

**BOARD OF EDUCATION
MADRID-WADDINGTON CENTRAL SCHOOL
High School Library
Tuesday, February 11, 2025
6:30 PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Acceptance of Minutes from January 21, 2025 regular Board meeting
- IV. Reports
 1. Treasurer's Report
 - Action Item: Acceptance of Report
 2. Cafeteria
 3. CSE Recommendations
 - Action Item: Acceptance of CSE Recommendations
 4. Senior Liaison
 5. High School Principal
 - January Regents Exams
 - ELA & Math Assessments
 - SUNY Canton & M-W Drone and Soccer Program Update
 6. Elementary School Principal
 - NYS Literacy Initiative
- V. Public Comment (3 minute limit per person)
- VI. Superintendent's Report
 1. 2025-2026 Expense Budget Preview
 2. 2024 Fiscal Stress Score
 3. Capital Project Update
- VII. Discussion of Old or New Business
 1. SLL BOCES 2025-2026 Calendar
 - Action Item: Approval of 2025-2026 Calendar
 2. Empower for Improvement 2025-2026 Contract
 - Action Item: Approval of 2025-2026 Contract
 3. Exposure Control Plan - Final Read
 - Action Item: Approval of Exposure Control Plan
- VIII. Action Item
 1. Personnel
 - Action Item: Approval of Personnel Recommendations
- IX. Executive Session

(If necessary, "for the purpose of discussion related to the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.")
- X. Adjournment

Upcoming Dates:

Feb. 17-21 Mid-Winter Break

March 21 Staff Development Day

March 25 Regular Meeting & Budget Presentation 6:30 PM

A Regular Meeting of the Board of Education of the Madrid-Waddington Central School was held on January 2, 2025. The Vice-President of the Board, Amber Sullivan, called the meeting to order at 6:31 PM.

ROLL CALL Present: Wyatt Boswell, Bruce Durant, Katie Logan, Chris Pryce, Mike Ruddy, and Amber Sullivan

Others: Eric Burke, Julie Abrantes, Joseph Binion, Nicole Weakfall, Patricia Bogart, Annika Zysik, Liz Brown, Michelle Burke, Ted Schulz, Declan and Jennifer Coakley, Phebe Grandy, Brianne Sterling, Abigail Burnett (Burwell), Brynne S. (out at 6:56 PM) and April Sharlow (out at 6:56 PM)

Excused: Charles Grant, Ryan Hayes and Robert Smith

NO. 2025-057 Motion by Pryce, seconded by Durant, to approve the minutes of the December 10, 2024 Regular Board of Education meeting.
Approval of Minutes

Yeas: All Present

Nays: None

NO. 2025-058 Motion by Boswell, seconded by Logan, to accept the Treasurer's Report for the period ending December 31, 2024.
Treasurer's Report

Yeas: All Present

Nays: None

The Following Reports Were Given:

- Transportation – written by Shawn Losey
- Building & Grounds – written by Jim Murray

NO. 2025-059 Motion by Ruddy, seconded by Logan, that the board accept the recommendation of the Committee on Special Education and Pre-School Committee on Special Education, as listed on the attached sheets, and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.
CSE/CPSE

Yeas: All Present

Nays: None

Reports Cont'd:

- Student Liaison – Annika Zysik
 - Winer Sports Update
 - Extracurricular/Clubs Update
 - Arts/Music Update
- Drone Soccer – presented by Brynne S., Phebe Grandy and Declan Coakley

NO. 2025-060 Motion by Durant, seconded by Pryce, that the board, upon the recommendation of Superintendent Burke, does hereby approve the overnight trip for the Drone Soccer Regional Competition on March 1, 2025 to Rome, NY.
Trip - Drone Comp.

Yeas: All Present

Nays: None

Reports Cont'd:

- High School – Joseph Binion
 - SUNY Canton STEM – presented by Joseph Binion, Liz Brown (SUNY Canton) and Michelle Burke
- Elementary Principal
 - Statewide Literacy Meeting Update
- Superintendent's Report:
 - Capital Improvement and Outlay Project Contracts

NO. 2025-061 Motion by Durant, seconded by Logan, that the board, upon the recommendation of Superintendent Burke, does hereby approve the attached SEI Design Group contract regarding the 2025-2026 Capital Outlay Project.
SEI Design

Yeas: All Present

Nays: None

NO. 2025-062 Motion by Ruddy, seconded by Pryce, that the board, upon the recommendation of Superintendent Burke, does hereby approve the attached Clerk of the Works contract regarding the 2024 Capital Improvement Project.
Cap Proj.-
2024 COW
L Legault

Yeas: All Present

Nays: None

NO. 2025-063 Motion by Boswell, seconded by Durant, that the board, upon the recommendation of Superintendent Superintendent Burke, does hereby approve the attached Day Automation contract regarding Phase I of the 2024 Capital Improvement Project.
Day Automation

Yeas: All Present

Nays: None

Discussion of Old or New Business

NO. 2025-064 Motion by Durant, seconded by Pryce, that the board approves the destruction of the May 2024 annual budget vote ballots.
May 2024
Ballots

Yeas: All Present

Nays: None

Discussion of Old and New Business Cont'd:

- Area 6 Legislative Breakfast – February 7, 2025
- Exposure Control Plan – 1st Read

NO. 2025-065 Motion by Durant, seconded by Logan, that the board, upon the recommendation of Superintendent Burke, does hereby appoint the following individuals to the New York Power Authority Local Government Task Force:

1. Eric Burke
2. Ryan Hayes

Yeas: All Present

Nays: None

Reports Cont'd:

- Superintendent
 - o Governor's Proposal for 2025-2026 School Year Update

NO. 2025-066 Motion by Logan, seconded by Ruddy, that the board, upon the recommendation of Superintendent Burke, does hereby approve the following personnel actions:
Appointments

Appointments:

- | | |
|---|---|
| A Armstrong
S Foster
M Wright
N McDonald | <ol style="list-style-type: none">1. Alaina Armstrong; Sub Tch., eff. 12/12/24, rate of \$130/day2. Summer Foster; Sub Tch. and TA, eff. 1/21/25, rate of \$130/day3. Molly Wright; Sub Tch. and TA, eff. 1/22/25, rate of \$130/day4. Nicole McDonald, RN; Sub Nurse, eff. 1/22/25, rate of \$145/day |
|---|---|

Resignation:

- | | |
|---------------------------------------|--|
| R Sanderson
S Monroe | <ol style="list-style-type: none">5. Rachel Sanderson; Co-Ed Asst. Track Coach, eff. 12/11/246. Schiler Monroe; Bus Driver, eff. 1/7/25 |
|---------------------------------------|--|

Medical Leave:

C Ashley 7. Cheryl Ashley; FSW/Monitor/Custodian, eff. approx. 2/6/25-5/6/25
M Frohm 8. Michael Frohm; Science Tch., eff. 1/13/25-1/2725

Yeas: All Present

Nays: None

NO. 2025-067 Motion by Pryce, seconded by Durant, that the board move to executive session at 7:12 PM for the
Executive purpose of discussion related to personnel.
Session

Yeas: All Present

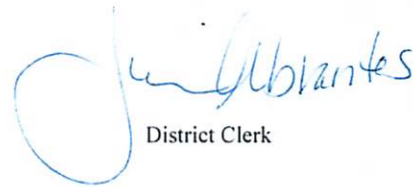
Nays: None

Resume regular session at 7:23 PM

No. 2025-068 Motion by Durant, seconded by Logan, to adjourn the regular meeting at 7:24 PM.
Adjournment

Yeas: All Present

Nays: None



District Clerk

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
002360	01/03/2025	C	FISCAL ADVISORS & MARKETING, INC	0055		No	No			\$186.00	002360
002361	01/31/2025	C	NORTHERN MECHANICALS, INC	0061		No	No			\$31,820.25	002361
Subtotal for Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND											
										Grand Total	\$32,008.25
										Void Total	\$0.00
										Net	\$32,008.25
										Grand Total	\$32,008.25
										Void Total	\$0.00
										Net	\$32,008.25

Selection Criteria

Bank Account: CBCAPFUND
Check date is between 01/01/2025 and 01/31/2025
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-00-0000	Board Education Other	7,500.00	0.00	7,500.00	6,879.20	0.00	620.80
1010-400-00-1000	Prof Dev Other	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
1010-490-00-0000	BOCES Services	6,595.00	0.00	6,595.00	4,349.38	0.00	2,245.62
1010-500-00-0000	Board Education Supplies	750.00	0.00	750.00	198.86	0.00	551.14
1040-160-00-0000	District Clerk Salary	105,049.00	0.00	105,049.00	64,645.60	40,403.35	0.05
1040-400-00-0000	District Clerk Other	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
1040-400-00-1000	Prof Dev Other	500.00	0.00	500.00	0.00	0.00	500.00
1040-500-00-0000	District Clerk Supplies	1,500.00	0.00	1,500.00	80.64	0.00	1,419.36
1060-400-00-0000	District meetings other	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10 Board of Education - State Function Group Subtotal		132,144.00	0.00	132,144.00	76,153.68	40,403.35	16,686.97
1240-150-00-0000	Superintendent Salary	106,327.00	0.00	106,327.00	63,255.20	39,544.80	3,527.00
1240-160-00-0000	Superintendent Secretary	56,162.00	0.00	56,162.00	33,945.92	21,216.08	1,000.00
1240-400-00-0000	Chief School Admin Other	8,480.00	0.00	8,480.00	5,771.06	0.00	2,708.94
1240-400-00-1000	Prof Dev Other	6,000.00	0.00	6,000.00	4,470.44	390.59	1,138.97
1240-500-00-0000	Chief School Admin Suppli	1,500.00	0.00	1,500.00	69.59	0.00	1,430.41
12 Central Administration - State Function Group Subtotal		178,489.00	0.00	178,489.00	107,512.21	61,151.47	9,805.32
1310-150-00-0000	Business Admin Instructio	52,370.00	0.00	52,370.00	31,637.12	19,762.88	970.00
1310-160-00-0000	Business Admin Noninstruc	31,495.00	-4,360.00	27,135.00	16,304.45	10,618.76	211.79
1310-400-00-0000	Business Admin Other	32,718.00	-1,000.00	31,718.00	16,591.40	261.78	14,864.82
1310-400-00-1000	Prof Dev Other	0.00	1,000.00	1,000.00	607.74	0.00	392.26
1310-490-00-0000	BOCES Services	50,000.00	0.00	50,000.00	13,666.23	0.00	36,333.77
1310-500-00-0000	Business Admin Supplies	4,250.00	-2,379.00	1,871.00	1,300.70	0.00	570.30
1320-400-00-0000	Auditing Other Exp	30,000.00	0.00	30,000.00	27,100.00	0.00	2,900.00
1325-160-00-0000	Treasurer Salary	15,914.00	4,360.00	20,274.00	10,727.75	9,543.12	3.13
1325-400-00-0000	Treasurer Other	825.00	0.00	825.00	0.00	0.00	825.00
1325-400-00-1000	Prof Dev Other	250.00	0.00	250.00	0.00	0.00	250.00
1325-500-00-0000	Treasurer Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330-160-00-0000	Tax Collector Salary	4,700.00	0.00	4,700.00	4,700.00	0.00	0.00
1330-400-00-0000	Tax Collector Other	465.00	0.00	465.00	40.87	0.00	424.13
1330-500-00-0000	Tax Collector Supplies	600.00	2,379.00	2,979.00	2,978.98	0.00	0.02
1345-490-00-0000	Purchase BOCES Services	2,548.00	0.00	2,548.00	1,274.00	0.00	1,274.00
1360-400-00-0000	Fiscal Agent Fees	7,500.00	0.00	7,500.00	621.00	0.00	6,879.00
13 Finance - State Function Group Subtotal		233,735.00	0.00	233,735.00	127,550.24	40,186.54	65,998.22
1420-400-00-0000	Legal Other Expense	25,000.00	0.00	25,000.00	7,399.50	0.00	17,600.50
1430-490-00-0000	BOCES Services - PERS	22,860.00	0.00	22,860.00	11,430.00	0.00	11,430.00
1460-490-00-0000	BOCES Services	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
14 Staff - State Function Group Subtotal		50,360.00	0.00	50,360.00	18,829.50	0.00	31,530.50
1620-160-00-0000	Operation Salaries	266,448.00	0.00	266,448.00	149,062.01	84,548.22	32,837.77

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-200-00-0000	Operation Equipment	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1620-400-00-0000	Operation Other Expense	25,000.00	0.00	25,000.00	2,309.15	0.00	22,690.85
1620-400-00-1000	Prof Dev Other	250.00	0.00	250.00	35.00	0.00	215.00
1620-402-00-0000	Natural Gas	117,000.00	0.00	117,000.00	27,698.42	0.00	89,301.58
1620-407-00-0000	Electricity	175,000.00	0.00	175,000.00	66,755.19	0.00	108,244.81
1620-408-00-0000	Telephone	15,680.00	0.00	15,680.00	5,123.51	0.00	10,556.49
1620-490-00-0000	BOCES Services	23,000.00	0.00	23,000.00	10,691.93	0.00	12,308.07
1620-500-00-0000	Operation Supplies	60,000.00	0.00	60,000.00	49,970.94	2,412.62	7,616.44
1620-500-01-0000	Auditorium Supplies	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
1621-160-00-0000	Maintenance Salaries	326,199.00	-1,200.00	324,999.00	179,689.78	84,548.31	60,760.91
1621-160-02-0000	Maint Salaries - Chem Hyg	0.00	1,200.00	1,200.00	200.00	1,000.00	0.00
1621-200-00-0000	Maintenance Equipment	10,000.00	71,034.50	81,034.50	55,697.00	25,337.50	0.00
1621-200-01-0000	Auditorium Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-200-02-0000	Equip - Security	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
1621-400-00-0000	Maintenance Other	110,000.00	0.00	110,000.00	45,003.28	2,043.61	62,953.11
1621-400-01-0000	Auditorium Other	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-490-00-0000	Maintenance - BOCES Svces	19,178.00	0.00	19,178.00	9,589.00	0.00	9,589.00
1621-500-00-0000	Maintenance Supplies	55,000.00	0.00	55,000.00	16,984.90	0.00	38,015.10
1670-400-00-0000	Mailing Other Expense	9,460.00	0.00	9,460.00	820.56	0.00	8,639.44
1670-490-00-0000	Printing BOCES Services	4,000.00	0.00	4,000.00	1,600.00	0.00	2,400.00
1670-500-00-0000	Mailing Supplies	750.00	0.00	750.00	0.00	0.00	750.00
1680-490-00-0000	Data Processing BOCES	450,691.00	0.00	450,691.00	243,324.15	0.00	207,366.85
16 Central Services - State Function Group Subtotal		1,714,456.00	71,034.50	1,785,490.50	864,554.82	199,890.26	721,045.42
1910-400-00-0000	Unallocated Insurance	86,800.00	0.00	86,800.00	70,820.40	0.00	15,979.60
1964-400-00-0000	Refund of Real Property	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981-490-00-0000	BOCES Admin. Charge	429,669.00	0.00	429,669.00	214,834.50	0.00	214,834.50
1983-490-00-0000	BOCES Capital Expense	198,372.00	0.00	198,372.00	99,186.00	0.00	99,186.00
19 Special Items (Contractual Expense) - State Function Group Subtotal		717,341.00	0.00	717,341.00	384,840.90	0.00	332,500.10
2010-490-00-0000	BOCES Curriculum Develop	35,000.00	0.00	35,000.00	12,379.50	0.00	22,620.50
2020-150-00-0000	Principals' Salaries-Elem	86,060.00	0.00	86,060.00	52,705.28	32,940.72	414.00
2020-150-05-0000	Principals' Salaries-HS	108,714.00	13,286.00	122,000.00	74,615.36	47,384.64	0.00
2020-161-00-0000	Secretaries' Sal - Elem	40,228.00	0.00	40,228.00	21,470.44	13,698.56	5,059.00
2020-161-05-0000	Secretaries' Sal - HS	44,365.00	0.00	44,365.00	23,535.84	14,709.91	6,119.25
2020-162-00-0000	Monitors' Salaries - K-5	10,892.00	-5,931.00	4,961.00	1,927.32	2,090.26	943.42
2020-162-00-3000	Monitors' Salaries	7,269.00	-7,269.00	0.00	0.00	0.00	0.00
2020-162-05-0000	Monitors' Salaries - 7-12	2,427.00	0.00	2,427.00	806.74	1,100.16	520.10
2020-400-00-0000	Super Other Exp - Elem	3,442.00	0.00	3,442.00	162.00	0.00	3,280.00
2020-400-00-1000	Prof Dev Other Elem	550.00	0.00	550.00	100.82	0.00	449.18

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2020-400-05-0000	Super Other Exp - HS	4,348.00	0.00	4,348.00	2,440.97	0.00	1,907.03
2020-400-05-1000	Prof Dev Other HS	550.00	0.00	550.00	100.82	0.00	449.18
2020-500-00-0000	Supervision Sup - Elem	1,750.00	0.00	1,750.00	50.87	0.00	1,699.13
2020-500-05-0000	Supervision Sup - HS	1,750.00	0.00	1,750.00	374.68	0.00	1,375.32
2060-400-00-0000	Grant Writer Services	21,000.00	0.00	21,000.00	12,000.00	0.00	9,000.00
20 Administration and Improvement - State Function Group Subtot		388,345.00	86.00	388,431.00	202,870.64	111,924.25	53,836.11
2110-110-00-0000	Teacher Salaries 1/2 Day	33,243.00	-32,622.00	621.00	0.00	0.00	621.00
2110-120-00-0000	Teacher Salaries K-3	988,413.00	-4,303.00	984,110.00	414,305.85	529,799.20	40,004.95
2110-120-01-0000	TCH Salaries K-3 PROF DEV	5,000.00	7,125.00	12,125.00	11,825.00	0.00	300.00
2110-120-01-1000	TCH Sal Pre-K PROF Dev	700.00	400.00	1,100.00	800.00	0.00	300.00
2110-121-00-0000	4-5 ELEMENTARY TEACHERS	580,948.00	7,705.00	588,653.00	251,203.00	337,447.47	2.53
2110-121-01-0000	TCH Salaries 4-5 PROF DEV	3,500.00	1,975.00	5,475.00	5,175.00	0.00	300.00
2110-121-03-0000	6 ELEM TCH SALARIES	294,910.00	-642.36	294,267.64	112,982.65	152,406.02	28,878.97
2110-121-03-1000	6 Tch Prof Dev Stipends	1,000.00	200.00	1,200.00	1,200.00	0.00	0.00
2110-122-00-0000	K-3 ELEM TCH ASSISTANT	7,257.00	100.00	7,357.00	10,549.25	250.00	-3,442.25
2110-122-00-1000	Pre-K TCH ASSISTANT	30,763.00	13,142.36	43,905.36	19,809.44	24,225.92	-130.00
2110-123-00-0000	4-5 ELEM TCH ASSISTANT	8,058.00	-4,350.00	3,708.00	1,560.00	0.00	2,148.00
2110-123-01-0000	6 TCH ASSISTANT	1,500.00	0.00	1,500.00	542.10	0.00	957.90
2110-130-00-0000	Teacher Salaries 7-12	1,557,618.00	-48,500.00	1,509,118.00	623,447.29	801,549.42	84,121.29
2110-130-01-0000	TCH Sal 7-12 PROF DEV	5,000.00	2,967.00	7,967.00	7,716.65	0.00	250.35
2110-131-00-0000	TCH ASSIST Salaries 7-12	4,680.00	0.00	4,680.00	2,255.08	2,036.68	388.24
2110-140-00-0000	Substitute Teachers - K-5	35,000.00	18,000.00	53,000.00	29,813.40	0.00	23,186.60
2110-140-00-1000	Substitute Tch -Pre-K	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-140-01-0000	Substitute Teachers	18,000.00	-18,000.00	0.00	0.00	0.00	0.00
2110-140-02-0000	Substitute Teachers - 6	7,000.00	0.00	7,000.00	404.40	0.00	6,595.60
2110-140-03-0000	Substitute TCH - 7-12	115,485.00	0.00	115,485.00	69,457.57	0.00	46,027.43
2110-150-00-0000	Tutoring Salaries- K-3	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-150-01-0000	Tutoring Salaries- 4-5	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-150-02-0000	Tutoring Salaries- 6	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-150-05-0000	Tutoring Salaries- 7-12	20,000.00	0.00	20,000.00	8,778.00	0.00	11,222.00
2110-160-00-0000	NON-INSTR SALARIES - K-5	1,700.00	63.00	1,763.00	0.00	0.00	1,763.00
2110-160-00-1000	NON-INSTR SALARIES Pre-K	1,000.00	-400.00	600.00	0.00	0.00	600.00
2110-160-01-0000	NON-INSTR SALARIES 6	250.00	-250.00	0.00	0.00	0.00	0.00
2110-160-05-0000	NON-INSTR SALARIES - 7-12	0.00	751.00	751.00	887.46	0.00	-136.46
2110-200-00-0000	General Equipment K-12	27,000.00	0.00	27,000.00	17,840.00	0.00	9,160.00
2110-400-00-0000	General Other Expense	19,000.00	-300.00	18,700.00	4,940.81	709.62	13,049.57
2110-400-01-0000	General Other Exp Pre-K	200.00	0.00	200.00	0.00	0.00	200.00
2110-400-01-1000	General Other Exp K-5	1,500.00	340.00	1,840.00	1,840.00	0.00	0.00

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110-400-02-0000	General Other	650.00	-650.00	0.00	0.00	0.00	0.00
2110-400-03-0000	General Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2110-400-03-1000	Instrum Music k-5 Other E	500.00	522.00	1,022.00	1,003.24	0.00	18.76
2110-400-03-1100	Instrum Music Other	127.00	-127.00	0.00	0.00	0.00	0.00
2110-400-03-1200	Instrum Music 6 Other E	74.00	0.00	74.00	0.00	0.00	74.00
2110-400-03-1300	PRE-K Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1400	K-5 Comm & Assem Other	175.00	175.00	350.00	115.45	0.00	234.55
2110-400-03-1500	Comm & Assem Other	175.00	-175.00	0.00	0.00	0.00	0.00
2110-400-03-1600	6 Comm & Assem Other	75.00	0.00	75.00	0.00	0.00	75.00
2110-400-03-1700	PRE-K Teacher Conference	750.00	-750.00	0.00	0.00	0.00	0.00
2110-400-03-1800	K-5 Teacher Conference	1,000.00	985.00	1,985.00	1,985.00	0.00	0.00
2110-400-03-1900	Teacher Conference	625.00	-625.00	0.00	0.00	0.00	0.00
2110-400-03-2000	6 Teacher Conference	100.00	1,042.00	1,142.00	1,142.00	0.00	0.00
2110-400-05-0000	General Other Exp 7-12	7,500.00	-632.00	6,868.00	3,942.42	0.00	2,925.58
2110-400-05-0700	Phys Ed 7-12 Other Expens	361.00	0.00	361.00	0.00	0.00	361.00
2110-400-05-0800	Music Piano Accompanist	1,000.00	0.00	1,000.00	400.00	0.00	600.00
2110-400-05-1100	Instrum Music 7-12 Other	1,750.00	0.00	1,750.00	881.25	0.00	868.75
2110-400-05-1200	Vocal Music 7-12 Other	750.00	150.00	900.00	855.50	0.00	44.50
2110-400-05-1300	State/Nat'l Music Other 7	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-400-05-1600	7-12 Comm & Assem Other	1,650.00	0.00	1,650.00	0.00	0.00	1,650.00
2110-400-05-1700	7-12 Teacher Conference	3,000.00	0.00	3,000.00	2,650.18	0.00	349.82
2110-470-00-0000	Tuition - K-5	15,000.00	8,500.00	23,500.00	1,130.18	0.00	22,369.82
2110-470-03-0000	Tuition	8,500.00	-8,500.00	0.00	0.00	0.00	0.00
2110-470-03-1000	Tuition - 6	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-470-03-1100	Tuition - 7-12	35,000.00	0.00	35,000.00	1,594.01	32,728.00	677.99
2110-480-01-0000	Campus/St. Mary's Text	850.00	0.00	850.00	0.00	0.00	850.00
2110-480-03-0100	Textbooks K-5	7,500.00	7,500.00	15,000.00	9,437.88	0.00	5,562.12
2110-480-03-0200	Textbooks	7,500.00	-7,500.00	0.00	0.00	0.00	0.00
2110-480-03-0300	Textbooks 6	3,500.00	0.00	3,500.00	108.53	0.00	3,391.47
2110-480-05-0100	Textbooks 7-12	13,538.00	0.00	13,538.00	9,383.16	0.00	4,154.84
2110-480-00-0000	BOCES Services	239,827.00	0.00	239,827.00	117,462.79	0.00	122,364.21
2110-500-00-0000	General K-12 Supplies	25,000.00	0.00	25,000.00	12,133.04	0.00	12,866.96
2110-500-03-0000	General Pre-K Supplies	1,500.00	0.00	1,500.00	171.91	0.00	1,328.09
2110-500-03-0100	General K-5 Supplies	12,000.00	7,472.18	19,472.18	19,615.36	118.11	-261.29
2110-500-03-0110	General Supplies	7,500.00	-7,500.00	0.00	0.00	0.00	0.00
2110-500-03-0120	General 6 Supplies	2,500.00	0.00	2,500.00	118.33	0.00	2,381.67
2110-500-03-0200	Art Pre-k Supplies	250.00	0.00	250.00	0.00	0.00	250.00
2110-500-03-0300	Art K-5 Supplies	1,000.00	1,250.00	2,250.00	2,174.70	0.00	75.30
2110-500-03-0400	Art Supplies	1,250.00	-1,250.00	0.00	0.00	0.00	0.00

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2110-500-03-0500	Art 6 Supplies	400.00	0.00	400.00	313.08	0.00	86.92
2110-500-03-0600	Phys Ed PRE-K Supplies	76.00	0.00	76.00	0.00	0.00	76.00
2110-500-03-0700	Phys Ed K-5 Supplies	350.00	350.00	700.00	197.00	0.00	503.00
2110-500-03-0800	Phys Ed Supplies	350.00	-350.00	0.00	0.00	0.00	0.00
2110-500-03-0900	Phys Ed 6 Supplies	100.00	0.00	100.00	0.00	0.00	100.00
2110-500-03-1100	Instrum Music K-5 Supplie	100.00	100.00	200.00	131.97	0.00	68.03
2110-500-03-1110	Instrum Music Supplie	100.00	-100.00	0.00	0.00	0.00	0.00
2110-500-03-1120	Instrum Music 6 Supplie	50.00	0.00	50.00	0.00	0.00	50.00
2110-500-03-1200	Vocal Music K-5 Supplies	100.00	192.82	292.82	192.82	0.00	100.00
2110-500-03-1500	Vocal Music Supplies	100.00	-100.00	0.00	0.00	0.00	0.00
2110-500-03-1600	Vocal Music 6 Supplies	50.00	0.00	50.00	0.00	0.00	50.00
2110-500-05-0000	General 7-12 Supplies	12,000.00	-1,720.68	10,279.32	8,589.07	0.00	1,690.25
2110-500-05-0200	Art 7-12 Supplies	2,500.00	0.00	2,500.00	2,208.03	0.00	291.97
2110-500-05-0300	Health 7-12 Supplies	105.00	0.00	105.00	0.00	0.00	105.00
2110-500-05-0400	English 7-12 Supplies	105.00	0.00	105.00	0.00	0.00	105.00
2110-500-05-0500	French 7-12 Supplies	300.00	80.68	380.68	380.68	0.00	0.00
2110-500-05-0600	Spanish 7-12 Supplies	300.00	0.00	300.00	0.00	0.00	300.00
2110-500-05-0700	Phys Ed Supplies Jones	600.00	0.00	600.00	219.98	0.00	380.02
2110-500-05-0800	Phys Ed Supplies Shoen	600.00	0.00	600.00	0.00	0.00	600.00
2110-500-05-1000	Math 7-12 Supplies	775.00	530.00	1,305.00	1,294.08	0.00	10.92
2110-500-05-1100	Instrum Music 7-12 Suppl	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
2110-500-05-1200	Vocal Music 7-12 Supplies	1,300.00	0.00	1,300.00	743.44	0.00	556.56
2110-500-05-1300	Science 7-12 Supplies	3,600.00	1,131.90	4,731.90	4,764.66	133.15	-165.91
2110-500-05-1400	Social Studies 7-12 Suppl	400.00	-21.90	378.10	29.99	0.00	348.11
2110-500-05-1700	Music 7-12 Instruments	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2250-150-00-0000	Handicapped TCH SAL K-5	216,228.00	-25,829.00	190,399.00	80,055.10	101,317.88	9,026.02
2250-150-00-0100	Sub Hdcp Tch Sal K-5	1,500.00	1,000.00	2,500.00	568.90	0.00	1,931.10
2250-150-00-1000	Hdcp Tch Prof Dev K-5	350.00	3,150.00	3,500.00	3,500.00	0.00	0.00
2250-150-03-0000	Handicapped TCH SAL	48,446.00	-47,946.00	500.00	0.00	500.00	0.00
2250-150-03-0100	Handicapped TCH SAL 6	40,084.00	19,535.00	59,619.00	29,138.53	30,519.15	-38.68
2250-150-03-0200	Sub Hdcp TCH SAL	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
2250-150-03-0300	Sub Hdcp TCH SAL 6	500.00	0.00	500.00	457.30	0.00	42.70
2250-150-03-1000	Hdcp TCH SAL Prof Dev	200.00	-200.00	0.00	0.00	0.00	0.00
2250-150-03-1100	Hdcp TCH SAL 6 Prof Dev	100.00	0.00	100.00	0.00	0.00	100.00
2250-150-05-0000	Handicapped TCH SAL 7-12	161,625.00	28,002.00	189,627.00	83,701.05	105,971.69	-45.74
2250-150-05-0100	Sub Hdcp TCH SAL 7-12	2,500.00	0.00	2,500.00	637.50	0.00	1,862.50
2250-150-05-1000	Hdcp TchSal 7-12 Prof Dev	300.00	1,500.00	1,800.00	1,800.00	0.00	0.00
2250-151-00-0000	Hdcp Tch Asst K-5	125,088.00	-2,944.00	122,144.00	57,755.63	65,227.86	-839.49

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2250-151-03-0000	Hdkp Tch Asst	54,456.00	-52,856.00	1,600.00	245.00	1,305.80	49.20
2250-151-03-0100	Hdkp Tch Asst 6	29,484.00	-13,250.00	16,234.00	9,914.49	6,688.18	-368.67
2250-151-05-0000	Hdkp Tch Asst 7-12	63,902.00	126,495.00	190,397.00	90,750.40	100,494.57	-847.97
2250-160-00-0000	Hdkp Noninstr Sal Pre-K	3,500.00	0.00	3,500.00	164.96	103.04	3,232.00
2250-160-01-0000	Hdkp Noninstr Sal K-5	456.00	2,950.00	3,406.00	3,278.08	0.00	127.92
2250-160-03-0000	Hdkp Noninstr Sal	1,766.00	-1,766.00	0.00	0.00	0.00	0.00
2250-160-03-0100	Hdkp Noninstr Sal 6	853.00	787.00	1,640.00	1,639.03	0.00	0.97
2250-160-05-0000	Hdkp Noninstr Sal 7-12	2,992.00	18,925.00	21,917.00	16,708.31	5,899.18	-690.49
2250-200-00-0000	Hdkp Equip - K-5	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
2250-400-00-0000	Hdkp Other Expense - K-5	73,750.00	58,200.00	131,950.00	14,609.29	0.00	117,340.71
2250-400-00-1000	Hdkp Prof Dev Other - K-5	750.00	2,300.00	3,050.00	3,049.60	0.00	0.40
2250-400-00-1100	Hdkp Other Exp - Pre-K	500.00	0.00	500.00	0.00	0.00	500.00
2250-400-03-0000	Hdkp Other Expense	60,000.00	-60,000.00	0.00	0.00	0.00	0.00
2250-400-03-0100	Hdkp Other Expense - 6	15,000.00	0.00	15,000.00	5,886.90	0.00	9,113.10
2250-400-03-1000	Hdkp Prof Dev Other	500.00	-500.00	0.00	0.00	0.00	0.00
2250-400-03-1100	Hdkp Prof Dev Other - 6	250.00	0.00	250.00	0.00	0.00	250.00
2250-400-05-0000	Hdkp Other Expense - 7-12	45,000.00	0.00	45,000.00	4,811.15	0.00	40,188.85
2250-400-05-1000	Hdkp Prof Dev Other 7-12	1,000.00	0.00	1,000.00	818.06	0.00	181.94
2250-470-00-0000	Handicapped tuition K-5	10,000.00	181,500.00	191,500.00	36,332.13	154,751.14	416.73
2250-470-03-0000	Handicapped tuition	20,000.00	-20,000.00	0.00	0.00	0.00	0.00
2250-470-03-0100	Handicapped tuition 6	5,000.00	-5,000.00	0.00	0.00	0.00	0.00
2250-470-05-0000	Handicapped tuition 7-12	20,000.00	102,100.00	122,100.00	0.00	122,048.00	52.00
2250-480-00-0000	Hdkp Textbooks - K-5	500.00	750.00	1,250.00	0.00	0.00	1,250.00
2250-480-03-0000	Hdkp Textbooks	750.00	-750.00	0.00	0.00	0.00	0.00
2250-480-03-0100	Hdkp Textbooks - 6	200.00	0.00	200.00	0.00	0.00	200.00
2250-480-05-0000	Hdkp Textbooks - 7-12	550.00	0.00	550.00	0.00	0.00	550.00
2250-490-00-0000	Handicapped BOCES Svces	1,721,850.00	-258,600.00	1,463,250.00	430,782.90	0.00	1,032,467.10
2250-500-00-0000	CSE Supplies	3,500.00	-2,207.00	1,293.00	0.00	0.00	1,293.00
2250-500-00-1000	CSE Supplies - UPK	0.00	2,094.00	2,094.00	1,540.73	0.00	553.27
2250-500-03-0000	Handicapped K-5 Supplies	3,500.00	5,000.00	8,500.00	691.61	0.00	7,808.39
2250-500-03-0100	Handicapped Supplies	5,000.00	-5,000.00	0.00	0.00	0.00	0.00
2250-500-03-0200	Handicapped 6 Supplies	2,500.00	0.00	2,500.00	358.94	0.00	2,141.06
2250-500-05-0000	Handicapped 7-12 Supplies	4,250.00	113.00	4,363.00	5,430.35	0.00	-1,067.35
2280-150-00-0000	Occ Ed Teacher Salaries	63,375.00	-8,883.00	54,492.00	18,061.08	21,513.31	14,917.61
2280-150-00-0100	Sub Occ Ed Tch Salaries	500.00	0.00	500.00	0.00	0.00	500.00
2280-150-00-1100	Occ Ed Prof Dev Tch Sal	500.00	300.00	800.00	350.00	0.00	450.00
2280-400-05-0000	General Occ Ed Other Exp	2,000.00	0.00	2,000.00	175.00	0.00	1,825.00
2280-490-00-0000	Occ Ed BOCES Services	653,712.00	0.00	653,712.00	331,856.00	0.00	321,856.00
2280-500-05-0000	General Occ Ed Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00

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2330-490-00-0000	BOCES Teaching Spec Sch	20,979.00	0.00	20,979.00	6,993.00	0.00	13,986.00
21 Teaching - State Function Group Subtotal		7,717,384.00	-8,869.00	7,708,716.00	3,044,743.70	2,597,743.39	2,066,227.91
2610-150-00-0000	Library InstrSal - K-5	0.00	55,700.00	55,700.00	23,660.80	31,988.36	50.84
2610-150-00-0100	Sub Lib Instr Sal - K-5	150.00	150.00	300.00	422.50	0.00	-122.50
2610-150-00-1100	Lib Sal Prof Dev -K-5	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00
2610-150-03-0100	Library InstrSal - 6	9,191.00	-9,190.00	1.00	0.00	0.00	1.00
2610-150-03-0200	Sub Lib InstrSal	150.00	-150.00	0.00	0.00	0.00	0.00
2610-150-03-0400	Sub Lib InstrSal - 6	150.00	0.00	150.00	0.00	0.00	150.00
2610-150-05-0000	Library InstrSal - 7-12	23,171.00	-18,120.00	5,051.00	2,144.05	2,906.79	0.16
2610-150-05-0100	Sub Library Tch Sal 7-12	250.00	0.00	250.00	32.50	0.00	217.50
2610-150-05-1100	Prof Dev Lib Tch Sal 7-12	250.00	0.00	250.00	0.00	0.00	250.00
2610-151-00-0000	LIB TCH ASSIST SAL - K-5	13,872.00	-13,872.00	0.00	0.00	0.00	0.00
2610-151-03-0000	LIB TCH ASSIST SAL	7,435.00	-6,935.00	500.00	0.00	494.98	5.02
2610-400-00-0000	Lib & AV K-5 Other E	125.00	100.00	225.00	0.00	0.00	225.00
2610-400-03-0000	Lib & AV Other Exp	100.00	-100.00	0.00	0.00	0.00	0.00
2610-400-03-0100	Lib & AV 6 Other E	75.00	0.00	75.00	0.00	0.00	75.00
2610-400-05-0000	Lib & AV 7-12 Other E	200.00	0.00	200.00	0.00	0.00	200.00
2610-460-00-0000	K-5 Library & AV Loan	2,000.00	1,000.00	3,000.00	2,044.28	953.61	2.11
2610-460-03-0000	Library & AV Loan	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
2610-460-03-0100	6 Library & AV Loan	1,000.00	0.00	1,000.00	902.61	0.00	97.39
2610-460-05-0000	7-12 Library & AV Loan	4,000.00	0.00	4,000.00	1,539.47	1,220.75	1,239.78
2610-490-00-0000	Library & AV BOCES	45,086.00	0.00	45,086.00	22,543.08	0.00	22,542.92
2610-500-00-0000	Library & AV K-5 Supplie	500.00	250.00	750.00	687.01	0.00	62.99
2610-500-03-0000	Library & AVSupplies	250.00	-250.00	0.00	0.00	0.00	0.00
2610-500-03-0100	Library & AV 6 Supplie	200.00	0.00	200.00	144.00	0.00	56.00
2610-500-05-0000	Library & AV 7-12 Supplie	800.00	0.00	800.00	793.94	0.00	6.06
2630-220-00-0000	State Aided Comput Hrdwre	16,000.00	0.00	16,000.00	4,946.47	0.00	11,053.53
2630-400-00-0000	Computer Other	1,500.00	-263.20	1,236.80	400.00	800.00	36.80
2630-400-00-1000	Comp Prof Dev Other	1,500.00	263.20	1,763.20	2,235.29	0.00	-472.09
2630-460-03-0000	K-5 Software	7,000.00	0.00	7,000.00	5,111.49	526.50	1,362.01
2630-460-05-0000	6-12 Software	7,000.00	0.00	7,000.00	4,679.49	526.48	1,794.03
2630-490-00-0000	Computer BOCES	105,000.00	0.00	105,000.00	75,619.13	0.00	29,380.87
2630-500-00-0000	Comp & STEAM Supplies K-5	17,000.00	0.00	17,000.00	9,789.51	1,308.65	5,901.84
2630-500-05-0000	Comp & STEAM Sup. 6-12	18,000.00	0.00	18,000.00	8,174.86	1,308.65	8,516.49
28 Instructional Media - State Function Group Subtotal		282,955.00	8,583.00	291,538.00	166,870.48	42,034.77	82,632.75
2805-160-00-0000	Attendance Salaries	35,046.00	0.00	35,046.00	13,852.63	18,889.87	2,303.50
2805-400-00-0000	Attendance Other Exp	600.00	0.00	600.00	0.00	0.00	600.00
2810-150-00-0000	Guidance Instr Sal K-5	43,638.00	25,389.00	69,027.00	29,560.30	39,466.37	0.33

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2810-150-00-0100	Sub Guid Instr Sal K-5	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1200	Guid Prof Dev K-5	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1300	Guid Prof Dev 6	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-03-0000	Guidance Instr Sal	22,480.00	-22,480.00	0.00	0.00	0.00	0.00
2810-150-03-0100	Guidance Instr Sal 6	38,439.00	3,890.00	42,319.00	17,903.93	24,414.47	0.60
2810-150-05-0000	Guidance Instr Sal 7-12	137,610.00	-5,350.00	132,260.00	53,308.81	55,992.10	22,999.09
2810-150-05-0100	Sub Guid Instr Sal 7-12	200.00	4,300.00	4,500.00	4,500.00	0.00	0.00
2810-150-05-1000	Guid 7-12 Prof Dev	500.00	0.00	500.00	300.00	0.00	200.00
2810-160-00-0000	Guide NonInst Sal - K-5	0.00	1,000.00	1,000.00	873.60	0.00	126.40
2810-160-03-0100	Guide NonInst Sal - 6	6,309.00	0.00	6,309.00	2,242.24	2,294.13	1,772.63
2810-160-05-0000	Guide NonInst Sal - 7-12	33,306.00	-11,071.00	22,235.00	5,387.20	8,193.31	8,654.49
2810-400-00-0000	Guidance Other Exp K-5	1,000.00	750.00	1,750.00	0.00	0.00	1,750.00
2810-400-03-0000	Guidance Other Exp	750.00	-750.00	0.00	0.00	0.00	0.00
2810-400-03-0100	Guidance Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-400-05-0000	Guidance Other Exp 7-12	1,000.00	0.00	1,000.00	0.00	0.00	250.00
2810-500-00-0000	Guidance Supplies	250.00	0.00	250.00	250.96	75.00	674.04
2810-500-03-0000	Guidance Sup K-5	250.00	250.00	500.00	0.00	0.00	250.00
2810-500-03-0100	Guidance Sup	250.00	-250.00	0.00	0.00	0.00	500.00
2810-500-03-0200	Guidance Sup 6	250.00	0.00	250.00	0.00	0.00	0.00
2810-500-05-0000	Guidance Supplies 7-12	750.00	0.00	750.00	362.28	535.50	250.00
2815-160-00-0000	Health Services Sal	99,499.00	1,336.00	100,835.00	44,222.17	56,902.48	-147.78
2815-400-00-0000	Health Services Other Exp	20,000.00	0.00	20,000.00	6,000.00	6,000.00	-289.65
2815-300-00-0000	Health Services Supplies	5,000.00	0.00	5,000.00	3,504.63	963.65	8,000.00
2820-150-00-0000	Psychological Salaries	64,464.00	1,311.00	65,775.00	28,571.81	37,202.91	531.72
2820-150-00-1000	Psych. Sal. Prof Dev	250.00	1,685.00	1,935.00	1,934.58	0.00	0.28
2820-400-00-0000	Psychological Other	2,500.00	-1,146.00	1,354.00	0.00	0.00	0.42
2820-400-00-1000	Psych Prof Dev Other	250.00	160.00	410.00	410.00	0.00	1,354.00
2820-500-00-0000	Psychological Supplies	1,500.00	988.00	2,488.00	2,485.65	0.00	0.00
2850-005-02-0000	Not Defined Yet	1,000.00	-1,000.00	0.00	0.00	0.00	0.35
2850-150-00-0000	Cocurricular Sal. 7-12	67,183.00	-3,699.00	63,484.00	5,980.00	51,953.00	0.00
2850-150-03-0000	After School Salaries K-5	4,500.00	2,108.00	6,608.00	4,794.00	3,978.00	5,571.00
2850-150-03-0100	After School Sal.	2,250.00	3,699.00	5,949.00	0.00	5,949.00	-2,164.00
2850-150-03-0200	After School Sal. 6	1,000.00	-708.00	292.00	120.00	0.00	0.00
2850-150-03-0300	Summer School Elem	25,000.00	0.00	25,000.00	22,396.62	0.00	172.00
2850-150-05-0000	After School Prog 7-12	5,000.00	0.00	5,000.00	1,470.00	0.00	2,603.38
2850-400-00-0000	General Co. Other 7-12	1,500.00	0.00	1,500.00	289.00	0.00	3,530.00
2850-400-02-0000	Debate Other Expense	200.00	0.00	200.00	0.00	0.00	1,211.00
2850-400-03-0000	After School Other - K-5	500.00	100.00	600.00	0.00	0.00	200.00
2850-400-03-0100	After School Other	500.00	-500.00	0.00	0.00	0.00	600.00

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2850-400-03-0200	After School Other - 6	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0300	Summer School Other - Ele	0.00	450.00	450.00	450.00	0.00	0.00
2850-400-05-0000	After School Other - 7-12	500.00	0.00	500.00	175.00	0.00	325.00
2850-400-05-0200	Theatre Other	4,000.00	0.00	4,000.00	2,929.00	0.00	1,071.00
2850-500-00-0000	Cocur. General Sup. 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2850-500-02-0000	Debate Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2850-500-03-0000	After School Sup. K-5	750.00	750.00	1,500.00	0.00	0.00	1,500.00
2850-500-03-0100	After School Sup.	750.00	-750.00	0.00	0.00	0.00	0.00
2850-500-03-0200	After School Sup. 6	300.00	0.00	300.00	0.00	0.00	300.00
2850-500-03-0300	Summer School Sup - Elem	25,000.00	-450.00	24,550.00	791.75	0.00	23,758.25
2850-500-05-0000	After School Sup. 7-12	750.00	0.00	750.00	0.00	0.00	750.00
2850-500-05-0200	Theatre Supplies	10,000.00	0.00	10,000.00	1,824.44	1,058.29	7,117.27
2855-150-00-0000	Coaches' Salaries	137,589.00	-5,928.95	131,640.05	42,382.57	80,229.18	9,028.30
2855-200-05-0100	Equipment - Uniforms	8,500.00	1,045.95	9,545.95	9,545.95	0.00	0.00
2855-200-05-1400	General Athletic Equipmen	6,295.00	0.00	6,295.00	0.00	0.00	6,295.00
2855-400-05-0200	Boys' Baseball Other Exp	4,250.00	0.00	4,250.00	0.00	0.00	4,250.00
2855-400-05-0300	Boys' Basketball Other Ex	6,820.00	-4,133.00	2,687.00	3,791.52	0.00	-1,104.52
2855-400-05-0500	Cheering Other Expense	1,100.00	0.00	1,100.00	600.00	0.00	500.00
2855-400-05-0700	Boys' Soccer Other Expens	5,500.00	0.00	5,500.00	2,914.50	0.00	2,585.50
2855-400-05-0800	Girls' Soccer Other Expen	4,950.00	0.00	4,950.00	3,765.10	0.00	1,184.90
2855-400-05-0900	Girls' Track Other Expens	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00
2855-400-05-1000	Boys' Track Other	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00
2855-400-05-1200	Girls' Volleyball Other E	5,100.00	0.00	5,100.00	4,210.50	0.00	889.50
2855-400-05-1300	Girls' Basketball Other E	7,150.00	4,133.00	11,283.00	4,668.62	0.00	6,614.38
2855-400-05-1400	General Athletic Other Ex	9,500.00	0.00	9,500.00	4,770.00	0.00	4,730.00
2855-400-05-1500	Girls' Softball Other Exp	4,250.00	0.00	4,250.00	74.00	0.00	4,176.00
2855-400-05-1600	Golf Other Expense	1,925.00	0.00	1,925.00	0.00	0.00	1,925.00
2855-490-00-0000	BOCES - Section X Coord	16,758.00	0.00	16,758.00	8,379.00	0.00	8,379.00
2855-500-05-0200	Boys' Baseball Supplies	0.00	750.00	750.00	0.00	0.00	750.00
2855-500-05-0300	Boys' Basketball Supplies	1,200.00	2,117.20	3,317.20	619.40	0.00	2,697.80
2855-500-05-0500	Cheerleading Supplies	600.00	0.00	600.00	0.00	145.00	455.00
2855-500-05-0700	Boys' Soccer Supplies	1,750.00	0.00	1,750.00	1,008.80	0.00	743.20
2855-500-05-0800	Girls' Soccer Supplies	1,750.00	0.00	1,750.00	1,038.20	0.00	711.80
2855-500-05-0900	Girls' Track Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2855-500-05-1000	Boys' Track Supplies	750.00	0.00	750.00	178.00	0.00	572.00
2855-500-05-1200	Girls' Volleyball Supplie	3,200.00	0.00	3,200.00	1,967.60	0.00	1,232.40
2855-500-05-1300	Girls' Basketball Supplie	1,200.00	2,015.80	3,215.80	3,305.80	0.00	-90.00
2855-500-05-1400	General Athletic Supplies	5,000.00	0.00	5,000.00	1,054.50	0.00	3,945.50

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2855-500-05-1500	Girls' Softball Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2855-500-05-1600	Golf Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2855-500-05-1700	AED Supplies	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
28 Pupil Services - State Function Group Subtotal		913,191.00	0.00	913,191.00	351,142.66	394,202.26	167,846.08
5510-160-00-0000	Transportation Salaries	663,924.00	0.00	663,924.00	302,766.73	246,043.81	115,113.46
5510-160-00-1000	Transp Sal - Pre-K	27,479.00	0.00	27,479.00	13,664.07	5,313.10	8,501.83
5510-162-00-0000	Transp Office-Super Salar	118,927.00	0.00	118,927.00	72,880.80	42,480.42	3,565.78
5510-200-00-0000	Transportation Equipment	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
5510-210-00-0000	BUSES	0.00	192,449.42	192,449.42	192,449.42	0.00	0.00
5510-400-00-0000	Transportation Other Exp	25,000.00	5,500.00	30,500.00	4,800.65	591.56	25,107.79
5510-400-00-1000	Transp Prof Dev Other Exp	750.00	0.00	750.00	0.00	0.00	750.00
5510-401-00-0000	Transportation Insurance	23,940.00	0.00	23,940.00	23,634.63	0.00	305.37
5510-480-00-0000	BOCES Transp. Services	5,026.00	0.00	5,026.00	2,569.00	0.00	2,457.00
5510-500-00-0000	Transportation Supplies	16,000.00	0.00	16,000.00	812.00	0.00	15,188.00
5510-570-00-0000	Transportation Parts	65,000.00	-5,500.00	59,500.00	19,360.29	0.00	40,139.71
5510-571-00-0000	Transportation Gasoline	138,000.00	-5,500.00	132,500.00	50,477.65	0.00	82,022.35
5510-572-00-0000	Transportation Oil	12,000.00	0.00	12,000.00	5,497.58	0.00	6,502.42
5510-573-00-0000	Transportation Tires & Ch	20,000.00	0.00	20,000.00	7,797.88	0.00	12,202.12
5530-200-00-0000	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5530-400-00-0000	Bus Garage Other Expense	16,500.00	0.00	16,500.00	12,118.95	2,981.26	1,399.79
5530-410-00-0000	Bus Garage Insurance	13,680.00	0.00	13,680.00	10,629.92	0.00	3,050.08
5530-420-00-0000	Fuel Oil	35,000.00	0.00	35,000.00	8,748.35	0.00	26,251.65
5530-470-00-0000	Garage Bldg Electricity	13,000.00	0.00	13,000.00	2,767.25	0.00	10,232.75
5530-500-00-0000	Bus Garage Supplies	2,750.00	500.00	3,250.00	2,929.59	0.00	320.41
5540-400-00-0000	Contract Transportation	15,000.00	5,000.00	20,000.00	8,080.20	11,850.96	68.84
55 Pupil Transportation - State Function Group Subtotal		1,222,476.00	192,449.42	1,414,925.42	741,984.96	309,261.11	363,679.35
7140-150-00-0000	Fitness Center Instruc	4,538.00	0.00	4,538.00	2,269.00	2,269.00	0.00
7140-160-00-0000	Fitness Center Non-Instr	22,000.00	0.00	22,000.00	12,446.50	0.00	9,553.50
7140-200-00-0000	Fitness Center Equip	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
7140-400-00-0000	Fitness Center Other	2,500.00	0.00	2,500.00	1,456.44	606.97	436.59
7140-500-00-0000	Fintness center supplies	3,000.00	0.00	3,000.00	461.84	784.84	1,753.32
7 Community Services - State Function Group Subtotal		42,038.00	0.00	42,038.00	16,633.78	3,660.81	21,743.41
9010-800-00-0000	State Retirement	293,460.00	0.00	293,460.00	207,028.10	83,577.37	2,854.53
9020-800-00-0000	Teacher Retirement	551,087.00	0.00	551,087.00	229,265.62	274,445.56	47,375.82
9030-800-00-0000	Social Security	568,435.00	0.00	568,435.00	250,841.64	262,187.38	55,405.98
9040-800-00-0000	Workers' Compensation	48,290.00	0.00	48,290.00	29,880.79	0.00	18,409.21
9050-800-00-0000	Unemployment Insurance	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
9080-800-00-0000	Health Insurance	2,759,071.00	-43,359.26	2,715,711.74	1,357,271.61	0.00	1,358,440.13

MADRID-WADDINGTON CSD
Budget Status Report As Of: 01/31/2025
Fiscal Year: 2025
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9060-800-00-1000	Health Ins. - Retirees	1,456,949.00	0.00	1,456,949.00	765,575.47	0.00	691,373.53
9060-810-00-0000	Dental Insurance	0.00	0.00	0.00	8,883.38	0.00	-8,883.38
9089-800-00-0000	Other Employee Benefits	78,215.00	0.00	78,215.00	73,296.04	0.00	4,918.96
90 Employee Benefits - State Function Group Subtotal		5,780,507.00	-43,359.26	5,737,147.74	2,922,042.65	620,210.31	2,194,894.78
9711-600-00-0000	Building Bond Principal	745,000.00	0.00	745,000.00	0.00	0.00	745,000.00
9711-700-00-0000	Building Bond Interest	269,728.00	0.00	269,728.00	116,690.63	0.00	153,037.37
9770-700-00-0000	Revenue Anticipation Note	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9788-600-00-0000	Principal	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
9788-700-00-0000	Interest	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
97 Debt Service - State Function Group Subtotal		1,081,228.00	0.00	1,081,228.00	116,690.63	0.00	944,537.37
9901-930-00-0000	Transfer to School Lunch	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
9901-950-00-0000	Transfer to Special	25,000.00	0.00	25,000.00	10,460.14	0.00	14,539.86
9950-900-00-0000	Transfer to Capital/Debt	450,000.00	-220,124.66	229,875.34	221,842.75	0.00	8,032.59
99 Interfund Transfers - State Function Group Subtotal		575,000.00	-220,124.66	354,875.34	232,302.89	0.00	122,572.45
Total GENERAL FUND		20,989,629.00	0.00	20,989,629.00	9,374,523.74	4,420,668.62	7,194,436.74

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending JANUARY 31, 2025

Expenditures:

	<u>Original Approp</u>	<u>Carry over</u>	<u>Total Approp</u>	<u>Expenditures</u>	<u>Encumb.</u>	<u>Available Balance</u>
Board of Education	\$ 132,144.00	\$ -	\$ 132,144.00	\$ 76,153.68	\$ 40,403.35	\$ 15,586.97
Central Administration	\$ 349,302.00	\$ (6,739.00)	\$ 342,563.00	\$ 187,619.85	\$ 91,794.89	\$ 63,148.26
Finance	\$ 62,902.00	\$ 6,739.00	\$ 69,641.00	\$ 47,442.60	\$ 9,543.12	\$ 12,655.28
Legal Services	\$ 50,360.00	\$ -	\$ 50,360.00	\$ 18,829.50	\$ -	\$ 31,530.50
Central Services	\$ 1,714,456.00	\$ 71,034.50	\$ 1,785,490.50	\$ 864,554.82	\$ 199,890.26	\$ 721,045.42
Special Items	\$ 717,341.00	\$ -	\$ 717,341.00	\$ 384,840.90	\$ -	\$ 332,500.10
Instruction	\$ 9,281,875.00	\$ -	\$ 9,281,875.00	\$ 3,765,427.48	\$ 3,145,904.67	\$ 2,370,542.85
Transportation	\$ 1,222,476.00	\$ 192,449.42	\$ 1,414,925.42	\$ 741,984.96	\$ 309,261.11	\$ 363,679.35
Community Services	\$ 42,038.00	\$ -	\$ 42,038.00	\$ 16,633.78	\$ 3,660.81	\$ 21,743.41
Employee Benefits	\$ 5,780,507.00	\$ (43,359.26)	\$ 5,737,147.74	\$ 2,922,042.65	\$ 620,210.31	\$ 2,194,894.78
Debt Service	\$ 1,061,228.00	\$ -	\$ 1,061,228.00	\$ 116,690.63	\$ -	\$ 944,537.37
Interfund Transfers	\$ 575,000.00	\$ (220,124.66)	\$ 354,875.34	\$ 232,302.89	\$ -	\$ 122,572.45
	\$ 20,989,629.00	\$ 0.00	\$ 20,989,629.00	\$ 9,374,523.74	\$ 4,420,668.52	\$ 7,194,436.74

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
005529	01/03/2025	C	ROBO WUNDERKIND	0055		No	No			\$3,400.00	005529
005530	01/17/2025	C	ROBOLINK, INC	0058		No	No			\$1,969.96	005530
Subtotal for Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND										Grand Total	\$5,369.96
										Void Total	\$0.00
										Net	\$5,369.96
										Grand Total	\$5,369.96
										Void Total	\$0.00
										Net	\$5,369.96

Selection Criteria

Bank Account: CBSPECAID
Check date is between 01/01/2025 and 01/31/2025
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WASHINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
089133	08/04/2021	C	BROWN MARY P.	0100	No	No	Yes	1/6/2025	state dated check	(\$891.00)	089133
089667	10/01/2021	C	ROWLEDGEVALLEN	0025	No	No	Yes	1/6/2025	state dated check	(\$35.00)	089667
089916	12/02/2021	C	ARQUIETTJANICE	0043	No	No	Yes	1/6/2025	state dated check	(\$891.00)	089916
090733	05/27/2022	C	ARQUIETTJANICE	0103	No	No	Yes	1/6/2025	state dated check	(\$599.40)	090733
092350	08/05/2023	C	PRESEY\MOLLY	0110	No	No	Yes	1/6/2025	state dated check	(\$1,394.80)	092350
093326	12/07/2023	C	OGDENSBURG CITY SCHOOL DISTRICT	0055	No	No	Yes	1/6/2025	state dated check	(\$694.50)	093326
095045	01/02/2025	C	MWCS PAYROLL ACCOUNT	0054	No	No	No			\$302,017.68	095045
095046	01/03/2025	C	3P LEARNING, INC	0055	No	No	No			\$1,170.00	095046
095047	01/03/2025	C	AETNA	0055	No	No	No			\$45,208.40	095047
095048	01/03/2025	C	AMAZON.COM	0055	No	No	No			\$611.76	095048
095049	01/03/2025	C	ARMORY ASSOCIATES, LLC	0055	No	No	No			\$4,000.00	095049
095050	01/03/2025	C	BIG SPOON KITCHEN	0055	No	No	No			\$816.00	095050
095051	01/03/2025	C	BIMBO FOODS	0055	No	No	No			\$650.86	095051
095052	01/03/2025	C	BLAKE THERMAL SALES	0055	No	No	No			\$857.90	095052
095053	01/03/2025	C	BOND SCHOENECK & KING, PLLC	0055	No	No	No			\$112.50	095053
095054	01/03/2025	C	BRICK & MORTAR MUSIC	0055	No	No	No			\$312.77	095054
095055	01/03/2025	C	Chase Cardmember Service	0055	No	No	No			\$3,726.80	095055
095056	01/03/2025	C	DAVIS VISION, INC	0055	No	No	No			\$1,322.68	095056
095057	01/03/2025	C	DEDEKKERANDREW	0055	No	No	No			\$189.00	095057
095058	01/03/2025	C	FINISHING TOUCH	0055	No	No	No			\$90.00	095058
095059	01/03/2025	C	GILLEE'S AUTO TRUCK & MARINE	0055	No	No	No			\$681.96	095059
095060	01/03/2025	C	GLAZIER PACKING COINC.	0055	No	No	No			\$1,869.74	095060
095061	01/03/2025	C	LAWTON ELECTRIC COMPANY	0055	No	No	No			\$17.00	095061
095062	01/03/2025	C	Martin\Robert (Shawn)	0055	No	No	No			\$205.40	095062
095063	01/03/2025	C	MX FUELS	0055	No	No	No			\$397.01	095063
095084	01/03/2025	C	ORTMAN DAIRY, LLC	0055	No	No	No			\$1,380.00	095084
095065	01/03/2025	C	PALMERICORY	0055	No	No	No			\$171.60	095065
095066	01/03/2025	C	PEPSI COLA OGDENSBURG BOTTLERS	0055	No	No	No			\$1,352.95	095066
095067	01/03/2025	C	QUILL CORPORATION	0055	No	No	No			\$109.78	095067
095068	01/03/2025	C	REDISHRED ACQUISITION, INC	0055	No	No	No			\$27.91	095068
095069	01/03/2025	C	Rockhill\Joe	0055	No	No	No			\$195.00	095069
095070	01/03/2025	C	RUMBLE\SULLIVAN	0055	No	No	No			\$243.40	095070
095071	01/03/2025	C	SLIC FIBER	0055	No	No	No			\$214.74	095071
095072	01/03/2025	C	ST LAWRENCE SUPPLY COMPANY	0055	No	No	No			\$201.10	095072
095073	01/03/2025	C	US FOODS	0055	No	No	No			\$22,466.04	095073
095074	01/03/2025	C	W.B. MASON CO, INC.	0055	No	No	No			\$8,297.51	095074
095075	01/03/2025	C	WASHINGTON HARDWARE BUILDING SUPPLY	0055	No	No	No			\$44.97	095075
095076	01/09/2025	C	ALLTECH INTEGRATIONS, INC.	0056	No	No	No			\$576.00	095076

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
095077	01/09/2025	C	AMAZON.COM	0056		No	No			\$62.87	095077
095078	01/09/2025	C	AMERICAN HAZARDOUS MATERIAL MANAGEMENT.	0056		No	No			\$4,474.80	095078
095079	01/09/2025	C	BARKLEYJOSHUA	0056		No	No			\$150.00	095079
095080	01/09/2025	C	BATTERY JUNCTION.COM	0056		No	No			\$57.19	095080
095081	01/09/2025	C	BEARCOM	0056		No	No			\$185.00	095081
095082	01/09/2025	C	Christy/Robert J.	0056		No	No			\$3,250.00	095082
095083	01/09/2025	C	EVANS & WHITE	0056		No	No			\$16.74	095083
095084	01/09/2025	C	HAUN WELDING SUPPLY INC	0056		No	No			\$260.00	095084
095085	01/09/2025	C	HILL & MARKES INC	0056		No	No			\$418.60	095085
095086	01/09/2025	C	LAVALLEYCHRISTOPHER	0056		No	No			\$79.99	095086
095087	01/09/2025	C	LOWE'S WAREHOUSE	0056		No	No			\$100.01	095087
095088	01/09/2025	C	MASSENA JOINT RECREATION COMMISSION	0056		No	No			\$390.00	095088
095089	01/09/2025	C	MX FUELS	0056		No	No			\$2,838.08	095089
095090	01/09/2025	C	NY BUS SALES	0056		No	No			\$1,353.67	095090
095091	01/09/2025	C	Piano Doctor	0056		No	No			\$180.00	095091
095092	01/09/2025	C	QUILL CORPORATION	0056		No	No			\$353.00	095092
095093	01/09/2025	C	SCHOOL SPECIALTY	0056		No	No			\$1,180.81	095093
095094	01/09/2025	C	SECTION X ATHLETICS	0056		No	No			\$35.00	095094
095095	01/09/2025	C	SIDDONTON I L	0056		No	No			\$31.89	095095
095096	01/09/2025	C	Sports Locker	0056		No	No			\$178.00	095096
095097	01/09/2025	C	ST LAWRENCE SUPPLY COMPANY	0056		No	No			\$194.14	095097
095098	01/09/2025	C	TWOMBLYCOREY	0056		No	No			\$1,077.36	095098
095099	01/09/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0056		No	No			\$876.53	095099
095100	01/14/2025	C	MWCS PAYROLL ACCOUNT	0057		No	No			\$303,762.90	095100
095101	01/17/2025	C	95% Group, LLC	0058		No	No			\$8,872.60	095101
095102	01/17/2025	C	AMAZON.COM	0058		No	No			\$207.80	095102
095103	01/17/2025	C	BRICK & MORTAR MUSIC	0058		No	No			\$21.37	095103
095104	01/17/2025	C	CLAXTON-HEPBURN MEDICAL CENTER	0058		No	No			\$6,000.00	095104
095105	01/17/2025	C	EDWARDS-KNOX CHEERLEADING COMPETITION	0058		No	No			\$150.00	095105
095106	01/17/2025	C	EMPOWER FOR IMPROVEMENT, LLC	0058		No	No			\$3,000.00	095106
095107	01/17/2025	C	EXCELLUS HEALTH PLAN - GROUP	0058		No	No			\$241,023.35	095107
095108	01/17/2025	C	GBC	0058		No	No			\$270.60	095108
095109	01/17/2025	C	HANCOCK ESTABROOK	0058		No	No			\$67.50	095109
095110	01/17/2025	C	HAUN WELDING SUPPLY INC	0058		No	No			\$168.70	095110
095111	01/17/2025	C	JOHNSTONS WATER, LLC	0058		No	No			\$14.45	095111
095112	01/17/2025	C	LIBERTY UTILITIES - NY	0058		No	No			\$5,593.00	095112
095113	01/17/2025	C	LISBON CHEERLEADERS	0058		No	No			\$150.00	095113

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
095114	01/17/2025	C	MX FUELS	0058		No	No			\$1,501.51	095114
095115	01/17/2025	C	NATIONAL GRID	0058		No	No			\$298.80	095115
095116	01/17/2025	C	NORTH COAST THERAPY	0058		No	No			\$4,934.70	095116
095117	01/17/2025	C	REDISHRED ACQUISITION, INC	0058		No	No			\$27.91	095117
095118	01/17/2025	C	SCOTTJENNIFER	0058		No	No			\$25.00	095118
095119	01/17/2025	C	SMEC	0058		No	No			\$6,752.65	095119
095120	01/17/2025	C	ST LAWRENCE SUPPLY COMPANY	0058		No	No			\$36.60	095120
095121	01/17/2025	C	ST LAWRENCE-LEWIS BOCES	0058		No	No			\$275,692.56	095121
095122	01/17/2025	C	SYDENSTRICKER NOBBE PARTNERS	0058		No	No			\$31.92	095122
095123	01/17/2025	C	TEACHERS PAY TEACHERS	0058		No	No			\$46.40	095123
095124	01/17/2025	C	THEISEN TOOLS	0058		No	No			\$46.40	095124
095125	01/17/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0058		No	No			\$18.57	095125
095126	01/24/2025	C	ADVANTAGE SPORT & FITNESS, INC	0059		No	No			\$405.47	095126
095127	01/24/2025	C	AETNA	0059		No	No			\$42,208.40	095127
095128	01/24/2025	C	AMAZON.COM	0059		No	No			\$1,067.50	095128
095129	01/24/2025	C	AUGUSTEINCODEME	0059		No	No			\$274.60	095129
095130	01/24/2025	C	BigwarfelBrooks	0059		No	No			\$369.20	095130
095131	01/24/2025	C	DAVIS VISION, INC	0059		No	No			\$1,328.64	095131
095132	01/24/2025	C	EI US, LLC	0059		No	No			\$308.23	095132
095133	01/24/2025	C	GRAINGER	0059		No	No			\$76.95	095133
095134	01/24/2025	C	GUARDIAN	0059		No	No			\$4,340.26	095134
095135	01/24/2025	C	HANSONALBERT	0059		No	No			\$90.60	095135
095136	01/24/2025	C	LAMICAITONY	0059		No	No			\$151.20	095136
095137	01/24/2025	C	LAWTON ELECTRIC COMPANY	0059		No	No			\$259.00	095137
095138	01/24/2025	C	LONG-PARK TIRE, INC	0059		No	No			\$1,184.00	095138
095139	01/24/2025	C	LYONIMARK	0059		No	No			\$78.34	095139
095140	01/24/2025	C	MARQUARTSTUART	0059		No	No			\$75.00	095140
095141	01/24/2025	C	MartinRobert (Shawn)	0059		No	No			\$109.00	095141
095142	01/24/2025	C	MX FUELS	0059		No	No			\$2,650.22	095142
095143	01/24/2025	C	NATIONAL GRID	0059		No	No			\$4,859.81	095143
095144	01/24/2025	C	NY BUS SALES	0059		No	No			\$1,611.81	095144
095145	01/24/2025	C	PORTERKATE	0059		No	No			\$90.60	095145
095146	01/24/2025	C	RobertsMichael	0059		No	No			\$226.20	095146
095147	01/24/2025	C	SCHOLASTIC INC	0059		No	No			\$56.96	095147
095148	01/24/2025	C	SharpSkye	0059		No	No			\$161.50	095148
095149	01/24/2025	C	SMITHLUCAS	0059		No	No			\$114.74	095149
095150	01/24/2025	C	VERIZON WIRELESS	0059		No	No			\$261.46	095150
095151	01/24/2025	C	VROMANDDAVID	0059		No	No			\$195.00	095151
095152	01/24/2025	C	W.B. MASON CO, INC.	0059		No	No			\$1,874.00	095152

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
095153	01/24/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0059	No	No			\$97.14	095153
095154	01/24/2025	C	WATSON ELECTRIC, INC	0059	No	No			\$900.00	095154
095155	01/24/2025	C	WHITESBORO FLOW SHOP INC	0059	No	No			\$1,341.08	095155
095156	01/27/2025	C	MMCS PAYROLL ACCOUNT	0060	No	No			\$313,787.44	095156
095157	01/31/2025	C	AMAZON.COM	0061	No	No			\$250.61	095157
095158	01/31/2025	C	BELLEWALKER	0061	No	No			\$167.40	095158
095159	01/31/2025	C	BLAKE THERMAL SALES	0061	No	No			\$1,299.31	095159
095160	01/31/2025	C	CAUFIELD MATTHEW	0061	No	No			\$141.00	095160
095161	01/31/2025	C	Chase Cardmember Service	0061	No	No			\$2,103.15	095161
095162	01/31/2025	C	EI US, LLC	0061	No	No			\$821.95	095162
095163	01/31/2025	C	ESPECIAL NEEDS, LLC	0061	No	No			\$85.96	095163
095164	01/31/2025	C	LamayAustin	0061	No	No			\$255.00	095164
095165	01/31/2025	C	LAMICAITONY	0061	No	No			\$282.20	095165
095166	01/31/2025	C	MX FUELS	0061	No	No			\$333.14	095166
095167	01/31/2025	C	ST LAWRENCE SUPPLY COMPANY	0061	No	No			\$364.30	095167
095168	01/31/2025	C	W.B. MASON CO, INC.	0061	No	No			\$77.94	095168
095169	01/31/2025	C	WADDINGTON HARDWARE BUILDING SUPPLY	0061	No	No			\$272.59	095169
095170	01/31/2025	C	BIG SPOON KITCHEN	0062	No	No			\$2,004.00	095170
095171	01/31/2025	C	BIMBO FOODS	0062	No	No			\$752.68	095171
095172	01/31/2025	C	GLAZIER PACKING COINC.	0062	No	No			\$1,183.63	095172
095173	01/31/2025	C	ORTMAN DAIRY, LLC	0062	No	No			\$1,800.00	095173
095174	01/31/2025	C	PEPSI COLA OGDENSBURG BOTTLEERS	0062	No	No			\$2,144.90	095174
095175	01/31/2025	C	ST LAWRENCE SUPPLY COMPANY	0062	No	No			\$199.80	095175
095176	01/31/2025	C	US FOODS	0062	No	No			\$39,481.04	095176
Subtotal for Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND									Grand Total	\$1,710,580.36
									Void Total	(\$4,495.70)
									Net	\$1,706,084.66

Selection Criteria	
Bank Account: CBGENFUND	
Check data is between 01/01/2025 and 01/31/2025	
Sort by: Check Number	
Printed by JULIE K. ABRANTES	

MADRID-WADDINGTON CSD
Revenue Status Report As Of: 01/31/2025
Fiscal Year: 2025
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	4,230,922.00	0.00	4,230,922.00	4,296,672.25		65,750.25
1081.000		Other Prmts in Lieu of Taxes	50,353.00	0.00	50,353.00	0.00	50,353.00	
1085.000		STAR Reimbursement	650,000.00	0.00	650,000.00	584,250.51	65,749.49	
1090.000		Int. & Penal. on Real Prop.Tax	7,000.00	0.00	7,000.00	0.00	7,000.00	
1311.000		Other Day School Tuition (Indv)	0.00	0.00	0.00	8,555.00		8,555.00
2401.000		Interest and Earnings	15,000.00	0.00	15,000.00	37,089.63		22,089.63
2410.000		Rental of Real Property,Indiv.	0.00	0.00	0.00	225.00		225.00
2650.000		Sale Scrap & Excess Material	1,000.00	0.00	1,000.00	0.00	1,000.00	
2701.000		Refund PY Exp-BOCES Aided Srvc	190,000.00	0.00	190,000.00	0.00	190,000.00	
2703.000		Refund PY Exp-Other-Not Trans	500.00	0.00	500.00	3,801.20		3,301.20
2705.000		Gifts and Donations	185,600.00	0.00	185,600.00	185,600.00		
2770.000		Other Unclassified Rev.(Spec)	60,000.00	0.00	60,000.00	62,547.12		2,547.12
3101.000		Basic Formula Aid-Gen Aids (Ex	10,334,944.00	0.00	10,334,944.00	1,545,631.96	8,789,312.04	
3101.100		Excess Cost Aid	630,890.00	0.00	630,890.00	128,846.00	502,044.00	
3102.000		Lottery Aid	800,000.00	0.00	800,000.00	992,153.81		192,153.81
3102.100		VLT Lottery Grants Aid	0.00	0.00	0.00	279,982.97		279,982.97
3102.300		Mobile Sports Wagering Funds	0.00	0.00	0.00	369,787.54		369,787.54
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,348,243.00	0.00	1,348,243.00	-0.20	1,348,243.20	
3260.000		Textbook Aid (Incl Txbk/Lott)	46,390.00	0.00	46,390.00	0.00	46,390.00	
3262.000		Computer Sftwre, Hrdwre Aid	12,390.00	0.00	12,390.00	0.00	12,390.00	
3263.000		Library AV Loan Program Aid	4,200.00	0.00	4,200.00	0.00	4,200.00	
3289.000		Other State Aid	30,000.00	0.00	30,000.00	0.00	30,000.00	
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	50,000.00	0.00	50,000.00	8,720.91	41,279.09	
5031.000		Interfund Transfers(Not D.Serv	450,000.00	0.00	450,000.00	0.00	450,000.00	
5031.100		Interfund Transfers(UI)	25,000.00	0.00	25,000.00	0.00	25,000.00	
5031.200		EBALR	67,215.00	0.00	67,215.00	0.00	67,215.00	
5050.000		Interfund Trans. for Debt Svs	494,982.00	0.00	494,982.00	200,000.00	294,982.00	
	Subfund Subtotal		19,684,629.00	0.00	19,684,629.00	8,703,863.70	11,925,157.82	944,392.52
Total GENERAL FUND			19,684,629.00	0.00	19,684,629.00	8,703,863.70	11,925,157.82	944,392.52

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending JANUARY 31, 2025

Revenue:

	<u>Initial Est Rev</u>	<u>Adjustments</u>	<u>Current Est Rev</u>	<u>Actual Revenue</u>	<u>Variance</u>
Property Taxes	\$ 4,938,275.00	\$ -	\$ 4,938,275.00	\$ 4,880,922.76	\$ (57,352.24)
Tuition	\$ -	\$ -	\$ -	\$ 8,555.00	\$ 8,555.00
Interest & Earnings	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 37,314.63	\$ 22,314.63
Sale of Scrap & Excess	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ (1,000.00)
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -
Refund of Prior Yrs Exp	\$ 190,500.00	\$ -	\$ 190,500.00	\$ 3,801.20	\$ (186,698.80)
Gifts & Donations	\$ 185,600.00	\$ -	\$ 185,600.00	\$ 185,600.00	\$ -
Unclassified Revenues	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 62,547.12	\$ 2,547.12
Basic Aid	\$ 11,765,834.00	\$ -	\$ 11,765,834.00	\$ 3,316,402.28	\$ (8,449,431.72)
BOCES Aid	\$ 1,348,243.00	\$ -	\$ 1,348,243.00	\$ (0.20)	\$ (1,348,243.20)
Other State Aid	\$ 142,980.00	\$ -	\$ 142,980.00	\$ 8,720.91	\$ (134,259.09)
Appropriated Res FB	\$ 542,215.00	\$ -	\$ 542,215.00	\$ -	\$ (542,215.00)
Interfund Transfer - Debt Service	\$ 494,982.00	\$ -	\$ 494,982.00	\$ 200,000.00	\$ (294,982.00)
Appropriated Fund Balance	\$ 1,305,000.00	\$ -	\$ 1,305,000.00	\$ 1,305,000.00	\$ -
	\$ 20,989,629.00	\$ -	\$ 20,989,629.00	\$ 10,008,863.70	\$ (10,980,765.30)

**School Lunch Fund
Monthly Analysis Worksheet
For the Period Ending January 31, 2025**

Beginning Fund Balance	\$3,764.28
Profit or (Loss)	<u>(\$9,732.11)</u>
Ending Fund Balance	<u><u>(\$5,967.83)</u></u>

Revenues

<i>Type A Sales</i>		
Breakfast	\$20.65	
Lunch	\$1,439.25	
<i>Other Sales</i>		
Breakfast	\$526.85	
Lunch	\$4,428.68	
Total Sales		\$6,415.43
<i>Federal Aid Receivable</i>		
Breakfast	\$10,208.00	
Lunch	\$29,604.00	
<i>State Aid Receivable</i>		
Breakfast	\$5,767.00	
Lunch	\$12,476.00	
Total Aid Receivable		\$58,055.00
<i>Surplus Food</i>		\$0.00
<i>Other Revenue</i>		\$694.50
Total Revenues		<u><u>\$65,164.93</u></u>

Expenses

<i>Beginning Food Inventory</i>		
Add: Purchases	\$29,116.75	
Less: Ending Inventory	\$45,579.62	
Food Used	\$28,776.54	\$45,919.83
<i>Beginning Federal Food Inventory</i>		
Add: Surplus Food	\$4,774.20	
Less: Ending Inventory	\$0.00	
Federal Food Used	\$6,901.04	(\$2,126.84)
Salary		\$17,245.54
Equipment		\$0.00
Fringe Benefits		\$12,071.88
Other Expenses		\$0.00
<i>Beginning Supply Inventory</i>		
Add: Supplies Purchased	\$4,080.71	
Less: Ending Inventory	\$0.00	
Supplies Used	\$5,212.66	(\$1,131.95)
Total Expenses		<u><u>\$74,897.04</u></u>

Profit or (Loss) for Month (\$9,732.11)

*Negative amount for Federal Food is due to inaccurate reports from Federal system. Negative amount for Supplies is due to BOCES orders not yet completely received.

**Madrid-Waddington Central School
Treasurer's Report
For The Period Ending January 31, 2025**

General Fund	445,484.04
School Lunch Fund	(55,027.83)
General Fund Checking Account	390,456.21
 Federal Fund Checking Account	 113,861.87
Scholarship Account	5,755.90
Payroll Checking Account	0.00
Capital Fund Checking Account	281,788.56
 General Fund Money Market Account - Chase Bank @ 1.52%	
General Fund Savings	692,962.43
Insurance Reserve	668,275.25
Unemployment	42,193.79
Building Reserve	707,182.86
Retirement Reserve - TRS	75,768.34
Employee Benefit Reserve	201,128.94
Transportation Reserve	539,185.16
School Lunch	7,071.00
Federal Fund	0.00
Debt Service	990,081.04
Capital Fund	622,014.84
Chase Money Market Account	4,545,863.65
 Fidelity Investment -Scholarship Account	 11,111.85



Abrantes, Julie <jabrantes@mwcsk12.org>

Fwd: Madrid-Waddington Central School District's 2024 Fiscal Stress Score

1 message

Burke, Eric <eburke@mwcsk12.org>
To: Patricia Bogart <pbogart@mwcsk12.org>, "Abrantes, Julie" <jabrantes@mwcsk12.org>

February board meeting

----- Forwarded message -----

From: AFRfile <AFRFILE@osc.ny.gov>
Date: Thu, Jan 16, 2025 at 10:48 AM
Subject: Madrid-Waddington Central School District's 2024 Fiscal Stress Score
To: eburke@mwcsk12.org <eburke@mwcsk12.org>



Dear School Superintendent Burke:

The Office of the State Comptroller uses the Fiscal Stress Monitoring System to examine the annual financial information reported by your district. This analysis provides an objective assessment of your district's fiscal health. This letter is to notify you that as of December 31, 2024, our review of the 2024 ST-3 (annual financial report) for your school district has been completed. Detailed information about your district's fiscal stress scores and designations are summarized below:

FYE	Fiscal Stress		Environmental Stress	
	Score	Designation	Score	Designation
2022	6.7	No Designation	0.0	No Designation
2023	0.0	No Designation	0.0	No Designation
2024	3.3	No Designation	0.0	No Designation

We recently conducted a webinar to help school officials understand how to interpret their scores and to prepare for public inquiries and media reaction. If you were unable to participate in the webinar, scores for all school districts will be released to the public in the near future and you may receive questions about your score/designation as well as any notable changes and trends. More information about the System in general is available on our [website](#). Please contact our Data Management Unit at 866-321-8503, option 4 with any questions.

Sincerely,

Simonia Brown

Assistant Comptroller



DMU_correspondence

Notice: This communication, including any attachments, is intended solely for the use of the individual or entity to which it is addressed. This communication may contain information that is private, confidential, or otherwise exempt from public release.

Fiscal Stress Score

Financial Indicators	Fiscal Stress Financial Indicators	Maximum Points
1	Unassigned Fund Balance as a Percentage of Gross Expenditures	25
2	Total Fund Balance as a Percentage of Gross Expenditures	25
3	Operating Deficits	20
4	Cash Ratio - Cash and Investments as a Percentage of Current Liabilities	10
5	Cash as a Percentage of Monthly Gross Expenditures	10
6	Percentage Change in Short-Term Cash-Flow Debt Issuance	10
		100

Classification	Point Range (Out of 100 total pts)
Significant	65 - 100
Moderate	45 - 64.9
Susceptible	25 - 44.9
No Designation	0 - 24.9

Financial indicators 1 through 5 only use data from the General (A) Fund, but indicator 6 looks for short-term cash-flow debt in all funds.



New York State Comptroller
THOMAS P. DINAPOLI

5

Environmental Stress Score

Indicators	Fiscal Stress Environmental Indicators	Maximum Points
1	Percentage of Economically Disadvantaged Students	25
2	Student-to-Teacher Ratio	15
3	Turnover Rate of All Teachers	15
4	Percentage Change in Property Value	15
5	Budget Vote Approval Percent	15
6	Percentage of English Language Learners	15
		100

Environmental Stress Classification	Point Range (Out of 100 total pts)
Significant	60 - 100
Moderate	45 - 59.9
Susceptible	30 - 44.9
No Designation	0 - 29.9



New York State Comptroller
THOMAS P. DINAPOLI

6

Madrid-Waddington Central School District

Category	Indicator	Scoring	Fiscal Year End	Points												
Year End Fund Balance	1 Unassigned Fund Balance	General Fund 25 Points ≤ 1% 16.67 Points > 1% But ≤ 2% 8.33 Points > 2% But ≤ 3% 0 Points > 3%	2024	0.00												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Unassigned Fund Balance (codes 916 & 917)</td> <td style="text-align: right;">754,674</td> </tr> <tr> <td>Gross Expenditures</td> <td style="text-align: right;">17,070,256</td> </tr> <tr> <td>Calculation</td> <td></td> </tr> <tr> <td>Unassigned Fund Balance + Gross Expenditures</td> <td style="text-align: right;">4.42%</td> </tr> </table>				Data Required		Unassigned Fund Balance (codes 916 & 917)	754,674	Gross Expenditures	17,070,256	Calculation		Unassigned Fund Balance + Gross Expenditures	4.42%		
Data Required																
Unassigned Fund Balance (codes 916 & 917)	754,674															
Gross Expenditures	17,070,256															
Calculation																
Unassigned Fund Balance + Gross Expenditures	4.42%															
Year End Fund Balance	2 Total Fund Balance	General Fund 25 Points ≤ 0% 16.67 Points > 0% But ≤ 5% 8.33 Points > 5% But ≤ 10% 0 Points > 10%	2024	0.00												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Total Fund Balance (code 8029)</td> <td style="text-align: right;">4,708,169</td> </tr> <tr> <td>Gross Expenditures</td> <td style="text-align: right;">17,070,256</td> </tr> <tr> <td>Calculation</td> <td></td> </tr> <tr> <td>Total Fund Balance (code 8029) + Gross Expenditures</td> <td style="text-align: right;">27.58%</td> </tr> </table>				Data Required		Total Fund Balance (code 8029)	4,708,169	Gross Expenditures	17,070,256	Calculation		Total Fund Balance (code 8029) + Gross Expenditures	27.58%		
Data Required																
Total Fund Balance (code 8029)	4,708,169															
Gross Expenditures	17,070,256															
Calculation																
Total Fund Balance (code 8029) + Gross Expenditures	27.58%															
Operating Deficits	3 Operating Deficit	General Fund 20 Points = Deficits ≤ -1% in 3/3 of the Last Fiscal Years 13.33 Points = Deficits ≤ -1% in 2/3 of the Last Fiscal Years 6.67 Points = Deficit ≤ -1% in 1/3 Last Fiscal Years 0 Points = Deficit ≤ -1% in 0/3 Last Fiscal Years	2022	0.00												
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Gross Revenues</td> <td style="text-align: right;">16,695,907</td> </tr> <tr> <td>Gross Expenditures</td> <td style="text-align: right;">15,896,548</td> </tr> <tr> <td>Calculation</td> <td></td> </tr> <tr> <td>(Gross Revenues - Gross Expenditures) + Gross Expenditures</td> <td style="text-align: right;">5.03%</td> </tr> </table>				Data Required		Gross Revenues	16,695,907	Gross Expenditures	15,896,548	Calculation		(Gross Revenues - Gross Expenditures) + Gross Expenditures	5.03%
			Data Required													
			Gross Revenues	16,695,907												
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Data Required																
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Data Required																
Gross Revenues	18,869,742															
Gross Expenditures	17,070,256															
Calculation																
(Gross Revenues - Gross Expenditures) + Gross Expenditures	10.54%															
Cash Position	4 Cash Ratio	General Fund 10 Points ≤ 50% 6.67 Points > 50% But ≤ 75% 3.33 Points > 75% But ≤ 100% 0 Points > 100%	2024	0.00												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Cash and Investments (codes 200-223, 450, 451)</td> <td style="text-align: right;">1,320,149</td> </tr> <tr> <td>Net Current Liability (codes 600-626 & 631-668)</td> <td style="text-align: right;">665,082</td> </tr> <tr> <td>Calculation</td> <td></td> </tr> <tr> <td>Cash and Investments + Net Current Liability</td> <td style="text-align: right;">198.49%</td> </tr> </table>				Data Required		Cash and Investments (codes 200-223, 450, 451)	1,320,149	Net Current Liability (codes 600-626 & 631-668)	665,082	Calculation		Cash and Investments + Net Current Liability	198.49%		
Data Required																
Cash and Investments (codes 200-223, 450, 451)	1,320,149															
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Calculation																
Cash and Investments + Net Current Liability	198.49%															
Cash Position	5 Cash % of Monthly Expenditures	General Fund 10 Points ≤ 33.33% 6.67 Points > 33.33% But ≤ 66.67% 3.33 Points > 66.67% But ≤ 100% 0 Points > 100%	2024	3.33												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Cash and Investments (codes 200, 201, 450, 451)</td> <td style="text-align: right;">1,320,049</td> </tr> <tr> <td>Average Monthly Gross Expenditures (Gross Expenditures + 12)</td> <td style="text-align: right;">1,422,521</td> </tr> <tr> <td>Calculation</td> <td></td> </tr> <tr> <td>Cash and Investments + Average Monthly Gross Expenditures</td> <td style="text-align: right;">92.80%</td> </tr> </table>				Data Required		Cash and Investments (codes 200, 201, 450, 451)	1,320,049	Average Monthly Gross Expenditures (Gross Expenditures + 12)	1,422,521	Calculation		Cash and Investments + Average Monthly Gross Expenditures	92.80%		
Data Required																
Cash and Investments (codes 200, 201, 450, 451)	1,320,049															
Average Monthly Gross Expenditures (Gross Expenditures + 12)	1,422,521															
Calculation																
Cash and Investments + Average Monthly Gross Expenditures	92.80%															
Reliance on Short-Term Cash-Flow Debt	6 Short-Term Cash-Flow Debt Reliance	All Funds 10 Points ≥ 10% Change in Short-Term Cash-Flow Debt Issued or Current Year Short-Term Cash-Flow Debt Issued and No Prior Year Issuance 6.67 Points ≥ 6.67% But < 10% Change in Short-Term Cash-Flow Debt Issued 3.33 Points ≥ 3.33% But < 6.67% Change in Short-Term Cash-Flow Debt Issued 0 Points < 3.33% Change in Short-Term Cash-Flow Debt Issued or No Current Year Issuance	2023	0.00												
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Data Required</td> <td style="width: 50%;"></td> </tr> <tr> <td>Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes)</td> <td style="text-align: right;">0</td> </tr> </table>				Data Required		Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes)	0						
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Data Required																
Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes)	0															
Calculation																
(Current Year Short-Term Cash-Flow Debt Issued - Prior Year Short-Term Cash-Flow Debt Issued) + Prior Year Short-Term Cash-Flow Debt Issued	0.00%															
Total¹:				3.3												

Gross Revenues = General Fund's Revenues and Other Sources (Transfer Activity)
Gross Expenditures = General Fund's Expenditures and Other Uses (Transfer Activity) - 9950.9 (Transfers to Capital Project's Fund)

Point Range (Out of 100 total pts)
Significant Fiscal Stress 65 - 100
Moderate Fiscal Stress 45 - 64.9
Susceptible Fiscal Stress 25 - 44.9
No Designation 0 - 24.9

¹Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 12/31/2024

Madrid-Waddington Central School District

Category	Indicator	Scoring	Year		Points
Poverty	1 Percentage of Economically Disadvantaged Students	25 Points ≥ 75%	2023	Data Required	49%
		16.67 Points ≥ 65% But < 75%		Percentage of Economically Disadvantaged Students	
		8.33 Points ≥ 55% But < 65%			0.00
		0 Points < 55%			
Student to Teacher Ratio	2 Student to Teacher Ratio	15 Points ≥ 15	2023	Data Required	10.37
		10 Points ≥ 13 But < 15		Student to Teacher Ratio	
		5 Points ≥ 12 But < 13			0.00
		0 Points < 12			
Teacher Turnover	3 Turnover Rate of All Teachers	15 Points ≥ 18%	2023	Data Required	9%
		10 Points ≥ 14% But < 18%		Turnover Rate of All Teachers	
		5 Points ≥ 10% But < 14%			0.00
		0 Points < 10%			
Tax Base	4 Percent Change in Property Value	15 Points ≤ -4%	2019	Data Required	0.00
		10 Points ≤ -2% But > -4%		Property Full Value	
				248,546,074	
		5 Points ≤ -1% But > -2%	2020	Data Required	
		0 Points > -1%		Property Full Value	
				259,762,913	
				Calculation	
				(2020 Property Full Value - 2019 Property Full Value) ÷ 2019 Property Full Value	
				4.51%	
			2021	Data Required	
	Property Full Value				
		271,668,356			
		Calculation			
		(2021 Property Full Value - 2020 Property Full Value) ÷ 2020 Property Full Value			
		4.58%			
	2022	Data Required			
		Property Full Value			
		279,409,612			
		Calculation			
		(2022 Property Full Value - 2021 Property Full Value) ÷ 2021 Property Full Value			
		2.85%			
	2023	Data Required			
		Property Full Value			
		305,093,010			
		Calculation			
		(2023 Property Full Value - 2022 Property Full Value) ÷ 2022 Property Full Value			
		9.19%			
		Calculation (Average)			
		4 Year Average (Property Full Value - Prior Year Property Full Value) ÷ Prior Year Property Full			
		5.28%			
Budget Support	5 Budget Vote Approval Percent	15 Points ≤ 60%	2025	Data Required	93.53%
		10 Points ≤ 65% But > 60%		Budget Vote Approval Percent	
		5 Points ≤ 70% But > 65%			0.00
		0 Points > 70%			
English Language Learners	6 Percent of English Language Learners	15 Points ≥ 9%	2023	Data Required	0%
		10 Points ≥ 5% But < 9%		Percent of English Language Learners	
		5 Points ≥ 3% But < 5%			0.00
		0 Points < 3%			
Total[†]:					0.0

Point Range (Out of 100 total pts)

Significant Environmental Stress	60 - 100
Moderate Environmental Stress	45 - 59.9
Susceptible Environmental Stress	30 - 44.9
No Designation	0 - 29.9

[†] Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 12/31/2024

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**Recommended
PERSONNEL ACTIONS
February 11, 2025**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
<u>Appointment</u>					
Linda Strader		3-Hr Monitor	Annual	February 3, 2025	\$16.64/hour
Tod Flanagan		5-Hr Driver	Annual	February 12, 2025	\$ 27.69
Erin Neverette		Substitute Teacher	Annual	February 12, 2025	\$130/day
Charles French		Co-Ed Asst. Track Coach	Annual	February 12, 2025	\$ 5,546.00
<u>Resignations</u>					
Richard LaShomb		Custodian	Retirement	Sept. 12, 2025	
<u>FMLA</u>					
Elyse Burnett		School Nurse		Approx. Feb. 24 - March 28, 2025	
<u>Tenure</u>					
Katie Murray	Teaching Assistant	Teaching Assistant		September 1, 2024	

I recommend the foregoing personnel actions:

February 7, 2025

Eric Burke

Empower for Improvement, LLC
Katherine Lynch
PO Box 28; Waddington, NY 13694

Independent Consulting Agreement

This Agreement made on this date, February 4, 2025 by and between the Madrid-Waddington Central School District located at 2582 State Highway 345. Madrid, NY 13660, hereinafter referred to as the "District," and **Empower for Improvement Services, LLC** hereinafter referred to as "INDEPENDENT CONTRACTOR."

WITNESSETH:

WHEREAS, the DISTRICT desires the INDEPENDENT CONTRACTOR to perform certain services for the DISTRICT; and

WHEREAS, INDEPENDENT CONTRACTOR has represented to the DISTRICT that INDEPENDENT CONTRACTOR is competent, willing and able to perform such services for the DISTRICT.

NOW, THEREFORE in consideration of the premises and the mutual covenants and agreements contained herein it is mutually agreed by and between the respective parties as follows:

1. Scope of Work

INDEPENDENT CONTRACTOR agrees to perform to the satisfaction of the DISTRICT, as an independent contractor and not as an agent or employee of the DISTRICT, services as described on **Exhibit A** attached hereto, and herein after referred to as the "Scope of Work". In performing said services, INDEPENDENT CONTRACTOR shall exercise independent direction and control and shall not be under the supervision of the DISTRICT, its employees or agents. INDEPENDENT CONTRACTOR shall provide, at its own expense, any equipment, materials, and/or supplies, necessary for it to perform its obligations under this Agreement.

2. Terms

The term of this contract shall commence on **June 1, 2025– May 31, 2026**.

3. Compensation

In full and complete consideration of INDEPENDENT CONTRACTOR's performance hereunder, the DISTRICT agrees to pay INDEPENDENT CONTRACTOR at the rate, inclusive of all expenses for the work to be rendered, as outlined in Exhibit A, attached hereto. The INDEPENDENT CONTRACTOR shall be paid within 30 days of conference upon receipt of invoice.

4. Assignment

It is understood and agreed that the services to be rendered by INDEPENDENT CONTRACTOR

are unique and that INDEPENDENT CONTRACTOR shall not assign, transfer, contract or otherwise dispose of INDEPENDENT CONTRACTOR's rights or duties hereunder, in whole or in part, to any other person, firm or corporation.

5. Status of Parties

The nature of the relationship which the INDEPENDENT CONTRACTOR shall have to the DISTRICT pursuant to this Agreement shall be that of an independent contractor. In connection with its status as an independent contractor, INDEPENDENT CONTRACTOR hereby warrants that it is in compliance with all tax filing and similar requirements imposed on independent contractors, and acknowledges that it is solely responsible for paying income taxes, FICA taxes, and other taxes and assessments which arise from receipt of payments under this Agreement. This Agreement shall not be construed to contain any authority either express or implied, enabling the INDEPENDENT CONTRACTOR to incur any expense or perform any act on behalf of the DISTRICT.

6. Entire Agreement

This Agreement represents the entire Agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended or extended in any way except by a writing duly executed by both parties hereto.

7. Compliance with Laws and Regulations: General Obligations

In the performance of the work authorized pursuant to this agreement, the parties agree to comply with all applicable state and Federal laws, regulations, and Executive orders as well as policies of the DISTRICT.

8. Modifications

This agreement may be changed, amended, modified or extended only by a writing duly executed by the respective parties hereto.

9. Governing Law

Regardless of the place of physical execution or performance this agreement shall be construed according to the laws of the State of New York without regard to its conflict of laws provision, and shall be deemed to have been executed in the State of New York.

10. Termination

Either party may terminate this agreement, with or without cause, upon 30 days written notice to the other party.

11. Retention of and Access to Records

The parties agree to allow access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that

specific contract for the purpose of making audit, examination, excerpts, and transcriptions. The parties shall retain all required records related to the provision of services under this agreement for a period of three years from the date of final payment.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

DISTRICT

Name _____

Signature _____ Date _____

INDEPENDENT CONTRACTOR

Name _____

Signature _____ Date _____

Exhibit A

Empower for Improvement, LLC

Katherine Lynch

PO Box 186

Morristown, NY 13664

Provide Professional Development and Technical Assistance for Strategic Planning and Completion of ESSA-Funded Programs Consolidated Application:

- **Meet with stakeholder/constituency groups to include community members, parents, teachers, support staff, students and administration to consult, collaborate, and share perspectives to ensure school and district programming and improvement**
- **Assess current conditions reviewing multiple data sources and reports**
- **Commence comprehensive needs assessment with data analysis on the following:**
 - **NYSED district and school report card and accountability status and reporting**
 - **Survey of assessments (formative and summative)**
 - **Graduation rates**
 - **Climate surveys- community, parents, staff and students**
 - **Walk-through data and student interviews**
 - **Chronic absenteeism**
 - **Demographic data to include enrollment, subgroups (McKinney-Vento, ELL, foster care, special education and migrant students) and poverty levels**
 - **Social-Emotional Learning (SEL) supports and initiatives**
 - **Parent engagement**
 - **Technology supports for student learning**
- **Support the development of Schoolwide and District Planning**
 - **Review School and District data**
 - **Based on comprehensive needs assessment and shared stakeholder perspectives, prioritize goals and commitments, strategies, resources, and evidence-based interventions**
 - **Review available planning resources that promote best practices in school and district improvement**
 - **Determine student engagement supports to provide for a well-rounded education, safe and healthy students, and effective use of technology**
 - **Planning for Academic Intervention Services (AIS) using Multiple Tiered System of Supports (MTSS) to address learning loss and criteria**
 - **Determine district professional development needs and planning documents**
 - **Facilitate stakeholders to update required district/school plans to complement and augment district initiatives (AIS Plan, Schoolwide Plan(s), Professional Learning**

Plan, Comprehensive ELL Education Plan (CEEP), BOE policies, and other accountability documents)

- Leverage Resources
 - What Federal, State and Local Funding is available? Other funding sources?
 - Provide fiscal guidance and technical support for coordination of federal, state and local funding
 - Share programmatic and fiscal requirements under many of the ESSA-funded programs
 - Align fiscal and human capital resources to school and district goals and initiatives
 - Budgeting practices for multiple schools to ensure comparability, equity, and supplemental requirements
 - Understanding reporting requirements, assurances and compliance requirements for NYSED
 - Provide District audit information and reporting for self-assessment monitoring, desk audits, and business practices
- Coordinate on-going school/district stakeholder meetings to support initiatives, on-going reflection, and final analysis of goals and priorities
- Coordinate the completion of Federal Funding Surveys
 - Completion of the following NYSED Surveys for Federal Funding Compliance
 - State Budget Reporting Survey
 - Education Stabilization Fund Self-Assessment
 - Desk Review Monitoring for Education Stabilization Funds
 - Education Stabilization Fund Annual Reporting 2026

Cost Calculation:

\$14,000 inclusive of planning, facilitation of stakeholder groups, completion of accompanying documents/plans, and final analysis

Payment Schedule:

September 1, 2025- \$5,000

November 30, 2025- \$3,000

February 15, 2026- \$3,000

May 30, 2026- \$2,000

Nicole Weakfall

Ms. Weakfall is in her fourth year at Madrid-Waddington and has consistently demonstrated exceptional dedication and skill as an educator. From the onset of her time at M-W, she has strived to build strong relationships with students, parents, and colleagues while emphasizing the vital role of communication. She addresses challenges efficiently and thoughtfully, always keeping students' best interests at the forefront. Continuously seeking innovative ways to enhance student engagement, she embraces new academic opportunities that enrich learning experiences. Nicole is an integral part of both the school and the broader community, and I wholeheartedly recommend her for tenure.

Eleanor Burns is an elementary music teacher who is responsible for working with all students in grades K-5. Ellie meets with each class once a cycle and also sees early primary students for an extra 30 minute session once a cycle as well. Ellie masterfully utilizes effective teaching strategies in her day to day instruction. She builds a positive rapport with some of the most difficult students. Ellie coordinates and leads a holiday concert in the winter and another concert in the spring. She also works with Kindergarten and fifth grade students to perform during their graduation ceremonies. Each year, Ellie works with students who are selected for NYSSMA and helps to prepare them for the annual concert. This year she is taking fourth grade on a field trip to the Crane School of Music to participate in the instrument petting zoo.

Renee Young is a seasoned science teacher who is in her second year teaching fifth grade in the elementary school. Renee came to the position with several years of high school science experience and was able to put it into practice with ease. Renee is responsible for teaching all fifth grade students in the area of science. She teaches content that is aligned with the NYS standards and leads the elementary school in organizing the Investigations that must be completed prior to the state test. Renee has been the leading voice in helping colleagues in various grade levels to prepare students for the type of writing that will be required on the written portion of the new state test. In the first year of the new science test at the fifth grade level, Renee's students scored well above the rest of the region and the state average.

Ashley Chevier

Ashley has been with the district the past three years. During this current year, she has taken on the task of creating our district 12-1-1 classroom for a population of our special education students. This program also includes students from Lisbon.

During her first two years at M-W, Ashley worked in the elementary. During the time that she has been in the high school, she has supported and advocated for her students by organizing numerous field trips, creating partnerships with local businesses, creating opportunities that may not have been available if not for her program and efforts. Ms. Chevier has chaperoned dances and is in the process of organizing a dance for her 12-1-1 students and also inviting students at neighboring schools in similar programs to attend.

What I like most about Ms. Chevier is that she takes the initiative to reach out to parents regarding her students, communicating with and creating a partnership that allows the students to succeed.

It is without hesitation that I recommend Ashley Chevier for tenure.

Crystal Ford

Crystal Ford has been with the district the past three years. When Mrs. Ford came to M-W she became the grades 6 & 7 special education teacher and case manager.

Crystal is probably the most compassionate, understanding, and rational teacher I have ever worked with. She understands her students, knowing their strengths/weaknesses, and advocates for what they need to be successful.

She knows how to handle situations well and can easily focus her students when they are off task. She is a great team player and is willing to assist her colleagues with anything they need to better understand her students and the CSE process.

It is with great enthusiasm that I recommend Crystal Ford for tenure.

Jennifer Amo

It definitely feels like Mrs. Amo has been a teaching assistant with the district for a long time. Mrs. Amo is everything that you want and need in a paraprofessional. She is prompt, works side-by-side with the classroom and special education teachers.

Mrs. Amo knows her students inside and out, understanding how best to push them and when to back off. Her demeanor and patience with each of them allows them to be successful. She keeps them focused and on task in the classroom and with their homework. She also provided them with copies of class notes and helps them keep their binders and lockers organized.

It is with great pleasure that I recommend Jennifer Amo for tenure.

Monika Lavoie

Monika Lavoie has been with the district for several years as a teaching assistant, starting in the elementary and moving to the Jr.-Sr. High School.

I am not sure where to begin with Ms. Lavoie. She not only supports her students in the classroom, she supports students at their athletic events, attends the Fall Show and musical, is there at graduation, and does anything she can to show her Yellow Jacket Pride. She truly makes connections with all our students, which they greatly appreciate.

In her capacity as a teaching assistant, she is in classrooms helping students and is also the go between for the classroom and special education teachers.

Mrs. Lavoie is a Yellow Jacket forever and it brings much joy to recommend her for tenure.

Katie Murray

This is Mrs. Murray's first year as a teaching assistant in the Jr.-Sr. High School, having previously worked in our elementary school.

Katie has played an integral role in the development of our 12-1-1 program, working side by side Ms. Chevier to build the program from the ground up. She has demonstrated a passion for her students and the growth of the 12-1-1 program, going beyond the call of duty to attend dances and field trips outside her normal working hours.

To keep up with Ms. Chevier's pace, it takes a special TA, and with that being said, I recommend Mrs. Murray for tenure.

Food service information and ongoing practices

- ***CEP (Community Eligibility Provision) allows the nation's highest poverty schools and districts to serve breakfast and lunch at no cost to all enrolled students. All reimbursable meals will be at no cost to families, extra items (a la carte) will need to be paid for at time of purchase. These items include chips, bottled drinks, ice cream, and second meals.***
- ***Since the start of CEP, breakfast and lunch participation numbers have risen. The goal with the free meals was just that, so it is exciting to see students and families take advantage.***
- ***Food costs continue to rise and it has become a hurdle that seems unavoidable. Even with bid pricing, there continues to be escalating price adjustments every month. Eggs, produce, and chicken products are at the moment the ones becoming a financial burden.***
- ***A group of members from various schools in the county make up the menu committee, meetings are held routinely to discuss options for the school menus. Meal offerings are sometimes pulled off the menu if participation is low. New items are then implemented in order to satisfy the students. New offerings this school year are Ramen Noodle Bowl with stir fry vegetables and a choice of chicken or beef, homemade lasagna, and Quesadilla with choice of meat.***
- ***Farm to School has been a great addition for the lunch and breakfast offerings. Many local farms are now providing fresh produce that is brought in to the district every Monday. In addition to the fruits and vegetables, this school year we are also using fresh local pork and beef products from Ortman Farms in Brasher Falls.***

The cafeteria staff will continue to strive to produce the best and most nutritional meals for our students at MWCS. If there are any concerns or questions, please don't hesitate to reach out.

Steve Adams

sadams@mwcsk12.org

315-322-5746 ext. 35230

SCHOOL CALENDAR

MADRID-WADDINGTON CENTRAL SCHOOL

2025 – 2026

JULY 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jul 4: Independence Day Observed

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 27-28: Staff Development Day

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sep 1: Labor Day
Sep 2: First Day of Classes

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct 13: Columbus Day

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Nov 10: Staff Development Day
Nov 11: Veterans Day
Nov 26-28: Thanksgiving Recess

DECEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec 22-31: Holiday Break

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan 1-2: Holiday Break
Jan 19: Martin Luther King Day
Jan 20-23: Regents Exams

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb 16-20: Mid-Winter Break
Feb 16: Presidents' Day
Feb 17: Lunar New Year

MARCH 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Mar 13: Staff Development Day

APRIL 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 3-10: Spring Break
Apr 6 – May 15: ELA 3-8; Science 5&8; and Math 3-8

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 6 – May 15: ELA 3-8; Science 5&8; and Math 3-8
May 25: Memorial Day

JUNE 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jun 9: English Language Arts and Algebra II
Jun 10: Physical Science – Chemistry and Physics
Jun 17-26: Regents Exams
Jun 19 - Juneteenth
Jun 26: Rating Day

School Day Tally	August	2	February	15
	September	21	March	22
Total Number of Days – 187	October	22	April	16
	November	16	May	20
	December	15	June	19
	January	19		92
		95		

EXPOSURE CONTROL PLAN

**Madrid-Waddington Central
School District**

Revision Date: January 2025

Reference: Department of Labor and Industry OSHA Bloodborne Pathogens
Standard 29 CFR 1910.1303

INTRODUCTION

Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B (HBV), and Hepatitis C (HCV) warrant serious concerns for workers occupationally exposed to blood and certain other body fluids that contain Bloodborne pathogens. It is estimated that more than 5.6 million workers in health care and public safety occupations could be potentially exposed. In recognition of these potential hazards, the Occupational Safety and Health Administration (OSHA) has implemented a regulation Bloodborne Pathogens 29 Code of Federal Regulations (CFR) 1910.1030] to help protect workers from these health hazards.

The major intent of this regulation is to prevent the transmission of Bloodborne diseases within potentially exposed workplace occupations. The standard is expected to reduce and prevent employee exposure to the Human Immunodeficiency Virus (HIV), Hepatitis B Virus (HBV), Hepatitis C Virus (HCV), and other Bloodborne diseases. The Occupational Safety and Health Administration (OSHA) estimates the standard could prevent more than 200 deaths and about 9,000 infections per year from HBV alone. The standard requires that employers follow universal precautions, which means that all blood or other potentially infectious material must be treated as being infectious for HIV, HBV and HCV. Each employer must determine the application of universal precautions by performing an employee exposure evaluation. If employee exposure is recognized, as defined by the standard, then the standard mandates of a number of requirements. One of the major requirements is the development of an Exposure Control Plan, which mandates engineering controls, work practices, personal protective equipment, HBV vaccinations and training. The standard also mandates practices and procedures for housekeeping, medical evaluations, hazard communication, and recordkeeping.

INTRODUCTION

Private sector employers who have additional questions concerning this standard or desire a free on-site consultation visit may contact the nearest New York State Department of Labor On-Site Consultation Program Office. A list of locations is provided below:

Albany	(518) 457-2810
Binghamton	(607) 721-8211
Buffalo	(716) 847-7166
Garden City	(516) 228-3960
New York City	(212) 621-0863
Rochester	(585) 258-4570
Syracuse	(315) 479-3205
Utica	(315) 793-2319
White Plains	(914) 997-9511

For Public Sector Employers, you may contact the following State Labor Department Public Employee Safety and Health District Office:

Albany	(518) 457-5508
Binghamton	(607) 721-8211
Buffalo	(716) 847-7133
Garden City	(516) 228-3970
New York City	(212) 621-0773
Rochester	(716) 258-4570
Syracuse	(315) 479-3212
Utica	(315) 793-2316
White Plains	(914) 997-952

POLICY

The Madrid-Waddington Central School is committed to provide a safe and healthful work environment for our entire staff. In pursuit of this endeavor, the following Exposure Control Plan (ECP) is provided to eliminate or minimize occupational exposure to Bloodborne pathogens in accordance with OSHA Bloodborne Pathogens Standard, Title 29 Code of Federal Regulations 1910.1030.

The ECP is a key document to assist our firm in implementing and ensuring compliance with the standard, thereby protecting our employees. This ECP includes:

- I.** Employee exposure determination
- II** The procedures for evaluating the circumstances surrounding an exposure incident, and
- II** The schedule and method for implementing the specific sections of the standard, including:

- Methods of compliance
- Hepatitis B vaccination and post-exposure follow-up
- Training and communication of hazards to employees
- Recordkeeping

Exposure Control Plan developed:

Signature or Initials _____ Date _____

Reviewed/Revised Dates:

Signature or Initials _____ Date _____

Signature or Initials _____ Date _____

Signature or Initials _____ Date _____

Signature or Initials _____ Date _____

Signature or Initials _____ Date _____

PROGRAM ADMINISTRATION

The Superintendent in conjunction with the Nursing Department and the Buildings and Grounds Supervisor are responsible for the implementation of the ECP. The Superintendent will maintain and update the written ECP at least annually and whenever necessary to include new or modified tasks and procedures.

Those employees who are reasonably anticipated to have contact with or exposure to blood or other potentially infectious materials are required to comply with the procedures and work practices outlined in this ECP.

Buildings and Grounds Supervisor will have the responsibility for written housekeeping protocols and will ensure that effective disinfectants are purchased.

The Nursing Department will be responsible for ensuring that all medical actions required are performed and that appropriate medical records are maintained.

The Buildings and Grounds Supervisor in conjunction with the Nursing Department and Superintendent will be responsible for training, documentation of training, and making the written ECP available to employees, OSHA and NIOSH representatives.

The Buildings and Grounds department will maintain and provide all necessary personal protective equipment (PPE), engineering controls (i.e., sharp containers, etc.), labels, and red bags as required by the standard. The Supervisor will ensure that adequate supplies of the aforementioned equipment are available.

The Buildings and Grounds Supervisor along with the Business Office will be responsible for the consideration and implementation of appropriate commercially available and effective safer medical devices to eliminate or control occupational exposure (To be performed at least annually)

I. EMPLOYEE EXPOSURE DETERMINATION

Note to Employer: You are not required to complete both sections that follow; you may complete only the section that applies.

- A.** As part of the exposure determination section of our ECP, the following is a list of **all** job classifications at our establishment in which all employees have occupational exposure:

Special Education Teacher / Assistants / Aides

Nurse

Custodians / Cleaners

Bus Drivers

-
- B.** The following is a list of job classifications in which **some** employees at our establishment have occupational exposure. Included are a list of tasks and procedures in which occupational exposure may occur for these individuals.

All exposure determinations for A and B were made without regard to the use of Personal Protective Equipment (PPE).

Note to Employer: Examples of category B would include custodians who occasionally clean contaminated equipment and laundries where some workers are assigned the task of handling contaminated laundry.

If needed, additional job classification lists and task sheets for Section A and B are provided in the Appendix Section. (see Appendix A-1 and A-2)

II. EFFECTIVE DATES-CODE OF FEDERAL REGULATIONS

Bloodborne Pathogens Standard (Including Universal Precautions)	March 6, 1992
Exposure Control Plan	May 5, 1992
Recordkeeping	June 4, 1992
Information and Training	June 4, 1992
Methods of Compliance (Except Universal Precautions)	July 6, 1992
Hepatitis B Vaccination and Post-Exposure Evaluation and Follow-Up	July 6, 1992
Labels and Signs	July 6, 1992
Bloodborne Pathogens Standard Revised	
Occupational Exposure to Bloodborne Pathogens; Needle stick and other Sharps Injuries;	
Final Rule - January 18, 2001	
Effective date of revisions - April 18, 2001	

The methods of implementation of these elements of the Code are discussed in the subsequent pages of this Exposure Control Plan.

III. METHODS OF IMPLEMENTATION AND CONTROL

1.0 Universal Precautions

1.1 As of March 6, 1992, all employees will utilize Universal Precautions. Universal Precautions is an infection control method which requires employees to assume that all human blood and specified human body fluids are infectious for HIV, HBV HCV and other Bloodborne pathogens (see Appendix A) and must be treated accordingly.

2.0 Exposure Control Plan (ECP)

2.1 Employees covered by the Bloodborne Pathogens Standard will receive an explanation of this ECP during their initial training sessions. It will also be reviewed in their annual refresher training. All employees will have an opportunity to review this Plan at any time during their work shifts by contacting the Buildings and Grounds office. Employees seeking copies of the Plan may contact the Superintendent. A copy of the Plan will be made available free of charge and within 15 days of the request.

2.2 The Superintendent in conjunction with the Jefferson Lewis BOCES will be responsible for reviewing and updating the ECP annually or sooner if necessary to reflect any new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure.

2.3 The annual exposure control plan update will also include the following elements:

*Any new technologies (e.g. engineering controls or work procedures) that reduce or eliminate exposure.

*Documentation of how the employer considered and implemented the use of available safe medical devices, including:

- A list of devices or procedures that were considered;
- A description of the method(s) used to evaluate each device or procedure;
- A summary of the results of each evaluation.
- A statement of the reasons why each particular device or procedure was selected or rejected.

*Documentation on how employer solicited employee involvement in the identification, evaluation, and collection of effective engineering and work practice controls. Such input will be solicited from non-managerial employees who are responsible for direct patient care and are potentially exposed to injuries from contaminated sharps.

3.0 Engineering Controls and Work Practices

In the control of occupational exposure to Bloodborne pathogens, the use of effective engineering controls, to include safer medical devices, work practices, administrative controls and personal protective equipment, is emphasized.

3.1 Engineering controls and work practice controls will be used to prevent or minimize exposure to Bloodborne pathogens. The specific engineering controls and work practice controls we will use and where they will be used are listed below:

Engineering Controls

self-sheathing needles

Puncture resistant sharps containers

New technology for needles and sharps will be evaluated and implemented whenever possible to further prevent accidental needle sticks and cuts. Our engineering controls (i.e. sharps containers, etc.) Will be inspected and maintained or replaced by Nurse in conjunction with the Buildings and Grounds Supervisor annually.

The District will provide:

- Readily available hand washing areas
- After removal of gloves wash hands immediately
- When hand washing areas is not available utilize antiseptic towelettes
 - After doing so wash with soap and water as soon as possible
- Wash body parts that had skin contact with blood or other potentially infectious material

In addition:

- **NO** recapping, bending, shearing or breaking of needles
- **NO** eating, drinking, applying cosmetics or lip balm or handling contact lenses in areas where there is a likelihood of occupational exposure
- Dispose of equipment in properly labelled container
- Any procedures will be evaluated to reduce the potential exposure of employees to blood or other potentially infectious materials (minimize splashing, splattering, etc.)

4.0 Personal Protective Equipment (PPE)

4.1 Personal protective equipment must also be used if occupational exposure remains after instituting engineering and work practice controls, or if controls are not feasible. Training will be provided by the Jefferson Lewis BOCES Health and Safety Office in conjunction with the Buildings and Grounds Supervisor in the use of the appropriate personal protective equipment for employees' specific job classifications and tasks/procedures they will perform.

Additional training will be provided, whenever necessary, such as if an employee takes a new position or if new duties are added to their current position.

Appropriate personal protective equipment is required for the following tasks; the specific equipment to be used is listed after the task:

TASK	EQUIPMENT	HOW/WHEN PROVIDED?	WHO PROVIDES PPE?
Spill Cleanup	Disinfectant & Rubber Gloves	Readily available on cleaning carts	District
Custodial Cleaning	Disinfectant wipes & Rubber Gloves	Readily available on cleaning carts	District
Wound treatment	Rubber Gloves	Stocked in Nurse's office and PE office	District

4.2 As a general rule, all employees using PPE must observe the following precautions:

Wash hands immediately or as soon as feasible after removal of gloves or other personal protective equipment.

Remove protective equipment before leaving the work area and after a garment becomes contaminated.

Place used protective equipment in appropriately designated areas or containers when being stored, washed, decontaminated, or discarded.

Wear appropriate gloves when it can be reasonably anticipated that you may have contact with blood or other potentially infectious materials and when handling or touching contaminated items or surfaces. Replace gloves if torn, punctured, contaminated, or if their ability to function as a barrier is compromised.

Following any contact of body areas with blood or any other infectious materials, you must wash your hands and any other exposed skin with soap and water as soon as possible. Employees must also flush exposed mucous membranes (eyes, mouth, etc.) with water.

Never wash or decontaminate disposable gloves for reuse or before disposal.

Wear appropriate face and eye protection such as a mask with glasses with solid side shields or a chin-length face shield when splashes, sprays, splatters, or droplets of blood or other potentially infectious materials pose a hazard to the eye, nose, or mouth.

If a garment is penetrated by blood and other potentially infectious materials, the garment(s) must be removed immediately or as soon as feasible. If a pullover scrub (as opposed to scrubs with snap closures) becomes minimally contaminated, employees should be trained to remove the pull-over scrub in such a way as to avoid contact with the outer surface; e.g., rolling up the garment as it is pulled toward the head for removal. However, if the amount of blood exposure is such that the blood penetrates the scrub and contaminates the inner surface, not only is it impossible to remove the scrub without exposure to blood, but the penetration itself would constitute exposure. It may be prudent to train employees to cut such a contaminated scrub to aid removal and prevent exposure to the face.

Repair and/or replacement of PPE will be at no cost to employees.

5.0 Training

5.1 All employees who have or are reasonably anticipated to have occupational exposure to Bloodborne pathogens will receive training conducted by the Jefferson Lewis BOCES Health and Safety Office. Training will be provided at the time of initial assignment to tasks where occupational exposure may occur.

The training will include the epidemiology of Bloodborne pathogen disease. In addition, the training program will cover, at a minimum, the following elements:

- A copy and explanation of the standard
- Epidemiology and symptoms of Bloodborne pathogens
- Modes of transmission
- Our Exposure Control Plan and how to obtain a copy
- Methods to recognize exposure tasks and other activities that may involve exposure to blood
- Use and limitations of Engineering Controls, Work Practices, and PPE
- PPE - types, use, location, removal, handling, decontamination, and disposal
- PPE - the basis for selection
- Hepatitis B Vaccine - offered free of charge. Training will be given prior to vaccination on its safety, effectiveness, benefits, and method of administration. (See Appendix O)
- Emergency procedures - for blood and other potentially infectious materials

**Exposure incident procedures
Post-exposure evaluation and follow-up
Signs and labels - and/or color coding
Questions and answer session**

Annual training for all employees shall be provided within one year of their previous training. An Employee Education and Training Record (see Appendix B) will be completed for each employee upon completion of training. This document will be kept with the employee's records at the District Office.

TRAINING PROGRAM ELEMENTS

Highlights of Training Program Elements

Contents of standard

Epidemiology of Bloodborne diseases

Exposure Control Plan

Job duties with exposure

Types of control

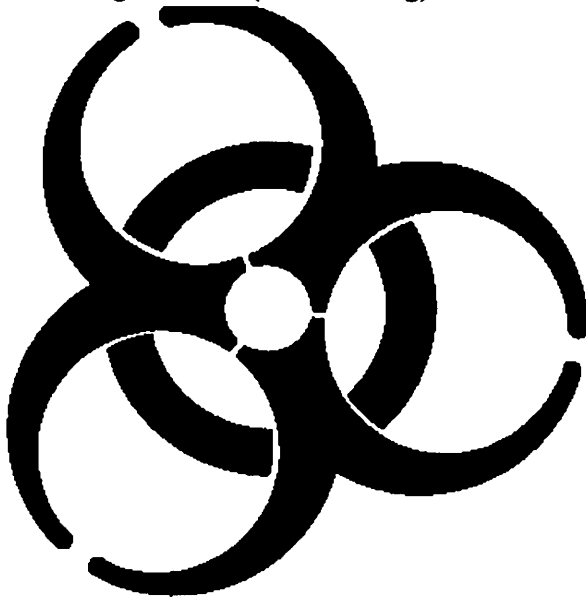
Protective equipment

Hepatitis B vaccination program

Emergency procedures

Post-exposure procedures

Signs/labels/(color coding)



Question and answer session

6.0 Hepatitis B Vaccination

6.1 The Madrid-Waddington Central School will provide information on Hepatitis B vaccinations addressing its safety, benefits, efficacy, methods of administration and availability. A general overview of these considerations is given in Appendix L for review. The Hepatitis B vaccination series will be made available at no cost within 10 days of initial assignment to employees who have occupational exposure to blood or other potentially infectious materials unless:

The employee has previously received the series;
Antibody testing reveals that the employee is immune;
Medical reasons prevent taking the vaccination;
The employee chooses not to participate;
Employees are first aid providers who are in a collateral duty as defined in Section 12.0.

All employees are strongly encouraged to receive the Hepatitis B vaccination series. However, if an employee chooses to decline HB vaccination, then the employee must sign a statement to this effect.

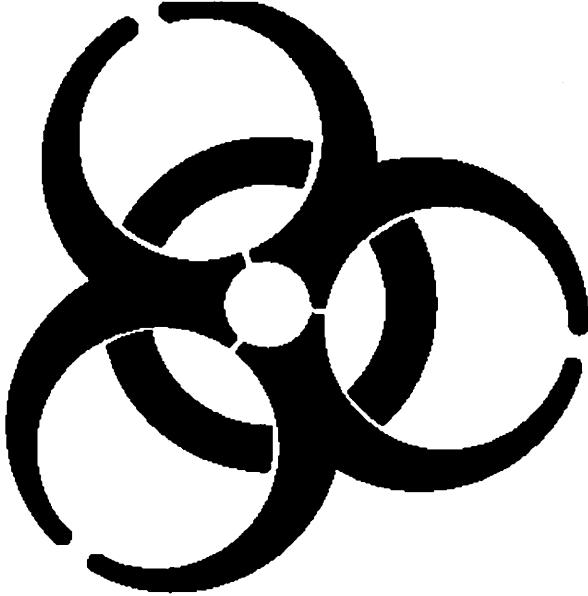
Employees who decline may request and obtain the vaccination at a later date at no cost. Documentation of refusal of the HB vaccination (see Appendix C1) will be kept in the District Office with the employee's other medical records.

Appendix C is an optional form that may be used to record the employee vaccination series information.

HEPATITIS B VACCINATION

Highlights of Hepatitis B Vaccination Other Requirements

- o Participation in Pre-screening is not a prerequisite for receiving Hepatitis B vaccination
- o Hepatitis B vaccination provided even if employee declines but later accepts treatment



- o Employee must sign statement when declining HB vaccination
 - Vaccination administered in accordance with the latest United States Public Health Service (USPHS) recommended protocol
 - HB vaccination booster doses must be available to employees if recommended by USPHS
 - Current USPHS recommendations concerning antibody tests

7.0 Post Exposure Evaluation and Follow-up and Procedures for Reporting, Documenting and Evaluating the Exposure

- 7.1** Should an exposure incident occur contact your supervisor immediately. Each exposure must be documented by the employee on an "Exposure Report Form" (see Appendix D).

Any immediately available confidential medical evaluation and follow-up will be conducted at the Waddington Health Clinic or Claxton-Hepburn Hospital. The following elements will be performed:

Document the routes of exposure and how exposure occurred.

Identify and document the source individual (see Appendix E), unless the employer can establish that identification is infeasible or prohibited by State or local law (See Note #1).

Obtain consent (See Note #2) and test source individual's blood as soon as possible to determine HIV, HBV, and HCV infectivity and document the source's blood test results.

If the source individual is known to be infected with either HIV, HBV or HCV testing need not be repeated to determine the known infectivity.

Provide the exposed employee with the source individual's test results and information about applicable disclosure laws and regulations concerning the source identity and infectious status.

After obtaining consent, collect exposed employee's blood as soon as feasible after the exposure incident and test blood for HBV, HIV, and HCV serological status.

If the employee does not give consent for HIV serological testing during the collection of blood for baseline testing, preserve the baseline blood sample for at least 90 days (See Note #3).

Post exposure prophylaxis, when medically indicated, as recommended by the U.S. Public Health Service.

Counseling.

Evaluation of reported illnesses.

Appendix D "Exposure Incident Report" and Appendix E "Request for Source Individual Evaluation" and Appendix F "Employee Exposure Follow-Up Record" (see Note #4) will be provided to the employee so they may bring them along with any additional relevant medical information to the medical evaluation. Original copies of these appendixes will be maintained with the employee's medical records.

The Buildings and Grounds Supervisor in cooperation with the Jefferson Lewis BOCES Health and Safety Office will review the circumstances of the exposure incident to determine if procedures, protocols, and/or training need to be revised.

Note to Employer:

Note #1 Public Health Law (Article 27-F) requires information about AIDS and HIV to be kept confidential. This law requires that anyone receiving an HIV test **MUST** sign a consent form first. The law strictly limits disclosure of HIV-related information. When disclosure of HIV-related information is authorized by a signed release, the person who has been given the information **MUST** keep it confidential. Re-disclosure may occur with another authorized signed release. The law only applies to people and facilities providing health or social services.

Note #2 If consent is not obtained, the employer must show that legally required consent could not be obtained. Where consent is not required by law, the source individual's blood, if available, should be tested and the results documented.

Note #3 If, during this time, the exposed employee elects to have the baseline sample tested, testing shall be done as soon as feasible.

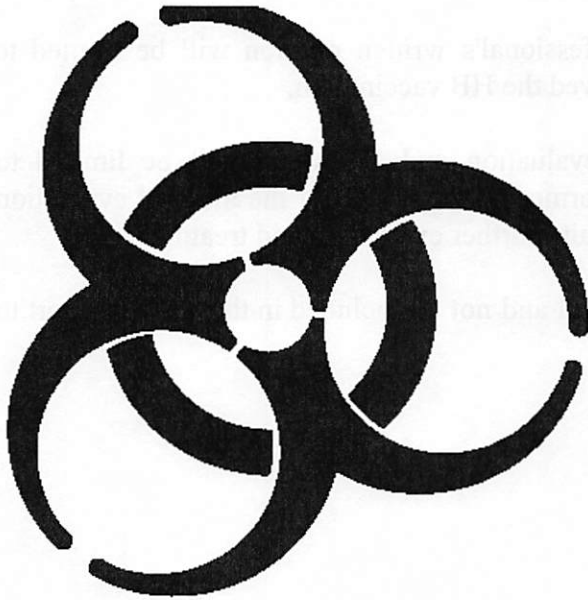
Note #4 Appendixes D, E, and F are optional forms which have been provided to assist employers with gathering information that is required by the standard. If an employer chooses not to use these forms, this information must still be provided and recorded in accordance with the Standard. Also note that Appendix E letter predominately will apply to Public Sector employers.

Note #5 Following an exposure incident, prompt medical evaluation and prophylaxis is imperative. Timeliness is, therefore, an important factor in effective medical treatment.

POST EXPOSURE EVALUATION

Highlights of Post Exposure Evaluation and Follow-Up Requirements

- Documentation of exposure routes and how exposure incident occurred
- Identification and documentation of source individual's infectivity, if possible
- Collection and testing of employee's blood for HBV, HCV, and HIV serological status (employee's consent required)
- Post-exposure prophylaxis when medically indicated
- Counseling
- Evaluation of reported illness



8.0 Health Care Professionals

8.1 The District Office will ensure that health care professionals responsible for employee's HB vaccination and post-exposure evaluation and follow-up be given a copy of the OSHA Bloodborne Standard. The District Office will also ensure that the health care professional evaluating an employee after an exposure incident receives the following:

- A description of the employee's job duties relevant to the exposure incident;
- Route(s) of exposure;
- Circumstances of exposure;
- If possible, results of the source individual's blood test; and
- relevant employee medical records, including vaccination status

8.2 Healthcare Professional's Written Opinion

The District Office will provide the employee with a copy of the evaluating healthcare professional's written opinion within 15 days after completion of the evaluation.

For HB vaccinations, the healthcare professional's written opinion will be limited to whether the employee requires or has received the HB vaccination.

The written opinion for post-exposure evaluation and follow-up will be limited to whether or not the employee has been informed of the results of the medical evaluation and any medical conditions which may require further evaluation and treatment.

All other diagnoses must remain confidential and not be included in the written report to our firm.

9.0 Housekeeping

9.1 The Buildings and Grounds Supervisor has developed and implemented a written schedule for cleaning and decontaminating work surfaces as indicated by the standard.

CLEANING SCHEDULE

AREA	SCHEDULED CLEANING (DAY/TIME)	CLEANERS AND DISINFECTANTS USED	SPECIFIC INSTRUCTION
Toilets / Urinals	Daily	Bacti-Chem Peroxy	Scrub internals with Bacti-Chem
Nurse's area	Daily	Bacti-Chem Peroxy	Wipe down all exposed counter tops & exam benches

Decontaminate work surfaces with an appropriate disinfectant after completion of procedures, immediately when overtly contaminated, after any spill of blood or other potentially infectious materials, and at the end of the work shift when surfaces have become contaminated since the last cleaning.

Remove and replace protective coverings such as plastic wrap and aluminum foil when contaminated.

Inspect and decontaminate, on a regular basis, reusable receptacles such as bins, pails and cans that have a likelihood for becoming contaminated. When contamination is visible, clean and decontaminate receptacles immediately, or as soon as feasible.

Always use mechanical means such as tongs, forceps, or a brush and a dust pan to pick up contaminated broken glassware, never pick up with hands even if gloves are worn.

Store or process reusable sharps in a way that ensures safe handling.

Place regulated waste in closeable and labeled or color-coded containers. When storing, handling, transporting or shipping, place other regulated waste in containers that are constructed to prevent leakage.

When discarding contaminated sharps, place them in containers that are closeable, puncture-resistant, appropriately labeled or color-coded, and leak-proof on the sides and bottom.

Ensure that sharps containers are easily accessible to personnel and located as close as feasible to the immediate area where sharps are used or can be reasonably anticipated to be found. Sharps containers also must be kept upright throughout use, replaced routinely, closed when moved, and now allowed to overfill.

Never manually open, empty, or clean reusable contaminated sharps disposal containers. (See Appendix P - New York State Environmental Conservation Regulations)

Discard all regulated waste according to federal, state, and local regulations, i.e., liquid or semi-liquid blood or other potentially infectious material; items contaminated with blood

or other potentially infectious materials that would release these substances in a liquid or semi-liquid state if compressed; items caked with dried blood or other potentially infectious materials and capable of releasing these materials during handling; contaminated sharps; and pathological and microbiological wastes containing blood or other potentially infectious materials.

9.2 Laundry

No Laundering occurs at this location.

If conditions change then new procedures will be enacted.

10.0 Labeling

10.1 The following labeling method(s) will be used at our facility:

- When appropriate Red bags for medical waste will be utilized
- Sharps containers for needles and other sharp instruments that may have contamination on them

11.0 Recordkeeping

11.1 Medical Records

Medical records are maintained for each employee with occupational exposure in accordance with 29 CFR 1910.1020 (formerly 1910.20).

The District Office is responsible for maintenance of the required medical records and they are kept in the Business Office

In addition to the requirements of 29 CFR 1910.20, the medical record will include:

The name and social security number of employee;

A copy of the employee's Hepatitis B vaccinations and any medical records relative to the employee's ability to receive vaccination;

A copy of all results of examinations, medical testing, and follow-up procedures as required by the standard;

A copy of all healthcare professional's written opinion(s) as required by the standard;

A copy of the information provided to the health care professional.

All employee medical records will be kept confidential and will not be disclosed or reported without the employee's express written consent to any person within or outside the workplace except as required by the standard or as may be required by law.

Employee medical records shall be maintained for at least the duration of employment plus 30 years in accordance with 29 CFR 1910.20.

Employee medical records shall be provided upon request of the employee or to anyone having written consent of the employee within 15 working days.

11.2 Training Records

Bloodborne pathogen training records will be maintained by and housed in the District Office.

The training record shall include:

The dates of the training sessions;
The contents or a summary of the training sessions;
The names and qualifications of persons conducting the training;
The names and job titles of all persons attending the training sessions.

Training records will be maintained for a minimum of three (3) years from the date on which the training occurred.

Employee training records will be provided upon request to the employee or the employee's authorized representative within 15 working days.

11.3 Transfer of Records

The employer shall comply with the requirements involving transfer of records as indicated in 29CFR1910.1020(h).

If the Madrid-Waddington Central School ceases to do business and there is no successive employer to receive and retain the records for the prescribed period, the employer shall notify the Director of the National Institute for Occupational Safety and Health (NIOSH) at least three (3) months prior to scheduled record disposal and prepare to transmit them to the Director.

11.4 Sharps injury log

The District Office in conjunction with the Buildings and Grounds Supervisor and Nursing Department will establish and maintain the sharps injury log for recording percutaneous injuries from contaminated sharps.

The sharps injury log will contain at least the following information:

- a. The type and brand of device involved in the incident;
- b. The department or work area where the exposure incident occurred;
- c. A description of how the incident occurred.

MEDICAL & TRAINING RECORDS

Highlights of Medical Records

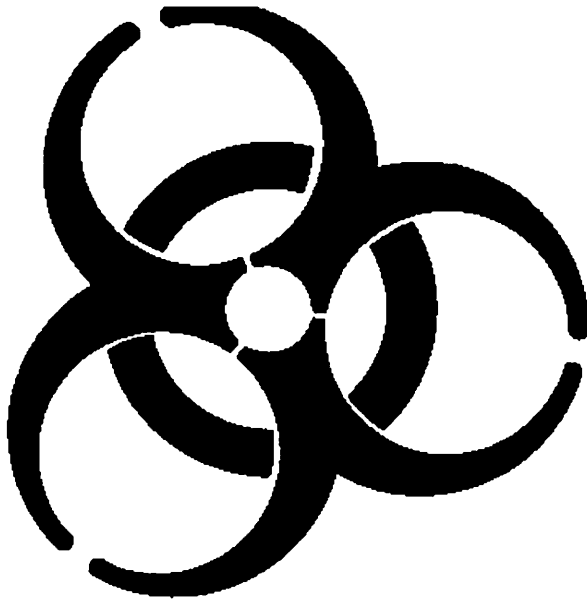
Employee name and social security number

Employee Hepatitis B vaccination status

Medical testing and post-exposure follow-up results

Healthcare Professional's Written Opinion

Information provided to the healthcare professional

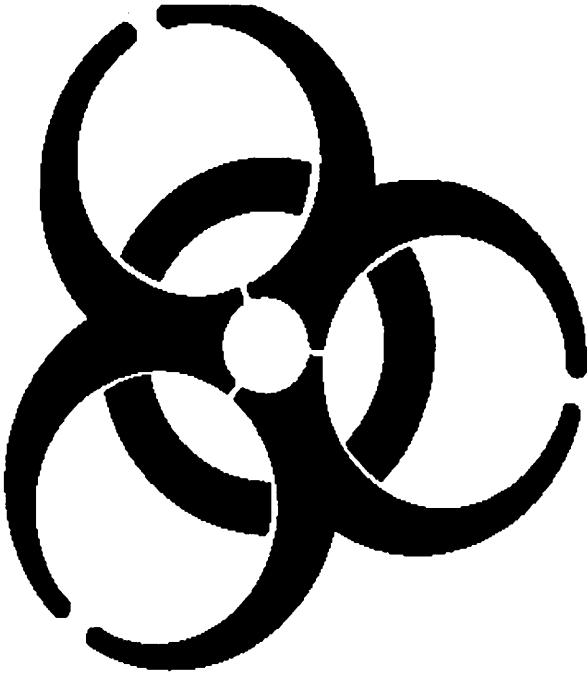


Highlights of Training Records

Training Dates

Training session content or summary

Names and qualifications of trainers



Names and job titles of all trainees

12.0 First Aid Providers

This section only applies to employees who are designated to render first aid assistance, but this assistance is not their primary work assignment. First aid providers who are in this collateral duty category at this facility are listed below for easy reference and also in Section B of the Employer Exposure Determination on page five.

Designated First Aid Providers

Nurse
Physical Education Instructors

Our facility has decided to:

(Check box for firm's specific policy)

- Offer hepatitis B vaccination to the first aid provider after a first aid incident.
- Offer pre-exposure vaccination.

In the event of a first aid incident where blood or other potentially infectious materials (OPIM) are present, the employee(s) providing the first aid assistance is (are) instructed to report to their immediate Supervisor before the end of their work shift.

The District Office will maintain a report (Appendix D can be used) which describes names of the first aider, date, time and description of the incident.

The District Office will ensure that any first aider that desires the vaccine series after an incident involving blood or OPIM will receive it as soon as possible, but no later than twenty four hours after the incident.

The District Office in cooperation with the Nursing Department will train first aid providers on the specifics of the reporting procedures, in addition to all the training required in Section 5.0. Training.

FIRST AID PROVIDERS

Note to Employer: Examples of employees who may meet the above criteria include:

- ◆ Security Guards, Coaches, Bus Drivers, DPW/DOT, Office Workers, Industrial Plant Personnel, who are designated and trained to perform first aid.

Examples of employees who do not meet the criteria and must be offered the hepatitis B vaccination series include:

- ◆ Personnel who provide first aid at a first aid station or clinic, and emergency response or public safety personnel, who are expected to render first aid in the normal course of their work (i.e., EMS personnel, police, firefighters).

This is not an all-inclusive list, nor does it imply that every employee in these job titles are covered.

Also, as a reminder, good samaritan acts are still not covered by the Standard.

APPENDIX

SECTION

APPENDIX A

OCCUPATIONS AT RISK

Occupations that may involve risk from occupational exposure to blood or other potentially infectious material:

- Physician
- Physicians Assistant
- Nurse
- Phlebotomist
- Medical Examiner
- Emergency Medical Technician (EMT)
- Supervisor (performing first-aid)
- Dentist
- Dental Hygienist
- Medical Technologist
- Regulated Waste Handler
- Some laundry and housekeeping employees
- Industrial Medical Center Personnel
- Lab Workers
- Life Guards
- Public Safety Workers

DEFINITIONS

Before beginning a discussion of the standard there are several definitions that should be explained which specifically apply to this regulation. These definitions are also included in paragraph (b) of the standard.

- A. **Blood** - human blood, human blood components, and products made from human blood.
- B. **Bloodborne Pathogens** - pathogenic micro-organisms that are present in human blood and can infect and cause disease in humans. These pathogens include, but are not limited to, Hepatitis B virus (HBV), and Human Immunodeficiency virus (HIV), and Hepatitis C virus (HCV).
- C. **Contaminated** - the presence or the reasonably anticipated presence of blood or other potentially infectious materials on an item or surface.
- D. **Exposure Incident** - a specific eye, mouth, other mucous membrane, non-intact skin, or parenteral contact with blood or other potentially infectious materials that result from the performance of an employee's duties.
- E. **Occupational Exposure** - reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties.

APPENDIX A

continued

F. **Other Potentially Infectious Materials (OPIM) -**

1. The following human body fluids:
 - a. semen
 - b. vaginal secretions
 - c. cerebrospinal fluid
 - d. synovial fluid
 - e. pleural fluid
 - f. pericardial fluid
 - g. peritoneal fluid
 - h. amniotic fluid
 - i. saliva in dental procedures
 - j. any body fluid visibly contaminated with blood
 - k. all body fluids in situations where it is difficult or impossible to differentiate between body fluids;

2. Any unfixated tissue or organ (other than intact skin) from a human (living or dead)
3. HIV-containing cells or tissue cultures, organ cultures, and HIV or HBV-containing cultures medium or other solutions; and
4. Blood, organs, or other tissue from experimental animals infected with HIV or HBV.

G. **Regulated Waste -**

1. Liquid or semi-liquid blood or other potentially infectious materials;
2. Contaminated items that would release blood or other potentially infectious materials in a liquid or semi-liquid state if compressed;
3. Items that are caked with dried blood or other potentially infectious materials and are capable of releasing these materials during handling;
4. Contaminated sharps; and
5. Pathological and microbiological wastes containing blood or other potentially infectious materials.

APPENDIX A1

JOB CLASSIFICATIONS IN WHICH ALL EMPLOYEES HAVE OCCUPATIONAL EXPOSURE TO Bloodborne PATHOGENS

Below are listed the job classifications in our facility where all employees in this job classification will have a reasonably anticipated exposure to human blood and other potentially infectious materials.

JOB TITLE	DEPARTMENT/LOCATION
Custodians	Madrid Waddington Central School
Cleaners	Madrid Waddington Central School
Special Education Instructors	Madrid Waddington Central School
Special Education Aides	Madrid Waddington Central School
Nursing Instructors	Madrid Waddington Central School

APPENDIX B

EMPLOYEE EDUCATION AND TRAINING RECORD

EMPLOYEE

DATE OF HIRE

JOB TITLE

DATE ASSIGNED

INITIAL TRAINING:

SUBJECT	DATE	LOCATION	TRAINER	EMPLOYEE SIGNATURE
a. The Standard				
b. Epidemiology & Symptoms of Bloodborne Diseases				
c. Modes of Transmission				
d. Exposure Control Plan				
e. Recognizing Potential Exposure				
f. Use & Limitations of Exposure Control Methods				
g. Personal Protective Equipment (PPE)				
h. Selection of (PPE)				
i. HBV Immunization Program				
j. Emergencies Involving Blood or Potentially Infectious Materials				
k. Exposure Follow-Up Procedures				
l. Post Exposure Evaluation and Follow-Up				
m. Signs & Labels				
n. Opportunity to Ask Questions				

ADDITIONAL EDUCATION:

SUBJECT(S)	DATE	LOCATION	TRAINER	EMPLOYEE SIGNATURE

ANNUAL RETRAINING:

SUBJECT(S)	DATE	LOCATION	TRAINER	EMPLOYEE SIGNATURE

APPENDIX C

CONFIDENTIAL

HEPATITIS B VACCINE IMMUNIZATION RECORD

Vaccine is to be administered on:

Elected dates:

First:

One month from elected date:

Six months from elected date:

Employee Name:

Date of first dose:

Date of second dose:

Date of third dose:

Antibody test results - pre-vaccine (optional):

Antibody test results - post-vaccine (optional):

Time interval since last injection:

Employee Signature:

APPENDIX C1

DECLINATION STATEMENT

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring Hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccine, at no charge to myself. However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Employee Signature	Date
---------------------------	-------------

APPENDIX D

Side 1 of 2-sided form

EXPOSURE INCIDENT REPORT (ROUTES AND CIRCUMSTANCES OF EXPOSURE INCIDENT)

Please Print

Date Completed

Employee's Name

S. S.#

Home Phone

Business Phone

DOB

Job Title

Employee Vaccination Status

Date of Exposure

Time of Exposure

A.M.

P.M.

Location of Incident (Home, Street, Clinic, Etc.)-Be Specific:

Nature of Incident (Auto Accident, Trauma, Medical Emergency) - Be Specific:

Describe what task(s) you were performing when the exposure occurred - Be Specific:

Were you wearing Personal Protective Equipment (PPE)?

YES

NO

Did the PPE Fail?

YES

NO

If YES, Explain how:

Were you using Engineering Controls?

YES

NO

Did the Engineering Controls fail?

YES

NO

If YES, Explain how:

What body fluid(s) were you exposed to (blood or other potentially infectious material)? Be specific:

Side 2 of 2-sided form

What part of your body became exposed? Be specific:

Estimate the size of the area of your body that was exposed:

For how long?

Did a foreign body (needle, nail, auto part, dental wires, etc.) penetrate your body?

	Yes		No	
--	-----	--	----	--

If Yes, what was the object?

Where did it penetrate your body?

Was any fluid injected into your body?

	Yes		No	
--	-----	--	----	--

If Yes, what fluid?	How much?			
----------------------------	------------------	--	--	--

Did you receive medical attention?

	Yes		No	
--	-----	--	----	--

If Yes, where?

When?

By Whom?

Identification of Source Individual(s)

Name(s)

--	--	--	--	--

Did you treat the patient directly?	Yes		No	
If Yes, what treatment did you provide - Be Specific				
Other pertinent information				

APPENDIX E (LETTER)

Dear (Emergency Room Medical Director, Infection Control Practitioner):

During a recent transport of a patient to your facility, one of our prehospital care providers was involved in an event which may have resulted in exposure to a Bloodborne Pathogen.

I am asking you to perform an evaluation of the source individual who was transported to your facility. Given the circumstances surrounding this event please determine whether our prehospital care worker is at risk for Infection and/or requires medical follow-up.

Attached is a ADocumentation and Identification of source individual@ form which was initiated by the exposed worker. Please complete the source individual section and communicate the findings to the designated medical provider.

The evaluation form has been developed to provide confidentiality assurances for the patient and the exposed worker concerning the nature of the exposure. Any communication regarding the findings is to be handled at the medical provider level.

We understand that information relative to human immunodeficiency virus (HIV) and AIDS has specific protections under the law and cannot be disclosed or released without the written consent of the patient. It is further understood that disclosure obligates persons who receive such information to hold it confidential.

Thank you for your assistance in this very important matter.

Sincerely,

EXPOSURE CONTROL PLAN

APPENDIX E (FORM)

CONFIDENTIAL

DOCUMENTATION AND IDENTIFICATION OF SOURCE INDIVIDUAL

Name of Exposed Employee _____

Name and Phone Number of
Medical Provider Who Should Be Contacted _____

Incident Information

Date _____

Name or Medical Record Number of the Individual Who is the Source of the Exposure

Nature of Incident

_____ Contaminated Needlestick Injury
_____ Blood or Body Fluid Splash Onto Mucous Membrane or Non-Intact Skin

Other _____

Report of Source Individual Evaluation

Chart Review By _____ Date _____

Source Individual Unknown/Researched By _____ Date _____

Testing of Source Individual's Blood Consent Obtained ____ Refused _____

CHECK ONE

- _____ Identification of source Individual infeasible or prohibited by state or Local law. State why if infeasible: _____
- _____ Evaluation of the source individual reflected no known exposure to Bloodborne Pathogen.
- _____ Evaluation of the source individual reflected possible exposure to Bloodborne Pathogen and medical follow-up is recommended.

Person completing report _____ Date _____

Note: Report the results of the source individuals blood tests to the medical provider named above who will inform the exposed employee. Do not report blood test findings to the employer.

HIV related information cannot be released without the written consent of the source individual.

EXPOSURE CONTROL PLAN

APPENDIX F

CONFIDENTIAL

EMPLOYEE EXPOSURE FOLLOW-UP RECORD

Employee=s Name:	Job Title:
Occurrence Date:	Reported Date:
Occurrence Time:	

SOURCE INDIVIDUAL FOLLOW-UP:

Request Made To:	
Date:	Time:
Sampling completed or refused	Date

EMPLOYEE FOLLOW-UP:

Employee=s Health File Reviewed By:	Date	
Information given on source individual=s blood test results.	Yes	Not Obtained

Referred to healthcare professional with required information:

Name of healthcare professional:	
By Whom:	Date:

Blood Sampling/Testing Offered:

By Whom:	Date:
----------	-------

Vaccination Offered/Recommended:

By Whom:	Date:
----------	-------

Counseling Offered:

By Whom:	Date:
----------	-------

Employee Advised of need for further evaluation of medical condition:

By Whom:	Date:
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EXPOSURE CONTROL PLAN

EXPOSURE CONTROL PLAN

APPENDIX G

INFORMATION ON REGULATED MEDICAL WASTE

The following information is included to assist you in evaluating and contracting for a transport, handling, and disposal company, should you not be equipped to handle your regulated waste.

Checklist for regulated waste contracting:

- Request the company's identification number

- Request to review the manner of record keeping

- Documentation to include

- o List of items collected

- o Method of destruction

- o Site for destruction

- o Proof of destruction

- Requested Information on Insurance and bonding

For additional information on regulated medical waste, contact:

Waste Transporter Permit Section
NYS Department of Environmental Conservation
625 Broadway, 9th Floor
Albany New York 12233-7253
(518) 402-8707