

A Reorganizational Meeting of the Board of Education of the Madrid-Waddington Central School was held on July 1, 2024. The District Clerk, Julie Abrantes, called the meeting to order at 6:30 PM.

**ROLL CALL** Present: Wyatt Boswell, Bruce Durant, Charles Grant, Ryan Hayes, Katie Logan, Chris Pryce, Mike Ruddy, Robert Smith, and Amber Sullivan

Others: Eric Burke, Julie Abrantes, Joseph Binion, Nicole Weakfall, Patricia Bogart

**NO. 2025-001** Sullivan was nominated for President of the Board by Pryce, seconded by Smith. Sullivan declined. **President** Smith was nominated for President of the Board by Pryce, seconded by Hayes. Smith accepted the nomination. No other member was nominated. Nominations were closed. Motion by Grant, seconded by Ruddy, to have the clerk cast one ballot for Smith.

Yeas: All Present

Nays: None

**NO. 2025-002** Sullivan was nominated for Vice-President of the Board by Durant, seconded by Grant. Sullivan **Vice-President** accepted the nomination. No other member was nominated. Nominations were closed. Motion by Grant, seconded by Pryce, to elect Sullivan as Vice-President of the Board of Education.

Yeas: All Present

Nays: None

- Oaths of Allegiance were administered to the following individuals:
  - Robert Smith, Board of Education President
  - Amber Sullivan, Board of Education Vice-President
  - Bruce Durant, Board of Education Member
  - Robert Smith, Board of Education Member
  - Eric Burke, Superintendent
  - Julie Abrantes, District Clerk
  - Lisa Tyo, District Treasurer
  - Patty Bogart, Deputy District Treasurer

**NO. 2025-003** Motion by Durant, seconded by Grant, to make the following appointments:

Appointments & Depository Positions & Newspapers	Deputy Treasurer	Patricia Bogart
	District Treasurer	Lisa Tyo
	District Clerk	Julie Abrantes
	Tax Collector	Julie Moots
	School Attorney	Andy Silver, Esq. & Bond, Schoeneck & King Attorneys
	Records Access/Management Officer	Julie Abrantes, District Clerk
	Web Master – District	Michelle Burke
	Chemical Hygiene Officer	Bryan Huntley
	Title IX Compliance Officer(s)	Julie Abrantes, District Clerk
		Joseph Binion, H.S. Principal
	Dignity Act Coordinator	Nicole Weakfall, Elem. Principal
		Joseph Binion, Jr-Sr High School Principal
	Title VI Civil Rights Coordinator	Eric Burke, Superintendent
	Federal Funding Coordinator	Eric Burke, Superintendent
	Official Depository	Community Bank, Chase, Fidelity Investments
	Purchasing Agent	Julie Abrantes
	Official Newspaper(s)	Watertown Daily Times
	Private Auditor	Bowers & Company CPA's PLLC
	Internal Claims Auditor	Joseph Binion
	Excellus BCBS	Julie Abrantes, District Clerk and Eric Burke, Super.
	Board of Directors of the St. Lawrence-Lewis Counties School District Employees	Julie Abrantes, District Clerk
	Workers' Compensation Representative	
	Board of Directors of the St. Lawrence-Lewis Counties School	Eric Burke, Superintendent

District Employees  
Workers' Compensation  
Alternate Representative  
Asbestos Control Officer Jim Murray  
CSE, Sub-CSE and CPSE Committee See Attached Listing  
Membership

Security Bonds

Lisa Tyo, Treasurer - \$200,000  
Patricia Bogart, Deputy Treasurer - \$200,000  
Julie Moots, Tax Collector - \$200,000  
Julie Abrantes, District Clerk - \$200,000  
Blanket Bond – all other employees who handle funds - \$10,000

Authorization to Conduct Business

Superintendent to make budget transfers in accordance with Education Law  
Superintendent to certify payroll  
Superintendent to invest funds along with the District Clerk  
Superintendent to establish Petty Cash funds in an amount not to exceed \$100;  
Education Law (1709-29)  
Membership in NYS School Boards, StLL Boards Assoc., and Rural Schools  
Advance of monies for School Board Members, administration and staff for travel  
and conferences pursuant to Chapter 413 of the laws of 1974  
Use of single signature checks  
Superintendent of Schools and District Clerk to borrow such money as may be  
needed to properly run the school in anticipation of public money and to execute  
revenue anticipation notes not to exceed \$1,000,000 on the signature of the  
President of the Board and the District Clerk  
Superintendent of Schools to authorize participation in the St. Lawrence-Lewis  
BOCES Cooperative Purchasing Agreement  
Superintendent to apply for Grants in Aid (State and Federal)  
Superintendent to approve the attendance of staff to conferences  
Adoption of all Policies and Code of Ethics as in effect during previous year  
NYSL&ERS Appointed Employees:  
Julie Abrantes – District Clerk, 7.5 hours/day/20 days per month  
Lisa Tyo – District Treasurer, 8 hours/day/20 days per month  
Patricia Bogart – Deputy District Treasurer, 8 hours/day/20 days per month

Reimbursement Rates

Mileage Reimbursement rate at Federal rate  
Meal Reimbursement rate at Federal set rate per location  
Substitute Reimbursement Rates per attached

Yeas: All Present

Nays: None

NO. 2025-004 Motion by Grant, seconded by Logan, that the board authorizes Superintendent Burke to approve the  
School Phys. 2024-25 school physician's contract of John Duffy, M.D., Claxton Hepburn Hosp. upon the review  
and approval of school attorney Andrew Silver, esq.

Yeas: All Present

Nays: None

BOE committee(s) – appointment of members to committees for 2024-25

NO. 2025-005 Motion by Durant, seconded by Sullivan, to approve the minutes of the June 11, 2024 regular board  
Approval of of education meeting. .  
Minutes

Yeas: All Present

Nays: None

The following reports were given:

- CSE Report – written by Toni Siddon

NO. 2025-006 Motion by Grant, seconded by Boswell that the Board accept the recommendation of the  
CSE Committee on Special Education, as listed on the attached sheets, and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Yeas: All Present

Nays: None

Reports Cont'd:

- Jr./Sr. High School Principal – Joseph Binion
  - 3-yr Regents Report
- Elementary School Principal – Nicole Weakfall
  - End of Year
- Superintendent's Report – Eric Burke
  - Capital Project
  - Establish Reserve Fund

NO. 2025-007 Motion by Durant, seconded by Pryce, that the board, upon the recommendation of Superintendent  
Rtmt Cont. Burke, does hereby establish the Retirement Contribution Reserve – with NYSL&ERS & NYSTRS  
Reserve subfunds, for future use pursuant to General Municipal Law.  
Establishment

Yeas: All Present

Nays: None

NO. 2025-008 Motion by Grant, seconded by Sullivan, that the board, upon the recommendation of Superintendent  
Transp. Req. Burke, does hereby approve the Seaway Valley Seniors transportation request for July 27, 2024 as  
SV Sr. presented.

Yeas: All Present

Nays: None

NO. 2025-009 Motion by Boswell, seconded by Ruddy, that the board, upon the recommendation of Superintendent  
Lib. Utilities Burke, does hereby approve the Liberty Utilities Grant of Easement as present.  
Easement

Yeas: All Present

Nays: None

Final Reading of Code of Conduct

NO. 2025-010 Motion by Pryce, seconded by Durant, that the board, upon the recommendation of Superintendent  
Code of Burke, does hereby approve the attached Code of Conduct for the 2024-25 academic year.  
Conduct  
2024-25

Yeas: All Present

Nays: None

First Reading of the Following:

- 2024-2025 Elementary Student Handbook
- 2024-2025 Jr-Sr High Student Handbook

Final Reading of the Following:

- 2024-2025 District Wide Safety Plan
- 2024-2025 Building Level Plan

NO. 2025-011 Motion by Grant, seconded by Pryce, that the board, upon the recommendation of Superintendent  
Plans Burke, does hereby approve the following Plans for 2024-2025 as presented:

- 2024-2025 District Wide Safety Plan
- 2024-2025 Building Level Plan

NO. 2025-012 Motion by Logan, seconded by Grant, that the board, upon the recommendation of Superintendent  
Appointments Burke, does hereby approve the following personnel actions for the 2024-25 school year:

*Appointments:*

- |              |   |
|--------------|---|
| T Caswell    | 1. Trudy Caswell-Ryan; Forensics Advisor, 2024-25, stipend of \$3,722                   |
| B Chichester | 2. Bonnie Chichester; LTS Spanish Tch., 2024-25, rate of \$267.43/day                   |
| K Kowalchuk  | 3. Kristina Kowalchuk; LTS Elem. PE Tch., approx. 9/5/24-10/15/24, rate of \$267.43/day |
| J Scott      | 4. Jennifer Scott; Summer Days (max of 10), eff. 7/1/24, per diem                       |

*Leave of Absence:*

- |         |   |
|---------|---|
| K Stone | 5. Karlee Stone; Tch. Asst., eff. 9/2/24-12/15/24 |
|---------|---|

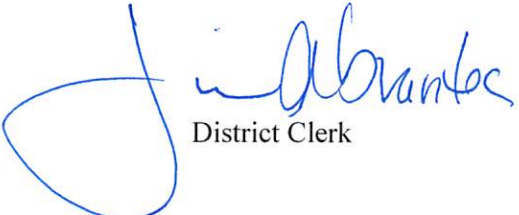
Yeas: All Present

Nays: None

No. 2025-013 Motion by Boswell, seconded by Durant, to adjourn the regular meeting at 7:09 PM.  
Adjournment

Yeas: All Present

Nays: None

  
District Clerk