

Board of Education
Madrid-Waddington Central School
Tuesday, January 16, 2024
High School Library
6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Acceptance of Minutes for December 12, 2024 regular board meeting
- IV. Reports
 1. Treasurer's Report
 - Action Item: Acceptance of Report
 2. Transportation
 3. Buildings & Grounds
 4. CSE Recommendations
 - Action Item: Acceptance of CSE Recommendations
 5. Student Liaison
 6. High School
 - United Helpers
 - State Assessment
 7. Elementary School
 - State Assessment
- V. Public Comment (3 minute limit per person)
- VI. Superintendent's Report
 1. SEI Contract for 2024-2025 Capital Outlay
 - Action Item: Approve Contract
 2. Solar Eclipse
- VII. Discussion of Old or New Business
 1. Legislative Advocacy Breakfast
 2. Policy Overhaul
 3. Policy 5694 - Workplace Violence Prevention - 1st & Final
 - Action Item: Approve 1st & Final
- VIII. Action Item
 1. Personnel
 - Action Item: Approve Personnel Recommendations
- IX. Executive Session
(If necessary, For the purpose of discussion related to the medical, financial or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation).
- X. Adjournment

Upcoming Dates:

Feb. 13 Next Board Meeting 6:30 PM

MADRID-WADDINGTON CSD

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 12/31/2023 To: 12/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
12/31/2023	001927	2nd Qtr transfers				
		A1010-400-00-1000 R		Prof Dev Other	-4,750.00	
		A1240-400-00-0000 R		Chief School Admin Other	-3,037.42	
		A1310-490-00-0000 R		BOCES Services	-35,000.00	
		A1325-400-00-0000 R		Treasurer Other	-158.38	
		A1325-400-00-0000 R		Treasurer Other	-150.63	
		A1330-500-00-0000 R		Tax Collector Supplies	-593.55	
		A1460-490-00-0000 R		BOCES Services	-2,500.00	
		A1620-160-00-0000 R		Operation Salaries	-40,000.00	
		A1620-402-00-0000 R		Natural Gas	-60,500.00	
		A1620-407-00-0000 R		Electricity	-40,000.00	
		A1621-400-01-0000 R		Auditorium Other	-5,000.00	
		A1670-400-00-0000 R		Mailing Other Expense	-6,000.00	
		A1680-490-00-0000 R		Data Processing BOCES	-75,000.00	
		A1910-400-00-0000 R		Unallocated Insurance	-11,000.00	
		A1964-400-00-0000 R		Refund of Real Property	-2,500.00	
		A2020-162-00-0000 R		Monitors' Salaries - K-3	-2,100.00	
		A2020-400-00-0000 R		Super Other Exp - Elem	-941.00	
		A2110-110-00-0000 R		Teacher Salaries 1/2 Day	-15,000.00	
		A2110-120-00-0000 R		Teacher Salaries K-3	-2,357.94	
		A2110-120-00-0000 R		Teacher Salaries K-3	-30,000.00	
		A2110-121-00-0000 R		4-5 ELEMENTARY TEACHERS	-408.32	
		A2110-121-00-0000 R		4-5 ELEMENTARY TEACHERS	-23,568.42	
		A2110-121-00-0000 R		4-5 ELEMENTARY TEACHERS	-18,000.00	
		A2110-121-03-0000 R		6 ELEM TCH SALARIES	-12,000.00	
		A2110-122-00-0000 R		K-3 ELEM TCH ASSISTANT	-40,000.00	
		A2110-122-00-1000 R		Pre-K TCH ASSISTANT	-15,000.00	
		A2110-123-00-0000 R		4-5 ELEM TCH ASSISTANT	-402.50	
		A2110-123-00-0000 R		4-5 ELEM TCH ASSISTANT	-5,000.00	
		A2110-130-00-0000 R		Teacher Salaries 7-12	-2,200.00	
		A2110-130-00-0000 R		Teacher Salaries 7-12	-30,000.00	
		A2110-140-03-0000 R		Substitute TCH - 7-12	-64.00	
		A2110-150-00-0000 R		Tutoring Salaries- K-3	-2,462.00	
		A2110-150-01-0000 R		Tutoring Salaries- 4-5	-1,231.00	
		A2110-150-02-0000 R		Tutoring Salaries- 6	-615.00	
		A2110-160-00-0000 R		NON-INSTR SALARIES - K-3	-1,700.00	
		A2110-160-00-1000 R		NON-INSTR SALARIES Pre-K	-1,000.00	
		A2110-400-00-0000 R		General Other Expense	-6,172.12	
		A2110-400-01-0000 R		General Other Exp Pre-K	-57.71	
		A2110-400-03-1100 R		Instrum Music 4-5 Other E	-77.00	
		A2110-400-03-1700 R		PRE-K Teacher Conference	-382.94	
		A2110-400-03-1900 R		4-5 Teacher Conference	-188.28	
		A2110-400-05-0000 R		General Other Exp 7-12	-1,698.39	
		A2110-470-03-0000 R		Tuition - 4-5	-5,574.00	
		A2110-500-03-0110 R		General 4-5 Supplies	-169.44	
		A2110-500-03-0200 R		Art Pre-k Supplies	-2.88	
		A2110-500-03-0500 R		Art 6 Supplies	-11.36	
		A2110-500-03-0600 R		Phys Ed PRE-K Supplies	-76.00	
		A2110-500-03-0900 R		Phys Ed 6 Supplies	-27.17	
		A2110-500-03-1100 R		Instrum Music K-3 Supplie	-7.02	
		A2110-500-03-1110 R		Instrum Music 4-5 Supplie	-100.00	
		A2110-500-03-1120 R		Instrum Music 6 Supplie	-50.00	
		A2110-500-03-1200 R		Vocal Music K-3 Supplies	-6.84	
		A2110-500-03-1500 R		Vocal Music4-5 Supplies	-100.00	
		A2110-500-03-1600 R		Vocal Music 6 Supplies	-50.00	

MADRID-WADDINGTON CSD

Budgetary Transfer Report Fiscal Year: 2024

Current Appropriation - Effective From: 12/31/2023 To: 12/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A2110-500-05-0000 R	General 7-12 Supplies	-1,000.00	
			A2110-500-05-1400 R	Social Studies 7-12 Suppl	-155.85	
			A2250-151-00-0000 R	Hdkp Tch Asst K-3	-2,415.00	
			A2250-151-00-0000 R	Hdkp Tch Asst K-3	-12,000.00	
			A2250-151-03-0100 R	Hdkp Tch Asst 6	-5,000.00	
			A2250-151-05-0000 R	Hdkp Tch Asst 7-12	-62,500.00	
			A2250-400-00-0000 R	Hdkp Other Expense - K-3	-10,000.00	
			A2250-400-03-0000 R	Hdkp Other Expense - 4-5	-30,000.00	
			A2250-400-03-0100 R	Hdkp Other Expense - 6	-5,000.00	
			A2250-400-05-0000 R	Hdkp Other Expense - 7-12	-1,836.15	
			A2250-400-05-0000 R	Hdkp Other Expense - 7-12	-35,000.00	
			A2250-490-00-0000 R	Handicapped BOCES Svces	-600,000.00	
			A2280-400-05-0000 R	General Occ Ed Other Exp	-583.33	
			A2610-150-00-0100 R	Sub Lib Instr Sal - K-3	-79.52	
			A2610-150-00-0100 R	Sub Lib Instr Sal - K-3	-70.48	
			A2610-150-03-0200 R	Sub Lib InstrSal - 4-5	-8.50	
			A2610-500-00-0000 R	Library & AV K-3 Supplie	-29.50	
			A2630-400-00-0000 R	Computer Other	-758.30	
			A2805-160-00-0000 R	Attendance Salaries	-27,500.00	
			A2810-150-00-0000 R	Guidance Instr Sal K-3	-589.67	
			A2810-150-00-0000 R	Guidance Instr Sal K-3	-13,116.00	
			A2810-150-00-0000 R	Guidance Instr Sal K-3	-978.18	
			A2810-150-00-0000 R	Guidance Instr Sal K-3	-15,000.00	
			A2810-150-03-0000 R	Guidance Instr Sal 4-5	-5,855.82	
			A2810-160-05-0000 R	Guide Noninst Sal - 7-12	-27,000.00	
			A2810-500-03-0000 R	Guidance Sup K-3	-12.00	
			A2815-160-00-0000 R	health Service Sal	-32,000.00	
			A2815-400-00-0000 R	Health Services Other Exp	-5,000.00	
			A2820-400-00-0000 R	Psychological Other	-583.22	
			A2820-400-00-0000 R	Psychological Other	-1,000.00	
			A2850-150-00-0000 R	Cocurricular Sal. 7-12	-10,000.00	
			A2850-500-03-0000 R	After School Sup. K-3	-340.92	
			A2855-400-05-0800 R	Girls' Soccer Other Expen	-589.16	
			A5510-400-00-0000 R	Transportation Other Exp	-954.00	
			A5530-410-00-0000 R	Bus Gararage Insurance	-4,750.00	
			A5530-420-00-0000 R	Fuel Oil	-12,000.00	
			A5530-470-00-0000 R	Garage Bldg Electricity	-5,000.00	
			A5540-400-00-0000 R	Contract Transportation	-15,000.00	
			A7140-500-00-0000 R	Fintness center supplies	-3,000.00	
			A9020-800-00-0000 R	Teacher Retirement	-12,830.41	
			A9030-800-00-0000 R	Social Security	-75,000.00	
			A9040-800-00-0000 R	Workers' Compensation	-15,000.00	
			A9050-800-00-0000 R	Unemployment Insurance	-4,500.00	
			A9060-800-00-0000 R	Health Insurance	-228,483.72	
			A9770-700-00-0000 R	Revenue Anticipation Note	-10,000.00	
			A9901-950-00-0000 R	Transfer to Special	-15,000.00	
			A1240-400-00-1000 R	Prof Dev Other		3,037.42
			A1325-400-00-1000 R	Prof Dev Other		158.38
			A1330-160-00-0000 R	Tax Collector Salary		642.00
			A1330-400-00-0000 R	Tax Collector Other		102.18
			A1620-500-00-0000 R	Operation Supplies		7,500.00
			A1621-400-00-0000 R	Maintenance Other		28,000.00
			A1621-500-00-0000 R	Maintenance Supplies		30,000.00
			A2020-162-00-3000 R	Monitors' Salaries - 4-5		2,100.00
			A2020-400-00-1000 R	Prof Dev Other Elem		941.00
			A2110-120-01-0000 R	TCH Salaries K-3 PROF DEV		2,357.94

MADRID-WADDINGTON CSD

Budgetary Transfer Report Fiscal Year: 2024

Current Appropriation - Effective From: 12/31/2023 To: 12/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A2110-121-01-0000 R	TCH Salaries 4-5 PROF DEV		408.32
			A2110-123-01-0000 R	6 TCH ASSISTANT		402.50
			A2110-130-01-0000 R	TCH Sal 7-12 PROF DEV		2,200.00
			A2110-150-05-0000 R	Tutoring Salaries- 7-12		4,372.00
			A2110-400-01-1000 R	General Other Exp K-3		128.00
			A2110-400-02-0000 R	General Other Exp 4-5		16.15
			A2110-400-03-1000 R	Instrum Music k-3 Other E		373.50
			A2110-400-03-1800 R	K-3 Teacher Conference		188.28
			A2110-400-05-1700 R	7-12 Teacher Conference		1,698.39
			A2110-470-00-0000 R	Tuition - K-3		5,574.00
			A2110-500-00-0000 R	General K-12 Supplies		5,000.00
			A2110-500-03-0100 R	General K-3 Supplies		1,634.30
			A2110-500-05-0300 R	Health 7-12 Supplies		537.82
			A2110-500-05-0400 R	English 7-12 Supplies		28.57
			A2110-500-05-0800 R	Phys Ed Supplies Shoen		99.99
			A2110-500-05-1700 R	Music 7-12 Instruments		628.00
			A2250-150-00-0000 R	Handicapped TCH SAL K-3		307.50
			A2250-150-00-1000 R	Hdpc Tch Prof Dev K-3		1,800.00
			A2250-150-03-0000 R	Handicapped TCH SAL 4-5		57.50
			A2250-150-05-0000 R	Handicapped TCH SAL 7-12		250.00
			A2250-400-00-1000 R	Hdkp Prof Dev Other - K-3		500.50
			A2250-400-03-1000 R	Hdkp Prof Dev Other 4-5		56.78
			A2250-400-05-1000 R	Hdkp Prof Dev Other 7-12		1,278.87
			A2280-150-00-1100 R	Occ Ed Prof Dev Tch Sal		583.33
			A2610-150-03-0400 R	Sub Lib InstrSal - 6		79.52
			A2610-150-05-0100 R	Sub Library Tch Sal 7-12		200.48
			A2610-151-00-0000 R	LIB TCH ASSIST SAL - K-3		418.75
			A2610-151-03-0000 R	LIB TCH ASSIST SAL - 4-5		59.42
			A2610-500-03-0000 R	Library & AV 4-5 Supplie		29.50
			A2630-220-00-0000 R	State Aided Comput Hrdwre		758.30
			A2810-150-00-0100 R	Sub Guid Instr Sal K-3		13,116.00
			A2810-150-03-0200 R	Sub Guid Instr Sal 4-5		6,834.00
			A2810-500-00-0000 R	Guidance Supplies		12.00
			A2820-400-00-1000 R	Psych Prof Dev Other		270.00
			A2820-500-00-0000 R	Psychological Supplies		313.22
			A2850-150-03-0000 R	After School Salaries K-3		5,062.50
			A2850-150-03-0100 R	After School Sal. 4-5		2,152.00
			A2850-150-03-0200 R	After School Sal. 6		284.00
			A2850-150-03-0300 R	Summer School Elem		16,069.92
			A2850-500-03-0100 R	After School Sup. 4-5		340.92
			A2855-400-05-1200 R	Girls' Volleyball Other E		589.16
			A5510-400-00-1000 R	Transp Prof Dev Other Exp		150.00
			A5510-401-00-0000 R	Transportation Insurance		804.00
			A9010-800-00-0000 R	State Retirement		12,830.41
			A9950-900-00-0000 R	Transfer to Capital/Debt		1,649,183.72
			Total for Fund A - GENERAL FUND			-1,812,521.04
						1,812,521.04

Budgetary Transfer Report
Fiscal Year: 2024
Current Appropriation - Effective From: 12/31/2023 To: 12/31/2023

Total Current Appropriation	1,812,621.04
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Selection Criteria

Type: Current Appropriation
Fund: A
Date From: 12/31/2023
Date To: 12/31/2023
Date Used: Effective in Budget
Printed by JULIE K. ABRANTES

Budget Code	Initial Budget	Adjustments	Current Budget	YTD Expenditures	Enc. O/S	Available Balance	
150	256120	70471	326591	144142.66	27842.94	154605.4	Teachers only
151	143000	-80100	62900	53710.75	18726.64	-9537.39	Teaching Assistants and Home School Coordinator
160	52000	121938	173938	208792.82	64863.48	-99718.3	Clerical and Nurses
200	332280	405956	738236	475064.24	0	263171.76	
400	672000	-599303	72697	78746.82	0	-6049.82	
450	273206	86508	359714	566095.29	239	-206620.29	
460	11200	-11200	0	0	0	0	
800	55000	5730	60730	73174.34	20723.48	-33167.82	
	1,794,806.00	0.00	1,794,806.00	1,599,726.92	132,395.54	62,683.54	

7/1/21 - 12/20/23

ARP Grant

Budget Code	Initial Budget	Adjustments	Current Budget	YTD Expenditure	Enc. O/S	Available Balance	
150	176059	-111355.72	64703.28	64703.28	0	0	Teachers only
151	105000	29635.72	134635.72	80934.08	46843.36	6858.28	Teaching Assistants and Home School Coordinator
160	0	0	0	0	0	0	
200	0	0	0	0	0	0	
400	43720	-43720	0	0	0	0	
450	91487	123155.57	214642.57	214642.57	0	0	
460	11200	-10371	829	783.66	0	45.34	
800	72530	12655.43	85185.43	23021.92	7984.63	54178.88	
	499,996.00	0.00	499,996.00	384,085.51	54,827.99	61,082.50	

7/1/21 - 12/20/23

5% Loss

MADRID-WADDINGTON CSD**A/P Check Register****Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND**

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
002338	12/07/2023	C	JOHNSON NEWSPAPER CORP	0055		No	No			\$677.67	002338
Subtotal for Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND										Grand Total	\$677.67
										Void Total	\$0.00
										Net	\$677.67
										Grand Total	\$677.67
										Void Total	\$0.00
										Net	\$677.67

Selection Criteria

Bank Account: CBCAPFUND
 Check date is between 12/01/2023 and 12/31/2023
 Sort by: Check Number
 Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-00-0000	Board Education Other	7,500.00	0.00	7,500.00	6,628.08	0.00	873.94
1010-400-00-1000	Prof Dev Other	5,500.00	-4,750.00	750.00	0.00	0.00	750.00
1010-490-00-0000	BOCES Services	2,590.00	0.00	2,590.00	1,030.00	0.00	1,560.00
1010-500-00-0000	Board Education Supplies	500.00	0.00	500.00	248.98	0.00	251.04
1040-160-00-0000	District Clerk Salary	101,498.00	0.00	101,498.00	54,651.66	46,844.29	0.05
1040-400-00-0000	District Clerk Other	1,750.00	0.00	1,750.00	1,572.07	0.00	177.93
1040-400-00-1000	Prof Dev Other	250.00	0.00	250.00	0.00	0.00	250.00
1040-500-00-0000	District Clerk Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
1060-400-00-0000	District meetings other	2,700.00	0.00	2,700.00	0.00	0.00	2,700.00
10 Board of Education - State Function Group Subtotal		123,788.00	-4,750.00	119,038.00	64,128.75	46,844.29	8,062.98
1240-150-00-0000	Superintendent Salary	101,699.00	434.33	102,133.33	54,220.36	45,601.14	2,311.83
1240-160-00-0000	Superintendent Secretary	54,040.00	-434.33	53,605.67	28,560.00	24,480.00	565.67
1240-400-00-0000	Chief School Admin Other	8,480.00	-3,236.10	5,243.90	2,399.38	0.00	2,844.52
1240-400-00-1000	Prof Dev Other	2,000.00	3,236.10	5,236.10	5,236.10	0.00	0.00
1240-500-00-0000	Chief School Admin Suppl	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
12 Central Administration - State Function Group Subtotal		167,719.00	0.00	167,719.00	90,415.84	70,081.14	7,222.02
1310-150-00-0000	Business Admin Instructio	50,090.00	976.67	51,066.67	27,118.12	22,798.86	1,149.69
1310-160-00-0000	Business Admin Noninstruc	33,361.00	0.05	33,361.05	17,963.68	15,397.37	0.00
1310-400-00-0000	Business Admin Other	30,351.00	-976.72	29,374.28	8,980.74	3,000.00	17,393.54
1310-490-00-0000	BOCES Services	84,174.00	-35,000.00	49,174.00	11,612.27	0.00	37,561.73
1310-500-00-0000	Business Admin Supplies	3,750.00	0.00	3,750.00	2,130.62	0.00	1,619.38
1320-400-00-0000	Auditing Other Exp	28,000.00	0.00	28,000.00	28,000.00	0.00	2,000.00
1325-160-00-0000	Treasurer Salary	15,450.00	0.00	15,450.00	8,319.22	7,130.78	0.00
1325-400-00-0000	Treasurer Other	825.00	-309.01	515.99	0.00	0.00	515.99
1325-400-00-1000	Prof Dev Other	0.00	158.38	158.38	158.38	0.00	0.00
1325-500-00-0000	Treasurer Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330-160-00-0000	Tax Collector Salary	5,402.00	642.00	6,044.00	6,044.00	0.00	0.00
1330-400-00-0000	Tax Collector Other	465.00	108.63	573.63	573.63	0.00	0.00
1330-500-00-0000	Tax Collector Supplies	600.00	-600.00	0.00	0.00	0.00	0.00
1345-490-00-0000	Purchase BOCES Services	3,590.00	0.00	3,590.00	956.80	0.00	2,633.20
1380-400-00-0000	Fiscal Agent Fees	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
13 Finance - State Function Group Subtotal		263,658.00	-35,000.00	228,658.00	109,857.46	48,327.01	70,473.53
1420-400-00-0000	Legal Other Expense	25,000.00	0.00	25,000.00	9,135.00	0.00	15,865.00
1430-490-00-0000	BOCES Services - PERS	22,853.00	0.00	22,853.00	8,880.00	0.00	13,973.00
1460-490-00-0000	BOCES Services	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
14 Staff - State Function Group Subtotal		60,353.00	-2,500.00	47,853.00	18,015.00	0.00	29,838.00
1620-160-00-0000	Operation Salaries	259,153.00	-40,000.00	219,153.00	115,746.22	100,545.08	2,861.70
1620-200-00-0000	Operation Equipment	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00

MADRID-WADDINGTON CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-400-00-0000	Operation Other Expense	25,000.00	0.00	25,000.00	2,593.60	0.00	22,406.40
1620-400-00-1000	Prof Dev Other	250.00	0.00	250.00	80.00	0.00	170.00
1620-402-00-0000	Natural Gas	117,000.00	-80,500.00	56,500.00	22,695.76	0.00	33,804.24
1620-407-00-0000	Electricity	175,000.00	-40,000.00	135,000.00	50,277.59	0.00	84,722.41
1620-408-00-0000	Telephone	15,000.00	0.00	15,000.00	2,313.81	0.00	12,686.19
1620-480-00-0000	BOCES Services	24,755.00	0.00	24,755.00	7,388.80	0.00	17,366.20
1620-500-00-0000	Operation Supplies	40,000.00	7,500.00	47,500.00	34,215.85	10,290.77	2,993.28
1620-500-01-0000	Auditorium Supplies	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
1621-160-00-0000	Maintenance Salaries	313,913.00	0.00	313,913.00	162,974.22	100,545.22	50,393.56
1621-200-00-0000	Maintenance Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-200-01-0000	Auditorium Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-400-00-0000	Maintenance Other	30,000.00	28,000.00	58,000.00	37,586.64	18,122.75	2,290.61
1621-400-01-0000	Auditorium Other	7,000.00	-5,000.00	2,000.00	0.00	0.00	2,000.00
1621-490-00-0000	Maintenance - BOCES Svces	17,950.00	0.00	17,950.00	7,169.20	0.00	10,780.80
1621-500-00-0000	Maintenance Supplies	23,000.00	30,000.00	53,000.00	27,847.60	23,062.77	2,089.63
1670-400-00-0000	Mailing Other Expense	8,910.00	-6,000.00	2,910.00	858.66	0.00	2,051.34
1670-490-00-0000	Printing BOCES Services	6,000.00	0.00	6,000.00	1,600.00	0.00	4,400.00
1670-500-00-0000	Mailing Supplies	750.00	0.00	750.00	0.00	0.00	750.00
1680-490-00-0000	Data Processing BOCES	441,299.00	-75,000.00	366,299.00	172,613.28	0.00	193,685.72
16 Central Services - State Function Group Subtotal		1,526,780.00	-161,000.00	1,365,780.00	645,959.33	252,566.59	467,254.08
1910-400-00-0000	Unallocated Insurance	79,694.00	-11,000.00	68,694.00	66,026.40	0.00	2,667.60
1964-400-00-0000	Refund of Real Property	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
1981-490-00-0000	BOCES Admin. Charge	425,358.00	0.00	425,358.00	170,143.20	0.00	255,214.80
1983-490-00-0000	BOCES Capital Expense	200,298.00	0.00	200,298.00	80,119.20	0.00	120,178.80
19 Special Items (Contractual Expense) - State Function Group Sub		707,850.00	-13,500.00	694,350.00	316,288.80	0.00	378,061.20
2010-490-00-0000	BOCES Curriculum Develop	38,123.00	0.00	38,123.00	10,549.41	0.00	27,573.59
2020-150-00-0000	Principals' Salaries-Elem	82,750.00	0.00	82,750.00	44,557.66	38,192.34	0.00
2020-150-05-0000	Principals' Salaries-HS	105,180.00	0.00	105,180.00	56,346.88	48,583.12	250.00
2020-161-00-0000	Secretaries' Sal - Elem	38,930.00	0.00	38,930.00	18,196.18	15,617.42	5,116.40
2020-161-05-0000	Secretaries' Sal - HS	39,774.00	0.00	39,774.00	19,801.60	16,972.80	2,999.60
2020-162-00-0000	Monitors' Salaries - K-3	14,976.00	-2,100.00	12,876.00	3,014.20	5,233.65	4,628.15
2020-162-00-3000	Monitors' Salaries - 4-5	2,486.00	2,100.00	4,586.00	1,626.84	2,955.91	3.25
2020-162-05-0000	Monitors' Salaries - 7-12	5,203.00	0.00	5,203.00	634.68	1,198.82	3,369.50
2020-400-00-0000	Super Other Exp - Elem	3,310.00	-941.00	2,369.00	0.00	0.00	2,369.00
2020-400-00-1000	Prof Dev Other Elem	550.00	941.00	1,491.00	991.00	500.00	0.00
2020-400-05-0000	Super Other Exp - HS	4,207.00	0.00	4,207.00	850.00	0.00	3,357.00
2020-400-05-1000	Prof Dev Other HS	550.00	0.00	550.00	0.00	0.00	550.00
2020-500-00-0000	Supervision Sup - Elem	1,750.00	0.00	1,750.00	70.90	0.00	1,679.10

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2020-500-05-0000	Supervision Sup - HS	1,750.00	0.00	1,750.00	95.15	0.00	1,654.85
2060-400-00-0000	Grant Writer Services	20,000.00	0.00	20,000.00	9,000.00	0.00	11,000.00
2070-150-00-0000	Inservice Instr. Salaries	500.00	0.00	500.00	0.00	0.00	500.00
20 Administration and Improvement - State Function Group Subtot:		360,039.00	0.00	360,039.00	165,734.50	129,254.08	65,050.44
2110-110-00-0000	Teacher Salaries 1/2 Day	15,000.00	-15,000.00	0.00	0.00	0.00	0.00
2110-110-01-0000	Teacher Salaries Pre-K	4,250.00	0.00	4,250.00	0.00	0.00	4,250.00
2110-120-00-0000	Teacher Salaries K-3	952,719.00	-36,457.94	916,261.06	329,722.70	582,435.63	4,102.73
2110-120-01-0000	TCH Salaries K-3 PROF DEV	5,000.00	6,357.94	11,357.94	11,357.94	0.00	0.00
2110-120-01-1000	TCH Sal Pre-K PROF Dev	700.00	100.00	800.00	800.00	0.00	0.00
2110-121-00-0000	4-5 ELEMENTARY TEACHERS	614,613.00	-44,976.74	569,636.26	200,497.80	365,517.69	3,620.77
2110-121-01-0000	TCH Salaries 4-5 PROF DEV	3,500.00	3,408.32	6,908.32	6,908.32	0.00	0.00
2110-121-03-0000	6 ELEM TCH SALARIES	243,846.00	-12,000.00	231,846.00	79,377.95	149,563.56	2,904.49
2110-121-03-1000	6 Tch Prof Dev Stipends	1,000.00	0.00	1,000.00	588.00	0.00	412.00
2110-122-00-0000	K-3 ELEM TCH ASSISTANT	104,061.00	-40,000.00	64,061.00	26,916.26	33,943.16	3,201.58
2110-122-00-1000	Pre-K TCH ASSISTANT	54,600.00	-15,000.00	39,600.00	17,045.42	18,485.00	4,069.58
2110-123-00-0000	4-5 ELEM TCH ASSISTANT	48,029.00	-5,402.50	42,626.50	14,823.68	27,252.43	550.39
2110-123-01-0000	6 TCH ASSISTANT	0.00	402.50	402.50	402.50	0.00	0.00
2110-130-00-0000	Teacher Salaries 7-12	1,579,573.00	-36,162.00	1,543,411.00	553,964.15	985,062.48	4,384.37
2110-130-01-0000	TCH Sal 7-12 PROF DEV	5,000.00	6,162.00	11,162.00	9,037.00	2,125.00	0.00
2110-131-00-0000	TCH ASSIST Salaries 7-12	60,346.00	0.00	60,346.00	27,353.58	32,878.73	113.69
2110-140-00-0000	Substitute Teachers - K-3	35,000.00	0.00	35,000.00	16,443.21	0.00	18,556.79
2110-140-00-1000	Substitute Tch -Pre-K	1,000.00	0.00	1,000.00	57.50	0.00	942.50
2110-140-01-0000	Substitute Teachers - 4-5	18,000.00	0.00	18,000.00	1,716.80	0.00	16,283.20
2110-140-02-0000	Substitute Teachers - 6	7,000.00	0.00	7,000.00	1,005.83	0.00	5,994.17
2110-140-03-0000	Substitute TCH - 7-12	62,000.00	-64.00	61,936.00	33,348.74	0.00	28,587.26
2110-150-00-0000	Tutoring Salaries- K-3	2,462.00	-2,462.00	0.00	0.00	0.00	0.00
2110-150-01-0000	Tutoring Salaries- 4-5	1,231.00	-1,231.00	0.00	0.00	0.00	0.00
2110-150-02-0000	Tutoring Salaries- 6	615.00	-615.00	0.00	0.00	0.00	0.00
2110-150-05-0000	Tutoring Salaries- 7-12	3,692.00	4,372.00	8,064.00	8,064.00	0.00	0.00
2110-160-00-0000	NON-INSTR SALARIES - K-3	1,700.00	-1,700.00	0.00	0.00	0.00	0.00
2110-160-00-1000	NON-INSTR SALARIES Pre-K	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
2110-160-01-0000	NON-INSTR SALARIES - 4-5	250.00	0.00	250.00	0.00	0.00	250.00
2110-200-00-0000	General Equipment K-12	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-400-00-0000	General Other Expense	19,000.00	-6,172.12	12,827.88	4,724.97	0.00	8,102.91
2110-400-01-0000	General Other Exp Pre-K	200.00	-144.01	55.99	55.99	0.00	0.00
2110-400-01-1000	General Other Exp K-3	650.00	526.32	1,176.32	1,176.32	0.00	0.00
2110-400-02-0000	General Other Exp 4-5	650.00	-295.87	354.13	354.13	0.00	0.00
2110-400-03-0000	General Other Exp 6	250.00	0.00	250.00	229.50	0.00	20.50

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2110-400-03-1000	Instrum Music k-3 Other E	127.00	373.50	500.50	500.50	0.00	0.00
2110-400-03-1100	Instrum Music 4-5 Other E	127.00	-77.00	50.00	50.00	0.00	0.00
2110-400-03-1200	Instrum Music 6 Other E	74.00	0.00	74.00	0.00	0.00	74.00
2110-400-03-1300	PRE-K Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1400	K-3 Comm & Assem Other	175.00	0.00	175.00	0.00	0.00	175.00
2110-400-03-1500	4-5 Comm & Assem Other	175.00	0.00	175.00	0.00	0.00	175.00
2110-400-03-1600	6 Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1700	PRE-K Teacher Conference	750.00	-382.94	367.06	0.00	0.00	367.06
2110-400-03-1800	K-3 Teacher Conference	625.00	188.28	813.28	813.28	0.00	0.00
2110-400-03-1900	4-5 Teacher Conference	625.00	-188.28	436.72	0.00	0.00	436.72
2110-400-03-2000	6 Teacher Conference	100.00	0.00	100.00	0.00	0.00	100.00
2110-400-05-0000	General Other Exp 7-12	7,500.00	-1,698.39	5,801.61	1,167.99	0.00	4,633.62
2110-400-05-0700	Phys Ed 7-12 Other Expens	361.00	0.00	361.00	0.00	0.00	361.00
2110-400-05-0800	Music Piano Accompanist	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-400-05-1100	Instrum Music 7-12 Other	1,750.00	0.00	1,750.00	1,010.00	0.00	740.00
2110-400-05-1200	Vocal Music 7-12 Other	750.00	0.00	750.00	700.50	0.00	49.50
2110-400-05-1300	State/Natl Music Other 7	5,000.00	0.00	5,000.00	100.00	0.00	4,900.00
2110-400-05-1600	7-12 Comm & Assem Other	1,650.00	0.00	1,650.00	0.00	0.00	1,650.00
2110-400-05-1700	7-12 Teacher Conference	3,000.00	1,688.39	4,688.39	3,911.39	787.00	0.00
2110-470-00-0000	Tuition - K-3	2,000.00	5,574.00	7,574.00	7,574.00	0.00	0.00
2110-470-03-0000	Tuition - 4-5	8,500.00	-5,574.00	2,926.00	0.00	0.00	2,926.00
2110-470-03-1000	Tuition - 6	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-480-01-0000	Tuition - 7-12	5,000.00	0.00	5,000.00	3,030.43	0.00	1,969.57
2110-480-03-0100	Campus/St. Mary's Text	850.00	0.00	850.00	0.00	0.00	850.00
2110-480-03-0200	Textbooks K-3	5,000.00	1,320.42	6,320.42	6,320.42	0.00	0.00
2110-480-03-0300	Textbooks 4-5	5,000.00	-1,320.42	3,679.58	152.22	0.00	3,527.36
2110-480-03-0300	Textbooks 6	3,519.00	0.00	3,519.00	836.74	0.00	2,682.26
2110-480-05-0100	Textbooks 7-12	18,519.00	0.00	18,519.00	3,531.24	1,984.00	13,003.76
2110-500-00-0000	BOCES Services	202,800.00	0.00	202,800.00	134,049.15	0.00	68,750.85
2110-500-03-0000	General K-12 Supplies	20,000.00	-9,566.24	10,433.76	3,814.92	5,630.28	988.56
2110-500-03-0100	General Pre-K Supplies	1,000.00	564.55	1,564.55	1,564.55	0.00	0.00
2110-500-03-0110	General K-3 Supplies	8,000.00	10,098.28	18,098.28	18,098.28	0.00	0.00
2110-500-03-0120	General 4-5 Supplies	6,000.00	2,665.11	8,665.11	8,513.82	151.29	0.00
2110-500-03-0200	General 6 Supplies	2,500.00	0.00	2,500.00	762.33	0.00	1,737.67
2110-500-03-0300	Art Pre-K Supplies	250.00	-2.88	247.12	247.12	0.00	0.00
2110-500-03-0400	Art K-3 Supplies	1,000.00	80.39	1,080.39	705.56	374.83	0.00
2110-500-03-0500	Art 4-5 Supplies	750.00	4.27	754.27	754.27	0.00	0.00
2110-500-03-0600	Art 6 Supplies	400.00	-11.36	388.64	388.64	0.00	0.00
2110-500-03-0800	Phys Ed PRE-K Supplies	76.00	-76.00	0.00	0.00	0.00	0.00

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2110-500-03-0700	Phys Ed K-3 Supplies	150.00	18.95	168.95	168.95	0.00	0.00
2110-500-03-0800	Phys Ed 4-5 Supplies	150.00	288.00	438.00	438.00	0.00	0.00
2110-500-03-0800	Phys Ed 6 Supplies	100.00	-27.17	72.83	72.83	0.00	0.00
2110-500-03-1100	Instrum Music K-3 Supplie	100.00	-7.02	92.98	92.98	0.00	0.00
2110-500-03-1110	Instrum Music 4-5 Supplie	100.00	-100.00	0.00	0.00	0.00	0.00
2110-500-03-1120	Instrum Music 6 Supplie	50.00	-50.00	0.00	0.00	0.00	0.00
2110-500-03-1200	Vocal Music K-3 Supplies	100.00	-6.84	93.16	93.16	0.00	0.00
2110-500-03-1500	Vocal Music4-5 Supplies	100.00	-100.00	0.00	0.00	0.00	0.00
2110-500-03-1800	Vocal Music 6 Supplies	50.00	-50.00	0.00	0.00	0.00	0.00
2110-500-05-0000	General 7-12 Supplies	12,000.00	-2,408.90	9,593.10	9,486.73	0.00	106.37
2110-500-05-0200	Art 7-12 Supplies	2,250.00	0.00	2,250.00	2,112.02	0.00	137.98
2110-500-05-0300	Health 7-12 Supplies	105.00	537.82	642.82	642.82	0.00	0.00
2110-500-05-0400	English 7-12 Supplies	105.00	28.57	133.57	68.99	64.58	0.00
2110-500-05-0500	French 7-12 Supplies	300.00	0.00	300.00	187.89	0.00	112.11
2110-500-05-0600	Spanish 7-12 Supplies	300.00	207.90	507.90	507.90	0.00	0.00
2110-500-05-0700	Phys Ed Supplies Jones	600.00	-600.00	0.00	0.00	0.00	0.00
2110-500-05-0800	Phys Ed Supplies Shoen	600.00	1,898.99	2,498.99	2,498.99	0.00	0.00
2110-500-05-1000	Math 7-12 Supplies	775.00	0.00	775.00	499.79	0.00	275.21
2110-500-05-1100	Instrum Music 7-12 Suppli	1,750.00	0.00	1,750.00	1,296.76	118.50	334.74
2110-500-05-1200	Vocal Music 7-12 Supplies	1,300.00	0.00	1,300.00	247.91	0.00	1,052.09
2110-500-05-1300	Science 7-12 Supplies	3,600.00	0.00	3,600.00	2,369.91	980.39	289.70
2110-500-05-1400	Social Studies 7-12 Suppl	400.00	-155.85	244.15	0.00	0.00	244.15
2110-500-05-1700	Music 7-12 Instruments	2,000.00	628.00	2,628.00	2,628.00	0.00	0.00
2250-150-00-0000	Handicapped TCH SAL K-3	165,984.00	24,627.95	190,611.95	70,637.63	119,974.32	0.00
2250-150-00-0100	Sub Hdcp Tch Sal K-3	1,500.00	0.00	1,500.00	345.00	0.00	1,155.00
2250-150-00-1000	Hdcp Tch Prof Dev K-3	350.00	1,800.00	2,150.00	2,150.00	0.00	0.00
2250-150-03-0000	Handicapped TCH SAL 4-5	86,320.00	-2,594.95	83,725.05	32,724.74	51,000.31	0.00
2250-150-03-0100	Handicapped TCH SAL 6	37,701.00	-841.25	36,859.75	16,020.81	20,838.94	0.00
2250-150-03-0200	Sub Hdcp TCH SAL 4-5	1,000.00	0.00	1,000.00	625.00	0.00	375.00
2250-150-03-0300	Sub Hdcp TCH SAL 6	500.00	0.00	500.00	203.75	0.00	296.25
2250-150-03-1000	Hdcp TCH SAL 4-5 Prof Dev	200.00	0.00	200.00	200.00	0.00	0.00
2250-150-03-1100	Hdcp TCH SAL 6 Prof Dev	100.00	0.00	100.00	0.00	0.00	100.00
2250-150-05-0000	Handicapped TCH SAL 7-12	152,622.00	-4,113.25	148,508.75	55,839.81	92,668.94	0.00
2250-150-05-0100	Sub Hdcp TCH SAL 7-12	2,500.00	0.00	2,500.00	917.50	0.00	1,582.50
2250-150-05-1000	Hdcp TchSal 7-12 Prof Dev	300.00	500.00	800.00	800.00	0.00	0.00
2250-151-00-0000	Hdcp Tch Asst K-3	60,520.00	-31,378.50	29,141.50	12,599.44	14,521.48	2,020.58
2250-151-03-0000	Hdcp Tch Asst 4-5	1,500.00	0.00	1,500.00	432.50	0.00	1,067.50
2250-151-03-0100	Hdcp Tch Asst 6	7,662.00	-5,000.00	2,662.00	0.00	35.00	2,627.00

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2250-151-05-0000	Hdkp Tch Asst 7-12	100,615.00	-63,251.00	37,364.00	13,017.55	19,537.50	4,808.95
2250-160-00-0000	Hdkp Noninstr Sal Pre-K	3,500.00	0.00	3,500.00	1,884.68	1,615.32	0.00
2250-160-01-0000	Hdkp Noninstr Sal K-3	1,237.00	194.26	1,431.26	770.70	660.56	0.00
2250-160-03-0000	Hdkp Noninstr Sal 4-5	5,547.00	0.50	5,547.50	2,987.18	2,560.32	0.00
2250-160-03-0100	Hdkp Noninstr Sal 6	2,679.00	1.77	2,680.77	1,442.56	1,238.21	0.00
2250-160-05-0000	Hdkp Noninstr Sal 7-12	8,843.00	554.47	9,397.47	5,080.16	4,337.31	0.00
2250-400-00-0000	Hdkp Other Expense - K-3	73,750.00	-10,000.00	63,750.00	30,187.30	0.00	33,562.70
2250-400-00-1000	Hdkp Prof Dev Other - K-3	0.00	552.72	552.72	552.72	0.00	0.00
2250-400-00-1100	Hdkp Other Exp - Pre-K	500.00	-52.22	447.78	0.00	0.00	447.78
2250-400-03-0000	Hdkp Other Expense - 4-5	60,000.00	-30,000.00	30,000.00	8,437.20	0.00	21,562.80
2250-400-03-0100	Hdkp Other Expense - 6	15,000.00	-5,000.00	10,000.00	2,992.50	0.00	7,007.50
2250-400-03-1000	Hdkp Prof Dev Other 4-5	0.00	152.21	152.21	152.21	0.00	0.00
2250-400-05-0000	Hdkp Other Expense - 7-12	45,000.00	-36,836.15	8,163.85	1,440.00	0.00	6,723.85
2250-400-05-1000	Hdkp Prof Dev Other 7-12	500.00	1,183.44	1,683.44	1,683.44	0.00	0.00
2250-470-00-0000	Handicapped tuition K-3	10,000.00	-10,000.00	0.00	0.00	0.00	0.00
2250-470-03-0000	Handicapped tuition 4-5	0.00	13,808.25	13,808.25	13,808.25	0.00	0.00
2250-470-03-0100	Handicapped tuition 6	2,500.00	-2,500.00	0.00	0.00	0.00	0.00
2250-470-05-0000	Handicapped tuition 7-12	10,000.00	-1,308.25	8,691.75	4,200.84	0.00	4,490.91
2250-480-00-0000	Hdkp Textbooks - K-3	500.00	0.00	500.00	0.00	0.00	500.00
2250-480-03-0000	Hdkp Textbooks - 4-5	750.00	0.00	750.00	0.00	0.00	750.00
2250-480-03-0100	Hdkp Textbooks - 6	200.00	0.00	200.00	0.00	0.00	200.00
2250-480-05-0000	Hdkp Textbooks - 7-12	550.00	0.00	550.00	0.00	0.00	550.00
2250-490-00-0000	Handicapped BOCES Svces	1,871,850.00	-600,000.00	1,271,850.00	357,312.00	0.00	914,538.00
2250-500-00-0000	CSE Supplies	300.00	4,153.70	4,453.70	4,453.70	0.00	0.00
2250-500-03-0000	Handicapped K-3 Supplies	4,200.00	0.00	4,200.00	525.72	0.00	3,674.28
2250-500-03-0100	Handicapped 4-5 Supplies	8,500.00	-4,153.70	4,346.30	0.00	0.00	4,346.30
2250-500-03-0200	Handicapped 6 Supplies	6,300.00	0.00	6,300.00	0.00	0.00	6,300.00
2250-500-05-0000	Handicapped 7-12 Supplies	4,250.00	0.00	4,250.00	420.77	0.00	3,829.23
2280-150-00-0000	Occ Ed Teacher Salaries	58,609.00	0.00	58,609.00	21,320.68	37,266.82	21.50
2280-150-00-0100	Sub Occ Ed Tch Salaries	500.00	0.00	500.00	280.00	0.00	220.00
2280-150-00-1000	Oc Ed - Teaching Assist	150.00	0.00	150.00	0.00	0.00	150.00
2280-150-00-1100	Occ Ed Prof Dev Tch Sal	0.00	583.33	583.33	583.33	0.00	0.00
2280-400-05-0000	General Occ Ed Other Exp	2,000.00	-583.33	1,416.67	395.00	0.00	1,021.67
2280-490-00-0000	Occ Ed BOCES Services	627,500.00	0.00	627,500.00	259,346.00	0.00	368,154.00
2280-500-05-0000	General Occ Ed Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2330-490-00-0000	BOCES Teaching Spec Sch	35,310.00	0.00	35,310.00	3,690.34	0.00	31,619.66
21 Teaching - State Function Group Subtotal		7,676,924.00	-953,079.97	6,723,844.03	2,498,424.28	2,573,589.58	1,651,830.17
2610-150-00-0100	Sub Lib Instr Sal - K-3	150.00	-150.00	0.00	0.00	0.00	0.00

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2810-150-03-0100	Library InstrSal - 6	8,484.00	353.37	8,837.37	3,151.96	5,685.41	0.00
2810-150-03-0200	Sub Lib InstrSal - 4-5	150.00	-150.00	0.00	0.00	0.00	0.00
2610-150-03-0400	Sub Lib InstrSal - 6	150.00	-70.46	79.52	79.52	0.00	0.00
2610-150-05-0000	Library InstrSal - 7-12	20,942.00	1,338.13	22,280.13	7,946.35	14,333.78	0.00
2810-150-05-0100	Sub Library Tch Sal 7-12	250.00	-49.52	200.46	200.46	0.00	0.00
2810-150-05-1100	Prof Dev Lib Tch Sal 7-12	250.00	-250.00	0.00	0.00	0.00	0.00
2610-151-00-0000	LIB TCH ASSIST SAL - K-3	12,677.00	118.63	12,795.63	4,703.02	8,092.61	0.00
2610-151-03-0000	LIB TCH ASSIST SAL - 4-5	6,387.00	-140.46	6,246.54	2,201.15	4,045.39	0.00
2610-400-00-0000	Lib & AV K-3 Other E	125.00	0.00	125.00	0.00	0.00	125.00
2610-400-03-0000	Lib & AV 4-5 Other E	100.00	0.00	100.00	0.00	0.00	100.00
2610-400-03-0100	Lib & AV 6 Other E	75.00	0.00	75.00	0.00	0.00	75.00
2610-400-05-0000	Lib & AV 7-12 Other E	200.00	0.00	200.00	188.58	0.00	11.42
2610-460-00-0000	K-3 Library & AV Loan	2,000.00	0.00	2,000.00	1,278.36	0.00	721.64
2610-460-03-0000	4-5 Library & AV Loan	1,000.00	0.00	1,000.00	0.00	517.84	482.16
2610-460-03-0100	6 Library & AV Loan	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2610-460-05-0000	7-12 Library & AV Loan	4,000.00	0.00	4,000.00	1,248.41	1,077.28	1,674.31
2610-460-00-0000	Library & AV BOCES	45,050.00	0.00	45,050.00	17,824.17	0.00	27,225.83
2610-500-00-0000	Library & AV K-3 Supply	500.00	-29.50	470.50	360.05	0.00	110.45
2610-500-03-0000	Library & AV 4-5 Supply	250.00	29.50	279.50	279.50	0.00	0.00
2610-500-03-0100	Library & AV 6 Supply	200.00	0.00	200.00	54.91	0.00	145.09
2610-500-05-0000	Library & AV 7-12 Supply	800.00	-400.00	400.00	0.00	0.00	400.00
2630-220-00-0000	State Aided Comput Hdwre	13,000.00	758.30	13,758.30	12,239.30	1,519.00	0.00
2630-400-00-0000	Computer Other	1,500.00	-758.30	741.70	0.00	0.00	741.70
2630-400-00-1000	Comp Prof Dev Other	1,000.00	0.00	1,000.00	773.92	0.00	226.08
2630-460-03-0000	K-5 Software	7,000.00	0.00	7,000.00	4,092.50	412.50	2,495.00
2630-460-05-0000	6-12 Software	7,000.00	0.00	7,000.00	649.50	412.50	5,838.00
2630-460-00-0000	Computer BOCES	105,000.00	0.00	105,000.00	89,146.80	0.00	15,853.20
2630-500-00-0000	Computer Supplies K-5	12,000.00	0.00	12,000.00	10,378.26	894.94	726.80
2630-500-05-0000	Computer Supplies 6-12	12,000.00	0.00	12,000.00	10,265.82	761.93	972.25
26 Instructional Media - State Function Media Subtotal		263,240.00	599.67	263,839.67	167,082.56	37,763.18	69,023.93
2805-160-00-0000	Attendance Salaries	36,005.00	-27,500.00	8,505.00	910.71	1,214.29	6,390.00
2805-400-00-0000	Attendance Other Exp	600.00	0.00	600.00	0.00	0.00	600.00
2810-150-00-0000	Guidance Instr Sal K-3	42,265.00	-29,683.85	12,571.15	3,568.54	0.00	8,961.61
2810-150-00-0100	Sub Guid Instr Sal K-3	150.00	13,116.00	13,266.00	13,266.00	0.00	0.00
2810-150-00-1200	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1300	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-03-0000	Guidance Instr Sal 4-5	21,773.00	-19,923.83	1,849.17	1,849.17	0.00	0.00
2810-150-03-0100	Guidance Instr Sal 6	17,438.00	14,068.01	31,506.01	11,425.98	20,080.02	0.01

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2810-150-03-0200	Sub Guid Instr Sal 4-5	0.00	6,834.00	6,834.00	6,834.00	0.00	0.00
2810-150-05-0000	Guidance Instr Sal 7-12	151,042.00	0.00	151,042.00	41,317.02	64,609.83	45,115.15
2810-150-05-0100	Sub Guid Instr Sal 7-12	200.00	0.00	200.00	0.00	0.00	200.00
2810-150-05-1000	Instructional Salaries	500.00	0.00	500.00	0.00	0.00	500.00
2810-160-03-0100	Guide Noninst Sal - 6	5,596.00	0.00	5,596.00	0.00	0.00	5,596.00
2810-160-05-0000	Guide Noninst Sal - 7-12	37,410.00	-29,706.44	7,703.56	2,773.12	2,376.88	2,553.56
2810-400-00-0000	Guidance Other Exp K-3	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-400-03-0000	Guidance Other Exp 4-5	750.00	0.00	750.00	0.00	0.00	750.00
2810-400-03-0100	Guidance Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-400-05-0000	Guidance Other Exp 7-12	1,000.00	0.00	1,000.00	62.69	0.00	937.31
2810-500-00-0000	Guidance Supplies	0.00	12.00	12.00	12.00	0.00	0.00
2810-500-03-0000	Guidance Sup K-3	250.00	-12.00	238.00	0.00	0.00	238.00
2810-500-03-0100	Guidance Sup 4-5	250.00	0.00	250.00	0.00	0.00	250.00
2810-500-03-0200	Guidance Sup 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-500-05-0000	Guidance Supplies 7-12	750.00	0.00	750.00	437.80	0.00	312.20
2815-160-00-0000	Health Service Sal	96,603.00	-32,000.00	64,603.00	21,131.72	38,918.28	4,553.00
2815-400-00-0000	Health Services Other Exp	20,000.00	-5,000.00	15,000.00	6,253.00	6,000.00	2,747.00
2815-500-00-0000	Health Services Supplies	5,000.00	0.00	5,000.00	2,016.43	0.00	2,983.57
2820-150-00-0000	Psychological Salaries	61,958.00	2,506.44	64,464.44	23,935.80	40,528.64	0.00
2820-150-00-1000	Psych. Sal. Prof Dev	0.00	200.00	200.00	200.00	0.00	0.00
2820-400-00-0000	Psychological Other	2,500.00	-1,583.22	916.78	125.00	0.00	791.78
2820-400-00-1000	Psych Prof Dev Other	0.00	270.00	270.00	270.00	0.00	0.00
2820-500-00-0000	Psychological Supplies	1,200.00	313.22	1,513.22	1,214.22	299.00	0.00
2850-005-02-0000	Not Defined Yet	750.00	-750.00	0.00	0.00	0.00	0.00
2850-150-00-0000	Cocurricular Sal. 7-12	72,365.00	-10,000.00	62,365.00	5,730.00	53,150.50	3,484.50
2850-150-03-0000	After School Salaries K-3	4,500.00	4,387.50	8,887.50	5,082.50	3,825.00	0.00
2850-150-03-0100	After School Sal. 4-5	2,250.00	5,622.00	7,872.00	2,152.00	5,720.00	0.00
2850-150-03-0200	After School Sal. 6	1,000.00	-716.00	284.00	284.00	0.00	0.00
2850-150-03-0300	Summer School Elem	0.00	16,069.92	16,069.92	16,069.92	0.00	0.00
2850-150-05-0000	After School Prog 7-12	5,000.00	-1,045.00	3,955.00	1,302.00	0.00	2,653.00
2850-400-00-0000	General Co. Other 7-12	1,500.00	0.00	1,500.00	169.00	0.00	1,331.00
2850-400-02-0000	Debate Other Expense	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0000	After School Other - K-3	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0100	After School Other 4-5	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0200	After School Other - 6	100.00	0.00	100.00	0.00	0.00	100.00
2850-400-05-0000	After School Other - 7-12	500.00	0.00	500.00	330.00	0.00	170.00
2850-400-05-0200	Theatre Other	4,000.00	0.00	4,000.00	2,994.00	0.00	1,006.00
2850-500-00-0000	Cocur. General Sup. 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2850-500-02-0000	Debate Supplies	718.00	0.00	718.00	0.00	0.00	718.00

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2850-500-03-0000	After School Sup. K-3	750.00	-358.57	391.43	0.00	0.00	391.43
2850-500-03-0100	After School Sup. 4-5	750.00	340.92	1,090.92	1,090.92	0.00	0.00
2850-500-03-0200	After School Sup. 6	300.00	0.00	300.00	0.00	0.00	300.00
2850-500-03-0300	Summer School Sup - Elem	0.00	17.65	17.65	17.65	0.00	0.00
2850-500-05-0000	After School Sup. 7-12	750.00	0.00	750.00	0.00	0.00	750.00
2850-500-05-0200	Theatre Supplies	6,000.00	0.00	6,000.00	1,897.22	0.00	4,102.78
2855-150-00-0000	Coaches' Salaries	135,872.00	0.00	135,872.00	40,616.35	88,666.65	6,589.00
2855-200-05-0100	Equipment - Uniforms	7,000.00	0.00	7,000.00	5,653.40	336.00	1,010.60
2855-200-05-1400	General Athletic Equipmen	6,295.00	0.00	6,295.00	89.85	0.00	6,205.15
2855-400-05-0200	Boys' Baseball Other Exp	3,865.00	0.00	3,865.00	0.00	0.00	3,865.00
2855-400-05-0300	Boys' Basketball Other Ex	6,200.00	0.00	6,200.00	2,707.02	0.00	3,492.98
2855-400-05-0500	Cheering Other Expense	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2855-400-05-0700	Boys' Soccer Other Expens	5,000.00	0.00	5,000.00	3,417.80	0.00	1,582.40
2855-400-05-0800	Girls' Soccer Other Expen	4,500.00	-589.16	3,910.84	2,898.50	0.00	1,012.34
2855-400-05-0900	Girls' Track Other Expens	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2855-400-05-1000	Boys' Track Other	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2855-400-05-1200	Girls' Volleyball Other E	4,000.00	589.16	4,589.16	4,589.16	0.00	0.00
2855-400-05-1300	Girls' Basketball Other E	6,500.00	0.00	6,500.00	2,599.01	0.00	3,900.99
2855-400-05-1400	General Athletic Other Ex	7,500.00	0.00	7,500.00	1,333.58	0.00	6,166.42
2855-400-05-1500	Girls' Softball Other Exp	3,865.00	0.00	3,865.00	0.00	0.00	3,865.00
2855-400-05-1600	Golf Other Expense	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
2855-490-00-0000	BOCES - Section X Coord	17,000.00	0.00	17,000.00	7,412.50	0.00	9,587.50
2855-500-05-0200	Boys' Baseball Supplies	0.00	0.00	0.00	0.00	0.00	0.00
2855-500-05-0300	Boys' Basketball Supplies	1,000.00	0.00	1,000.00	763.80	0.00	236.20
2855-500-05-0500	Cheerleading Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2855-500-05-0700	Boys' Soccer Supplies	1,750.00	0.00	1,750.00	1,314.92	0.00	435.08
2855-500-05-0800	Girls' Soccer Supplies	1,750.00	0.00	1,750.00	869.42	0.00	880.58
2855-500-05-0900	Girls' Track Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2855-500-05-1000	Boys' Track Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2855-500-05-1200	Girls' Volleyball Supplie	500.00	0.00	500.00	488.59	0.00	31.41
2855-500-05-1300	Girls' Basketball Supplie	1,000.00	0.00	1,000.00	898.55	0.00	101.45
2855-500-05-1400	General Athletic Supplies	3,500.00	0.00	3,500.00	359.59	0.00	3,140.41
2855-500-05-1500	Girls' Softball Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2855-500-05-1600	Golf Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2855-500-05-1700	AED Supplies	750.00	2,311.55	3,061.55	3,061.55	0.00	0.00
28 Pupil Services - State Function Group Subtotal		834,720.00	-92,219.70	742,500.30	263,776.80	325,725.09	162,998.41
5510-160-00-0000	Transportation Salaries	576,086.00	0.00	576,086.00	239,407.15	258,584.65	78,094.20
5510-160-00-1000	Transp Sal - Pre-K	29,071.00	0.00	29,071.00	7,686.68	3,555.17	17,829.15

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5510-162-00-0000	Transp Office-Super Salar	101,946.00	0.00	101,946.00	52,973.20	45,480.80	3,492.00
5510-200-00-0000	Transportation Equipment	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
5510-400-00-0000	Transportation Other Exp	25,000.00	-2,155.82	22,844.18	6,077.85	6,895.00	9,871.33
5510-400-00-1000	Transp Prof Dev Other Exp	0.00	150.00	150.00	150.00	0.00	0.00
5510-401-00-0000	Transportation Insurance	19,000.00	2,005.82	21,005.82	21,005.82	0.00	0.00
5510-480-00-0000	BOCES Transp. Services	5,310.00	0.00	5,310.00	1,253.70	0.00	4,056.30
5510-500-00-0000	Transportation Supplies	16,000.00	0.00	16,000.00	6,883.56	365.99	8,750.45
5510-570-00-0000	Transportation Parts	62,000.00	0.00	62,000.00	23,139.75	0.00	38,860.25
5510-571-00-0000	Transportation Gasoline	132,000.00	0.00	132,000.00	62,540.41	0.00	69,459.59
5510-572-00-0000	Transportation Oil	12,000.00	0.00	12,000.00	4,039.70	0.00	7,960.30
5510-573-00-0000	Transportation Tires & Ch	17,000.00	0.00	17,000.00	7,660.00	0.00	9,340.00
5530-200-00-0000	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5530-400-00-0000	Bus Garage Other Expense	6,500.00	0.00	6,500.00	1,709.52	0.00	4,790.48
5530-410-00-0000	Bus Gararage Insurance	16,000.00	-4,750.00	11,250.00	11,049.27	0.00	200.73
5530-420-00-0000	Fuel Oil	32,000.00	-12,000.00	20,000.00	4,982.39	0.00	15,017.61
5530-470-00-0000	Garage Bldg Electricity	13,000.00	-5,000.00	8,000.00	2,265.62	0.00	5,734.38
5530-500-00-0000	Bus Garage Supplies	2,100.00	0.00	2,100.00	1,488.59	0.00	611.41
5540-400-00-0000	Contract Transportation	15,000.00	-15,000.00	0.00	0.00	0.00	0.00
66 Pupil Transportation - State Function Group Subtotal		1,080,513.00	-36,750.00	1,053,763.00	454,313.21	314,881.61	284,568.18
7140-150-00-0000	Fitness Center Instruc	4,363.00	0.00	4,363.00	2,181.50	2,181.50	0.00
7140-160-00-0000	Fitness Center Non-Instr	19,000.00	0.00	19,000.00	9,495.00	0.00	9,505.00
7140-200-00-0000	Fitness Center Equip	8,000.00	0.00	8,000.00	0.00	7,696.00	304.00
7140-400-00-0000	Fitness Center Other	3,000.00	0.00	3,000.00	381.60	0.00	2,618.40
7140-500-00-0000	Fintness center supplies	3,500.00	-3,000.00	500.00	0.00	176.00	324.00
7 Community Services - State Function Group Subtotal		37,863.00	-3,000.00	34,863.00	12,058.10	10,053.50	12,751.40
9010-800-00-0000	State Retirement	220,037.00	12,830.41	232,867.41	153,191.38	79,676.03	0.00
9020-800-00-0000	Teacher Retirement	528,260.00	-12,830.41	515,429.59	180,154.60	290,670.29	44,604.70
9030-800-00-0000	Social Security	612,572.00	-75,000.00	537,572.00	201,139.67	284,324.78	52,107.55
9040-800-00-0000	Workers' Compensation	53,656.00	-15,000.00	38,656.00	17,339.53	19,051.50	2,264.97
9050-800-00-0000	Unemployment Insurance	5,000.00	-4,500.00	500.00	0.00	0.00	500.00
9060-800-00-0000	Health Insurance	2,605,852.00	-228,483.72	2,377,368.28	1,285,686.04	0.00	1,091,702.24
9060-800-00-1000	Health Ins. - Retirees	1,486,786.00	0.00	1,486,786.00	693,771.02	0.00	793,014.98
9060-810-00-0000	Dental Insurance	0.00	0.00	0.00	6,420.27	0.00	-6,420.27
9089-800-00-0000	Other Employee Benefits	7,500.00	0.00	7,500.00	6,221.05	0.00	1,278.95
90 Employee Benefits - State Function Group Subtotal		5,519,663.00	-322,983.72	5,196,679.28	2,543,903.56	673,722.60	1,979,053.12
9711-800-00-0000	Building Bond Principal	975,000.00	0.00	975,000.00	0.00	0.00	975,000.00
9711-700-00-0000	Building Bond Interest	269,728.00	0.00	269,728.00	190,378.48	0.00	79,349.52
9770-700-00-0000	Revenue Anticipation Note	10,000.00	-10,000.00	0.00	0.00	0.00	0.00

MADRID-WADDINGTON CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
97 Debt Service - State Function Group Subtotal		1,254,728.00	-10,000.00	1,244,728.00	190,378.48	0.00	1,054,349.52
9901-930-00-0000	Transfer to School Lunch	100,000.00	0.00	100,000.00	16,063.22	0.00	83,936.78
9901-950-00-0000	Transfer to Special	25,000.00	-15,000.00	10,000.00	8,878.38	0.00	1,121.62
9950-900-00-0000	Transfer to Capital/Debt	725,000.00	1,649,183.72	2,374,183.72	2,374,183.72	0.00	0.00
99 Interfund Transfers - State Function Group Subtotal		850,000.00	1,634,183.72	2,484,183.72	2,399,125.32	0.00	85,058.40
Total GENERAL FUND		20,727,836.00	0.00	20,727,836.00	9,929,441.99	4,482,788.65	6,315,595.36

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending December 31, 2023

Expenditures:

	<u>Original Approp</u>	<u>Adjustment</u>	<u>Total Approp</u>	<u>Expenditures</u>	<u>Encumb.</u>	<u>Available Balance</u>
Board of Education	\$ 123,786.00	\$ (4,750.00)	\$ 119,036.00	\$ 64,128.75	\$ 46,844.29	\$ 8,062.96
Central Administration	\$ 369,445.00	\$ (35,000.00)	\$ 334,445.00	\$ 158,221.27	\$ 111,277.37	\$ 64,946.36
Finance	\$ 61,932.00	\$ -	\$ 61,932.00	\$ 42,052.03	\$ 7,130.78	\$ 12,749.19
Legal Services	\$ 50,353.00	\$ (2,500.00)	\$ 47,853.00	\$ 18,015.00	\$ -	\$ 29,838.00
Central Services	\$ 1,526,780.00	\$ (161,000.00)	\$ 1,365,780.00	\$ 645,959.33	\$ 252,566.59	\$ 467,254.08
Special Items	\$ 707,850.00	\$ (13,500.00)	\$ 694,350.00	\$ 316,288.80	\$ -	\$ 378,061.20
Instruction	\$ 9,134,923.00	\$ (1,044,700.00)	\$ 8,090,223.00	\$ 3,084,998.14	\$ 3,066,321.91	\$ 1,938,902.95
Transportation	\$ 1,090,513.00	\$ (36,750.00)	\$ 1,053,763.00	\$ 454,313.21	\$ 314,881.61	\$ 284,568.18
Community Services	\$ 37,863.00	\$ (3,000.00)	\$ 34,863.00	\$ 12,058.10	\$ 10,053.50	\$ 12,751.40
Employee Benefits	\$ 5,519,663.00	\$ (322,983.72)	\$ 5,196,679.28	\$ 2,543,903.56	\$ 673,722.60	\$ 1,979,053.12
Debt Service	\$ 1,254,728.00	\$ (10,000.00)	\$ 1,244,728.00	\$ 190,378.48	\$ -	\$ 1,054,349.52
Interfund Transfers	\$ 850,000.00	\$ 1,634,183.72	\$ 2,484,183.72	\$ 2,399,125.32	\$ -	\$ 85,058.40
	\$ 20,727,836.00	\$ -	\$ 20,727,836.00	\$ 9,929,441.99	\$ 4,482,798.65	\$ 6,315,595.36

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
005518	12/07/2023	C	WARD'S SCIENCE	0055		No	No			\$139.98	005518
005519	12/21/2023	C	WORTHINGTON DIRECT	0059		No	No			\$13,805.14	005519
Subtotal for Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND										Grand Total	\$13,945.12
										Void Total	\$0.00
										Net	\$13,945.12
										Grand Total	\$13,945.12
										Void Total	\$0.00
										Net	\$13,945.12

Selection Criteria

Bank Account: CBSPECAID
Check date is between 12/01/2023 and 12/31/2023
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
093138	11/09/2023	C	NORTH COUNTRY THIS WEEK	0047		No	Yes	12/14/2023	Cash Replacement Check # 093345 Issued	(\$164.28)	093138
093154	11/16/2023	C	Courtyard By Marriott	0050		No	Yes	12/12/2023	Jill should have sent check 2 weeks prior to check in. Hotel would not accept check. Will reimburse Jill directly.	(\$552.00)	093154
093172	11/16/2023	C	SUNY NEW PALTZ	0050		No	Yes	12/19/2023	need to change amount due to extra funding and now workshop is less.	(\$350.00)	093172
093207	12/06/2023	C	ARQUIETTJANICE	0054		No	No			\$989.40	093207
093208	12/06/2023	C	BACKUSLONNIE	0054		No	No			\$999.20	093208
093209	12/06/2023	C	BARKLEYMONICA L.	0054		No	No			\$599.40	093209
093210	12/06/2023	C	BARNEYMARJORIE	0054		No	No			\$989.40	093210
093211	12/06/2023	C	BOAKIGAYLE	0054		No	No			\$989.40	093211
093212	12/06/2023	C	BOYDIBONNIE	0054		No	No			\$1,384.80	093212
093213	12/06/2023	C	BRUSOLEE	0054		No	No			\$1,588.80	093213
093214	12/06/2023	C	BUCKINGHAMJEFFREY	0054		No	No			\$989.40	093214
093215	12/06/2023	C	CLARK LINDA	0054		No	No			\$989.40	093215
093216	12/06/2023	C	COONSICAROL	0054		No	No			\$1,978.80	093216
093217	12/06/2023	C	CORNEAUTHOMAS	0054		No	No			\$1,978.80	093217
093218	12/06/2023	C	COTE INORMAN	0054		No	No			\$989.20	093218
093219	12/06/2023	C	COUGHLINDONALD	0054		No	No			\$989.40	093219
093220	12/06/2023	C	CRUMPBETTY	0054		No	No			\$1,444.80	093220
093221	12/06/2023	C	CRYDERMANDIANA L.	0054		No	No			\$599.40	093221
093222	12/06/2023	C	CURLEYNORA	0054		No	No			\$599.40	093222
093223	12/06/2023	C	DAILEY WILLIAM	0054		No	No			\$989.40	093223
093224	12/06/2023	C	DAVEYBRIDGET	0054		No	No			\$599.40	093224
093225	12/06/2023	C	DAWLEYBETTY	0054		No	No			\$599.40	093225
093226	12/06/2023	C	DELEELJOANNE	0054		No	No			\$989.40	093226
093227	12/06/2023	C	DENISONJEAN	0054		No	No			\$1,978.80	093227
093228	12/06/2023	C	DICKINSONSHIRLEY	0054		No	No			\$989.40	093228
093229	12/06/2023	C	DINNEENSANDRA	0054		No	No			\$989.40	093229
093230	12/06/2023	C	ELLISICAROLYN	0054		No	No			\$599.40	093230
093231	12/06/2023	C	FINNEGANDEBRA	0054		No	No			\$1,978.80	093231
093232	12/06/2023	C	FISHERMELINDA	0054		No	No			\$989.40	093232
093233	12/06/2023	C	FITZGERALDWICHELE	0054		No	No			\$599.40	093233
093234	12/06/2023	C	FORDLINDA	0054		No	No			\$1,588.80	093234
093235	12/06/2023	C	FRANCIS PENNY	0054		No	No			\$989.40	093235
093236	12/06/2023	C	GRASSO LINDA	0054		No	No			\$989.40	093236
093237	12/06/2023	C	GRIFFIN ELIZABETH	0054		No	No			\$599.40	093237
093238	12/06/2023	C	HAGGARD MARGARET	0054		No	No			\$1,198.80	093238
093239	12/06/2023	C	HENRY CATHERINE	0054		No	No			\$989.40	093239

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
083240	12/06/2023	C	HICKSISHARON	0054		No	No			\$989.40	083240
083241	12/06/2023	C	HILDRETHSANDRA	0054		No	No			\$989.40	083241
083242	12/06/2023	C	HOSMERROBIN	0054		No	No			\$599.40	083242
083243	12/06/2023	C	HUBBARDKATHLEEN	0054		No	No			\$1,978.80	083243
083244	12/06/2023	C	JAQUITHLAURI	0054		No	No			\$599.40	083244
083245	12/06/2023	C	JONESPAUL S.	0054		No	No			\$1,588.80	083245
083246	12/06/2023	C	KINGDONALD	0054		No	No			\$989.40	083246
083247	12/06/2023	C	KOWALCHUK KRISTINA	0054		No	No			\$1,458.00	083247
083248	12/06/2023	C	LAMERELARRY	0054		No	No			\$989.40	083248
083249	12/06/2023	C	LATIMERUSAN	0054		No	No			\$989.40	083249
083250	12/06/2023	C	MACAULAYJOSEPH	0054		No	No			\$989.40	083250
083251	12/06/2023	C	MACINTOSHLORI	0054		No	No			\$329.80	083251
083252	12/06/2023	C	MANCHESTERMARY	0054		No	No			\$1,588.80	083252
083253	12/06/2023	C	MARQUARTSUSAN	0054		No	No			\$1,588.80	083253
083254	12/06/2023	C	MARTIN, SHIRLEY	0054		No	No			\$989.40	083254
083255	12/06/2023	C	MCCOMBERTRACY L.	0054		No	No			\$599.40	083255
083256	12/06/2023	C	MCGRATHLORETTA	0054		No	No			\$1,588.80	083256
083257	12/06/2023	C	MIDDLEMISSIGARY	0054		No	No			\$799.20	083257
083258	12/06/2023	C	MIDDLEMISSIRICKY	0054		No	No			\$599.40	083258
083259	12/06/2023	C	MILLERDONNA	0054		No	No			\$1,978.80	083259
083260	12/06/2023	C	MOULTONCLAUDIA	0054		No	No			\$989.40	083260
083261	12/06/2023	C	MOULTONISANDRA	0054		No	No			\$1,978.80	083261
083262	12/06/2023	C	ONEYMARCIA	0054		No	No			\$989.40	083262
083263	12/06/2023	C	PARMETERLAURA	0054		No	No			\$599.40	083263
083264	12/06/2023	C	PINOVERRICHARD	0054		No	No			\$989.40	083264
083265	12/06/2023	C	PRESSEYMOLLY	0054		No	Yes	12/21/2023	Cash Replacement Check # 083383 issued	\$1,384.80	083265
083266	12/06/2023	C	RAINESDIANE	0054		No	No			\$989.40	083266
083267	12/06/2023	C	ROCKERJENNETTIE	0054		No	No			\$1,978.80	083267
083268	12/06/2023	C	ROOKEYJULIA	0054		No	No			\$989.40	083268
083269	12/06/2023	C	ROSEICARL	0054		No	No			\$599.40	083269
083270	12/06/2023	C	ROSEMICHELLE	0054		No	No			\$599.40	083270
083271	12/06/2023	C	RUDDYJOSEPH	0054		No	No			\$989.40	083271
083272	12/06/2023	C	RUTHERFORDDANIEL	0054		No	No			\$599.40	083272
083273	12/06/2023	C	RUTHERFORDHOWARD	0054		No	No			\$1,813.90	083273
083274	12/06/2023	C	SALTONVHELEN	0054		No	No			\$989.40	083274
083275	12/06/2023	C	SANTAMONTBARBARA	0054		No	No			\$1,588.80	083275
083276	12/06/2023	C	SEGUINGERALD	0054		No	No			\$1,588.80	083276
083277	12/06/2023	C	SHELLYDENISE	0054		No	No			\$1,978.80	083277
083278	12/06/2023	C	SHOENVHELEN A.	0054		No	No			\$989.40	083278
083279	12/06/2023	C	SMALLWOODMARY	0054		No	No			\$1,198.80	083279

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD
A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
083280	12/06/2023	C	SPEARS/PATRICIA	0054		No	No			\$889.40	083280
083281	12/06/2023	C	STEBBINS/WANCY	0054		No	No			\$889.40	083281
083282	12/06/2023	C	STEBBINS/ROBERT	0054		No	No			\$889.40	083282
083283	12/06/2023	C	STEINBERG/SANDRA	0054		No	No			\$889.20	083283
083284	12/06/2023	C	STOCKWELL/LAURINDA	0054		No	No			\$889.40	083284
083285	12/06/2023	C	STRAIGHT/KENDALL	0054		No	No			\$1,978.80	083285
083286	12/06/2023	C	STREETER/JEAN	0054		No	No			\$889.40	083286
083287	12/06/2023	C	THOMPSON/ELLEN	0054		No	No			\$494.70	083287
083288	12/06/2023	C	THOMPSON/SCHARLENE	0054		No	No			\$889.40	083288
083289	12/06/2023	C	TISCHLER/IGERHARD	0054		No	No			\$1,588.80	083289
083290	12/06/2023	C	VANPATTEN/PATRICIA	0054		No	No			\$889.40	083290
083291	12/06/2023	C	WHITE/RANDOLPH	0054		No	No			\$889.40	083291
083292	12/06/2023	C	WIMMER/GRID	0054		No	No			\$889.40	083292
083293	12/06/2023	C	WISNER/SHIRLEY	0054		No	No			\$889.40	083293
083294	12/06/2023	C	WOODWARD/CAROL	0054		No	No			\$889.40	083294
083295	12/06/2023	C	YOUNG/IANIE	0054		No	No			\$889.40	083295
083296	12/07/2023	C	AJ'S PORTABLES, LLC	0055		No	No			\$40.00	083296
083297	12/07/2023	C	AMAZON.COM	0055		No	No			\$130.20	083297
083298	12/07/2023	C	APPLE INC	0055		No	No			\$9,880.00	083298
083299	12/07/2023	C	AUGUSTE/INCODEME	0055		No	No			\$128.50	083299
083300	12/07/2023	C	BIG SPOON KITCHEN	0055		No	No			\$1,368.00	083300
083301	12/07/2023	C	Bigwarfel/Brooks	0055		No	No			\$128.50	083301
083302	12/07/2023	C	BIMBO FOODS	0055		No	No			\$788.04	083302
083303	12/07/2023	C	BOUCHEY/BRIAN	0055		No	No			\$153.50	083303
083304	12/07/2023	C	CAUFIELD/MATTHEW	0055		No	No			\$110.67	083304
083305	12/07/2023	C	Cazenovia Equipment Co, Inc.	0055		No	No			\$91.53	083305
083306	12/07/2023	C	CDW COMPUTER CENTERS INC	0055		No	No			\$176.25	083306
083307	12/07/2023	C	COLLEGE BOARD	0055		No	No			\$207.00	083307
083308	12/07/2023	C	COX SUBSCRIPTIONS IW. T.	0055		No	No			\$149.58	083308
083309	12/07/2023	C	DAVEY/BRIDGET	0055		No	No			\$80.06	083309
083310	12/07/2023	C	DEDEKKER/ANDREW	0055		No	No			\$80.00	083310
083311	12/07/2023	C	DICK BLICK ART MATERIALS	0055		No	No			\$570.56	083311
083312	12/07/2023	C	ELLIOTT/MAGGIE	0055		No	No			\$80.00	083312
083313	12/07/2023	C	ELLIOTT/MORGAN	0055		No	No			\$143.50	083313
083314	12/07/2023	C	FENNELL/KYLE	0055		No	No			\$143.50	083314
083315	12/07/2023	C	GILLEE'S AUTO TRUCK & MARINE	0055		No	No			\$847.74	083315
083316	12/07/2023	C	GLAZIER PACKING COINC.	0055		No	No			\$875.71	083316
083317	12/07/2023	C	GOLLINGER/ROBERT	0055		No	No			\$145.67	083317
083318	12/07/2023	C	IAABO Board 47	0055		No	No			\$100.00	083318
083319	12/07/2023	C	INTERNATIONAL FOOD SOLUTIONS, INC.	0055		No	No			\$1,256.00	083319

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
083320	12/07/2023	C	Knowlton\Tim	0055		No	No			\$145.67	083320
083321	12/07/2023	C	LaQuier\Henry	0055		No	No			\$143.50	083321
083322	12/07/2023	C	LIBERTY UTILITIES - NY	0055		No	No			\$706.50	083322
083323	12/07/2023	C	NNYSGBOA	0055		No	No			\$50.00	083323
083324	12/07/2023	C	NORTHERN GLASS CO INC	0055		No	No			\$3,645.00	083324
083325	12/07/2023	C	OGDENSBURG CITY SCHOOL DISTRICT	0055		No	No			\$694.50	083325
083326	12/07/2023	C	PEPSI COLA OGDENSBURG BOTTLERS	0055		No	No			\$2,361.40	083326
083327	12/07/2023	C	PORTERKATE	0055		No	No			\$215.67	083327
083328	12/07/2023	C	PTSI INC	0055		No	No			\$150.00	083328
083329	12/07/2023	C	RENZI BROTHERS INC	0055		No	No			\$23,853.45	083329
083330	12/07/2023	C	Roberts\Michael	0055		No	No			\$193.50	083330
083331	12/07/2023	C	SCHOOL SPECIALTY	0055		No	No			\$1,133.48	083331
083332	12/07/2023	C	Sharp\Skye	0055		No	No			\$80.00	083332
083333	12/07/2023	C	Showers\Christopher M.	0055		No	No			\$110.67	083333
083334	12/07/2023	C	SLIC NETWORK SOLUTIONS	0055		No	No			\$136.33	083334
083335	12/07/2023	C	SMITH\LUCAS	0055		No	No			\$145.67	083335
083336	12/07/2023	C	Sports Locker	0055		No	No			\$1,191.00	083336
083337	12/07/2023	C	ST LAWRENCE-LEWIS BOCES	0055		No	No			\$280,564.36	083337
083338	12/07/2023	C	Stone\Brad	0055		No	No			\$128.50	083338
083339	12/07/2023	C	SUPERIOR PLUS ENERGY SERVICES, INC	0055		No	No			\$771.33	083339
083340	12/07/2023	C	THERAPY SHOPPE INC	0055		No	No			\$33.98	083340
083341	12/07/2023	C	TYO COMPANIES MASSENA, LLC	0055		No	No			\$199.95	083341
083342	12/07/2023	C	VISIPLEX, INC.	0055		No	No			\$2,610.00	083342
083343	12/07/2023	C	WADDINGTON HARDWARE BUILDING SUPPLY	0055		No	No			\$967.30	083343
083344	12/11/2023	C	MWCS PAYROLL ACCOUNT	0056		No	No			\$360,077.23	083344
083345	12/14/2023	C	NORTH COUNTRY THIS WEEK	0057		No	No			\$164.26	083345
083346	12/14/2023	C	ALL TECH INTEGRATIONS, INC.	0057		No	No			\$2,338.48	083346
083347	12/14/2023	C	AMAZON.COM	0057		No	No			\$199.98	083347
083348	12/14/2023	C	ANDREWS\STEVE	0057		No	No			\$334.00	083348
083349	12/14/2023	C	ANSARI\STEPHEN	0057		No	No			\$175.67	083349
083350	12/14/2023	C	ARMSTRONG\DANIELLE K	0057		No	No			\$316.93	083350
083351	12/14/2023	C	EI US, LLC	0057		No	No			\$185.51	083351
083352	12/14/2023	C	FISHER SCIENCE EDUCATION	0057		No	No			\$28.80	083352
083353	12/14/2023	C	LAMICA\TONY	0057		No	No			\$224.00	083353
083354	12/14/2023	C	LaQuier\Henry	0057		No	No			\$123.00	083354
083355	12/14/2023	C	LIFE SCIENCE LABORATORIES INC	0057		No	No			\$1,134.00	083355
083356	12/14/2023	C	LONG-PARK TIRE, INC	0057		No	No			\$820.00	083356

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD
A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Vold	Date	Reason	Check Amount	Check Number
083357	12/14/2023	C	LOWE'S WAREHOUSE	0057		No	No			\$1,525.50	083357
083358	12/14/2023	C	MCCORMICKMARK J	0057		No	No			\$240.00	083358
083359	12/14/2023	C	NATIONAL GRID	0057		No	No			\$302.88	083359
083360	12/14/2023	C	NORTH COAST THERAPY	0057		No	No			\$5,437.80	083360
083361	12/14/2023	C	NORTHERN GLASS CO INC	0057		No	No			\$1,478.14	083361
083362	12/14/2023	C	NY BUS SALES	0057		No	No			\$1,654.09	083362
083363	12/14/2023	C	PALMERICORY	0057		No	No			\$91.00	083363
083364	12/14/2023	C	PAYNEWILLIAM	0057		No	No			\$138.00	083364
083365	12/14/2023	C	PERRYPAUL	0057		No	No			\$150.00	083365
083366	12/14/2023	C	Plano Doctor	0057		No	No			\$360.00	083366
083367	12/14/2023	C	PITNEY BOWES GLOBAL FINANCIAL SERVICES,	0057		No	No			\$154.88	083367
083368	12/14/2023	C	QUILL CORPORATION	0057		No	No			\$463.11	083368
083369	12/14/2023	C	REDISHRED ACQUISITION, INC	0057		No	No			\$25.37	083369
083370	12/14/2023	C	REGANISTEPHANIE	0057		No	No			\$116.00	083370
083371	12/14/2023	C	REIDIERNIE	0057		No	No			\$110.67	083371
083372	12/14/2023	C	REIDIWADE	0057		No	No			\$110.67	083372
083373	12/14/2023	C	RobertsJill	0057		No	No			\$883.02	083373
083374	12/14/2023	C	SPRAGUE ENERGY SOLUTIONS, INC.	0057		No	No			\$3,488.47	083374
083375	12/14/2023	C	ST LAWRENCE SUPPLY COMPANY	0057		No	No			\$412.01	083375
083376	12/14/2023	C	THIRD EYE INTERPRETING, LLC	0057		No	No			\$720.00	083376
083377	12/14/2023	C	W.B. MASON CO, INC.	0057		No	No			\$46.99	083377
083378	12/14/2023	C	WADDINGTON HARDWARE BUILDING SUPPLY	0057		No	No			\$32.28	083378
083379	12/14/2023	C	WHITESBORO PLOW SHOP INC	0057		No	No			\$658.88	083379
083380	12/14/2023	C	EXCELLUS HEALTH PLAN - GROUP	0058		No	No			\$264,983.14	083380
083381	12/14/2023	C	MX FUELS	0058		No	No			\$1,696.74	083381
083382	12/14/2023	C	NATIONAL GRID	0058		No	No			\$4,922.65	083382
083383	12/21/2023	C	PRESSEYMOLLY	0059		No	No			\$1,384.80	083383
083384	12/21/2023	C	AMAZON.COM	0059		No	No			\$663.41	083384
083385	12/21/2023	C	BARKLEY'S SAFE AND LOCK CO	0059		No	No			\$1,915.00	083385
083386	12/21/2023	C	COX SUBSCRIPTIONS IW. T.	0059		No	No			\$39.00	083386
083387	12/21/2023	C	DAY AUTOMATION, INC	0059		No	No			\$312.50	083387
083388	12/21/2023	C	EI US, LLC	0059		No	No			\$1,368.59	083388
083389	12/21/2023	C	FOOTEKIMBERLY	0059		No	No			\$194.50	083389
083390	12/21/2023	C	GOODRICH REFRIGERATION, INC.	0059		No	No			\$1,188.11	083390
083391	12/21/2023	C	GUARDIAN	0059		No	No			\$4,284.52	083391
083392	12/21/2023	C	JOHNSTONS WATER, LLC	0059		No	No			\$30.35	083392
083393	12/21/2023	C	KELLY SALES CORPORATION	0059		No	No			\$332.73	083393
083394	12/21/2023	C	REDMONDIBROOKE	0059		No	No			\$2,446.50	083394
083395	12/21/2023	C	SIDDONITONI L.	0059		No	No			\$31.44	083395

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
093396	12/21/2023	C	SMEC	0059		No	No			\$5,237.89	093396
093397	12/21/2023	C	SUNY NEW PALTZ	0059		No	No			\$50.00	093397
093398	12/21/2023	C	SUPERIOR PLUS ENERGY SERVICES, INC	0059		No	No			\$663.41	093398
093399	12/21/2023	C	THIRD EYE INTERPRETING, LLC	0059		No	No			\$1,280.00	093399
093400	12/21/2023	C	VERIZON WIRELESS	0059		No	No			\$301.93	093400
093401	12/21/2023	C	WADDINGTON HARDWARE BUILDING SUPPLY	0059		No	No			\$23.92	093401
093402	12/21/2023	C	WAYSIDE PUBLISHING	0059		No	No			\$99.75	093402
093403	12/26/2023	C	MWCS PAYROLL ACCOUNT	0060		No	No			\$311,143.78	093403
093404	12/28/2023	C	ANSARI/STEPHEN	0061		No	No			\$188.00	093404
093405	12/28/2023	C	Chase Cardmember Service	0061		No	No			\$5,984.53	093405
093406	12/28/2023	C	DAVIS VISION, INC	0061		No	No			\$1,444.35	093406
093407	12/28/2023	C	DEDEKKER/ANDREW	0061		No	No			\$100.00	093407
093408	12/28/2023	C	EDUCATIONAL SUPPORT SERVICES	0061		No	No			\$395.00	093408
093409	12/28/2023	C	ELLIOTT/MAGGIE	0061		No	No			\$123.00	093409
093410	12/28/2023	C	JOHNSTON/RAE	0061		No	No			\$123.00	093410
093411	12/28/2023	C	LONG-PARK TIRE, INC	0061		No	No			\$820.00	093411
093412	12/28/2023	C	MARQUART/STUART	0061		No	No			\$106.00	093412
093413	12/28/2023	C	MCCALL/BRENDA	0061		No	No			\$120.00	093413
093414	12/28/2023	C	MCCORMICK/MARK J	0061		No	No			\$163.50	093414
093415	12/28/2023	C	MIRABITO ENERGY PRODUCTS	0061		No	No			\$25,515.75	093415
093416	12/28/2023	C	QUILL CORPORATION	0061		No	No			\$718.13	093416
093417	12/28/2023	C	Rockhill/Joel	0061		No	No			\$116.00	093417
093418	12/28/2023	C	ST LAWRENCE SUPPLY COMPANY	0061		No	No			\$197.92	093418
093419	12/28/2023	C	SUPERIOR PLUS ENERGY SERVICES, INC	0061		No	No			\$809.21	093419
093420	12/28/2023	C	SUPPLIES HOTLINE CORP	0061		No	No			\$6,678.35	093420
093421	12/28/2023	C	VROMAN/DAVID	0061		No	No			\$128.50	093421
093422	12/28/2023	C	WHITE/RICK	0061		No	No			\$138.00	093422
093423	12/28/2023	C	WOODCHOP SHOP INC.	0061		No	No			\$16.00	093423
Subtotal for Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND										Grand Total	\$1,469,516.77
										Void Total	(\$2,451.06)
										Net	\$1,467,065.71
										Grand Total	\$1,469,516.77
										Void Total	(\$2,451.06)
										Net	\$1,467,065.71

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD
Revenue Status Report As Of: 12/31/2023
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	3,959,825.00	0.00	3,959,825.00	4,136,395.97		176,570.97
1081.000		Other Pmts in Lieu of Taxes	38,933.00	0.00	38,933.00	0.00	38,933.00	
1085.000		STAR Reimbursement	795,000.00	0.00	795,000.00	0.00	795,000.00	
1090.000		Int. & Penal. on Real Prop.Tax	7,000.00	0.00	7,000.00	0.00	7,000.00	
1311.000		Other Day School Tuition (Indv	0.00	0.00	0.00	4,673.00		4,673.00
2401.000		Interest and Earnings	15,000.00	0.00	15,000.00	27,114.60		12,114.60
2410.000		Rental of Real Property,Indiv.	0.00	0.00	0.00	335.42		335.42
2440.000		Rental of Buses	0.00	0.00	0.00	617.35		617.35
2650.000		Sale Scrap & Excess Material	1,000.00	0.00	1,000.00	0.00	1,000.00	
2680.000		Insurance Recoveries	0.00	0.00	0.00	6,904.56		6,904.56
2701.000		Refund PY Exp-BOCES Aided Srvc	190,000.00	0.00	190,000.00	0.00	190,000.00	
2703.000		Refund PY Exp-Other-Not Trans	500.00	0.00	500.00	0.00	500.00	
2705.000		Gifts and Donations	185,600.00	0.00	185,600.00	185,600.00		
2770.000		Other Unclassified Rev.(Spec)	57,000.00	0.00	57,000.00	45,676.02	11,323.98	
3101.000		Basic Formula Aid-Gen Aids (Ex	10,825,372.00	0.00	10,825,372.00	1,784,714.76	9,040,657.24	
3101.100		Excess Cost Aid	307,348.00	0.00	307,348.00	242,824.00	64,524.00	
3102.000		Lottery Aid	1,150,000.00	0.00	1,150,000.00	1,415,942.54		265,942.54
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,319,705.00	0.00	1,319,705.00	-0.15	1,319,705.15	
3260.000		Textbook Aid (Incl Txtbk/Lott)	48,963.00	0.00	48,963.00	0.00	48,963.00	
3262.000		Computer Sftwre, Hrdwre Aid	12,390.00	0.00	12,390.00	0.00	12,390.00	
3263.000		Library A/V Loan Program Aid	4,200.00	0.00	4,200.00	0.00	4,200.00	
3289.000		Other State Aid	30,000.00	0.00	30,000.00	0.00	30,000.00	
4801.000		Medic.Ass't-Sch Age-Sch Yr Pro	50,000.00	0.00	50,000.00	8,977.25	41,022.75	
5031.000		Interfund Transfers(Not D.Serv	625,000.00	0.00	625,000.00	0.00	625,000.00	
5031.100		Interfund Transfers(UI)	5,000.00	0.00	5,000.00	0.00	5,000.00	
5050.000		Interfund Trans. for Debt Svs	300,000.00	0.00	300,000.00	0.00	300,000.00	
Subfund Subtotal			19,927,836.00	0.00	19,927,836.00	7,859,775.32	12,535,219.12	467,158.44
Total GENERAL FUND			19,927,836.00	0.00	19,927,836.00	7,859,775.32	12,535,219.12	467,158.44

Selection Criteria

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending December 31, 2023

Revenue:

	<u>Initial Est Rev</u>	<u>Adjustments</u>	<u>Current Est Rev</u>	<u>Actual Revenue</u>	<u>Variance</u>
Property Taxes	\$ 4,800,758.00	\$ -	\$ 4,800,758.00	\$ 4,136,395.97	\$ (664,362.03)
Tuition	\$ -	\$ -	\$ -	\$ 4,673.00	\$ 4,673.00
Interest & Earnings	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 28,067.37	\$ 13,067.37
Sale of Scrap & Excess	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ (1,000.00)
Insurance Recoveries	\$ -	\$ -	\$ -	\$ 6,904.56	\$ 6,904.56
Refund of Prior Yrs Exp	\$ 190,500.00	\$ -	\$ 190,500.00	\$ -	\$ (190,500.00)
Gifts & Donations	\$ 185,600.00	\$ -	\$ 185,600.00	\$ 185,600.00	\$ -
Unclassified Revenues	\$ 57,000.00	\$ -	\$ 57,000.00	\$ 45,676.02	\$ (11,323.98)
Basic Aid	\$ 12,282,720.00	\$ -	\$ 12,282,720.00	\$ 3,443,481.30	\$ (8,839,238.70)
BOCES Aid	\$ 1,319,705.00	\$ -	\$ 1,319,705.00	\$ (0.15)	\$ (1,319,705.15)
Other State Aid	\$ 145,553.00	\$ -	\$ 145,553.00	\$ 8,977.25	\$ (136,575.75)
Appropriated Res FB	\$ 630,000.00	\$ -	\$ 630,000.00	\$ -	\$ (630,000.00)
Interfund Transfer - Debt Service	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ (300,000.00)
Appropriated Fund Balance	\$ 800,000.00	\$ -	\$ 800,000.00	\$ 800,000.00	\$ -
	\$ 20,727,836.00	\$ -	\$ 20,727,836.00	\$ 8,659,775.32	\$ (12,068,060.68)

School Lunch Fund
Monthly Analysis Worksheet
For the Period Ending December 31, 2023

Beginning Fund Balance	(\$59,204.45)
Profit or (Loss)	\$8,839.15
Ending Fund Balance	(\$50,365.30)

Revenues

<i>Type A Sales</i>		
Breakfast	\$11.36	
Lunch	\$986.23	
<i>Other Sales</i>		
Breakfast	\$392.55	
Lunch *	\$4,353.68	
Total Sales		\$5,743.82
<i>Federal Aid Receivable</i>		
Breakfast	\$7,408.00	
Lunch	\$40,639.00	
<i>State Aid Receivable</i>		
Breakfast	\$4,187.00	
Lunch	\$9,418.00	
Total Aid Receivable		\$61,652.00
<i>Surplus Food</i>		\$0.00
<i>Other Revenue</i>		
Total Revenues		\$67,395.82

Expenses

<i>Beginning Food Inventory</i>	\$19,423.16	
Add: Purchases	\$30,113.27	
Less: Ending Inventory	\$23,069.44	
Food Used		\$26,466.99
<i>Beginning Federal Food Inventory</i>	\$6,906.11	
Add: Surplus Food	\$0.00	
Less: Ending Inventory	\$68,778.05	
Federal Food Used		(\$61,871.94)
Salary		\$16,633.33
Fringe Benefits		\$11,643.33
Equipment		\$0.00
Other Expenses		\$0.00
<i>Beginning Supply Inventory</i>	\$6,012.28	
Add: Supplies Purchased	\$166.74	
Less: Ending Inventory	\$5,845.54	
Supplies Used		\$333.48
Total Expenses		\$58,556.67

Profit or (Loss) for Month **\$8,839.15**

**Madrid-Waddington Central School
Treasurer's Report
For The Period Ending December 31, 2023**

General Fund	725,121.49
School Lunch Fund	(6,056.24)
General Fund Checking Account	<u>719,065.25</u>
Federal Fund Checking Account	114,805.97
Scholarship Account	3,217.90
Payroll Checking Account	0.00
Capital Fund Checking Account	72,803.36
General Fund Money Market Account - Chase Bank @ 1.92%	
General Fund Savings	1,004,160.35
Insurance Reserve	655,192.65
Unemployment	41,367.77
Building Reserve	0.00
Employee Benefit Reserve	197,208.56
Transportation Reserve	401,558.94
School Lunch	0.00
Federal Fund	160,706.00
Debt Service	1,153,942.28
Capital Fund	<u>1,202,178.71</u>
Chase Money Market Account	4,816,315.26
Fidelity Investment -Scholarship Account	12,766.23

**MADRID-WADDINGTON CENTRAL SCHOOL
 NYPA FUND ANALYSIS
 2023-2024 SCHOOL YEAR**

NYPA FUNDS **185,600**

Fitness Center

Salaries/Benefits	69,294	
Equipment	8,000	
Supplies/other	6,500	
Custodial	13,881	
Maintenance Agreements	3,000	100,676

<i>Student Accident Ins.</i>		9,123
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BOE Expenses

District Meetings		
District Clerk		
BOCES		
Advertisement		
Supplies/Workshops	0	

<i>Webmaster</i>		0
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<i>Newsletter Printing/Postage/Records Retention</i>		0
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Community Support/Maint.

Events (churches, clubs, Non-profits, etc.)		
Theatre		
Auditorium Supplies/Other		
Summer track & fields	0	

Enrichment Programs

AP Classes (Statistics & World History)	0	
Exploratory Enrich	0	
Regional Summer School	0	
Driver Ed Program (BOCES)	0	
SAT Verbal & Math	0	
Whiz Quiz	0	0

UPK

Salaries/Benefits	87,756	
Other	939	
Classroom Supplies	1,565	
Transp. Costs		74,710

<i>Tax Collector</i>		0
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<i>COVID Expenses</i>		0
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<i>AED Supplies</i>		1,092
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Safety Expenses

Security Cameras

WiFi for athletic areas

Cafeteria Equip/Maint for Community Use

<u>185,600</u>	<u>185,600</u>
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Madrid-Waddington Central School District
Quarterly Report of Reserves
Three Month Period Ending December 31, 2023
Annual Reserve Report
Fiscal Year Ending June 30, 2024

Name of Reserve	Reserve Description	Ending Balance December 31, 2023	Intended Use of the Reserve in the 2023-2024 School Year
Restricted Fund Balance Unemployment Reserve	Established for payment of unemployment claims.	\$41,235.35	No activity – interest earnings only. At the current time, the district intends to use a portion of the reserve to offset claims paid in 2023-2024.
Restricted Fund Balance Reserve for Employee Benefits	Established to pay accrued benefits due employees upon termination of service for vacation, sick leave, personal leave, etc.	\$197,208.56	No activity - interest earnings only. At the current time, the district intends to use a portion of the reserve to offset benefits paid to retirees per contractual language in 2023-2024.
Restricted Fund Balance Reserve for Capital -Building	Established to pay the cost of any object or purpose for which bonds may be issued.	\$0.00	Voter approved 10/18/23 - 10 yrs - \$3,000,000. No activity beyond establishment. The district intends to use a portion of future deposits to offset future building improvements.
Restricted Fund Balance Reserve for Capital – Transportation or Equipment	Established to pay the cost of any object or purpose for which bonds may be issued.	\$401,558.94	Voter approved 10/18/23 - 10 yrs - \$2,000,000. Initial deposit on 10/19/23 of \$400,000 and interest earnings. At the current time, the district intends to use a portion of the reserve to offset future equipment purchases.
Restricted Fund Balance Other	Portion of Assigned Fund Balance that is held in trust by other Agents	\$800,000	The district carried \$800,000 from the 2022-2023 fiscal year.
Mandatory Reserve for Debt Service	To cover debt service payments on outstanding obligations after the sale of district capital assets.	\$1,153,942.28	\$42,412.40 transfer from Capital Fund for excess bonding - closing out 2019 capital improvement project as well as deposit of interest earnings. At this current time, the district intends to use a portion of the reserve as payment of the debt obligations due in 2023-2024.

Transportation Report

January 16, 2024

- 1) We are in the process of training another driver to add to our roster. We are very fortunate since so many schools are short on drivers.
- 2) We now have a sub driver in the morning and another for the afternoon.
- 3) We also have 3 sub monitors which we have never had before.
- 4) The boiler has been running great since the repairs at the beginning of the cold weather.
- 5) We are trying to keep up with the bus washing but the weather makes this nearly impossible.
- 6) We sold Van #9 and are in the process of selling the old air compressor.
- 7) The new flatbed truck has a build date in January so I am not expecting it until the end of winter.
- 8) We still have not received our 2 new buses that should have been here in July. I am now being told in April.
- 9) We have made a deal with Krown in Massena to start undercoating our buses. We did have Ruscote out of Buffalo but sometimes had a hard time getting them there. Dealing locally will be easier and they will be done over the summer.

Custodial Report

January 16, 2024

- Keeping up on repairs and cleaning. We are moving items for the musical and putting away outside items for the winter months.
- Installed all new brackets for access points to help the IT department.
- Painting and repairing flower boxes for the elementary entrance.
- During vacations we are stripping and waxing floors along with any extra cleaning that needs to be done.
- Continuing to clean up the basement.
- Winter has been kind to us so minimal plowing.

REGISTRATION FORM

Legislative Advocacy Breakfast

High Peaks Resort – Lake Placid

Friday, February 9, 2024

8:00 – 10:30 AM

District: _____

Participants: _____

Cost: \$46.50 per participant (including parking fee).

Superintendent's Signature

Date

Please return to Lisa Mastry by **Thursday, January 25, 2024.**

E-mail: lmastry@fehb.org



Franklin-Essex-Hamilton BOCES

Dale L. Breault Jr.
District Superintendent

Lori L. Tourville
Assistant Superintendent
for Instruction

Stacy M. Wheeler
Assistant Superintendent
for Operations

Dennis J. Egan
Board President

711 Route 3
Saranac Lake, NY
12983

518-891-1330

P.O. Box 28
23 Huskie Lane
Malone, NY
12953

518-483-6420

fehb.org

DATE: January 2, 2024
TO: NYSSBA Area 6 School Superintendents
FROM: Wayne Rogers, NYSSBA Area 6 Director
SUBJECT: NYSSBA Area 6 Legislative Breakfast

The NYSSBA Area 6 Legislative Breakfast has been scheduled for Friday, February 9th from 8:00 – 10:30 am at the High Peaks Resort in Lake Placid. The event is being coordinated by FEH BOCES. The point of contact is Lisa Mastry in the District Superintendent's office. For reference a list of school districts comprising NYSSBA Area 6 is enclosed.

Enclosed, please find an agenda and registration sheet. I encourage you to attend with at least one board member. There is no limit on the number of board members that attend.

Please return the registration form by Thursday, January 25th.

WR/lmm

Enclosures

cc: Dale Breault, Jr.
Thomas Burns
Mark Davey
Turina Parker
Regent Catania

Area 6 Director Wayne Rogers Represents the Following School Districts:

Au Sable Valley, Beekmantown, Boquet Valley, Brasher Falls, Brushton-Moira, Canton, Champlain Valley Educational Services, Chateaugay, Chazy, Clifton-Fine, Colton-Pierrepont, Crown Point, Edwards-Knox, Franklin-Essex-Hamilton BOCES, Gouverneur, Hammond, Harrisville, Hermon-DeKalb, Heuvelton, Indian Lake, Keene, Lake Placid, Lisbon, Long Lake, Madrid-Waddington, Malone, Massena, Minerva, Moriah, Morristown, Newcomb, Northeastern Clinton, Northern Adirondack, Norwood-Norfolk, Ogdensburg, Parishville-Hopkinton, Peru, Plattsburgh, Potsdam, Putnam, Raquette Lake, Saint Lawrence-Lewis BOCES, Saint Regis Falls, Salmon River, Saranac, Saranac Lake, Schroon Lake, Ticonderoga, Tupper Lake and Willsboro

Legislative Advocacy Breakfast
High Peaks Resort, Lake Placid
Friday, February 9, 2024

8:00 – 10:30 AM

8:00 – 8:30

Continental Breakfast

Assorted Pastries
Yogurt & Granola
Sliced Fruit
Served with Water Stations,
Chilled Juices & Coffee

8:30

Introduction of Legislators – Wayne Rogers,
NYSSBA Area 6 Director

Opening Remarks by Legislators and NYSCOSS
Representative Bob Lowry

8:45 – 10:15

Presentation of Key Advocacy Positions by Participants
and Dialog with Legislators on those topics

10:15 – 10:30

Closing Remarks and Reminders on Key Advocacy Dates
in March – Wayne Rogers, NYSSBA Area 6 Director

- **NYSSBA Capital Conference – February 2, 2024**
- **Lobby Day – February 7, 2024**
- **NYSCOSS Winter Institute and Lobby Day**
March 3-5, 2024

**Recommended
PERSONNEL ACTIONS
January 16, 2024**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
<u>Appointment</u>					
Emily McBath		Volunteer Softball Coach	Annual	2023-2024 School Year	
McKenna Daoust		Substitute Teacher	Annual	January 17, 2024	\$115/day
Jacob Frenyea		Musical Vocal Director	Annual	2023-2024 School Year	\$ 1,420.00
Jacob Frenyea		Musical Pit Conductor	Annual	2023-2024 School Year	\$ 1,420.00
Lisa Tyo		Business Office Training	Annual	January 17 - June 30, 2024	\$ 2,290.00
<u>Resignations</u>					
Brianne Sterling		Musical Vocal Director		December 14, 2023	
Brianne Sterling		Musical Pit Director		December 14, 2023	
<u>Terminations</u>					
Jasmine Jandreau		Food Service Worker		January 2, 2024	
<u>FMLA</u>					
John LaShomb		Custodian		January 11 - February 23, 2024	

I recommend the foregoing personnel actions:

January 12, 2024

Eric Burke

January 17, 2024

Workplace Violence Prevention Policy Statement

Madrid-Waddington Central School District is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients.

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm; intentional and wrongful physical contact with a person without his or her consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against any of our employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken including involving law enforcement authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients and visitors, following all policies procedures and practices, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of New York State Labor Law Art. 2 §27-b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law includes a workplace evaluation that is designed to identify the risks of workplace violence to which our employees could be exposed. Authorized Employee Representative(s) will, at a minimum, be involved in: Evaluating the physical environment; Developing the Workplace Violence Prevention Program; and Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and reviewing the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Person: Eric Burke

Title: Superintendent of Schools

Phone: 315-322-5746

E-mail: eburke@mwcsk12.org

WORKPLACE VIOLENCE PREVENTION

The Madrid-Waddington Central School District is committed to maintaining a work environment that is safe and free from violence. Workplace violence presents a serious occupational safety hazard to both public employees and to the general public. To ensure a safe workplace and to reduce the risk of violence and intimidation, all employees are expected to review and understand all provisions of this Workplace Violence Prevention Policy.

The term “workplace violence” is defined as any physical assault or acts of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment, but not limited to:

- An attempt or threat, whether verbal or physical, to inflict physical injury upon the employee;
- Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- Intentional and wrongful physical contact with a person without his or her consent that entails some injury; and
- Stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace. Threats, threatening behavior or acts of violence against employees on District property will be thoroughly investigated in accordance with this Policy and appropriate action will be taken, including summoning law enforcement when warranted. All employees are responsible for helping to create and maintain an environment of mutual respect, assisting in maintaining a safe and secure work environment, and following all policies and procedures.

Incident Response Team

Superintendent

Building Principals

Head of Building and Grounds

Risk Assessment

The Incident Response Team and Employee Representatives will, at a minimum, annually conduct a risk assessment. The risk assessment will include, but not be limited to: entrances/exits to District buildings, public access, parking lots, athletic fields, school buses, work stations, and an examination of the locations of closed circuit surveillance cameras. The assessment will also review risk factors including, but not limited to: identifying which

employees work in public settings; work late at night or early in the morning; exchange money with the public; work alone or in small numbers; work in a location with uncontrolled public access; and areas previously identified as security risks or problems. The District may utilize the following methods to mitigate instances of occupational violence: making high-risk areas more visible to more people; installing good external lighting; using drop safes or other methods to minimize cash on hand; providing training in conflict resolution and non-violent self-defense responses; establishing and implementing reporting systems for incidents of aggressive behavior; documenting incidents of workplace violence; and maintaining accurate and up-to-date records.

As part of the annual assessment, the Incident Response Team and Employee Representatives will separately review records of workplace violence incidents, log of work-related illnesses or injuries (including those set forth on Forms SH900 [Form 1], SH900.1 [Form 2], and SH900.2 [Form 3] annexed herein as **Addendum B**), and workers' compensation cases from the prior 12-month period. The purpose of this review is to identify patterns in the type and cause of injuries, particular areas of the workplace, specific operations involved, or specific individuals involved. The District will also review the effectiveness of any prior mitigating action to reduce or eliminate workplace violence. Lastly, the District will review its practices, procedures, and policies that may impact risk of workplace violence to determine whether they should be revised.

Following the assessment, the Superintendent, or designee, and the Incident Response Team will document the following:

- The risk factors identified in the risk assessment;
- The methods that the District will use to address the risks identified in the risk assessment;
- The methods that the District will use to prevent workplace violence incidents;
- Controls that will be used to eliminate or reduce risks, including, but not limited to:
 - Engineering controls (e.g., a physical barrier); and
 - Work practice controls (e.g., a policy or procedure).

Training of Employees

Employees will receive workplace violence prevention training following their initial date of hire and at least annually thereafter. The training will, at a minimum, include:

- A review of this policy and the related forms;
- The requirements of the New York State workplace violence regulations;
- The risk factors identified in the risk assessment;
- The measures that employees can take to protect themselves from the identified risks;
- A review of steps that the District has taken to reduce or eliminate identified risks (e.g., procedures, work practices, alarms, etc.);
- Notification and reporting procedures; and
- The location of the Workplace Violence Prevention Policy, related forms, and how employees may obtain copies.

Reporting Procedures

Any person experiencing or witnessing imminent danger or actual violence involving weapons or personal injury should call 911 immediately.

It is the responsibility of all employees to promptly report any incident that the employee in good faith believes to constitute workplace violence. All incidents are to be reported to their immediate supervisor, building principal and/or Human Resources within 24 hours of when the incident occurred. If the incident involves their immediate supervisor, the incident should be reported to the building principal or the Human Resources department. This includes threats by employees, as well as threats by students, parents, contractors, visitors, or other members of the public. When reporting a threat of violence, employees should be as specific and detailed as possible. While the report can be in any form, it is preferable that the employee use the Workplace Violence Incident Report form, annexed here as **Addendum A**.

All suspicious individuals or activities should also be reported as soon as possible to a supervisor. Employees should not place themselves in danger. If an employee sees or hears a commotion or disturbance near their work area, the employee should not try to intercede or see what is happening.

Supervisors and all Incident Response Team members are responsible for the observation of all personnel and identification of potential workplace violence exposures. Supervisors and Incident Response Team members must report observed incidents of workplace violence and potential risks.

The report must include the following information:

- The workplace location where the incident occurred;
- The time of day/shift when the incident occurred;
- A detailed description of the incident including the events leading up to it and how it occurred;
- The names and job titles of the employees involved;
- The name or other identifier of other individual(s) involved;
- If applicable, nature and extent of injuries from the incident; and
- Names of witnesses.

The District will promptly and thoroughly investigate all reports of threats of (or actual) violence and of suspicious individuals or activities. The identity of the District employee making a report will be protected to the extent possible consistent with an adequate investigation and appropriate corrective action. The findings of the investigation will be presented to the Superintendent and, if appropriate, the Board of Education for review and response. If necessary, in response to any workplace violence finding, the Superintendent (or designee) and Incident Response Team will review the plan that was developed following the last risk assessment and determine whether modifications are required.

Confidentiality

Pursuant to the Freedom of Information Law, documentation related to the risk assessment or workplace violence incidents will not be subject to disclosure if it would: interfere with law enforcement investigations or judicial proceedings; deprive a person of a right to a fair trial or impartial adjudication; identify a confidential source or disclose confidential information relating to a criminal investigation; endanger the life or safety of any person; or for any other lawful reason.

The District will treat workplace violence incidents involving the following injuries or illnesses as personal privacy cases and will withhold all information related to these incidents as is legally allowed:

- An injury or illness to an intimate body part or the reproductive system;
- An injury or illness resulting from a sexual assault;
- Mental illness;
- HIV infection;
- Needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and
- Other injuries or illnesses, if the employee independently or voluntarily requests that his or her name not be entered on the Workplace Incident Report.

Personal privacy cases will be designated where noted on the Workplace Violence Incident Report form. Prior to disclosing a copy of a Workplace Incident Report that is a privacy concern case, the District will redact the name of the employee who was the alleged victim and any witnesses. This requirement does not apply to disclosures to the Commissioner of Labor.

Retaliation

The District prohibits retaliation against employees who, in good faith, report workplace violence or participate in an investigation into an allegation of workplace violence. Employees may be subject to discipline for, e.g., submitting a report in bad faith or misrepresenting information during the District's investigation.

Recordkeeping

Records related to workplace violence incidents shall be prepared and maintained in accordance with New York State Labor Law §27-b, 12 N.Y.C.R.R. Part 801, and the retention schedule set forth in LGS-01.

Adoption Date:

MADRID-WADDINGTON CENTRAL SCHOOL DISTRICT

Workplace Violence Incident Report

Today's Date: _____

Date of Incident: _____

Time of Incident: _____

Location of Incident:

Employee Name: _____

Job Title: _____

Names and job titles of involved employees, students, parents, or visitors:

Names or identifiers of other involved individuals:

Names of witnesses:

Describe the events leading up to the incident (attach separate sheet if needed):

Describe the incident, including how it occurred (attach separate sheet if needed):

Describe or list any illnesses or injuries:

By signing this Report, I am certifying that the information contained in it, as well as any attached sheets, is truthful and accurate.

Employee Signature

Dated: _____

This section is to be completed by the Supervisor, Building Principal, or Human Resources representative.

Name: _____

Job Title: _____

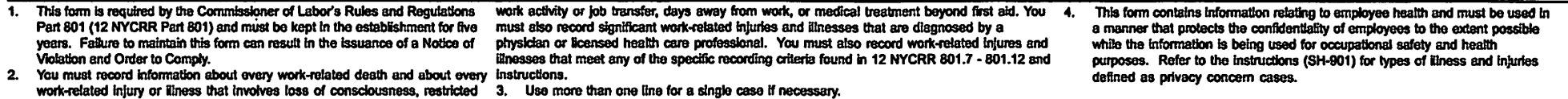
Date Report Received: _____

Personal Privacy Case: ____ Yes ____ No



Political Subdivision (Employer) _____
Establishment Name _____
Street Address _____
City _____ State _____ Zip Code _____

Page ____ of ____

[illegible]



AIA[®] Document B101[®] – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Seventeenth day of January in the year Two Thousand Twenty-Four
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Madrid-Waddington Central School District
2582 State Highway 345, PO Box 67
Madrid, NY 13660
(315) 322-5746

and the Architect:
(Name, legal status, address and other information)

SEI Design Group Architects, D.P.C.
224 Mill Street
Rochester, NY 14614
(585) 442-7010

for the following Project:
(Name, location and detailed description)

Madrid-Waddington Central School District
2024-2025 Capital Outlay Project
SEI Project Number: 24-4377

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

The scope of work includes selective classroom window replacement at the School Building.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

n/a

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

Approved Authorization of \$100,000.

§ 1.1.4 The Owner's tentative design and construction milestone dates:

.1 Design phase milestone dates, if any:

Init.

/

SED Submission: June 2024

.2 Construction commencement date:

October 2024

.3 Substantial Completion date or dates:

June 2025

.4 Other milestone dates:

None

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Competitive Bidding

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

N/A

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Eric Burke, Superintendent of Schools
Madrid-Waddington Central School District
2582 State Highway 345, PO Box 67, Madrid, NY 13660
(315) 322-5746
eburke@mwcsk12.org

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

N/A

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

n/a

.2 Property (boundary and topographic) Survey:

Init.

n/a

- .3 Other, if any:
(List any other consultants and contractors retained by the Owner.)

Owner's Representative (Clerk of the Works): To Be Determined (if any)

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Steven J. Staveski, AIA
224 Mill Street
Rochester, NY 14614
(585) 442-701
sjs@SEIdesigngroup.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

- .1 Structural Engineer:

n/a

- .2 Mechanical Engineer:

n/a

- .3 Electrical Engineer:

n/a

§ 1.1.11.2 Consultants retained under Supplemental Services:

- .1 Environmental (Hazardous Materials) Design:

Gheen Engineering, PLLC
44 Glenridge Rd.
Whitesboro, NY 13492
(315) 264-0283

§ 1.1.12 Other Initial Information on which the Agreement is based:

N/A

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million dollars (\$ 1,000,000) for each occurrence and Two Million dollars (\$ 2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million dollars (\$ 1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than Five Hundred Thousand dollars (\$ 500,000) each accident, Five Hundred Thousand dollars (\$ 500,000) each employee, and Five Hundred Thousand dollars (\$ 500,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million dollars (\$ 2,000,000) per claim and Three Million dollars (\$ 3,000,000) in the aggregate.

§ 2.5.7 Additional Insured Obligations. To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an

Init.

additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

§ 2.6 The Architect affirms adoption of a corporate sexual harassment policy and training, in accordance with New York State Labor Law, Section 201-G, Prevention of Sexual Harassment.

§ 2.7 The Architect acknowledges that the Owner is a central school district which is subject to various laws and regulations of the State of New York. The Architect will, in accordance with the professional standards prescribed by Section 2.2, comply with all laws and regulations as they pertain to the design, bidding and construction of the Project. The Architect will consult with the Owner or the Owner's legal counsel with respect to any questions concerning the applicability or interpretation of such laws and regulations.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall, at appropriate times, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall design the Project to respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies

discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents. The Architect's obligation to design the projects in accordance with standards of care generally applicable to the provision of professional architectural services in the Upstate New York area.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect’s decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect’s certification for payment shall constitute a representation to the Owner, based on the

Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to

Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

(Paragraph deleted)

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project. Supplemental Services indicated as Not Provided can be added after execution of this Agreement subject to the provisions of Section 4.2.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Programming	Not Provided
§ 4.1.1.2 Multiple preliminary designs	Not Provided
§ 4.1.1.3 Measured drawings	Not Provided
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Not Provided
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.8 Civil engineering	Not Provided
§ 4.1.1.9 Landscape design	Not Provided
§ 4.1.1.10 Architectural interior design	Not Provided
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Not Provided
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Not Provided
§ 4.1.1.15 As-designed record drawings	Not Provided
§ 4.1.1.16 As-constructed record drawings	Not Provided
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Not Provided
§ 4.1.1.21 Telecommunications/data design	Not Provided
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Architect
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Not Provided
§ 4.1.1.29 Other services provided by specialty Consultants	Architect
§ 4.1.1.30 Other Supplemental Services	Not Provided

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

- .1 Multiple Bid Packages: Architect shall provide bid packages in accordance with Section 135 of the New York State Finance Law (Wick's Law).
- .2 Other Services Provided by Specialty Consultants: Architect shall provide professional services associated with the removal of Asbestos-Containing Building Materials (ACBM). Field identification surveys, based upon Owner-furnished AHERA report(s), and laboratory testing services required for same shall be retained by the Architect and compensated as a Reimbursable Expense as provided in Section 11.8.2.

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

None

Init.

(Paragraph deleted)

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for excessive (construction value greater than 5% of anticipated cost of Base Bid Work) alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .8 Evaluation of the qualifications of entities providing bids or proposals;
- .9 Consultation concerning replacement of Work resulting from fire or other cause during construction;
- .10 Assistance to the Initial Decision Maker, if other than the Architect.
- .11 Providing planning surveys, site evaluations or comparative studies of prospective sites;
- .12 Providing special surveys, studies or submissions for governmental authorities or others having jurisdiction over the Project;
- .13 Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner or Contractor under the Contract for Construction;
- .14 Providing services to verify the accuracy of drawings or other information furnished by the Owner;
- .15 Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner;
- .16 Providing analyses of owning and operating costs;
- .17 Providing interior design and other similar services required for or in connection with the selection, procurement or installation of furniture, furnishings and related equipment;
- .18 Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities;
- .19 Providing detailed estimates of Construction Cost;
- .20 Preparing a set of reproducible (including electronic) record drawings showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect;
- .21 Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation;

- .22 Providing services of consultants for other than architectural, site, civil, structural, mechanical and electrical engineering portions of the Project unless provided as a Supplemental Service in Section 4.1.2;
or
- .23 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall, upon written authorization from the Owner, provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Three (3) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Bi-Weekly visits to the site by the Architect during construction through the date of Substantial Completion identified in Section 1.1.4
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspection for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Nineteen (19) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 Intentionally Omitted.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 The Owner shall furnish the required information and services and shall render approvals and decisions as expeditiously as necessary for the orderly progress of the Architect's services and Work of the Contractors.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings, Specifications, models and renderings, including those in electronic form, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. Any termination of this Agreement prior to completion of the Project shall terminate this license. Upon such termination, the Owner shall refrain from making further reproductions of Instruments of Service and shall return to the Architect within seven days of termination all originals and reproductions in the Owner's possession or control. If and upon the date the Architect is adjudged in default of this Agreement, the foregoing license shall be deemed terminated and replaced by a second, nonexclusive license permitting the Owner to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the Instruments of Service solely for purposes of completing, using and maintaining the Project.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. However, the Owner shall be permitted to authorize the Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers to reproduce applicable portions of the Instruments of Service appropriate to and for use in their execution of the Work by license granted in Section 7.3. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Owner shall not use the Instruments of Service for future additions or alterations to this Project or for other projects, unless the Owner obtains the prior written agreement of the Architect and the Architect's consultants. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 The Owner agrees that the technical methods, design details, techniques and pricing data contained in any material submitted by the Architect pertaining to this Project or this Agreement shall be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of the Architect. The Owner further agrees to waive all claims against the Architect resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the Architect

§ 7.6 Under no circumstances shall delivery of electronic files for use by the Owner be deemed a sale by the Architect, and the Architect makes no warranties, either expressed or implied, of the merchantability and fitness for any particular purpose. In no event shall the Architect be liable for indirect or consequential damages as a result of the Owner's use or reuse of the electronic files.

§ 7.7 Prior to the Architect providing to the Owner any Instruments of Service in electronic form or the Owner providing to the Architect any electronic data for incorporation into the Instruments of Service, the Owner and the Architect shall by separate written agreement set forth the specific conditions governing the format of such Instruments of Service or electronic data, including any special limitations or licenses not otherwise provided in this Agreement.

§ 7.8 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation in a court of competent jurisdiction

Init.

[] Other: *(Specify)*

N/A

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 Intentionally Omitted.

(Paragraphs deleted)

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Intentionally Omitted.

(Paragraphs deleted)

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements. However, where the contract is terminated by the Owner due to failure to obtain voter approval and/or failure to obtain approval by the Commissioner of Education and/or failure to obtain/maintain funding, the District shall only be obligated to pay Architect for services performed and Reimbursable Expenses incurred prior to termination and upon such payment, all rights and liabilities to the parties to the other shall be terminated.

(Paragraphs deleted)

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB), mold, fungus, lead or other hazardous or toxic substances.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.10 The Owner agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, partners, employees and consultants (collectively, Architect) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability

arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the Architect.

§ 10.11 As used herein, the word "certify" shall mean an expression of the Architect's professional opinion to the best of its information, knowledge and belief, and does not constitute a warranty or guarantee by the Architect.

§ 10.12 In the event that the Owner requests the Architect to specify a pre-engineered building, the Owner acknowledges that the Architect will not engineer, design, manufacture, assemble or erect said building and is not responsible for defects or deficiencies in the building. The Owner waives all claims against the Architect arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building. In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and subconsultants (collectively, Architect) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the specification, design, fabrication, erection or use of the buildings, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect.

§ 10.13 If the Architect becomes aware of delays due to time allowances for review and approval being exceeded, delay by the Contractor, the Owner, the Owner's consultants or any other cause beyond the control of the Architect, which will result in the schedule for performance of the Architect's services not being met, the Architect shall promptly notify the Owner. If the Owner becomes aware of any delays or other causes that will affect the Architect's schedule, the Owner shall promptly notify the Architect. In either event, the Architect's schedule for performance of its services shall be equitably adjusted.

§ 10.14 The Owner agrees that any and all limitations of the Architect's liability and indemnifications by the Owner to the Architect shall include and extend to those individuals and entities the Architect retains for performance of the services under this Agreement, including but not limited to the Architect's officers, partners and employees and their heirs and assigns, as well as the Architect's subconsultants and their officers, employees, heirs and assigns.

§ 10.15 It is recognized that the Owner faces certain obligations under the Americans with Disabilities Act (ADA) that could affect the design of the project. It is further recognized that the ADA is federal civil rights legislation that is not part of, or necessarily compatible with, state or local laws, codes, and regulations governing construction. The Architect will endeavor to design for accessibility by persons with disabilities in conformance with applicable provisions and references in applicable state or local building codes. The Architect further agrees to include in the design such provisions for persons with disabilities as the Owner may request in response to the ADA, provided such requests are timely made, technically achievable and in conformance with all other pertinent codes and regulations.

§ 10.16 The Architect shall be named as additional insured on all Owner's insurance policies associated with the project.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

Nine Thousand, Six Hundred Dollars and zero cents (\$9,600.00)

- .2

Intentionally Omitted.

- .3

Intentionally Omitted.

§ 11.2 For the Architect’s Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Compensation for the Architect’s Supplemental Services described in Section 4.1.2.1 are included within the Compensation in Section 11.1.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly, as per SEI Design Group hourly billing rates. Reference Attachment "A"; services shall not be provided without prior written authorization.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect’s consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Fifteen percent (15%), or as follows:
(Insert amount of, or basis for computing, Architect’s consultants’ compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Twenty	percent (20	%)
Design Development Phase	Twenty	percent (20	%)
Construction Documents Phase	Thirty-Five	percent (35	%)
Procurement Phase	Five	percent (5	%)
Construction Phase	Twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

The Owner acknowledges that with an accelerated Project delivery or multiple bid package process, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 Intentionally Omitted.

§ 11.6.1 Intentionally Omitted.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Reference Exhibit "A".
(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;

- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Fifteen percent (15 %) of the expenses incurred.

(Paragraphs deleted)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 Intentionally Omitted.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

None

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect
- .2

Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

[XX] Other Exhibits incorporated into this Agreement:

(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits

Init.

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User Notes:

(942632004)

and scopes of services identified as exhibits in Section 4.1.2.)

Exhibit "A": Hourly Billing Rates

.3 Other documents:

(List other documents, if any, forming part of the Agreement.)

None

This Agreement entered into as of the day and year first written above.

MADRID-WADDINGTON CENTRAL SCHOOL DISTRICT

SEI DESIGN GROUP ARCHITECTS, D.P.C.

OWNER (Signature)

Eric Burke, Superintendent of Schools
(Printed name and title)


ARCHITECT (Signature)

Michael J. Ebertz, AIA Sr. Principal
(Printed name, title, and license number, if required)

Init.



Hourly Billing Rates

Effective rates through December 2024

Senior Principal	\$284.00
Principal	\$252.00
Senior Associate Principal	\$231.00
Associate Principal	\$205.00
Senior Project Manager	\$194.00
Project Manager	\$181.00
Senior Architect	\$173.00
Architect	\$158.00
Graphics	\$142.00
Senior Designer	\$147.00
Designer	\$116.00
Marketing	\$137.00
Draftsperson/CAD Operator	\$105.00
Senior Construction Administrator	\$194.00
Construction Administrator	\$152.00
Clerical	\$100.00
Intern	\$68.00