

Board of Education
Madrid-Waddington Central School
Tuesday, December 13, 2022
High School Library
6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Acceptance of Minutes for November 15, 2022 regular board meeting
- IV. Reports
 1. Treasurer's Report
 - Action Item: Acceptance of Report
 2. CSE Recommendations
 - Action Item: Acceptance of CSE Recommendations
 3. Athletic Report
 4. Student Liaison
 5. Elementary School Principal
 - Parent Teacher Conferences
 - Holiday Activities
 - Data Discussions
- V. Public Comment (3 minute limit per person)
- VI. Superintendent's Report
 1. Cafeteria
 2. Telehealth Counseling
- VII. Discussion of Old or New Business
 1. 2023 Exemptions/Income Ceiling Changes
 - Action Item: Increase Senior Citizen Exemption
 2. Third Eye Interpreting
 - Action Item: Approval of Contract
 3. Policy 1720 - Minutes - 1st Read
 4. Policy 5681 - School Safety Plans - 1st Read
 5. Policy 6121 - Sexual Harassment in the Workplace - 1st Read
 6. Policy 7350 - Corporal Punishment/Emergency Interventions - 1st Read
 7. Policy 7522 - Concussion Management - 1st Read
 8. Policy 7530 - Child Abuse & Maltreatment - 1st Read
 9. Policy 7540 - Suicide - 1st Read
- VIII. Action Item
 1. Personnel
 - Action Item: Approve Personnel Recommendations
- IX. Executive Session

(If necessary, For the purpose of discussion related to the medical, financial or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation).
- X. Adjournment

Upcoming Dates:

Dec. 12	Junior High Holiday Concert
Dec. 14	High School Holiday Concert
Dec. 19 & 20	Elementary Holiday Concerts
Dec. 23 - Jan. 2	Holiday Recess for Instructional Staff & Students
Dec. 23 & 26	Building Closed - No Staff
Dec. 30 & Jan. 2	Building Closed - No Staff
Jan. 16	Martin Luther King Day
Jan. 17	Next Board Meeting, 6:30 PM

A Regular Meeting of the Board of Education of the Madrid-Waddington Central School was held on November 15, 2022. The Board of Education President, Charles Grant, called the meeting to order at 6:30 PM.

ROLL CALL Present: Wyatt Boswell, Bruce Durant, Charles Grant, Ryan Hayes, Katie Logan, Chris Pryce, Mike Ruddy, Robert Smith, Amber Sullivan

Others: Eric Burke, Julie Abrantes, Joseph Binion, Nicole Weakfall, Patricia Bogart, Shawn Losey, Nicole Baxter, Molly Bogart (out at 6:40 PM), Nick Bates, Dominic Quintavalle, Landon Sharlow, Erin, Broden and Reyna Elliott, Brittany and Chloe Johnson, Heather and Cindy Jock, April and Brynne Sharlow, Jamie and Ali Fairchild, Sara Day-Schulz, Benny Fairchild, Ted and Ruth Schulz, Kaden Kingston, Dan Davis, Joe White, Jasim Chaudhry, Megan Putney

NO. 2023-041 Motion by Pryce, seconded by Durant, to approve the minutes of the October 18, 2022 regular
Approval of board of education meeting and the October 27, 2022 special board of education meeting.
Minutes

Yeas: All Present

Nays: None

NO. 2023-042 Motion by Ruddy, seconded by Boswell, that the Board, upon the recommendation of Superintendent
Treasurer's Burke, does hereby accept the following Treasurer's Report:
Report & 1. Treasurer's Report for the period ending October 31, 2022
Tax 2. Certification of School Tax Collection
Collection

Yeas: All Present

Nays: None

NO. 2023-043 Motion by Durant, seconded by Pryce, that the Board, does hereby accept the recommendation of the
CSE Committee on Special Education, as listed on the attached sheet, and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Yeas: All Present

Nays: None

The following reports were given:

- Student Liaison – Molly Bogart
 - ExtraCurricular Update
 - Field Trips
 - Blood Drive
 - Fall Play
 - Whiz Quiz
- Acknowledgment of Academic All-Star – Eric Burke
 - Molly Bogart
- Jr./Sr. High School Principal – Joseph Binion
 - Art History Trip – Molly Bogart

NO. 2023-044 Motion by Durant, seconded by Logan, that the Board, upon the recommendation of Superintendent
History Club Burke, does hereby approve the History Club trip to NYC June 8th – 11th, 2023.
Trip - NYC
June 2023

Yeas: All Present

Nays: None

- Jr/Sr High School – Joe Binion
 - Drone Soccer
- Elementary School Principal – Nicole Weakfall
 - Fifth Grade Newsletter Presentation
- Superintendent's Report – Eric Burke

- Proposed Capital Project Update
- Electric Bus Update

Discussion of Old or New Business

- 2023 Exemptions/Income Ceiling Changes

NO. 2023-045 Motion by Logan, seconded by Boswell, that the board, upon the recommendation of Superintendent Appointments Burke, does hereby approve the following personnel actions for the 2022-23 school year:

Appointments:

K Foote	1. Kimberly Foote; .2 FTE Driver/.8 FTE Monitor, eff. 11/7/22, rate of \$17.80/hr
K Harper	2. Kaitlin Harper; LTS – Teacher Aide, eff. 11/16/22, rate of \$15/hr.
T Dashnaw	3. Timothy Dashnaw; Vol. Coach, 2022-23 SY

Medical Leave:

N Weakfall 4. Nicole Weakfall; Elem. Principal, eff. Approx., 2/4/23 – 3/27/23

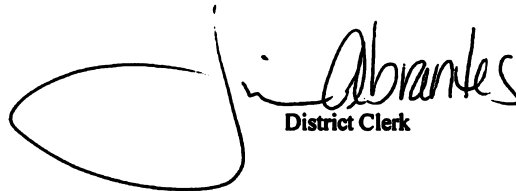
Yeas: All Present

Nays: None

No. 2023-046 Motion by Durant, seconded by Prcye to adjourn the regular meeting at 7:27 PM.
Adjournment

Yeas: All Present

Nays: None



District Clerk

08:27:37 am

Budgetary Transfer Report

Fiscal Year: 2023

Current Appropriation - Effective From: 12/01/2022 To: 12/07/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
12/06/2022	002221	2nd qtr transfers				
		A1010-400-00-1000 R		Prof Dev Other	-1,300.00	
		A1620-160-00-0000 R		Operation Salaries	-7,000.00	
		A1620-400-00-0000 R		Operation Other Expense	-9,000.00	
		A1670-400-00-0000 R		Mailing Other Expense	-750.00	
		A2020-161-00-0000 R		Secretaries' Sal - Elem	-7,500.00	
		A2020-400-00-0000 R		Super Other Exp - Elem	-1,300.00	
		A2110-120-01-1000 R		TCH Sal Pre-K PROF Dev	-100.00	
		A2110-121-03-1000 R		6 Tch Prof Dev Stipends	-200.00	
		A2110-130-00-0000 R		Teacher Salaries 7-12	-2,500.00	
		A2110-400-03-1700 R		PRE-K Teacher Conference	-224.00	
		A2110-400-03-1800 R		K-3 Teacher Conference	-476.00	
		A2110-480-01-0000 R		Campus/St. Mary's Text	-850.00	
		A2110-480-05-0100 R		Textbooks 7-12	-939.60	
		A2110-500-03-0600 R		Phys Ed PRE-K Supplies	-76.00	
		A2110-500-03-0700 R		Phys Ed K-3 Supplies	-93.02	
		A2110-500-03-0900 R		Phys Ed 6 Supplies	-100.00	
		A2110-500-03-1100 R		Instrum Music K-3 Supplie	-100.00	
		A2110-500-03-1110 R		Instrum Music 4-5 Supplie	-100.00	
		A2110-500-03-1120 R		Instrum Music 6 Supplie	-50.00	
		A2110-500-03-1200 R		Vocal Music K-3 Supplies	-10.00	
		A2110-500-03-1500 R		Vocal Music4-5 Supplies	-10.00	
		A2110-500-03-1600 R		Vocal Music 6 Supplies	-50.00	
		A2110-500-05-0000 R		General 7-12 Supplies	-2,731.31	
		A2110-500-05-0800 R		Phys Ed Supplies Shoen	-21.56	
		A2250-150-05-0100 R		Sub Hdkp TCH SAL 7-12	-100.00	
		A2250-151-03-0000 R		Hdkp Tch Asst 4-5	-300.00	
		A1010-400-00-0000 R		Board Education Other		1,300.00
		A1621-160-00-0000 R		Maintenance Salaries		7,000.00
		A1621-400-00-0000 R		Maintenance Other		9,000.00
		A1670-490-00-0000 R		Printing BOCES Services		750.00
		A2020-162-00-0000 R		Monitors' Salaries - K-3		5,000.00
		A2020-162-00-3000 R		Monitors' Salaries - 4-5		200.00
		A2020-162-05-0000 R		Monitors' Salaries - 7-12		2,300.00
		A2020-400-00-1000 R		Prof Dev Other Elem		300.00
		A2020-400-05-1000 R		Prof Dev Other HS		1,000.00
		A2110-120-01-0000 R		TCH Salaries K-3 PROF DEV		300.00
		A2110-122-00-0000 R		K-3 ELEM TCH ASSISTANT		1,000.00
		A2110-123-00-0000 R		4-5 ELEM TCH ASSISTANT		750.00
		A2110-131-00-0000 R		TCH ASSIST Salaries 7-12		750.00
		A2110-400-03-1900 R		4-5 Teacher Conference		700.00
		A2110-480-03-0100 R		Textbooks K-3		1,319.16
		A2110-480-03-0200 R		Textbooks 4-5		470.44
		A2110-500-00-0000 R		General K-12 Supplies		3,000.00
		A2110-500-03-0100 R		General K-3 Supplies		27.24
		A2110-500-03-0110 R		General 4-5 Supplies		220.61
		A2110-500-03-0120 R		General 6 Supplies		21.05
		A2110-500-03-0800 R		Phys Ed 4-5 Supplies		51.43
		A2110-500-05-0700 R		Phys Ed Supplies Jones		21.56
		A2250-150-05-0000 R		Handicapped TCH SAL 7-12		100.00
		A2250-151-03-0100 R		Hdkp Tch Asst 6		300.00
12/06/2022	002222	2nd qtr transfers				
		A2250-151-03-0000 R		Hdkp Tch Asst 4-5	-500.00	
		A2250-160-00-0000 R		Hdkp Noninstr Sal Pre-K	-250.00	
		A2250-160-00-0000 R		Hdkp Noninstr Sal Pre-K	-13,500.00	

MADRID-WADDINGTON CSD

Budgetary Transfer Report

Fiscal Year: 2023

Current Appropriation - Effective From: 12/01/2022 To: 12/07/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A2250-160-05-0000 R	Hdkp Noninstr Sal 7-12	-1,000.00	
			A2250-400-00-1100 R	Hdkp Other Exp - Pre-K	-379.00	
			A2250-400-05-1000 R	Hdkp Prof Dev Other 7-12	-75.00	
			A2250-480-00-0000 R	Hdkp Textbooks - K-3	-288.00	
			A2250-480-03-0100 R	Hdkp Textbooks - 6	-200.00	
			A2250-480-05-0000 R	Hdkp Textbooks - 7-12	-507.00	
			A2250-500-00-0000 R	CSE Supplies	-234.00	
			A2250-500-05-0000 R	Handicapped 7-12 Supplies	-421.00	
			A2280-160-00-0000 R	Occ Ed Non-Teacher Salari	-1,139.00	
			A2280-400-05-0000 R	General Occ Ed Other Exp	-761.00	
			A2610-150-05-0000 R	Library InstrSal - 7-12	-63.00	
			A2610-150-05-0100 R	Sub Library Tch Sal 7-12	-153.00	
			A2610-150-05-1100 R	Prof Dev Lib Tch Sal 7-12	-74.00	
			A2610-150-05-1100 R	Prof Dev Lib Tch Sal 7-12	-56.35	
			A2610-400-00-0000 R	Lib & AV K-3 Other E	-125.00	
			A2610-400-03-0000 R	Lib & AV 4-5 Other E	-100.00	
			A2610-400-03-0100 R	Lib & AV 6 Other E	-75.00	
			A2610-400-05-0000 R	Lib & AV 7-12 Other E	-200.00	
			A2610-460-03-0100 R	6 Library & AV Loan	-22.00	
			A2610-500-03-0100 R	Library & AV 6 Supplie	-183.00	
			A2610-500-05-0000 R	Library & AV 7-12 Supplie	-619.00	
			A2850-500-00-0000 R	Cocur. General Sup. 7-12	-416.32	
			A2850-500-03-0000 R	After School Sup. K-3	-250.00	
			A2850-500-03-0100 R	After School Sup. 4-5	-109.00	
			A2855-400-05-0700 R	Boys' Soccer Other Expens	-1,430.52	
			A2250-151-05-0000 R	Hdkp Tch Asst 7-12		250.00
			A2250-160-03-0000 R	Hdkp Noninstr Sal 4-5		15,000.00
			A2250-400-00-1000 R	Hdkp Prof Dev Other - K-3		379.00
			A2250-400-03-1000 R	Hdkp Prof Dev Other 4-5		50.00
			A2250-400-03-1100 R	Hdkp Prof Dev Other - 6		25.00
			A2250-500-03-0000 R	Handicapped K-3 Supplies		400.00
			A2250-500-03-0100 R	Handicapped 4-5 Supplies		1,250.00
			A2280-150-00-0000 R	Occ Ed Teacher Salaries		1,500.00
			A2280-150-00-1100 R	Occ Ed Prof Dev Tch Sal		400.00
			A2610-150-03-0100 R	Library InstrSal - 6		20.00
			A2610-150-03-0400 R	Sub Lib InstrSal - 6		20.00
			A2610-151-00-0000 R	LIB TCH ASSIST SAL - K-3		250.00
			A2610-460-03-0000 R	4-5 Library & AV Loan		941.23
			A2610-460-05-0000 R	7-12 Library & AV Loan		439.12
			A2850-400-05-0000 R	After School Other - 7-12		359.00
			A2850-500-05-0000 R	After School Sup. 7-12		416.32
			A2855-400-05-0800 R	Girls' Soccer Other Expen		329.00
			A2855-400-05-1200 R	Girls' Volleyball Other E		1,101.52
12/06/2022	002223	2nd qtr budget transfers				
			A1620-400-00-0000 R	Operation Other Expense	-7,500.00	
			A1620-500-00-0000 R	Operation Supplies		7,500.00
			Total for Fund A - GENERAL FUND		-66,511.68	66,511.68

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
002324	11/09/2022	C	WATSON ELECTRIC, INC	0042		No	No			\$8,485.17	002324
Subtotal for Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND										Grand Total	\$8,485.17
										Void Total	\$0.00
										Net	\$8,485.17
										Grand Total	\$8,485.17
										Void Total	\$0.00
										Net	\$8,485.17

Selection Criteria

Bank Account: CBCAPFUND
 Check date is between 11/01/2022 and 11/30/2022
 Sort by: Check Number
 Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-00-0000	Board Education Other	6,000.00	0.00	6,000.00	7,204.80	0.00	-1,204.80
1010-400-00-1000	Prof Dev Other	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
1010-490-00-0000	BOCES Services	2,490.00	0.00	2,490.00	747.00	0.00	1,743.00
1010-500-00-0000	Board Education Supplies	500.00	0.00	500.00	183.00	34.85	282.15
1040-160-00-0000	District Clerk Salary	98,538.00	0.00	98,538.00	41,488.48	56,575.17	474.35
1040-400-00-0000	District Clerk Other	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
1040-400-00-1000	Prof Dev Other	250.00	0.00	250.00	0.00	0.00	250.00
1040-500-00-0000	District Clerk Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
1060-400-00-0000	District meetings other	900.00	0.00	900.00	0.00	0.00	900.00
10 Board of Education - State Function Group Subtotal		117,428.00	0.00	117,428.00	49,623.28	56,610.02	11,194.70
1240-150-00-0000	Superintendent Salary	100,182.00	0.00	100,182.00	40,188.28	54,811.72	5,182.00
1240-160-00-0000	Superintendent Secretary	52,166.00	0.00	52,166.00	21,576.94	29,423.06	1,166.00
1240-400-00-0000	Chief School Admin Other	8,480.00	0.00	8,480.00	4,704.57	0.00	3,775.43
1240-400-00-1000	Prof Dev Other	2,000.00	0.00	2,000.00	1,202.02	584.40	213.58
1240-500-00-0000	Chief School Admin Suppli	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
12 Central Administration - State Function Group Subtotal		163,828.00	0.00	163,828.00	67,671.81	84,819.18	11,337.01
1310-150-00-0000	Business Admin Instructio	49,343.00	0.00	49,343.00	20,100.19	27,399.81	1,843.00
1310-160-00-0000	Business Admin Noninstruc	32,389.00	0.00	32,389.00	13,667.72	18,637.63	83.65
1310-400-00-0000	Business Admin Other	30,212.00	0.00	30,212.00	11,276.51	0.00	18,935.49
1310-490-00-0000	BOCES Services	86,247.00	0.00	86,247.00	9,655.38	0.00	76,591.62
1310-500-00-0000	Business Admin Supplies	3,750.00	0.00	3,750.00	2,685.76	84.95	979.29
1320-400-00-0000	Auditing Other Exp	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00
1325-160-00-0000	Treasurer Salary	15,000.00	0.00	15,000.00	6,346.12	8,653.88	0.00
1325-400-00-0000	Treasurer Other	825.00	0.00	825.00	0.00	0.00	825.00
1325-500-00-0000	Treasurer Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330-160-00-0000	Tax Collector Salary	5,194.00	0.00	5,194.00	5,194.00	0.00	0.00
1330-400-00-0000	Tax Collector Other	465.00	0.00	465.00	390.67	0.00	74.33
1330-500-00-0000	Tax Collector Supplies	600.00	0.00	600.00	0.00	0.00	600.00
1345-490-00-0000	Purchase BOCES Services	3,419.00	0.00	3,419.00	737.10	0.00	2,681.90
1380-400-00-0000	Fiscal Agent Fees	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
13 Finance - State Function Group Subtotal		256,044.00	0.00	256,044.00	70,053.45	54,776.27	131,214.28
1420-400-00-0000	Legal Other Expense	15,000.00	0.00	15,000.00	5,067.75	0.00	9,932.25
1430-490-00-0000	BOCES Services - PERS	22,636.00	0.00	22,636.00	6,529.50	0.00	16,106.50
1460-490-00-0000	BOCES Services	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
14 Staff - State Function Group Subtotal		40,136.00	0.00	40,136.00	11,597.25	0.00	28,538.75
1620-160-00-0000	Operation Salaries	223,487.00	-7,500.00	215,987.00	84,374.20	110,339.38	21,273.42
1620-200-00-0000	Operation Equipment	10,000.00	-1,950.00	8,050.00	0.00	0.00	8,050.00
1620-400-00-0000	Operation Other Expense	30,000.00	0.00	30,000.00	5,799.84	0.00	24,200.16

MADRID-WADDINGTON CSD

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-400-00-1000	Prof Dev Other	250.00	0.00	250.00	80.00	0.00	170.00
1620-402-00-0000	Natural Gas	105,000.00	0.00	105,000.00	21,507.21	0.00	83,492.79
1620-407-00-0000	Electricity	168,000.00	0.00	168,000.00	54,180.73	0.00	113,819.27
1620-408-00-0000	Telephone	15,000.00	0.00	15,000.00	2,292.76	0.00	12,707.24
1620-490-00-0000	BOCES Services	24,755.00	0.00	24,755.00	3,168.60	0.00	21,586.40
1620-500-00-0000	Operation Supplies	31,000.00	0.00	31,000.00	25,512.76	9,324.93	-3,837.69
1620-500-01-0000	Auditorium Supplies	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
1621-160-00-0000	Maintenance Salaries	251,429.00	7,500.00	258,929.00	137,690.58	123,921.72	-2,683.30
1621-200-00-0000	Maintenance Equipment	5,000.00	1,950.00	6,950.00	6,950.00	0.00	0.00
1621-200-01-0000	Auditorium Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-400-00-0000	Maintenance Other	26,000.00	0.00	26,000.00	12,698.24	22,000.68	-8,698.92
1621-400-01-0000	Auditorium Other	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
1621-490-00-0000	Maintenance - BOCES Svces	15,435.00	0.00	15,435.00	4,630.50	0.00	10,804.50
1621-500-00-0000	Maintenance Supplies	23,000.00	0.00	23,000.00	16,968.70	11.43	6,019.87
1670-400-00-0000	Mailing Other Expense	8,910.00	0.00	8,910.00	521.24	0.00	8,388.76
1670-490-00-0000	Printing BOCES Services	4,000.00	0.00	4,000.00	4,164.90	0.00	-164.90
1670-500-00-0000	Mailing Supplies	750.00	0.00	750.00	0.00	0.00	750.00
1680-490-00-0000	Data Processing BOCES	416,166.00	0.00	416,166.00	115,562.66	0.00	300,603.34
16 Central Services - State Function Group Subtotal		1,371,982.00	0.00	1,371,982.00	496,102.92	265,598.14	610,280.94
1910-400-00-0000	Unallocated Insurance	75,724.00	0.00	75,724.00	51,154.75	0.00	24,569.25
1964-400-00-0000	Refund of Real Property	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981-490-00-0000	BOCES Admin. Charge	409,023.00	0.00	409,023.00	122,706.90	0.00	286,316.10
1983-490-00-0000	BOCES Capital Expense	202,964.00	0.00	202,964.00	60,889.20	0.00	142,074.80
19 Special Items (Contractual Expense) - State Function Group Subtotal		690,211.00	0.00	690,211.00	234,750.85	0.00	455,460.15
2010-490-00-0000	BOCES Curriculum Develop	36,657.00	0.00	36,657.00	11,183.15	0.00	25,473.85
2020-150-00-0000	Principals' Salaries-Elem	80,340.00	0.00	80,340.00	33,990.00	46,350.00	0.00
2020-150-05-0000	Principals' Salaries-HS	101,988.00	0.00	101,988.00	41,256.82	60,259.18	472.00
2020-161-00-0000	Secretaries' Sal - Elem	47,797.00	-2,000.00	45,797.00	13,165.42	19,748.37	12,883.21
2020-161-05-0000	Secretaries' Sal - HS	36,110.00	0.00	36,110.00	14,960.00	20,400.00	750.00
2020-162-00-0000	Monitors' Salaries - K-3	7,392.00	2,000.00	9,392.00	1,745.50	10,968.53	-3,322.03
2020-162-00-3000	Monitors' Salaries - 4-5	2,238.00	0.00	2,238.00	411.72	1,678.79	147.49
2020-162-05-0000	Monitors' Salaries - 7-12	0.00	0.00	0.00	67.81	1,356.07	-1,423.88
2020-400-00-0000	Super Other Exp - Elem	3,764.00	0.00	3,764.00	57.00	0.00	3,707.00
2020-400-05-0000	Super Other Exp - HS	4,630.00	0.00	4,630.00	928.85	0.00	3,701.15
2020-500-00-0000	Supervision Sup - Elem	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
2020-500-05-0000	Supervision Sup - HS	1,750.00	0.00	1,750.00	17.94	0.00	1,732.06
2060-400-00-0000	Grant Writer Services	17,000.00	0.00	17,000.00	8,000.00	0.00	9,000.00
2070-150-00-0000	Inservice Instr. Salaries	500.00	0.00	500.00	0.00	0.00	500.00

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20 Administration and Improvement - State Function Group Subtot:		341,916.00	0.00	341,916.00	125,784.21	160,760.94	55,370.85
2110-110-00-0000	Teacher Salaries 1/2 Day	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
2110-110-01-0000	Teacher Salaries Pre-K	0.00	4,250.00	4,250.00	0.00	4,250.00	0.00
2110-120-00-0000	Teacher Salaries K-3	993,823.00	-78,204.87	915,618.13	175,982.55	550,149.78	189,485.80
2110-120-01-0000	TCH Salaries K-3 PROF DEV	5,000.00	3,600.00	8,600.00	8,900.00	0.00	-300.00
2110-120-01-1000	TCH Sal Pre-K PROF Dev	700.00	0.00	700.00	600.00	0.00	100.00
2110-121-00-0000	4-5 ELEMENTARY TEACHERS	561,978.00	0.00	561,978.00	132,675.87	413,055.81	16,246.32
2110-121-01-0000	TCH Salaries 4-5 PROF DEV	3,500.00	0.00	3,500.00	2,000.00	0.00	1,500.00
2110-121-03-0000	6 ELEM TCH SALARIES	213,503.00	8,185.58	221,688.58	52,394.34	169,294.24	0.00
2110-121-03-1000	6 Tch Prof Dev Stipends	1,000.00	0.00	1,000.00	600.00	0.00	400.00
2110-122-00-0000	K-3 ELEM TCH ASSISTANT	59,836.00	16,300.00	76,136.00	19,609.02	57,116.72	-589.74
2110-122-00-1000	Pre-K TCH ASSISTANT	37,570.00	16,000.00	53,570.00	13,199.37	40,000.00	370.63
2110-123-00-0000	4-5 ELEM TCH ASSISTANT	21,623.00	23,000.00	44,623.00	10,987.97	33,660.76	-25.73
2110-130-00-0000	Teacher Salaries 7-12	1,521,915.00	-82,485.58	1,439,429.42	330,520.19	1,051,418.50	57,490.73
2110-130-01-0000	TCH Sal 7-12 PROF DEV	5,000.00	4,150.00	9,150.00	9,150.00	0.00	0.00
2110-131-00-0000	TCH ASSIST Salaries 7-12	52,398.00	7,000.00	59,398.00	16,574.40	42,777.20	46.40
2110-140-00-0000	Substitute Teachers - K-3	35,000.00	0.00	35,000.00	32,230.63	0.00	2,769.37
2110-140-00-1000	Substitute Tch -Pre-K	1,000.00	0.00	1,000.00	110.00	0.00	890.00
2110-140-01-0000	Substitute Teachers - 4-5	18,000.00	0.00	18,000.00	1,066.51	0.00	16,933.49
2110-140-02-0000	Substitute Teachers - 6	7,000.00	0.00	7,000.00	929.26	0.00	6,070.74
2110-140-03-0000	Substitute TCH - 7-12	62,000.00	0.00	62,000.00	8,215.76	0.00	53,784.24
2110-150-00-0000	Tutoring Salaries- K-3	2,462.00	0.00	2,462.00	0.00	0.00	2,462.00
2110-150-01-0000	Tutoring Salaries- 4-5	1,231.00	0.00	1,231.00	0.00	0.00	1,231.00
2110-150-02-0000	Tutoring Salaries- 6	615.00	0.00	615.00	0.00	0.00	615.00
2110-150-05-0000	Tutoring Salaries- 7-12	3,692.00	0.00	3,692.00	0.00	0.00	3,692.00
2110-160-00-0000	NON-INSTR SALARIES - K-3	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00
2110-160-01-0000	NON-INSTR SALARIES - 4-5	250.00	0.00	250.00	0.00	0.00	250.00
2110-200-00-0000	General Equipment K-12	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-400-00-0000	General Other Expense	19,000.00	0.00	19,000.00	2,797.31	0.00	16,202.69
2110-400-01-0000	General Other Exp Pre-K	200.00	0.00	200.00	0.00	0.00	200.00
2110-400-01-1000	General Other Exp K-3	650.00	-65.94	584.06	0.00	0.00	584.06
2110-400-02-0000	General Other Exp 4-5	650.00	30.94	680.94	680.94	0.00	0.00
2110-400-03-0000	General Other Exp 6	250.00	35.00	285.00	285.00	0.00	0.00
2110-400-03-1000	Instrum Music k-3 Other E	127.00	0.00	127.00	0.00	0.00	127.00
2110-400-03-1100	Instrum Music 4-5 Other E	127.00	0.00	127.00	0.00	0.00	127.00
2110-400-03-1200	Instrum Music 6 Other E	74.00	0.00	74.00	0.00	0.00	74.00
2110-400-03-1300	PRE-K Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1400	K-3 Comm & Assem Other	175.00	0.00	175.00	0.00	0.00	175.00

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2110-400-03-1500	4-5 Comm & Assem Other	175.00	0.00	175.00	0.00	0.00	175.00
2110-400-03-1600	6 Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1700	PRE-K Teacher Conference	750.00	0.00	750.00	0.00	0.00	750.00
2110-400-03-1800	K-3 Teacher Conference	625.00	0.00	625.00	149.00	0.00	476.00
2110-400-03-1900	4-5 Teacher Conference	625.00	0.00	625.00	1,087.10	200.00	-662.10
2110-400-03-2000	6 Teacher Conference	100.00	0.00	100.00	0.00	0.00	100.00
2110-400-05-0000	General Other Exp 7-12	7,500.00	0.00	7,500.00	756.67	0.00	6,743.33
2110-400-05-0700	Phys Ed 7-12 Other Expens	361.00	0.00	361.00	0.00	0.00	361.00
2110-400-05-0800	Music Piano Accompanist	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-400-05-1100	Instrum Music 7-12 Other	1,750.00	0.00	1,750.00	640.00	0.00	1,110.00
2110-400-05-1200	Vocal Music 7-12 Other	750.00	0.00	750.00	220.00	0.00	530.00
2110-400-05-1300	State/Nat'l Music Other 7	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-400-05-1600	7-12 Comm & Assem Other	1,650.00	0.00	1,650.00	900.00	0.00	750.00
2110-400-05-1700	7-12 Teacher Conference	3,000.00	0.00	3,000.00	2,976.33	0.00	23.67
2110-470-00-0000	Tuition - K-3	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-470-03-0000	Tuition - 4-5	8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
2110-470-03-1000	Tuition - 6	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-470-03-1100	Tuition - 7-12	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-480-01-0000	Campus/St. Mary's Text	850.00	0.00	850.00	0.00	0.00	850.00
2110-480-03-0100	Textbooks K-3	5,000.00	8,573.45	13,573.45	14,606.28	286.33	-1,319.16
2110-480-03-0200	Textbooks 4-5	5,000.00	158.21	5,158.21	5,628.65	0.00	-470.44
2110-480-03-0300	Textbooks 6	3,519.00	-2,715.10	803.90	803.90	0.00	0.00
2110-480-05-0100	Textbooks 7-12	18,519.00	-6,016.56	12,502.44	6,233.51	188.90	6,080.03
2110-490-00-0000	BOCES Services	195,000.00	0.00	195,000.00	76,191.76	0.00	118,808.24
2110-500-00-0000	General K-12 Supplies	20,000.00	-1,480.67	18,519.33	10,741.51	8,047.56	-269.74
2110-500-03-0000	General Pre-K Supplies	1,000.00	2,410.39	3,410.39	3,378.44	31.95	0.00
2110-500-03-0100	General K-3 Supplies	8,000.00	-175.71	7,824.29	7,804.89	46.64	-27.24
2110-500-03-0110	General 4-5 Supplies	6,000.00	213.18	6,213.18	6,433.79	0.00	-220.61
2110-500-03-0120	General 6 Supplies	2,500.00	-139.05	2,360.95	2,382.00	0.00	-21.05
2110-500-03-0200	Art Pre-k Supplies	250.00	-9.76	240.24	240.24	0.00	0.00
2110-500-03-0300	Art K-3 Supplies	1,000.00	-18.60	981.40	981.40	292.71	-292.71
2110-500-03-0400	Art 4-5 Supplies	750.00	-750.00	0.00	0.00	0.00	0.00
2110-500-03-0500	Art 6 Supplies	400.00	-49.78	350.22	350.22	0.00	0.00
2110-500-03-0600	Phys Ed PRE-K Supplies	76.00	0.00	76.00	0.00	0.00	76.00
2110-500-03-0700	Phys Ed K-3 Supplies	150.00	0.00	150.00	56.98	0.00	93.02
2110-500-03-0800	Phys Ed 4-5 Supplies	150.00	0.00	150.00	201.43	0.00	-51.43
2110-500-03-0900	Phys Ed 6 Supplies	100.00	0.00	100.00	0.00	0.00	100.00
2110-500-03-1100	Instrum Music K-3 Supplie	100.00	0.00	100.00	0.00	0.00	100.00
2110-500-03-1110	Instrum Music 4-5 Supplie	100.00	0.00	100.00	0.00	0.00	100.00

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2110-500-03-1120	Instrum Music 6 Supplie	50.00	0.00	50.00	0.00	0.00	50.00
2110-500-03-1200	Vocal Music K-3 Supplies	100.00	0.00	100.00	90.00	0.00	10.00
2110-500-03-1500	Vocal Music4-5 Supplies	100.00	0.00	100.00	90.00	0.00	10.00
2110-500-03-1600	Vocal Music 6 Supplies	50.00	0.00	50.00	0.00	0.00	50.00
2110-500-05-0000	General 7-12 Supplies	12,000.00	-312.63	11,687.37	4,790.76	0.00	6,896.61
2110-500-05-0200	Art 7-12 Supplies	2,250.00	0.00	2,250.00	76.86	559.94	1,613.20
2110-500-05-0300	Health 7-12 Supplies	105.00	312.63	417.63	417.63	0.00	0.00
2110-500-05-0400	English 7-12 Supplies	105.00	0.00	105.00	0.00	0.00	105.00
2110-500-05-0500	French 7-12 Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2110-500-05-0600	Spanish 7-12 Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2110-500-05-0700	Phys Ed Supplies Jones	600.00	28.20	628.20	649.76	0.00	-21.56
2110-500-05-0800	Phys Ed Supplies Shoen	600.00	-28.20	571.80	0.00	0.00	571.80
2110-500-05-1000	Math 7-12 Supplies	775.00	0.00	775.00	0.00	0.00	775.00
2110-500-05-1100	Instrum Music 7-12 Suppli	1,750.00	0.00	1,750.00	0.00	464.00	1,286.00
2110-500-05-1200	Vocal Music 7-12 Supplies	1,300.00	0.00	1,300.00	55.98	0.00	1,244.02
2110-500-05-1300	Science 7-12 Supplies	3,600.00	0.00	3,600.00	906.87	0.00	2,693.13
2110-500-05-1400	Social Studies 7-12 Suppl	400.00	0.00	400.00	0.00	0.00	400.00
2110-500-05-1700	Music 7-12 Instruments	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2250-150-00-0000	Handicapped TCH SAL K-3	87,963.00	96,564.44	184,527.44	46,559.14	137,968.30	0.00
2250-150-00-0100	Sub Hdkp Tch Sal K-3	1,500.00	0.00	1,500.00	695.00	0.00	805.00
2250-150-00-1000	Hdkp Tch Prof Dev K-3	350.00	0.00	350.00	0.00	0.00	350.00
2250-150-03-0000	Handicapped TCH SAL 4-5	41,194.00	39,892.97	81,086.97	21,115.16	59,971.81	0.00
2250-150-03-0100	Handicapped TCH SAL 6	12,664.00	22,865.75	35,529.75	9,643.51	25,709.15	177.09
2250-150-03-0200	Sub Hdkp TCH SAL 4-5	1,000.00	0.00	1,000.00	302.50	0.00	697.50
2250-150-03-0300	Sub Hdkp TCH SAL 6	500.00	0.00	500.00	223.75	0.00	276.25
2250-150-03-1000	Hdkp TCH SAL 4-5 Prof Dev	200.00	0.00	200.00	0.00	0.00	200.00
2250-150-03-1100	Hdkp TCH SAL 6 Prof Dev	100.00	0.00	100.00	0.00	0.00	100.00
2250-150-05-0000	Handicapped TCH SAL 7-12	176,250.00	-32,618.29	143,631.71	34,974.06	108,680.57	-22.92
2250-150-05-0100	Sub Hdkp TCH SAL 7-12	2,500.00	0.00	2,500.00	1,178.75	0.00	1,321.25
2250-150-05-1000	Hdkp TchSal 7-12 Prof Dev	300.00	0.00	300.00	0.00	0.00	300.00
2250-151-00-0000	Hdkp Tch Asst K-3	77,927.00	-50,000.00	27,927.00	7,681.66	19,615.38	629.96
2250-151-03-0000	Hdkp Tch Asst 4-5	24,380.00	-23,000.00	1,380.00	0.00	0.00	1,380.00
2250-151-03-0100	Hdkp Tch Asst 6	6,275.00	28,000.00	34,275.00	7,065.28	26,999.64	210.08
2250-151-05-0000	Hdkp Tch Asst 7-12	68,529.00	-3,500.00	65,029.00	16,236.62	48,709.02	83.36
2250-160-00-0000	Hdkp Noninstr Sal Pre-K	3,500.00	19,329.00	22,829.00	1,480.82	7,541.76	13,806.42
2250-160-01-0000	Hdkp Noninstr Sal K-3	10,334.00	-9,144.50	1,189.50	503.25	686.25	0.00
2250-160-03-0000	Hdkp Noninstr Sal 4-5	10,334.00	-4,999.89	5,334.11	7,779.34	11,361.19	-13,806.42
2250-160-03-0100	Hdkp Noninstr Sal 6	5,076.00	-2,499.74	2,576.26	1,089.84	1,486.42	0.00

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2250-160-05-0000	Hdkp Noninstr Sal 7-12	12,834.00	-2,684.87	10,149.13	3,822.50	4,905.32	1,421.31
2250-400-00-0000	Hdkp Other Expense - K-3	73,750.00	0.00	73,750.00	17,033.50	0.00	56,716.50
2250-400-00-1000	Hdkp Prof Dev Other - K-3	0.00	0.00	0.00	279.00	0.00	-279.00
2250-400-00-1100	Hdkp Other Exp - Pre-K	500.00	0.00	500.00	0.00	0.00	500.00
2250-400-03-0000	Hdkp Other Expense - 4-5	60,000.00	0.00	60,000.00	7,011.90	0.00	52,988.10
2250-400-03-0100	Hdkp Other Expense - 6	15,000.00	0.00	15,000.00	630.00	0.00	14,370.00
2250-400-05-0000	Hdkp Other Expense - 7-12	45,000.00	0.00	45,000.00	850.00	0.00	44,150.00
2250-400-05-1000	Hdkp Prof Dev Other 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2250-470-00-0000	Handicapped tuition K-3	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
2250-470-03-0100	Handicapped tuition 6	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
2250-470-05-0000	Handicapped tuition 7-12	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
2250-480-00-0000	Hdkp Textbooks - K-3	500.00	-212.00	288.00	0.00	0.00	288.00
2250-480-03-0000	Hdkp Textbooks - 4-5	750.00	212.00	962.00	962.00	0.00	0.00
2250-480-03-0100	Hdkp Textbooks - 6	200.00	0.00	200.00	0.00	0.00	200.00
2250-480-05-0000	Hdkp Textbooks - 7-12	550.00	0.00	550.00	0.00	0.00	550.00
2250-490-00-0000	Handicapped BOCES Svces	1,797,000.00	0.00	1,797,000.00	350,278.35	0.00	1,446,721.65
2250-500-00-0000	CSE Supplies	300.00	0.00	300.00	65.50	0.00	234.50
2250-500-03-0000	Handicapped K-3 Supplies	1,200.00	1,860.12	3,060.12	3,368.73	0.00	-308.61
2250-500-03-0100	Handicapped 4-5 Supplies	5,500.00	-957.96	4,542.04	5,713.51	0.00	-1,171.47
2250-500-03-0200	Handicapped 6 Supplies	300.00	-300.00	0.00	0.00	0.00	0.00
2250-500-05-0000	Handicapped 7-12 Supplies	1,250.00	-602.16	647.84	226.39	0.00	421.45
2280-150-00-0000	Occ Ed Teacher Salaries	54,163.00	405.00	54,568.00	14,061.97	41,744.22	-1,238.19
2280-150-00-0100	Sub Occ Ed Tch Salaries	500.00	-405.00	95.00	67.50	0.00	27.50
2280-150-00-1000	Oc Ed - Teaching Assist	150.00	-150.00	0.00	0.00	0.00	0.00
2280-160-00-0000	Occ Ed Non-Teacher Salari	0.00	1,139.04	1,139.04	-861.54	861.54	1,139.04
2280-400-05-0000	General Occ Ed Other Exp	2,000.00	-989.04	1,010.96	0.00	0.00	1,010.96
2280-490-00-0000	Occ Ed BOCES Services	535,000.00	0.00	535,000.00	160,620.00	0.00	374,380.00
2280-500-05-0000	General Occ Ed Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2330-490-00-0000	BOCES Teaching Spec Sch	33,000.00	0.00	33,000.00	5,940.00	0.00	27,060.00
21 Teaching - State Function Group Subtotal		7,242,157.00	0.00	7,242,157.00	1,695,949.07	2,868,081.61	2,678,126.32
2610-150-00-0100	Sub Lib Instr Sal - K-3	150.00	-150.00	0.00	0.00	0.00	0.00
2610-150-03-0100	Library InstrSal - 6	8,109.00	-217.35	7,891.65	1,840.35	6,070.47	-19.17
2610-150-03-0200	Sub Lib InstrSal - 4-5	150.00	-150.00	0.00	0.00	0.00	0.00
2610-150-03-0400	Sub Lib InstrSal - 6	150.00	-150.00	0.00	19.17	0.00	-19.17
2610-150-05-0000	Library InstrSal - 7-12	20,064.00	-104.75	19,959.25	4,591.32	15,304.53	63.40
2610-150-05-0100	Sub Library Tch Sal 7-12	250.00	0.00	250.00	96.66	0.00	153.34
2610-150-05-1100	Prof Dev Lib Tch Sal 7-12	250.00	0.00	250.00	0.00	0.00	250.00
2610-151-00-0000	LIB TCH ASSIST SAL - K-3	11,545.00	643.98	12,188.98	3,034.50	9,154.48	0.00

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Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2610-151-03-0000	LIB TCH ASSIST SAL - 4-5	5,821.00	128.12	5,949.12	1,372.80	4,576.32	0.00
2610-400-00-0000	Lib & AV K-3 Other E	125.00	0.00	125.00	0.00	0.00	125.00
2610-400-03-0000	Lib & AV 4-5 Other E	100.00	0.00	100.00	0.00	0.00	100.00
2610-400-03-0100	Lib & AV 6 Other E	75.00	0.00	75.00	0.00	0.00	75.00
2610-400-05-0000	Lib & AV 7-12 Other E	200.00	0.00	200.00	0.00	0.00	200.00
2610-460-00-0000	K-3 Library & AV Loan	2,000.00	980.76	2,980.76	2,980.48	0.00	0.28
2610-460-03-0000	4-5 Library & AV Loan	1,000.00	-923.28	76.72	941.23	76.72	-941.23
2610-460-03-0100	6 Library & AV Loan	1,000.00	-57.48	942.52	485.79	434.73	22.00
2610-460-05-0000	7-12 Library & AV Loan	4,000.00	0.00	4,000.00	4,439.12	0.00	-439.12
2610-490-00-0000	Library & AV BOCES	45,347.00	0.00	45,347.00	12,995.24	0.00	32,351.76
2610-500-00-0000	Library & AV K-3 Supplie	500.00	51.62	551.62	551.62	0.00	0.00
2610-500-03-0000	Library & AV 4-5 Supplie	250.00	-35.07	214.93	214.93	0.00	0.00
2610-500-03-0100	Library & AV 6 Supplie	200.00	-16.55	183.45	0.00	0.00	183.45
2610-500-05-0000	Library & AV 7-12 Supplie	800.00	0.00	800.00	45.98	134.99	619.03
2630-220-00-0000	State Aided Comput Hrdwre	13,000.00	0.00	13,000.00	9,756.73	0.00	3,243.27
2630-400-00-0000	Computer Other	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2630-400-00-1000	Comp Prof Dev Other	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2630-460-03-0000	K-5 Software	7,000.00	0.00	7,000.00	4,142.16	0.00	2,857.84
2630-460-05-0000	6-12 Software	7,000.00	0.00	7,000.00	2,044.82	0.00	4,955.18
2630-490-00-0000	Computer BOCES	85,000.00	0.00	85,000.00	67,544.56	0.00	17,455.44
2630-500-00-0000	Computer Supplies K-5	12,000.00	0.00	12,000.00	4,263.39	247.65	7,488.96
2630-500-05-0000	Computer Supplies 6-12	12,000.00	0.00	12,000.00	3,758.24	247.65	7,994.11
26 Instructional Media - State Function Group Subtotal		240,586.00	0.00	240,586.00	125,119.09	36,247.54	79,219.37
2805-160-00-0000	Attendance Salaries	34,137.00	0.00	34,137.00	607.14	1,517.86	32,012.00
2805-400-00-0000	Attendance Other Exp	600.00	0.00	600.00	0.00	0.00	600.00
2810-150-00-0000	Guidance Instr Sal K-3	40,559.00	0.00	40,559.00	0.00	0.00	40,559.00
2810-150-00-0100	Sub Guid Instr Sal K-3	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1200	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1300	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-03-0000	Guidance Instr Sal 4-5	20,280.00	0.00	20,280.00	0.00	0.00	20,280.00
2810-150-03-0100	Guidance Instr Sal 6	17,064.00	16,959.70	34,023.70	12,737.09	21,286.61	0.00
2810-150-05-0000	Guidance Instr Sal 7-12	142,864.00	-16,959.70	125,904.30	20,591.13	60,189.35	45,123.82
2810-150-05-0100	Sub Guid Instr Sal 7-12	200.00	0.00	200.00	0.00	0.00	200.00
2810-150-05-1000	Instructional Salaries	500.00	0.00	500.00	0.00	0.00	500.00
2810-160-03-0100	Guide Noninst Sal - 6	500.00	0.00	500.00	240.00	0.00	260.00
2810-160-05-0000	Guide Noninst Sal - 7-12	5,950.00	0.00	5,950.00	2,115.41	2,884.59	950.00
2810-400-00-0000	Guidance Other Exp K-3	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-400-03-0000	Guidance Other Exp 4-5	750.00	0.00	750.00	0.00	0.00	750.00

MADRID-WADDINGTON CSD

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2810-400-03-0100	Guidance Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-400-05-0000	Guidance Other Exp 7-12	1,000.00	0.00	1,000.00	174.50	0.00	825.50
2810-500-03-0000	Guidance Sup K-3	250.00	9.66	259.66	259.66	0.00	0.00
2810-500-03-0100	Guidance Sup 4-5	250.00	-9.66	240.34	21.77	0.00	218.57
2810-500-03-0200	Guidance Sup 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-500-05-0000	Guidance Supplies 7-12	750.00	0.00	750.00	146.21	0.00	603.79
2815-160-00-0000	health Service Sal	34,357.00	0.00	34,357.00	2,856.30	2,717.10	28,783.60
2815-400-00-0000	Health Services Other Exp	18,720.00	0.00	18,720.00	6,253.00	6,000.00	6,467.00
2815-500-00-0000	Health Services Supplies	4,000.00	0.00	4,000.00	1,815.47	927.05	1,257.48
2820-150-00-0000	Psychological Salaries	59,516.00	59.00	59,575.00	13,748.10	45,826.90	0.00
2820-400-00-0000	Psychological Other	2,500.00	-59.00	2,441.00	0.00	0.00	2,441.00
2820-500-00-0000	Psychological Supplies	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
2850-005-02-0000	Not Defined Yet	500.00	0.00	500.00	0.00	0.00	500.00
2850-150-00-0000	Cocurricular Sal. 7-12	72,365.00	0.00	72,365.00	1,831.00	51,552.50	18,981.50
2850-150-03-0000	After School Salaries K-3	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
2850-150-03-0100	After School Sal. 4-5	2,250.00	0.00	2,250.00	0.00	0.00	2,250.00
2850-150-03-0200	After School Sal. 6	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850-150-05-0000	After School Prog 7-12	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2850-400-00-0000	General Co. Other 7-12	1,500.00	0.00	1,500.00	423.00	0.00	1,077.00
2850-400-02-0000	Debate Other Expense	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-05-0200	Theatre Other	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2850-500-00-0000	Cocur. General Sup. 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2850-500-02-0000	Debate Supplies	718.00	0.00	718.00	0.00	0.00	718.00
2850-500-03-0000	After School Sup. K-3	250.00	0.00	250.00	0.00	0.00	250.00
2850-500-03-0100	After School Sup. 4-5	150.00	0.00	150.00	0.00	0.00	150.00
2850-500-03-0200	After School Sup. 6	100.00	0.00	100.00	54.71	0.00	45.29
2850-500-05-0000	After School Sup. 7-12	250.00	0.00	250.00	666.32	0.00	-416.32
2850-500-05-0200	Theatre Supplies	3,250.00	0.00	3,250.00	303.90	1,362.83	1,583.27
2855-150-00-0000	Coaches' Salaries	131,819.00	0.00	131,819.00	41,727.72	85,953.28	4,138.00
2855-200-05-0100	Equipment - Uniforms	7,000.00	0.00	7,000.00	6,557.83	0.00	442.17
2855-200-05-1400	General Athletic Equipmen	6,295.00	0.00	6,295.00	830.00	0.00	5,465.00
2855-400-05-0200	Boys' Baseball Other Exp	3,865.00	0.00	3,865.00	0.00	0.00	3,865.00
2855-400-05-0300	Boys' Basketball Other Ex	6,200.00	0.00	6,200.00	0.00	0.00	6,200.00
2855-400-05-0500	Cheering Other Expense	750.00	0.00	750.00	300.00	0.00	450.00
2855-400-05-0700	Boys' Soccer Other Expens	5,000.00	0.00	5,000.00	2,152.00	0.00	2,848.00
2855-400-05-0800	Girls' Soccer Other Expen	4,500.00	0.00	4,500.00	4,829.00	0.00	-329.00
2855-400-05-0900	Girls' Track Other Expens	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
2855-400-05-1000	Boys' Track Other	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
2855-400-05-1200	Girls' Volleyball Other E	2,925.00	-25.52	2,899.48	4,001.00	0.00	-1,101.52

MADRID-WADDINGTON CSD
Budget Status Report As Of: 11/30/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2855-400-05-1300	Girls' Basketball Other E	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
2855-400-05-1400	General Athletic Other Ex	6,000.00	0.00	6,000.00	2,171.41	0.00	3,828.59
2855-400-05-1500	Girls' Softball Other Exp	3,865.00	0.00	3,865.00	0.00	0.00	3,865.00
2855-400-05-1600	Golf Other Expense	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
2855-490-00-0000	BOCES - Section X Coord	12,019.00	0.00	12,019.00	4,403.10	0.00	7,615.90
2855-500-05-0300	Boys' Basketball Supplies	700.00	0.00	700.00	483.03	0.00	216.97
2855-500-05-0500	Cheerleading Supplies	250.00	0.00	250.00	0.00	0.00	250.00
2855-500-05-0700	Boys' Soccer Supplies	1,750.00	0.00	1,750.00	1,056.71	0.00	693.29
2855-500-05-0800	Girls' Soccer Supplies	1,750.00	0.00	1,750.00	831.21	0.00	918.79
2855-500-05-0900	Girls' Track Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2855-500-05-1000	Boys' Track Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2855-500-05-1200	Girls' Volleyball Supplie	383.00	25.52	408.52	408.52	0.00	0.00
2855-500-05-1300	Girls' Basketball Supplie	750.00	0.00	750.00	622.42	0.00	127.58
2855-500-05-1400	General Athletic Supplies	3,500.00	0.00	3,500.00	984.26	0.00	2,515.74
2855-500-05-1500	Girls' Softball Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2855-500-05-1600	Golf Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2855-500-05-1700	AED Supplies	1,092.00	0.00	1,092.00	0.00	0.00	1,092.00
28 Pupil Services - State Function Group Subtotal		695,943.00	0.00	695,943.00	136,202.92	280,218.07	279,522.01
5510-160-00-0000	Transportation Salaries	491,222.00	-10,900.21	480,321.79	146,278.95	299,966.52	34,076.32
5510-160-00-1000	Transp Sal - Pre-K	31,396.00	0.00	31,396.00	4,100.74	0.00	27,295.26
5510-162-00-0000	Transp Office-Super Salar	84,240.00	10,900.21	95,140.21	39,807.35	55,332.86	0.00
5510-200-00-0000	Transportation Equipment	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
5510-400-00-0000	Transportation Other Exp	25,000.00	-886.02	24,113.98	-2,659.17	0.00	26,773.15
5510-400-00-1000	Transp Prof Dev Other Exp	0.00	886.02	886.02	886.02	0.00	0.00
5510-401-00-0000	Transportation Insurance	18,000.00	0.00	18,000.00	17,360.27	0.00	639.73
5510-490-00-0000	BOCES Transp. Services	5,057.00	0.00	5,057.00	1,045.80	0.00	4,011.20
5510-500-00-0000	Transportation Supplies	14,500.00	0.00	14,500.00	330.50	0.00	14,169.50
5510-570-00-0000	Transportation Parts	60,000.00	0.00	60,000.00	17,262.99	0.00	42,737.01
5510-571-00-0000	Transportation Gasoline	130,000.00	0.00	130,000.00	24,973.26	0.00	105,026.74
5510-572-00-0000	Transportation Oil	11,000.00	0.00	11,000.00	1,231.53	0.00	9,768.47
5510-573-00-0000	Transportation Tires & Ch	16,500.00	0.00	16,500.00	2,749.00	0.00	13,751.00
5530-200-00-0000	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5530-400-00-0000	Bus Garage Other Expense	6,500.00	0.00	6,500.00	332.73	0.00	6,167.27
5530-410-00-0000	Bus Garage Insurance	15,000.00	0.00	15,000.00	11,385.67	0.00	3,614.33
5530-420-00-0000	Fuel Oil	30,000.00	0.00	30,000.00	1,854.62	0.00	28,145.38
5530-470-00-0000	Garage Bldg Electricity	10,352.00	0.00	10,352.00	2,365.94	0.00	7,986.06
5530-500-00-0000	Bus Garage Supplies	2,100.00	0.00	2,100.00	497.92	0.00	1,602.08
5540-400-00-0000	Contract Transportation	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00

MADRID-WADDINGTON CSD

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
55 Pupil Transportation - State Function Group Subtotal		976,367.00	0.00	976,367.00	269,804.12	355,299.38	351,263.50
7140-150-00-0000	Fitness Center Instruc	3,374.00	821.00	4,195.00	0.00	4,195.00	0.00
7140-160-00-0000	Fitness Center Non-Instr	14,124.00	-821.00	13,303.00	7,881.00	0.00	5,422.00
7140-200-00-0000	Fitness Center Equip	8,000.00	0.00	8,000.00	0.00	7,722.00	278.00
7140-400-00-0000	Fitness Center Other	3,000.00	0.00	3,000.00	0.00	525.00	2,475.00
7140-500-00-0000	Fintness center supplies	2,500.00	0.00	2,500.00	107.68	0.00	2,392.32
7 Community Services - State Function Group Subtotal		30,998.00	0.00	30,998.00	7,988.68	12,442.00	10,567.32
9010-800-00-0000	State Retirement	211,520.00	0.00	211,520.00	119,005.85	70,181.33	22,332.82
9020-800-00-0000	Teacher Retirement	531,392.00	0.00	531,392.00	119,642.06	340,795.97	70,953.97
9030-800-00-0000	Social Security	562,801.00	0.00	562,801.00	130,603.03	314,798.89	117,399.08
9040-800-00-0000	Workers' Compensation	51,592.00	0.00	51,592.00	18,676.26	19,991.50	12,924.24
9050-800-00-0000	Unemployment Insurance	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
9060-800-00-0000	Health Insurance	2,525,692.00	0.00	2,525,692.00	1,083,627.02	0.00	1,442,064.98
9060-800-00-1000	Health Ins. - Retirees	1,502,202.00	0.00	1,502,202.00	680,590.43	0.00	821,611.57
9060-810-00-0000	Dental Insurance	0.00	0.00	0.00	9,999.27	0.00	-9,999.27
9089-800-00-0000	Other Employee Benefits	142,357.00	0.00	142,357.00	107,179.05	1,061.75	34,116.20
90 Employee Benefits - State Function Group Subtotal		5,532,556.00	0.00	5,532,556.00	2,269,322.97	746,829.44	2,516,403.59
9711-600-00-0000	Building Bond Principal	720,000.00	0.00	720,000.00	0.00	0.00	720,000.00
9711-700-00-0000	Building Bond Interest	196,688.00	0.00	196,688.00	0.00	0.00	196,688.00
9731-600-00-0000	BAN Principal	220,193.00	0.00	220,193.00	0.00	0.00	220,193.00
9731-700-00-0000	BAN Interest	96,978.00	0.00	96,978.00	935.49	0.00	96,042.51
9770-700-00-0000	Revenue Anticipation Note	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
97 Debt Service - State Function Group Subtotal		1,243,859.00	0.00	1,243,859.00	935.49	0.00	1,242,923.51
9901-930-00-0000	Transfer to School Lunch	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
9901-950-00-0000	Transfer to Special	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
9950-900-00-0000	Transfer to Capital/Debt	385,000.00	0.00	385,000.00	100,000.00	0.00	285,000.00
99 Interfund Transfers - State Function Group Subtotal		435,000.00	0.00	435,000.00	100,000.00	0.00	335,000.00
Total GENERAL FUND		19,379,011.00	0.00	19,379,011.00	5,660,906.11	4,921,682.59	8,796,422.30

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending November 30, 2022

Expenditures:

	<u>Original Approp</u>	<u>Carry over</u>	<u>Total Approp</u>	<u>Expenditures</u>	<u>Encumb.</u>	<u>Available Balance</u>
Board of Education	\$ 117,428.00	\$ -	\$ 117,428.00	\$ 49,623.28	\$ 56,610.02	\$ 11,194.70
Central Administration	\$ 365,769.00	\$ -	\$ 365,769.00	\$ 125,057.37	\$ 130,941.57	\$ 109,770.06
Finance	\$ 54,103.00	\$ -	\$ 54,103.00	\$ 12,667.89	\$ 8,653.88	\$ 32,781.23
Legal Services	\$ 40,136.00	\$ -	\$ 40,136.00	\$ 11,597.25	\$ -	\$ 28,538.75
Central Services	\$ 1,371,982.00	\$ -	\$ 1,371,982.00	\$ 496,102.92	\$ 265,598.14	\$ 610,280.94
Special Items	\$ 690,211.00	\$ -	\$ 690,211.00	\$ 234,750.85	\$ -	\$ 455,460.15
Instruction	\$ 8,520,602.00	\$ -	\$ 8,520,602.00	\$ 2,083,055.29	\$ 3,345,308.16	\$ 3,092,238.55
Transportation	\$ 976,367.00	\$ -	\$ 976,367.00	\$ 269,804.12	\$ 355,299.38	\$ 351,263.50
Community Services	\$ 30,998.00	\$ -	\$ 30,998.00	\$ 7,988.68	\$ 12,442.00	\$ 10,567.32
Employee Benefits	\$ 5,532,556.00	\$ -	\$ 5,532,556.00	\$ 2,269,322.97	\$ 746,829.44	\$ 2,516,403.59
Debt Service	\$ 1,243,859.00	\$ -	\$ 1,243,859.00	\$ 935.49	\$ -	\$ 1,242,923.51
Interfund Transfers	\$ 435,000.00	\$ -	\$ 435,000.00	\$ 100,000.00	\$ -	\$ 335,000.00
	\$ 19,379,011.00	\$ -	\$ 19,379,011.00	\$ 5,660,906.11	\$ 4,921,682.59	\$ 8,796,422.30

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
005419	11/09/2022	C	95% Group, LLC	0042		No	No			\$1,600.50	005419
005420	11/09/2022	C	AMAZON.COM	0042		No	No			\$136.35	005420
005421	11/09/2022	C	BLICK ART MATERIALS	0042		No	No			\$2,880.80	005421
005422	11/09/2022	C	EDUCATE-ME.NET	0042		No	No			\$14,279.37	005422
005423	11/09/2022	C	ST LAWRENCE-LEWIS BOCES	0042		No	No			\$27,692.50	005423
005424	11/09/2022	C	TEACHER DIRECT	0042		No	No			\$122.88	005424
005425	11/09/2022	C	ULINE	0042		No	No			\$3,093.78	005425
005426	11/10/2022	C	DALEYMATTHEW	0043		No	No			\$42.50	005426
005427	11/16/2022	C	AMAZON.COM	0045		No	No			\$496.10	005427
005428	11/22/2022	C	ACTURE SOLUTIONS	0046		No	No			\$2,974.95	005428
005429	11/30/2022	C	AMAZON.COM	0050		No	No			\$589.64	005429
Subtotal for Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND										Grand Total	\$53,909.37
										Void Total	\$0.00
										Net	\$53,909.37
										Grand Total	\$53,909.37
										Void Total	\$0.00
										Net	\$53,909.37

Selection Criteria

Bank Account: CBSPECAID
 Check date is between 11/01/2022 and 11/30/2022
 Sort by: Check Number
 Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
091504	11/01/2022	C	MWCS PAYROLL ACCOUNT	0041		No	No			\$339,846.05	091504
091505	11/09/2022	C	AJ'S PORTABLES, LLC	0042		No	No			\$120.00	091505
091506	11/09/2022	C	ALLTECH INTEGRATIONS, INC.	0042		No	No			\$1,749.30	091506
091507	11/09/2022	C	AMAZON.COM	0042		No	No			\$396.88	091507
091508	11/09/2022	C	BECKER'S SCHOOL SUPPLIES	0042		No	No			\$694.07	091508
091509	11/09/2022	C	BENEFACOR FUNDING CORP.	0042		No	No			\$226.80	091509
091510	11/09/2022	C	CASCADE SCHOOL SUPPLIES INC	0042		No	No			\$2,360.21	091510
091511	11/09/2022	C	Cazenovia Equipment Co, Inc.	0042		No	No			\$157.68	091511
091512	11/09/2022	C	CDW COMPUTER CENTERS INC	0042		No	No			\$1,117.50	091512
091513	11/09/2022	C	CENTRAL RESTAURANT PRODUCTS	0042		No	No			\$2,402.13	091513
091514	11/09/2022	C	CNY DRONES/ROBOSPARTAN ROBOTICS	0042		No	No			\$280.00	091514
091515	11/09/2022	C	FOLLETT CONTENT SOLUTIONS, INC	0042		No	No			\$485.79	091515
091516	11/09/2022	C	GILLEE'S AUTO TRUCK & MARINE	0042		No	No			\$1,437.77	091516
091517	11/09/2022	C	HARRIS SCHOOL SOLUTIONS, INC	0042		No	No			\$1,126.70	091517
091518	11/09/2022	C	HOME DEPOT	0042		No	No			\$596.26	091518
091519	11/09/2022	C	LIBERTY UTILITIES - NH	0042		No	No			\$1,143.18	091519
091520	11/09/2022	C	LOWE'S WAREHOUSE	0042		No	No			\$929.28	091520
091521	11/09/2022	C	MARCELLUS/ANGELA	0042		No	No			\$59.98	091521
091522	11/09/2022	C	MX FUELS	0042		No	No			\$1,161.12	091522
091523	11/09/2022	C	NORTH COUNTRY THIS WEEK	0042		No	No			\$128.40	091523
091524	11/09/2022	C	NY BUS SALES	0042		No	No			\$561.93	091524
091525	11/09/2022	C	OTC BRANDS, INC	0042		No	No			\$52.24	091525
091526	11/09/2022	C	SAFELITE AUTO GLASS	0042		No	No			\$459.98	091526
091527	11/09/2022	C	SCHOOL OUTFITTERS	0042		No	No			\$743.78	091527
091528	11/09/2022	C	SIDDMONTONI L.	0042		No	No			\$24.50	091528
091529	11/09/2022	C	SLIC NETWORK SOLUTIONS	0042		No	No			\$171.94	091529
091530	11/09/2022	C	SONOVA USA, INC	0042		No	No			\$2,812.23	091530
091531	11/09/2022	C	ST LAWRENCE SUPPLY COMPANY	0042		No	No			\$736.75	091531
091532	11/09/2022	C	ST LAWRENCE-LEWIS BOCES	0042		No	No			\$301,208.97	091532
091533	11/09/2022	C	WADDINGTON HARDWARE BUILDING SUPPLY	0042		No	No			\$23.84	091533
091534	11/09/2022	C	WOODCHOP SHOP INC.	0042		No	No			\$7.00	091534
091535	11/10/2022	C	FENNELL/KYLE	0043		No	No			\$121.00	091535
091536	11/10/2022	C	FLANAGAN/REILEIGH	0043		No	No			\$60.00	091536
091537	11/10/2022	C	KITZMAN/ELLA	0043		No	No			\$620.00	091537
091538	11/10/2022	C	LIBERTY UTILITIES - NH	0043		No	No			\$2,936.89	091538
091539	11/10/2022	C	MANSON/HANNAH	0043		No	No			\$280.00	091539
091540	11/10/2022	C	MASKELL/JOHN	0043		No	No			\$106.00	091540
091541	11/10/2022	C	MIRABITO ENERGY PRODUCTS	0043		No	No			\$17,311.20	091541
091542	11/10/2022	C	NATIONAL GRID	0043		No	No			\$312.78	091542

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
091543	11/10/2022	C	NYS EMPLOYEES RETIREMENT SYSTEM	0043		No	No			\$155,866.00	091543
091544	11/10/2022	C	REDMOND\BROOKE	0043		No	No			\$1,380.00	091544
091545	11/10/2022	C	THIRD EYE INTERPRETING, LLC	0043		No	No			\$483.00	091545
091546	11/10/2022	C	VICTORY PROMOTIONS, INC.	0043		No	No			\$3,773.00	091546
091547	11/10/2022	C	WADDINGTON HARDWARE BUILDING SUPPLY	0043		No	No			\$19.68	091547
091548	11/15/2022	C	MWCS PAYROLL ACCOUNT	0044		No	No			\$292,986.94	091548
091549	11/16/2022	C	ALLTECH INTEGRATIONS, INC.	0045		No	No			\$438.24	091549
091550	11/16/2022	C	AMAZON.COM	0045		No	No			\$298.08	091550
091551	11/16/2022	C	AMAZON.COM	0045		No	No			\$36.95	091551
091552	11/16/2022	C	BOND SCHOENECK & KING, PLLC	0045		No	No			\$168.75	091552
091553	11/16/2022	C	Cazenovia Equipment Co, Inc.	0045		No	No			\$56.31	091553
091554	11/16/2022	C	CLAXTON-HEPBURN MEDICAL CENTER	0045		No	No			\$3,000.00	091554
091555	11/16/2022	C	EXCELLUS HEALTH PLAN - GROUP	0045		No	No			\$253,156.62	091555
091556	11/16/2022	C	GOPHER SPORTS EQUIPMENT	0045		No	No			\$201.26	091556
091557	11/16/2022	C	GUARDIAN	0045		No	No			\$2,945.18	091557
091558	11/16/2022	C	HOUGHTON MIFFLIN COMPANY	0045		No	No			\$11,704.96	091558
091559	11/16/2022	C	LONG-PARK TIRE, INC	0045		No	No			\$1,250.00	091559
091560	11/16/2022	C	MX FUELS	0045		No	No			\$517.10	091560
091561	11/16/2022	C	NATIONAL GRID	0045		No	No			\$4,902.40	091561
091562	11/16/2022	C	SCHOOL SPECIALTY	0045		No	No			\$159.43	091562
091563	11/16/2022	C	The Law Firm of Frank W. Miller, PLLC	0045		No	No			\$2,859.00	091563
091564	11/16/2022	C	WATCHMINDER	0045		No	No			\$73.00	091564
091565	11/22/2022	C	AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIA	0046		No	No			\$253.00	091565
091566	11/22/2022	C	ANDRESS\JOAN	0046		No	No			\$198.13	091566
091567	11/22/2022	C	ATHMEDICS	0046		No	No			\$1,015.60	091567
091568	11/22/2022	C	BIG SPOON KITCHEN	0046		No	No			\$890.00	091568
091569	11/22/2022	C	BIMBO FOODS	0046		No	No			\$404.08	091569
091570	11/22/2022	C	BRICK & MORTAR MUSIC	0046		No	No			\$199.33	091570
091571	11/22/2022	C	BUREAU OF EDUCATION & RESEARCH	0046		No	No			\$279.00	091571
091572	11/22/2022	C	DOUBLE TREE BY HILTON HOTEL ROCHESTER	0046		No	No			\$508.50	091572
091573	11/22/2022	C	GLAZIER PACKING COINC.	0046		No	No			\$2,077.54	091573
091574	11/22/2022	C	GOODRICH REFRIGERATION, INC.	0046		No	No			\$766.00	091574
091575	11/22/2022	C	HALLAHAN\COURTNEY E.	0046		No	No			\$144.00	091575
091576	11/22/2022	C	INTERNATIONAL FOOD SOLUTIONS, INC.	0046		No	No			\$1,658.00	091576
091577	11/22/2022	C	JOHNSTONS WATER, LLC	0046		No	No			\$38.35	091577

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
091578	11/22/2022	C	NORTH COAST THERAPY	0046		No	No			\$5,654.70	091578
091579	11/22/2022	C	NYSSMA	0046		No	No			\$190.00	091579
091580	11/22/2022	C	PEPSI COLA OGDENSBURG BOTTLERS	0046		No	No			\$454.55	091580
091581	11/22/2022	C	QUILL CORPORATION	0046		No	No			\$16.99	091581
091582	11/22/2022	C	RENZI BROTHERS INC	0046		No	No			\$20,353.46	091582
091583	11/22/2022	C	SHARPS COMPLIANCE, INC.	0046		No	No			\$97.27	091583
091584	11/22/2022	C	SMEC	0046		No	No			\$8,748.68	091584
091585	11/22/2022	C	THEISEN TOOLS	0046		No	No			\$115.00	091585
091586	11/22/2022	C	THIRD EYE INTERPRETING, LLC	0046		No	No			\$483.00	091586
091587	11/22/2022	C	ValanciusKathy	0046		No	No			\$237.00	091587
091588	11/22/2022	C	VERIZON WIRELESS	0046		No	No			\$341.99	091588
091589	11/22/2022	C	WADDINGTON HARDWARE BUILDING SUPPLY	0046		No	No			\$106.41	091589
091590	11/22/2022	C	AETNA	0047		No	No			\$32,970.44	091590
091591	11/22/2022	C	SHANNON\SHANNON	0047		No	No			\$538.10	091591
091686	11/30/2022	C	AMAZON.COM	0050		No	No			\$139.93	091686
091687	11/30/2022	C	ATHMEDICS	0050		No	No			\$89.85	091687
091688	11/30/2022	C	BLUUM OF TEXAS LLC	0050		No	No			\$794.68	091688
091689	11/30/2022	C	Chase Cardmember Service	0050		No	No			\$1,566.31	091689
091690	11/30/2022	C	MX FUELS	0050		No	No			\$2,570.98	091690
091691	11/30/2022	C	QUILL CORPORATION	0050		No	No			\$46.06	091691
091692	11/30/2022	C	REDMOND\BROOKE	0050		No	No			\$1,150.00	091692
091693	11/30/2022	C	SABATINI\BONNIE	0050		No	No			\$177.45	091693
091694	11/30/2022	C	SHANNON\SHANNON	0050		No	No			\$29.00	091694
091695	11/30/2022	C	SPRAGUE ENERGY SOLUTIONS, INC.	0050		No	No			\$4,265.09	091695
091696	11/30/2022	C	ST LAWRENCE COUNTY CLERK	0050		No	No			\$60.00	091696
091697	11/30/2022	C	THIRD EYE INTERPRETING, LLC	0050		No	No			\$850.50	091697
091698	11/30/2022	C	WADDINGTON HARDWARE BUILDING SUPPLY	0050		No	No			\$17.48	091698
091699	11/30/2022	C	WHITESBORO PLOW SHOP INC	0050		No	No			\$27.36	091699
Subtotal for Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND										Grand Total	\$1,511,769.84
										Void Total	\$0.00
										Net	\$1,511,769.84
										Grand Total	\$1,511,769.84
										Void Total	\$0.00
										Net	\$1,511,769.84

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

Revenue Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	3,966,985.00	0.00	3,966,985.00	4,048,803.76		81,818.76
1081.000		Other Pmts in Lieu of Taxes	10,625.00	0.00	10,625.00	0.00	10,625.00	
1085.000		STAR Reimbursement	752,641.00	0.00	752,641.00	0.00	752,641.00	
1090.000		Int. & Penal. on Real Prop.Tax	7,000.00	0.00	7,000.00	0.00	7,000.00	
2401.000		Interest and Earnings	1,500.00	0.00	1,500.00	8,981.21		7,481.21
2410.000		Rental of Real Property,Indiv.	0.00	0.00	0.00	420.00		420.00
2650.000		Sale Scrap & Excess Material	1,000.00	0.00	1,000.00	1,912.00		912.00
2701.000		Refund PY Exp-BOCES Aided Srvc	190,000.00	0.00	190,000.00	0.00	190,000.00	
2703.000		Refund PY Exp-Other-Not Trans	500.00	0.00	500.00	0.00	500.00	
2705.000		Gifts and Donations	225,000.00	0.00	225,000.00	185,600.00	39,400.00	
2770.000		Other Unclassified Rev.(Spec)	50,000.00	0.00	50,000.00	39,977.33	10,022.67	
3101.000		Basic Formula Aid-Gen Aids (Ex	9,163,951.00	0.00	9,163,951.00	1,047,064.66	8,116,886.34	
3101.100		Excess Cost Aid	409,314.00	0.00	409,314.00	-12,155.00	421,469.00	
3102.000		Lottery Aid	828,976.00	0.00	828,976.00	1,370,277.41		541,301.41
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,175,000.00	0.00	1,175,000.00	0.00	1,175,000.00	
3260.000		Textbook Aid (Incl Txtbk/Lott)	46,158.00	0.00	46,158.00	0.00	46,158.00	
3262.000		Computer Sftwre, Hrdwre Aid	12,390.00	0.00	12,390.00	0.00	12,390.00	
3263.000		Library A/V Loan Program Aid	4,418.00	0.00	4,418.00	0.00	4,418.00	
3289.000		Other State Aid	30,000.00	0.00	30,000.00	151,889.35		121,889.35
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	50,000.00	0.00	50,000.00	5,195.89	44,804.11	
5031.000		Interfund Transfers(Not D.Serv	385,000.00	0.00	385,000.00	0.00	385,000.00	
5031.100		Interfund Transfers(UI)	5,000.00	0.00	5,000.00	0.00	5,000.00	
5031.200		EBALR	135,757.00	0.00	135,757.00	0.00	135,757.00	
5050.000		Interfund Trans. for Debt Svs	1,117,171.00	0.00	1,117,171.00	970,000.00	147,171.00	
Subfund Subtotal			18,568,386.00	0.00	18,568,386.00	7,817,966.61	11,504,242.12	753,822.73
Total GENERAL FUND			18,568,386.00	0.00	18,568,386.00	7,817,966.61	11,504,242.12	753,822.73

Selection Criteria

Criteria Name: Last Run

As Of Date: 11/30/2022

Suppress revenue accounts with no activity

Sort by: Fund/Subfund

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* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending November 30, 2022

Revenue:

	<u>Initial Est Rev</u>	<u>Adjustments</u>	<u>Current Est Rev</u>	<u>Actual Revenue</u>	<u>Variance</u>
Property Taxes	\$ 4,737,251.00	\$ -	\$ 4,737,251.00	\$ 4,048,803.76	\$ (688,447.24)
Tuition	\$ -	\$ -	\$ -	\$ -	\$ -
Admissions	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Earnings	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 9,401.21	\$ 7,901.21
Sale of Scrap & Excess	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,912.00	\$ 912.00
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare Part D Reimb.	\$ -	\$ -	\$ -	\$ -	\$ -
Refund of Prior Yrs Exp	\$ 190,500.00	\$ -	\$ 190,500.00	\$ -	\$ (190,500.00)
Gifts & Donations	\$ 225,000.00	\$ -	\$ 225,000.00	\$ 185,600.00	\$ (39,400.00)
Unclassified Revenues	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 39,977.33	\$ (10,022.67)
Basic Aid	\$ 10,402,241.00	\$ -	\$ 10,402,241.00	\$ 2,405,187.07	\$ (7,997,053.93)
BOCES Aid	\$ 1,175,000.00	\$ -	\$ 1,175,000.00	\$ -	\$ (1,175,000.00)
Other State Aid	\$ 142,966.00	\$ -	\$ 142,966.00	\$ 157,085.24	\$ 14,119.24
Appropriated Res FB	\$ 525,757.00	\$ -	\$ 525,757.00	\$ -	\$ (525,757.00)
Interfund Transfer - Debt Service	\$ 1,117,171.00	\$ -	\$ 1,117,171.00	\$ 970,000.00	\$ (147,171.00)
Appropriated Fund Balance	\$ 810,625.00	\$ -	\$ 810,625.00	\$ -	\$ (810,625.00)
	\$ 19,379,011.00	\$ -	\$ 19,379,011.00	\$ 7,817,966.61	\$ (11,561,044.39)

School Lunch Fund
Monthly Analysis Worksheet
For the Period Ending November 30, 2022

Beginning Fund Balance	(\$21,136.45)
Profit or (Loss)	(\$18,441.16)
Ending Fund Balance	<u><u>(\$39,577.61)</u></u>

Revenues

<i>Type A Sales</i>		
Breakfast	\$3,375.51	
Lunch	\$8,030.29	
<i>Other Sales</i>		
Breakfast	\$886.25	
Lunch	\$1,055.05	
Total Sales		\$13,347.10
<i>Federal Aid Receivable</i>		
Breakfast	\$7,137.00	
Lunch	\$15,351.00	
<i>State Aid Receivable</i>		
Breakfast	\$328.00	
Lunch	\$521.00	
Total Aid Receivable		\$23,337.00
<i>Surplus Food</i>		\$0.00
<i>Other Revenue</i>		\$0.00
Total Revenues		<u><u>\$36,684.10</u></u>

Expenses

<i>Beginning Food Inventory</i>	\$13,643.15	
Add: Purchases	\$28,838.22	
Less: Ending Inventory	\$18,670.12	
Food Used		\$23,811.25
<i>Beginning Federal Food Inventory</i>	\$2,605.30	
Add: Surplus Food	\$0.00	
Less: Ending Inventory	\$6,640.85	
Federal Food Used		(\$4,035.55)
Salary		\$14,806.11
Fringe Benefits		\$11,143.08
Equipment		\$0.00
Other Expenses		\$766.00
<i>Beginning Supply Inventory</i>	\$1,870.28	
Add: Supplies Purchased	(\$428.15)	
Less: Ending Inventory	\$4,998.64	
Supplies Used		(\$3,556.51)
Total Expenses		<u><u>\$55,125.26</u></u>

Profit or (Loss) for Month **(\$18,441.16)**

Note: inventories were adjusted for the year, therefore negative amount of purchased supplies.

**Madrid-Waddington Central School
Treasurer's Report
For The Period Ending November 30, 2022**

General Fund	1,154,001.04
School Lunch Fund	(3,075.46)
Trust & Custodial	919.97
General Fund Checking Account	<u>1,151,845.55</u>

Federal Fund Checking Account	105,357.19
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Scholarship Account	1,913.15
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Payroll Checking Account	0.00
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Capital Fund Checking Account	8,817.11
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General Fund Money Market Account - Chase Bank @ 1.17%

General Fund Savings	1,698,739.55
Unemployment	40,588.26
Building Reserve	1,340,651.93
Employee Benefit Reserve	39,628.02
Transportation Reserve	660,118.44
School Lunch	55,665.00
Federal Fund	386,226.00
Debt Service	203,363.01
Capital Fund	-
Chase Money Market Account	<u>4,424,980.21</u>

Fidelity Investment -Scholarship Account	16,229.09
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**Recommended
PERSONNEL ACTIONS
December 13, 2022**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
<u>Appointment</u>					
Matthew Daley		LTS Elementary Principal		Approx. Feb. 4 - March 27, 2023	\$50/hour
Monica Barkley		Volunteer			November 30, 2022
Benjamin Averill		Substitute Teacher & TA	Annual	December 14, 2022	\$110/day
Judith Cheney		Substitute Teacher	Annual	December 14, 2022	\$135/day

I recommend the foregoing personnel actions:

December 9, 2022

Eric Burke

Athletics Report-Winter 2022-23

We had 2 Fall sports teams receive the Scholar-Athlete Team Award for achieving academic excellence while actively participating in a Varsity sport:

Girls Soccer and Volleyball

Winter sports seasons are under way and our participations numbers are relatively strong. We have a total of 92 students participating in various sports at MW and as merger athletes at Canton CS and Norwood-Norfolk CS. The breakdown is as follows:

Basketball

Girls Modified-14

Girls JV-12

Girls Varsity-7

Boys Modified-19

Boys JV- 15

Boys Varsity-11

Cheerleading

Varsity-16

We also have 14 students participating through merger agreements with other districts. They are:

Indoor Track @ Canton CS-8

Boys Swimming @ Canton CS-1

Girls Ice Hockey @ Canton CS-1

Boys Ice Hockey @ Norwood-Norfolk-4

The new Section X spectator sportsmanship policy is in place for the winter sports season. Through the early stages of the season there have been no spectator issues. Thank you for your continued support of our athletic programs.

Brenda McCall
Athletic Director

Bylaws

SUBJECT: MINUTES

Board minutes are a legal record of the activities of the Board as a public corporation having the specified legal purpose of maintaining public schools. The minutes of all meetings will be kept by the District Clerk or, in their absence, by the Superintendent or designee. The minutes will be complete, accurate, and maintained in accordance with law. All minutes must be signed by the District Clerk when approved. Unless otherwise provided by law, minutes will be available to the public and posted on the District website within two weeks from the date of a meeting; draft copies, so marked, are acceptable, subject to correction.

Minutes of executive sessions need not include any matter which is not required to be made public by the Freedom of Information Law (FOIL).

The minutes of each meeting of the Board will state:

- a) The type of meeting;
- b) The date, time of convening, and adjournment;
- c) Board members present and absent;
- d) Board members' arrival and departure time, if different from opening or adjournment times;
- e) All action taken by the Board, including a record or summary of all motions, proposals, resolutions, and other matters formally voted upon, with evidence of those voting in the affirmative and the negative, and those abstaining.

Minutes of Executive Sessions

Minutes will be taken at executive sessions of any action that is taken by formal vote. The minutes will consist of a record or summary of the final determination of the action, the date, and the vote. However, this summary need not include any matter which is not required to be made public by the FOIL.

If action is taken by a formal vote in executive session, minutes will be available to the public and posted on the District website within one week of the date of the executive session.

Education Law §§ 1721, 2121, and 3020-a
Public Officers Law §§ 87, 103, 103-a, and 106

NOTE: Refer also to Policy #1510 -- Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)

Adoption Date

SUBJECT: SCHOOL SAFETY PLANS

The District considers the safety of its students and staff to be of the utmost importance and is keenly aware of the evolving nature of threats to schools. As such, it will address those threats accordingly through appropriate emergency response planning. The District-wide school safety plan and the building-level emergency response plan(s) will be designed to prevent or minimize the effects of violent incidents, declared state disaster emergency involving a communicable disease or local public health emergency declaration and other emergencies and to facilitate the coordination of schools and the District with local and county resources in the event of these incidents or emergencies. These plans will be reviewed and updated by the appropriate team on at least an annual basis and adopted by the Board by September 1 of each school year.

The Board will make the District-wide school safety plan available for public comment at least 30 days prior to its adoption. The District-wide school safety plan may only be adopted by the Board after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. The District-wide school safety plan and any amendments must be submitted to the Commissioner, in a manner prescribed by the Commissioner, within 30 days of adoption, but no later than October 1 of each school year.

Building-level emergency response plan(s) and any amendments must be submitted to the appropriate local law enforcement agency and the state police within 30 days of adoption, but no later than October 1 of each school year. Building-level emergency response plan(s) will be kept confidential and are not subject to disclosure under the Freedom of Information Law (FOIL) or any other provision of law.

District-Wide School Safety Plan

District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the District, addresses crisis intervention, emergency response and management, and the provision of remote instruction during an emergency school closure, at the District level, and has the contents as prescribed in Education Law and Commissioner's regulations.

The District-wide school safety plan will be developed by the District-wide school safety team appointed by the Board. The District-wide school safety team will include, but not be limited to, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other school personnel including bus drivers and monitors. The District-wide school safety team will consider, as part of their review of the comprehensive District-wide school safety plan, the installation of a panic alarm system. *At the discretion of the Board, a student may be allowed to participate on the District-wide school safety team.

The District-wide school safety plan will include, but not be limited to:

Non-Instructional/Business
Operations**SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)**

- a) Policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel including bus drivers and monitors, and visitors to the school, including threats by students against themselves, which includes suicide;
- b) Policies and procedures for responding to acts of violence by students, teachers, other school personnel including bus drivers and monitors, and visitors to the school, including consideration of zero-tolerance policies for school violence;
- c) Appropriate prevention and intervention strategies, such as:
 - 1. Collaborative arrangements with state and local law enforcement officials, designed to ensure that school safety officers and other security personnel are adequately trained, including being trained to de-escalate potentially violent situations, and are effectively and fairly recruited;
 - 2. Nonviolent conflict resolution training programs;
 - 3. Peer mediation programs and youth courts; and
 - 4. Extended day and other school safety programs;
- d) Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident;
- e) A description of the arrangements for obtaining assistance during emergencies from emergency services organizations and local governmental agencies;
- f) Procedures for obtaining advice and assistance from local government officials, including the county or city officials responsible for implementation of Executive Law Article 2-B, State and Local Natural and Man-Made Disaster Preparedness;
- g) The identification of District resources which may be available for use during an emergency;
- h) A description of procedures to coordinate the use of District resources and manpower during emergencies, including identification of the officials authorized to make decisions and of the staff members assigned to provide assistance during emergencies;
- i) Policies and procedures for contacting parents, guardians, or persons in parental relation to District students in the event of a violent incident or an early dismissal or emergency school closure;
- j) Policies and procedures for contacting parents, guardians, or persons in parental relation to an individual District student in the event of an implied or direct threat of violence by the student against themselves, which includes suicide;

Non-Instructional/Business
Operations**SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)**

- k) Policies and procedures relating to school building security, including, where appropriate: the use of school safety officers, school security officers, and/or school resource officers; and security devices or procedures;
- l) Policies and procedures for the dissemination of informative materials regarding the early detection of potentially violent behaviors, including, but not limited to, the identification of family, community, and environmental factors to teachers, administrators, school personnel including bus drivers and monitors, parents and other persons in parental relation to students of the District or Board, students, and other persons deemed appropriate to receive the information;
- m) Policies and procedures for annual multi-hazard school safety training for staff and students, provided that the District must certify to the Commissioner that all staff have undergone annual training by September 15 on the building-level emergency response plan which must include components on violence prevention and mental health, provided further that new employees hired after the start of the school year will receive training within 30 days of hire or as part of the District's existing new hire training program, whichever is sooner;
- n) Procedures for the review and conduct of drills and other exercises to test components of the emergency response plan, including the use of tabletop exercises, in coordination with local and county emergency responders and preparedness officials;
- o) The identification of appropriate responses to emergencies, including protocols for responding to bomb threats, hostage-takings, intrusions, and kidnappings;
- p) Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents, such as the establishment of youth-run programs, peer mediation, conflict resolution, creating a forum or designating a mentor for students concerned with bullying or violence, and establishing anonymous reporting mechanisms for school violence;
- q) A description of the duties of hall monitors and any other school safety personnel, the training required of all personnel acting in a school security capacity, and the hiring and screening process for all personnel acting in a school security capacity;
- r) A system for informing all educational agencies within the District of a disaster or emergency school closure;

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

- s) The designation of the Superintendent or designee, as the District Chief Emergency Officer whose duties will include, but not be limited to:
 - 1. Coordinating the communication between school staff, law enforcement, and other first responders;
 - 2. Leading the efforts of the District-wide school safety team in the completion and yearly update of the District-wide school safety plan and the coordination of the District-wide school safety plan with the building-level emergency response plan(s);
 - 3. Ensuring staff understanding of the District-wide school safety plan;
 - 4. Ensuring the completion and yearly update of building-level emergency response plans for each school building;
 - 5. Assisting in the selection of security related technology and development of procedures for the use of the technology;
 - 6. Coordinating appropriate safety, security, and emergency training for District and school staff, including required training in the emergency response plan;
 - 7. Ensuring the conduct of required evacuation and lock-down drills in all District buildings as required by law; and
 - 8. Ensuring the completion and yearly update of building-level emergency response plan(s) by the dates designated by the Commissioner;
- t) Protocols for responding to a declared state disaster emergency involving a communicable disease that are substantially consistent with the provisions in Labor Law Section 27-c; and
- u) An emergency remote instruction plan.

Building-Level Emergency Response Plan

Building-level emergency response plan means a building-specific school emergency response plan that addresses crisis intervention, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's regulations. As part of this plan, the District will define the chain of command in a manner consistent with the National Incident Management System (NIMS)/Incident Command System (ICS).

SUBJECT: SCHOOL SAFETY PLANS (Cont'd.)

Building-level emergency response plan(s) will be developed by the building-level emergency response team. The building-level emergency response team is a building-specific team appointed by the building principal, in accordance with regulations or guidelines prescribed by the Board. The building-level emergency response team will include, but not be limited to, representatives of teacher, administrator, and parent organizations, school safety personnel and other school personnel including bus drivers and monitors, community members, local law enforcement officials, local ambulance, fire officials, or other emergency response agencies, and any other representatives the Board deems appropriate.

Classroom door vision panels will not be covered except as outlined in the building-level emergency response plan.

Education Law § 2801-a
Labor Law § 27-c
8 NYCRR § 155.17

Adoption Date

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE**Overview**

The District is committed to creating and maintaining an environment which is free from discrimination and harassment. Sexual harassment is one form of workplace discrimination. This policy addresses sexual harassment in the workplace. It is just one component of the District's overall commitment to maintaining a discrimination and harassment-free educational and work environment.

Sexual harassment is a form of employee misconduct, a violation of District policy, and unlawful. Employees of every level who engage in sexual harassment, including supervisory personnel who engage in sexual harassment, who knowingly allow such behavior to continue, or fail to report suspected sexual harassment will be subject to remedial and/or disciplinary action by the District. Sexual harassment may also subject the District to liability for harm to targets of sexual harassment. Harassers may also be individually subject to liability.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of sexual harassment in the workplace. The District will promptly respond to reports of sexual harassment in the workplace, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections, and impose disciplinary measures and implement remedies when warranted.

Inquiries about this policy may be directed to the District's Civil Rights Compliance Officer(s) (CRCO(s)) and/or Title IX Coordinator(s).

Scope and Application

This policy applies to all instances of sexual harassment perpetrated against a "covered person," regardless of immigration status, by anyone in the workplace, including a co-worker, supervisor, or third-party such as a non-employee, paid or unpaid intern, vendor, building security, visitor, volunteer, parent, or student. For purposes of this policy, a "covered person" includes:

- a) Employees;
- b) Applicants for employment;
- c) Paid or unpaid interns; and
- d) Non-employees, which include anyone who is (or is employed by) a contractor, subcontractor, vendor, consultant, or other person providing services pursuant to a contract in the workplace.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

Sexual harassment in the workplace can occur between any individuals, regardless of their sex or gender. Unlawful sexual harassment is not limited to the physical workplace itself. Sexual harassment can occur on school property and at school functions which, for purposes of this policy, means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state. It can also occur while employees are traveling for District business. Calls, texts, emails, and social media usage can constitute unlawful workplace harassment, even if they occur away from school property, on personal devices, or during non-work hours. Accordingly, conduct or incidents of sexual harassment that create or foreseeably create a disruption within the District may be subject to this policy in certain circumstances.

Other District policies and documents such as regulations, procedures, collective bargaining agreements, and the District's *Code of Conduct* may address misconduct related to sexual harassment and may provide for additional, different, or more specific grievance procedures depending on a number of factors including, but not limited to, who is involved and where the alleged sexual harassment occurred. These documents must be read in conjunction with this policy.

The dismissal of a complaint under one policy or document does not preclude action under another related District policy or document.

What Constitutes Sexual Harassment

Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity, and the status of being transgender.

Under New York State Human Rights Law, sexual harassment is unlawful when it subjects an individual to inferior terms, conditions, or privileges of employment. Harassment need not be severe or pervasive to be unlawful, and can be any harassing conduct that consists of more than petty slights or trivial inconveniences.

Sexual harassment includes unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual's sex when:

- a) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment, even if the reporting individual is not the intended target of the sexual harassment;
- b) Such conduct is made either explicitly or implicitly a term or condition of employment; or
- c) Submission to or rejection of such conduct is used as the basis for employment decisions affecting an individual's employment.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

A sexually harassing hostile work environment includes, but is not limited to, words, signs, jokes, pranks, intimidation or physical violence which are of a sexual nature, or which are directed at an individual because of that individual's sex. Sexual harassment also consists of any unwanted verbal or physical advances, sexually explicit derogatory statements or sexually discriminatory remarks made by someone which are offensive or objectionable to the recipient, which cause the recipient discomfort or humiliation, which interfere with the recipient's job performance.

Sexual harassment also occurs when a person in authority tries to trade job benefits for sexual favors. This can include hiring, promotion, continued employment or any other terms, conditions, or privileges of employment. This is also called "quid pro quo" harassment.

Any covered person who feels harassed should report the conduct so that any violation of this policy can be corrected promptly. Any harassing conduct, even a single incident, can be addressed under this policy.

Examples of Sexual Harassment

The following describes some actions that may constitute unlawful sexual harassment and that are strictly prohibited:

- a) Physical acts of a sexual nature, such as:
 - 1. Touching, pinching, patting, kissing, hugging, grabbing, brushing against another person's body or poking another person's body; and
 - 2. Rape, sexual battery, molestation or attempts to commit these assaults.
- b) Unwanted sexual advances or propositions, such as:
 - 1. Requests for sexual favors accompanied by implied or overt threats concerning the target's job performance evaluation, a promotion or other job benefits or detriments; and
 - 2. Subtle or obvious pressure for unwelcome sexual activities.
- c) Sexually oriented gestures, noises, remarks or jokes, or comments about a person's sexuality or sexual experience, which create a hostile work environment.
- d) Sex stereotyping, which occurs when conduct or personality traits are considered inappropriate simply because they may not conform to other people's ideas or perceptions about how individuals of a particular sex should act or look.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

- e) Sexual or discriminatory displays or publications anywhere in the workplace, such as pictures, posters, calendars, graffiti, objects, promotional material, reading materials, or other materials that are sexually demeaning or pornographic. This includes such sexual displays on workplace computers or cell phones and sharing such displays while in the workplace.
- f) Hostile actions taken against an individual because of that individual's sex, sexual orientation, gender identity, and the status of being transgender, such as:
 - 1. Interfering with, destroying or damaging a person's workstation, tools or equipment, or otherwise interfering with the individual's ability to perform the job;
 - 2. Sabotaging an individual's work; and
 - 3. Bullying, yelling, or name-calling.

Prohibition of Retaliatory Behavior (Whistle-Blower Protection)

Unlawful retaliation can be any action that could discourage a covered person from coming forward to make or support a sexual harassment claim. Adverse action need not be job-related or occur in the workplace to constitute unlawful retaliation (e.g., threats of physical violence outside of work hours).

The District prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of a complaint of sexual harassment. Such retaliation is unlawful under federal, state, and (where applicable) local law. The New York State Human Rights Law protects any individual who has engaged in "protected activity." Protected activity occurs when a person has:

- a) Made a complaint of sexual harassment, either internally or with any anti-discrimination agency;
- b) Testified or assisted in a proceeding involving sexual harassment under the Human Rights Law or other anti-discrimination law;
- c) Opposed sexual harassment by making an oral or informal complaint of harassment to a supervisor, building principal, other administrator, or the CRCO;
- d) Reported that another employee has been sexually harassed; or
- e) Encouraged a fellow employee to report harassment.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

Even if the alleged harassment does not turn out to rise to the level of a violation of law, the individual is protected from retaliation if the person had a good faith belief that the practices were unlawful. However, the retaliation provision is not intended to protect persons making intentionally false charges of harassment.

Reporting Allegations of Sexual Harassment

Preventing sexual harassment is everyone's responsibility. The District cannot prevent or remedy sexual harassment unless it knows about it. Any covered person who has been subjected to behavior that may constitute sexual harassment is encouraged to report such behavior to a supervisor, building principal, other administrator, or the CRCO. Anyone who witnesses or becomes aware of potential instances of sexual harassment should report such behavior.

Reports of sexual harassment may be made orally or in writing. A form for submission of a written complaint is posted on the District website, and all covered persons are encouraged to use this complaint form. Persons who are reporting sexual harassment on behalf of another person should use the complaint form and note that it is being submitted on another person's behalf.

District employees must comply with reporting requirements in any other applicable District policy or document.

Any person who believes they have been a target of sexual harassment may also seek assistance in other available forums, as explained in this policy.

Supervisory Responsibilities

All supervisors, building principals, and other administrators who receive a complaint or information about suspected sexual harassment, observe what may be sexually harassing behavior or for any reason suspect that sexual harassment is occurring, are required to report such suspected sexual harassment to the CRCO. If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.

In addition to being subject to discipline if they engaged in sexually harassing conduct themselves, supervisors, building principals, and other administrators will be subject to discipline for failing to report suspected sexual harassment or otherwise knowingly allowing sexual harassment to continue.

Supervisors, building principals, and other administrators will also be subject to discipline for engaging in any retaliation.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)**Investigating Complaints of Sexual Harassment**

All complaints or information about sexual harassment will be investigated, whether that information was reported in oral or written form. Investigations will be conducted in a timely manner, and will be confidential to the extent possible.

An investigation of any complaint, information or knowledge of suspected sexual harassment will be prompt and thorough, commenced immediately and completed as soon as possible. The investigation will be kept confidential to the extent possible. Disclosure may, however, be necessary to complete a thorough investigation of the charges and/or notify law enforcement officials. All persons involved, including complainants, witnesses, and alleged harassers will be accorded due process, as outlined below, and in accordance with any applicable collective bargaining agreements to protect their rights to a fair and impartial investigation.

The District will not tolerate retaliation against anyone who files complaints, supports another's complaint, or participates in an investigation regarding a violation of this policy.

While the process may vary from case to case, investigations should be done in accordance with the following steps:

- a) Upon receipt of a complaint, the CRCO will conduct an immediate review of the allegations, and take any interim actions (e.g., instructing the respondent to refrain from communications with the complainant), as appropriate.
If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.
- b) All complaints of sexual harassment will be investigated regardless of the form in which those complaints are made. For oral complaints, the individual will be encouraged to complete the complaint form, which is available on the District website, in writing. If he or she refuses, a complaint form based on the oral report will be prepared. The complainant will be provided a copy of the completed complaint form.
- c) If documents, emails, or phone records are relevant to the investigation, take steps to obtain and preserve them.
- d) Request and review all relevant documents, including all electronic communications.
- e) Interview all parties involved, including any relevant witnesses. If a student is involved, the District will follow all applicable District policies and procedures regarding questioning students.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

- f) Create written documentation of the investigation (such as a letter, memo, or email), which contains the following:
 - 1. A list of all documents reviewed, along with a detailed summary of relevant documents;
 - 2. A list of names of those interviewed, along with a detailed summary of their statements;
 - 3. A timeline of events;
 - 4. A summary of prior relevant incidents, reported or unreported; and
 - 5. The basis for the decision and final resolution of the complaint, together with any corrective action(s).
- g) Keep the written documentation and associated documents in a secure and confidential location.
- h) Promptly notify the individual who reported and the individual(s) about whom the complaint was made of the final determination and implement any corrective actions identified in the written document.
- i) Inform the individual who reported of the right to file a complaint or charge externally as outlined in this policy.

Additionally, other District policies and documents address sexual harassment. All complaints will be handled in accordance with the applicable District policies and/or documents.

The determination as to which District policies and/or documents are applicable is fact specific, and the CRCO may work with other District staff such as the District's Title IX Coordinator(s) to determine which District policies and/or documents are applicable to the specific facts of the complaint.

If an investigation reveals that sexual harassment has occurred, the District will take immediate corrective action as warranted. This action will be taken in accordance with applicable law and regulation, as well as any applicable District policy, regulation, procedure, collective bargaining agreement, third-party contract, or other document such as the District's *Code of Conduct*.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)**Annual Training**

The District will provide a sexual harassment prevention training program to all employees on an annual basis. The training will be interactive and will include:

- a) An explanation of sexual harassment consistent with guidance issued by the Department of Labor in consultation with the Division of Human Rights;
- b) Examples of conduct that would constitute unlawful sexual harassment;
- c) Information concerning the federal and state statutory provisions concerning sexual harassment and remedies available to victims of sexual harassment;
- d) Information concerning employees' rights of redress and all available forums for adjudicating complaints; and
- e) Information addressing conduct by supervisors and any additional responsibilities for such supervisors.

Notification

The District will provide this policy to all employees in writing. The District will post this policy prominently throughout the District to the extent practicable.

At the time of hiring and at every annual sexual harassment prevention training program, the District will provide each employee a notice containing this policy and the information presented at the District's sexual harassment prevention training program.

This notice will be provided in English and in the language identified by the employee as his or her primary language, provided that the New York State Department of Labor Commissioner has published a template of the model materials in that language.

The notice will be delivered in writing, either in print or digitally. The notice will either link to or include, as an attachment or printed copy, the policy and training materials.

Legal Protections and External Remedies

Sexual harassment is not only prohibited by the District but is also prohibited by state, federal, and, where applicable, local law.

Aside from the District's internal process, individuals may also choose to pursue legal remedies with the following governmental entities. While a private attorney is not required to file a complaint with a governmental agency, an individual may seek the legal advice of an attorney. Individuals may also call the New York State Division of Human Rights' (NYSDHR's) toll free confidential hotline at 1-800-HARASS-3 (1-800-427-2773) Monday through Friday, 9:00 AM to 5:00 PM, for counsel and assistance regarding complaints of workplace sexual harassment. The hotline connects individuals

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)

with attorneys who have experience in responding to issues relating to sexual harassment and can provide pro bono assistance.

In addition to those outlined below, individuals may have other legal protections.

State Human Rights Law (HRL)

The HRL, codified as N.Y. Executive Law, art. 15, Section 290 et seq., applies to all employers in New York State with regard to sexual harassment, and protects covered persons, regardless of immigration status. A complaint alleging violation of the HRL may be filed either with the NYSDHR or in New York State Supreme Court.

Complaints with NYSDHR may be filed any time within one year (three years beginning August 12, 2020) of the harassment. If an individual did not file with NYSDHR, they can sue directly in state court under the HRL, within three years of the alleged sexual harassment. An individual may not file with NYSDHR if they have already filed a HRL complaint in state court.

Complaining internally to the District does not extend the time to file with NYSDHR or in court. The one year or three years is counted from the date of the most recent incident of harassment.

Individuals do not need an attorney to file a complaint with NYSDHR, and there is no cost to file with NYSDHR.

NYSDHR will investigate the complaint and determine whether there is probable cause to believe that sexual harassment has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If sexual harassment is found after a hearing, NYSDHR has the power to award relief, which varies but may include requiring the District to take action to stop the harassment, or redress the damage caused, including paying of monetary damages, attorney's fees, and civil fines.

NYSDHR's main office contact information is: NYS Division of Human Rights, One Fordham Plaza, Fourth Floor, Bronx, New York 10458. Individuals may call (718) 741-8400 or visit: www.dhr.ny.gov.

Contact NYSDHR at (888) 392-3644 or visit dhr.ny.gov/complaint for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to NYSDHR. The website also contains contact information for NYSDHR's regional offices across New York State.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)**Civil Rights Act of 1964**

The United States Equal Employment Opportunity Commission (EEOC) enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 USC Section 2000e et seq.). An individual can file a complaint with the EEOC anytime within 300 days from the harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred. In general, private employers must have at least 15 employees to come within the jurisdiction of the EEOC.

An individual alleging discrimination at work can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (TTY: 1-800-669-6820), visiting their website at www.eeoc.gov, or via email at info@eeoc.gov.

If an individual filed an administrative complaint with NYSDHR, then NYSDHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

Title IX

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex in any federally funded education program or activity. The U.S. Department of Education's Office for Civil Rights (OCR) enforces Title IX of the Education Amendments Act of 1972.

For more information about how to file a complaint, contact OCR at 800-421-3481 (TDD 800-877-8339) or visit: <https://www2.ed.gov/about/offices/list/ocr/docs/howto.html>. The website contains information about filing the complaint online, by mail, or by email.

Local Protections

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city, or town in which they live to find out if such a law exists.

Personnel

SUBJECT: SEXUAL HARASSMENT IN THE WORKPLACE (Cont'd.)**Local Police Department**

If the harassment involves unwanted physical touching, coerced physical confinement, or coerced sex acts, the conduct may constitute a crime. Contact the local police department.

Title VII of the Civil Rights Act of 1964, 42 USC § 2000e et seq.
Title IX of the Education Amendments Act of 1972, 20 USC § 1681 et seq.
29 CFR § 1604.11(a)
34 CFR Subtitle B, Chapter I
Civil Service Law § 75-b
New York State Human Rights Law, Executive Law § 290 et seq.
Labor Law §§ 201-g and 740

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District
#3421 -- Title IX and Sex Discrimination
#6123 -- Employee Grievances
#7531 -- Sexual Harassment of Students

Adoption Date

Students

SUBJECT: CORPORAL PUNISHMENT/EMERGENCY INTERVENTIONS**Corporal Punishment**

Corporal punishment as a means of discipline will not be used against a student by any teacher, administrator, officer, employee, or agent of this District.

Whenever a school employee uses physical force against a student, the school employee will immediately report the situation to the building principal or designee who will within the same school day, make a report to the Superintendent describing in detail the circumstances and the nature of the action taken.

The Superintendent will submit a written report semi-annually to the Commissioner of Education, with copies to the Board, by January 15 and July 15 of each year, setting forth the substance of each written complaint about the use of corporal punishment received by the District authorities during the reporting period, the results of each investigation, and the action, if any, taken by the school authorities in each case.

Emergency Interventions

If alternative procedures and methods which do not involve physical force do not work, then the use of reasonable physical force is permitted for the following reasons:

- a) Self-protection;
- b) Protection of others;
- c) Protection of property; or
- d) Restraining or removing a disruptive student.

Emergency interventions will only be used in situations where alternative procedures and methods that do not involve the use of reasonable physical force cannot reasonably be employed. Emergency interventions will not be used as a punishment or as a substitute for systematic behavioral interventions that are designed to change, replace, modify, or eliminate a targeted behavior.

Staff who may be called upon to implement emergency interventions will be provided appropriate training in safe and effective restraint procedures. The parent(s) or person(s) in parental relation of the student will be notified on the same day whenever an emergency intervention is utilized. When the student's parent or person in parental relation cannot be contacted on the same day after reasonable attempts are made, the building principal will record the attempts and, when applicable, report the attempts to the committee on special education (CSE).

Students

SUBJECT: CORPORAL PUNISHMENT/EMERGENCY INTERVENTIONS (Cont'd.)

The District will maintain documentation on the use of emergency interventions for each student including:

- a) Name and date of birth of student;
- b) Setting and location of the incident;
- c) Name of staff or other persons involved;
- d) Description of the incident and emergency intervention used, including duration;
- e) A statement as to whether the student has a current behavioral intervention plan; and
- f) Details of any injuries sustained by the student or others, including staff, as a result of the incident.

This documentation will be reviewed by District supervisory personnel and, if necessary, by the school nurse or other medical personnel.

Education Law § 4402
8 NYCRR §§ 19.5, 100.2(l)(3), and 200.22(d)

NOTE: Refer also to Policy #7313 -- Suspension of Students

Adoption Date

Students

SUBJECT: CONCUSSION MANAGEMENT

A concussion is a type of mild traumatic brain injury (MTBI) caused by a bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Recovery from concussion and its symptoms will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management. Concussions can impact a student's academic performance as well as their athletic pursuits. As such, the District supports the proper evaluation and management of concussion injuries.

Concussion Management Team (CMT)

The District may establish a Concussion Management Team (CMT) which may be composed of the Athletic Director and/or Director of Physical Education, a school nurse, the school physician/District's Medical Director, a coach of an interscholastic team and/or physical education teacher, a certified athletic trainer, and other appropriate personnel as designated by the District. If established, the CMT will oversee and implement the District's concussion policy, including the requirement that all school coaches, physical education teachers, school nurses, and certified athletic trainers who work with and/or provide instruction to students engaged in school-sponsored athletic activities complete training relating to MTBIs. Furthermore, every CMT may establish and implement a program which provides information on MTBIs to parents and persons in parental relation (parents) throughout each school year.

Staff Training/Course of Instruction

Each school coach, physical education teacher, school nurse, and certified athletic trainer who works with and/or provides instruction to students in school-sponsored athletic activities will complete a training every two years relating to recognizing the symptoms of concussions or MTBIs and monitoring and seeking proper medical treatment for students who suffer from a concussion or MTBI. Since concussion symptoms may manifest themselves in any setting, all staff will be encouraged to take the online training and be alert for students who may display or report concussion symptoms.

Components of the training will include, but not be limited to:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;
- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

Students

SUBJECT: CONCUSSION MANAGEMENT (Cont'd.)

The training must be completed by means of instruction approved by the New York State Education Department (NYSED) which include, but are not limited to, courses provided online and by teleconference.

Each time a staff member completes this training or a related professional development course, they must forward proof of completion to the CMT or, if a CMT has not been established, a designated District staff member who will enter the information into the District's existing system for tracking completed trainings and professional development courses. The system will also use an email to remind staff of the need to complete the training as needed.

Information to Parents and Students

The District will include the following information on MTBIs or concussions in any permission or consent form or similar document that may be required from a parent for a student's participation in interscholastic sports. Similar information will be provided to all students when they sign up for participation in sports and/or through information provided in physical education, health or mental health classes. Information will include:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;
- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The District will provide a link on its website to this information on the NYSED's and New York Department of Health's websites.

Identification of Concussion and Removal from Athletic Activities

The District requires the immediate removal from all athletic activities of any student who has sustained, or is believed to have sustained, a MTBI or concussion. Any student demonstrating signs, symptoms, or behaviors consistent with a concussion while participating in a class, extracurricular activity, or interscholastic athletic activity will be removed from the class, game, or activity and must be evaluated as soon as possible by an appropriate health care professional. This removal must occur based on display of symptoms regardless of whether the injury occurred inside or outside of school. If there is any doubt as to whether the student has sustained a concussion, it will be presumed that the student has been injured until proven otherwise. The District will notify the student's parents and recommend appropriate evaluation and monitoring.

Students

SUBJECT: CONCUSSION MANAGEMENT (Cont'd.)

The District may, in collaboration with their Medical Director, allow District staff who are appropriately licensed or certified healthcare professionals and credentialed to use validated neurocognitive computerized testing to review and obtain baseline and post-concussion performance data. These tools are not a replacement for a medical evaluation to diagnose a concussion or clear a student to return to activities. The District must seek authorization from the parent prior to the testing. Additionally, parents should be given a copy of the results.

Return to School Activities and Athletics

A student will not return to physical activity (including athletics, physical education class, and recess) until they have been symptom-free for at least 24 hours, and have been evaluated and received written and signed authorization from a licensed physician. This written authorization should be sent to the school for review by the District's Medical Director. Additionally, the District's Medical Director has the final authority to clear students to participate in or return to extraclass athletic activities. All authorizations will be kept on file in the student's permanent health record. The standards for return to athletic activity will also apply to injuries that occur outside of school. Staff should be aware that students may exhibit concussion symptoms caused by injuries from outside activities and that these visible symptoms also indicate a removal from play.

The District will follow any directives issued by the student's treating physician with regard to limitations and restrictions on school and athletic activities for the student. The District will also develop a coordinated communication plan among appropriate staff to ensure that the private provider's orders for post-concussion management are implemented and followed, and for students to resume participation in athletic activities with the District's Medical Director approval. The school nurse will work to ensure that all the necessary staff get the information they need to care for and work with the injured student.

The District's Medical Director and other licensed healthcare professionals employed by the District will also establish a procedure and treatment plan to be utilized by District staff who may respond to students or staff with possible concussions during the school day or at a school-sponsored athletic event.

In accordance with NYSED guidelines, this policy will be both reviewed and updated at least every three years or with updates to guidance. The Superintendent, in consultation with the District's Medical Director and other appropriate staff, may develop regulations and protocols for strategies to prevent concussions, the identification of concussions, and procedures for removal from and return to activities or academics.

Education Law § 305(42)

8 NYCRR §§ 135.4 and 136.5

Guidelines for Concussion Management in Schools, NYSED Guidance Document, 2022

Adoption Date

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT**Child Abuse in a Domestic Setting**

The District takes seriously the obligations of its officers and employees to report cases of child abuse or maltreatment. To this end, regulations will be developed, maintained, and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or maltreatment;
- b) Reporting procedures and obligations of persons required to report;
- c) Provisions for taking a child into protective custody;
- d) Mandatory reporting of deaths;
- e) Immunity from liability and penalties for failure to report;
- f) Obligations for provision of services and procedures necessary to safeguard the life or health of a child; and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes.

Additionally, an ongoing training program for all current and new school officials will be established and implemented to enable the staff to carry out their reporting responsibilities.

Reporting Information

The District will post the child abuse hotline telephone number and directions for accessing the Office of Children and Family Services (OCFS) website in English and Spanish on its website and in clearly and highly visible areas of school buildings. The District will also make this information available from its administrative offices; provide it to parents and persons in parental relation at least once per school year by electronic communication, sending the information home with students, or otherwise; and provide it to each teacher and administrator. The District may post and provide this information in other, common languages used by the school community.

Persons Required to Report

Persons required to report cases of child abuse or maltreatment to the State Central Register (SCR) in accordance with Social Services Law Section 413(1) include, but are not limited to, school teachers, school counselors, school psychologists, school social workers, school nurses, school administrators or

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

other school personnel required to hold a teaching or administrative license or certificate, and full- or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate.

All mandated reporters must make the report themselves and then immediately notify the building principal or designee. The building principal or designee will be responsible for all subsequent administration necessitated by the report. Any report must include the name, title, and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

Prohibition of Retaliatory Personnel Action

The District will not take any retaliatory action against an employee because the employee believes that they have reasonable cause to suspect that a child is an abused or maltreated child and that employee makes a report to SCR. Further, no school official will impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

Report Form

The "Report of Suspected Child Abuse or Maltreatment" Form LDSS-2221A may be accessed at the OCFS website.

Child Abuse in an Educational Setting

The District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers.

Definitions

"Administrator" or "school administrator" means a principal, or the equivalent title, in a school, or other chief school officer.

"Child abuse" means any of the following acts committed in an educational setting by an employee or volunteer against a child (defined as a person under the age of 21 years enrolled in a school):

- a) Intentionally or recklessly inflicting physical injury, serious physical injury, or death;
 - b) Intentionally or recklessly engaging in conduct which creates a substantial risk of physical injury, serious physical injury, or death;
 - c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263;
- or

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors in accordance with Penal Law Article 235.

"Educational setting" means the building(s) and grounds of a school; the vehicles provided directly or by contract by the school for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off school grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

"School" means a school district, public school, charter school, nonpublic school, board of cooperative educational services (BOCES), special act school district as defined in Education Law Section 4001, approved preschool special education program pursuant to Education Law Section 4410, approved private residential or non-residential school for the education of students with disabilities including certain private schools, or state-operated or state-supported school in accordance with Education Law Articles 85, 87, or 88.

Duties Upon Receipt of an Allegation of Child Abuse in an Educational Setting

In any case where an oral or written allegation is made to a teacher, school nurse, school counselor, school psychologist, school social worker, school administrator, Board member, or other school personnel required to hold a teaching or administrative license or certificate, as well as a licensed and registered physical therapist, licensed and registered occupational therapist, licensed and registered speech-language pathologist, teacher aide, or school resource officer that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that person will upon receipt of the allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report must be completed on a form prescribed by the Commissioner of Education.
- b) Except where the school administrator is the person receiving the oral or written allegation, the employee completing the written report must promptly personally deliver a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred.

In any case where an oral or written allegation is made to a school bus driver employed by a school or a person or entity that contracts with a school to provide transportation services to children that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that school bus driver will upon receipt of the allegation, promptly report or cause a report to be made to their supervisor employed by the school or the contracting person or entity.

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

In any case where an oral or written report or allegation is made to a supervisor who is employed by a school or a person or entity that contracts with a school to provide transportation services to children from a person employed by the school or the contracted person or entity that a child has been subjected to child abuse by an employee or volunteer in an educational setting, the supervisor must, upon receipt of an allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent or guardian; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report must be completed on a form prescribed by the Commissioner.
- b) Ensure that the written report is personally delivered to the superintendent employed by the school district where the child abuse occurred or, for a school other than a school district or public school, the school administrator employed by the school where the child abuse occurred.

In any case where it is alleged a child was abused by an employee or volunteer of a school other than a school within the school district of the child's attendance, the report of these allegations will be promptly forwarded to the superintendent of the school district of the child's attendance and the superintendent of the school district where the abuse of the child allegedly occurred. If a case involves a school that is not a school district or public school, the appropriate school administrator or administrators, in addition to any appropriate superintendent, must be notified of the allegations of abuse.

If it is alleged the child was abused by the superintendent or administrator, the report of the allegations will be made to another designated administrator.

Upon receipt of a written report alleging child abuse in an educational setting, a school administrator or superintendent must then determine whether there is reasonable suspicion to believe that an act of child abuse has occurred. If it is determined that reasonable suspicion exists, the school administrator or superintendent must follow the procedures mandated in law and further described in administrative regulations including parental notification. When the school administrator receives a written report, they must promptly provide a copy of the report to the superintendent. The report must be promptly forwarded to appropriate law enforcement. In no event will reporting to law enforcement be delayed by an inability to contact the superintendent.

Where the superintendent or, in a school other than a school district or public school, the school administrator has forwarded a written report of child abuse in an educational setting to law enforcement authorities, they will also refer the report to the Commissioner if the employee or volunteer alleged to have committed an act of child abuse holds a certification or license issued by NYSED.

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)Civil Immunity

Any employee, volunteer, or supervisor who is employed by a person or entity that contracts with a school to provide transportation services to children who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law will have immunity from civil liability which might otherwise result by reason of those actions.

Any school administrator or superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits a report to a person or agency as required by law, will have immunity from civil liability which might otherwise result by reason of those actions.

Confidentiality

Reports and other written material submitted in accordance with law with regard to allegations of child abuse in an educational setting, and photographs taken concerning those reports that are in the possession of any person legally authorized to receive that information, will be confidential and will not be redisclosed except to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or in accordance with a court-ordered subpoena. School administrators and the Superintendent will exercise reasonable care in preventing unauthorized disclosure.

Training

The District will implement a training program regarding child abuse in an educational setting for all current and new teachers, school nurses, school counselors, school psychologists, school social workers, school administrators, Board members, other school personnel required to hold a teaching or administrative license or certificate, and any school bus driver or supervisor employed by the District or any person or entity that contracts with the District to provide transportation services to children, as well as licensed and registered physical therapists, licensed and registered occupational therapists, licensed and registered speech-language pathologists, teacher aides, and school resource officers.

Prohibition of "Silent" (Unreported) Resignations

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent, or the Commissioner, as appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from their position.

Students

SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)

The Superintendent or other school administrator who reasonably and in good faith reports to law enforcement officials information regarding allegations of child abuse or a resignation as required by law will have immunity from any liability, civil or criminal, which might otherwise result by reason of those actions.

Notification

Teachers and all other school officials will be provided an annual written explanation concerning the reporting of child abuse and child abuse in an educational setting including the immunity provisions as set forth in law. The Commissioner will furnish the District with required information, including rules and regulations for training necessary to implement District and staff responsibilities under the law.

Prohibition on Aiding and Abetting Sexual Abuse

Unless exempted by law, no District employee, contractor, or agent of the District will assist another District employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or agency knows or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law.

Education Law Article 23-B and §§ 409-1, 3028-b, and 3209-a
Family Court Act § 1012
Labor Law § 740(1)(e)
Penal Law Articles 130, 235, and 263
Social Services Law §§ 411-428
8 NYCRR Part 83 and § 100.2(hh) and (nn)
20 USC § 7926

Adoption Date

Students

SUBJECT: SUICIDE

The District is committed to protecting the health and well-being of all students by creating and maintaining policies, procedures, and plans for the prevention, intervention, and post-intervention of suicide.

The Board instructs the Superintendent to establish a District crisis intervention team. Members of the team should include, but are not limited to, a school administrator, school psychologist, school counselor, school social worker, teacher, school nurse and/or District medical director, school safety professional, and any other District staff member who can be of assistance during a crisis. The crisis intervention team will develop a suicide response plan which will be integrated into the existing District-wide school safety plan. The suicide response plan will include education and awareness of risk factors for youth suicide, procedures for intervening if a student exhibits risk factors, including referral services, and a post-intervention plan to help the school and community cope with the aftermath of suicide should it occur.

The administration will inform staff of District policies, procedures, and plans for suicide prevention, intervention, and post-intervention. The District will actively respond to any situation where a student verbally or behaviorally indicates intent to attempt suicide or engage in self-harm. When District staff become aware of a student exhibiting potential suicidal behavior, they should immediately escort the student to a member of the District's crisis intervention team and report the behavior to an administrator.

Suicide prevention will also be incorporated into the curriculum, as developmentally appropriate, to educate students and done in a manner so as not to sensationalize the topic, but to provide students with information and resources on this important mental health issue. In addition, the District will foster interagency cooperation that will enable staff to identify and access appropriate community resources to aid students in times of crisis.

The District will inform students, staff, and parents or guardians of the 988 hotline which connects callers to the National Suicide Prevention Lifeline. Individuals can call or text 988 to be connected to the hotline. The 988 hotline is intended for anyone who is: suicidal; experiencing a mental health or substance use-related crisis; or experiencing any kind of emotional distress.

Professional Development/Learning and Training

Staff training and professional development/learning on suicide and crisis intervention should be offered annually. The training should include: information on how to identify warning signs for suicide, and the protocols to follow when referring a student thought to be at risk for suicide; a description of the roles and responsibilities of the crisis intervention team; and the flow of communication and the tasks each role of the crisis intervention team undertakes.

2023

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Students

SUBJECT: SUICIDE (Cont'd.)

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District
#5681 -- School Safety Plans
#7551 -- Dignity for All Students
#7553 -- Hazing of Students

Adoption Date