRID** learning environment. Students are engaged in learning five days per week with support from instructors. This type of learning **relies on a mix of instructional strategies and requires students to complete some work off-campus**. Both synchronous (learning with others in a virtual environment) and asynchronous (learning at any time) is expected. All students work toward meeting state and local graduation requirements.

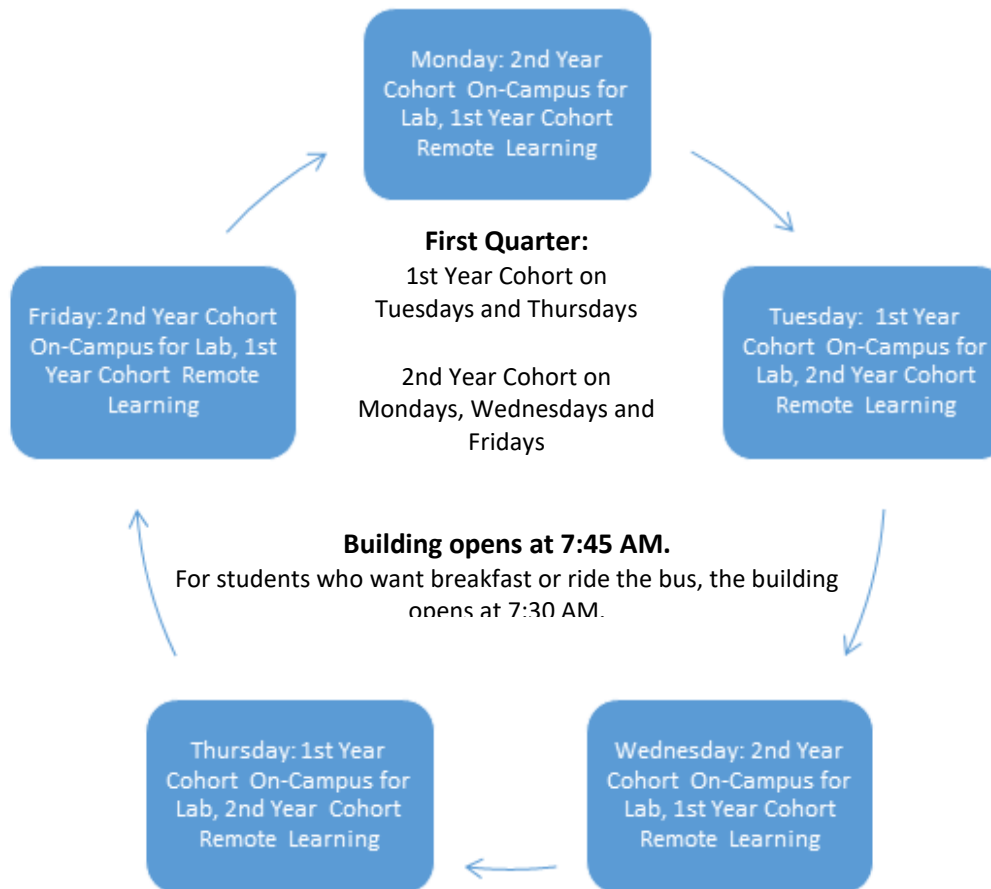
The focus of on-campus face-to face instruction is to help students develop mastery of CTE and related academic standards. Remote learning activities are varied and designed to enrich overall learning objectives and assess student skills. All students will attend required virtual meetings and complete additional distance learning activities. Remote learning is much more than the practicing of skills and worksheets.

Not only will students be provided with an environment of “best practices” but also a safe environment that addresses the social distancing requirements and guidelines as released by the Ohio Department of Education and the Ohio Department of Public Health. Students will be divided into two learning cohorts that will alternate between on campus and remote learning:

- **1st Year Cohort-Any student in year one of curriculum.**
- **2nd Year Cohort-Any student in year two of curriculum.**



WEEKLY SCHEDULE FOR GCCC STUDENTS



GCCC HYBRID LEARNING PLAN 2020-2021

GCCC CAREER TECH LEARNING

Students who choose to take a Career Tech Program will be required to attend in person on GCCC's campus for their career tech training (unless we are at a Purple Warning Level designated by county health officials). Career technical instruction will be conducted using traditional face-to-face and hands-on learning methods. GCCC will institute recommended safety protocols and consistent health monitoring in every career tech lab to promote the safety of students and staff. Students will understand and model masking/face-coverings requirements determined by their industry standard.

GCCC ACADEMIC LEARNING

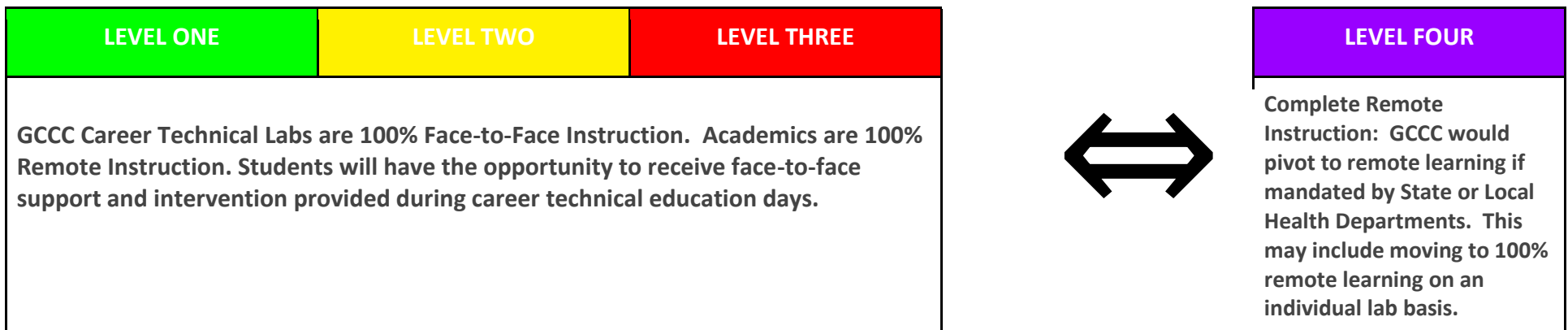
Students will receive their academic instruction through remote learning. Teachers will post weekly learning plans on Monday by 8:00 AM for students to access the AIM, AGENDA and ASSESSMENT in order to plan their schedule for the week. It is recommended that students participate in all "live" remote learning opportunities; however, students will be required to attend a minimum of ONE live remote opportunity with each of their instructors each week. Students will also have the opportunity to receive face-to-face support and intervention during their career tech instruction days.

GCCC 2020-2021 EXPECTATIONS

GCCC Staff will be available ON CAMPUS each day.

Teachers will:	Students will:
<ul style="list-style-type: none"> Facilitate instruction and learning from their on-campus classroom (<i>unless quarantined and permitted to work from home</i>) Provide relevant curriculum aligned learning activities Monitor and report student progress toward mastery-weekly Support all students as they learn Create real-world related learning activities Schedule remote learning activities Grade assignments and/or provide feedback in a timely manner within 48 hours Provide intervention and support for all students Establish office hours for availability Post weekly Aims, Agendas and Assessments every Monday by 8:00 AM Adhere to the two (2) hours per week student work maximum Communicate any concerns with students and parents/guardians in a timely manner Comply with all COVID-19 Protocols for 2020-2021 	<ul style="list-style-type: none"> Follow attendance guidelines per Ohio Department of Education Initiate and accept responsibility for individual learning Engage in all learning activities Track personal progress weekly Communicate any attendance conflicts with your instructors Ask for help when necessary Participate in scheduled on-line meetings Expect to spend up to 2 hours per week per academic class Only attend GCCC as scheduled by cohort or other approved process Follow the GCCC District Calendar Comply with all COVID-19 Protocols for 2020-2021 Submit all coursework by 11:59 PM of the assigned due date

Greene County Career Center's Teaching and Learning Response to Ohio's COVID-19 Public Health Advisory System



***Greene County Career Center reserves the right to return to 100% face-to-face instruction for both lab and academics per Superintendent and Board of Education approval.**

COVID-19 PROTOCOLS FOR 2020-2021

ATTENDANCE PLAN FOR STUDENTS

Students will earn grades based on their mastery of learning and level of engagement and assessment through multiple methods. Official attendance will be based on face-to-face and remote learning.

First (1st) and Third (3rd) Quarters:

- First Year Cohort students will attend career technical labs on TUESDAYS and THURSDAYS
- Second Year Cohort students will attend career technical labs on MONDAYS, WEDNESDAYS and FRIDAYS

Second (2nd) and Fourth (4th) Quarters:

- First Year Cohort students will attend career technical labs on MONDAYS, WEDNESDAYS and FRIDAYS
- Second Year Cohort students will attend career technical labs on TUESDAYS and THURSDAYS

EXPOSURE TO COVID-19 RISK REDUCTION

Greene County Career Center will utilize remote hybrid learning. Due to the nature of Career Technical Education, virtual learning does not provide the most optimal learning environment. Therefore:

- Students will receive academic instruction remotely and attend Greene County Career Center on alternating days based on cohort groups. Students will report to schools on assigned labs days. This will eliminate the number of students in hallways and common spaces. Students will stay with their lab group during lunch to limit exposure to others and help with Contact Tracing.
- It must be acknowledged that some level of risk is inevitable.
- Greene County Career Center reserves the right to return to 100% face-to-face instruction for both career technical and academic instruction per Board of Education approval.

SELF-ASSESSMENT SCREENING FOR STAFF AND STUDENTS

The focus on consistent student attendance, including exposure and engagement in learning, should be balanced with a priority on the health and safety of students, families and educators. ***Ultimately, the first line of defense regarding health monitoring lies in the hands of parents/guardians.*** Please be vigilant in assessing for COVID symptoms per Ohio Department of Health guidelines. We appreciate your cooperation!

GCCC students and staff will self-assess each morning for symptoms (temperatures, overall health and history of exposure) before arriving at school. As students and staff enter the building, they will be required to pass through a Temperature Scanner located at the front door. This allows the district to protect others in the building from possible exposure to illness in efforts of preventing a quarantine or return to virtual only instruction.

SYMPTOMS AND PROTOCOLS

Anyone with a temperature of 100.4 or over must stay home without exception.

A student who has the COVID-19 symptoms described below must stay home from school and should see doctor/primary care provider to be assessed for COVID-19:

- Any of the following symptoms: cough, shortness of breath, or difficulty breathing **OR**
- Two of the following symptoms: fever (measured or subjective), chills, rigors, myalgia, headache, sore throat, new loss of taste or smell, gastro-intestinal issues (nausea/vomiting or diarrhea) **OR**
- Any of the following symptoms: cough, shortness of breath, or difficulty breathing, fever (measured or subjective), chills, rigors, myalgia, headache, sore throat, new loss of taste or smell, GI Issues (nausea and vomiting or diarrhea) **AND** an epidemiological link to a case of COVID-19.

ISOLATION OF STAFF OR STUDENTS

Any student exhibiting symptoms of COVID-19 while physically attending GCCC will be isolated in a designated area and monitored by the school nurse or designee. Parents of students will be notified and **MUST** make immediate arrangements for student departure.

Any staff exhibiting symptoms while working will continue to wear a face covering and self-isolate in a separate room, away from other staff and students. Staff exhibiting symptoms will be sent home as soon as possible.

QUARANTINE FOR INDIVIDUALS DIAGNOSED OR EXPOSED TO COVID-19

Pursuant to Greene County Public Health guidelines, families, caregivers and staff should notify the GCCC if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They also should notify the school if they are quarantined. Staff and students with known exposure to someone diagnosed or presumed positive with COVID-19 must self-quarantine at home for 14 days. Staff or students who travel to a location with known community spread may choose to self-quarantine at home for 14 days.

SAFETY PROTOCOLS

Greene County Career Center may establish locally developed protocols for daily monitoring of students and staff in conjunction with GCPH.

Hand Washing:

- All labs will schedule one time in the morning and one time in the afternoon and before and after lunch to wash hands. All students will wash hands when leaving the restroom.
- Hand sanitizing stations will be accessible for students, staff and visitors throughout the building.

Masks:

- Due to current state requirements, school staff and volunteers must wear masks or face coverings unless it is unsafe to do so or where doing so significantly interferes with the learning process. Only exceptions listed in the K-12 Schools Guidance document will be permitted.
- Pursuant to current state requirements, it is strongly recommended that students 3rd grade and higher wear a face covering unless they are unable to do so for health or developmental reasons. Students should expect to wear masks when riding buses, traveling in hallways, when in common spaces and when social distancing is not possible. Exceptions for student mask policy will be determined based upon the appropriate industry standard requirements per respective career technical lab (i.e. some labs may be required at all times and others may not).
- Homemade and appropriate masks, bandanas, scarves, shields and neck gaiters are acceptable since these items can be washed and reused. The CDC indicates cloth face coverings should snugly but comfortably fit against the side of the face; be secured with ties or ear loops; include multiple layers of fabrics, allow breathing without restriction and be able to be laundered and machine dried without damage or change.

Physical Distancing:

- Limiting the physical interactions of students and staff is one way to mitigate exposure to infectious disease. GCCC staff will physically distance students to the extent possible. When it is not feasible to provide sufficient physical distancing, GCCC staff may require students to wear face coverings based upon environmental circumstances and current directives from state officials.
- Due to social distancing requirements, the building will not open until 7:45 AM for all students with the exception of students who ride the bus and eat breakfast.
- Students and staff are expected to follow traffic patterns as defined and should always walk on the right side of hallways and stairs throughout the school day.

Sanitizing and Disinfecting the School Environment:

- Greene County Career Center will follow guidelines as provided by GCPH.
- GCCC staff will:
 - Frequently clean high-touch areas, objects, equipment and surfaces such as water fountains and restrooms using cleaning products effective against coronavirus.
 - Cover water fountain nozzles and only make available the bottle-filler portion of the fountain.
 - Make hand sanitizer, disinfecting wipes and (masks) available and easily accessible for staff and students.
 - Any locations used for interventions will be disinfected between students.

RETURNING TO SCHOOL AFTER ILLNESS

If a student is diagnosed with COVID-19, the student must meet the following criteria in order to return to school (These protocols may change as determined by GCPH):

- 24 hours with no fever (without using fever-reducing medication) **AND**
- Other symptoms improved **AND**
- 10 days since symptoms first appeared.

The Following Protocols should be followed upon return:

- The student must be transported to school by the parent (no bus transportation provided until cleared)
- The parent and student must meet with the school nurse for a health assessment
- The parent and student must enter through the front door and report immediately to the nurse's office.
- Students who only have a fever with no other symptoms and have not had any contact with an individual who has COVID-19 may return to school after being fever-free for 24 hours without using any fever-reducing medications.
- Any other illness should be handled in the routine manner as prescribed in district policies.

COMMUNICATION PROTOCOL FOR IDENTIFIED COVID-19 CASES

When a Student/staff member has been diagnosed with COVID-19, communication protocols have been developed by Greene County Public Health (GCPH). GCCC will use the GCPH template which includes the following:

- Specify to parents which classroom/bus/school/other area the confirmed case was in.
- School will cooperate with GCPH in contact tracing to identify close contacts of COVID-19 case.
- A quarantine period may be required for any student/staff member who is determined to have close contact with the COVID-19 case as determined by GCPH.

A letter from the school will explain/define what is considered close contact to a COVID-19 case that will result in quarantine on an as needed basis.

FAILURE POLICY

- At any point if a student has accumulated 5 or more missing assignments or has a cumulative grade of an F in any academic class, the teacher will pull the student from lab to work during the teacher's intervention period until the student is in good standing ("D" or higher and/or no missing assignments.)
- The teacher of each failing student will notify the parent/guardian of the student if early attempts at intervention are not successful.
- When a student is failing a class, the instructor will notify the student's guidance counselor and their supervisor to discuss the plan for that student. (A form will be created and placed in Microsoft Forms for this purpose.)

VISITORS AND VOLUNTEERS

Visitors and Volunteers will be limited and must be approved by administration. Masks or face-coverings will be required of all visitors per current state requirement. Temperatures will be taken via a Thermometer Scan at the front office prior to the visitor entering the building.

FOOD SERVICE AND NUTRITION

Breakfast is available for students to purchase on a daily basis. To access breakfast on remote learning days, students will have the opportunity to order for pick-up at the end of their scheduled on-campus instructional day for the next morning. Breakfast procedures will comply with GCPH standards.

Lunch is also available for purchase to all students on a daily basis. Lunch procedures will comply with all GCPH standards and will include:

- Equine and Aviation will have lunch in their lab spaces. Students will pick up box lunches and take them with them to their labs in the morning. A refrigerator will be on-site at both off-campus labs for students to store their lunches.
- A lunch schedule by lab is determined by the number of students per lab in order to provide for social distancing. Labs that share space will be placed on the same lunch schedule to simplify contact tracing.
- To access lunch on remote learning days, students will have the opportunity to order for pick-up at the end of their scheduled on-campus instruction days.

ACCESS AND EQUITY

GCCC will identify solutions to assist students who have no access or insufficient access to the internet as determined by the Technology Supervisor.

TRANSPORTATION

By law transportation to and from GCCC is provided by each student's partner district. Since transportation is provided by partner schools, students are required to follow their individual school's guidelines for social distancing and wearing a face mask/covering when riding the bus to GCCC. Students eating breakfast may enter the building at 7:30 AM through the front entrance only and report directly to the cafeteria. Bus riders will also be permitted to enter the building upon arrival and report to a designated area or space. ***All other students may enter the building at 7:45 AM and report directly to their career technical lab.***

Students may choose to drive to campus on their assigned on-campus instructional days; however, PARKING PASSES are required.

OPEN ENROLLED students must provide their own transportation. Check with your individual school district to understand their transportation plan for GCCC students.

Transportation for students attending OFF-CAMPUS career technical programs is as follows:

- Equine students will leave for the ARC at 8:05 AM.
- Aviation students will leave for the Hangar by 9:00 AM.
- Project Search will leave for Soin by 8:00 AM.

ALL field trips, which use busses or vans, will not occur during the first semester. Second semester field trips are yet to be determined. The district will consider CTSO competitions on a case by case basis.

DESIGNATED COVID-19 POINT OF CONTACT

Chasity Love, GCCC school nurse, will be the point of contact for COVID-19 concerns. She can be reached via email at clove@greeneccc.com. Dr. Downing, the Director of Secondary Education, will also be the secondary point of contact if needed at pdowning@greeneccc.com