

Board of Education
Madrid-Waddington Central School
Tuesday, January 20, 2026
High School Library
6:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Acceptance of Minutes for December 9, 2025 regular board meeting
- IV. Reports
 1. Treasurer's Report
 - Action Item: Acceptance of Report
 2. Transportation
 3. Buildings & Grounds
 4. CSE Recommendations
 - Action Item: Acceptance of CSE Recommendations
 5. Student Liaison
 6. High School
 - NYSED Curriculum Changes
 7. Elementary School
 - Reading Curriculum Search Update
 - Upcoming Events
- V. Public Comment (3 minute limit per person)
- VI. Superintendent's Report
 1. Capital Project Updates
 2. SEI Contract for 2026-2027 Capital Outlay
 - Action Item: Approve Contract
 3. Zero-Emission bus Waiver Process
 - School Bus Fleet Electrification Plan
 - Consultant Hiring
 4. Building Condition Survey 2026
 - Action Item: Approval of 2026 Building Condition Survey
- VII. Discussion of Old or New Business
 1. Destruction of Ballots
 - Action Item: Destruction of May 2025 Ballots
 2. SLL BOCES 2026-2027 Calendar
 - Action Item: Approval of 2026-2027 Calendar
 3. Area 6 Legislative Breakfast - February 13, 2026
 4. Fiscal Stress Report
- VIII. Action Item
 1. Personnel
 - Action Item: Approve Personnel Recommendations
- IX. Executive Session
(If necessary, For the purpose of discussion related to the medical, financial or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation).
- X. Adjournment

Upcoming Dates:

Feb. 10 Next Board Meeting 6:00 PM

A Regular Meeting of the Board of Education of the Madrid-Waddington Central School was held on December 9, 2025. The President of the Board, Bob Smith, called the meeting to order at 6:00 PM.

ROLL CALL Present: Ryan Hayes, Amber LeFleur, Katie Logan, Chris Pryce and Bob Smith

Others: Eric Burke, Julie Abrantes, Joseph Binion, Nicole Miller (in at 6:02 PM), Patricia Bogart, Larry Legault, Toni Siddon (out at 6:14 PM), Faith Schulz (out at 6:14 PM), Madison Losey (out at 6:14 PM), Hope Lashua, Amanda Losey (out at 6:14 PM) and Marissa Losey (out at 6:14 PM)

Excused: Wyatt Boswell, Bruce Durant, Charles Grant and Brian Hammond

NO. 2026-057 Motion by Logan, seconded by LeFleur, to approve the minutes of the November 18, 2025 regular board of education meeting.
Approval of Minutes

Yeas: All Present

Nays: None

NO. 2026-058 Motion by Hayes, seconded by LeFleur, to accept the Treasurer's Report for the period ending November 30, 2025.
Treasurer's Report

Yeas: All Present

Nays: None

NO. 2026-059 Motion by Pryce, seconded by Logan, that the Board, upon the recommendation of Superintendent Burke, does hereby accept the 2024-225 school year Federal award single audit. There were no material or significant finds. No corrective action plan is needed.
2024-25 Single Audit Acceptance

Yeas: All Present

Nays: None

NO. 2026-060 Motion by Pryce, seconded by Hayes, that the Board, upon the recommendation of Superintendent Burke, does hereby accept the recommendation of the CSE Committees on Special Education, as listed on the attached sheets, and approves of the authorization of funds to implement the special education programs and services consistent with such recommendations.
CSE

Yeas: All Present

Nays: None

The Following Reports Were Given:

- High School Principal
 - Seal of Biliteracy
 - Seal of Civic Readiness
 - Key Club Overnight Conference – Faith Schulz and Madison Losey

NO. 2026-061 Motion by Logan, seconded by LeFleur, that the Board, upon the recommendation of Superintendent Burke, does hereby approve the overnight Key Club trip to Albany, NY for the dates of March 13-15, 2026.
Key Club Trip March 2026

Yeas: All Present

Nays: None

Reports Cont'd:

- Elementary Principal
 - Reading Curriculum Update
- Superintendent's Report:
 - Capital Project Update – Larry Legault

- NYPA Chargers
- Discussion of Old or New Business
- Early College Access CoSer
 - Tax Certiorari Reserve

NO. 2026-062 Motion by Pryce, seconded by Logan, that the board, upon the recommendation of Superintendent
Tax Cert. Burke, does hereby establish a Tax Certiorari Reserve for maximum of \$125,000 to assist in
Reserve mitigating any potential settlements.

Yeas: All Present

Nays: None

NO. 2026-063 Motion by Hayes, seconded by Pryce, that the board, upon the recommendation of Super-
Appointments intendent Burke, does hereby approve the following 2025-26 personnel actions:

Appointments:

E Thompson	1. Elen Thompson; Volunteer. eff. 12/10/25
K Lafave	2. Karen Lafave; Sub RN, eff. 12/10/25, rate of \$160.00/day
A Plante	3. Austin Plante; Vol. Cheer Co-Coach, eff. 12/10/25
S Bender	4. Shawna Bender; 5-hr Driver, eff. 12/10/25, rate of \$27.04/hr.

Medical Leave:

M Robinson 5. Martin Robinson; Driver, eff. 12/2/25-TBD

Yeas: All Present

Nays: None

No. 2026-064 Motion by Pryce, seconded by Logan, to adjourn the regular meeting at 6:40 PM.
Adjournment

Yeas: All Present

Nays: None


District Clerk

Madrid-Waddington Central School District
 Quarterly Report of Reserves
 Three Month Period Ending December 31, 2025
 Fiscal Year Ending June 30, 2026

Name of Reserve	Reserve Description	Ending Balance	Intended Use of the Reserve in the 2025-2026 School Year
Restricted Fund Balance Unemployment Reserve	Established for payment of unemployment claims.	\$42,756.42	No activity – interest earnings only. At the current time, the district intends to use a portion of the reserve to offset claims paid in 2025-2026.
Restricted Fund Balance Insurance Reserve	Established for payment of insurance cost	\$812,852.15	No activity - interest earnings only. At the current time, the district intends to use a portion of the reserve to offset future insurance cost or change of insurance plans.
Restricted Fund Balance Reserve for Employee Benefits	Established to pay accrued benefits due employees upon termination of service for vacation, sick leave, personal leave, etc.	\$203,820.97	No activity - interest earnings only. At the current time, the district intends to use a portion of the reserve to offset benefits paid to retirees per contractual language in 2025-26.

Restricted Fund Balance Retirement Reserve TRS	Established to pay future retirement system payments	\$76,743.20	No activity - interest earnings only. At the current time, the district intends to use a portion of the reserve to offset future retirement system invoices.
Restricted Fund Balance Reserve for Capital - Building	Established to pay the cost of any object or purpose for which bonds may be issued.	\$1,144,160.47	Voter approved 10/18/23 - 10 yrs - \$3,000,000. No activity - interest earnings only. The district intends to use a portion of future deposits to offset future building improvements.
Restricted Fund Balance Reserve for Capital – Transportation or Equipment	Established to pay the cost of any object or purpose for which bonds may be issued.	\$747,573.87	Voter approved 10/18/23 - 10 yrs - \$2,000,000. No activity - interest earnings only. At the current time, the district intends to use a portion of the reserve to offset future equipment purchases.
Restricted Fund Balance	Portion of Assigned Fund Balance that is held in trust by other Agents	\$1,170,188	The district carried \$1,170,188 into 2025-2026. This was a decrease of \$134,812 from 2024-25.

Mandatory Reserve for Debt Service	To cover debt service payments on outstanding obligations after the sale of district capital assets.	\$752,582.21	The general fund transferred \$600,000 back to the reserve. At this current time, the district intends to use a portion of the reserve as payment of the debt obligations due in 2025-2026.
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Budgetary Transfer Report

Fiscal Year: 2026

Current Appropriation - Effective From: 12/31/2025 To: 12/31/2025

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
12/31/2025	002008	2nd quarter transfers				
		A1330-500-00-0000 R		Tax Collector Supplies	-52.54	
		A2020-150-00-0000 R		Principals' Salaries-Elem	-2,700.00	
		A2020-161-05-0000 R		Secretaries' Sal - HS	-800.00	
		A2110-130-00-0000 R		Teacher Salaries 7-12	-21,000.00	
		A2110-200-00-0000 R		General Equipment K-12	-955.00	
		A2250-151-03-0100 R		Hdkp Tch Asst 6	-500.00	
		A2250-200-00-0000 R		Hdkp Equip - K-5	-5,000.00	
		A2250-500-00-0000 R		CSE Supplies	-1,503.00	
		A2250-500-03-0200 R		Handicapped 6 Supplies	-775.00	
		A2610-150-05-0000 R		Library InstrSal - 7-12	-50.00	
		A2630-500-00-0000 R		Comp & STEAM Supplies K-5	-3,000.00	
		A2630-500-05-0000 R		Comp & STEAM Sup. 6-12	-3,000.00	
		A2820-400-00-0000 R		Psychological Other	-500.00	
		A2850-400-00-0000 R		General Co. Other 7-12	-305.00	
		A1330-400-00-0000 R		Tax Collector Other		52.54
		A2020-150-05-0000 R		Principals' Salaries-HS		3,500.00
		A2110-122-00-1000 R		Pre-K TCH ASSISTANT		20,000.00
		A2110-131-00-0000 R		TCH ASSIST Salaries 7-12		500.00
		A2110-150-02-0000 R		Tutoring Salaries- 6		500.00
		A2250-160-00-0000 R		Hdkp Noninstr Sal Pre-K		500.00
		A2250-200-05-0000 R		Hdkp Equip - 7-12		5,955.00
		A2250-500-03-0000 R		Handicapped K-5 Supplies		350.00
		A2250-500-05-0000 R		Handicapped 7-12 Supplies		1,928.00
		A2610-150-05-0100 R		Sub Library Tch Sal 7-12		50.00
		A2630-400-00-1000 R		Comp Prof Dev Other		6,000.00
		A2820-500-00-0000 R		Psychological Supplies		500.00
		A2850-400-05-0000 R		After School Other - 7-12		305.00
		Total for Fund A - GENERAL FUND			-40,140.54	40,140.54

Abraham
1/5/26

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MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
002462	12/05/2025	C	IBC ENGINEERING, PC	0044		No	No			\$1,500.00	002462
002463	12/05/2025	C	LEGAULT LARRY	0044		No	No			\$2,884.62	002463
002464	12/05/2025	C	NORWOOD PLUMBING, INC	0044		No	No			\$23,985.60	002464
002465	12/11/2025	C	NORTHERN MECHANICALS, INC	0045		No	No			\$73,340.00	002465
002466	12/11/2025	C	NORTHERN TIER CONTRACTING, INC.	0045		No	No			\$726,101.40	002466
002467	12/19/2025	C	A-Verdi Storage Containers	0048		No	No			\$513.00	002467
002468	12/19/2025	C	LEGAULT LARRY	0048		No	No			\$2,884.62	002468
002469	12/19/2025	C	SEI DESIGN GROUP ARCHITECTS, PC	0048		No	No			\$10,164.00	002469
002470	12/27/2025	C	MAIN FORD GENERAL SUPPLY CO., INC	0049		No	No			\$172,555.38	002470
002471	12/27/2025	C	NORTHERN TIER CONTRACTING, INC.	0049		No	No			\$149,080.65	002471
Subtotal for Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND										Grand Total	\$1,163,019.27
										Void Total	\$0.00
										Net	\$1,163,019.27
										Grand Total	\$1,163,019.27
										Void Total	\$0.00
										Net	\$1,163,019.27

Selection Criteria

Bank Account: CBCAPFUND
Check date is between 12/01/2025 and 12/31/2025
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

Budget Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-00-0000	Board Education Other	7,500.00	0.00	7,500.00	7,469.99	0.00	30.01
1010-400-00-1000	Prof Dev Other	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
1010-490-00-0000	BOCES Services	9,400.00	0.00	9,400.00	1,880.00	0.00	7,520.00
1010-500-00-0000	Board Education Supplies	750.00	0.00	750.00	38.49	0.00	713.51
1040-160-00-0000	District Clerk Salary	109,251.00	1,575.40	110,826.40	55,413.15	55,413.25	0.00
1040-400-00-0000	District Clerk Other	1,000.00	-600.00	600.00	42.00	0.00	458.00
1040-400-00-1000	Prof Dev Other	750.00	-500.00	250.00	0.00	0.00	250.00
1040-500-00-0000	District Clerk Supplies	750.00	-575.40	174.60	153.94	0.00	20.66
1060-400-00-0000	District meetings other	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
10 Board of Education - State Function Group Subtotal		138,401.00	0.00	138,401.00	64,995.57	55,413.25	17,992.18
1240-150-00-0000	Superintendent Salary	110,580.00	0.00	110,580.00	53,427.92	53,438.75	3,713.33
1240-160-00-0000	Superintendent Secretary	58,368.00	0.00	58,368.00	29,098.03	29,097.97	172.00
1240-400-00-0000	Chief School Admin Other	7,915.00	0.00	7,915.00	2,898.63	0.00	5,016.37
1240-400-00-1000	Prof Dev Other	7,500.00	0.00	7,500.00	2,861.38	0.00	4,638.64
1240-500-00-0000	Chief School Admin Suppli	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
12 Central Administration - State Function Group Subtotal		185,363.00	0.00	185,363.00	88,285.94	82,536.72	14,540.34
1310-150-00-0000	Business Admin Instructio	54,465.00	0.00	54,465.00	26,722.02	26,711.31	1,031.67
1310-160-00-0000	Business Admin Noninstruc	27,555.00	4,396.80	31,951.80	15,976.09	15,975.81	0.00
1310-400-00-0000	Business Admin Other	34,233.00	-5,208.90	29,024.10	11,524.22	3,562.73	13,937.15
1310-400-00-1000	Prof Dev Other	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1310-490-00-0000	BOCES Services	38,516.00	0.00	38,516.00	11,612.93	0.00	26,903.07
1310-500-00-0000	Business Admin Supplies	4,250.00	0.00	4,250.00	2,028.08	0.00	2,223.92
1320-400-00-0000	Auditing Other Exp	32,500.00	0.00	32,500.00	28,800.00	0.00	3,700.00
1325-160-00-0000	Treasurer Salary	21,550.00	238.80	21,788.80	10,894.28	10,894.34	0.00
1325-400-00-0000	Treasurer Other	525.00	-238.80	286.40	0.00	0.00	286.40
1325-400-00-1000	Prof Dev Other	250.00	0.00	250.00	0.00	0.00	250.00
1325-500-00-0000	Treasurer Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330-160-00-0000	Tax Collector Salary	4,888.00	812.00	5,700.00	5,700.00	0.00	0.00
1330-400-00-0000	Tax Collector Other	485.00	52.54	517.54	517.54	0.00	0.00
1330-500-00-0000	Tax Collector Supplies	600.00	-52.54	547.46	298.65	0.00	250.81
1345-490-00-0000	Purchase BOCES Services	2,548.00	0.00	2,548.00	1,018.80	0.00	1,529.20
1380-400-00-0000	Fiscal Agent Fees	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
13 Finance - State Function Group Subtotal		230,945.00	0.00	230,945.00	116,088.59	57,144.19	88,712.22
1420-400-00-0000	Legal Other Expense	15,000.00	0.00	15,000.00	2,568.75	0.00	12,431.25
1430-490-00-0000	BOCES Services - PERS	23,545.00	0.00	23,545.00	9,418.00	0.00	14,127.00
1460-490-00-0000	BOCES Services	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
14 Staff - State Function Group Subtotal		41,045.00	0.00	41,045.00	11,986.75	0.00	29,058.25
1620-160-00-0000	Operation Salaries	308,045.00	0.00	308,045.00	141,620.24	134,740.11	31,684.65

MADRID-WADDINGTON CSD
Budget Status Report As Of: 12/31/2025
Fiscal Year: 2026
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-200-00-0000	Operation Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1620-400-00-0000	Operation Other Expense	15,000.00	0.00	15,000.00	1,189.00	0.00	13,811.00
1620-400-00-1000	Prof Dev Other	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1620-402-00-0000	Natural Gas	110,000.00	0.00	110,000.00	18,838.11	0.00	91,161.89
1620-407-00-0000	Electricity	150,000.00	0.00	150,000.00	63,075.05	0.00	86,924.95
1620-408-00-0000	Telephone	15,680.00	0.00	15,680.00	3,015.46	0.00	12,664.54
1620-480-00-0000	BOCES Services	22,668.00	0.00	22,668.00	9,198.40	0.00	13,469.60
1620-500-00-0000	Operation Supplies	70,000.00	0.00	70,000.00	31,199.87	12,061.88	26,738.17
1620-500-01-0000	Auditorium Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1621-160-00-0000	Maintenance Salaries	387,675.00	0.00	387,675.00	166,427.43	134,740.28	86,507.29
1621-160-02-0000	Maint Salaries - Chem Hyg	1,750.00	0.00	1,750.00	345.97	1,000.00	404.03
1621-200-00-0000	Maintenance Equipment	23,000.00	0.00	23,000.00	10,150.00	0.00	12,850.00
1621-200-01-0000	Auditorium Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-200-02-0000	Equip - Security	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
1621-400-00-0000	Maintenance Other	85,000.00	0.00	85,000.00	13,618.69	0.00	71,381.31
1621-400-01-0000	Auditorium Other	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1621-490-00-0000	Maintenance - BOCES Svces	19,780.00	0.00	19,780.00	7,912.00	0.00	11,868.00
1621-500-00-0000	Maintenance Supplies	55,000.00	0.00	55,000.00	13,357.72	0.00	41,642.28
1670-400-00-0000	Mailing Other Expense	7,710.00	0.00	7,710.00	872.44	0.00	6,837.56
1670-490-00-0000	Printing BOCES Services	2,000.00	0.00	2,000.00	1,600.00	0.00	400.00
1670-500-00-0000	Mailing Supplies	500.00	0.00	500.00	257.70	0.00	242.30
1680-490-00-0000	Data Processing BOCES	538,845.00	0.00	538,845.00	201,154.47	0.00	337,690.53
16 Central Services - State Function Group Subtotal		1,852,153.00	0.00	1,852,153.00	683,832.55	282,542.35	885,778.10
1910-400-00-0000	Unallocated Insurance	92,551.00	0.00	92,551.00	73,959.23	0.00	18,591.77
1964-400-00-0000	Refund of Real Property	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981-490-00-0000	BOCES Admin. Change	429,433.00	0.00	429,433.00	171,773.20	0.00	257,659.80
1983-490-00-0000	BOCES Capital Expense	192,184.00	0.00	192,184.00	76,873.60	0.00	115,310.40
19 Special Items (Contractual Expense) - State Function Group Sub:		716,668.00	0.00	716,668.00	322,606.03	0.00	394,061.97
2010-490-00-0000	BOCES Curriculum Develop	36,613.00	0.00	36,613.00	11,254.87	0.00	25,358.13
2020-150-00-0000	Principals' Salaries-Elem	97,169.00	-3,150.00	94,019.00	46,999.94	47,000.06	19.00
2020-150-05-0000	Principals' Salaries-HS	127,720.00	3,950.00	131,670.00	65,210.00	63,860.00	2,600.00
2020-161-00-0000	Secretaries' Sal - Elem	40,367.00	0.00	40,367.00	19,747.24	18,988.26	1,651.50
2020-161-05-0000	Secretaries' Sal - HS	42,776.00	-800.00	41,976.00	20,309.51	20,309.44	1,357.05
2020-162-00-0000	Monitors' Salaries - K-6	4,288.00	0.00	4,288.00	1,208.45	2,688.01	391.54
2020-162-05-0000	Monitors' Salaries - 7-12	2,503.00	0.00	2,503.00	628.80	1,414.70	459.50
2020-400-00-0000	Super Other Exp - Elem	3,887.00	0.00	3,887.00	0.00	0.00	3,887.00
2020-400-00-1000	Prof Dev Other Elem	1,000.00	0.00	1,000.00	594.80	0.00	405.20
2020-400-05-0000	Super Other Exp - HS	5,109.00	-3,686.07	1,422.93	1,241.12	0.00	181.81

MADRID-WADDINGTON CSD

Budget Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2020-400-05-1000	Prof Dev Other HS	1,000.00	3,624.28	4,624.28	4,624.28	0.00	0.00
2020-600-00-0000	Supervision Sup - Elem	750.00	61.79	811.79	811.79	0.00	0.00
2020-600-05-0000	Supervision Sup - HS	750.00	0.00	750.00	23.90	0.00	726.10
2060-400-00-0000	Grant Writer Services	14,000.00	0.00	14,000.00	9,000.00	5,000.00	0.00
20 Administration and Improvement - State Function Group Subtotal		377,932.00	0.00	377,932.00	181,864.70	169,240.47	37,036.83
2110-110-00-0000	Teacher Salaries 1/2 Day	34,573.00	0.00	34,573.00	0.00	0.00	34,573.00
2110-110-01-0000	Teacher Salaries Pre-K	0.00	19,673.00	19,673.00	4,501.16	0.00	15,171.84
2110-120-00-0000	Teacher Salaries K-3	932,119.00	-19,673.00	912,446.00	279,300.08	598,268.85	34,877.07
2110-120-01-0000	TCH Salaries K-3 PROF DEV	15,000.00	0.00	15,000.00	9,150.00	0.00	5,850.00
2110-120-01-1000	TCH Sal Pre-K PROF Dev	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
2110-121-00-0000	4-5 ELEMENTARY TEACHERS	613,784.00	0.00	613,784.00	190,414.32	415,314.04	8,055.64
2110-121-01-0000	TCH Salaries 4-5 PROF DEV	7,500.00	0.00	7,500.00	7,000.00	0.00	500.00
2110-121-03-0000	6 ELEM TCH SALARIES	279,309.00	-200.00	279,109.00	85,889.44	190,468.31	2,751.25
2110-121-03-1000	6 Tch Prof Dev Stipends	1,500.00	200.00	1,700.00	1,700.00	0.00	0.00
2110-122-00-0000	K-3 ELEM TCH ASSISTANT	20,800.00	0.00	20,800.00	5,613.67	0.00	15,186.33
2110-122-00-1000	Pre-K TCH ASSISTANT	45,399.00	20,000.00	65,399.00	18,447.95	39,757.41	7,193.64
2110-123-00-0000	4-5 ELEM TCH ASSISTANT	8,240.00	0.00	8,240.00	2,227.50	0.00	6,012.50
2110-123-01-0000	6 TCH ASSISTANT	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-130-00-0000	Teacher Salaries 7-12	1,562,048.00	-21,000.00	1,561,048.00	492,367.04	1,047,445.28	21,235.68
2110-130-01-0000	TCH Sal 7-12 PROF DEV	15,000.00	0.00	15,000.00	12,975.00	0.00	2,025.00
2110-131-00-0000	TCH ASSIST Salaries 7-12	4,680.00	500.00	5,180.00	2,280.80	2,769.20	130.00
2110-140-00-0000	Substitute Teachers - K-5	60,000.00	0.00	60,000.00	18,043.08	0.00	41,956.92
2110-140-00-1000	Substitute Tch -Pre-K	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-140-02-0000	Substitute Teachers - 6	7,000.00	0.00	7,000.00	773.20	0.00	6,226.80
2110-140-03-0000	Substitute TCH - 7-12	115,485.00	0.00	115,485.00	65,784.06	0.00	49,700.94
2110-150-00-0000	Tutoring Salaries- K-3	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-150-01-0000	Tutoring Salaries- 4-5	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-150-02-0000	Tutoring Salaries- 6	1,000.00	500.00	1,500.00	1,260.00	0.00	240.00
2110-150-05-0000	Tutoring Salaries- 7-12	23,000.00	0.00	23,000.00	2,604.00	0.00	20,396.00
2110-160-00-0000	NON-INSTR SALARIES - K-5	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00
2110-160-00-1000	NON-INSTR SALARIES Pre-K	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-160-01-0000	NON-INSTR SALARIES 6	250.00	0.00	250.00	0.00	0.00	250.00
2110-160-05-0000	NON-INSTR SALARIES - 7-12	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-200-00-0000	General Equipment K-12	27,000.00	-855.00	26,045.00	18,939.30	0.00	7,105.70
2110-400-00-0000	General Other Expense	23,000.00	0.00	23,000.00	3,532.58	0.00	19,467.42
2110-400-01-0000	General Other Exp Pre-K	275.00	0.00	275.00	0.00	0.00	275.00
2110-400-01-1000	General Other Exp K-5	4,000.00	0.00	4,000.00	1,093.47	0.00	2,906.53
2110-400-03-0000	General Other Exp 6	425.00	0.00	425.00	0.00	0.00	425.00

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2110-400-03-1700	PRE-K Teacher Conference	500.00	0.00	500.00	0.00	0.00	500.00
2110-400-03-1800	K-5 Teacher Conference	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2110-400-03-2000	6 Teacher Conference	750.00	0.00	750.00	0.00	0.00	750.00
2110-400-05-0000	General Other Exp 7-12	19,050.00	0.00	19,050.00	2,832.49	239.51	15,978.00
2110-400-05-1700	7-12 Teacher Conference	3,000.00	0.00	3,000.00	2,681.82	0.00	318.18
2110-470-00-0000	Tuition - K-5	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00
2110-470-03-1000	Tuition - 6	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-470-03-1100	Tuition - 7-12	52,000.00	0.00	52,000.00	2,221.80	1,065.00	48,713.20
2110-480-03-0100	Textbooks K-5	15,000.00	0.00	15,000.00	7,603.50	0.00	7,396.50
2110-480-03-0300	Textbooks 6	3,500.00	0.00	3,500.00	0.00	1,275.97	2,224.03
2110-480-05-0100	Textbooks 7-12	13,000.00	0.00	13,000.00	11,013.81	0.00	1,986.19
2110-490-00-0000	BOCES Services	230,600.00	0.00	230,600.00	108,145.41	0.00	122,454.59
2110-500-00-0000	General K-12 Supplies	25,000.00	-4,082.31	20,917.69	11,918.18	4,497.60	4,501.91
2110-500-03-0000	General Pre-K Supplies	1,825.00	0.00	1,825.00	880.66	0.00	934.34
2110-500-03-0100	General K-5 Supplies	25,700.00	0.00	25,700.00	21,052.30	0.00	4,647.70
2110-500-03-0120	General 6 Supplies	3,250.00	0.00	3,250.00	124.08	0.00	3,125.92
2110-500-05-0000	General 7-12 Supplies	27,950.00	0.00	27,950.00	15,480.10	813.49	11,656.41
2250-150-00-0000	Handicapped TCH SAL K-5	218,456.00	-5,000.00	213,456.00	67,397.81	145,283.72	774.47
2250-150-00-0100	Sub Hdcp Tch Sal K-5	2,500.00	0.00	2,500.00	157.95	0.00	2,342.05
2250-150-00-1000	Hdcp Tch Prof Dev K-5	3,500.00	0.00	3,500.00	2,500.00	0.00	1,000.00
2250-150-03-0100	Handicapped TCH SAL 6	65,055.00	0.00	65,055.00	22,821.57	40,058.70	2,174.73
2250-150-03-0300	Sub Hdcp TCH SAL 6	750.00	0.00	750.00	607.05	0.00	142.95
2250-150-03-1100	Hdcp TCH SAL 6 Prof Dev	250.00	0.00	250.00	0.00	0.00	250.00
2250-150-05-0000	Handicapped TCH SAL 7-12	203,919.00	0.00	203,919.00	68,138.11	132,428.29	3,352.60
2250-150-05-0100	Sub Hdcp TCH SAL 7-12	3,000.00	0.00	3,000.00	900.00	0.00	2,100.00
2250-150-05-1000	Hdcp TchSal 7-12 Prof Dev	2,500.00	0.00	2,500.00	1,600.00	0.00	900.00
2250-151-00-0000	Hdcp Tch Asst K-5	148,743.00	35,000.00	183,743.00	70,343.43	100,025.28	13,374.29
2250-151-03-0100	Hdcp Tch Asst 6	20,896.00	-500.00	20,196.00	6,837.54	8,891.76	4,466.70
2250-151-05-0000	Hdcp Tch Asst 7-12	231,092.00	-30,000.00	201,092.00	69,170.37	131,537.88	383.75
2250-160-00-0000	Hdcp Noninstr Sal Pre-K	4,000.00	500.00	4,500.00	2,250.04	2,249.96	0.00
2250-160-01-0000	Hdcp Noninstr Sal K-5	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
2250-160-03-0100	Hdcp Noninstr Sal 6	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2250-160-05-0000	Hdcp Noninstr Sal 7-12	25,000.00	0.00	25,000.00	6,424.14	3,551.79	15,024.07
2250-200-00-0000	Hdcp Equip - K-5	5,000.00	-5,000.00	0.00	0.00	0.00	0.00
2250-200-05-0000	Hdcp Equip - 7-12	0.00	5,955.00	5,955.00	5,955.00	0.00	0.00
2250-400-00-0000	Hdcp Other Expense - K-5	135,000.00	0.00	135,000.00	18,517.20	0.00	116,482.80
2250-400-00-1000	Hdcp Prof Dev Other - K-5	2,500.00	0.00	2,500.00	144.00	0.00	2,356.00
2250-400-00-1100	Hdcp Other Exp - Pre-K	500.00	0.00	500.00	0.00	0.00	500.00
2250-400-03-0100	Hdcp Other Expense - 6	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00

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2250-400-03-1100	Hdkp Prof Dev Other - 6	250.00	0.00	250.00	0.00	0.00	250.00
2250-400-05-0000	Hdkp Other Expense - 7-12	45,000.00	-4,614.14	40,385.86	7,080.00	0.00	33,305.86
2250-400-05-1000	Hdkp Prof Dev Other 7-12	2,500.00	0.00	2,500.00	219.00	0.00	2,281.00
2250-470-00-0000	Handicapped tuition K-5	205,000.00	0.00	205,000.00	0.00	10,525.00	194,475.00
2250-470-05-0000	Handicapped tuition 7-12	125,000.00	0.00	125,000.00	0.00	31,351.00	93,649.00
2250-490-00-0000	Handicapped BOCES Svces	1,270,000.00	-13,660.23	1,256,339.77	502,668.57	0.00	753,671.20
2250-500-00-0000	CSE Supplies	2,500.00	-1,503.00	997.00	188.65	0.00	798.35
2250-500-00-1000	CSE Supplies - UPK	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2250-500-03-0000	Handicapped K-5 Supplies	2,000.00	350.00	2,350.00	2,349.29	0.00	0.71
2250-500-03-0200	Handicapped 6 Supplies	3,500.00	-1,775.00	1,725.00	1,724.91	0.00	0.09
2250-500-05-0000	Handicapped 7-12 Supplies	4,000.00	7,542.14	11,542.14	11,542.14	0.00	0.00
2280-150-00-0000	Occ Ed Teacher Salaries	42,775.00	0.00	42,775.00	15,018.38	27,555.42	201.20
2280-150-00-0100	Sub Occ Ed Tch Salaries	500.00	0.00	500.00	0.00	0.00	500.00
2280-150-00-1100	Occ Ed Prof Dev Tch Sal	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
2280-400-05-0000	General Occ Ed Other Exp	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2280-490-00-0000	Occ Ed BOCES Services	651,210.00	0.00	651,210.00	256,133.50	0.00	395,076.50
2280-500-05-0000	General Occ Ed Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2330-490-00-0000	BOCES Teaching Spec Sch	21,750.00	0.00	21,750.00	2,900.00	0.00	18,850.00
21 Teaching - State Function Group Subtotal		7,769,688.00	-17,742.64	7,741,945.46	2,553,489.48	2,935,373.48	2,253,082.58
2610-150-00-0000	Library InstrSal - K-5	58,704.00	0.00	58,704.00	17,914.86	39,978.36	810.68
2610-150-00-0100	Sub Lib Instr Sal - K-5	500.00	0.00	500.00	371.26	0.00	128.74
2610-150-03-0200	Sub Lib InstrSal	500.00	0.00	500.00	0.00	0.00	500.00
2610-150-05-0000	Library InstrSal - 7-12	6,280.00	-61.21	6,218.79	1,627.84	3,632.84	958.11
2610-150-05-0100	Sub Library Tch Sal 7-12	0.00	61.21	61.21	33.76	0.00	27.45
2610-151-00-0000	LIB TCH ASSIST SAL - K-5	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2610-400-00-0000	Lib & AV K-5 Other E	225.00	0.00	225.00	212.00	0.00	13.00
2610-400-03-0100	Lib & AV 6 Other E	75.00	0.00	75.00	0.00	0.00	75.00
2610-400-05-0000	Lib & AV 7-12 Other E	200.00	0.00	200.00	0.00	0.00	200.00
2610-460-00-0000	K-5 Library & AV Loan	3,000.00	0.00	3,000.00	2,980.46	0.00	19.54
2610-460-03-0100	6 Library & AV Loan	1,000.00	0.00	1,000.00	682.18	0.00	317.82
2610-460-05-0000	7-12 Library & AV Loan	4,000.00	0.00	4,000.00	3,429.32	430.84	139.84
2610-490-00-0000	Library & AV BOCES	46,170.00	0.00	46,170.00	18,488.17	0.00	27,701.83
2610-500-00-0000	Library & AV K-5 Supplie	750.00	44.08	794.08	794.08	0.00	0.00
2610-500-03-0100	Library & AV 6 Supplie	200.00	0.00	200.00	199.90	0.00	0.10
2610-500-05-0000	Library & AV 7-12 Supplie	800.00	-44.08	755.92	647.29	0.00	108.63
2630-200-01-0000	Equipment	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
2630-220-00-0000	State Aided Comput Hrdwre	16,000.00	0.00	16,000.00	8,141.76	0.00	7,858.24
2630-400-00-0000	Computer Other	2,500.00	0.00	2,500.00	2,450.00	0.00	50.00

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2630-400-00-1000	Comp Prof Dev Other	3,600.00	6,000.00	9,600.00	9,341.31	0.00	158.69
2630-460-03-0000	K-5 Software	7,000.00	0.00	7,000.00	1,499.99	280.00	5,220.01
2630-460-05-0000	6-12 Software	7,000.00	0.00	7,000.00	2,198.00	280.00	4,522.00
2630-490-00-0000	Computer BOCES	105,000.00	13,660.23	118,660.23	118,660.23	0.00	0.00
2630-500-00-0000	Comp & STEAM Supplies K-5	35,000.00	-3,000.00	32,000.00	17,609.58	4,607.14	9,783.28
2630-500-05-0000	Comp & STEAM Sup. 6-12	35,000.00	-3,000.00	32,000.00	17,083.07	4,144.31	10,772.62
26 Instructional Media - State Function Group Subtotal		374,404.00	13,660.23	388,064.23	224,345.16	63,363.49	110,365.68
2805-160-00-0000	Attendance Salaries	37,262.00	0.00	37,262.00	10,460.64	23,536.38	3,265.00
2805-400-00-0000	Attendance Other Exp	600.00	0.00	600.00	0.00	0.00	600.00
2810-150-00-0000	Guidance Instr Sal K-5	74,344.00	0.00	74,344.00	23,208.88	50,787.12	350.00
2810-150-00-1000	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1300	Guid Prof Dev 6	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-03-0100	Guidance Instr Sal 6	50,511.00	0.00	50,511.00	16,976.88	30,453.91	3,080.21
2810-150-05-0000	Guidance Instr Sal 7-12	131,778.00	-7,616.94	124,161.06	39,775.74	69,813.97	14,571.35
2810-150-05-1000	Guid 7-12 Prof Dev	500.00	616.94	1,116.94	1,116.94	0.00	0.00
2810-160-00-0000	Guide NonInst Sal - K-5	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-160-03-0100	Guide NonInst Sal - 6	6,012.00	0.00	6,012.00	2,249.36	971.04	2,791.60
2810-160-05-0000	Guide NonInst Sal - 7-12	20,435.00	0.00	20,435.00	8,385.46	4,609.94	7,439.60
2810-400-00-0000	Guidance Other Exp K-5	1,750.00	0.00	1,750.00	566.13	0.00	1,183.87
2810-400-03-0100	Guidance Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-400-05-0000	Guidance Other Exp 7-12	1,000.00	0.00	1,000.00	339.35	0.00	660.65
2810-500-00-0000	Guidance Supplies	250.00	0.00	250.00	81.61	0.00	168.39
2810-500-03-0000	Guidance Sup K-5	500.00	0.00	500.00	401.52	0.00	98.48
2810-500-03-0200	Guidance Sup 6	250.00	0.00	250.00	1.21	0.00	248.79
2810-500-05-0000	Guidance Supplies 7-12	750.00	0.00	750.00	67.25	0.00	682.75
2815-160-00-0000	Health Service Sal	107,585.00	0.00	107,585.00	35,518.49	71,442.36	624.15
2815-400-00-0000	Health Services Other Exp	15,000.00	0.00	15,000.00	6,278.00	6,000.00	2,722.00
2815-500-00-0000	Health Services Supplies	5,000.00	0.00	5,000.00	4,593.87	0.00	406.13
2820-150-00-0000	Psychological Salaries	67,064.00	934.91	67,998.91	21,618.43	46,380.48	0.00
2820-150-00-1000	Psych. Sal. Prof Dev	1,500.00	709.82	2,209.82	2,209.82	0.00	0.00
2820-400-00-0000	Psychological Other	2,500.00	-500.00	2,000.00	727.30	0.00	1,272.70
2820-400-00-1000	Psych Prof Dev Other	500.00	0.00	500.00	0.00	0.00	500.00
2820-500-00-0000	Psychological Supplies	2,500.00	2,937.58	5,437.58	5,405.04	0.00	32.54
2850-150-00-0000	Cocurricular Sal. 7-12	70,554.00	7,281.20	77,835.20	10,425.00	67,284.20	126.00
2850-150-03-0000	After School Salaries K-5	18,000.00	0.00	18,000.00	1,402.00	4,137.00	12,461.00
2850-150-03-0100	After School Sal.	0.00	6,187.00	6,187.00	0.00	6,187.00	0.00
2850-150-03-0200	After School Sal. 6	1,000.00	0.00	1,000.00	501.90	0.00	498.10
2850-150-03-0300	Summer School Elem	25,000.00	-5,246.02	19,753.98	19,753.98	0.00	0.00

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2850-150-05-0000	After School Prog 7-12	5,000.00	-2,000.00	3,000.00	1,513.78	0.00	1,486.22
2850-150-05-2000	Summer School 7-12	0.00	5,703.50	5,703.50	5,703.50	0.00	0.00
2850-400-00-0000	General Co. Other 7-12	1,500.00	-305.00	1,195.00	340.00	0.00	855.00
2850-400-02-0000	Debate Other Expense	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0000	After School Other - K-5	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850-400-03-0200	After School Other - 6	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0300	Summer School Other - Ele	500.00	0.00	500.00	400.00	0.00	100.00
2850-400-05-0000	After School Other - 7-12	500.00	305.00	805.00	801.35	0.00	3.65
2850-400-05-0200	Theatre Other	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
2850-500-00-0000	Cocur. General Sup. 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2850-500-02-0000	Debate Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2850-500-03-0000	After School Sup. K-5	1,500.00	0.00	1,500.00	141.27	0.00	1,358.73
2850-500-03-0200	After School Sup. 6	300.00	0.00	300.00	0.00	0.00	300.00
2850-500-03-0300	Summer School Sup - Elem	5,000.00	860.49	5,860.49	5,860.49	0.00	0.00
2850-500-05-0000	After School Sup. 7-12	750.00	0.00	750.00	0.00	0.00	750.00
2850-500-05-0200	Theatre Supplies	7,500.00	0.00	7,500.00	543.28	0.00	6,956.74
2855-150-00-0000	Coaches' Salaries	143,072.00	0.00	143,072.00	41,041.48	98,387.04	5,663.50
2855-200-05-0100	Equipment - Uniforms	10,000.00	0.00	10,000.00	7,912.00	735.00	1,353.00
2855-200-05-1400	General Athletic Equipmen	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
2855-400-05-1400	General Athletic Other Ex	70,786.00	0.00	70,786.00	22,138.73	431.50	48,215.77
2855-490-00-0000	BOCES - Section X Coord	18,253.00	0.00	18,253.00	7,301.20	0.00	10,951.80
2855-500-05-1400	General Athletic Supplies	26,500.00	0.00	26,500.00	6,876.38	0.00	19,623.62
2855-500-05-1700	AED Supplies	2,500.00	0.00	2,500.00	1,466.48	0.00	1,033.54
28 Pupil Services - State Function Group Subtotal		951,606.00	9,868.48	961,374.48	314,102.68	479,138.92	168,134.88
5510-160-00-0000	Transportation Salaries	683,207.00	0.00	683,207.00	256,133.61	357,331.83	69,741.56
5510-160-00-1000	Transp Sal - Pre-K	33,027.00	0.00	33,027.00	10,757.35	7,463.15	14,806.50
5510-162-00-0000	Transp Office-Super Salar	120,221.00	1,793.85	122,014.85	61,007.34	61,007.31	0.00
5510-200-00-0000	Transportation Equipment	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
5510-210-00-0000	BUSES	245,000.00	0.00	245,000.00	234,645.19	0.00	10,354.81
5510-400-00-0000	Transportation Other Exp	20,000.00	-7,579.82	12,420.18	434.64	0.00	11,985.54
5510-400-00-1000	Transp Prof Dev Other Exp	750.00	0.00	750.00	0.00	0.00	750.00
5510-401-00-0000	Transportation Insurance	26,944.00	0.00	26,944.00	20,374.24	0.00	6,569.76
5510-490-00-0000	BOCES Transp. Services	5,904.00	0.00	5,904.00	2,334.60	0.00	3,569.40
5510-500-00-0000	Transportation Supplies	10,000.00	0.00	10,000.00	819.52	0.00	9,180.48
5510-570-00-0000	Transportation Parts	57,000.00	0.00	57,000.00	8,703.88	0.00	48,296.12
5510-571-00-0000	Transportation Gasoline	125,000.00	0.00	125,000.00	34,451.41	0.00	90,548.59
5510-572-00-0000	Trans Oil/Fluids/Def	9,000.00	0.00	9,000.00	1,392.31	16.50	7,591.19
5510-573-00-0000	Transportation Tires & Ch	15,000.00	0.00	15,000.00	6,210.68	0.00	8,789.32

MADRID-WADDINGTON CSD
Budget Status Report As Of: 12/31/2025
Fiscal Year: 2026
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530-200-00-0000	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5530-400-00-0000	Bus Garage Other Expense	16,500.00	0.00	16,500.00	553.00	0.00	15,947.00
5530-410-00-0000	Bus Garage Insurance	15,595.00	0.00	15,595.00	14,101.61	0.00	1,493.39
5530-420-00-0000	Fuel Oil	25,000.00	0.00	25,000.00	5,078.19	456.81	19,465.00
5530-470-00-0000	Garage Bldg Electricity	10,000.00	0.00	10,000.00	2,740.51	0.00	7,259.49
5530-500-00-0000	Bus Garage Supplies	5,500.00	0.00	5,500.00	918.18	67.86	4,513.96
5540-400-00-0000	Contract Transportation	25,000.00	0.00	25,000.00	4,022.40	6,714.40	14,263.20
65 Pupil Transportation - State Function Group Subtotal		1,469,148.00	-5,786.17	1,463,361.83	664,678.66	433,057.86	355,625.31
7140-150-00-0000	Fitness Center Instruc	4,720.00	0.00	4,720.00	2,360.00	2,360.00	0.00
7140-160-00-0000	Fitness Center Non-Instr	25,000.00	0.00	25,000.00	9,168.00	0.00	15,832.00
7140-200-00-0000	Fitness Center Equip	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
7140-400-00-0000	Fitness Center Other	2,500.00	0.00	2,500.00	668.05	0.00	1,831.95
7140-500-00-0000	Fitness center supplies	3,000.00	0.00	3,000.00	131.71	0.00	2,868.29
7 Community Services - State Function Group Subtotal		47,220.00	0.00	47,220.00	12,327.76	2,360.00	32,532.24
9010-800-00-0000	State Retirement	316,383.00	0.00	316,383.00	212,821.62	128,733.44	-25,172.06
9020-800-00-0000	Teacher Retirement	553,529.00	0.00	553,529.00	173,378.56	329,583.80	50,566.64
9030-800-00-0000	Social Security	600,843.00	0.00	600,843.00	205,599.73	340,088.52	55,154.75
9040-800-00-0000	Workers' Compensation	48,290.00	0.00	48,290.00	34,282.71	0.00	14,007.29
9050-800-00-0000	Unemployment Insurance	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9060-800-00-0000	Health Insurance	2,877,587.00	0.00	2,877,587.00	1,474,701.40	0.00	1,402,885.60
9060-800-00-1000	Health Ins. - Retirees	1,545,526.00	0.00	1,545,526.00	786,961.44	0.00	758,564.56
9060-810-00-0000	Dental Insurance	0.00	0.00	0.00	8,780.69	0.00	-8,780.69
9089-800-00-0000	Other Employee Benefits	37,111.00	0.00	37,111.00	19,028.99	0.00	18,082.01
90 Employee Benefits - State Function Group Subtotal		5,989,269.00	0.00	5,989,269.00	2,915,555.14	798,405.76	2,275,308.10
9711-600-00-0000	Building Bond Principal	745,000.00	0.00	745,000.00	0.00	0.00	745,000.00
9711-700-00-0000	Building Bond Interest	269,728.00	0.00	269,728.00	108,578.13	0.00	161,149.87
9731-600-00-0000	BAN Principal	42,500.00	0.00	42,500.00	42,500.00	0.00	0.00
9731-700-00-0000	BAN Interest	25,000.00	0.00	25,000.00	18,693.44	0.00	6,306.56
9770-700-00-0000	Revenue Anticipation Note	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9788-600-00-0000	Principal	37,500.00	0.00	37,500.00	0.00	0.00	37,500.00
9788-700-00-0000	Interest	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
97 Debt Service - State Function Group Subtotal		1,132,228.00	0.00	1,132,228.00	169,771.57	0.00	962,456.43
9901-930-00-0000	Transfer to School Lunch	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00
9901-950-00-0000	Transfer to Special	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9950-900-00-0000	Transfer to Capital/Debt	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
99 Interfund Transfers - State Function Group Subtotal		245,000.00	0.00	245,000.00	100,000.00	0.00	145,000.00
Total GENERAL FUND		21,500,940.00	0.00	21,500,940.00	8,422,690.55	5,338,584.47	7,739,684.98

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending December 31, 2025

Expenditures:

	<u>Original Approp</u>	<u>Carry over</u>	<u>Total Approp</u>	<u>Expenditures</u>	<u>Encumb.</u>	<u>Available Balance</u>
Board of Education	\$ 138,401.00	\$ -	\$ 138,401.00	\$ 64,995.57	\$ 55,413.25	\$ 17,992.18
Central Administration	\$ 345,382.00	\$ (812.00)	\$ 344,570.00	\$ 156,147.28	\$ 128,786.57	\$ 59,636.15
Finance	\$ 70,926.00	\$ 812.00	\$ 71,738.00	\$ 47,227.25	\$ 10,894.34	\$ 13,616.41
Legal Services	\$ 41,045.00	\$ -	\$ 41,045.00	\$ 11,986.75	\$ -	\$ 29,058.25
Central Services	\$ 1,852,153.00	\$ -	\$ 1,852,153.00	\$ 683,832.55	\$ 282,542.35	\$ 885,778.10
Special Items	\$ 716,668.00	\$ -	\$ 716,668.00	\$ 322,606.03	\$ -	\$ 394,061.97
Instruction	\$ 9,463,500.00	\$ 5,786.17	\$ 9,469,286.17	\$ 3,273,561.99	\$ 3,627,104.34	\$ 2,568,619.84
Transportation	\$ 1,459,148.00	\$ (5,786.17)	\$ 1,453,361.83	\$ 664,678.66	\$ 433,057.86	\$ 355,625.31
Community Services	\$ 47,220.00	\$ -	\$ 47,220.00	\$ 12,327.76	\$ 2,360.00	\$ 32,532.24
Employee Benefits	\$ 5,989,269.00	\$ -	\$ 5,989,269.00	\$ 2,915,555.14	\$ 798,405.76	\$ 2,275,308.10
Debt Service	\$ 1,132,228.00	\$ -	\$ 1,132,228.00	\$ 169,771.57	\$ -	\$ 962,456.43
Interfund Transfers	\$ 245,000.00	\$ -	\$ 245,000.00	\$ 100,000.00	\$ -	\$ 145,000.00
	\$ 21,500,940.00	\$ (0.00)	\$ 21,500,940.00	\$ 8,422,690.55	\$ 5,338,564.47	\$ 7,739,684.98

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
005541	12/11/2025	C	ROCHESTER SCHOOL FOR THE DEAF	0045		No	No			\$1,693.00	005541
005542	12/19/2025	C	DYNAMISM, INC	0048		No	No			\$5,059.80	005542
005543	12/19/2025	C	ST LAWRENCE-LEWIS BOCES	0048		No	No			\$66,955.06	005543
Subtotal for Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND										Grand Total	\$63,707.86
										Void Total	\$0.00
										Net	\$63,707.86
										Grand Total	\$63,707.86
										Void Total	\$0.00
										Net	\$63,707.86

Selection Criteria

Bank Account: CBSPECAID
Check date is between 12/01/2025 and 12/31/2025
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
098385	11/12/2025	C	SPRAGUE ENERGY SOLUTIONS, INC.	0036		No	Yes	12/11/2025	lost in mail	(\$3,201.32)	098385
098433	12/02/2025	C	MWCS PAYROLL ACCOUNT	0041		No	No			\$321,628.01	098433
098434	12/04/2025	C	ARQUIETTJANICE	0042	A	No	No			\$599.40	098434
098435	12/04/2025	C	ASHLEYCRAIG S.	0042	A	No	No			\$1,110.00	098435
098436	12/04/2025	C	ASHLEYDONALD	0042	A	No	No			\$1,110.00	098436
098437	12/04/2025	C	BACKUSLONNIE	0042	A	No	No			\$1,110.00	098437
098438	12/04/2025	C	BARKLEYMONICA L.	0042	A	No	No			\$1,709.40	098438
098439	12/04/2025	C	BARNEYMARJORIE	0042	A	No	No			\$1,110.00	098439
098440	12/04/2025	C	BOAKGAYLE	0042	A	No	No			\$1,110.00	098440
098441	12/04/2025	C	BOYDIBONNIE	0042	A	No	No			\$1,554.00	098441
098442	12/04/2025	C	BRUSOILEE	0042	A	No	No			\$1,709.40	098442
098443	12/04/2025	C	BUCKINGHAMJEFFREY	0042	A	No	No			\$1,110.00	098443
098444	12/04/2025	C	CLARK LINDA	0042	A	No	No			\$1,110.00	098444
098445	12/04/2025	C	COONSICAROL	0042	A	No	No			\$2,220.00	098445
098446	12/04/2025	C	CORNEAETHOMAS	0042	A	No	No			\$1,709.40	098446
098447	12/04/2025	C	COTE WORMAN	0042	A	No	No			\$2,220.00	098447
098448	12/04/2025	C	CRYDERMANDIANA L.	0042	A	No	No			\$599.40	098448
098449	12/04/2025	C	CURLEYWORA	0042	A	No	No			\$1,154.40	098449
098450	12/04/2025	C	DAILEY WILLIAM	0042	A	No	No			\$1,110.00	098450
098451	12/04/2025	C	DAVEYBRIDGET	0042	A	No	No			\$599.40	098451
098452	12/04/2025	C	DELEELJUANNE	0042	A	No	No			\$1,110.00	098452
098453	12/04/2025	C	DENISONJEAN	0042	A	No	No			\$2,220.00	098453
098454	12/04/2025	C	DICKINSONSHIRLEY	0042	A	No	No			\$1,110.00	098454
098455	12/04/2025	C	DINNEENSANDRA	0042	A	No	No			\$1,110.00	098455
098456	12/04/2025	C	FINNEGANDEBRA	0042	A	No	No			\$2,220.00	098456
098457	12/04/2025	C	FINNEGANLAURA	0042	A	No	Yes	12/4/2025	Incorrect Amount	\$1,110.00	098457
098458	12/04/2025	C	FISHERMELINDA	0042	A	No	No			\$1,110.00	098458
098459	12/04/2025	C	FITZGERALDMICHELE	0042	A	No	No			\$599.40	098459
098460	12/04/2025	C	FORDLINDA	0042	A	No	No			\$1,110.00	098460
098461	12/04/2025	C	FRANCIS PENNY	0042	A	No	No			\$1,110.00	098461
098462	12/04/2025	C	GAUSBYDAVID P.	0042	A	No	No			\$1,110.00	098462
098463	12/04/2025	C	GRASSOLINDA	0042	A	No	No			\$1,110.00	098463
098464	12/04/2025	C	GRIFFINELIZABETH	0042	A	No	No			\$1,110.00	098464
098465	12/04/2025	C	HAGGARDMARGARET	0042	A	No	No			\$1,709.40	098465
098466	12/04/2025	C	HENRYCATHERINE	0042	A	No	No			\$1,110.00	098466
098467	12/04/2025	C	HICKSISHARON	0042	A	No	No			\$1,110.00	098467
098468	12/04/2025	C	HIGGINSKATHRYN	0042	A	No	No			\$1,110.00	098468
098469	12/04/2025	C	HILDRETHSANDRA	0042	A	No	No			\$1,110.00	098469
098470	12/04/2025	C	HOSMERROBIN	0042	A	No	No			\$599.40	098470
098471	12/04/2025	C	JAKUITHLAURI	0042	A	No	No			\$599.40	098471

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
088472	12/04/2025	C	JONESIPPAUL S.	0042	A	No	No			\$1,709.40	088472
088473	12/04/2025	C	KINGDONALD	0042	A	No	No			\$1,110.00	088473
088474	12/04/2025	C	KOWALCHUK KRISTINA	0042	A	No	No			\$1,554.00	088474
088475	12/04/2025	C	LAMEREILARRY	0042	A	No	No			\$1,110.00	088475
088476	12/04/2025	C	LATIMERISUSAN	0042	A	No	No			\$1,110.00	088476
088477	12/04/2025	C	MACAULAYJOSEPH	0042	A	No	No			\$1,110.00	088477
088478	12/04/2025	C	MACINTOSHLORE	0042	A	No	No			\$1,110.00	088478
088479	12/04/2025	C	MANCHESTERMARY	0042	A	No	No			\$1,709.40	088479
088480	12/04/2025	C	MARQUARTSUSAN	0042	A	No	No			\$1,709.40	088480
088481	12/04/2025	C	MARTIN, SHIRLEY	0042	A	No	No			\$1,110.00	088481
088482	12/04/2025	C	MCCOMBERTRACY L.	0042	A	No	No			\$599.40	088482
088483	12/04/2025	C	MCGRATHLORETTA	0042	A	No	No			\$1,709.40	088483
088484	12/04/2025	C	MIDDLEMISSRICKY	0042	A	No	No			\$1,110.00	088484
088485	12/04/2025	C	MILLERDONNA	0042	A	No	No			\$1,110.00	088485
088486	12/04/2025	C	MOLNARMELODY	0042	A	No	No			\$1,110.00	088486
088487	12/04/2025	C	MOULTONCLAUDIA	0042	A	No	No			\$1,110.00	088487
088488	12/04/2025	C	MOULTONISANDRA	0042	A	No	No			\$1,110.00	088488
088489	12/04/2025	C	ONEYMARCIA	0042	A	No	No			\$2,220.00	088489
088490	12/04/2025	C	PINOVERRICHARD	0042	A	No	No			\$1,110.00	088490
088491	12/04/2025	C	PRESSEYMOLLY	0042	A	No	No			\$1,554.00	088491
088492	12/04/2025	C	RAINESDIANE	0042	A	No	No			\$1,110.00	088492
088493	12/04/2025	C	ROCKERJENNETTIE	0042	A	No	No			\$2,220.00	088493
088494	12/04/2025	C	ROOKEYJULIA	0042	A	No	No			\$1,110.00	088494
088495	12/04/2025	C	ROSEICARL	0042	A	No	No			\$599.40	088495
088496	12/04/2025	C	ROSEMICHELLE	0042	A	No	No			\$599.40	088496
088497	12/04/2025	C	RUDDYJOSEPH	0042	A	No	No			\$599.40	088497
088498	12/04/2025	C	SALTONHELEN	0042	A	No	No			\$1,110.00	088498
088499	12/04/2025	C	SANTAMONTBARBARA	0042	A	No	No			\$1,709.40	088499
088500	12/04/2025	C	SEGUINGERALD	0042	A	No	No			\$1,110.00	088500
088501	12/04/2025	C	SHELLYDENISE	0042	A	No	No			\$2,220.00	088501
088502	12/04/2025	C	SHOENHELEN A.	0042	A	No	No			\$1,110.00	088502
088503	12/04/2025	C	SMALLWOODMARY	0042	A	No	No			\$1,709.40	088503
088504	12/04/2025	C	SMITHJOHN	0042	A	No	No			\$599.40	088504
088505	12/04/2025	C	SPEARSIPATRICIA	0042	A	No	No			\$1,110.00	088505
088506	12/04/2025	C	STEBBINSWANCY	0042	A	No	No			\$1,110.00	088506
088507	12/04/2025	C	STEBBINSROBERT	0042	A	No	No			\$1,110.00	088507
088508	12/04/2025	C	STEINBERGISANDRA	0042	A	No	No			\$1,110.00	088508
088509	12/04/2025	C	STOCKWELLLAURINDA	0042	A	No	No			\$1,110.00	088509
088510	12/04/2025	C	STRAIGHTKENDALL	0042	A	No	No			\$2,220.00	088510
088511	12/04/2025	C	STREETERJEAN	0042	A	No	No			\$1,110.00	088511

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
098512	12/04/2025	C	THOMPSON ELLEN	0042	A	No	No			\$1,110.00	098512
098513	12/04/2025	C	THOMPSON SHARLENE	0042	A	No	No			\$1,110.00	098513
098514	12/04/2025	C	TISCHLER GERHARD	0042	A	No	No			\$1,709.40	098514
098515	12/04/2025	C	VANPATTEN PATRICIA	0042	A	No	No			\$1,709.40	098515
098516	12/04/2025	C	WHITE RANDOLPH	0042	A	No	No			\$1,110.00	098516
098517	12/04/2025	C	WIMMER UNGRID	0042	A	No	No			\$1,110.00	098517
098518	12/04/2025	C	WISNER SHIRLEY	0042	A	No	No			\$599.40	098518
098519	12/04/2025	C	WOODWARD CAROL	0042	A	No	No			\$1,110.00	098519
098520	12/04/2025	C	YOUNG ANNE	0042	A	No	No			\$1,110.00	098520
098521	12/04/2025	C	FINNEGAN LAURA	0043	A	No	No			\$599.40	098521
098522	12/05/2025	C	ALLTECH INTEGRATIONS, INC.	0044		No	No			\$12.84	098522
098523	12/05/2025	C	AMAZON.COM	0044		No	No			\$1,088.49	098523
098524	12/05/2025	C	AUTO ZONE STORE 02984	0044		No	No			\$154.20	098524
098525	12/05/2025	C	BIG SPOON KITCHEN	0044		No	No			\$1,044.00	098525
098526	12/05/2025	C	BIMBO FOODS	0044		No	No			\$846.72	098526
098527	12/05/2025	C	BOND SCHOENECK & KING, PLLC	0044		No	No			\$63.75	098527
098528	12/05/2025	C	BRASHER FALLS CENTRAL SCHOOL	0044		No	No			\$700.00	098528
098529	12/05/2025	C	CONVERSE LABORATORIES, INC	0044		No	No			\$32.00	098529
098530	12/05/2025	C	DIGITAL TECHNOLOGY GROUP, INC	0044		No	No			\$3,768.96	098530
098531	12/05/2025	C	FOLLETT CONTENT SOLUTIONS, INC	0044		No	No			\$863.24	098531
098532	12/05/2025	C	GILLEE'S AUTO TRUCK & MARINE	0044		No	No			\$510.80	098532
098533	12/05/2025	C	GLAZIER PACKING CO INC.	0044		No	No			\$2,794.73	098533
098534	12/05/2025	C	HALLAHAN COURTNEY E.	0044		No	No			\$144.00	098534
098535	12/05/2025	C	JOHNSON NEWSPAPER CORP	0044		No	No			\$481.48	098535
098536	12/05/2025	C	LAVALLEY TAMMY	0044		No	No			\$862.40	098536
098537	12/05/2025	C	LEBERGE & CURTIS CO INC	0044		No	No			\$1,219.88	098537
098538	12/05/2025	C	LIBERTY UTILITIES - NY	0044		No	No			\$1,294.60	098538
098539	12/05/2025	C	NATIONAL ART & SCHOOL SUPPLIES, INC	0044		No	No			\$232.73	098539
098540	12/05/2025	C	NYS TEACHERS' RETIREMENT SYSTEM	0044		No	No			\$148.40	098540
098541	12/05/2025	C	PEPSI COLA OGDENSBURG BOTTLERS	0044		No	No			\$1,781.40	098541
098542	12/05/2025	C	SLCMEA	0044		No	No			\$48.00	098542
098543	12/05/2025	C	SLIC FIBER	0044		No	No			\$216.35	098543
098544	12/05/2025	C	ST LAWRENCE SUPPLY COMPANY	0044		No	No			\$269.70	098544
098545	12/05/2025	C	TOLLS BY MAIL PAYMENT PROCESSING CENTER	0044		No	No			\$16.29	098545
098546	12/05/2025	C	US FOODS	0044		No	No			\$29,093.88	098546
098547	12/05/2025	C	VICTORY PROMOTIONS, INC.	0044		No	No			\$663.02	098547
098548	12/05/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0044		No	No			\$12.97	098548

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
086549	12/05/2025	C	WARD'S SCIENCE	0044		No	No			\$761.19	086549
086550	12/11/2025	C	AMAZON.COM	0045		No	No			\$132.73	086550
086551	12/11/2025	C	CAUFIELD WATTHEW	0045		No	No			\$170.83	086551
086552	12/11/2025	C	ELLIOTTWORGAN	0045		No	No			\$159.83	086552
086553	12/11/2025	C	EXXON MOBIL	0045		No	No			\$189.91	086553
086554	12/11/2025	C	FORDCRYSTAL	0045		No	No			\$104.40	086554
086555	12/11/2025	C	GOODRICH REFRIGERATION, INC.	0045		No	No			\$435.78	086555
086556	12/11/2025	C	HOME DEPOT	0045		No	No			\$363.85	086556
086557	12/11/2025	C	IAABO Board 47	0045		No	No			\$150.00	086557
086558	12/11/2025	C	LaQuierHenry	0045		No	No			\$280.00	086558
086559	12/11/2025	C	LOWE'S WAREHOUSE	0045		No	No			\$204.75	086559
086560	12/11/2025	C	MARCELLUSRICHARD	0045		No	No			\$168.50	086560
086561	12/11/2025	C	MARQUARTSTUART	0045		No	No			\$155.00	086561
086562	12/11/2025	C	MASHAWTODD	0045		No	No			\$177.50	086562
086563	12/11/2025	C	MCCALLIBRENDA	0045		No	No			\$333.13	086563
086564	12/11/2025	C	MCDONALDVIEROD	0045		No	No			\$277.73	086564
086565	12/11/2025	C	MEDITECH CONNECT INC	0045		No	No			\$6,357.63	086565
086566	12/11/2025	C	MX FUELS	0045		No	No			\$1,185.54	086566
086567	12/11/2025	C	NASCO	0045		No	No			\$302.55	086567
086568	12/11/2025	C	NATIONAL GRID	0045		No	No			\$404.34	086568
086569	12/11/2025	C	NNYSGBOA	0045		No	No			\$150.00	086569
086570	12/11/2025	C	NORTH COAST THERAPY	0045		No	No			\$6,284.70	086570
086571	12/11/2025	C	NORTH COUNTRY THIS WEEK	0045		No	No			\$355.80	086571
086572	12/11/2025	C	NORTHERN ZONE ASSOC FOR COUNS. & DEV.	0045		No	No			\$40.00	086572
086573	12/11/2025	C	RockhillJoe	0045		No	No			\$113.50	086573
086574	12/11/2025	C	SCHULZTHEODORE	0045		No	No			\$82.85	086574
086575	12/11/2025	C	SharpSkye	0045		No	No			\$107.00	086575
086576	12/11/2025	C	ShowersChristopher M.	0045		No	No			\$170.83	086576
086577	12/11/2025	C	SMITHLUCAS	0045		No	No			\$211.16	086577
086578	12/11/2025	C	SPRAGUE ENERGY SOLUTIONS, INC.	0045		No	No			\$3,201.32	086578
086579	12/11/2025	C	StoneBrad	0045		No	No			\$337.98	086579
086580	12/11/2025	C	VITAL RECORDS CONTROL	0045		No	No			\$28.40	086580
086581	12/11/2025	C	VROMANDDAVID	0045		No	No			\$216.66	086581
086582	12/11/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0045		No	No			\$42.65	086582
086583	12/11/2025	C	WOODCONNOR	0045		No	No			\$148.33	086583
086584	12/16/2025	C	MWCS PAYROLL ACCOUNT	0048		No	No			\$399,792.92	086584
086585	12/16/2025	C	CORNEAULTTHOMAS	0047		No	No			\$1,021.20	086585
086586	12/19/2025	C	ACTURE SOLUTIONS	0048		No	No			\$2,742.76	086586
086587	12/19/2025	C	AETNA	0048		No	No			\$54,255.20	086587

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
098588	12/19/2025	C	AMAZON.COM	0048		No	No			\$337.45	098588
098589	12/19/2025	C	AUTO ZONE STORE 02884	0048		No	No			\$18.00	098589
098590	12/19/2025	C	DAY AUTOMATION, INC	0048		No	No			\$1,083.08	098590
098591	12/19/2025	C	DEMCO	0048		No	No			\$97.20	098591
098592	12/19/2025	C	EXCELLUS HEALTH PLAN - GROUP	0048		No	No			\$202,773.49	098592
098593	12/19/2025	C	FLINN SCIENTIFIC INC	0048		No	No			\$314.08	098593
098594	12/19/2025	C	GUARDIAN	0048		No	No			\$3,976.35	098594
098595	12/19/2025	C	JEFFORDS STEEL	0048		No	No			\$382.04	098595
098596	12/19/2025	C	JOHNSTONS WATER, LLC	0048		No	No			\$5.00	098596
098597	12/19/2025	C	LAVALLEYCHRISTOPHER	0048		No	No			\$200.00	098597
098598	12/19/2025	C	LJC DISTRIBUTORS	0048		No	No			\$528.00	098598
098599	12/19/2025	C	MILLERNICOLE	0048		No	No			\$320.00	098599
098600	12/19/2025	C	MX FUELS	0048		No	No			\$3,132.08	098600
098601	12/19/2025	C	NATIONAL GRID	0048		No	No			\$5,176.08	098601
098602	12/19/2025	C	NY BUS SALES	0048		No	No			\$6,120.23	098602
098603	12/19/2025	C	SMEC	0048		No	No			\$8,414.39	098603
098604	12/19/2025	C	SPRAGUE ENERGY SOLUTIONS, INC.	0048		No	No			\$3,073.52	098604
098605	12/19/2025	C	ST LAWRENCE SUPPLY COMPANY	0048		No	No			\$347.15	098605
098606	12/19/2025	C	ST LAWRENCE-LEWIS BOCES	0048		No	No			\$348,981.85	098606
098607	12/19/2025	C	TRANE COMPANY	0048		No	No			\$5,113.62	098607
098608	12/19/2025	C	VERIZON WIRELESS	0048		No	No			\$261.56	098608
098609	12/19/2025	C	VICTORY PROMOTIONS, INC.	0048		No	No			\$1,221.05	098609
098610	12/27/2025	C	ALLTECH INTEGRATIONS, INC.	0049		No	No			\$1,302.82	098610
098611	12/27/2025	C	DAVIS VISION, INC	0049		No	No			\$1,210.65	098611
098612	12/27/2025	C	GOLLINGER\ROBERT	0049		No	No			\$210.50	098612
098613	12/27/2025	C	JOHNSTON\RAE	0049		No	No			\$172.00	098613
098614	12/27/2025	C	LAVALLEY\TAMMY	0049		No	No			\$880.80	098614
098615	12/27/2025	C	LUCKIE\TOM	0049		No	No			\$147.00	098615
098616	12/27/2025	C	MARCELLUS\RICHARD	0049		No	No			\$153.50	098616
098617	12/27/2025	C	MARQUART\STUART	0049		No	No			\$170.83	098617
098618	12/27/2025	C	MCCALL\BRENDA	0049		No	No			\$120.00	098618
098619	12/27/2025	C	MYERS\JAMES	0049		No	No			\$151.00	098619
098620	12/27/2025	C	Piano Doctor	0049		No	No			\$360.00	098620
098621	12/27/2025	C	PITNEY BOWES GLOBAL FINANCIAL SERVICES,	0049		No	No			\$251.22	098621
098622	12/27/2025	C	REID\WADE	0049		No	No			\$91.50	098622
098623	12/27/2025	C	Rockhill\Joe	0049		No	No			\$168.88	098623
098624	12/27/2025	C	RUMBLE\SULLIVAN	0049		No	No			\$113.50	098624
098625	12/27/2025	C	Showers\Christopher M.	0049		No	No			\$162.00	098625
098626	12/27/2025	C	SLCMEA	0049		No	No			\$138.50	098626
098627	12/27/2025	C	SYDENSTRICKER NOBBE PARTNERS	0049		No	No			\$6.36	098627

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
096628	12/27/2025	C	THE ARC OF JEFFERSON - ST. LAWRENCE	0049		No	No			\$2,500.00	096628
096629	12/27/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0049		No	No			\$17.96	096629
096630	12/27/2025	C	WentworthMike	0049		No	No			\$153.33	096630
096631	12/29/2025	C	MWCS PAYROLL ACCOUNT	0050		Yes	No			\$318,438.19	096631
Subtotal for Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND											
										Grand Total	\$1,878,877.20
										Void Total	(\$4,311.32)
										Net	\$1,874,565.88
										Grand Total	\$1,878,877.20
										Void Total	(\$4,311.32)
										Net	\$1,874,565.88

Selection Criteria

Bank Account: CBGENFUND
Check date is between 12/01/2025 and 12/31/2025
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD
Revenue Status Report As Of: 12/31/2025
Fiscal Year: 2026
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	4,410,334.00	0.00	4,410,334.00	4,438,130.99		27,796.99
1081.000		Other Pmts In Lieu of Taxes	50,825.00	0.00	50,825.00	0.00	50,825.00	
1085.000		STAR Reimbursement	575,000.00	0.00	575,000.00	0.00	575,000.00	
1090.000		Int. & Penal. on Real Prop.Tax	7,000.00	0.00	7,000.00	0.00	7,000.00	
1311.000		Other Day School Tuition (Indv	70,052.00	0.00	70,052.00	4,795.00	65,257.00	
2230.000		Day School Tuitt-Oth Dist. NYS	0.00	0.00	0.00	7,800.00		7,800.00
2401.000		Interest and Earnings	12,000.00	0.00	12,000.00	29,923.72		17,923.72
2410.000		Rental of Real Property,Indiv.	0.00	0.00	0.00	401.25		401.25
2440.000		Rental of Buses	0.00	0.00	0.00	523.36		523.36
2650.000		Sale Scrap & Excess Material	1,000.00	0.00	1,000.00	500.00	500.00	
2665.000		Sale of Equipment	0.00	0.00	0.00	150.00		150.00
2666.000		Sale of Transportation Equip.	0.00	0.00	0.00	8,500.00		8,500.00
2701.000		Refund PY Exp-BOCES Aided Srvc	190,000.00	0.00	190,000.00	0.00	190,000.00	
2703.000		Refund PY Exp-Other-Not Trans	500.00	0.00	500.00	0.00	500.00	
2704.000		Refund Pr Yr, Appv Priv Sch	0.00	0.00	0.00	9,373.69		9,373.69
2705.000		Gifts and Donations	185,600.00	0.00	185,600.00	185,600.00		
2770.000		Other Unclassified Rev.(Spec)	62,500.00	0.00	62,500.00	20,899.11	41,600.89	
3101.000		Basic Formula Aid-Gen Aids (Ex	9,426,365.00	0.00	9,426,365.00	1,605,165.74	7,821,199.26	
3101.100		Excess Cost Aid	1,200,000.00	0.00	1,200,000.00	309,513.25	890,486.75	
3101.200		Community Set Aside	100,000.00	0.00	100,000.00	0.00	100,000.00	
3102.000		Lottery Aid	800,000.00	0.00	800,000.00	875,186.16		75,186.16
3102.100		VLT Lottery Grants Aid	400,000.00	0.00	400,000.00	223,344.59	176,655.41	
3102.200		Commercial Gaming Grant	55,000.00	0.00	55,000.00	0.00	55,000.00	
3102.300		Mobile Sports Wagering Funds	370,000.00	0.00	370,000.00	495,314.41		125,314.41
3102.400		Cannabis Revenue	2,000.00	0.00	2,000.00	0.00	2,000.00	
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,400,000.00	0.00	1,400,000.00	0.00	1,400,000.00	
3260.000		Textbook Aid (Incl Txbk/Lott)	45,875.00	0.00	45,875.00	0.00	45,875.00	
3262.000		Computer Sftwre, Hrdwre Aid	12,390.00	0.00	12,390.00	0.00	12,390.00	
3263.000		Library A/V Loan Program Aid	4,200.00	0.00	4,200.00	0.00	4,200.00	
3289.000		Other State Aid	50,000.00	0.00	50,000.00	35,784.04	14,215.96	
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	35,000.00	0.00	35,000.00	9,848.25	25,151.75	
5050.000		Interfund Trans. for Debt Svs	500,000.00	0.00	500,000.00	300,000.00	200,000.00	
Subfund Subtotal			19,965,641.00	0.00	19,965,641.00	8,660,753.56	11,677,857.02	272,969.58

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending December 31, 2025

Revenue:

	<u>Initial Est Rev</u>	<u>Adjustments</u>	<u>Current Est Rev</u>	<u>Actual Revenue</u>	<u>Variance</u>
Property Taxes	\$ 5,043,159.00	\$ -	\$ 5,043,159.00	\$ 4,438,130.99	\$ (605,028.01)
Tuition	\$ 70,052.00	\$ -	\$ 70,052.00	\$ 12,595.00	\$ (57,457.00)
Interest & Earnings	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 30,848.33	\$ 18,848.33
Sale of Scrap & Excess	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 9,150.00	\$ 8,150.00
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -
Refund of Prior Yrs Exp	\$ 190,500.00	\$ -	\$ 190,500.00	\$ 9,373.69	\$ (181,126.31)
Gifts & Donations	\$ 185,600.00	\$ -	\$ 185,600.00	\$ 185,600.00	\$ -
Unclassified Revenues	\$ 62,500.00	\$ -	\$ 62,500.00	\$ 20,899.11	\$ (41,600.89)
Basic Aid	\$ 12,353,365.00	\$ -	\$ 12,353,365.00	\$ 3,508,524.15	\$ (8,844,840.85)
BOCES Aid	\$ 1,400,000.00	\$ -	\$ 1,400,000.00	\$ -	\$ (1,400,000.00)
Other State Aid	\$ 147,465.00	\$ -	\$ 147,465.00	\$ 45,632.29	\$ (101,832.71)
Appropriated Res FB	\$ 365,111.00	\$ -	\$ 365,111.00	\$ -	\$ (365,111.00)
Interfund Transfer - Debt Service	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 300,000.00	\$ (200,000.00)
Appropriated Fund Balance	\$ 1,170,188.00	\$ -	\$ 1,170,188.00	\$ 1,170,188.00	\$ -
	\$ 21,500,940.00	\$ -	\$ 21,500,940.00	\$ 9,730,941.56	\$ (11,769,998.44)

School Lunch Fund
Monthly Analysis Worksheet
For the Period Ending December 31, 2025

Beginning Fund Balance	\$98,846.67
Profit or (Loss)	(\$14,604.62)
Ending Fund Balance	\$84,242.06

Revenues

<i>Type A Sales</i>		
Breakfast	\$55.84	
Lunch	\$1,023.12	
<i>Other Sales</i>		
Breakfast	\$257.55	
Lunch	\$3,873.73	
Total Sales		\$5,210.24
<i>Federal Aid Receivable</i>		
Breakfast	\$8,878.00	
Lunch	\$17,419.00	
<i>State Aid Receivable</i>		
Breakfast	\$5,012.00	
Lunch	\$9,626.00	
Total Aid Receivable		\$40,935.00
<i>Surplus Food</i>		\$0.00
<i>Other Revenue</i>		\$0.00
Total Revenues		\$46,145.24

Expenses

<i>Beginning Food Inventory</i>	\$28,887.11	
Add: Purchases	\$27,859.96	
Less: Ending Inventory	\$27,002.18	
Food Used		\$29,744.89
<i>Beginning Federal Food Inventory</i>	\$3,472.10	
Add: Surplus Food	\$0.00	
Less: Ending Inventory	\$3,415.88	
Federal Food Used		\$56.22
Salary		\$18,116.56
Fringe Benefits		\$14,130.92
Equipment		\$0.00
Other Expenses		\$0.00
<i>Beginning Supply Inventory</i>	\$4,563.91	
Add: Supplies Purchased	\$642.42	
Less: Ending Inventory	\$4,255.04	
Supplies Used		\$951.29
Total Expenses		\$60,749.86

Profit or (Loss) for Month **(\$14,604.62)**

**Madrid-Waddington Central School
Treasurer's Report
For The Period Ending December 31, 2025**

General Fund	752,884.99
School Lunch Fund	<u>(46,703.67)</u>
General Fund Checking Account	<u>706,181.32</u>
Benefits Fund Checking Account	138,157.23
Federal Fund Checking Account	91,593.75
Scholarship Account	5,713.18
Payroll Checking Account	0.00
Capital Fund Checking Account	844,127.36
General Fund Money Market Account - Chase Bank @ 1.17%	
General Fund Savings	500,163.92
Unemployment	42,756.42
Building Reserve	1,144,160.47
Insurance Reserve	812,852.15
TRS Reserve	76,743.20
Employee Benefit Reserve	203,820.97
Transportation Reserve	747,573.87
School Lunch	85,222.00
Federal Fund	-
Debt Service	752,582.21
Capital Fund	<u>231,974.68</u>
Chase Money Market Account	<u>4,597,849.89</u>
Fidelity Investment -Scholarship Account	10,290.31

Madrid-Waddington Central School District
 Interfund Transfer Activity
 For the Period July 1, 2025 - December 31, 2025
 For the Fiscal Year Ending June 30, 2026

<i>Expenditures</i>		Amount
General Fund		
9901-930	Transfer To School Lunch	
9901-950	Transfer To Special Funds (F) (Summer School F62026)	
9950-900	Transfer to Capital/Debt Service Bus Purchase with Cap Funds Cap Outlay Proj 2025-26	
Debt Service		
9901-900	Transfer to General Fund	300,000.00
		<u>300,000.00</u>
<i>Revenues</i>		
Federal Funds		
5031-F62025	Summer School F62026	
School Lunch		
5031.000	School Lunch	
General Fund		
5050.000	Interfund Tran for Debt Service	300,000.00
Capital Funds		
5031-H12025	Capital Outlay Proj 2025-26	
5031-H22025	Bus	
		<u>300,000.00</u>



**Recommended
PERSONNEL ACTIONS
January 20, 2026**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
<u>Appointment</u>					
Chloe Tiernan		LTS Teaching Asst.	Annual	December 10, 2025	\$138.49/day
Raven Murphy		Substitute Teacher & Teaching Asst.	Annual	January 21, 2026	\$135/day
Katie Noble		Substitute Teacher & Teaching Asst.	Annual	January 21, 2026	\$135/day
Chelsea Pierce		Substitute Teacher & Teaching Asst.	Annual	January 21, 2026	\$135/day
Carie Ann Barkley		Substitute Keyboard Specialist	Annual	January 21, 2026	\$19/hour
Martin Sullivan		Volunteer Modified Boys Basketball & Baseball Coach	Annual	January 21, 2026	
<u>Resignation</u>					
Shawna Bender		Bus Driver		January 30, 2026	
<u>FMLA</u>					
Bridget Davey		Special Ed. Teacher	FMLA	Approx. May 10 - June 26, 2026	

I recommend the foregoing personnel actions:

January 16, 2026

Eric Burke

Custodial Report

January 20, 2026

- Attempting to stay ahead of the construction & cleaning afterwards.
- Trying to keep up with snow removal & salt inside.
- Daily cleaning & repair issues as they arise.

Transportation Report

January 20, 2026

1. We are staffed well with drivers at the moment. There are a couple out of medical leave, but hopefully they will not be out long. We are still in need of substitute monitors.
2. The new equipment in the wash bay works great. All this winter weather makes it a struggle to keep them clean.
3. The electricians are here finishing the lights in the garage & on the canopy.
4. Currently working on a few issues with the new heating system.
5. The prices of buses & parts seem to keep rising, but that seems to be normal these days.

SCHOOL CALENDAR for 2026-2027

MADRID-WADDINGTON CENTRAL SCHOOL

JULY 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 July 4 – Independence Day	AUGUST 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Aug 31 - Staff Development Day	SEPTEMBER 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 Sept 1 - Staff Development Day Sept 2 – First Day of Classes Sep 7 – Labor Day
OCTOBER 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Oct 12 - Columbus Day	NOVEMBER 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 Nov 6 – Staff Development Day Nov 11 – Veterans Day Nov 25-27 - Thanksgiving Recess	DECEMBER 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Dec 21-31 - Holiday Break
JANUARY 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Jan 1 - Holiday Break Jan 18 - Martin Luther King Day Jan 26-29 - Regents Exams	FEBRUARY 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 Feb 6 – Lunar New Year Feb 15 – Presidents' Day Feb 15-19 - Mid-Winter Break	MARCH 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Mar 29 – Staff Development Day Mar 26 – Good Friday
APRIL 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 Apr 12-16 – Spring Break Apr 5-May 14 – Testing Grades 3-8 ELA and Math; Grades 5 & 8 Science	MAY 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Apr 5-May 14 – Testing Grades 3-8 ELA and Math; Grades 5 & 8 Science May 31 - Memorial Day	JUNE 2027 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 Jun 15-25 - Regents Exams Jun 19 – Juneteenth Jun 18/25 - Rating Days

SLL BOCES BOE Approved:

August	1	February	15
September	21	March	22
October	21	April	17
November	17	May	20
December	14	June	19
January	19	Total Days	93
Total Days	93	Day Calendar	186

AIA® Document B101® – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Twenty-First day of January in the year Two Thousand Twenty-Six
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Madrid-Waddington Central School District
2582 State Highway 345, PO Box 67
Madrid, NY 13660
(315) 322-5746

and the Architect:
(Name, legal status, address and other information)

SEI Design Group Architects, D.P.C.
224 Mill Street
Rochester, NY 14614
(585) 442-7010

for the following Project:
(Name, location and detailed description)

Madrid-Waddington Central School District
2026-2027 Capital Outlay Project
SEI Project Number: 26-4584

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
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10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

The scope of work includes selective classroom window replacement at the School Building.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

n/a

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

Approved Authorization of \$100,000.

§ 1.1.4 The Owner's tentative design and construction milestone dates:

.1 Design phase milestone dates, if any:

SED Submission: June 2026

.2 Construction commencement date:

October 2026

.3 Substantial Completion date or dates:

June 2027

.4 Other milestone dates:

None

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Competitive Bidding

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

N/A

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Eric Burke, Superintendent of Schools
Madrid-Waddington Central School District
2582 State Highway 345, PO Box 67, Madrid, NY 13660
(315) 322-5746
eburke@mwcsk12.org

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

N/A

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

n/a

.2 Property (boundary and topographic) Survey:

n/a

- .3** Other, if any:
(List any other consultants and contractors retained by the Owner.)

Owner's Representative (Clerk of the Works): To Be Determined (if any)

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Stephen J. Staveski, AIA
224 Mill Street
Rochester, NY 14614
(585) 442-7010
sjs@SEIdesigngroup.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

- .1** Structural Engineer:

n/a

- .2** Mechanical Engineer:

n/a

- .3** Electrical Engineer:

n/a

§ 1.1.11.2 Consultants retained under Supplemental Services:

- .1** Environmental (Hazardous Materials) Design:

tbd

§ 1.1.12 Other Initial Information on which the Agreement is based:

N/A

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set

forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million dollars (\$ 1,000,000) for each occurrence and Two Million dollars (\$ 2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million dollars (\$ 1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than Five Hundred Thousand dollars (\$ 500,000) each accident, Five Hundred Thousand dollars (\$ 500,000) each employee, and Five Hundred Thousand dollars (\$ 500,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million dollars (\$ 2,000,000) per claim and Three Million dollars (\$ 3,000,000) in the aggregate.

§ 2.5.7 Additional Insured Obligations. To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

§ 2.6 The Architect affirms adoption of a corporate sexual harassment policy and training, in accordance with New York State Labor Law, Section 201-G, Prevention of Sexual Harassment.

§ 2.7 The Architect acknowledges that the Owner is a central school district which is subject to various laws and regulations of the State of New York. The Architect will, in accordance with the professional standards prescribed by Section 2.2, comply with all laws and regulations as they pertain to the design, bidding and construction of the Project. The Architect will consult with the Owner or the Owner's legal counsel with respect to any questions concerning the applicability or interpretation of such laws and regulations.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall, at appropriate times, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall design the Project to respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents. The Architect's obligation to design the projects in accordance with standards of care generally applicable to the provision of professional architectural services in the Upstate New York area.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™-2017, General Conditions of the Contract for Construction. If the Owner and

Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect’s decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect’s certification for payment shall constitute a representation to the Owner, based on the Architect’s evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor’s Application for Payment, that, to the best of the Architect’s knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation

of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

(Paragraph deleted)

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project. Supplemental Services indicated as Not Provided can be added after execution of this Agreement subject to the provisions of Section 4.2.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	Not Provided
§ 4.1.1.2 Multiple preliminary designs	Not Provided
§ 4.1.1.3 Measured drawings	Not Provided
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Not Provided
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8 Civil engineering	Not Provided
§ 4.1.1.9 Landscape design	Not Provided
§ 4.1.1.10 Architectural interior design	Not Provided

Init.

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Not Provided
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Not Provided
§ 4.1.1.15 As-designed record drawings	Not Provided
§ 4.1.1.16 As-constructed record drawings	Not Provided
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Not Provided
§ 4.1.1.21 Telecommunications/data design	Not Provided
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Architect
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Not Provided
§ 4.1.1.29 Other services provided by specialty Consultants	Architect
§ 4.1.1.30 Other Supplemental Services	Not Provided

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

- .1 Multiple Bid Packages: Architect shall provide bid packages in accordance with Section 135 of the New York State Finance Law (Wick's Law).
- .2 Other Services Provided by Specialty Consultants: Architect shall provide professional services associated with the removal of Asbestos-Containing Building Materials (ACBM). Field identification surveys, based upon Owner-furnished AHERA report(s), and laboratory testing services required for same shall be retained by the Architect and compensated as a Reimbursable Expense as provided in Section 11.8.2.

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

None

(Paragraph deleted)

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
 - .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
 - .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
 - .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
 - .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
 - .6 Preparation of design and documentation for excessive (construction value greater than 5% of anticipated cost of Base Bid Work) alternate bid or proposal requests proposed by the Owner;
 - .7 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
 - .8 Evaluation of the qualifications of entities providing bids or proposals;
 - .9 Consultation concerning replacement of Work resulting from fire or other cause during construction;
 - .10 Assistance to the Initial Decision Maker, if other than the Architect.
 - .11 Providing planning surveys, site evaluations or comparative studies of prospective sites;
 - .12 Providing special surveys, studies or submissions for governmental authorities or others having jurisdiction over the Project;
 - .13 Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner or Contractor under the Contract for Construction;
 - .14 Providing services to verify the accuracy of drawings or other information furnished by the Owner;
 - .15 Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner;
 - .16 Providing analyses of owning and operating costs;
 - .17 Providing interior design and other similar services required for or in connection with the selection, procurement or installation of furniture, furnishings and related equipment;
 - .18 Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities;
 - .19 Providing detailed estimates of Construction Cost;
 - .20 Preparing a set of reproducible (including electronic) record drawings showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect;
 - .21 Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation;
 - .22 Providing services of consultants for other than architectural, site, civil, structural, mechanical and electrical engineering portions of the Project unless provided as a Supplemental Service in Section 4.1.2;
- or

- .23 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall, upon written authorization from the Owner, provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Three (3) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Bi-Weekly visits to the site by the Architect during construction through the date of Substantial Completion identified in Section 1.1.4
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspection for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Nineteen (19) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 Intentionally Omitted.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 The Owner shall furnish the required information and services and shall render approvals and decisions as expeditiously as necessary for the orderly progress of the Architect's services and Work of the Contractors.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment,

donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings, Specifications, models and renderings, including those in electronic form, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or

distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. Any termination of this Agreement prior to completion of the Project shall terminate this license. Upon such termination, the Owner shall refrain from making further reproductions of Instruments of Service and shall return to the Architect within seven days of termination all originals and reproductions in the Owner's possession or control. If and upon the date the Architect is adjudged in default of this Agreement, the foregoing license shall be deemed terminated and replaced by a second, nonexclusive license permitting the Owner to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the Instruments of Service solely for purposes of completing, using and maintaining the Project.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. However, the Owner shall be permitted to authorize the Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers to reproduce applicable portions of the Instruments of Service appropriate to and for use in their execution of the Work by license granted in Section 7.3. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Owner shall not use the Instruments of Service for future additions or alterations to this Project or for other projects, unless the Owner obtains the prior written agreement of the Architect and the Architect's consultants. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 The Owner agrees that the technical methods, design details, techniques and pricing data contained in any material submitted by the Architect pertaining to this Project or this Agreement shall be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of the Architect. The Owner further agrees to waive all claims against the Architect resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the Architect

§ 7.6 Under no circumstances shall delivery of electronic files for use by the Owner be deemed a sale by the Architect, and the Architect makes no warranties, either expressed or implied, of the merchantability and fitness for any particular purpose. In no event shall the Architect be liable for indirect or consequential damages as a result of the Owner's use or reuse of the electronic files.

§ 7.7 Prior to the Architect providing to the Owner any Instruments of Service in electronic form or the Owner providing to the Architect any electronic data for incorporation into the Instruments of Service, the Owner and the Architect shall by separate written agreement set forth the specific conditions governing the format of such Instruments of Service or electronic data, including any special limitations or licenses not otherwise provided in this Agreement.

§ 7.8 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation in a court of competent jurisdiction

☐ Other: *(Specify)*

N/A

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 Intentionally Omitted.

(Paragraphs deleted)

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Intentionally Omitted.

(Paragraphs deleted)

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements. However, where the contract is terminated by the Owner due to failure to obtain voter approval and/or failure to obtain approval by the Commissioner of Education and/or failure to obtain/maintain funding, the District shall only be obligated to pay Architect for services performed and Reimbursable Expenses incurred prior to termination and upon such payment, all rights and liabilities to the parties to the other shall be terminated.

(Paragraphs deleted)

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB), mold, fungus, lead or other hazardous or toxic substances.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.10 The Owner agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, partners, employees and consultants (collectively, Architect) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the Architect.

§ 10.11 As used herein, the word "certify" shall mean an expression of the Architect's professional opinion to the best of its information, knowledge and belief, and does not constitute a warranty or guarantee by the Architect.

§ 10.12 In the event that the Owner requests the Architect to specify a pre-engineered building, the Owner acknowledges that the Architect will not engineer, design, manufacture, assemble or erect said building and is not responsible for defects or deficiencies in the building. The Owner waives all claims against the Architect arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building. In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and subconsultants (collectively, Architect) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the specification, design, fabrication, erection or use of the buildings, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect.

§ 10.13 If the Architect becomes aware of delays due to time allowances for review and approval being exceeded, delay by the Contractor, the Owner, the Owner's consultants or any other cause beyond the control of the Architect, which will result in the schedule for performance of the Architect's services not being met, the Architect shall promptly notify the Owner. If the Owner becomes aware of any delays or other causes that will affect the Architect's schedule, the Owner shall promptly notify the Architect. In either event, the Architect's schedule for performance of its services shall be equitably adjusted.

§ 10.14 The Owner agrees that any and all limitations of the Architect's liability and indemnifications by the Owner to the Architect shall include and extend to those individuals and entities the Architect retains for performance of the services under this Agreement, including but not limited to the Architect's officers, partners and employees and their heirs and assigns, as well as the Architect's subconsultants and their officers, employees, heirs and assigns.

§ 10.15 It is recognized that the Owner faces certain obligations under the Americans with Disabilities Act (ADA) that could affect the design of the project. It is further recognized that the ADA is federal civil rights legislation that is not part of, or necessarily compatible with, state or local laws, codes, and regulations governing construction. The Architect will endeavor to design for accessibility by persons with disabilities in conformance with applicable provisions and references in applicable state or local building codes. The Architect further agrees to include in the design such provisions for persons with disabilities as the Owner may request in response to the ADA, provided such requests are timely made, technically achievable and in conformance with all other pertinent codes and regulations.

§ 10.16 The Architect shall be named as additional insured on all Owner's insurance policies associated with the project.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

Nine Thousand, Six Hundred Dollars and zero cents (\$9,600.00)

- .2
(Paragraphs deleted)
Intentionally Omitted.

- .3
(Paragraphs deleted)
Intentionally Omitted.

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Compensation for the Architect's Supplemental Services described in Section 4.1.2.1 are included within the Compensation in Section 11.1.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly, as per SEI Design Group hourly billing rates. Reference Attachment "A"; services shall not be provided without prior written authorization.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Fifteen percent (15%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Twenty	percent (20	%)
Design Development Phase	Twenty	percent (20	%)
Construction Documents Phase	Thirty-Five	percent (35	%)
Procurement Phase	Five	percent (5	%)
Construction Phase	Twenty	percent (20	%)
<hr/>				
Total Basic Compensation	one hundred	percent (100	%)

The Owner acknowledges that with an accelerated Project delivery or multiple bid package process, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 Intentionally Omitted.

§ 11.6.1 Intentionally Omitted.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Reference Exhibit "A".

(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of

- additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Fifteen percent (15 %) of the expenses incurred.

(Paragraphs deleted)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 Intentionally Omitted.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

None

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect
- .2

(Paragraphs deleted)

Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

[XX] Other Exhibits incorporated into this Agreement:

(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Exhibit "A": Hourly Billing Rates

3 Other documents:
(List other documents, if any, forming part of the Agreement.)

None

This Agreement entered into as of the day and year first written above.

MADRID-WADDINGTON CENTRAL SCHOOL DISTRICT

SEI DESIGN GROUP ARCHITECTS, D.P.C.

OWNER (Signature)

Eric Burke, Superintendent of Schools
(Printed name and title)

ARCHITECT (Signature)

Michael J. Ebertz, AIA Sr. Principal
(Printed name, title, and license number, if required)

Init.



January 12, 2026

Mr. Eric Burke
Madrid-Waddington Central School District
2582 State Highway 345
P.O. Box 67
Madrid, New York 13660

RE: 2026 Building Condition Survey

Dear Eric,

Thank you for the opportunity to provide a proposal for professional services to complete your 2026 Building Condition Survey and Five-Year Plan. We believe that you will find our deliverables to be much more comprehensive than the required State Regulations mandate and that they will provide you with a comprehensive pathway forward for maintaining your facilities.

Purpose

This assessment will serve two purposes:

1. To satisfy the New York State Education Department's (SED) requirement to submit a Building Conditions Survey for each of its occupied school buildings. [Section 155.3, 155.4, & 155.6 of Part 155 (8 NYCRR 155)]. Based on current 2015 Building Condition Survey Instrument form as the 2020 version has not yet been issued.
2. To aid the District with its long-term strategic planning with regards to facility needs and generate a five-year plan.

District Facility Understandings

We understand the District to be comprised of the following facilities and corresponding gross square footage. This listing represents the basis for our work:

Building	SF
K-12 School Building	163,048
Bus Garage	14,640
TOTAL SQUARE FEET	177,688

Scope of Work:

To ensure that it is a useful planning tool for the District over the next five years, the scope of work associated with the comprehensive completion of the document will include the following items:

1. BUILDING CONDITION SURVEY

- a. Conduct on-site field observations of each of the District's facilities. These observations are targeted at identifying deficient conditions, confirming the existing database, and incorporating any new conditions.
- b. Meet with District personnel (Superintendent, Business Official, Buildings and Grounds, and key administrators the District identifies) to gain the District's insight and input for inclusion in the report.
- c. Photograph deficient conditions.
- d. Evaluate and identify potential Energy Saving items which might be of benefit to the District.
- e. Generate graphic representations of, building vintage, roof vintage, and paving requirements.
- f. Propose corrective actions and the associated scope and cost budgeting.

2. FIVE YEAR PLAN

- a. Assist the District with the ranking and prioritization of all deficient conditions and associated corrective actions.
- b. Work with the District to generate a five to ten-year plan for maintaining, reconfiguring, and/or enhancing your buildings in response to educational requirements affecting the physical space.

3. SUBMISSIONS/REPORTS

- a. Complete and submit the BCS (including the Executive Summary) to SED, in their electronic database format.
- b. Prepare and submit one hard copy of the finalized Facilities Assessment Report, providing more in-depth detail than the SED Building Condition Survey. This report will include photographs, written descriptions, probable costs, building floor plans and prioritization of items for each of the Districts' facilities, and aid the District as a planning tool for the future.
- c. Prepare a digital copy of information in PDF format with indexing.

Our Team:

Michael J. Ebertz, AIA will be the Principal-in-Charge and David Hallmark, RA will be the Project Manager from SEI Design Group. Additionally, your project will be supported by experienced and competent professionals from our Rochester office.

In addition to SEI staff, we include highly competent, Mechanical-Electrical-Plumbing engineering sub-consultants as necessary for completion of these tasks. We propose Tisdell Associates (Michael Christy as PE lead) for your project.

Schedule:

We understand that in accordance with SED requirements, the field evaluation for the Building Condition Survey must be completed prior to December 31, 2026, and all data submitted to the New York State Education Department by March 1, 2027.

We also understand that the District wishes to begin this effort as soon as reasonably possible. We are prepared to begin this effort immediately upon authorization to proceed.

Fees for Basic Professional Services:

Our Basic Services fee to provide the District with the Building Condition Survey and the Five-Year Plan as outlined above would be **Sixteen Thousand Nine Hundred Dollars (16,900.00)**.

It is important to note that these fees are reimbursable through categorical aid, through the State Education Department. Our fee includes all direct personnel expense, main office operation, travel and overhead-and-profit.

Enhanced Services:

As many additional questions may arise requiring more in-depth studies or testing, we are also happy to assist in the acquisition and reporting of the following items as additional services to the Basic Professional Services noted above. These items would be priced on an as needed or quantitative basis:

1. Water testing for lead
2. Radon Testing
3. Stage Rigging Inspection
4. Roof Inspection / Scan
5. Document Scanning
6. GIS Mapping
7. Environmental Testing (Asbestos, PCB, lead, etc)
8. Security Evaluations
9. Energy Evaluation
10. Structural Evaluation

January 12, 2026

Reimbursable Expenses:

In addition to the above, we would anticipate reimbursement of any out-of-pocket expenses for the furtherance of the project on the District's behalf. Such items include, but are not necessarily limited to:

1. Copying and reproduction of reports, drawings and other related documents beyond that noted above.
2. Any 3-Dimensional modeling (electronic or physical).
3. Site/Survey or geotechnical information.

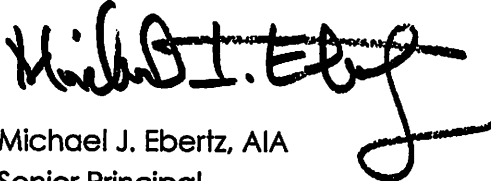
Summary:

As it is our goal to provide the most cost-effective, competitive, customized services for our clients, we would be happy to entertain any alternative arrangements that you may wish to consider and are ready to meet with you at your convenience to discuss. Please feel to call if you have any questions or need any additional information.

If you are in agreement with this proposal, please sign below and return a copy for our files. This letter-agreement will act as our formal agreement for these services.

Thank you again for the opportunity to provide this proposal, as we're very interested in serving you and the **Madrid-Waddington Central School District**. Please feel free to contact me if you need any additional information.

Sincerely,



Michael J. Ebertz, AIA
Senior Principal

ACCEPTANCE OF PROPOSAL:

Madrid-Waddington Central School District

Signature: _____

Printed Name: Mr. Eric Burke


Date: _____



Office of Educational Management Services
Pupil Transportation Unit
Room 1075 Education Building Annex
89 Washington Ave.
Albany, NY 12234
Tel: (518) 474-6541
EMSCMGTS@nysed.gov

DATE: December 18, 2025

TO: BOCES District Superintendents
School District Superintendents
BOCES/School District Business Officials
Transportation Directors

FROM: David Elliott, Coordinator – Educational Aid Services 

SUBJECT: Zero-Emission Busing – Extension Waiver #1 - Guidance

Background

New York State Education Law §3638 requires that all buses purchased by school districts or third-party transportation service providers after June 30, 2027 must be zero-emission vehicles; and that all school buses in New York State must be zero-emission vehicles by the year 2035. While several zero-emission vehicle technologies exist, the only solution currently able to be deployed at scale in New York State is electric vehicles.

§3638(2) of the Education Law requires that no later than July first, two thousand twenty-seven, every school district shall:

1. only purchase or lease zero-emission school buses when purchasing or leasing new buses;
2. include requirements in any procurement for school transportation services that any contractors providing transportation services for the school district must only purchase or lease zero-emission school buses when purchasing or leasing new school buses; and
3. include requirements in any procurement for the manufacturing or retrofitting of a zero-emission school bus and charging or fueling infrastructure that the components and parts used or supplied in the performance of the contract or any subcontract thereto shall be produced or made in whole or substantial part in the United States, its territories or possessions and that final assembly of the zero-emission school bus and charging or fueling infrastructure shall occur in the United States, its territories or possessions.

School districts that are unable to comply with the statutory purchasing and procurement requirements above may apply for up to two 2-year extensions to waive these requirements. The NY State Enacted 2025-26 Budget provided that NYSED must make the application form for the first extension waiver available no later than December 31, 2025. Pursuant to this, the New York State Education Department developed an Extension Waiver Application in accordance with the provisions in §3638(4) of the Education Law which applies only to the purchasing requirements in §3638(2).

Extension Waiver Impact

An approved Extension Waiver allows a school district to receive Transportation Aid on internal combustion vehicles purchased or leased after June 30, 2027, and/or to receive Transportation Aid for new or extended transportation contracts executed after June 30, 2027 that do not require service contractors to purchase or lease only zero-emission buses. The extension waiver does not give school districts additional time past July 1, 2035 for full fleet and service transition as **Extension Waivers do not impact the statutory deadline for all fleets to be fully converted.** This statutory deadline remains July 1, 2035. The requirement for a district's fleet to be fully transitioned to zero-emission is contained in §3638(3) of the Education Law:

No later than July first, two thousand thirty-five, every school district shall: (a) only operate and maintain zero-emission school buses; and (b) include requirements in any procurement for school transportation services that any contractors providing transportation services for the school district must only operate zero-emission school buses when providing such transportation services to the school district.

Extension Waiver Application Process

The Extension Waiver Application will be made available under the Transportation program unit within the SED Monitoring and Vendor Performance application inside the SED Business Portal. The questions focus on the district's progress towards meeting the statutory deadline and allows the district to upload evidence of their efforts. Please be sure to answer all questions and upload all supporting evidence documents to avoid any delays in processing the application. Clearly mark and label all evidence documents to assure accuracy in the review process.

A "Yes" response to any question in the application, when supported with appropriate documentation, will score 1, 2, or 3 points. Applicants must attain at least 3 points overall to be approved for an initial Zero Emission Busing Extension Waiver. The scoring rubric is as follows:

Question Number	Question Title	Score if "Yes"
5	Voter Proposition	2
6	Funding Denial	2
7	Fleet Electrification Plan	3
8	Utility Upgrades Required	3
9	Electric Bus or Equipment Supply Chain Delay	3
10	Bus Garage Lease Restriction	3
11	New Bus Garage Required	2
12	Contractor Limitations	3
13	Operational Changes Needed	1
14	Other Factors	1-3

In an effort to assure adequate time to inform budget decisions, the application will be accepted on a rolling basis, until **March 1**, of each year. No new applications for the coming school year will be reviewed after the March 1st deadline, save for an emergency purchase need. If such an emergency condition arises, please contact the Office of Pupil Transportation by emailing Transportation@nysed.gov or by calling (518) 474-6541.

NYSED will notify districts of its Extension Waiver Application determination no later than **April 1** of the of the preceding school year. An approved Extension Waiver will permit State Transportation Aid to flow for all otherwise approved transportation expenses for the following 2 school years. Expenses related to noncompliant vehicles or service contracts made after June 30, 2027 will result in forfeiture of transportation aid unless the district was granted a waiver extension.

School districts are strongly cautioned not to apply for an Extension Waiver unless it is absolutely necessary to meet the district's transportation service needs for the coming school year. Applying and receiving an extension too soon may negatively impact the district in the future. Similarly, school districts are strongly encouraged to continue making positive progress toward fleet transition regardless of whether an extension is needed at any time. Continued effort and/or sustained progress toward fleet conversion shall be necessary to demonstrate if a district wishes to be granted a second 2-year Extension Waiver.

If you have any questions, or need additional technical assistance, please contact NYSED's Pupil Transportation Unit by emailing Transportation@nysed.gov or by calling (518) 474-6541.



Scope of Work Template – School Bus Fleet Electrification Plan

NYSERDA FlexTech Program

Scope of Work

NYSERDA Client: **[Insert Client Name]**

Energy Service Provider: **[Insert Energy Provider]**

Instructions

1. Fill in the NYSERDA Client and Energy Service Provider lines above.
2. Use this Scope of Work (SOW) template to complete your Fleet Electrification Plan (FEP) application.
3. This SOW template is considered a minimum requirement. The information you choose to add, plus the format, tasks, and layout of the SOW can be customized as long as the requirements of the template are still met.
4. Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application.
5. For Priority Districts, Non-Priority Districts, and BOCES, submit this SOW, along with the project budget and the application document, through NYSERDA's FlexTech Program portal.
 - a. BOCES' priority status depends on their depot location; if the BOCES depot is in a DAC the BOCES will receive priority status
 - b. BOCES can also receive priority status by providing chargers for visiting buses on their campus. For more information on this scenario, please refer to the "BOCES Charging for Visiting Districts" template located on our [FEP webpage](#)

Delete this list of instructions (1-5), and instructions throughout, before submitting the SOW.

NOTE: NYSED [defines](#) a school bus as "every vehicle owned, leased or contracted for by a public school, board of cooperative educational services or a nonpublic school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities." This definition includes vans, SUVs, and all other vehicles used for pupil transportation, not solely yellow buses.

Introduction

Instructions

The Introduction should be a brief overview of the parties involved in the Fleet Electrification Plan (FEP), including consultants, any sub-consultants, school district, and others. The information you provide in the Introduction enables NYSERDA to prepare for the incoming project.

NOTE: Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Application Information

1. **[Describe the reasons for doing this study i.e.: statewide requirements, school district goals, contractor goals, long-term planning desires, costs, etc.]**
2. This Scope of Work describes the services and tasks that shall be performed by **[Consultant/Contractor Firm]**, “the Consultant,” in conducting a Fleet Electrification Plan through NYSERDA’s FlexTech program for **[Applicant School District/BOCES/Bus contractor]**, “the Customer.”
3. **[If applicable, mention any sub-consultants that are part of the study, and their role].**

NOTE: Please replace either “the Consultant” or “the Customer” with “the Applicant” depending on who the lead applicant is (i.e. who NYSERDA will be paying).

4. **[Describe the Intent of Study in 3-5 sentences]**

District, Fleet, and Facility Description

Instructions

This section should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Project Information

1. **[District Description: Describe the School District/BOCES. This could include the town(s) it serves, the county it is located in, the number of schools it serves, the annual budget, total number of students, total staff, and whether the District is High Needs/Disadvantaged community/Priority]**
2. **[Describe the school bus fleet that will be the focus of this Fleet Electrification Plan.]**
[Include, at a minimum, the following:]
 - **[Number of buses]**
 - **[# of buses owned by the district AND # of buses contracted (even if one of these values is 0)]**
 - **[General uses of buses (as available)]**
 - **[Types of buses (Type A, B, C, etc. as available)]**
 - **[If any buses are already electrified or zero-emission (as available)]**
3. **[Fleet Description: State the number of buses, ownership of the buses, where they are stored (including the address, the type(s) of buses, typical uses), and if any buses are already electric/zero-emission]**
4. **[If the study includes multiple buildings or bus depots, provide a table that lists each site to be analyzed through the study. The information included in the table below should be included for each building, to the extent possible.]**

NOTE: Include number of existing EV chargers on site, if applicable.

5. **[Facility Description: Briefly describe where the buses are domiciled, including the address. If multiple locations, include the number of buses and other vehicles used for pupil transportation stored at each. Descriptions should include at minimum the address of the site, number of vehicles domiciled there, and the name of the Utility provider. Descriptions could also include a list of other building uses like office space or training, as well as the annual utility costs for the District/BOCES and for the School/Depot where the buses are stored]**

Tasks and Deliverables

Instructions

- Applications should follow the tasks as laid out in this template. Project tasks should be itemized, and a corresponding deliverable must be identified for each task. For each task, include the minimum requirements indicated by the instructions. Any alterations must be approved by a NYSERDA Project Manager. Additional tasks can be added as needed.
- If the consultant is utilizing any sub-contractor(s), please clearly indicate which party (Prime Contractor, Sub-Contractor(s)) will be completing each indicated task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Task 1: Project Kickoff and Client Meetings

Scope:

- Kickoff meeting
 - **[Indicate whether this will take place in-person (with the site visit) or virtually]**
 - **[Ensure NYSERDA and the Utility are invited to this meeting as optional participants]**
- Site Survey
 - **[The site survey should be conducted in-person. Please indicate if this will be occurring at the same time as the kickoff meeting]**
- Client Meetings
 - **[Indicate whether Client Meetings will occur after specific Tasks or on a recurring basis]**
 - **[Indicate whether Client Meetings will be in-person or virtual]**

Deliverables:

[List deliverables associated with Task 1.]

Task 2: Data Collection

Instructions

- Include the following data collection items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

[Coordinate with District/Utility to collect this information]:

- Bus fleet information – number of buses (current/projected), bus types/size, replacement schedule, ownership (district-owned/contracted)
- Bus schedules and routing data
- Bus parking/storage arrangements (including ownership of that land or building)
- Fueling – current operational requirements
- Utility data – name, existing service size and voltage, contact
- Existing distribution data – capacity, condition, expansion capability, as-built electrical one-lines, current on-site demand
- Existing site plan(s)

[Include other data as needed]

Deliverables:

[List deliverables associated with Task 2.]

Task 3: Route Analysis & Bus Technology Assessment

Instructions

- Include the following minimum route analysis and bus technology assessment items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:**Required:**

- Analyze available route data for time and distance to understand range and energy requirements by route
- Include information on sports routes, field trips, and the maximum number of buses on extracurricular trips at any point
- Factor in climate, topography, and driving conditions to determine the energy needs of each route. Identify the temperature, battery efficiency, and all other assumptions used in the route energy analysis.
- Identify minimum battery requirements for each route
- Compare at least 2 different bus manufacturers
- Recommend bus types and battery sizes for each route. Identify routes that cannot be met with today's technology.
- Show the feasibility of electrifying each route using the recommended bus type under 2 temperature scenarios (shown as a yes/no condition):
 - Cold: Winter ESB battery efficiency (average winter low of the last 5 years)
 - Temperate: Fall/Spring ESB battery efficiency (average temperature between March 1-November1)
- Include the frequency, or % of days in the year the fall within each temperature scenario

[Optional]:

- Include a third "Extreme Cold" temperature scenario (lowest temp of the last 5 years)
- Use up to 4 bus manufacturer/types of buses to analyze performance
- For cold climates, assess the need for auxiliary heating (short-term fuel-fired heaters or long-term heat pumps or fuel-cell heaters)
- Include analysis of sports routes and/or other activity routes that the buses would be completing to see if they would be feasible with today's technology
- Additional tasks as discussed with the Client

Deliverables:

[List deliverables associated with Task 3.]

Task 4: Conceptual Charging Strategy

Instructions

- Include the following conceptual charging strategy items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, please indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

- Create a charging strategy based on the routing requirements, energy needs, and recommended battery sizes in Task 3. The charging strategy shall include the following:
 - Charger power rating(s)
 - Quantity of chargers (by type if multiple types)
 - Analysis on impact of bus type/size on charging strategy
 - Propose charging profile for all buses
- Identify the potential peak demand reduction possible when using a charge management software (CMS)
- Recommend a charging strategy including charger types, quantities, and charging times
- Identify and outline a charge management strategy for the district to optimize efficiency and reduce demand charges
- Identify routes that are able to complete their afternoon runs without midday charging, and routes that have charge remaining after all of their scheduled runs
- Describe the benefits of CMS in long-term operations
- Submit the necessary inputs for a rate analysis to the utility provider, or use their online tool to complete a rate analysis (as available)

Deliverables:

[List deliverables associated with Task 4.]

Task 5: Electric Utility Analysis

Instructions

- Include the following minimum electric utility analysis items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, please indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

Required:

- Conduct initial outreach with school district's utility provider
- Summarize the findings of the utility rate analysis (as available)
- If the district is planning an imminent capital project (with design work within the next 6 months) submit a work request for the full fleet energy needs required in 2035
- Request a capacity analysis from the district's utility provider
- Hold a meeting with the Utility, School District, NYSERDA, and Consultant to discuss expected peak loads
- Update or create the [fleet assessment questionnaire](#) with the utility provider on behalf of district based on Task 3 and 4 results
- Work with the utility to determine the overall equipment needs and costs, as well as the breakdown of costs (utility side vs customer side)
- Discuss possible mitigation measures if power cannot be supplied to the site, and possible obstacles for the district meeting the timelines required by New York State law (ie. Alternative connection options, battery storage, mobile chargers, easements, component lead times, etc.)
- Description of how multiple sites will be handled, if applicable

[Optional]:

- Vehicle-to-Grid Charging Analysis
- Backup Power Analysis
- Microgrid Analysis

Deliverables:

[List the deliverables associated with Task 5.]

Task 6: Concept Development & Phasing Plan

Instructions

- Include the following minimum concept development and phasing plan items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, please indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

- Select a preferred utility connection option and work with the Utility to identify locations for any onsite utility interface equipment
- Develop a concept-level site plan and one-line diagram detailing siting of customer-side equipment, chargers, and charging ports. The concept-level site plan will include:
 - On-site distribution equipment including switchgear/panelboards, transformers, and wiring to the chargers
 - Charger types, sizes, locations, and number of dispensers
 - Dispenser connections to the bus fleet
- Identify capital works needed to install chargers
- Develop a vehicle replacement schedule indicating when specific buses and routes will be transitioned until the fleet reaches 100% zero-emission vehicles
- Develop a charger purchasing and installation schedule that aligns with the vehicle replacement schedule
- Provide a consolidated timeline for how the school district could meet the 2035 transition schedule either in phases, or year-by-year

Deliverables:

[List the deliverables associated with Task 6.]

Task 7: Transition Plan Cost Estimates

Instructions

- Include the following minimum transition plan cost estimate items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, please indicate which party will be delivering this task.



- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

Required:

- Develop a concept level cost estimate which details the following:
 - Total anticipated costs:
 - Utility upgrades (utility- and customer-side)
 - Bus purchases
 - Charger purchases
 - Sitework and construction
- Work with the Client to determine the District share of specific costs:
 - Estimated utility upgrades and sitework
 - Estimated bus purchases
 - Estimated charger purchases
- A summary of state transportation aid changes and how they impact total cost of ownership (TCO)
- A comparison to business-as-usual bus purchasing costs (how much would the district be spending on buying new diesel buses if they were to continue as normal purchasing diesel/gas vehicles)
- Identify and estimate the cost reduction potential of possible incentives
- Incorporate the rate analysis conducted by the Utility (as available)
- Include potential/estimated cost of Charge Management Software

[Optional]:

- Integrate upcoming capital projects to the schedule
 - For districts with upcoming capital projects related to bus depots/facilities, identify opportunities for fleet electrification elements to be incorporated in the capital project to save the District time and money

Calculate cost-savings from operating electric school buses and present a TCO analysis including maintenance, fuel, workforce training, etc.

Deliverables:

[List the deliverables associated with Task 7.]



Task 8: Final Report and Presentation

Instructions

- Include the following minimum Final Report and presentation scope items and clarify the Deliverable for this task. Include a brief paragraph describing the purpose of this task. If there are multiple consultants/sub-consultants, please indicate which party will be delivering this task.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

Scope:

- Prepare a Final Report, based on the NYSERDA Final Report Guidelines and Checklist, including all tasks from the SOW which summarizes the analyses completed and the recommended fleet transition plan
- Address comments from NYSERDA personnel as needed
- Prepare a Final Presentation for the Client to use as needed that includes an easy-to-understand description of the key takeaways, timelines, costs, and analyses conducted.
- All Final documents will be created with the School District in mind, providing clear takeaways, actionable items, costs, and recommendations that can be disseminated to other School District decision makers and departments as needed.
- Final Draft revisions will be made until NYSERDA deems the Final Report satisfactorily complete.
- Optional: presentation to the school board

Deliverables:

- Draft and Final Report
- Final Presentation

Assumptions [Optional]

Instructions

- Provide a list of assumptions relevant to the completion of this Fleet Electrification Plan. Note any information the Client has agreed to provide the Consultant for the completion of the study.
- Text that is bolded and in brackets **[like this]** should be populated with the information relevant to your application. Delete instructions before submitting your SOW.

[Insert examples of assumptions, which could include, but are not limited to:]

- Fleet information will be provided by the Client, including current number of buses, age of buses, types of bus (number of seats and GVWR), number of bus routes, route distance, bus schedules, number of stops per route, and extra-curricular activities buses are currently provided support for (sports, field trips, weekend uses, etc.)
- Access to the site common spaces including utility meters, depot, parking lots, on-site electrical equipment, and mechanical rooms will be provided.
- Minimum of 1 year of preceding utility bill rates and usage will be required and utilized.
- Access to all available construction and design documentation including as-builts, MEP drawings, blueprints, schematics, specifications, etc.
- Bus operations and maintenance staff will be available for at least 1 conversation to discuss current procedures.
- Previous engineering studies, route analyses, charging analyses, or other work conducted in-house or by 3rd party service providers will be shared with the consultant.

Example text for the assumptions section:

Task memos will be provided to the Client and NYSERDA as progress updates. It is assumed that there will be an active partnership between School District staff and the Consultant for the duration of the study. Fleet management/operations staff will be asked to be available to assist our engineering staff during the site visits and will be responsible for providing the following:

Required: The applicant shall address technical review comments from NYSERDA until the draft report is deemed satisfactorily complete.

Schedule and Site Visits

Instructions

- Provide an anticipated schedule for completing tasks in a “weeks from Purchase Order (PO)” format.
- Each SOW task item must be listed as a separate schedule line item.
- Deliverables to NYSERDA must be listed as separate schedule line items. For this section, include the language, format, and tables below these instructions and add the following detailed information:
- Fill in project specific data when indicated.
- Complete detailed deliverable schedule Table
- NYSERDA must be notified as soon as possible if the deliverable dates in the schedule change.

It is expected that the analysis and tasks required to complete this Fleet Electrification Plan will take **[# of weeks]** to complete. This timeframe will begin once the Contract Letter and Purchase Order (PO) is received from NYSERDA.

This table has a detailed deliverable schedule based in weeks after receipt of the PO. Please adjust as needed.

Task #	Task	Schedule (in weeks from PO)
1	Project Kickoff and Client Meetings	
2	Data Collection	
3	Route Analysis & Bus Technology Assessment	
4	Conceptual Charging Strategy	
5	Electric Utility Analysis	
6	Concept Development & Phasing Plan	
7	Transition Plan Cost Estimates	
8	Optional: Workforce Training Needs	
9	Final Report and Presentation	



Budget

Instructions

Provide an itemized budget breakdown using the Budget Template, or equivalent format that includes all the information identified in the Budget Template. Include the following in this section:

- Import of budget table (preferred) or budget table as a separate attachment
- Each SOW task item must be listed as a separate budget line item

If using a sub-consultant: Identify the sub-consultant, which tasks they will be completing, the budget per task, and the total budget allotted to each sub-consultant

All consultants must include the following Project Cost Share Information:

- Total study cost
- Dollar amount contributed by Client
- Dollar amount contributed by NYSERDA

The cost-share for Fleet Electrification Plans are as follows:

100% if the Client is a Priority District

75% if the Client is a non-Priority District

If the client is a bus contractor:

- 50% if only some of the vehicles housed at the location are being studied
- 75% if all of the vehicles housed at the location are being studied
- 100% if all of the vehicles housed at the location are being studied and the depot serves a Priority District OR if the depot is located in a DAC.

[Insert Budget Table.]

[Insert Sub-Consultant Information, if applicable.]

Project Cost-Share Information:

The total cost to complete the tasks associated with this SOW is \$[**Total Project Cost**]. The Client will contribute \$[**Client Cost**] and NYSERDA will contribute \$[**NYSERDA Cost**] as specified in the NYSERDA Purchase Order and summarized in the table below.

Zero Emission Busing - Extension Waiver #1 - 2026

Extension Waiver Application

Extension Waiver Details

In an effort to assure adequate time to inform budget decisions, the application will be accepted on a rolling basis, until March 1, of each year. No new applications for the coming school year will be reviewed after the March 1st deadline, save for an emergency purchase need. If such an emergency condition arises, please contact the Office of Pupil Transportation by emailing Transportation@nysed.gov or by calling (518) 474-6541.

NYSED will notify districts of its Extension Waiver Application determination no later than April 1 of the of the preceding school year. An approved Extension Waiver will permit State Transportation Aid to flow for all otherwise approved transportation expenses for the following 2 school years. Expenses related to noncompliant vehicles or service contracts made after June 30, 2027 will result in forfeiture of transportation aid unless the district was granted a waiver extension.

School districts are strongly cautioned not to apply for an Extension Waiver unless it is absolutely necessary to meet the district's transportation service needs for the coming school year. Applying and receiving an extension too soon may negatively impact the district in the future. Similarly, school districts are strongly encouraged to continue making positive progress toward fleet transition regardless of whether an extension is needed at any time. Continued effort and/or sustained progress toward fleet conversion shall be necessary to demonstrate if a district wishes to be granted a second 2-year Extension Waiver.

If you have any questions, or need additional technical assistance, please contact NYSED's Pupil Transportation Unit by emailing Transportation@nysed.gov or by calling (518) 474-6541.

1. **District Contact Person**
2. **Title/Role**
3. **Email Address**
4. **Phone Number**

Factors for Consideration

New York State Education Law §3638:

"The commissioner shall consider a school district's effort to meet the requirements of subdivision two of this section and any other factors outside of the control of the district when granting an extension, including but not limited to, procurement efforts made by the school district, applications for state or federal funds, changes needed to school district operations to meet the requirements of this section, employee training, receipt of technical assistance, market availability of zero-emission school buses or supporting infrastructure, and availability of state or federal funds."

5. Recent Voter Proposition Defeated

The district presented a voter proposition to borrow funds or expend reserves to support the purchase of zero-emission buses or related infrastructure within the past year that did not receive voter support.

Yes

No

5B. If Yes, please upload your supporting documents.

Example of Supporting Document - Certified voting records showing the proposition language and final ballot count for the zero-emission busing proposition.

Zero Emission Busing - Extension Waiver #1 - 2026

Extension Waiver Application

6. Funding Denial

The district applied for and was denied state or federal grant funds for Zero-Emission busing.

Yes

No

6B. If Yes, please upload your supporting documents.

Example of Supporting Documents: Formal notice of funding denial from federal or state granting authority.

7. Fleet Electrification Plan

The District is waiting for its formal NYSERDA Fleet Electrification Plan (FEP) to be completed, *OR* a completed formal (FEP) indicates that no bus or route electrification is currently possible at the district. The district must show that they are working with NYSERDA towards transition in an effort to justify the extension.

Yes

No

7B. If Yes, please upload your supporting documents.

8. Utility Upgrades Required

The District has obtained formal, written confirmation from its electric utility that overall needs cannot be met without major upgrades that require capital project development and approval.

Yes

No

8B. If Yes, please upload your supporting documents.

Examples of Supporting Documents - Electric Utility Needs Assessment, Load Letter, NYSED project permit approval letter.

9. Electric Bus or Equipment Supply Chain Delay

The district is willing and able to purchase zero-emission buses and related equipment but will not receive necessary items in a timely manner due to supply chain delays.

Yes

No

9B. If Yes, please upload your supporting documents.

Examples of Supporting Documents - formal documents showing expected order delivery date(s).

10. Bus Garage Lease Restrictions

The districts current bus garage lease does not allow for necessary electrical upgrades to support EV bus storage and charging needs.

Yes

No

10B. If Yes, please upload your supporting documents.

Examples of Supporting Documents -The district must provide a copy of the Lease agreement noting

that the owner will not support any electrification upgrades for ZEB to support the need for the extension, or a formal letter from owner stating they are not willing to allow upgrades.

11. New Bus Garage Required

The district requires a new bus garage and is in planning, application, or approval stage with NYSED.

Yes

No

11B. If Yes, please upload your supporting documents.

Examples of Supporting Documents -The district must provide clear documentation from NYSED or an engineering firm showing the planning stages of the new Bus Garage to support the need for the extension. Signed letters from engineers on requirements for new garage, applications, approval letters from NYSED.

12. Bus Contractor Limitations

The districts current bus contractor cannot meet the mandate, and no other regional contractor can provide services.

Yes

No

12B. If Yes, please upload your supporting documents.

Examples of Supporting Documents -The district must show lack of available contractors based on Bids received in response to a formal solicitation. The district must substantiate how the current contractor cannot meet the mandate, and what efforts have been done to support the transition to ZEB. Letters from current contractors, Bids showing lack of other contractors.

13. Operational Changes Needed

The district's current operations require significant changes to meet mandate (e.g., employee training, technical assistance). The district must describe in detail how it will not be able to support the Operational Changes in an effort to justify the need for the extension.

Yes

No

13B. If Yes, please upload your supporting documents.

Example of Supporting Document - present clear documentation that demonstrates what operational changes are needed and when those changes will be fully implemented.

14. Other Factors

Please describe in detail any and all other factors outside of the districts control that will require the district to seek an extension for the coming year's procurement needs.

14B. Please upload any documents to support the factor(s) detailed above.

Eric Burke
Superintendent
Madrid-Waddington CSD
2582 State Highway 345
Madrid, NY 13660
United States

Arcadis Professional Services (Canada) Inc.
55 St. Clair Avenue West, 7th Floor
Toronto, ON M4V 2Y7
Canada
Phone: 416 596 1930
www.arcadis.com

January 16, 2026

Subject: Madrid-Waddington CSD NYSERDA Bus Electrification Study Proposal Acknowledgement

Dear Eric,

Arcadis Professional Services (Canada) Inc. ("Arcadis") is pleased to provide this proposal for architectural and engineering services for the Madrid-Waddington Central School District NYSERDA Bus Electrification Study. This proposed study is to be completed under the NYSERDA FlexTech program. An outline of the items to be studied along with our anticipated Professional Service Fees will be submitted to NYSERDA for review and approval prior to work commencing. If the services are acceptable to NYSERDA, the study will be 100% funded by NYSERDA and the Madrid-Waddington CSD is not obligated to any commitment for payment of services.

We will keep the Madrid-Waddington CSD informed of progress and included in the distribution of the findings of our studies. We anticipate the study to include:

OPERATIONS ASSESSMENT

1. Gather data on route characteristics affecting energy usage such as distance, terrain, speed, stop frequency, and weather conditions.
2. Use Arcadis-developed software to assess expected energy usage for routes considering the vehicle type.
3. Identify routes expected to be directly compatible with using this vehicle type.

FLEET CHARGING FOR TRANSITION

1. Determine opportunities to adjust routes to better equalize to range of electric buses and establish optimal fleet size for a set of routes consistent with full fleet electrification.
2. Evaluate charging infrastructure setups that can support the energy requirements of the required routes.

FACILITIES ANALYSIS

1. Investigate existing bus facility electrical capacity and work with the utility company on upsizing electrical service based on required demand.
2. Investigate other potential energy solutions to support the electrical demand.
3. Review existing bus facility to determine improvements to enable the transition to battery electric buses.

Eric Burke
Madrid-Waddington Central School District
January 16, 2026

STAGED TRANSITION PLAN

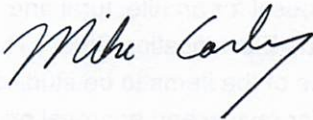
1. Identify a fleet transition procurement plan.
2. Define a sequence of charging infrastructure projects over time to support the electric bus transition.
3. Estimate capital and operating costs and identify funding source options.
4. Identify other transition needs such as training and support.

This Letter of Agreement shall serve as acknowledgement of our working relationship with the Madrid-Waddington Central School District related to the approach to NYSERDA for this project.

We request that you sign in the appropriate place below, retain one copy, and return one copy to our office.

Sincerely,

Arcadis Professional Services (Canada) Inc.



Mike Corby, P.Eng.
Intelligent Mobility Solutions Lead, Canada



Seth McDermott, E.I.T.
Associate – Manager, Energy Transition Technologies

We agree to the above stated terms and conditions.

Madrid-Waddington Central School District

Date: _____

By: _____

Update – Infeasible Routes by 2035



To encourage consistency between reports, we have established the following thresholds for what battery sizes we think will become available between now and 2035:

Type A: 400kWh
Type C and D: 600kWh

When identifying the battery size requirements for each route, if the battery size requirement is **equal to or less than the threshold**, we will assume that the route **will** be able to be electrified by 2035.

If the battery requirement is **greater than the threshold**, we will assume that the route **will not** be able to be electrified by 2035.



Fiscal Stress Monitoring System[®] • System Basics

What is the Comptroller's Fiscal Stress Monitoring System?

The Fiscal Stress Monitoring System (the System) is OSC's program to objectively identify issues with budgetary solvency—the ability to generate enough revenue to meet expenditures—for each county, city, town, village and school district.

How Does it Work?

The System analyzes the financial information submitted to OSC by local governments against a set of uniform financial and environmental indicators.

Financial indicators measure key drivers of fiscal stress in local government financial operations:

Counties, Cities, Towns and Villages:

- Year-End Fund Balance
- Operating Deficits/Surpluses
- Cash Position
- Use of Short-Term Cash-Flow Debt Issuance
- Fixed Costs

School Districts:

- Year-End Fund Balance
- Operating Deficits/Surpluses
- Cash Position
- Reliance on Short-Term Cash-Flow Debt

Environmental indicators provide insight about economic and demographic forces confronting communities—that are beyond the immediate control of local officials but might influence revenue-raising capability and the demand for certain types of services:

Counties, Cities, Towns and Villages:

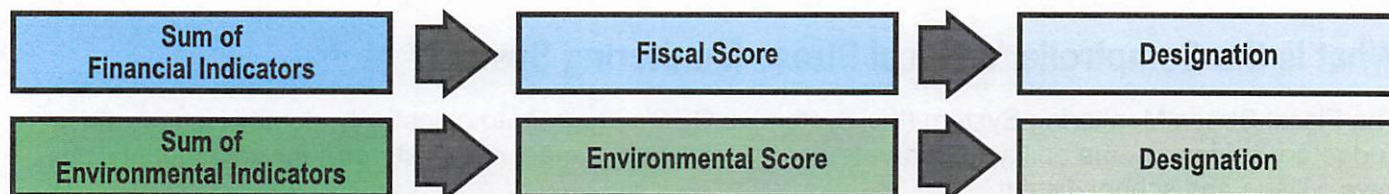
- Change in Population
- Households with Public Assistance
- Percent of Population Under 18 and Over 65
- Percent Change in Home Value
- Median Household Income
- Unemployment Rate
- Reliance on State and Federal Aid

School Districts:

- Percent of Economically Disadvantaged Students
- Student to Teacher Ratio
- Teacher Turnover Rate
- Change in Property Value
- Budget Vote Approval Rate
- Percent of English-Language Learners

How are the Results Calculated?

OSC provides each local government with two scores, and two resulting designations. The underlying indicators are measured on a 100-point scale. Designations are made for scores falling within certain ranges.



Scores Determine Designations (Stress Category):

Significant Stress	Moderate Stress	Susceptible to Stress	No Designation
--------------------	-----------------	-----------------------	----------------

Why is this Program Important?

- The System acts as an early warning and provides valuable information to local leaders and citizens so that they are well-equipped to take a deliberate, long-term and strategic approach to managing their local government.
- This information will help decision-makers and the public to prioritize the needs of the community, understand the trade-offs and follow through with tough decisions.
- Scores are provided once a year by OSC which allows users to track stress trends over time, for individual local governments and for the entire sector across New York State.
- OSC provides training, budgeting tools, management guides, research and best practices reports to help improve and maintain sound financial condition.

For more details about the System, see the Fiscal Stress Monitoring System webpage.

www.osc.state.ny.us/local-government/fiscal-monitoring

For more details on recent fiscal stress scores and to access the self-assessment tools, see the Fiscal Stress Monitoring System Search tool.

www1.osc.state.ny.us/localgov/fiscalmonitoring/fsms.cfm

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Madrid-Waddington Central School District

Category	Indicator	Scoring	Fiscal Year End	Points					
Year End Fund Balance	1 Unassigned Fund Balance	General Fund 25 Points ≤ 1% 16.67 Points > 1% But ≤ 2% 8.33 Points > 2% But ≤ 3% 0 Points > 3%	2025	Data Required Unassigned Fund Balance (codes 916 & 917) 876,965 Gross Expenditures 18,245,832 Calculation Unassigned Fund Balance ÷ Gross Expenditures 4.81%	0.00				
		2 Total Fund Balance	General Fund 25 Points ≤ 0% 16.67 Points > 0% But ≤ 5% 8.33 Points > 5% But ≤ 10% 0 Points > 10%	2025	Data Required Total Fund Balance (code 8029) 5,095,594 Gross Expenditures 18,245,832 Calculation Total Fund Balance (code 8029) ÷ Gross Expenditures 27.93%	0.00			
	Operating Deficits	3 Operating Deficit	General Fund 20 Points = Deficits ≤ -1% in 3/3 of the Last Fiscal Years 13.33 Points = Deficits ≤ -1% in 2/3 of the Last Fiscal Years 6.67 Points = Deficit ≤ -1% in 1/3 Last Fiscal Years 0 Points = Deficit ≤ -1% in 0/3 Last Fiscal Years	2023	Data Required Gross Revenues 17,836,643 Gross Expenditures 16,054,311 Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 11.10%	0.00			
					2024		Data Required Gross Revenues 18,869,742 Gross Expenditures 17,070,256 Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 10.54%		
2025				Data Required Gross Revenues 18,854,389 Gross Expenditures 18,245,832 Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 3.34%					
				Cash Position	4 Cash Ratio		General Fund 10 Points ≤ 50% 6.67 Points > 50% But ≤ 75% 3.33 Points > 75% But ≤ 100% 0 Points > 100%	2025	Data Required Cash and Investments (codes 200-223, 450, 451) 1,717,369 Net Current Liability (codes 600-626 & 631-668) 693,447 Calculation Cash and Investments ÷ Net Current Liability 247.66%
5 Cash % of Monthly Expenditures									General Fund 10 Points ≤ 33.33% 6.67 Points > 33.33% But ≤ 66.67% 3.33 Points > 66.67% But ≤ 100% 0 Points > 100%
				Reliance on Short-Term Cash-Flow Debt	6 Short-Term Cash-Flow Debt Reliance		All Funds 10 Points ≥ 10% Change in Short-Term Cash-Flow Debt Issued or Current Year Short-Term Cash-Flow Debt Issued and No Prior Year Issuance 6.67 Points ≥ 6.67% But < 10% Change in Short-Term Cash-Flow Debt Issued 3.33 Points ≥ 3.33% But < 6.67% Change in Short-Term Cash-Flow Debt Issued 0 Points < 3.33% Change in Short-Term Cash-Flow Debt Issued or No Current Year Issuance	2024	
2025	Data Required Short-Term Cash-Flow Debt Issued 0 (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes)								
	Calculation (Current Year Short-Term Cash-Flow Debt Issued - Prior Year Short-Term Cash-Flow Debt Issued) ÷ Prior Year Short-Term Cash-Flow Debt Issued 0.00%								
Total ¹ :					0.0				

Gross Revenues = General Fund's Revenues and Other Sources (Transfer Activity)

Gross Expenditures = General Fund's Expenditures and Other Uses (Transfer Activity) - 9950.9 (Transfers to Capital Project's Fund)

¹Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 12/31/2025

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Point Range (Out of 100 total pts)

Significant Fiscal Stress 65 - 100

Moderate Fiscal Stress 45 - 64.9

Susceptible Fiscal Stress 25 - 44.9

No Designation 0 - 24.9

Madrid-Waddington Central School District

Category	Indicator	Scoring	Year	Points	
Poverty	1 Percentage of Economically Disadvantaged Students	25 Points ≥ 75% 16.67 Points ≥ 65% But < 75% 8.33 Points ≥ 55% But < 65% 0 Points < 55%	2024	Data Required Percentage of Economically Disadvantaged Students 47%	0.00
Student to Teacher Ratio	2 Student to Teacher Ratio	15 Points ≥ 15 10 Points ≥ 13 But < 15 5 Points ≥ 12 But < 13 0 Points < 12	2024	Data Required Student to Teacher Ratio 10.78	0.00
Teacher Turnover	3 Turnover Rate of All Teachers	15 Points ≥ 18% 10 Points ≥ 14% But < 18% 5 Points ≥ 10% But < 14% 0 Points < 10%	2024	Data Required Turnover Rate of All Teachers 10%	5.00
Tax Base	4 Percent Change in Property Value	15 Points ≤ -4% 10 Points ≤ -2% But > -4% 5 Points ≤ -1% But > -2% 0 Points > -1%	2020	Data Required Property Full Value 259,762,913	0.00
			2021	Data Required Property Full Value 271,668,356	
				Calculation (2021 Property Full Value - 2020 Property Full Value) ÷ 2020 Property Full Value 4.58%	
			2022	Data Required Property Full Value 279,409,612	
				Calculation (2022 Property Full Value - 2021 Property Full Value) ÷ 2021 Property Full Value 2.85%	
			2023	Data Required Property Full Value 305,093,010	
				Calculation (2023 Property Full Value - 2022 Property Full Value) ÷ 2022 Property Full Value 9.19%	
			2024	Data Required Property Full Value 339,614,321	
				Calculation (2024 Property Full Value - 2023 Property Full Value) ÷ 2023 Property Full Value 11.32%	
	Calculation (Average) 4 Year Average (Property Full Value - Prior Year Property Full Value) ÷ Prior Year Property Full Value 6.99%				
Budget Support	5 Budget Vote Approval Percent	15 Points ≤ 60% 10 Points ≤ 65% But > 60% 5 Points ≤ 70% But > 65% 0 Points > 70%	2026	Data Required Budget Vote Approval Percent 91.03%	0.00
English Language Learners	6 Percent of English Language Learners	15 Points ≥ 9% 10 Points ≥ 5% But < 9% 5 Points ≥ 3% But < 5% 0 Points < 3%	2024	Data Required Percent of English Language Learners 0%	0.00
				Total†:	5.0

[†] Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.
Data as of 12/31/2025

Point Range (Out of 100 total pts)	
Significant Environmental Stress	60 - 100
Moderate Environmental Stress	45 - 59.9
Susceptible Environmental Stress	30 - 44.9
No Designation	0 - 29.9