

A Regular Meeting of the Board of Education of the Madrid-Waddington Central School was held on June 13, 2023. The Board of Education President, Charles Grant, called the meeting to order at 6:31 PM.

ROLL CALL Present: Wyatt Boswell, Bruce Durant, Charles Grant, Ryan Hayes, Chris Pryce, Mike Ruddy, Amber Sullivan

Others: Eric Burke, Julie Abrantes, Joseph Binion, Nicole Weakfall, Patricia Bogart, Molly Bogart (out at 6:40 PM), Caeleigh Burke (out at 6:40 PM), Amber Murphy (out at 7:08 PM), Brenda McCall (out at 7:00 PM), William Gotsch (out at 6:45 PM), Maria Dumas (out at 6:45 PM), Brittany Liggio (out at 6:45 PM), Susan Toshack (out at 6:45 PM)

Excused: Katie Logan and Robert Smith

NO. 2023-107 Motion by Durant, seconded by Hayes, to approve the minutes of the May 16, 2023 regular
Approval of board of education meeting.
Minutes

Yeas: All Present

Nays: None

NO. 2023-108 Motion by Pryce, seconded by Sullivan, that the Board, upon the recommendation of Superintendent
Treasurer’s Burke, does hereby accept the following Treasurer’s Report for the period ending May 31, 2023.
Report

Yeas: All Present

Nays: None

The following reports were given:

- Extracurricular Accounts – Brenda McCall
- Athletics – Brenda McCall
- Fitness Center – written by Michael Frohm

NO. 2023-109 Motion by Boswell, seconded by Durant, that the Board, does hereby accept the recommendation of the
CSE/CPSE Committee on Special Education and Committee of Pre-School Special Education, as listed on the attached sheet, and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Yeas: All Present

Nays: None

The following reports were given:

- Senior Liaison – Molly Bogart and Caeleigh Burke
 - Athletic Update
 - ExtraCurricular Update
 - Graduation
- Jr/Sr High School – Joseph Binion
 - End of Year
- Elementary School – Nicole Weakfall
 - End of School Year/Upcoming Events
 - Math Curriculum
 - Summer Program Update
- Superintendent’s Report – Eric Burke
 - Opioid Overdose Prevention Program – Amber Murphy
 - Hiring

Discussion of Old or New Business:

- Solar Eclipse
- Review of Facility Fees
- Summer Retreat
- Code of Conduct – 1st Read
- Transportation Request

NO. 2023-110 Motion by Pryce, seconded by Durant, that the board, upon the recommendation of Superintendent
Transp. Req. Burke, does hereby approve the transportation request from the parents of Parker J Skaggs for the 2023-
Skaggs 24 school year to attend Trinity Catholic School in Massena.
23-24

Yeas: All Present

Nays: None

NO. 2023-111 Motion by Pryce, seconded by Sullivan, that the board, upon the recommendation of Superintendent
PPL Burke, does hereby approve the Professional Learning Plan as presented for the 2023-24 school year.
2023-24

Yeas: All Present

Nays: None

NO. 2023-112 Motion by Boswell, seconded by Durant, that the board, upon the recommendation of Superintendent
Appointments/ Burke, does hereby approve the following personnel actions as per attached for the 2023-24 school year.
FMLA/Res./
Contract

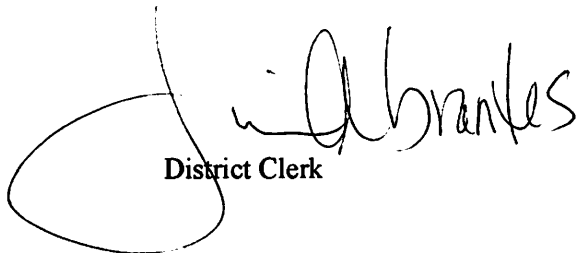
Yeas: All Present

Nays: None

No. 2023-113 Motion by Boswell, seconded by Durant, to adjourn the regular meeting at 7:29 PM.
Adjournment

Yeas: All Present

Nays: None


District Clerk

**Recommended
PERSONNEL ACTIONS
June 13, 2023**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
Appointment					
Matthew Daley		Home to School Liaison	Annual	July 1, 2023	\$42.00/hour
Wess Cordwell		Student Food Service Helper	Annual	April 27, 2023	\$14.20/hour
Sarah Fitzgerald		Student Food Service Helper	Annual	April 27, 2023	\$14.20/hour
Annika Zysik		Fitness Center Supervisor	Annual	July 1, 2023	\$15.00/hour
Grace Mayette		Fitness Center Supervisor	Annual	July 1, 2023	\$15.00/hour
Nicholas Moquin		Fitness Center Supervisor	Annual	July 1, 2023	\$15.00/hour
Lillian Todd		Fitness Center Supervisor	Annual	July 1, 2023	\$15.00/hour
Nora Curley		Summer Driver	Annual	July 7 - August 17, 2023	\$33.80/hour
Lisa Barkley		Summer Driver	Annual	July 7 - August 17, 2023	\$34.11/hour
Donald Ashley		Summer Driver	Annual	July 7 - August 17, 2023	\$31.98/hour
Schiler Monroe		Summer Driver	Annual	July 7 - August 17, 2023	\$26.05/hour
Dawn Jensen		Summer Monitor	Annual	July 7 - August 17, 2023	\$19.97/hour
Roseanne Larock		Summer Monitor	Annual	July 7 - August 17, 2023	\$16.64/hour
Kimberly Foote		Summer Monitor	Annual	July 7 - August 17, 2023	\$18.51/hour
Heather Jock		Summer Cleaner	Annual	June 26, 2023	\$18.00/hour
Donald Ashley		Summer Cleaner	Annual	June 26, 2023	\$18.00/hour
Schiler Monroe		Summer Cleaner	Annual	June 26, 2023	\$18.00/hour
Roseanne Larock		Summer Cleaner	Annual	June 26, 2023	\$18.00/hour
Kimberly Foote		Summer Cleaner	Annual	June 26, 2023	\$18.00/hour
Diane Burns		Summer Program Meal Service Coord.		July 17 - Aug. 17, 2023	\$16.69/hour
Extracurricular Appts		Per Attached List	Annual	July 1, 2023	Per Contractual Rate
Substitute Appts		Per Attached List	Annual	July 1, 2023	Per Approved Rate
Patricia Bogart		CPSE Assistant	Annual	July 1, 2023	\$ 3,500.00
Nicole Weakfall		CPSE Coordinator	Annual	July 1, 2023	\$ 3,000.00
Buffy Gabri		Greenhouse Coordinator	Annual	July 1, 2023	\$ 3,500.00
Toni Siddon		Sub-CSE Chair	Annual	July 1, 2023	\$2,500 & 10 days summer per diem
Joseph Binion		CSE Chair/Coordinator	Annual	July 1, 2023	\$ 4,000.00
Nicole Weakfall		CSE Chair/Coordinator	Annual	July 1, 2023	\$ 4,000.00
Michelle Burke		Webmaster/Technology Coordinator	Annual	July 1, 2023	\$ 4,000.00
Brenda McCall		Athletic Director	Annual	July 1, 2023	\$ 7,700.00
Michelle Burke		Summer Days (maximum of 20)	Per Diem	July 1, 2023	Per Diem
FMLA					
Cheryl Jensen-Merrick		Bus Driver	FMLA	May 19 - June 7, 2023	
Michael Frohm		Science Teacher	FMLA	Approx. June 13 - June 22, 2023	
Resignation					
Amber Carroll		Nurse	Resignation	June 9, 2023	
Maria Vecchio		Special Education Teacher	Resignation	August 31, 2023	
Contract					
Eric Burke		Superintendent of Schools	Contract Addendum	July 1, 2023 - June 30, 2028	

I recommend the foregoing personnel actions:

June 9, 2023

Eric Burke

Substitutes 2023-2024

Aaron Armstrong
Jennifer Armstrong
Cheryl Ashley
Craig Ashley
Donald Ashley
Benjamin Averill
Courtney Barton
Katie Bateman
Anna Brady
Riley Burke
Thomas Cafarella
Judy Cheney
Nora Curley
Morgan Curtis
Kinderly Dafoe
Elizabeth Daley
Timothy Dashnaw
Laura Finnegan
Tyler Fitzgerald
Tod Flanagan
Kimberly Foote
Madison French
Alexis Hartmann
Cheryl Jensen-Merrick
Heather Jock
Paul Jones
Kristina Kowalchuk
Delanie Lawrence
Jennie Legault
Kerry Mayette
Lisa Mayette
Julie McBath
Phyllis McDougall
Donna Miller
Schiler Monroe
Susan Morgan
Sandra Moulton
Maude Palumbo
Laura Parmeter
Carol Pulley
Millard Rogers

Debbie Sharpe
Ann Silver
Chloe Tiernan
Kathleen Valancius
Julie VanBuren
Patricia VanPatten
Sarah Weaver
Debra White
Samantha Wider
Anne Marie Young

EXTRACURRICULAR & CO-CURRICULAR APPOINTMENTS FOR 2023-2024

Auditorium Club	Michelle Burke
Battle of the Books	Bill Gotsch (Co); Tina Kowalchuk (Co)
Boys JV Basketball	Quinn Shoen
Boys JV Soccer	NA
Boys Modified Baseball	David Bailey
Boys Modified Basketball	Michael Frohm
Boys Modified Soccer	David Bailey
Boys Varsity Baseball	Justin Richards
Boys Varsity Basketball	Aaron Jones
Boys Varsity Soccer	Quinn Shoen
Co-ed Track	Bryan Huntley
Co-ed Asst. Track	Rachel Sanderson
Modified Track	Ashley Chevier
Cheerleading	Danielle Armstrong
Class Advisor - Freshmen 2027	Bryan Huntley (Co); Conner Eldridge (Co)
Class Advisor - Sophomore 2026	Bonnie Sabatini
Class Advisor - Junior - 2025	Meghan Perrine (Co); Lisa Flack (Co)
Class Advisor - Senior - 2024	Renee Young
Drama Club Advisor	Mark Ruddy
Extracurricular Treasurer	Brenda McCall
Fitness Ctr Coordinator	Michael Frohm
Forensics	David Bailey
Girls JV Softball	Michelle Burke
Girls JV Basketball	Rachel Sanderson
Girls JV Soccer	NA
Girls JV Volleyball	Ashley Chevier
Girls Modified Volleyball	Meghan Perrine
Girls Modified Basketball	Buffy Gabri
Girls Modified Soccer	Buffy Gabri
Girls Modified Softball	Buffy Gabri
Girls Varsity Basketball	Charlie French
Girls Varsity Soccer	Justin Richards
Girls Varsity Softball	Meghan Perrine
Girls Varsity Volleyball	Charlie French
History Club	Sandra Ruddy
Innovative Elementary Prog. Coordinator	Bill Gotsch & Tina Kowalchuk
Key Club	Toni Siddon
National Honor Society Advisor	Michelle Robinson
National Junior Honor Society Advisor	Michele Weaver
Outing Club	Michael Frohm (Co); Conner Eldridge (Co)
Spring Musical Vocal Director (.5 Stipend)	Brianne Sterling
Spring Musical Pit Conductor (.5 Stipend)	Brianne Sterling
Spring Musical, Stage Director	Michelle Burke (Co); Nicole Baxter (Co)
Spring Musical, Stage Manager	Meghan Perrine
Stardust	Brianne Sterling
Summer Band	Jill Roberts
Tri-M Honor Society	Brianne Sterling
Varsity Golf	Aaron Jones
Varsity Letter Club	Justin Richards
Whiz Quiz Advisor	Michelle Robinson
Yearbook Advisor	Dayle Grant

ADDENDUM TO CONTRACT
JULY 1, 2023 - JUNE 30, 2028
BETWEEN
SUPERINTENDENT OF SCHOOLS
and

MADRID-WADDINGTON CENTRAL SCHOOL DISTRICT

It is hereby agreed by and between the Board of Education of the Madrid-Waddington Central School District, 2582 State Highway 345, P.O. Box 67, Madrid, New York 13660 and Eric Burke, Superintendent of Madrid-Waddington Central School that at the regularly scheduled June 13, 2023 board meeting it was duly moved, seconded, and approved to amend the existing contract dated July 1, 2016 through June 30, 2019 and subsequently extended through July 1, 2023 as per the July, 2018 addendum and again extended through June 30, 2025 as per the May, 2021 addendum to the Superintendent's contract prescribing such amendment as follows:

3. **Term of Employment**

(a) The Superintendent's term of employment shall be extended for three (3) years commencing on July 1, 2025 and terminating on June 30, 2028, unless further extended or sooner terminated as hereinafter provided.

(b) The terms of this agreement shall be extended for an additional one year period each July 1 unless the Board affirmatively votes not to extend such agreement by June 30 of each school year. In order for such automatic extension to occur, the Superintendent must provide written notification to the Board of the provisions of this section by May 1 of each school year. The Superintendent may withdraw his notification at any time until June 30 of each school year.

(c) This subparagraph shall be repealed as it is no longer necessary.

4. **Superintendent's Duties and Responsibilities**

(g) The Board expects the Superintendent to continue his professional development, growth, and experiences. The Superintendent may attend appropriate professional meetings at the local, state, and national level. The expenses of said attendances shall be incurred by the Board. The Superintendent shall file an itemized expense statement with the District Clerk.

5. **Professional Dues**

The District shall pay 100% of the Superintendent's annual membership fee in any or all of the following organizations: the St. Lawrence-Lewis Counties Council of School Superintendents, the New York State Council of School Superintendents, the Association for Supervision and Curriculum Development (ASCD) and the New York State School Boards Association (NYSSBA), School District Membership, and AASA. The District shall also pay 100% of the Superintendent's annual membership

in other organizations that promote the professional development of the Superintendent and/or benefit the District such as but not limited to NYSCATE and ISTE.

8. Compensation:

(a) The Superintendent's base salary for the 23-24, 24-25 and 25-26 school year shall be set according to the following schedule:

23-24 = \$148,200

24-25 = \$154,200

25-26 = \$160,300

(b) The Superintendent's base salary for subsequent years (July 1 through June 30) thereafter shall be negotiated between the Board and Superintendent no later than the May preceding the final year for which a salary has been previously determined; provided, however, that in no event shall the Superintendent's base salary for any twelve (12) month period of employment be less than 2.5% higher than the base salary received during the preceding twelve (12) month period.

(c) This subparagraph shall be repealed.

10. Performance Evaluation

(a) For each year of the Superintendent's employment by the District, the Board may choose to devote at least a portion of one meeting, by no later than June 30th of each year, to a formal evaluation in executive session of his performance and his working relationship with the Board. The Board may also devote a portion of a meeting, by no later than December 31st of each year, to a mid-term informal evaluation of his performance. The evaluation shall be based upon performance criteria mutually agreed upon by the parties. The Board shall reduce the formal evaluation to writing on a form mutually agreed upon by the parties. The Superintendent shall be provided with a copy of the written evaluation, signed by all members of the Board, at least ten (10) days prior to the executive session of the Board scheduled to discuss such evaluation. The finalized evaluation shall be filed by the District Clerk in the Superintendent's personnel file. In the absence of a formal evaluation it shall be determined that the Superintendent's performance met the expectations of the Board of Education for the school year.

11. Vacation Leave

(a) The Superintendent shall be credited on July 1 with twenty-five (25) days of vacation leave per each year of this Agreement. The Superintendent may carry over and use up to five (5) such accumulated vacation days in each subsequent year of employment. In the event the Superintendent does not work the full school year, the twenty-five (25) days shall be prorated in accordance with the actual time worked.

(b) The Superintendent shall be entitled to accumulate up to a total of thirty (30) days of unused vacation leave over the period of his employment with the District, inclusive of the twenty-five (25) days granted for that school year. Upon the termination of this Agreement, the Superintendent shall be paid for accrued and unused vacation days, not to exceed thirty (30) days, at the rate of 1/240th of his current annual salary.

(c) The vacation entitlement will be subject to the rules governing other supervisory and administrative personnel, and will preferably be taken during the periods when school is not in session. The Superintendent shall notify the President of the Board of any vacation during which he expects to be away for a week or more.

(d) Each year, during the period June 1st through July 31st only, the Superintendent may request payment at the rate of 1/240th of his then current salary for up to ten (10) days of unused accrued vacation time.

15. Holidays

The Superintendent shall be entitled to fifteen (15) holidays as follows: Fourth of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and the Friday following Thanksgiving, Christmas Eve Day and Christmas Day, New Year's Eve Day and New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day and Juneteenth.

16. Insurance

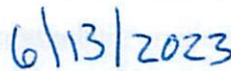
(a) The Superintendent shall be entitled, in any year of this Agreement or extended term hereof, to elect individual, two-person and/or family health as provided under the District's standard plan for instructional employees. The District will pay 88% of the cost of the premium for such coverage, and the Superintendent shall pay the remaining 12%.

(b) The Superintendent shall be entitled to one-person, two-person, or family health insurance as deemed necessary upon his retirement from the District after Seven (7) years of service to the District. The District will pay the cost of the premium for such coverage for the remainder of his life with the retired Superintendent paying a contribution equal to the dollar amount contribution that would have been paid during his last year of employment for any of the available coverage options. "Retirement" herein is defined to mean eligibility for and collection of retirement benefits pursuant to the New York State Teachers' Retirement System. Upon the Superintendent's eligibility for medicare coverage the

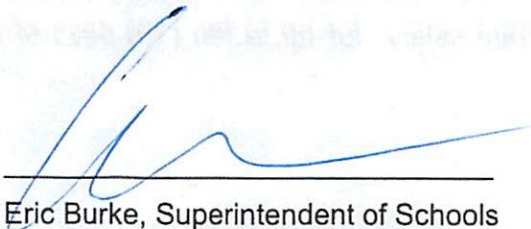
In witness whereof, the parties hereto have set their hands and seals.




Charles Grant, President
Board of Education



Date



Eric Burke, Superintendent of Schools



Date