

REGULAR MEETING
BOARD OF EDUCATION
MADRID-WADDINGTON CENTRAL SCHOOL
Tuesday, June 9, 2026
High School Library
6:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Administration of Oath
- IV. Acceptance of Minutes of May 19, 2026 regular board meeting
- V. Reports
 1. Treasurer's Report
 - Action Item: Acceptance of Report(s)
 2. Extracurricular Accounts
 3. Athletics
 4. Fitness Center
 5. CSE & CPSE Recommendations
 - Action Item: Approval of CSE & CPSE Recommendations
 6. Student Liaison
 7. High School Principal
 - Drone Soccer Team
 8. Elementary School Principal
 - End of Year Info
- VI. Public Comment (3 minute limit per person)
- VII. Superintendent's Report
 1. Capital Project Update
 2. Approved State Budget Report
 3. MWTA MOA
 - Action Item: Approval of MWTA MOA
 4. SRP MOA
 - Action Item: Approval of SRP MOA
- VIII. Discussion of Old or New Business
 1. Summer Retreat
 2. Substitute Rate Review
 3. Transportation Requests
 - Action Item: Approval of Transportation Requests
 4. Professional Learning Plan 2026-2027
 - Action Item: Approval of 2026-2027 Professional Learning Plan
 5. Title I Parent & Family Engagement Policy Review
 6. 2026-2027 District Wide Safety Plan
 - 1st Read
 7. 2026-2027 Building Level Plan
 - 1st Read
 8. 2026-2027 Code of Conduct - Final Read
 - Action Item: Approval of 2026-2027 Code of Conduct

IX. Personnel

- Action Item: Approval of Personnel

X. Executive Session

(If necessary, "for the purpose of discussion related to the medical, financial or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.")

XI. Adjournment

Upcoming Dates:

June 15-25	Regents Exams
June 17	UPK Ceremony 9 AM
June 18	Kindergarten Graduation 9 AM
June 19	Juneteenth Holiday - No school
June 23	K-6 dismissal @ 1:00 PM
June 24	5th Grade Graduation 9:30 AM
June 24 & 25	K-6 dismissal @ 11:00 AM
June 26	Graduation Ceremony 6 PM
July 1	Re-Organizational & Regular Meeting 6 PM

A Regular Meeting of the Board of Education of the Madrid-Waddington Central School was held on May 19, 2026. The President of the Board, Robert Smith, called the meeting to order at 6:00 PM.

ROLL CALL Present: Bruce Durant, Charles Grant, Brian Hammond, Amber LeFleur, Katie Logan, Chris Pryce and Robert Smith

Others: Eric Burke, Julie Abrantes, Joseph Binion, Patricia Bogart, Natalie McKnight and Larry Legault

Excused: Wyatt Boswell and Ryan Hayes

NO. 2026-112 Motion by Hammond, seconded by Grant, to approve the minutes of the April 20, 2026 regular board of education meeting.
Approval of Minutes

Yeas: All Present

Nays: None

NO. 2026-113 Motion by Grant, seconded by Durant, to accept the Treasurer's Report for the period ending April 30, 2026.
Treasurer's Report

Yeas: All Present

Nays: None

NO. 2026-014 Motion by Durant, seconded by Logan, that the board, upon the recommendation of Superintendent Copier Lease Burke, does hereby resolve the following:

WHEREAS, the Board of Education of the Madrid-Waddington Central School District desires to enter into a contract with St. Lawrence-Lewis BOCES for the purchase, acquisition and lease of copier equipment.

WHEREAS, the Board of Education believes that such agreement is in the best financial interest of the District because it is the cost-effective means for instructional copying, scanning and printing; and

WHEREAS, the Board of Education has determined that such agreement is an ordinary contingent expense.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Madrid-Waddington Central School Districts approves the lease of 3 photocopier/scanner/printer machines at a total cost of \$59,580. The monthly cost for the equipment is \$993 per month for a term of 60 months with St. Lawrence-Lewis BOCES and authorizes the Superintendent to sign the contract. Further, the Board of Education authorizes any additional financing and/or BOCES administrative costs.

Yeas: All Present

Nays: None

NO. 2026-115 Motion by Pryce, seconded by LeFleur, that the board, upon the recommendation of Superintendent CSE/CPSE Burke, does hereby accept the recommendation of the CSE and CPSE Committees on Special Education, as listed on the attached sheets, and approves of the authorization of funds to implement the special education programs and services consistent with such recommendations.

Yeas: All Present

Nays: None

The Following Reports Were Given:

- Transportation – written by Shawn Losey
- Building & Grounds – written by Jim Murray
 - Review of Fire Inspection Report

- High School Principal
 - End of Year Events
 - Middle School Math & Science Acceleration
- Superintendent's Report:
 - Capital Project Update – Larry Legault
 - State Budget Update

Discussion of Old and New Business:

- 2026-2027 BOE Meeting Dates

NO. 2026-116 Motion by LeFleur, seconded by Grant, that the board, upon the recommendation of
 2026-27 Superintendent Burke, does hereby approve the proposed 2026-27 BOE Meeting dates
 BOE Mtg as presented.
 Dates

Yeas: All Present

Nays: None

- Code of Conduct – 1st Reading – Public Hearing
- ROC ONE Risk Operations Center (ROC) Data Privacy Agreement

NO. 2026-117 Motion by Durant, seconded by LeFleur, that the board, upon the recommendation of Superintendent
 ROC Burke, does hereby resolve the following:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Madrid-Waddington Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2026-2027 fiscal year, to authorize the ROC and its attorneys to negotiate Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted;

BE IT RESOLVED, the Madrid-Waddington Board of Education authorizes the use of DPAs negotiated by the RIC ROC and its attorneys, consistent with its needs and the needs of its students; and

BE IT FURTHER RESOLVED, that the Madrid-Waddington Central School reserves to itself the right to make determinations regarding the use of such DPAs and the software and/or technology resources to which they relate and to consult with its own legal counsel to review any specific issues or concerns before executing any DPA.

Yeas: All Present

Nays: None

- Surplus Items

NO. 2026-118 Motion by Durant, seconded by Pryce, that the board, upon the recommendation of Superintendent
Surplus Items Burke, does hereby approve the sale of the following surplus items:

Sold

1. St Lawrence Power Equipment & Museum – \$400 for lot #1 (Stainless Prep Table)
2. St Lawrence Power Equipment & Museum - \$600 for lot #9 (Double Door Cooler)
3. St Lawrence Power Equipment & Museum - \$50 for lot #12 (Pan Rack)
4. Bill Sova - \$100 for lot #11 (Warming Cabinet)

Yeas: All Present

Nays: None

NO. 2026-119 Motion by Pryce, seconded by Hammond, that the board, upon the recommendation of Superintendent
Sale of Burke, does hereby approve the Superintendent to sell or dispose of the remaining surplus items in
Surplus a manner the superintendent determines financially prudent.
Items

Yeas: All Present

Nays: None

NO. 2026-120 Motion by Grant, seconded by Durant, that the board, upon the recommendation of Super-
Appointments intendent Burke, does hereby approve the following 2025-26 personnel actions:

Appointments:

- | | |
|----------|---|
| K Whalen | 1. Kaylee Whalen; Sub. Tch. & Teach. Asst., eff. 5/20/26, rate of \$135/day |
| E Jordan | 2. Emily Jordan; Elem. Tch., 4-yr Probationary, eff. 8/1/26, salary of \$55,359 |
| E Jordan | 3. Emily Jordan; Sub. Tch. & Teach. Asst., eff. 5/20/26, rate of \$150/day |

Yeas: All

Nays: None

NO. 2026-121 Motion by Pryce, seconded by Durant, that the board move to executive session at 6:29 PM for the
Executive purpose of discussion related to pending litigation.
Session

Yeas: All Present

Nays: None

Resume regular session at 6:38 PM

No. 2026-122 Motion by Hammond, seconded by Durant, to adjourn the regular meeting at 6:39 PM.
Adjournment

Yeas: All

Nays: None

District Clerk

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
002520	05/01/2026	C	ATLANTIC TESTING LABORATORIES LTD	0081		No	No			\$180.00	002520
002521	05/01/2026	C	NORTHERN MECHANICALS, INC	0081		No	No			\$38,285.00	002521
002522	05/01/2026	C	NORTHERN TIER CONTRACTING, INC.	0081		No	No			\$265,580.07	002522
002523	05/01/2026	C	ZERODRAFT OF CNY, INC	0081		No	No			\$76,475.00	002523
002524	05/08/2026	C	AJ'S PORTABLES, LLC	0084		No	No			\$110.00	002524
002525	05/08/2026	C	COMSOURCE	0084		No	No			\$32,283.18	002525
002526	05/08/2026	C	LEGAULTLARRY	0084		No	No			\$2,884.62	002526
002527	05/08/2026	C	ZERODRAFT OF CNY, INC	0084		No	No			\$9,350.00	002527
002528	05/21/2026	C	LEGAULTLARRY	0089		No	No			\$2,884.62	002528
002529	05/21/2026	C	SEI DESIGN GROUP ARCHITECTS, PC	0089		No	No			\$12,786.09	002529
002530	05/27/2026	C	B&G RESTAURANT EQUIPMENT & SUPPLIES	0090		No	No			\$28,649.00	002530
Subtotal for Bank Account: CBCAPFUND - COMMUNITY BANK CAPITAL FUND										Grand Total	\$467,427.58
										Void Total	\$0.00
										Net	\$467,427.58
										Grand Total	\$467,427.58
										Void Total	\$0.00
										Net	\$467,427.58

Selection Criteria

Bank Account: CBCAPFUND
Check date is between 05/01/2026 and 05/31/2026
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD
Budget Status Report As Of: 05/31/2026
Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-00-0000	Board Education Other	7,500.00	19.99	7,519.99	7,519.99	0.00	0.00
1010-400-00-1000	Prof Dev Other	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
1010-490-00-0000	BOCES Services	9,400.00	0.00	9,400.00	4,230.00	0.00	5,170.00
1010-500-00-0000	Board Education Supplies	750.00	-19.99	730.01	38.49	31.48	682.04
1040-160-00-0000	District Clerk Salary	109,251.00	1,575.40	110,826.40	102,301.20	8,525.20	0.00
1040-400-00-0000	District Clerk Other	1,000.00	-500.00	500.00	82.00	0.00	418.00
1040-400-00-1000	Prof Dev Other	750.00	-500.00	250.00	0.00	0.00	250.00
1040-500-00-0000	District Clerk Supplies	750.00	-575.40	174.60	216.90	0.00	-42.30
1060-400-00-0000	District meetings other	3,500.00	0.00	3,500.00	0.00	2,938.48	561.52
10 Board of Education - State Function Group Subtotal		138,401.00	0.00	138,401.00	114,388.58	11,495.16	12,619.28
1240-150-00-0000	Superintendent Salary	110,580.00	0.00	110,580.00	98,638.16	8,230.51	3,713.33
1240-160-00-0000	Superintendent Secretary	58,388.00	0.00	58,388.00	53,719.44	4,476.56	172.00
1240-400-00-0000	Chief School Admin Other	7,915.00	0.00	7,915.00	3,692.43	0.00	4,222.57
1240-400-00-1000	Prof Dev Other	7,500.00	0.00	7,500.00	5,895.34	0.00	1,604.66
1240-500-00-0000	Chief School Admin Suppli	1,000.00	0.00	1,000.00	112.78	0.00	887.22
12 Central Administration - State Function Group Subtotal		185,363.00	0.00	185,363.00	162,058.16	12,707.07	10,599.78
1310-150-00-0000	Business Admin Instructio	54,465.00	0.00	54,465.00	49,332.96	4,100.37	1,031.67
1310-160-00-0000	Business Admin Noninstruc	27,555.00	4,396.90	31,951.90	29,494.32	2,457.58	0.00
1310-400-00-0000	Business Admin Other	34,233.00	-5,208.90	29,024.10	18,317.30	84.79	10,622.01
1310-400-00-1000	Prof Dev Other	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1310-490-00-0000	BOCES Services	38,516.00	0.00	38,516.00	21,737.83	0.00	16,778.17
1310-500-00-0000	Business Admin Supplies	4,250.00	0.00	4,250.00	2,532.76	0.00	1,717.24
1320-400-00-0000	Auditing Other Exp	32,500.00	0.00	32,500.00	28,800.00	0.00	3,700.00
1325-160-00-0000	Treasurer Salary	21,550.00	238.60	21,788.60	20,112.48	1,676.12	0.00
1325-400-00-0000	Treasurer Other	525.00	-238.60	286.40	0.00	0.00	286.40
1325-400-00-1000	Prof Dev Other	250.00	0.00	250.00	0.00	0.00	250.00
1325-500-00-0000	Treasurer Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330-160-00-0000	Tax Collector Salary	4,888.00	812.00	5,700.00	5,700.00	0.00	0.00
1330-400-00-0000	Tax Collector Other	485.00	52.54	517.54	517.54	0.00	0.00
1330-500-00-0000	Tax Collector Supplies	600.00	-52.54	547.46	296.85	0.00	250.61
1345-490-00-0000	Purchase BOCES Services	2,548.00	0.00	2,548.00	2,337.30	0.00	210.70
1360-400-00-0000	Fiscal Agent Fees	7,500.00	0.00	7,500.00	2,811.00	0.00	4,689.00
13 Finance - State Function Group Subtotal		230,945.00	0.00	230,945.00	181,990.14	8,318.88	40,636.00
1420-400-00-0000	Legal Other Expense	15,000.00	0.00	15,000.00	2,823.75	0.00	12,176.25
1430-490-00-0000	BOCES Services - PERS	23,545.00	0.00	23,545.00	21,190.50	0.00	2,354.50
1460-490-00-0000	BOCES Services	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
14 Staff - State Function Group Subtotal		41,045.00	0.00	41,045.00	24,014.25	0.00	17,030.75
1620-160-00-0000	Operation Salaries	308,045.00	0.00	308,045.00	252,550.95	23,809.40	31,684.65

MADRID-WADDINGTON CSD

Budget Status Report As Of: 05/31/2026

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-200-00-0000	Operation Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1620-400-00-0000	Operation Other Expense	15,000.00	0.00	15,000.00	1,299.00	0.00	13,701.00
1620-400-00-1000	Prof Dev Other	1,000.00	0.00	1,000.00	60.00	0.00	940.00
1620-402-00-0000	Natural Gas	110,000.00	0.00	110,000.00	59,353.27	0.00	50,646.73
1620-407-00-0000	Electricity	150,000.00	0.00	150,000.00	164,829.92	0.00	-14,829.92
1620-408-00-0000	Telephone	15,680.00	0.00	15,680.00	9,027.81	0.00	6,652.19
1620-490-00-0000	BOCES Services	22,668.00	0.00	22,668.00	20,696.40	0.00	1,971.60
1620-500-00-0000	Operation Supplies	70,000.00	0.00	70,000.00	52,872.04	921.08	16,206.88
1620-500-01-0000	Auditorium Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1621-160-00-0000	Maintenance Salaries	387,675.00	0.00	387,675.00	294,448.57	23,809.57	69,416.86
1621-160-02-0000	Maint Salaries - Chem Hyg	1,750.00	0.00	1,750.00	345.97	1,000.00	404.03
1621-200-00-0000	Maintenance Equipment	23,000.00	-5,356.34	17,643.66	10,150.00	0.00	7,493.66
1621-200-01-0000	Auditorium Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621-200-02-0000	Equip - Security	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
1621-400-00-0000	Maintenance Other	85,000.00	0.00	85,000.00	34,551.67	1,100.00	49,348.33
1621-400-01-0000	Auditorium Other	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1621-490-00-0000	Maintenance - BOCES Svces	19,780.00	0.00	19,780.00	17,802.00	0.00	1,978.00
1621-500-00-0000	Maintenance Supplies	55,000.00	0.00	55,000.00	21,404.41	402.47	33,193.12
1670-400-00-0000	Mailing Other Expense	7,710.00	0.00	7,710.00	7,623.98	0.00	86.02
1670-490-00-0000	Printing BOCES Services	2,000.00	800.00	2,800.00	3,600.00	0.00	-800.00
1670-500-00-0000	Mailing Supplies	500.00	0.00	500.00	257.70	0.00	242.30
1680-490-00-0000	Data Processing BOCES	538,845.00	-800.00	538,045.00	469,679.79	0.00	68,365.21
16 Central Services - State Function Group Subtotal		1,852,163.00	-5,356.34	1,846,796.66	1,420,653.48	51,042.52	375,200.66
1910-400-00-0000	Unallocated Insurance	92,551.00	0.00	92,551.00	73,959.23	0.00	18,591.77
1964-400-00-0000	Refund of Real Property	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981-490-00-0000	BOCES Admin. Charge	429,433.00	0.00	429,433.00	386,489.70	0.00	42,943.30
1983-490-00-0000	BOCES Capital Expense	192,184.00	0.00	192,184.00	172,965.60	0.00	19,218.40
19 Special Items (Contractual Expense) - State Function Group Sub		716,668.00	0.00	716,668.00	633,414.53	0.00	83,253.47
2010-490-00-0000	BOCES Curriculum Develop	36,613.00	0.00	36,613.00	25,919.38	0.00	10,693.62
2020-150-00-0000	Principals' Salaries-Elem	97,169.00	-2,719.00	94,450.00	87,444.12	7,230.88	-225.00
2020-150-05-0000	Principals' Salaries-HS	127,720.00	3,950.00	131,670.00	117,130.00	11,940.00	2,600.00
2020-161-00-0000	Secretaries' Sal - Elem	40,367.00	575.50	40,942.50	37,082.27	4,398.98	-538.75
2020-161-05-0000	Secretaries' Sal - HS	42,776.00	-1,806.50	40,969.50	37,572.48	3,124.47	272.55
2020-162-00-0000	Monitors' Salaries - K-5	4,288.00	0.00	4,288.00	3,268.08	1,045.38	-25.46
2020-162-05-0000	Monitors' Salaries - 7-12	2,503.00	0.00	2,503.00	1,493.40	550.10	459.50
2020-400-00-0000	Super Other Exp - Elem	3,887.00	0.00	3,887.00	80.00	0.00	3,807.00
2020-400-00-1000	Prof Dev Other Elem	1,000.00	0.00	1,000.00	1,069.80	0.00	-69.80
2020-400-05-0000	Super Other Exp - HS	5,109.00	-3,686.07	1,422.93	1,321.12	0.00	101.81

MADRID-WASHINGTON CSD
Budget Status Report As Of: 05/31/2026
Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2020-400-05-1000	Prof Dev Other HS	1,000.00	3,624.28	4,624.28	4,624.28	0.00	0.00
2020-500-00-0000	Supervision Sup - Elem	750.00	61.79	811.79	811.79	0.00	0.00
2020-500-05-0000	Supervision Sup - HS	750.00	0.00	750.00	48.11	0.00	701.89
2080-400-00-0000	Grant Writer Services	14,000.00	0.00	14,000.00	14,000.00	0.00	0.00
20 Administration and Improvement - State Function Group Subtotal		377,932.00	0.00	377,932.00	331,884.83	28,289.81	17,777.36
2110-110-00-0000	Teacher Salaries 1/2 Day	34,573.00	0.00	34,573.00	0.00	0.00	34,573.00
2110-110-01-0000	Teacher Salaries Pre-K	0.00	19,673.00	19,673.00	4,501.16	0.00	15,171.84
2110-120-00-0000	Teacher Salaries K-3	932,119.00	-40,673.00	891,446.00	648,393.22	211,814.09	31,238.69
2110-120-01-0000	TCH Salaries K-3 PROF DEV	15,000.00	0.00	15,000.00	9,150.00	0.00	5,850.00
2110-120-01-1000	TCH Sal Pre-K PROF Dev	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-121-00-0000	4-5 ELEMENTARY TEACHERS	613,784.00	0.00	613,784.00	450,995.76	154,932.60	7,855.64
2110-121-01-0000	TCH Salaries 4-5 PROF DEV	7,500.00	0.00	7,500.00	7,000.00	0.00	500.00
2110-121-03-0000	6 ELEM TCH SALARIES	279,309.00	-200.00	279,109.00	201,306.17	75,301.58	2,501.25
2110-121-03-1000	6 Tch Prof Dev Stipends	1,500.00	200.00	1,700.00	1,700.00	0.00	0.00
2110-122-00-0000	K-3 ELEM TCH ASSISTANT	20,800.00	0.00	20,800.00	9,110.46	0.00	11,689.54
2110-122-00-1000	Pre-K TCH ASSISTANT	45,399.00	20,000.00	65,399.00	49,137.66	15,461.16	800.18
2110-123-00-0000	4-5 ELEM TCH ASSISTANT	8,240.00	0.00	8,240.00	2,760.00	0.00	5,480.00
2110-123-01-0000	6 TCH ASSISTANT	1,500.00	0.00	1,500.00	135.00	0.00	1,365.00
2110-130-00-0000	Teacher Salaries 7-12	1,582,048.00	-21,000.00	1,561,048.00	1,142,630.19	397,910.80	20,507.01
2110-130-01-0000	TCH Sal 7-12 PROF DEV	15,000.00	0.00	15,000.00	12,975.00	0.00	2,025.00
2110-131-00-0000	TCH ASSIST Salaries 7-12	4,680.00	1,500.00	6,180.00	4,303.15	1,076.85	800.00
2110-140-00-0000	Substitute Teachers - K-5	60,000.00	0.00	60,000.00	47,559.91	0.00	12,440.09
2110-140-00-1000	Substitute Tch -Pre-K	1,000.00	0.00	1,000.00	607.50	0.00	392.50
2110-140-02-0000	Substitute Teachers - 6	7,000.00	0.00	7,000.00	2,208.50	0.00	4,791.50
2110-140-03-0000	Substitute TCH - 7-12	115,485.00	20,000.00	135,485.00	150,198.44	0.00	-14,711.44
2110-150-00-0000	Tutoring Salaries- K-3	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2110-150-01-0000	Tutoring Salaries- 4-5	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-150-02-0000	Tutoring Salaries- 6	1,000.00	500.00	1,500.00	1,260.00	0.00	240.00
2110-150-05-0000	Tutoring Salaries- 7-12	23,000.00	2,000.00	25,000.00	17,178.00	0.00	7,822.00
2110-160-00-0000	NON-INSTR SALARIES - K-5	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00
2110-160-00-1000	NON-INSTR SALARIES Pre-K	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2110-160-01-0000	NON-INSTR SALARIES 6	250.00	0.00	250.00	0.00	0.00	250.00
2110-160-05-0000	NON-INSTR SALARIES - 7-12	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110-200-00-0000	General Equipment K-12	27,000.00	-104.66	26,895.34	26,895.34	300.80	0.00
2110-400-00-0000	General Other Expense	23,000.00	-4,000.00	19,000.00	5,184.32	0.00	13,514.78
2110-400-01-0000	General Other Exp Pre-K	275.00	0.00	275.00	0.00	0.00	275.00
2110-400-01-1000	General Other Exp K-5	4,000.00	0.00	4,000.00	1,562.53	0.00	2,437.47
2110-400-03-0000	General Other Exp 6	425.00	0.00	425.00	0.00	0.00	425.00

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2110-400-03-1700	PRE-K Teacher Conference	500.00	0.00	500.00	0.00	0.00	500.00
2110-400-03-1900	K-5 Teacher Conference	3,000.00	-3,000.00	0.00	475.00	0.00	-475.00
2110-400-03-2000	6 Teacher Conference	750.00	0.00	750.00	0.00	0.00	750.00
2110-400-05-0000	General Other Exp 7-12	19,050.00	0.00	19,050.00	8,705.14	0.00	10,344.86
2110-400-05-1700	7-12 Teacher Conference	3,000.00	0.00	3,000.00	2,534.82	0.00	465.18
2110-470-00-0000	Tuition - K-5	23,000.00	-23,000.00	0.00	0.00	0.00	0.00
2110-470-03-1000	Tuition - 6	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110-470-03-1100	Tuition - 7-12	52,000.00	30,000.00	82,000.00	71,475.31	5,325.00	5,199.69
2110-480-03-0100	Textbooks K-5	15,000.00	-4,102.82	10,897.18	7,603.50	3,293.68	0.00
2110-480-03-0300	Textbooks 6	3,500.00	-974.54	2,525.46	2,525.46	0.00	0.00
2110-480-05-0100	Textbooks 7-12	13,000.00	729.11	13,729.11	13,729.11	0.00	0.00
2110-480-00-0000	BOCES Services	230,600.00	0.00	230,600.00	256,019.23	0.00	-25,419.23
2110-500-00-0000	General K-12 Supplies	25,000.00	-4,082.31	20,917.69	17,157.13	186.18	3,574.38
2110-500-03-0000	General Pre-K Supplies	1,825.00	52.79	1,877.79	1,877.79	0.00	0.00
2110-500-03-0100	General K-5 Supplies	25,700.00	-52.79	25,647.21	22,897.95	2,548.10	201.16
2110-500-03-0120	General 6 Supplies	3,250.00	0.00	3,250.00	124.08	0.00	3,125.92
2110-500-05-0000	General 7-12 Supplies	27,950.00	0.00	27,950.00	21,217.65	7.21	6,725.14
2250-150-00-0000	Handicapped TCH SAL K-5	218,456.00	-5,000.00	213,456.00	155,176.65	57,981.93	287.42
2250-150-00-0100	Sub Hdcp Tch Sal K-5	2,500.00	0.00	2,500.00	1,368.75	0.00	1,131.25
2250-150-00-1000	Hdcp Tch Prof Dev K-5	3,500.00	0.00	3,500.00	2,500.00	0.00	1,000.00
2250-150-03-0100	Handicapped TCH SAL 6	65,055.00	-1,500.00	63,555.00	51,768.51	11,067.21	719.28
2250-150-03-0300	Sub Hdcp TCH SAL 6	750.00	0.00	750.00	1,243.00	0.00	-493.00
2250-150-03-1100	Hdcp TCH SAL 6 Prof Dev	250.00	0.00	250.00	0.00	0.00	250.00
2250-150-05-0000	Handicapped TCH SAL 7-12	203,919.00	0.00	203,919.00	150,865.48	49,763.42	3,270.10
2250-150-05-0100	Sub Hdcp TCH SAL 7-12	3,000.00	0.00	3,000.00	1,810.00	0.00	1,190.00
2250-150-05-1000	Hdcp TchSal 7-12 Prof Dev	2,500.00	0.00	2,500.00	1,600.00	0.00	900.00
2250-151-00-0000	Hdcp Tch Asst K-5	148,743.00	35,000.00	183,743.00	157,720.20	34,561.15	-8,536.35
2250-151-03-0100	Hdcp Tch Asst 6	20,898.00	-2,000.00	18,898.00	15,640.77	2,916.78	138.45
2250-151-05-0000	Hdcp Tch Asst 7-12	231,092.00	-27,000.00	204,092.00	159,154.41	44,745.54	192.05
2250-160-00-0000	Hdcp Noninstr Sal Pre-K	4,000.00	2,000.00	6,000.00	5,093.84	692.16	214.00
2250-160-01-0000	Hdcp Noninstr Sal K-5	3,500.00	-3,500.00	0.00	0.00	0.00	0.00
2250-160-03-0100	Hdcp Noninstr Sal 6	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2250-160-05-0000	Hdcp Noninstr Sal 7-12	25,000.00	0.00	25,000.00	9,430.11	545.82	15,024.07
2250-200-00-0000	Hdcp Equip - K-5	5,000.00	-5,000.00	0.00	0.00	0.00	0.00
2250-200-05-0000	Hdcp Equip - 7-12	0.00	5,955.00	5,955.00	5,955.00	0.00	0.00
2250-400-00-0000	Hdcp Other Expense - K-5	135,000.00	0.00	135,000.00	42,274.70	0.00	92,725.30
2250-400-00-1000	Hdcp Prof Dev Other - K-5	2,500.00	0.00	2,500.00	144.00	0.00	2,356.00
2250-400-00-1100	Hdcp Other Exp - Pre-K	500.00	0.00	500.00	0.00	173.00	327.00
2250-400-03-0100	Hdcp Other Expense - 6	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00

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2250-400-03-1100	Hdkp Prof Dev Other - 6	250.00	0.00	250.00	0.00	0.00	250.00
2250-400-05-0000	Hdkp Other Expense - 7-12	45,000.00	-4,614.14	40,385.86	15,553.89	0.00	24,831.97
2250-400-05-1000	Hdkp Prof Dev Other 7-12	2,500.00	0.00	2,500.00	219.00	0.00	2,281.00
2250-470-00-0000	Handicapped tuition K-5	205,000.00	-13,057.14	191,942.86	105,250.00	0.00	86,692.86
2250-470-05-0000	Handicapped tuition 7-12	125,000.00	0.00	125,000.00	111,821.79	0.00	13,178.21
2250-480-00-0000	Handicapped BOCES Svcs	1,270,000.00	-13,680.23	1,256,319.77	1,256,674.44	0.00	-34.67
2250-500-00-0000	CSE Supplies	2,500.00	-1,503.00	997.00	684.49	0.00	312.51
2250-500-00-1000	CSE Supplies - UPK	1,000.00	-111.98	888.02	0.00	0.00	888.02
2250-500-03-0000	Handicapped K-5 Supplies	2,000.00	350.00	2,350.00	2,349.29	0.00	0.71
2250-500-03-0200	Handicapped 6 Supplies	3,500.00	-1,775.00	1,725.00	1,724.91	0.00	0.09
2250-500-05-0000	Handicapped 7-12 Supplies	4,000.00	7,654.12	11,654.12	11,654.12	0.00	0.00
2280-150-00-0000	Occ Ed Teacher Salaries	42,775.00	100.00	42,875.00	30,518.52	12,243.86	112.62
2280-150-00-0100	Sub Occ Ed Tch Salaries	500.00	-100.00	400.00	160.50	0.00	239.50
2280-150-00-1100	Occ Ed Prof Dev Tch Sal	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
2280-400-05-0000	General Occ Ed Other Exp	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2280-490-00-0000	Occ Ed BOCES Services	651,210.00	0.00	651,210.00	579,962.25	0.00	71,247.75
2280-500-05-0000	General Occ Ed Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2330-480-00-0000	BOCES Teaching Spec Sch	21,750.00	0.00	21,750.00	6,525.00	0.00	15,225.00
21 Teaching - State Function Group Subtotal		7,769,688.00	-34,287.69	7,725,390.41	6,108,936.10	1,082,869.02	833,655.29
2610-150-00-0000	Library InstrSal - K-5	59,704.00	-588.11	59,115.89	42,189.57	15,547.03	389.29
2610-150-00-0100	Sub Lib Instr Sal - K-5	500.00	559.51	1,059.51	1,848.15	0.00	-788.64
2610-150-03-0200	Sub Lib InstrSal	500.00	0.00	500.00	0.00	0.00	500.00
2610-150-05-0000	Library InstrSal - 7-12	6,280.00	-61.21	6,218.79	3,834.58	1,412.62	971.39
2610-150-05-0100	Sub Library Tch Sal 7-12	0.00	89.61	89.61	161.21	0.00	-71.40
2610-151-00-0000	LIB TCH ASSIST SAL - K-5	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2610-400-00-0000	Lib & AV K-5 Other E	225.00	0.00	225.00	212.00	0.00	13.00
2610-400-03-0100	Lib & AV 6 Other E	75.00	0.00	75.00	0.00	0.00	75.00
2610-400-05-0000	Lib & AV 7-12 Other E	200.00	0.00	200.00	0.00	0.00	200.00
2610-480-00-0000	K-5 Library & AV Loan	3,000.00	0.00	3,000.00	2,998.99	0.00	1.01
2610-480-03-0100	6 Library & AV Loan	1,000.00	0.00	1,000.00	996.19	0.00	3.81
2610-480-05-0000	7-12 Library & AV Loan	4,000.00	0.00	4,000.00	3,961.35	0.00	38.65
2610-500-00-0000	Library & AV BOCES	46,170.00	0.00	46,170.00	41,599.15	0.00	4,570.85
2610-500-00-0000	Library & AV K-5 Supplies	750.00	44.08	794.08	794.08	0.00	0.00
2610-500-03-0100	Library & AV 6 Supplies	200.00	0.00	200.00	199.90	0.00	0.10
2610-500-05-0000	Library & AV 7-12 Supplies	800.00	-44.08	755.92	750.24	0.00	5.68
2630-200-01-0000	Equipment	40,000.00	4,506.00	44,506.00	44,506.00	0.00	0.00
2630-220-00-0000	State Aided Comput Hrdwre	16,000.00	4,348.25	20,348.25	20,430.12	0.00	-81.87
2630-400-00-0000	Computer Other	2,500.00	12,000.00	14,500.00	7,057.97	4,429.77	3,012.26

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2630-400-00-1000	Comp Prof Dev Other	3,500.00	7,057.14	10,557.14	10,557.14	0.00	0.00
2630-460-03-0000	K-5 Software	7,000.00	0.00	7,000.00	3,088.47	2,250.00	1,661.53
2630-460-05-0000	6-12 Software	7,000.00	0.00	7,000.00	3,818.48	2,250.00	931.52
2630-490-00-0000	Computer BOCES	105,000.00	13,660.23	118,660.23	118,660.23	0.00	0.00
2630-500-00-0000	Comp & STEAM Supplies K-5	35,000.00	-3,000.00	32,000.00	31,410.49	589.51	0.00
2630-500-05-0000	Comp & STEAM Sup. 6-12	35,000.00	-3,000.00	32,000.00	26,352.62	683.58	4,963.80
26 Instructional Media - State Function Group Subtotal		374,404.00	35,571.62	409,975.62	385,436.93	27,162.71	17,375.98
2805-160-00-0000	Attendance Salaries	37,262.00	0.00	37,262.00	24,844.02	9,152.98	3,265.00
2805-400-00-0000	Attendance Other Exp	600.00	0.00	600.00	0.00	0.00	600.00
2810-150-00-0000	Guidance Instr Sal K-5	74,344.00	0.00	74,344.00	55,116.34	18,877.66	350.00
2810-150-00-1000	Instructional Salaries	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-00-1300	Guid Prof Dev 6	150.00	0.00	150.00	0.00	0.00	150.00
2810-150-03-0100	Guidance Instr Sal 6	50,511.00	0.00	50,511.00	35,587.67	11,843.12	3,080.21
2810-150-05-0000	Guidance Instr Sal 7-12	131,778.00	-7,616.94	124,161.06	82,439.79	27,149.92	14,571.35
2810-150-05-1000	Guid 7-12 Prof Dev	500.00	616.94	1,116.94	1,116.94	0.00	0.00
2810-160-00-0000	Guide Noninst Sal - K-5	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-160-03-0100	Guide Noninst Sal - 6	6,012.00	0.00	6,012.00	3,070.29	150.11	2,791.60
2810-160-05-0000	Guide Noninst Sal - 7-12	20,435.00	0.00	20,435.00	12,749.51	709.89	6,975.60
2810-400-00-0000	Guidance Other Exp K-5	1,750.00	0.00	1,750.00	566.13	0.00	1,183.87
2810-400-03-0100	Guidance Other Exp 6	250.00	0.00	250.00	0.00	0.00	250.00
2810-400-05-0000	Guidance Other Exp 7-12	1,000.00	0.00	1,000.00	339.35	0.00	660.65
2810-500-00-0000	Guidance Supplies	250.00	0.00	250.00	81.61	152.25	16.14
2810-500-03-0000	Guidance Sup K-5	500.00	0.00	500.00	401.52	0.00	98.48
2810-500-03-0200	Guidance Sup 6	250.00	0.00	250.00	1.21	0.00	248.79
2810-500-05-0000	Guidance Supplies 7-12	750.00	0.00	750.00	67.25	0.00	682.75
2815-160-00-0000	health Service Sal	107,585.00	0.00	107,585.00	77,489.12	29,616.73	479.15
2815-400-00-0000	Health Services Other Exp	15,000.00	0.00	15,000.00	9,278.00	3,000.00	2,722.00
2815-500-00-0000	Health Services Supplies	5,000.00	0.00	5,000.00	4,908.94	0.00	91.06
2820-150-00-0000	Psychological Salaries	67,084.00	934.91	67,998.91	49,962.02	18,036.89	0.00
2820-150-00-1000	Psych. Sal. Prof Dev	1,500.00	709.82	2,209.82	2,209.82	0.00	0.00
2820-400-00-0000	Psychological Other	2,500.00	-500.00	2,000.00	727.30	0.00	1,272.70
2820-400-00-1000	Psych Prof Dev Other	500.00	0.00	500.00	0.00	0.00	500.00
2820-500-00-0000	Psychological Supplies	2,500.00	2,937.58	5,437.58	5,405.04	0.00	32.54
2850-150-00-0000	Cocurricular Sal. 7-12	70,554.00	7,281.20	77,835.20	27,487.00	50,175.40	172.80
2850-150-03-0000	After School Salaries K-5	18,000.00	0.00	18,000.00	4,438.00	4,137.00	9,425.00
2850-150-03-0100	After School Sal.	0.00	6,187.00	6,187.00	0.00	6,187.00	0.00
2850-150-03-0200	After School Sal. 6	1,000.00	279.80	1,279.80	1,405.80	0.00	-126.00
2850-150-03-0300	Summer School Elem	25,000.00	-5,246.02	19,753.98	19,753.98	0.00	0.00

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2850-150-05-0000	After School Prog 7-12	5,000.00	-2,279.80	2,720.20	2,487.12	0.00	233.08
2850-150-05-2000	Summer School 7-12	0.00	5,703.50	5,703.50	5,703.50	0.00	0.00
2850-400-00-0000	General Co. Other 7-12	1,500.00	1,660.00	3,160.00	3,160.00	0.00	0.00
2850-400-02-0000	Debate Other Expense	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0000	After School Other - K-5	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
2850-400-03-0200	After School Other - 6	200.00	0.00	200.00	0.00	0.00	200.00
2850-400-03-0300	Summer School Other - Ele	500.00	0.00	500.00	400.00	0.00	100.00
2850-400-05-0000	After School Other - 7-12	500.00	305.00	805.00	801.35	0.00	3.65
2850-400-05-0200	Theatre Other	4,000.00	0.00	4,000.00	3,412.20	0.00	587.80
2850-600-00-0000	Cocur. General Sup. 7-12	500.00	0.00	500.00	0.00	0.00	500.00
2850-600-02-0000	Debate Supplies	750.00	0.00	750.00	0.00	0.00	750.00
2850-600-03-0000	After School Sup. K-5	1,500.00	-985.00	535.00	141.27	0.00	393.73
2850-600-03-0200	After School Sup. 6	300.00	0.00	300.00	0.00	0.00	300.00
2850-600-03-0300	Summer School Sup - Elem	5,000.00	860.49	5,860.49	5,860.49	0.00	0.00
2850-600-05-0000	After School Sup. 7-12	750.00	0.00	750.00	0.00	0.00	750.00
2850-600-05-0200	Theatre Supplies	7,500.00	0.00	7,500.00	4,412.20	0.00	3,087.80
2855-150-00-0000	Coaches' Salaries	143,072.00	0.00	143,072.00	93,809.28	45,202.22	4,060.50
2855-200-05-0100	Equipment - Uniforms	10,000.00	0.00	10,000.00	8,647.00	0.00	1,353.00
2855-200-05-1400	General Athletic Equipmen	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
2855-400-05-1400	General Athletic Other Ex	70,788.00	0.00	70,788.00	39,852.18	4,114.30	26,819.52
2855-490-00-0000	BOCES - Section X Coord	18,253.00	0.00	18,253.00	16,427.70	0.00	1,825.30
2855-500-05-1400	General Athletic Supplies	26,500.00	0.00	26,500.00	11,764.97	0.00	14,735.03
2855-500-05-1700	AED Supplies	2,500.00	0.00	2,500.00	1,466.46	2,510.67	-1,477.13
28 Pupil Services - State Function Group Subtotal		981,608.00	9,868.48	981,374.48	617,792.37	231,016.14	112,666.97
5510-160-00-0000	Transportation Salaries	683,207.00	0.00	683,207.00	575,931.98	97,883.67	9,391.35
5510-160-00-1000	Transp Sal - Pre-K	33,027.00	0.00	33,027.00	25,465.66	2,802.33	4,659.01
5510-162-00-0000	Transp Office-Super Salar	120,221.00	1,793.65	122,014.65	111,994.32	10,020.33	0.00
5510-200-00-0000	Transportation Equipment	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
5510-210-00-0000	BUSES	245,000.00	0.00	245,000.00	234,645.19	0.00	10,354.81
5510-400-00-0000	Transportation Other Exp	20,000.00	-7,579.82	12,420.18	6,461.90	0.00	5,958.28
5510-400-00-1000	Transp Prof Dev Other Exp	750.00	0.00	750.00	0.00	0.00	750.00
5510-401-00-0000	Transportation Insurance	26,944.00	0.00	26,944.00	20,374.24	0.00	6,569.76
5510-490-00-0000	BOCES Transp. Services	5,904.00	0.00	5,904.00	5,218.60	0.00	685.40
5510-500-00-0000	Transportation Supplies	10,000.00	0.00	10,000.00	860.91	0.00	9,139.09
5510-570-00-0000	Transportation Parts	57,000.00	0.00	57,000.00	25,227.34	0.00	31,772.66
5510-571-00-0000	Transportation Gasoline	125,000.00	0.00	125,000.00	85,415.68	0.00	39,584.32
5510-572-00-0000	Trans Oil/Fluids/Def	9,000.00	0.00	9,000.00	2,951.39	0.00	6,048.61
5510-573-00-0000	Transportation Tires & Ch	15,000.00	0.00	15,000.00	11,997.88	0.00	3,002.12

MADRID-WADDINGTON CSD
Budget Status Report As Of: 05/31/2026
Fiscal Year: 2026
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530-200-00-0000	Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5530-400-00-0000	Bus Garage Other Expense	16,500.00	0.00	16,500.00	9,047.41	5,532.00	1,920.59
5530-410-00-0000	Bus Gararage Insurance	15,595.00	0.00	15,595.00	14,101.81	0.00	1,493.39
5530-420-00-0000	Natural Gas	25,000.00	0.00	25,000.00	10,634.48	0.00	14,365.52
5530-470-00-0000	Garage Bldg Electricity	10,000.00	0.00	10,000.00	9,530.24	0.00	469.76
5530-500-00-0000	Bus Garage Supplies	5,500.00	0.00	5,500.00	1,188.15	0.00	4,313.85
5540-400-00-0000	Contract Transportation	25,000.00	0.00	25,000.00	6,776.00	3,449.60	14,774.40
55 Pupil Transportation - State Function Group Subtotal		1,459,148.00	-5,786.17	1,453,361.83	1,157,920.98	119,787.93	175,762.92
7140-150-00-0000	Fitness Center Instruc	4,720.00	0.00	4,720.00	2,360.00	2,360.00	0.00
7140-160-00-0000	Fitness Center Non-Instr	25,000.00	0.00	25,000.00	16,992.00	0.00	8,008.00
7140-200-00-0000	Fitness Center Equip	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
7140-400-00-0000	Fitness Center Other	2,500.00	0.00	2,500.00	668.05	0.00	1,831.95
7140-500-00-0000	Finntess center supplies	3,000.00	0.00	3,000.00	131.71	0.00	2,868.29
7 Community Services - State Function Group Subtotal		47,220.00	0.00	47,220.00	20,151.76	2,360.00	24,708.24
9010-800-00-0000	State Retirement	316,383.00	0.00	316,383.00	216,861.42	29,892.43	69,629.15
9020-800-00-0000	Teacher Retirement	553,529.00	0.00	553,529.00	386,372.55	121,059.49	46,096.96
9030-800-00-0000	Social Security	600,843.00	0.00	600,843.00	439,077.31	116,951.23	44,814.46
9040-800-00-0000	Workers' Compensation	48,290.00	0.00	48,290.00	32,561.88	0.00	15,728.14
9050-800-00-0000	Unemployment Insurance	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9060-800-00-0000	Health Insurance	2,877,587.00	0.00	2,877,587.00	2,231,342.48	293.00	645,951.54
9060-800-00-1000	Health Ins. - Retirees	1,545,526.00	0.00	1,545,526.00	1,109,212.46	0.00	436,313.54
9060-810-00-0000	Dental Insurance	0.00	0.00	0.00	6,822.92	0.00	-6,822.92
9089-800-00-0000	Other Employee Benefits	37,111.00	0.00	37,111.00	20,094.21	0.00	17,016.79
90 Employee Benefits - State Function Group Subtotal		5,989,269.00	0.00	5,989,269.00	4,442,345.19	268,196.15	1,278,727.66
9711-600-00-0000	Building Bond Principal	745,000.00	0.00	745,000.00	0.00	0.00	745,000.00
9711-700-00-0000	Building Bond Interest	269,728.00	0.00	269,728.00	108,578.13	0.00	161,149.87
9731-600-00-0000	BAN Principal	42,500.00	0.00	42,500.00	42,500.00	0.00	0.00
9731-700-00-0000	BAN Interest	25,000.00	0.00	25,000.00	18,693.44	0.00	6,306.56
9770-700-00-0000	Revenue Anticipation Note	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9788-600-00-0000	Principal	37,500.00	0.00	37,500.00	0.00	0.00	37,500.00
9788-700-00-0000	Interest	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
97 Debt Service - State Function Group Subtotal		1,132,228.00	0.00	1,132,228.00	169,771.57	0.00	962,456.43
9901-930-00-0000	Transfer to School Lunch	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00
9901-950-00-0000	Transfer to Special	20,000.00	0.00	20,000.00	62,708.03	0.00	-42,708.03
9950-900-00-0000	Transfer to Capital/Debt	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
99 Interfund Transfers - State Function Group Subtotal		245,000.00	0.00	245,000.00	162,708.03	0.00	82,291.97
Total GENERAL FUND		21,500,940.00	0.00	21,500,940.00	15,913,242.89	1,843,245.37	3,744,451.74

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending May 31, 2026

Expenditures:

	<u>Original Approp</u>	<u>Adjustments</u>	<u>Total Approp</u>	<u>Expenditures</u>	<u>Encumb.</u>	<u>Available Balance</u>
Board of Education	\$ 138,401.00	\$ -	\$ 138,401.00	\$ 114,388.58	\$ 11,495.16	\$ 12,519.26
Central Administration	\$ 345,382.00	\$ (812.00)	\$ 344,570.00	\$ 283,471.32	\$ 19,349.81	\$ 41,748.87
Finance	\$ 70,926.00	\$ 812.00	\$ 71,738.00	\$ 60,574.97	\$ 1,676.12	\$ 9,486.91
Legal Services	\$ 41,045.00	\$ -	\$ 41,045.00	\$ 24,014.25	\$ -	\$ 17,030.75
Central Services	\$ 1,852,153.00	\$ (5,356.34)	\$ 1,846,796.66	\$ 1,420,553.48	\$ 51,042.52	\$ 375,200.66
Special Items	\$ 716,668.00	\$ -	\$ 716,668.00	\$ 633,414.53	\$ -	\$ 83,253.47
Instruction	\$ 9,463,500.00	\$ 11,142.51	\$ 9,474,642.51	\$ 7,424,030.23	\$ 1,369,337.68	\$ 681,274.60
Transportation	\$ 1,459,148.00	\$ (5,786.17)	\$ 1,453,361.83	\$ 1,157,820.98	\$ 119,767.93	\$ 175,752.92
Community Services	\$ 47,220.00	\$ -	\$ 47,220.00	\$ 20,151.76	\$ 2,360.00	\$ 24,708.24
Employee Benefits	\$ 5,989,269.00	\$ -	\$ 5,989,269.00	\$ 4,442,345.19	\$ 268,196.15	\$ 1,278,727.66
Debt Service	\$ 1,132,228.00	\$ -	\$ 1,132,228.00	\$ 169,771.57	\$ -	\$ 982,456.43
Interfund Transfers	\$ 245,000.00	\$ -	\$ 245,000.00	\$ 162,708.03	\$ -	\$ 82,291.97
	\$ 21,500,940.00	\$ 0.00	\$ 21,500,940.00	\$ 15,913,242.89	\$ 1,843,245.37	\$ 3,744,451.74

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
005544	05/08/2026	C	DYNAMISM, INC	0084		No	No			\$6,591.23	005544
005545	05/12/2026	C	MWCS GENERAL FUND	0085		No	No			\$20,327.37	005545
005546	05/13/2026	C	MWCS GENERAL FUND	0086		No	No			\$136,103.20	005546
Subtotal for Bank Account: CBSPECAID - COMMUNITY BANK SPECIAL AID FUND										Grand Total	\$163,021.80
										Void Total	\$0.00
										Net	\$163,021.80
										Grand Total	\$163,021.80
										Void Total	\$0.00
										Net	\$163,021.80

Selection Criteria

Bank Account: CBSPECAID
 Check date is between 05/01/2026 and 05/31/2026
 Sort by: Check Number
 Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD

A/P Check Register
Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
095584	05/28/2026	C	BURKE MICHELLE	0094		No	Yes	5/8/2026	Cash Replacement Check # 097048 issued	(\$182.85)	095584
096144	09/24/2025	C	Hampton Inn	0022		No	Yes	5/8/2026	stale dated check	(\$1,710.00)	096144
097012	05/01/2026	C	AETNA	0081		No	No			\$54,901.05	097012
097013	05/01/2026	C	AMAZON.COM	0081		No	No			\$2,899.41	097013
097014	05/01/2026	C	APBA	0081		No	No			\$2,486.00	097014
097015	05/01/2026	C	APPLE INC	0081		No	No			\$6,015.00	097015
097016	05/01/2026	C	BACKUS/DESAREE	0081		No	No			\$210.50	097016
097017	05/01/2026	C	BARKLEY'S SAFE AND LOCK CO	0081		No	No			\$225.00	097017
097018	05/01/2026	C	BIG SPOON KITCHEN	0081		No	No			\$456.00	097018
097019	05/01/2026	C	BIMBO FOODS	0081		No	No			\$574.96	097019
097020	05/01/2026	C	CENTRAL RESTAURANT PRODUCTS	0081		No	No			\$2,387.51	097020
097021	05/01/2026	C	Chase Cardmember Service	0081		No	No			\$8,016.70	097021
097022	05/01/2026	C	COOK/TAMMY	0081		No	No			\$179.95	097022
097023	05/01/2026	C	Davison/Jeff	0081		No	No			\$135.50	097023
097024	05/01/2026	C	Devins/Robert	0081		No	No			\$221.50	097024
097025	05/01/2026	C	GILLEE'S AUTO TRUCK & MARINE	0081		No	No			\$1,483.78	097025
097026	05/01/2026	C	GLAZIER PACKING CO/INC.	0081		No	No			\$1,987.90	097026
097027	05/01/2026	C	HAUN WELDING SUPPLY INC	0081		No	No			\$41.61	097027
097028	05/01/2026	C	KELLY SALES CORPORATION	0081		No	No			\$332.73	097028
097029	05/01/2026	C	LIFETIME BENFITS SOLUTIONS, INC	0081		No	No			\$293.00	097029
097030	05/01/2026	C	LONG-PARK TIRE, INC	0081		No	No			\$3,537.20	097030
097031	05/01/2026	C	MAC JANITORIAL SUPPLY	0081		No	No			\$196.00	097031
097032	05/01/2026	C	MACAULAY MICHAEL	0081		No	No			\$124.50	097032
097033	05/01/2026	C	Mainville/Daniel	0081		No	No			\$221.50	097033
097034	05/01/2026	C	MCLEAR/ANGELA	0081		No	No			\$88.50	097034
097035	05/01/2026	C	MX FUELS	0081		No	No			\$2,942.51	097035
097036	05/01/2026	C	NET WORLD SPORTS	0081		No	No			\$1,499.00	097036
097037	05/01/2026	C	PEPSI COLA OGDENSBURG BOTTLERS	0081		No	No			\$1,481.50	097037
097038	05/01/2026	C	POSTMASTER	0081		No	No			\$388.28	097038
097039	05/01/2026	C	QUILL CORPORATION	0081		No	No			\$192.92	097039
097040	05/01/2026	C	RUDDY/SANDRA	0081		No	No			\$62.14	097040
097041	05/01/2026	C	SAVVAS LEARNING COMPANY	0081		No	No			\$280.00	097041
097042	05/01/2026	C	SIEGFRIED/WILL	0081		No	No			\$113.50	097042
097043	05/01/2026	C	STARK/JOE	0081		No	No			\$72.00	097043
097044	05/01/2026	C	THE ARC OF JEFFERSON - ST. LAWRENCE	0081		No	No			\$800.00	097044
097045	05/01/2026	C	US FOODS	0081		No	No			\$30,502.70	097045
097046	05/05/2026	C	MWCS PAYROLL ACCOUNT	0082		No	No			\$334,978.46	097046
097047	05/06/2026	C	MWCS FEDERAL FUNDS	0083		No	No			\$32,609.73	097047

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
097048	05/08/2026	C	BURKE MICHELLE	0084		No	No			\$182.85	097048
097049	05/08/2026	C	ABRANTESJULIE	0084		No	No			\$195.75	097049
097050	05/08/2026	C	AHLFELDBOB	0084		No	No			\$203.50	097050
097051	05/08/2026	C	BLICK ART MATERIALS	0084		No	No			\$232.79	097051
097052	05/08/2026	C	BOSWELLEMILY	0084		No	No			\$250.80	097052
097053	05/08/2026	C	CAFARELLAVANITA	0084		No	No			\$60.00	097053
097054	05/08/2026	C	CURRIERHERB	0084		No	No			\$107.00	097054
097055	05/08/2026	C	DANEHYTIMOTHY	0084		No	No			\$250.60	097055
097056	05/08/2026	C	DAY AUTOMATION, INC	0084		No	No			\$64.51	097056
097057	05/08/2026	C	EDUCATE-ME.NET	0084		No	No			\$6,273.36	097057
097058	05/08/2026	C	EMPOWER FOR IMPROVEMENT, LLC	0084		No	No			\$2,000.00	097058
097059	05/08/2026	C	GardnerKen	0084		No	No			\$124.50	097059
097060	05/08/2026	C	KeleherJohn	0084		No	No			\$113.50	097060
097061	05/08/2026	C	LAROCKJERRY	0084		No	No			\$135.50	097061
097062	05/08/2026	C	LIBERTY UTILITIES - NY	0084		No	No			\$1,084.50	097062
097063	05/08/2026	C	LOWE'S WAREHOUSE	0084		No	No			\$236.64	097063
097064	05/08/2026	C	LYNDAKERJEFF	0084		No	No			\$235.00	097064
097065	05/08/2026	C	MACAULAY MICHAEL	0084		No	No			\$124.50	097065
097066	05/08/2026	C	MORGANS AUTO SALES	0084		No	No			\$280.00	097066
097067	05/08/2026	C	NY BUS SALES	0084		No	No			\$1,146.74	097067
097068	05/08/2026	C	POSTMASTER	0084		No	No			\$368.28	097068
097069	05/08/2026	C	ROCHESTER 100 INC	0084		No	No			\$964.80	097069
097070	05/08/2026	C	SCHOOL SPECIALTY	0084		No	No			\$167.60	097070
097071	05/08/2026	C	SECTION X ATHLETICS	0084		No	No			\$35.00	097071
097072	05/08/2026	C	SLIC FIBER	0084		No	No			\$204.87	097072
097073	05/08/2026	C	SONOVA USA, INC	0084		No	No			\$238.99	097073
097074	05/08/2026	C	THAYER RANDY	0084		No	No			\$214.50	097074
097075	05/08/2026	C	THE READING LEAGUE	0084		No	No			\$950.00	097075
097076	05/08/2026	C	USHERWOOD OFFICE TECHNOLOGY	0084		No	No			\$85.00	097076
097077	05/08/2026	C	VITAL RECORDS CONTROL	0084		No	No			\$27.91	097077
097078	05/14/2026	C	AMAZON.COM	0087		No	No			\$19.48	097078
097079	05/14/2026	C	BESAWGLEN	0087		No	No			\$135.50	097079
097080	05/14/2026	C	BOND SCHOENECK & KING, PLLC	0087		No	No			\$63.75	097080
097081	05/14/2026	C	BOSWELLEMILY	0087		No	No			\$250.60	097081
097082	05/14/2026	C	BRICK & MORTAR MUSIC	0087		No	No			\$997.15	097082
097083	05/14/2026	C	CONVERSE LABORATORIES, INC	0087		No	No			\$32.00	097083
097084	05/14/2026	C	CURRIERHERB	0087		No	No			\$124.50	097084
097085	05/14/2026	C	DRAKELOGAN	0087		No	No			\$292.20	097085
097086	05/14/2026	C	EVERWAY LLC	0087		No	No			\$830.99	097086
097087	05/14/2026	C	EXCELLUS HEALTH PLAN - GROUP	0087		No	No			\$199,484.23	097087

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
097088	05/14/2026	C	GROSSMORGAN	0087		No	No			\$360.00	097088
097089	05/14/2026	C	JONESROBERT	0087		No	No			\$124.50	097089
097090	05/14/2026	C	LAMSONGUY	0087		No	No			\$160.00	097090
097091	05/14/2026	C	LAVALLEYTAMMY	0087		No	No			\$1,047.20	097091
097092	05/14/2026	C	LIBERTY UTILITIES - NY	0087		No	No			\$3,528.11	097092
097093	05/14/2026	C	MainvilleDaniel	0087		No	No			\$281.00	097093
097094	05/14/2026	C	MCLEARANGELA	0087		No	No			\$113.50	097094
097095	05/14/2026	C	MILLERNICOLE	0087		No	No			\$284.27	097095
097096	05/14/2026	C	MORGANS AUTO SALES	0087		No	No			\$1,410.00	097096
097097	05/14/2026	C	MURRAYJAMES H.	0087		No	No			\$39.96	097097
097098	05/14/2026	C	NATIONAL GRID	0087		No	No			\$509.00	097098
097099	05/14/2026	C	NCE ENVIRONMENTAL CONSULTANTS	0087		No	No			\$950.00	097099
097100	05/14/2026	C	NEVESRENE	0087		No	No			\$124.50	097100
097101	05/14/2026	C	NORTH COAST THERAPY	0087		No	No			\$8,233.40	097101
097102	05/14/2026	C	PARMETERRAY	0087		No	No			\$135.50	097102
097103	05/14/2026	C	SPRAGUE ENERGY SOLUTIONS, INC.	0087		No	No			\$2,917.41	097103
097104	05/14/2026	C	SYDENSTRICKER NOBBE PARTNERS	0087		No	No			\$564.36	097104
097105	05/14/2026	C	WADDINGTON BLOOMS	0087		No	No			\$112.00	097105
097106	05/14/2026	C	WHITESBORO PLOW SHOP INC	0087		No	No			\$278.80	097106
097107	05/14/2026	C	WOODCHOP SHOP INC.	0087		No	No			\$188.09	097107
097108	05/14/2026	C	WOODSIDON	0087		No	No			\$281.80	097108
097109	05/19/2026	C	MWCS PAYROLL ACCOUNT	0088		No	No			\$332,854.31	097109
097110	05/21/2026	C	AETNA	0089		No	No			\$53,929.35	097110
097111	05/21/2026	C	AMAZON.COM	0089		No	No			\$509.74	097111
097112	05/21/2026	C	BRICK & MORTAR MUSIC	0089		No	No			\$1,014.00	097112
097113	05/21/2026	C	GUARDIAN	0089		No	No			\$4,224.74	097113
097114	05/21/2026	C	JOHNSTONS WATER, LLC	0089		No	No			\$23.90	097114
097115	05/21/2026	C	MX FUELS	0089		No	No			\$1,239.32	097115
097116	05/21/2026	C	NATIONAL GRID	0089		No	No			\$5,213.91	097116
097117	05/21/2026	C	NORWOOD-NORFOLK CENTRAL SCHOOL	0089		No	No			\$9,936.00	097117
097118	05/21/2026	C	OGDENSBURG FREE ACADEMY	0089		No	No			\$200.00	097118
097119	05/21/2026	C	SMEC	0089		No	No			\$7,564.22	097119
097120	05/21/2026	C	ST LAWRENCE-LEWIS BOCES	0089		No	No			\$406,853.57	097120
097121	05/21/2026	C	WADDINGTON HARDWARE BUILDING SUPPLY	0089		No	No			\$73.55	097121
097122	05/27/2026	C	AMAZON.COM	0090		No	No			\$1,701.93	097122
097123	05/27/2026	C	AUTO ZONE STORE 02984	0090		No	No			\$198.77	097123
097124	05/27/2026	C	Chase Cardmember Service	0090		No	No			\$120.00	097124
097125	05/27/2026	C	COLLEGE BOARD	0090		No	No			\$360.00	097125
097126	05/27/2026	C	CURLEYJOHN	0090		No	No			\$133.76	097126

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

MADRID-WADDINGTON CSD

A/P Check Register

Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
097127	05/27/2026	C	CURLEYNORA	0090		No	No			\$314.89	097127
097128	05/27/2026	C	DAVIS VISION, INC	0090		No	No			\$2,552.12	097128
097129	05/27/2026	C	MALONE GOLF CLUB	0090		No	No			\$50.00	097129
097130	05/27/2026	C	MX FUELS	0090		No	No			\$17,757.24	097130
097131	05/27/2026	C	NORTH COUNTRY THIS WEEK	0090		No	No			\$113.10	097131
097132	05/27/2026	C	NORWOOD-NORFOLK CENTRAL SCHOOL	0090		No	No			\$27,073.71	097132
097133	05/27/2026	C	PMI DOCUMENT SOLUTIONS, INC	0090		No	No			\$950.00	097133
097134	05/27/2026	C	RAFTERIHOMER R.	0090		No	No			\$164.50	097134
097135	05/27/2026	C	VERIZON WIRELESS	0090		No	No			\$251.46	097135
097136	05/27/2026	C	WADDINGTON HARDWARE BUILDING SUPPLY	0090		No	No			\$25.13	097136
097137	05/27/2026	C	WHITESBORO PLOW SHOP INC	0090		No	No			\$278.60	097137
Subtotal for Bank Account: CBGENFUND - COMMUNITY BANK GENERAL FUND											
										Grand Total	\$1,606,992.85
										Void Total	(\$1,892.85)
										Net	\$1,605,100.00

Grand Total \$1,606,992.85
Void Total (\$1,892.85)
Net \$1,605,100.00

Selection Criteria

Bank Account: CBGENFUND
Check date is between 05/01/2026 and 05/31/2026
Sort by: Check Number
Printed by JULIE K. ABRANTES

MADRID-WADDINGTON CSD
Revenue Status Report As Of: 05/31/2026
Fiscal Year: 2026
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	4,410,334.00	0.00	4,410,334.00	4,438,130.99		27,796.99
1081.000		Other Pmts in Lieu of Taxes	50,825.00	0.00	50,825.00	53,841.97		3,016.97
1085.000		STAR Reimbursement	575,000.00	0.00	575,000.00	547,203.12	27,796.88	
1090.000		Int. & Penal. on Real Prop. Tax	7,000.00	0.00	7,000.00	7,218.84		218.84
1311.000		Other Day School Tuition (Indv	70,052.00	0.00	70,052.00	11,830.00	58,222.00	
2230.000		Day School Tuit-Oth Dist. NYS	0.00	0.00	0.00	79,379.50		79,379.50
2401.000		Interest and Earnings	12,000.00	0.00	12,000.00	60,168.12		48,168.12
2410.000		Rental of Real Property, Indiv.	0.00	0.00	0.00	701.25		701.25
2440.000		Rental of Buses	0.00	0.00	0.00	523.36		523.36
2650.000		Sale Scrap & Excess Material	1,000.00	0.00	1,000.00	3,250.00		2,250.00
2665.000		Sale of Equipment	0.00	0.00	0.00	150.00		150.00
2666.000		Sale of Transportation Equip.	0.00	0.00	0.00	8,500.00		8,500.00
2680.000		Insurance Recoveries	0.00	0.00	0.00	843.52		843.52
2701.000		Refund PY Exp-BOCES Aided Srvc	190,000.00	0.00	190,000.00	185,904.44	4,095.56	
2703.000		Refund PY Exp-Other-Not Trans	500.00	0.00	500.00	0.00	500.00	
2704.000		Refund Pr Yr, Appv Priv Sch	0.00	0.00	0.00	9,373.69		9,373.69
2705.000		Gifts and Donations	185,600.00	0.00	185,600.00	185,600.00		
2770.000		Other Unclassified Rev.(Spec)	62,500.00	0.00	62,500.00	106,170.16		43,670.16
3101.000		Basic Formula Aid-Gen Aids (Ex	9,426,365.00	0.00	9,426,365.00	8,586,421.35	839,943.65	
3101.100		Excess Cost Aid	1,200,000.00	0.00	1,200,000.00	867,410.50	332,589.50	
3101.200		Community Set Aside	100,000.00	0.00	100,000.00	0.00	100,000.00	
3102.000		Lottery Aid	800,000.00	0.00	800,000.00	875,186.16		75,186.16
3102.100		VLT Lottery Grants Aid	400,000.00	0.00	400,000.00	406,081.10		6,081.10
3102.200		Commercial Gaming Grant	55,000.00	0.00	55,000.00	48,357.04	6,642.96	
3102.300		Mobile Sports Wagering Funds	370,000.00	0.00	370,000.00	495,314.41		125,314.41
3102.400		Cannabis Revenue	2,000.00	0.00	2,000.00	0.00	2,000.00	
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,400,000.00	0.00	1,400,000.00	348,614.00	1,051,386.00	
3280.000		Textbook Aid (Incl Txbk/Lott)	45,875.00	0.00	45,875.00	25,604.00	20,271.00	
3282.000		Computer Sftwre, Hrdwre Aid	12,390.00	0.00	12,390.00	20,799.00		8,409.00
3283.000		Library A/V Loan Program Aid	4,200.00	0.00	4,200.00	3,831.00	369.00	
3289.000		Other State Aid	50,000.00	0.00	50,000.00	129,797.34		79,797.34
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	35,000.00	0.00	35,000.00	36,818.20		1,818.20
5050.000		Interfund Trans. for Debt Svs	500,000.00	0.00	500,000.00	300,000.00	200,000.00	
Subfund Subtotal			19,965,641.00	0.00	19,965,641.00	17,843,023.06	2,643,816.55	621,198.61

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Madrid-Waddington Central School District
BUDGET REPORT
For The Period Ending May 31, 2026

Revenue:

	<u>Initial Est Rev</u>	<u>Adjustments</u>	<u>Current Est Rev</u>	<u>Actual Revenue</u>	<u>Variance</u>
Property Taxes	\$ 5,043,159.00	\$ -	\$ 5,043,159.00	\$ 5,046,394.92	\$ 3,235.92
Tuition	\$ 70,052.00	\$ -	\$ 70,052.00	\$ 91,209.50	\$ 21,157.50
Interest & Earnings	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 61,392.73	\$ 49,392.73
Sale of Scrap & Excess	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 11,900.00	\$ 10,900.00
Insurance Recoveries	\$ -	\$ -	\$ -	\$ 843.52	\$ 843.52
Refund of Prior Yrs Exp	\$ 190,500.00	\$ -	\$ 190,500.00	\$ 195,278.13	\$ 4,778.13
Gifts & Donations	\$ 185,600.00	\$ -	\$ 185,600.00	\$ 185,600.00	\$ -
Unclassified Revenues	\$ 62,500.00	\$ -	\$ 62,500.00	\$ 106,170.16	\$ 43,670.16
Basic Aid	\$ 12,353,365.00	\$ -	\$ 12,353,365.00	\$ 11,278,770.56	\$ (1,074,594.44)
BOCES Aid	\$ 1,400,000.00	\$ -	\$ 1,400,000.00	\$ 348,614.00	\$ (1,051,386.00)
Other State Aid	\$ 147,465.00	\$ -	\$ 147,465.00	\$ 216,849.54	\$ 69,384.54
Appropriated Res FB	\$ 365,111.00	\$ -	\$ 365,111.00	\$ -	\$ (365,111.00)
Interfund Transfer - Debt Service	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 300,000.00	\$ (200,000.00)
Appropriated Fund Balance	\$ 1,170,188.00	\$ -	\$ 1,170,188.00	\$ 1,170,188.00	\$ -
	\$ 21,500,940.00	\$ -	\$ 21,500,940.00	\$ 19,013,211.06	\$ (2,487,728.94)

School Lunch Fund
Monthly Analysis Worksheet
For the Period Ending May 31, 2026

Beginning Fund Balance	\$28,110.92
Profit or (Loss)	(<u>\$23,249.79</u>)
Ending Fund Balance	<u><u>\$4,861.13</u></u>

Revenues

<i>Type A Sales</i>		
Breakfast	\$ 202.42	
Lunch	\$1,237.14	
<i>Other Sales</i>		
Breakfast	\$477.45	
Lunch	\$4,392.38	
Total Sales		\$6,309.39
<i>Federal Aid Receivable</i>		
Breakfast	\$11,154.00	
Lunch	\$22,980.00	
<i>State Aid Receivable</i>		
Breakfast	\$6,291.00	
Lunch	\$12,701.00	
Total Aid Receivable		\$53,126.00
<i>Surplus Food</i>		\$0.00
<i>Other Revenue</i>		\$0.00
Total Revenues		<u><u>\$59,435.39</u></u>

Expenses

<i>Beginning Food Inventory</i>		\$26,594.11	
Add: Purchases		\$48,441.99	
Less: Ending Inventory		\$26,607.98	
<i>Food Used</i>			\$48,428.12
<i>Beginning Federal Food Inventory</i>		\$2,504.21	
Add: Surplus Food		\$0.00	
Less: Ending Inventory		\$2,413.12	
<i>Federal Food Used</i>			\$91.09
Salary			\$18,579.50
Fringe Benefits			\$13,005.65
Equipment			\$0.00
Other Expenses			\$0.00
<i>Beginning Supply Inventory</i>		\$4,660.90	
Add: Supplies Purchased		\$2,658.04	
Less: Ending Inventory		\$2,413.12	
<i>Supplies Used</i>			\$4,905.82
Total Expenses			<u><u>\$82,685.18</u></u>

Profit or (Loss) for Month **(\$23,249.79)**

**Madrid-Waddington Central School
Treasurer's Report
For The Period Ending May 31, 2026**

General Fund	130,219.96
School Lunch Fund	77,064.03
General Fund Checking Account	<u>207,283.99</u>
Federal Fund Checking Account	10,509.00
Benefits Fund Checking Account	228,347.88
Scholarship Account	13,147.18
Payroll Checking Account	0.00
Capital Fund Checking Account	350,104.08
General Fund Money Market Account - Chase Bank @ 1.17%	
General Fund Savings	3,778,898.29
Unemployment	42,963.22
Insurance Reserve	816,628.22
Building Reserve	1,149,286.60
Retirement - TRS	77,062.95
Employee Benefit Reserve	204,806.75
Transportation Reserve	751,005.13
School Lunch	0.00
Federal Fund	161,657.00
Debt Service	760,664.75
Capital Fund	<u>1,180,635.84</u>
Chase Money Market Account	8,923,608.75
Fidelity Investment -Scholarship Account	10,431.64

MADRID WADDINGTON CENTRAL SCHOOL DISTRICT

VOTING RESULTS

05/19/26

Votes Received After 5/19/26 but before 5/24/26

# of Voters	<u>182</u>	
# of Absentee Ballots	<u>22</u>	<u>2</u>
Total Votes	<u>204</u>	<u>206</u>

	YES	NO	Voids	Blank	Passed	Defeated
ANNUAL BUDGET						
\$23,577,895	<u>144</u>	<u>37</u>	<u>1</u>	<u>2</u>	✓	
	<u>+ 2</u>					
	<u>166</u>					
	Timothy Arno II	Natalie McKnight	Derek Kingston	Write-In	Write-In	Write-In

	YES	NO	Voids	Blank	Passed	Defeated
BOE MEMBER						
# OF VOTES	<u>103</u>	<u>142</u>	<u>113</u>			
		<u>+ 2</u>	<u>+ 2</u>			
		<u>144</u>	<u>115</u>			

	YES	NO	Voids	Blank	Passed	Defeated
2 72-PASSENGER BUSES, 1 Gator Utility vehicle and 1 Tomcat Floor Scrubber						
\$481,000	<u>173</u>	<u>25</u>	<u>3</u>	<u>3</u>	✓	
	<u>+ 2</u>					
	<u>175</u>					

	YES	NO	Voids	Blank	Passed	Defeated
Capital Outlay Project						
\$100,000	<u>176</u>	<u>23</u>	<u>2</u>	<u>3</u>	✓	
	<u>+ 2</u>					
	<u>178</u>					

Signature Martin Orin

Signature Phyllis McLaughlin

Signature _____

Signature _____

NEWSROOM@WWNYTV.NET
 ZJACKSON@WWNYTV.NET
 JENNIE.COLBURN@SLLBOCES.ORG
 matt@northcountrynow.com
 YOURNEWS@CHARTER.COM

**Recommended
PERSONNEL ACTIONS
June 9, 2026**

Name	Tenure Area	Assignment	Type of Appointment	Effective Date	Salary
Appointment					
Extracurricular Appts		Per Attached List	Annual	July 1, 2026	Per Contractual Rate
Substitute Appts		Per Attached List	Annual	July 1, 2026	Per Approved Rate
Volunteer Coaches		Per Attached List	Annual	July 1, 2026	
Nora Curley		Summer Driver	Annual	July 6 - August 14, 2026	\$39.13/hour
Donald Ashley		Summer Driver	Annual	July 6 - August 14, 2026	\$37.04/hour
Heather Jock		Summer Driver	Annual	July 6 - August 14, 2026	\$30.43/hour
Gary Strader		Summer Driver	Annual	July 20 - August 6, 2026	\$28.26/hour
Jennifer Milburn		Summer Monitor	Annual	July 20 - August 6, 2026	\$18.00/hour
Linda Strader		Summer Monitor	Annual	July 6 - August 14, 2026	\$18.09/hour
Tina Burke		Summer Monitor	Annual	July 6 - August 14, 2026	\$18.81/hour
Sarah Parmeter		Summer Monitor	Annual	July 6 - August 14, 2026	\$18.00/hour
Sarah Parmeter		Summer Program Food Service Worker	Annual	July 20 - August 6, 2026	\$19.18/hour
Diane Burns		Summer Program Food Service Worker	Annual	July 20 - August 6, 2026	Per Approved Rate
Patricia Bogart		CPSE Assistant	Annual	July 1, 2026	\$ 4,680.00
Nicole Miller		CPSE Coordinator	Annual	July 1, 2026	\$ 4,680.00
Buffy Gabri		Greenhouse Coordinator	Annual	July 1, 2026	\$ 4,160.00
Toni Siddon		Sub-CSE Chair	Annual	July 1, 2026	\$3,120 & 10 days summer per diem
Joseph Binion		CSE Chair/Coordinator	Annual	July 1, 2026	\$ 5,200.00
Nicole Miller		CSE Chair/Coordinator	Annual	July 1, 2026	\$ 5,200.00
Michelle Burke		Webmaster/Technology Coordinator	Annual	July 1, 2026	\$ 5,200.00
Jessica White		CIO	Annual	July 1, 2026	\$ 4,160.00
Lisa Tyo		Business Office Asst.	Annual	July 1, 2026	\$ 5,200.00
Brenda McCall		Athletic Director	Annual	July 1, 2026	\$ 10,400.00
Julie Moots		Tax Collector	Annual	July 1, 2026	\$ 5,928.00
Michelle Burke		Summer Days (maximum of 20)	Per Diem	July 1, 2026	Per Diem
Jennifer Scott		Summer Days (maximum of 10)	Per Diem	July 1, 2026	Per Diem
Tod Flanagan		5-Hr Driver	Annual	August 1, 2026	\$30.90/hour
Resignations					
Martin Robinson		Bus Driver		June 30, 2026	
Katherine Hayes		Elementary Guidance Counselor		July 1, 2026	

I recommend the foregoing personnel actions:

June 5, 2026

Eric Burke



Fitness Center Annual Report

June 2026

June 2026 Michael Frohm, Fitness Center Coordinator

Student Participation:

Students have used the fitness center in their physical education classes, as well as extracurricular activities. The track and field athletes, along with the modified boys baseball teams have developed programs with fitness center use in mind. Individual student use has continued through the weightlifting course run by Mr. Jones.

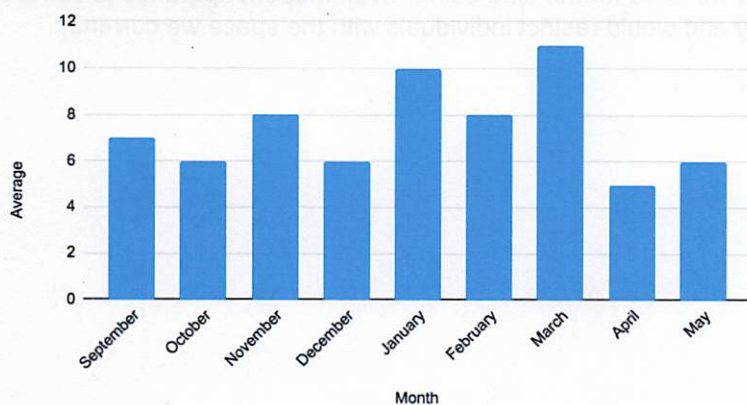
Staff and Faculty Participation:

There is a considerable amount of faculty use of the fitness center. New individuals have sought advice from some of our student members, which has allowed them to work on their communication and programming skills.

Public Hour Participation:

The continued trend of public use from last year continues. We have been averaging 6-12 people per night, creating a new atmosphere for the fitness center. Michelle Burke has been essential in providing communication to community members, and community members have been supportive and respectful towards our rules.

Attendance Averages Per Month



Supervisors:

I would like to consider this trend of two supervisors on a night, due to the increased amount of public use of the Fitness Center. Currently, there will be three returning seniors to the fitness center staff and I will be looking to hire 3 more by the end of the summer.

I have implemented a new document to give us a better idea of fitness center use done by the supervisors. They have been included in the data gathering process.

Summer Hours: Monday - Friday 5-8 PM

We will continue our maintenance plan with our commercial retailer Advantage Fitness for their outstanding service, and communication.

Equipment Replacement Plan

2026: Maintenance of multiple machines. Lat Pulldown cables were replaced.

2025: Multiple fixes to equipment (worn cables / handle replacements). Grip purchases

2024: Added Precor StairMaster Based on Community Request.

2023: Replaced Life Fitness with Precor elliptical

2022: Purchased: Row and Ski machine for HIT Workouts

2021: Purchased, elastic bands, as well as multiple kettlebells and 45 lb barbell

2020: Purchased multiple rollers, elastic bands, and a new 15 Pound Barbell. Purchased Precor Treadmill.

Future Plans.

I have met with Mitch Clark who has been our Advantage Fitness representative for years. We have come to the conclusion that there is not anything we need for the time being. Even modern upgrades to some of the pieces we have would be unnecessary and would restrict individuals with the space we currently have.

Athletics Report – Spring 2025

Spring Sports Participation

- Modified Baseball – 11 athletes
- Varsity Baseball – 13 athletes
- Golf – 11 athletes (including 1 merged athlete from Lisbon)
- Lacrosse (merged with Canton) – 3 athletes
- Modified Softball – 15 athletes
- Varsity Softball – 15 athletes
- Modified Track & Field – 15 athletes
- Varsity Track & Field – 27 athletes

Spring Team Accomplishments

The Spring 2025 season was highlighted by both athletic and academic success.

The softball team, golf team, and boys' and girls' track and field teams earned **NYSPHSAA Scholar-Athlete Team Recognition**. To receive this distinction, at least 75% of a team's roster must maintain an academic average of 90 or above. Congratulations to these student-athletes for their commitment to excellence in the classroom and in competition.

Four senior athletes were recognized by Section 10 as **Athletes of Distinction**. This honor is awarded to athletes who have participated in at least two seasons of a sport while maintaining a cumulative academic average of 90 or higher throughout high school. Congratulations to:

- Ben Weaver
- Cole Smith
- Rileigh Stebbins
- Tyree Hawkins

The Track & Field team will be represented at the **New York State Championships**, taking place June 12–14. Five athletes have qualified to compete at the state meet:

- Phebe Grandy
- Evie Losey
- Ty Hawkins
- Adam Sabatini
- Jamison Zysik

We wish these athletes the best of luck as they represent MWCS at the state level.

Thank you for your continued support of our athletic programs and student-athletes.

Madrid-Waddington CSD
 Estimate - Cost of Transportation

Group Name	Seaway Valley Seniors Club
Date(s) of Travel	June 16 2026
	Wild Center Tupper Lake
Driver (Hourly Rate)	\$ 51.17
# of Hours	8.50
	434.90
Benefits	95.59
Total Wages/Benefits	\$ 530.49
Miles	152.00
Fuel	\$ 72.31
Misc	\$ 152.00
Total Bus Cost	\$ 224.31
Total Estimated Trip	\$ 754.81

Madrid-Waddington CSD
 Estimate - Cost of Transportation

Group Name	Seaway Valley Seniors Club	
Date(s) of Travel	August 15 2026	
	Burlington Vermont	
Driver (Hourly Rate)	\$	51.17
# of Hours		12.50
		639.56
Benefits		140.58
Total Wages/Benefits	\$	780.14
Miles		275.00
Fuel	\$	130.83
Misc	\$	275.00
Total Bus Cost	\$	405.83
Total Estimated Trip	\$	1,185.97

Extra-Curricular Accounts 2024-2025

Account Name	Balance 7/1/25	Receipts	Total (Balance+Receipts)	Payments	Balance 6/3/26
Band	\$ 618.06	\$ -	\$ 618.06	\$ -	\$ 618.06
Basketball	\$ 533.35	\$ 4,569.95	\$ 5,103.30	\$ 3,298.12	\$ 1,805.18
Boys Varsity Soccer	\$ 850.30	\$ 1,713.95	\$ 2,564.25	\$ 1,704.67	\$ 859.58
Cheering Club	\$ 2,016.19	\$ 720.00	\$ 2,736.19	\$ 432.60	\$ 2,303.59
Chorus	\$ 1,515.26	\$ 953.00	\$ 2,468.26	\$ 440.13	\$ 2,028.13
Class of 2025	\$ 300.00	\$ 846.60	\$ 1,146.60	\$ 1,146.60	\$ -
Class of 2026	\$ 23,261.10	\$ 17,061.40	\$ 40,322.50	\$ 35,975.00	\$ 4,347.50
Class of 2027	\$ 18,830.04	\$ 17,793.00	\$ 36,623.04	\$ 11,708.44	\$ 24,914.60
Class of 2028	\$ 13,081.75	\$ 13,879.25	\$ 26,961.00	\$ 6,264.93	\$ 20,696.07
Class of 2029	\$ -	\$ 20,048.02	\$ 20,048.02	\$ 12,871.51	\$ 7,176.51
Drama Club	\$ 7,801.32	\$ 2,639.00	\$ 10,440.32	\$ 2,218.72	\$ 8,221.60
Drone Soccer	\$ -	\$ 5,654.00	\$ 5,654.00	\$ 1,117.19	\$ 4,536.81
Forensics	\$ 5,149.35	\$ -	\$ 5,149.35	\$ 322.89	\$ 4,826.46
Girls Varsity Soccer	\$ 4,369.06	\$ 945.00	\$ 5,314.06	\$ 470.50	\$ 4,843.56
History Club	\$ 243.58	\$ -	\$ 243.58	\$ -	\$ 243.58
Key Club	\$ 2,241.30	\$ 3,385.00	\$ 5,626.30	\$ 3,717.97	\$ 1,908.33
Lab Rats	\$ 237.81	\$ -	\$ 237.81	\$ -	\$ 237.81
Language Club	\$ 1,558.16	\$ 20.00	\$ 1,578.16	\$ -	\$ 1,578.16
NHS	\$ 1,668.38	\$ -	\$ 1,668.38	\$ 434.60	\$ 1,233.78
Spring Musical	\$ 13,457.84	\$ 17,033.90	\$ 30,491.74	\$ 14,875.28	\$ 15,616.46
Track	\$ 764.78	\$ 1,370.00	\$ 2,134.78	\$ 908.93	\$ 1,225.85
Tri-M Music Honor	\$ 498.79	\$ -	\$ 498.79	\$ 179.45	\$ 319.34
The Nest	\$ 125.88	\$ -	\$ 125.88	\$ -	\$ 125.88
Varsity Club	\$ 3,041.81	\$ 7,195.19	\$ 10,237.00	\$ 3,408.18	\$ 6,828.82
Volleyball	\$ 84.34	\$ -	\$ 84.34	\$ -	\$ 84.34
Whiz Quiz	\$ 825.46	\$ -	\$ 825.46	\$ -	\$ 825.46
Yearbook	\$ 7.72	\$ 6,030.49	\$ 6,038.21	\$ 5,532.59	\$ 505.62
NY State Sales Tax	\$ 380.08	\$ 2,344.28	\$ 2,724.36	\$ 2,717.72	\$ 6.64
Totals	\$103,461.71	\$ 124,202.03	\$ 227,663.74	\$ 109,746.02	\$ 117,917.72

Donations:

9/3/25 Key Club- \$500.00 SeaComm, \$200.00 Dot Carkner

9/25/25 Varsity Club- \$25.00 Brian & Virginia Thrasher

9/26/25 Boys Soccer- \$1000.00 Rich & Amber VanGorden, \$500.00 Alcoa, \$213.95 Bluewater

10/7/25 Varsity Club-\$570.00 anonymous donations, \$265-Justin Richards

10/10/25 Varsity Club-20.00 Terry Marrama, \$10.00 Heather Jock, \$20.00 Maria Dumas, \$20.00 anonymous

10/16/25 Key Club- \$200.00 Riverview Correctional Facility

11/7/25 Class of 2027-\$25, 100, 200, 200, 500- anonymous donations

Extra-Curricular Accounts 2024-2025

12/2/25 Yearbook Club- \$40-Waddington Blooms, \$175-Brass Tacks
12/4/25 Drone Soccer- \$55 Anonymous, \$150 Amber & Jason Fetterly
12/9/25 Class of 2026- \$35 Danielle Young
12/9/25 Varsity Club \$1060 Various anonymous donations
12/15/25 basketball Club \$40 T Burke, \$30 K Valencius, \$50 S. Hawkins, \$25 J. Moots, \$50 Waddington Chiropactor, \$100
12/16/25 Class of 2028- \$25 J.Moots, \$25 M Keegan, \$500 Waddington Hardware
1/8/26 Yearbook club \$100 T Schulz
1/23/26 yearbook club \$100 A VanGorden
2/6/26 Varsity Club- Five \$20, Four \$50 anonymous donations
2/10/26 Class of 2028 \$50 anonymous donation
2/24/2026 Yearbook Club \$953.47 PTO donation
2/24/2026 Basketball Club \$500 Alcoa Donation
3/9/2026-Class of 2026 \$1210.00 Project Graduation Donation
3/25/2026-Track Club: \$500 Waddington Legion Donation
3/25/226-Drone Soccer:\$750-Siemans, \$50 Moulton, \$85.00 anonymous donation
4/17/2026-Drone Soccer: \$200.00 anonymous donation
4/22/2026-Class of 2028 \$1100.00 Anonymous donation
4/23/2026-Drone Soccer: \$200.00 & \$150.00 anonymous donation
5/12/2026-Track club \$800.00 anonymous donations
5/14/2026-Drone soccer: \$350.00 anonymous donations
5/21/2026-Language Club: &20.00 anonymos donation

Volunteer Coaches 2026 - 2027

Ryan Hayes - Boys Varsity Soccer

Rachel Sanderson - Volleyball, Girls Soccer, Girls Basketball, Softball, Track & Field

Bill Gotsch - Golf

Denny Jones- Boys Varsity Basketball

Andrew Fitch- Boys Varsity Basketball

Scott Shoen - Boys JV Basketball

Michael O'Bryan-Boys JV Basketball

Tim Dashnaw- Boys Modified Basketball

Martin Sullivan-Boys Modified Basketball

Millard Rogers- Girls Varsity & JV Basketball

Emily McBath - Varsity Softball

Alissa Stebbins- Girls JV Basketball

Mikaela Bessette-Girls JV Basketball

Michael Stebbins-Girls JV Basketball

Brian Coakley-Modified Baseball

26-27 Substitutes

Armstrong, Alaina
Armstrong, Maddison
Ashley, Craig
Ashley, Demo
Barkley, Carie Ann
Beeson, Caitlin
Bishop, Vanessa
Budd, Ashley
Burns, Diane
Carr, Linda
Cheney, Judy
Daley, Beth
Daley, Matt
Dashnaw, Tim
Finnegan, Laura
Flanagan, Tod
Ford, Matthew
Foster, Summer
Froats, Caleb
Furlong, Elizabeth
Grandy, Olivia
Hand, Rachel
Harris, Caitlyn
Hissam, Michelle
Hosmer, Robin
Jaquith, Lauri
Keegan, Tori
Kowalchuk, Tina
LaFave, Karen RN
Lavoie, Morgan LPN
Marcellus, Jenna
Mayette, Lisa
Miller, Donna
Monroe, Schiler
Montroy, Teddy
Morgan, Susan
Murphy, Raven

Murphy, William
Noble, Katie
Parmeter, Sarah
Parmeter-Gilbo, Terri
Planty, Carl
Ruddy, Joe
Silver, Ann
Tiernan, Chloe
Tiernan, Miranda
Valancius, Kathleen
VanPatten, Patty
Vines, Caroline
Whalen, Kaylee
White, Madison

EXTRACURRICULAR & CO-CURRICULAR APPOINTMENTS FOR 2026-2027

ACTIVITY:	CURRENTLY HELD BY
Auditorium Club	Michelle Burke(Co); Mark Ruddy (Co)
Battle of the Books	Bill Gotsch (Co); Tina Kowalchuk (Co)
Boys JV Basketball	Quinn Shoen
Boys Modified Baseball	Michael Stebbins
Boys Modified Basketball	Michael Frohm
Boys Modified Soccer	Aaron Jones
Boys Varsity Baseball	Justin Richards
Boys Varsity Basketball	Aaron Jones
Boys Varsity Soccer	Quinn Shoen
Co-ed Track	Bryan Huntley
Co-ed Asst. Track	Charlie French
Modified Track	Ashley Chevier
Cheerleading	
Drone Soccer	Michelle Burke (Co); Ted Schulz (Co)
eSports	Michael Frohm
Class Advisor - Freshmen 2030	Ashley Chevier (Co); Katie Murray (Co)
Class Advisor - Sophomore 2029	Bonnie Sabatini (Co); Jennifer Milburn (Co)
Class Advisor - Junior - 2028	Nicole Baxter
Class Advisor - Senior - 2027	Bryan Huntley (Co); Conner Eldridge (Co)
Drama Club Advisor	Mark Ruddy
Extracurricular Treasurer	Brenda McCall
Fitness Ctr Coordinator	Michael Frohm
Forensics	Mark Ruddy
Girls JV Softball	Michelle Burke
Girls JV Basketball	Rachel Sanderson
Girls JV Volleyball	Alissa Stebbins
Girls Modified Volleyball	Michele Weaver
Girls Modified Basketball	Buffy Gabri
Girls Modified Soccer	Buffy Gabri
Girls Modified Softball	Buffy Gabri
Girls Varsity Basketball	Charlie French
Girls Varsity Soccer	Justin Richards
Girls Varsity Softball	Meghan Perrine
Girls Varsity Volleyball	Charlie French
Chemical Hygiene Officer	Bryan Huntley
History Club	Sandra Ruddy
Innovative Elementary Prog. Coordinator	Bill Gotsch (Co); Tina Kowalchuk (Co)
Key Club	Toni Siddon
National Honor Society Advisor	Michelle Robinson
National Junior Honor Society Advisor	Michele Weaver
Nest	Brianne Sterling
Outdoor Club	Michael Frohm (Co); Conner Eldridge (Co)
Spring Musical Vocal Director	Brianne Sterling
Spring Musical Pit Conductor	Brianne Sterling
Spring Musical, Stage Director	Mark Ruddy (Co); Eve Ruddy (Co)
Spring Musical, Stage Manager	
Stardust	Brianne Sterling
Summer Band	Jill Roberts
Tri-M Honor Society	Brianne Sterling
Varsity Golf	Aaron Jones

Varsity Letter Club	Justin Richards
Whiz Quiz Advisor	Michelle Robinson
Yearbook Advisor	Dayle Grant (Co); Lisa Flack (Co)

SUBJECT: TITLE I PARENT AND FAMILY ENGAGEMENT

The District will collaborate with parents and other family members to help students participating in Title I programs reach their full academic potential and to improve the District's overall academic quality. As part of its collaboration, the District will conduct outreach; plan and implement programs, activities, and procedures for parent and family member engagement; and consult meaningfully with parents and family members.

District-Wide Parent and Family Engagement

To facilitate parent and family participation, the District will:

- a) Involve parents and family members in jointly developing this policy, its Title I Plan, and its support and improvement plans. If the parents or family members indicate that the Title I plan is not satisfactory, the District will submit their comments to the State Education Department along with the plan;
- b) Improve student academic achievement and school performance through coordination, providing technical assistance, and giving support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family engagement activities, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in;
- c) Coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local programs;
 - The district works closely with Head Start program service providers
 - Migrant Program
 - CSE/CPSE and other federal, state, and local programs.
 - Parents of children serviced by these programs are invited to all parent involvement activities
- d) Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of its Title I schools. The evaluation will include identifying:
 1. Barriers to greater participation by parents and family members in Title I activities, with particular attention to parents who are economically disadvantaged, are disabled,

have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;

2. The needs of parents and family members to assist with their child's learning, including engaging with school personnel and teachers; and
3. Strategies to support successful school and family interactions.
 - Parent/teacher conferences
 - Citizenship assemblies
 - Open House/Curriculum Night
 - Student Awards
 - Extra-curricular activities
 - Parent involvement activities
 - Other programs to support school and family interactions
- e) Use the evaluation's findings to design evidence-based strategies for more effective parent and family member engagement, and to revise the policy, if needed;
- f) Involve parents in Title I activities, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the District to adequately represent the students' needs, to develop, revise, and review the parent and family engagement policy; and
 - Open Houses/Curriculum Night for parents
 - Written reports to parents from the staff
 - Parent-Teacher Conferences
 - Notification to all parents with child participating in the compensatory education program, including goals and objectives for this program
 - SchoolTool- access for Elem, MS, and HS parents to view student grades, assignments, progress reports, etc.
 - Parents of children participating in Title I programs are invited to review the parent and family engagement policy
- g) Involve parents and family members in decisions regarding how it spends funds reserved for parent and family engagement activities.

District-wide issues such as parent and family engagement are discussed at the annual Title I meeting.

School-Level Parent and Family Member Engagement

The Board directs each school receiving Title I funds to develop a building-level parent and family member engagement plan with that school's parents and family members. In addition to the content included above, each school building-level plan will:

- a) Describe how to convene an annual meeting, at a convenient time, to inform parents and family members of their school's participation in Title I programs, to explain Title I requirements, and to identify the right of the parents and family members to be involved. All parents and family members of these children will be invited and encouraged to attend the meeting;
- b) Offer flexibility in scheduling meetings, and may provide transportation, child care, or home visits related to parent and family member engagement, using Title I funds;
- c) Involve parents and family members in an organized, ongoing, and timely way in planning, reviewing, and improving Title I programs, including this policy;
- d) Provide parents and family members with timely information about programs, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, the achievement levels of the challenging state academic standards, and, if requested by parents or family members, opportunities for regular meetings to formulate suggestions and to participate in decisions relating to their child's education. The District will respond to any suggestions as soon as practicably possible; and
- e) Develop a compact jointly with parents and family members that outlines how they, school staff, and students will share responsibility for improved student academic achievement. The compact will also detail the means by which the school and parents and family members will build and develop a partnership to help all children achieve the state's standards.
- f) Have a compact that:
 1. Describes the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment to enable these students to meet the challenging state academic standards;
 2. Describes the ways in which each parent or family member will be responsible for supporting the child's learning, volunteering in the child's classroom, and

participating, as appropriate, in decisions relating to the child's education and positive use of extracurricular time; and

3. Addresses the importance of communication between teachers and parents or family members on an ongoing basis through, at a minimum:
 - (a) Parent or family member-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement;
 - (b) Frequent reports to parents or family members on the child's progress;
 - (c) Reasonable access to staff, opportunities to volunteer and participate in the child's class, and observing their classroom activities.
 - Encourage parents to confer with staff at any time between reporting periods
 - Guidance Workshops and Transition meetings
 - Hold an annual meeting and invite parents of participating children
 - Elementary Open House Curriculum Night- hand out curriculum materials to parents to facilitate supporting their students at home
 - Teacher web pages- information for parents and students
 - Parents are invited to participate in school book fairs and various fundraising activities
 - District web page and district newsletter
 - Parents as guest speakers
 - Elementary/Middle School Counselor is available to meet with an/or discuss specific problems with parents and students, and to offer suggestions as needed
 - Communication to parents of district wide information and policies
 - Communication platforms for parent-teacher communication
 - Elementary rules sent home and signed by student and parent
 - Weekly academic monitoring reports for students (as needed and appropriate)
 - Bus rules sent home at high school level
 - Elementary calendar sent home with students
 - Study tips sent home; tips for having a successful conference
 - Permission slips signed for internet usage
 - High School Student Handbook is on district website
 - Dress Code Policy

- (d) Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

If the parents or family members believe that the building-level parent and family engagement plan is not satisfactory, the school will submit their comments when it makes the plan available to the District.

To ensure effective involvement of parents or family members and to support a partnership among the school involved, parents or family members, and the community, to improve student academic achievement, the District and each school will:

- a) Provide assistance to parents or family members of children served by the District or school to understand topics such as the challenging state academic standards, state and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of the children;
- Open House/Curriculum Night for parents/guardians
 - Periodic utilization of the district newsletter to keep parents informed
 - Parent/teacher conferences
 - Parent Teacher Organization (PTO)
 - Interpreting Individual Student Reports
 - Written reports to parent from the staff. These reports will detail students' progress.
 - An annual meeting held for all parents of participating children
 - Notification to all parents if their child will be participating in the compensatory education program, including goals and objectives for this program
 - District Web Page
 - Links to practice sites for state exams
 - Links to activities that support learning
 - Access to teacher e-mails for communication
- b) Provide materials and training to help parents or family members to work with the children to improve their achievement, such as literacy training and using technology (including education about the harms of copyright piracy) to foster parent and family member engagement;
- Open House/Curriculum Night for Parents
 - Parent/teacher conferences
 - Hold an annual meeting and invite all parents of participating children
 - Newsletter
 - District Web Page

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Instruction

- o Links to practice sites for state exams
- o Links to activities that support learning
- c) Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents or family members, in the value and utility of parent or family member contribution, and in how to reach out to, communicate with, and work with parents or family members as equal partners; implement and coordinate parent or family member programs; and build ties between parents or family members and the school;
 - Teacher mentoring of new teachers, sharing ideas for effective parent communication
 - Mentoring program for new teachers
 - Discussions at faculty meetings of ways to reach out to, and communicate with, parents with definite outcomes and timeline established
 - Positive progress reports/calls home to parents
 - SchoolTool
 - District and Teacher Web Pages
 - Grades agenda books sent home, elementary parents are asked to initial homework
- d) Coordinate and integrate, to the extent feasible and appropriate, parent and family member engagement programs and activities with federal, state, and local programs, including public preschool programs that encourage and support parents and family members in more fully participating in the education of the children;
 - Parent Night for parents of Pre-K children
 - o UPK and kindergarten program overview
 - o Child development information
 - o Assessments used to determine student placement in Kindergarten program
 - o Focus on the whole child: social, emotional, physical, academic, etc.
 - Family Fun Night, coordinated with book fair to encourage parents to buy books for their children and classrooms
 - o Each grade level comes up with a game for parents and children to participate in
 - o Stories read aloud in library by community members, staff, etc.
 - Family activities to participate in school community
 - Summer program
- e) Ensure that information related to school and parent and family member programs, meetings, and other activities is sent to the parents or family members of participating

children in a format and, to the extent practicable, in a language the parents or family members can understand;

- f) Provide other reasonable support for parent and family member engagement activities as parents or family members may request.

In addition, the District and each school may:

- a) Involve parents or family members in developing training for teachers, principals, and other educators to improve the effectiveness of this training;
- b) Provide necessary literacy training from funds received under this part if the District has exhausted all other reasonably available sources of funding for the training;
- c) Pay reasonable and necessary expenses associated with local parent and family member engagement activities, including transportation and child care costs, to enable parents and family members to participate in school-related meetings and training sessions;
- d) Train parents or family members to enhance the involvement of other parents or family members;
- e) Arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents or family members who are unable to attend these conferences at school, to maximize parent and family engagement and participation;
- f) Adopt and implement model approaches to improving parent and family engagement;
- g) Establish a District-wide parent and family member advisory council to provide advice on all matters related to parent and family member engagement in supported programs; and
- h) Develop appropriate roles for community-based organizations and businesses in parent and family member engagement activities.

In carrying out the parent and family member engagement requirements, the District and its schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language they understand.

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Procedures for Filing Complaints/Appeals

The District will disseminate free of charge to parents and family members of children in Title I programs, and to appropriate private school officials or representatives, adequate information regarding the District's written complaint procedures for resolving Title I issues.

*Comparability of Services

The District will ensure equivalence among its schools of the same grade span and levels of instruction with regard to teachers, administrators, and auxiliary personnel, as well as equivalence in providing curriculum materials and instructional supplies in Title I programs.

Title I of the Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act of 2015

20 USC §§ 6318 and 6321

34 CFR Parts 74-86, 97-99, and 200

Adoption Date: 6/21/22

Madrid-Waddington Central School District

Professional Learning Plan

2026–2027

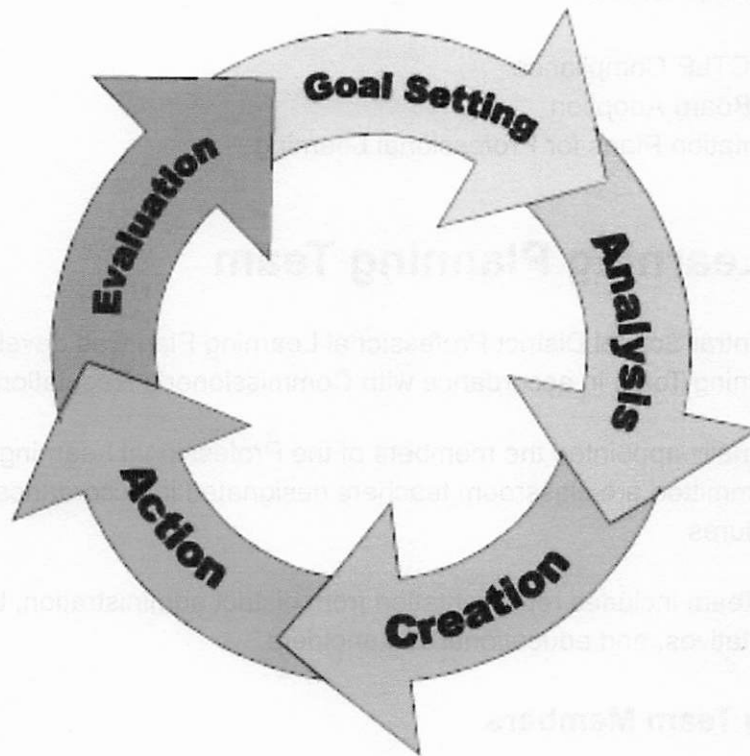


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I. Professional Learning Planning Team

The Madrid-Waddington Central School District Professional Learning Plan was developed collaboratively through a Professional Learning Team in accordance with Commissioner's Regulation 100.2(dd).

The Board of Education formally appointed the members of the Professional Learning Team. A majority of the members serving on the committee are classroom teachers designated in accordance with applicable collective bargaining procedures.

The Professional Learning Team includes representation from district administration, teachers, curriculum leadership, parent representatives, and educational stakeholders.

Professional Learning Team Members

Name	Title
Eric Burke	Superintendent
Nicole Miller	Elementary Principal
April Sharlow	Teacher Assistant
Katrina Bailey	Math Teacher
Conner Eldridge	ELA Teacher
Joe Binion	Jr./Sr. High Principal
William Todd	Special Education Teacher
Nicole Baxter	Parent Representative
Toni Siddon	Counselor

Brenda McCall	Jr. High Teacher
Angela Drumm	Title I Teacher
Megan Putney	Higher Education, Assistant Director, International Student Services, St. Lawrence University

The Professional Learning Team was convened on or before October 1, 2025, and was provided a minimum of 180 days to develop recommendations for the 2026–2027 Professional Learning Plan.

The Board of Education retains final authority for adoption, revision, and annual review of the Professional Learning Plan.

The district conducted outreach efforts to include representation from higher education institutions through regional BOCES and college partnerships including SUNY Canton and St. Lawrence-Lewis BOCES partnerships.

II. Professional Learning Plan Requirements and Compliance

This Professional Learning Plan is developed in compliance with Commissioner's Regulation 100.2(dd) and applicable NYSED CTLE regulations.

The purpose of the plan is to improve the quality of teaching and learning by ensuring educators participate in meaningful professional learning opportunities aligned with:

- Student achievement needs
- District priorities
- New York State learning standards
- Current educational research
- Adult learning theory
- Culturally responsive educational practices

The district will provide substantial professional learning opportunities for:

- Teachers
- Administrators
- Teaching Assistants
- Long-term substitute teachers
- Instructional support staff, as applicable

The district shall annually certify compliance with Professional Learning Plan requirements to the New York State Education Department.

III. Mission and Vision

The Madrid-Waddington Central School District, in partnership with home and community, within a safe environment of empathy, compassion, and respect, commits to maximizing each student's achievement regardless of learning style or ability.

The district believes professional learning is essential to:

- Improving instructional effectiveness
- Increasing student achievement
- Supporting educator growth
- Promoting innovation
- Supporting social-emotional development
- Ensuring equitable opportunities for all students

Professional learning will be ongoing, collaborative, embedded within instructional practice, and aligned with district goals and student learning needs.

IV. Needs Assessment

The district annually analyzes multiple data sources to determine professional learning priorities and needs.

Data Sources Include:

- NYS Assessment Data
- Regents Examination Results
- District Benchmark Data
- Benchmarking and Progress Monitoring
- Graduation Rates
- Attendance Data
- Discipline and VADIR Data
- Special Education Data
- ELL Student Data
- APPR and Observation Trends
- Curriculum Review Processes
- Student Performance Indicators
- School Climate Surveys
- Faculty Needs Assessments
- Parent and Community Feedback
- State and Federal Mandates
- Professional Learning Evaluations

The district uses both quantitative and qualitative data to determine professional learning goals, objectives, activities, and evaluation standards.

V. Professional Learning Standards and Framework

The district's professional learning framework aligns with:

- New York State Teaching Standards
- New York State Leadership Standards
- NYSED initiatives
- Adult learning theory
- Current educational research

Professional learning shall:

- Be continuous and sustained
- Be job-embedded whenever possible
- Support collaboration
- Utilize research-based practices
- Include opportunities for reflection and application
- Promote instructional improvement
- Support equitable educational practices

Professional Learning Opportunities May Include:

- Workshops
- Conferences
- Webinars
- Coaching
- Mentoring
- Professional Learning Communities
- Curriculum Development
- Instructional Rounds
- Collaborative Team Meetings
- Online Learning
- Higher Education Coursework
- Regional BOCES Trainings
- Embedded Instructional Support

VI. Professional Learning Opportunities

The district shall provide substantial professional learning opportunities tailored to educator and student needs identified through district and school-level data.

Professional learning activities will:

- Align with district goals
- Support student achievement
- Promote instructional best practices
- Support social-emotional learning
- Improve curriculum implementation

- Promote technology integration
- Support differentiated instruction
- Strengthen culturally responsive instructional practices

Additional professional growth opportunities may include:

- Coaching
- Induction support
- PLC participation
- Curriculum leadership
- Teacher leadership opportunities
- Collaborative inquiry
- Cross-curricular collaboration

VII. Expected Participation in Professional Learning

All teachers, administrators, teaching assistants, and applicable long-term substitute teachers are expected to participate in ongoing professional learning activities aligned with district goals and student achievement needs.

Expected Participation

- Teachers: approximately 15–20 hours annually beyond contractual conference days
- Administrators: approximately 20 hours annually
- Teaching Assistants: participation as applicable to assignment and certification requirements

Staff holding Professional certificates or Level III Teaching Assistant certificates will be provided opportunities to complete the required 100 hours of Continuing Teacher and Leader Education (CTLE) during each five-year registration cycle.

VIII. Continuing Teacher and Leader Education (CTLE)

The Madrid-Waddington Central School District shall maintain compliance with all requirements of Commissioner's Regulation Part 80 regarding Continuing Teacher and Leader Education (CTLE).

The District Acknowledges:

- Educators holding Professional certificates and Level III Teaching Assistant certificates are subject to CTLE requirements.
- Eligible educators must complete 100 CTLE hours during each five-year registration cycle.
- CTLE activities must be approved by an authorized sponsor.

CTLE Activities May Include:

- Pedagogy
- Content-area instruction
- Language acquisition
- Curriculum development

- Instructional technology
- Leadership development

The district will provide opportunities for staff to meet required language acquisition hours related to English Language Learners.

IX. Culturally Responsive and Sustaining Practices

Professional learning activities and curriculum initiatives will incorporate culturally responsive and sustaining educational practices reflective of the linguistic, cultural, socioeconomic, and instructional needs of the Madrid-Waddington school community.

Professional learning shall support educators in:

- Meeting the needs of diverse learners
- Creating inclusive learning environments
- Supporting students impacted by trauma
- Addressing equity and access
- Implementing differentiated instruction
- Supporting students with disabilities and English Language Learners

X. Mandatory Training Requirements

The district shall provide required training and professional learning opportunities for employees holding teaching certificates or licenses in accordance with Commissioner's Regulations and Education Law.

Required Training Areas Include:

- School Violence Prevention and Intervention
- Child Abuse Identification and Reporting
- The Needs of Children with Autism
- Dignity for All Students Act (DASA)
- Sexual Harassment Prevention
- Digital Citizenship and Internet Safety, as applicable

Trainings may be delivered through:

- District staff
- BOCES
- Approved external providers
- Online learning platforms
- Conferences and workshops

XI. Mentoring Program

The purpose of the district mentoring program is to provide support for teachers and school building leaders holding Initial certification as they transition into professional practice.

The mentoring program is intended to:

- Improve instructional effectiveness
- Increase staff retention
- Support professional growth
- Improve student achievement

The district recognizes mentoring as one component of a broader induction and professional support system for early career educators.

Mentor Selection

Mentors shall be selected through district procedures developed in consultation with applicable bargaining units.

Selection considerations may include:

- Instructional expertise
- Professional experience
- Communication skills
- Leadership qualities
- Commitment to supporting new educators

Mentor Responsibilities

Mentors may:

- Provide instructional guidance
- Support lesson planning
- Conduct reflective discussions
- Assist with classroom management
- Support district and building orientation
- Promote culturally responsive instructional practices

Mentoring Activities May Include:

- Classroom observations
- Co-planning
- Peer coaching
- Modeling instruction
- Curriculum support
- Collaborative reflection

Confidentiality

Information obtained through mentor-mentee interactions shall remain confidential and shall not be used for evaluation or disciplinary purposes except as permitted by law or collective bargaining agreements.

Evaluation of Program

The district shall annually review mentoring effectiveness through:

- Participant feedback
- Retention data
- Administrative review
- Program evaluations

XII. Recordkeeping and CTLE Compliance

The district will maintain records of CTLE activities and awarded CTLE hours for a minimum of eight years from the activity date.

Educators are responsible for maintaining their own CTLE records and certificates for a minimum of three years following completion of their registration period.

The district will provide CTLE certificates of completion containing all required NYSED information.

External Providers

The district may utilize:

- St. Lawrence-Lewis BOCES
- SUNY Canton
- Regional educational consultants
- Approved online providers
- Professional organizations

Acceptable CTLE Activities

Acceptable CTLE activities include:

- Pedagogy
- Leadership development
- Content-area instruction
- Language acquisition
- Curriculum implementation
- Research-based instructional practices

Activities not designated as CTLE by an approved sponsor shall not count toward CTLE requirements.

Teachers serving as mentors may receive CTLE credit in accordance with Commissioner's Regulations.

XIII. Annual Review and Board Adoption

The Professional Learning Team shall annually review the effectiveness of the Professional Learning Plan and recommend revisions as needed based upon:

- Student achievement data
- District goals
- Instructional initiatives
- Educator feedback
- Regulatory changes

The Board of Education shall annually evaluate the effectiveness of the Professional Learning Plan and adopt or re-adopt the plan at a public meeting prior to September 1 of each school year.

XIV. Goals and Implementation Plans for Professional Learning

Systems and Organizations

Effective schools establish schoolwide systems and structures that promote continuous improvement and success for all students.

Goal: Develop building and district staff capability for addressing the learning needs of all district students through effective support, supervision, evaluation, and monitoring, while providing staff with opportunities for continuous professional learning.

Strategy/Activity	Responsible	Time Frame	Evaluation
Facilitate district planning processes	Superintendent	Ongoing	Meeting minutes and implementation progress
Provide leadership training aligned to district priorities	Superintendent/District Leaders	Ongoing	Training participation and implementation evidence
Provide staff development in the use of collaborative technologies and instructional tools	District Leaders	Ongoing	Training records and staff feedback
Review district goals and improvement plans annually	BOE/Superintendent	Annual	Updated district goals and reports
Support district initiatives related to fiscal responsibility,	District Administration	2026-2027	District reports and progress monitoring

grants, enrollment, and technology			
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
District Planning: Fiscal Responsibility, Enrollment, Grant Writing, Technology Integration	Safety and Wellness: CPR/AED, DASA, School Violence Prevention, Wellness	Teacher Support: APPR, Teacher Mentoring Program	Districtwide Services: Special Education, AIS/RTI

School Leadership

Visionary leaders create a school community and culture that lead to success, well-being, and high academic achievement for all students.

Goal: District leaders will create a school community and culture that lead to success, well-being, and high academic outcomes for all students through continuous improvement.

Strategy/Activity	Responsible	Time Frame	Evaluation
Provide professional learning for school and district management	District Leaders	2026-2027	Training records
Utilize professional learning data to inform instructional management and leadership decisions	District Leaders	Ongoing	Data review documentation
Continue calibration and administrator training for evaluations	Superintendent	Ongoing	Evaluation alignment evidence
Provide leadership development focused on communication, innovation, and collaboration	Superintendent/District Leaders	Ongoing	Staff surveys and leadership feedback
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
School Management: Scheduling, Community Planning, Technology	Leadership: Innovation, Communication, Research	Teacher Evaluation: APPR, Evaluator Certification	Instructional Leader: Data-Informed Instruction, Standards-Based Practices

Curriculum

Effective schools provide students with rigorous, coherent, and relevant curriculum that prepares students for success.

Goal: The district will maintain aligned and prioritized curriculum in all core academic areas supported by professional learning and curriculum review processes.

Strategy/Activity	Responsible	Time Frame	Evaluation
Provide professional learning on curriculum alignment and instructional pacing	Superintendent/District Administration	Ongoing	Curriculum review documentation
Continue curriculum review based on assessment and benchmark data	District Administration/ Teachers	2026-2027	Updated curriculum materials
Support teacher teams in reviewing standards and instructional resources	District Administration	Ongoing	Meeting documentation
Provide opportunities for teachers to deepen understanding of subject-specific content	District Administration/ Leaders	Ongoing	Training records
Support curriculum development in STEM, AI, computer science, and emerging technologies	District Leaders	2026-2027	Program implementation evidence
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
Curriculum Planning: NYS Standards, Curriculum Mapping, Vertical Alignment	Tech Integration: Digital Citizenship, Instructional Technology	Literacy: Vocabulary, Reading Instruction, Writing Instruction	Assessment: Standards-Based Grading, Rubrics, Data Analysis

Instruction

Effective teachers engage students in meaningful learning experiences that promote mastery and allow students to stretch their knowledge and deepen understanding.

Goal: Teachers will implement research-based instructional practices to address the learning needs of all students as measured through district and state assessments.

Strategy/Activity	Responsible	Time Frame	Evaluation
Provide professional learning in evidence-based instructional practices	District Administration/ Leaders	Ongoing	Classroom observations and implementation evidence
Support differentiated instruction and intervention practices	District Leaders/ Teachers	Ongoing	Student progress monitoring
Provide instructional coaching and mentoring support	District Leaders	Ongoing	Coaching logs and feedback
Expand instructional technology integration and digital learning practices	District Leaders	2026-2027	Technology integration evidence
Provide training in explicit instruction, vocabulary development, and student engagement	District Administration	Ongoing	Observation and student performance data
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
Instructional Strategies: Explicit Instruction, Engagement Strategies, Cooperative Learning	Data-Driven Instruction: Questioning Techniques, Common Assessments	Technology Integration: Digital Learning, AI Tools, Online Instruction	Special Education: Modifications, Differentiation, Behavioral Supports

Social Emotional Learning

Effective schools develop a systematic approach to social-emotional learning to ensure student success within and beyond school.

Goal: Reduce social, emotional, and academic barriers to learning while supporting positive school climate and student well-being.

Strategy/Activity	Responsible	Time Frame	Evaluation
Continue implementation of trauma-informed instructional practices	District Leaders/ All Staff	Ongoing	Staff feedback and student support data
Provide training related to student mental health and wellness	District Leaders	2026-2027	Training participation
Support positive behavioral interventions and restorative practices	District Administration/ Leaders	Ongoing	Discipline and attendance data
Provide professional learning related to behavior management and classroom climate	District Administration	Ongoing	Observation evidence
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
School Climate: Trauma-Informed Practices, Positive Reinforcement	Student Support: Counseling, RTI, Behavioral Supports	Wellness: Mental Health Awareness, Mindfulness	Community Engagement: Family Outreach, Community Partnerships

Family and Community Engagement

Effective schools develop strong partnerships with families and community members to support student success and well-being.

Goal: Strengthen communication and partnerships among schools, families, and the community to support student learning and development.

Strategy/Activity	Responsible	Time Frame	Evaluation
Provide professional learning related to family engagement strategies	District Leaders	2026-2027	Parent participation data
Strengthen communication tools and outreach efforts	District Administration	Ongoing	Communication logs and surveys
Expand community partnerships supporting student opportunities	Superintendent/ District Leaders	Ongoing	Partnership development
Support family engagement initiatives related to literacy, wellness, and student transitions	District Administration/ Teachers	Ongoing	Participation and survey data
Other Possible Professional Learning Activities (All District Leaders, ongoing, multiple measures)			
Communication: ParentSquare, School Website, Digital Communication	Parent Engagement: Open House Events, Family Literacy Nights	Postsecondary Readiness: College and Career Planning	Community Partnerships: PTO, Community Organizations, Local Agencies



CONDUCT

OF

CODE

MWCS 2026-2027 DIGNITY FOR ALL STUDENTS ACT COORDINATORS

Nicole Miller, Principal
Elementary School
315-322-5746, ext 35201

Joseph Binion, Principal
Jr-Sr High School
315-322-5746, ext 35200

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INTRODUCTION

The Madrid Waddington Board of Education is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The district has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, identify the possible consequences of unacceptable conduct, and to ensure that discipline, when necessary, is administered promptly and fairly. To this end, the Board adopts this code of conduct (“code”).

Unless otherwise indicated, this code applies to all students, school personnel, parents and other visitors when on school property or attending a school function.

DEFINITIONS

For purposes of this code, the following definitions apply.

“Disruptive student” means an elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom.

“Parent” means parent, guardian or person in parental relation to a student.

“School property” means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus, as defined in Vehicle and Traffic Law §142.

“School function” means any school-sponsored extra-curricular event or activity.

“Violent student” means a student under the age of 21 who:

- 1. Commits an act of violence upon a school employee, or attempts to do so.**
- 2. Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts to do so.**
- 3. Possess, while on school property or at a school function, a weapon.**

4. **Displays, while on school property or at a school function, what appears to be a weapon.**
5. **Threatens, while on school property or at a school function, to use a weapon.**
6. **Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.**
7. **Knowingly and intentionally damages or destroys school district property.**

“Weapon” means a firearm as defined in 18 USC §921 for purposes of the Gun-Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutters, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death.

STUDENT RIGHTS AND RESPONSIBILITIES

A. Student Rights

The district is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all district students have the right to:

1. **Take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender or sexual orientation or disability.**
2. **Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.**
3. **Access school rules and, when necessary, receive an explanation of those rules from school personnel.**

B. Student Responsibilities

All district students have the responsibility to:

1. **Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.**
2. **Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.**
3. **Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.**
4. **Work to the best of their ability in all academic and extracurricular**

- pursuits and strive toward their highest level of achievement possible.
5. React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
 6. Work to develop mechanisms to control their anger.
 7. Ask questions when they do not understand.
 8. Seek help in solving problems that might lead to discipline.
 9. Dress appropriately for school and school functions.
 10. Accept responsibility for their actions.
 11. Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.

ESSENTIAL PARTNERS

A. Parents

All parents are expected to:

1. Recognize that the education of their child(ren) is a joint responsibility of the parents and the school community.
2. Send their children to school ready to participate and learn.
3. Ensure their children attend school regularly and on time.
4. Ensure absences are excused.
5. Ensure their children be dressed and groomed in a manner consistent with the student dress code.
6. Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
7. Know school rules and help their children understand them.
8. Convey to their children a supportive attitude toward education and the district.
9. Build good relationships with teachers, other parents and their children's friends.
10. Help their children deal effectively with peer pressure.
11. Inform school officials of changes in the home situation that may affect student conduct or performance.
12. Provide a place for study and ensure homework assignments are completed.

B. Teachers

All district teachers are expected to:

1. Maintain a climate of mutual respect and dignity for all students

regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex, which will strengthen students' self-concept and promote confidence to learn.

2. Be prepared to teach.
3. Demonstrate interest in teaching and concern for student achievement.
4. Know school policies and rules, and enforce them in a fair and consistent manner.
5. Communicate to students and parents:
 - a. Course objectives and requirements
 - b. Marking/grading procedures
 - c. Assignment deadlines
 - d. Expectations for students
 - e. Classroom discipline plan.
6. Communicate regularly with students, parents and other teachers concerning growth and achievement.
7. Maintain confidentiality in conformity with federal and state law.
8. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee or any person who is lawfully on school property or at a school function.

C. Guidance Counselors

1. Assist students in coping with peer pressure and emerging personal, social and emotional problems.
2. Initiate teacher/student/counselor conferences and parent/teacher/student/counselor conferences, as necessary, as a way to resolve problems.
3. Regularly review with students their educational progress and career plans.
4. Provide information to assist students with career planning.
5. Encourage students to benefit from the curriculum and extracurricular programs.
6. Maintain a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.
7. Make known to students and families the resources in the community that are available to meet their needs.
8. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.

D. Other School Personnel

- 1. Maintain a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.**
- 2. Maintain confidentiality in accordance with federal and state law.**
- 3. Be familiar with the code of conduct.**
- 4. Help children understand the district's expectations for maintaining a safe, orderly environment.**
- 5. Participate in school-wide efforts to provide adequate supervision in all school spaces.**
- 6. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.**
- 7. Address personal biases that may prevent equal treatment of all students.**

E. Principals

- 1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.**
- 2. Ensure that students and staff have the opportunity to communicate regularly with the Principal and approach the Principal for redress of grievances.**
- 4. Evaluate on a regular basis all instructional programs.**
- 4. Support the development of and student participation in appropriate extracurricular activities.**
- 5. Be responsible for enforcing the code of conduct and ensuring that all cases are resolved promptly and fairly.**
- 6. Maintain confidentiality in accordance with federal and state law.**
- 7. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.**

F. Superintendent

- 1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.**

2. **Review with district administrators the policies of the Board of education and state and federal laws relating to school operations and management.**
3. **Inform the Board about educational trends relating to student discipline.**
4. **Work to create instructional programs that minimize problems of misconduct and are sensitive to student and teacher needs.**
5. **Work with district administrators in enforcing the code of conduct and ensuring that all cases are resolved promptly and fairly.**
6. **Maintain confidentiality in accordance with federal and state law.**
7. **Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.**

G. Board of Education

1. **Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.**
2. **Maintain confidentiality in accordance with federal and state law.**
3. **Develop and recommend a budget that provides programs and activities that support achievement of the goals of the code of conduct.**
4. **Collaborate with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel to develop a code of conduct that clearly defines expectations for the conduct of students, district personnel and visitors on school property and at school functions.**
5. **Adopt and review at least annually the district's code of conduct to evaluate the code's effectiveness and the fairness and consistency of its implementation.**
6. **Lead by example by conducting Board meetings in a professional, respectful, courteous manner.**
7. **Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function**

STUDENT DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up, and nails, shall:

- 1. Be safe, appropriate and not disrupt or interfere with the educational process.**
- 2. Recognize that extremely brief garments are not appropriate.**
- 3. Include footwear at all times. Footwear that is a safety hazard will not be allowed.**
- 4. Not include the wearing of hats in the classroom except for a medical or religious purpose.**
- 5. Not include items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.**
- 6. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.**

Each Building Principal or his/her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including suspension . Any student who repeatedly fails to comply with the dress code shall be subject to further discipline.

PROHIBITED STUDENT CONDUCT

The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to grow in self-discipline.

The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

- A. Engage in conduct that is disorderly. Examples of disorderly conduct include, but are not limited to:**
 - 1. Running in hallways.**
 - 2. Making unreasonable noise.**
 - 3. Using language or gestures that are profane, lewd, vulgar or abusive.**
 - 4. Obstructing vehicular or pedestrian traffic.**
 - 5. Engaging in any willful act which disrupts the normal operation of the school community.**
 - 6. Trespassing. Students are not permitted in any area of the building unless there is a scheduled and supervised activity.**
 - 7. Computer/electronic communications misuse, including any unauthorized use of computers, software, or internet/intranet account; accessing inappropriate websites; or any other violation of the district's acceptable use policy.**

- B. Engage in conduct that is insubordinate. Examples of insubordinate conduct include, but are not limited to:**
 - 1. Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect.**
 - 2. Lateness for, missing or leaving school without permission.**
 - 3. Skipping detention.**

- C. Engage in conduct that is disruptive. Examples of disruptive conduct include, but are not limited to:**
 - 1. Failing to comply with the reasonable directions of teachers, school administrators or other school personnel in charge of students.**

- D. Engage in conduct that is violent. Examples of violent conduct include, but are not limited to:**
 - 1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator or other school employee or attempting to do so.**
 - 2. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person lawfully on school property or attempting to do so.**

- 3. Possessing a weapon.**
 - 4. Displaying what appears to be a weapon.**
 - 5. Threatening to use any weapon.**
 - 6. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.**
 - 7. Intentionally damaging or destroying school district property.**
- E. Engage in any conduct that endangers the safety, physical or mental health or welfare of others. Examples of such conduct include, but are not limited to:**
- 1. Subjecting other students, school personnel or any other person lawfully on school property or attending a school function to danger by recklessly engaging in conduct which creates a substantial risk of physical injury.**
 - 2. Stealing or attempting to steal the property of other students, school personnel or any other person lawfully on school property or attending a school function.**
 - 3. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.**
 - 4. Discrimination, which includes using race, color, creed, national origin, ethnic group, religion, religious practice, sex, gender (identity and expression), sexual orientation, weight or disability to deny rights, equitable treatment or access to facilities available to others.**
 - 5. Harassment (or Bullying), is the creation of a hostile environment by conduct or threats, intimidation or abuse.**
 - 6. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.**
 - 7. Hazing, which includes an induction, initiation or membership process involving harassment.**
 - 8. Selling, using, distributing or possessing obscene material.**
 - 9. Using vulgar or abusive language, cursing or swearing.**
 - 10. Smoking a cigarette, cigar, pipe or using chewing or smokeless tobacco, or the use of any form of e-cigarette or vape.**
 - 11. Possessing, consuming, selling, offering, manufacturing, distributing or exchanging alcoholic beverages or illegal substances, or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any synthetic version thereof, whether specifically illegal or not, commonly referred to as "designer drugs" which are substances designed and synthesized to mimic the intended effects and usages of, which are chemically substantially similar to, illegal drugs, which may or may not be labeled for human consumption.**

12. Inappropriately using or sharing prescription and over-the-counter drugs.
 13. Gambling.
 14. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner.
 15. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 99, or discharging a fire extinguisher.
- F. Engage in misconduct while on a school bus. It is crucial for students to behave appropriately while riding on district buses, to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving and fighting will not be tolerated.
- G. Engage in any form of academic misconduct. Examples of academic misconduct include, but not limited to:
1. Plagiarism.
 2. Cheating.
 3. Copying.
 4. Altering records.
 5. Assisting another student in any of the above actions.
- H. **Bullying: Peer Abuse in the Schools**

Bullying of a student by another student is strictly prohibited on school property, in school buildings and on school buses, at school sponsored events and/or activities whether occurring on or off campus.

Bullying can take three forms:

- 1) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
- 2) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats);
- 3) Psychological (including, but not limited to spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

Bullying may also occur as various forms of harassment and/or hazing of students by other students (including “pledging” and/or a student’s initiation into or affiliation with a school or student related organization or team.)

The District also prohibits “Internet bullying” (also referred to as “cyber-bullying”) including the use of instant messaging, e-mail, web sites, chat rooms, and text messaging when such use can reasonably be expected to substantially disrupt the

educational process in the school or a school function.

REPORTING VIOLATIONS

All students are expected to promptly report violations of the code of conduct to a teacher, guidance counselor, the Building Principal or his or her designee. Any student observing a student possessing a weapon, alcohol or illegal substance on school property or at a school function shall report this information immediately to a teacher, the Principal, the Principal's designee or the Superintendent of Schools.

All district staff who are authorized to impose disciplinary sanctions are expected to do so in a prompt, fair and lawful manner. District staff who are not authorized to impose disciplinary sanctions are expected to promptly report violations of the code of conduct to their supervisor, who shall in turn impose an appropriate disciplinary sanction, if so authorized, or refer the matter to a staff member who is authorized to impose an appropriate sanction.

Any weapon, alcohol or illegal substance found shall be confiscated immediately, if possible, followed by notification to the parent of the student involved and the appropriate disciplinary sanction, which may include permanent suspension and referral for prosecution.

The Principal or his/her designee must notify the appropriate local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of a school as soon as practical, but in no event later than the close of business the day the Principal or his/her designee learns of the violation. The notification may be made by telephone, followed by a letter mailed on same day as the telephone call is made. The notification must identify the student and explain the conduct that violated the code of conduct and constituted a crime.

DISCIPLINARY PENALTIES, PROCEDURES AND REFERRALS

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that students view as fair and impartial. School personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to grow in self-discipline.

Disciplinary action, when necessary, will be firm, fair and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age.
2. The nature of the offense and the circumstances which led to the offense.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers and/or others, as appropriate.
6. Other extenuating circumstances.

As a general rule, discipline will be progressive. This means that a student's first violation will usually merit a lighter penalty than subsequent violations.

If the conduct of a student is related to a disability or suspected disability, the student shall be referred to the Committee on Special Education and discipline, if warranted, shall be administered consistent with the separate requirements of this code of conduct for disciplining students with a disability or presumed to have a disability. A student identified as having a disability shall not be disciplined for behavior related to his/her disability, unless the discipline is consistent with the student's individualized education plan (IEP).

A. Penalties

Students who are found to have violated the district's code of conduct may be subject to the following penalties, either alone or in combination. The school personnel identified after each penalty are authorized to impose that penalty, consistent with the student's right to due process.

1. Verbal warning – any member of the district staff
2. Written warning – bus drivers, hall and lunch monitors, coaches, guidance counselors, teachers, Principal, Superintendent
3. Written notification to parent – bus driver, hall and lunch monitors, coaches, guidance counselors, teachers, Principal, Superintendent
4. Detention – teachers, Principal, Superintendent
5. Suspension from transportation – Director of Transportation, Principal, Superintendent
6. Suspension from athletic participation – coaches, Principal, Superintendent
7. Suspension from social or extracurricular activities – activity director, Principal, Superintendent
8. Suspension of other privileges – Principal, Superintendent
9. In-school suspension – Principal, Superintendent
10. Removal from classroom by teacher – teachers, Principal
11. Short-term (five days or less) suspension from school – Principal, Superintendent, Board
12. Long-term (more than five days) suspension from school – Superintendent, Board

13. Permanent suspension from school – Superintendent, Board

B. Procedures

The amount of due process a student is entitled to receive before a penalty is imposed depends on the penalty being imposed. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary penalty in connection with the imposition of the penalty.

Students who are to be given penalties other than an oral warning, written warning or written notification to their parents are entitled to additional rights before the penalty is imposed. These additional rights are explained below.

1. Detention

Teachers, Principals and the Superintendent may use after school detention as a penalty for student misconduct in situations where removal from the classroom or suspension would be inappropriate. Detention will be imposed as a penalty only after the student's parent has been notified to confirm that there is no parental objection to the penalty and the student has appropriate transportation home following detention.

2. Suspension from transportation

If a student does not conduct himself/herself properly on a bus, the bus driver is expected to bring such misconduct to the Principal's attention. Students who become a serious disciplinary problem may have their riding privileges suspended by the Principal or the Superintendent or their designees.

In such cases, the student's parent will become responsible for seeing that his or her child gets to and from school safely. Should the suspension from transportation amount to a suspension from attendance, the district will make appropriate arrangements to provide for the student's education.

A student subjected to a suspension from transportation is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal conference with the Principal or the Principal's designee to discuss the conduct and the penalty involved.

3. Suspension from athletic participation, extra-curricular activities and other privileges

A student subjected to a suspension from athletic participation, extra-curricular activities or other privileges is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal conference with the district official imposing the suspension to discuss the conduct and the penalty involved.

4. In-school Suspension

The Board recognizes the school must balance the need of students to attend school and the need for order in the classroom to establish an environment conducive to learning. As such, the Board authorizes Principals and the Superintendent to place students who would otherwise be suspended from school as the result of a code of conduct violation in "in-school suspension."

A student subjected to an in-school suspension is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal conference with the district official imposing the in-school suspension to discuss the conduct and the penalty involved.

5. Teacher Disciplinary Removal of Disruptive Students

A student's behavior can affect a teacher's ability to teach and can make it difficult for other students in the classroom to learn. In most instances the classroom teacher can control a student's behavior and maintain or restore control over the classroom by using good classroom management techniques. These techniques may include practices that involve the teacher directing a student to briefly leave the classroom to give the student an opportunity to regain his or her composure and self-control in an alternative setting. Such practices may include, but are not limited to: (1) short-term "time out" in an elementary classroom or in an administrator's office; (2) sending a student into the hallway briefly; (3) sending a student to the Principal's office for the remainder of the class time only; or (4) sending a student to a guidance counselor or other district staff member for counseling. Time-honored classroom management techniques such as these do not constitute disciplinary removals for purposes of this code.

On occasion, a student's behavior may become disruptive. For purposes of this code of conduct, a disruptive student is a student who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. A substantial disruption of the educational process or substantial interference with a teacher's authority occurs when a student demonstrates a persistent unwillingness to comply with the teacher's instructions or repeatedly violates the teacher's classroom behavior rules.

A classroom teacher may remove a disruptive student from class for up to two days. The removal from class applies to the class of the removing teacher only.

If the disruptive student does not pose a danger or ongoing threat of disruption to the academic process, the teacher must provide the student with an explanation for why he or she is being removed and an opportunity to explain his or her version of the relevant events before the student is removed. Only after the informal discussion may a teacher remove a student from class.

If the student poses a danger or ongoing threat of disruption, the teacher may order the student to be removed immediately. The teacher must, however, explain to the student why he or she was removed from the classroom and give the student a chance to present his or her version of the relevant events within 24-hours.

The teacher must complete a district-established disciplinary removal form and meet with the Principal or his or her designee as soon as possible, but no later than the end of the school day, to explain the circumstances of the removal and to present the removal form. If the Principal or designee is not available by the end of the same school day, the teacher must leave the form with the secretary and meet with the Principal or designee prior to the beginning of classes on the next school day.

Within 24 hours after the student's removal, the Principal or another district administrator designated by the Principal must notify the student's parent, in writing, that the student has been removed from class and why. The notice must also inform the parent that he or she has the right, upon request, to meet informally with the Principal or the Principal's designee to discuss the reasons for the removal.

The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 24 hours of the student's removal at the last known address for the parent. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents.

The Principal may require the teacher who ordered the removal to attend the informal conference.

If at the informal meeting the student denies the charges, the Principal or the Principal's designee must explain why the student was removed and give the student and the student's parents a chance to present the student's version of the relevant events. The informal meeting must be held within 48 hours of the student's removal. The timing of the informal meeting may be extended by mutual agreement of the parent and Principal.

The Principal or the Principal's designee may overturn the removal of the student from class if the Principal finds any one of the following:

- 1. The charges against the student are not supported by substantial evidence.**
- 2. The student's removal is otherwise in violation of law, including the district's**

code of conduct.

3. **The conduct warrants suspension from school pursuant to Education Law §3214 and a suspension will be imposed.**

The Principal or his/her designee may overturn a removal at any point between receiving the referral form issued by the teacher and the close of business on the day following the 48-hour period for the informal conference, if a conference is requested. No student removed from the classroom by the classroom teacher will be permitted to return to the classroom until the Principal makes a final determination, or the period of removal expires, whichever is less.

Any disruptive student removed from the classroom by the classroom teacher shall be offered continued educational programming and activities until he or she is permitted to return to the classroom.

Each teacher must keep a complete log (on a district provided form) for all cases of removal of students from his/her class. The Principal must keep a log of all removals of students from class.

Removal of a student with a disability, under certain circumstances, may constitute a change in the student's placement. Accordingly, no teacher may remove a student with a disability from his or her class until he or she has verified with the Principal or the chairperson of the Committee on Special Education that the removal will not violate the student's rights under state or federal law or regulation.

6. Suspension from School

Suspension from school is a severe penalty, which may be imposed only upon students who are insubordinate, disorderly, violent or disruptive, or whose conduct otherwise endangers the safety, morals, health or welfare of others.

The Board retains its authority to suspend students, but places primary responsibility for the suspension of students with the Superintendent and the Principals.

Any staff member may recommend to the Superintendent or the Principal that a student be suspended. All staff members must immediately report and refer a violent student to the Principal or the Superintendent for a violation of the code of conduct. All recommendations and referrals shall be made in writing unless the conditions underlying the recommendation or referral warrant immediate attention. In such cases a written report is to be prepared as soon as possible by the staff member recommending the suspension.

The Superintendent or Principal, upon receiving a recommendation or referral for suspension or when processing a case for suspension, shall gather the facts relevant to the matter and record them for subsequent presentation, if necessary.

a) Short term (five days or less) Suspension from School

When the Superintendent or Principal (referred to as the “suspending authority”) proposes to suspend a student charged with misconduct for five days or less pursuant to Education Law §3214(3), the suspending authority must immediately notify the student orally. If the student denies the misconduct, the suspending authority must provide an explanation of the basis for the proposed suspension. The suspending authority must also notify the student’s parents in writing that the student may be suspended from school. The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 24 hours of the decision to propose suspension at the last known address for the parents. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting the parents.

The notice shall provide a description of the charges against the student and the incident for which suspension is proposed and shall inform the parents of the right to request an immediate informal conference with the Principal. Both the notice and informal conference shall be in the dominant language or mode of communication used by the parents. At the conference, the parents shall be permitted to ask questions of complaining witnesses under such procedures as the Principal may establish.

The notice and opportunity for an informal conference shall take place before the student is suspended unless the student’s presence in school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process. If the student’s presence does pose such a danger or threat of disruption, the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practicable.

After the conference, the Principal shall promptly advise the parents in writing of his or her decision. The Principal shall advise the parents that if they are not satisfied with the decision and wish to pursue the matter, they must file a written appeal to the Superintendent within 10 business days, unless they can show extraordinary circumstances precluding them from doing so. The Superintendent shall issue a written decision regarding the appeal within 10 business days of receiving the appeal. If the parents are not satisfied with the Superintendent’s decision, they must file a written appeal to the Board of education with the District Clerk within 10 business days of the date of the Superintendent’s decision, unless they can show extraordinary circumstances precluding them from doing so. Only final decisions of the Board may be appealed to the Commissioner of Education within 30 days of the decision.

b) Long term (more than five days) Suspension from School

When the Superintendent or Principal determines that a suspension for more than five days may be warranted, he or she shall give reasonable notice to the student and the

student's parents of their right to a fair hearing. At the hearing the student shall have the right to be represented by counsel, the right to question witnesses against him or her and the right to present witnesses and other evidence on his or her behalf.

The Superintendent shall personally hear and determine the proceeding or may, in his or her discretion, designate a hearing officer to conduct the hearing. The hearing officer shall be authorized to administer oaths and to issue subpoenas in conjunction with the proceeding before him or her. A record of the hearing shall be maintained, but no stenographic transcript shall be required. A tape recording shall be deemed a satisfactory record. The hearing officer shall make findings of fact and recommendations as to the appropriate measure of discipline to the Superintendent. The report of the hearing officer shall be advisory only, and the Superintendent may accept all or any part thereof.

An appeal of the decision of the Superintendent may be made to the Board that will make its decision based solely upon the record before it. All appeals to the Board must be in writing and submitted to the district clerk within 10 business days of the date of the Superintendent's decision, unless the parents can show that extraordinary circumstances precluded them from doing so. The Board may adopt in whole or in part the decision of the Superintendent. Final decisions of the Board may be appealed to the Commissioner of Education within 30 days of the decision.

c.) Permanent suspension

Permanent suspension is reserved for extraordinary circumstances such as where a student's conduct poses a life-threatening danger to the safety and well-being of other students, school personnel or any other person lawfully on school property or attending a school function.

d.) Procedure after suspension

The Board may condition a student's early return from a suspension on the student's voluntary participation in counseling or specialized classes, such as anger management or dispute resolution. The Board retains discretion in offering this opportunity. If and when the student and/or parent/guardian agrees to this option, the terms and conditions shall be specified in writing.

7. Minimum Periods of Suspension

1. Students who bring a weapon to school

Any student, other than a student with a disability, found guilty of bringing a weapon onto school property will be subject to suspension from school for at least one calendar year. Before being suspended, the student will have an opportunity for a hearing

pursuant to Education Law §3214. The Superintendent has the authority to modify the one-year suspension on a case-by-case basis. In deciding whether to modify the penalty, the Superintendent may consider the following:

- 1. The student's age.**
- 2. The student's grade in school.**
- 3. The student's prior disciplinary record.**
- 4. The Superintendent's belief that other forms of discipline may be more effective.**
- 5. Input from parents, teachers and/or others.**
- 6. Other extenuating circumstances.**

A student with a disability may be suspended only in accordance with the requirements of state and federal law.

2. Students who commit violent acts other than bringing a weapon to school

Any student, other than a student with a disability, who is found to have committed a violent act, other than bringing a weapon onto school property, shall be subject to suspension from school for at least five days. If the proposed penalty is the minimum five-day suspension, the student and the student's parent will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed penalty exceeds the minimum five-day suspension, the student and the student's parent will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension. The Superintendent has the authority to modify the minimum five-day suspension on a case-by-case basis. In deciding whether to modify the penalty, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

3. Students who are repeatedly substantially disruptive of the educational process or repeatedly substantially interferes with the teacher's authority over the classroom

Any student, other than a student with a disability, who repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom will be suspended from school for at least five days. For purposes of this code of conduct, "repeatedly is substantially disruptive" means engaging in conduct that results in the student being removed from the classroom by teacher(s) pursuant to Education Law § 3214 (3-a) and this code on four or more occasions during a semester, or three or more occasions during a trimester. If the proposed penalty is the minimum five-day suspension, the student and the student's parent will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed penalty exceeds the minimum five-day suspension, the student and the student's parent will be given the same notice and opportunity for a hearing given to all students subject to a long-term

suspension. The Superintendent has the authority to modify the minimum five-day suspension on a case-by-case basis. In deciding whether to modify the penalty, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

8. Referrals

1. Counseling

The Guidance Office shall handle all referrals of students to counseling.

2. PINS Petitions

The district may file a PINS (person in need of supervision) petition in Family Court on any student under the age of 18 who demonstrates that he or she requires supervision and treatment by:

- a. Being habitually truant and not attending school as required by part one of Article 65 of the Education Law.
- b. Engaging in an ongoing or continual course of conduct which makes the student ungovernable, or habitually disobedient and beyond the lawful control of the school.
- c. Knowingly and unlawfully possesses marijuana in violation of Penal Law § 221.05. A single violation of § 221.05 will be a sufficient basis for filing a PINS petition.

3. Juvenile Delinquents and Juvenile Offenders

The Superintendent is required to refer the following students to the County Attorney for a juvenile delinquency proceeding before the Family Court:

- a. Any student under the age of 16 who is found to have brought a weapon to school, or
- b. Any student 14 or 15 years old who qualifies for juvenile offender status under the Criminal Procedure Law § 1.20 (42).

The Superintendent is required to refer students age 16 and older or any student 14 or 15 years old who qualifies for juvenile offender status to the appropriate law enforcement authorities.

ALTERNATIVE INSTRUCTION

When a student of any age is removed from class by a teacher or a student of compulsory attendance age is suspended from school pursuant to Education Law §3214, the district will take immediate steps to provide alternative means of instruction for the student.

DISCIPLINE OF STUDENTS WITH DISABILITIES

The Board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities who violate the district's student code of conduct, and/or to temporarily remove a student with disabilities from his or her current placement because maintaining the student in that placement is substantially likely to result in injury to the student or to others. The Board also recognizes that students with disabilities deemed eligible for special education services under the IDEA and Article 89 of New York's Education Law enjoy certain procedural protections that school authorities must observe when they decide to suspend or remove them. Under certain conditions those protections extend, as well, to students not currently deemed to be a student with a disability but determined to be a student presumed to have a disability for discipline purposes.

Therefore, the Board is committed to ensuring that the district follows suspension and removal procedures that are consistent with those protections. The code of conduct for students is intended to afford students with disabilities and students presumed to have a disability for discipline purposes the express rights they enjoy under applicable law and regulations.

A. Authorized Suspensions or Removals of Students with Disabilities

- 1. For purposes of this section of the code of conduct, the following definitions apply.**

A "suspension" means a suspension pursuant to Education Law § 3214.

A "removal" means a removal for disciplinary reasons from the student's current educational placement other than a suspension and change in placement to an interim alternative educational setting (IAES) ordered by an impartial hearing officer because the student poses a risk of harm to himself/herself or others.

An "IAES" means a temporary educational placement for a period of up to 45 days, other than the student's current placement at the time the behavior precipitating the IAES placement occurred, that enables the student to continue to progress in the general curriculum, although in another setting, to continue to receive those services and modifications, including those described on the student's current individualized education program (IEP), that will enable the student to meet the goals set out in such

IEP, and include services and modifications to address the behavior which precipitated the IAES placement that are designed to prevent the behavior from recurring.

2. School personnel may order the suspension or removal of a student with a disability from his or her current educational placement as follows:

- a. The Board, the district (BOCES) Superintendent of Schools or a Principal may order the placement of a student with a disability into an IAES, another setting or suspension for a period not to exceed five consecutive school days and not to exceed the amount of time a non-disabled student would be subject to suspension for the same behavior.**
- b. The Superintendent may order the placement of a student with a disability into an IAES, another setting or suspension for up to 10 consecutive school days, inclusive of any period in which the student has been suspended or removed under subparagraph (a) above for the same behavior, if the Superintendent determines that the student has engaged in behavior that warrants a suspension and the suspension or removal does not exceed the amount of time non-disabled students would be subject to suspension for the same behavior.**
- c. The Superintendent may order additional suspensions of not more than 10 consecutive school days in the same school year for separate incidents of misconduct, as long as those removals do not constitute a change of placement.**
- d. The Superintendent may order the placement of a student with a disability in an IAES to be determined by the committee on special education (CSE), for the same amount of time that a student without a disability would be subject to discipline, but not more than 45 days, if the student carries or possesses a weapon to school or to a school function, or the student knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function.**

(1) "Weapon" means the same as "dangerous weapon" under 18 U.S.C. § 930(g)(w) which includes "a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury, except...[for] a pocket knife with a blade of less than 2 1/2 inches in length."

(2) "Controlled substance" means a drug or other substance identified in certain provisions of the federal Controlled Substances Act specified in both federal and state law and regulations applicable to this policy.

- (3) “Illegal drugs” means a controlled substance except for those legally possessed or used under the supervision of a licensed health-care professional or that is legally possessed or used under any other authority under the Controlled Substances Act or any other federal law.**

3. Subject to specified conditions required by both federal and state law and regulations, an impartial hearing officer may order the placement of a student with a disability in an IAES setting for up to 45 days at a time, if maintaining the student in his or her current educational placement poses a risk of harm to the student or others.

B. Change of Placement Rule

- 1. A disciplinary change in placement means a suspension or removal from a student’s current educational placement that is either:
 - a. for more than 10 consecutive school days; or**
 - b. for a period of 10 consecutive school days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than 10 school days in a school year and because of such factors as the length of each suspension or removal, the total amount of time the student is removed and the proximity of the suspensions or removals to one another.****
- 2. School personnel may not suspend or remove a student with disabilities if imposition of the suspension or removal would result in a disciplinary change in placement based on a pattern of suspension or removal.**

However, the district may impose a suspension or removal, which would otherwise result in a disciplinary change in placement, based on a pattern of suspensions or removals if the CSE has determined that the behavior was not a manifestation of the student’s disability, or the student is placed in an IAES for behavior involving weapons, illegal drugs or controlled substances.

C. Special Rules Regarding the Suspension or Removal of Students with Disabilities

- 1. The district’s Committee on Special Education shall:
 - a. Conduct functional behavioral assessments to determine why a student engages in a particular behavior, and develop or review behavioral intervention plans whenever the district is first suspending or removing a student with a disability for more than 10 school days in a school year or imposing a suspension or removal that constitutes a disciplinary change in placement, including a change in placement****

provided notice to the parents of such determination, in the manner required by applicable law and regulations.

If there is no basis for knowledge that the student is a student with a disability prior to taking disciplinary measures against the student, the student may be subjected to the same disciplinary measures as any other non-disabled student who engaged in comparable behaviors.

However, if a request for an individual evaluation is made while such non-disabled student is subjected to a disciplinary removal, an expedited evaluation shall be conducted and completed in the manner prescribed by applicable federal and state law and regulations. Until the expedited evaluation is completed, the non-disabled student who is not a student presumed to have a disability for discipline purposes shall remain in the educational placement determined by the district, which can include suspension.

- 3. The district shall provide parents with notice of disciplinary removal no later than the date on which a decision is made to change the placement of a student with a disability to an IAES for either misconduct involving weapons, illegal drugs or controlled substances or because maintaining the student in his/her current educational setting poses a risk of harm to the student or others; or a decision is made to impose a suspension or removal that constitutes a disciplinary change in placement.**

The procedural safeguards notice prescribed by the Commissioner shall accompany the notice of disciplinary removal.

- 4. The parents of a student with disabilities subject to a suspension of five consecutive school days or less shall be provided with the same opportunity for an informal conference available to parents of non-disabled students under the Education Law.**
- 5. Superintendent hearings on disciplinary charges against students with disabilities subject to a suspension of more than five school days shall be bifurcated into a guilt phase and a penalty phase in accordance with the procedures set forth in the Commissioner's regulations incorporated into this code.**
- 6. The removal of a student with disabilities other than a suspension or placement in an IAES shall be conducted in accordance with the due process procedures applicable to such removals of non-disabled students, except that school personnel may not impose such removal for more than 10 consecutive days or for a period that would result in a disciplinary change in placement, unless the CSE has determined that the behavior is**

not a manifestation of the student's disability.

7. **During any period of suspension or removal, including placement in an IAES, students with disabilities shall be provided services as required by the Commissioner's regulations incorporated into this code.**

D. Expedited Due Process Hearings

1. **An expedited due process hearing shall be conducted in the manner specified by the Commissioner's regulations incorporated into this code, if:**
 - a. **The district requests such a hearing to obtain an order of an impartial hearing officer placing a student with a disability in an IAES where school personnel maintain that it is dangerous for the student to be in his or her current educational placement, or during the pendency of due process hearings where school personnel maintain that it is dangerous for the student to be in his or her current educational placement during such proceedings.**
 - b. **The parent requests such a hearing from a determination that the student's behavior was not a manifestation of the student's disability, or relating to any decision regarding placement, including but not limited to any decision to place the student in an IAES.**
 - (1) **During the pendency of an expedited due process hearing or appeal regarding the placement of a student in an IAES for behavior involving weapons, illegal drugs or controlled substances, or on grounds of dangerousness, or regarding a determination that the behavior is not a manifestation of the student's disability for a student who has been placed in an IAES, the student shall remain in the IAES pending the decision of the impartial hearing officer or until expiration of the IAES placement, whichever occurs first, unless the parents and the district agree otherwise.**
 - (2) **If school personnel propose to change the student's placement after expiration of an IAES placement, during the pendency of any proceeding to challenge the proposed change in placement, the student shall remain in the placement prior to removal to the IAES, except where the student is again placed in an IAES.**
2. **An expedited due process hearing shall be completed within 15 business days of receipt of the request for a hearing. Although**
3. **the impartial hearing officer may grant specific extensions of such**

time period, he or she must mail a written decision to the district and the parents within five business days after the last hearing date, and in no event later than 45 calendar days after receipt of the request for a hearing, without exceptions or extensions.

E. Referral to law enforcement and judicial authorities

In accordance with the provisions of IDEA and its implementing regulations:

- 1. The district may report a crime committed by a child with a disability to appropriate authorities, and such action will not constitute a change of the student's placement.**
- 2. The Superintendent shall ensure that copies of the special education and disciplinary records of a student with disabilities are transmitted for consideration to the appropriate authorities to whom a crime is reported.**

CORPORAL PUNISHMENT

Corporal punishment is any act of physical force upon a student for the purpose of punishing that student. Corporal punishment of any student by any district employee is strictly forbidden.

However, in situations where alternative procedures and methods that do not involve the use of physical force cannot reasonably be used, reasonable physical force may be used to:

- 1. Protect oneself, another student, teacher or any person from physical injury.**
- 2. Protect the property of the school or others.**
- 3. Restrain or remove a student whose behavior interferes with the orderly exercise and performance of school district functions, powers and duties, if that student has refused to refrain from further disruptive acts.**

The District will file all complaints about the use of corporal punishment with the Commissioner of Education in accordance with Commissioner's regulations.

STUDENT SEARCHES AND INTERROGATIONS

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

In addition, the Board authorizes the Superintendent of Schools, Building Principals, the school nurse and district security officials to conduct searches of students and their belongings, in most instances, with exceptions set forth below in A. and B., if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student's belongings that is minimally intrusive, such as touching the outside of a book bag, without reasonable suspicion, so long as the school official has a legitimate reason for the very limited search.

An authorized school official may search a student or the student's belongings based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

A. Student Lockers, Desks and other School Storage Places

The rules in this code of conduct regarding searches of students and their belongings do not apply to student lockers, desks and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

B. Strip searches

A strip search is a search that requires a student to remove any or all of his or her clothing, other than an outer coat or jacket. A request to remove an outer coat or jacket

does not constitute a strip search. Strip searches are intrusive in nature and are not permissible. If school authorities believe there is an emergency situation that could threaten the safety of others, the student shall, to the extent practicable, be isolated and secured. Police and parents will be contacted immediately.

C. Documentation of Searches

The authorized school official conducting the search shall be responsible for promptly recording the following information about each search:

- 1. Name, age and grade of student searched.**
- 2. Reasons for the search.**
- 3. Name of any informant(s).**
- 4. Purpose of search (that is, what item(s) were being sought).**
- 5. Type and scope of search.**
- 6. Person conducting search and his or her title and position.**
- 7. Witnesses, if any, to the search.**
- 8. Time and location of search.**
- 9. Results of search (that is, what items(s) were found).**
- 10. Disposition of items found.**
- 11. Time, manner and results of parental notification.**

The Principal or the Principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student. The Principal or his or her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The Principal or his or her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

D. Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:

- 1. A search or an arrest warrant; or**
- 2. Probable cause to believe a crime has been committed on school property or at a school function; or**

Before police officials are permitted to question or search any student, the Principal or his or her designee shall first try to notify the student's parent to give the parent the opportunity to be present during the police questioning or search. If the student's parent cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted. The Principal or designee will also be present during any police questioning or search of a student on school property or at a school function.

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

- 1. They must be informed of their legal rights.**
- 2. They may remain silent if they so desire.**
- 3. They may request the presence of an attorney.**

E. Child Protective Services Investigations

Consistent with the District's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will cooperate with local child protective services workers who wish to conduct interviews of students on school property relating to allegations of suspected child abuse, and/or neglect, or custody investigations.

All requests by child protective services to interview a student on school property shall be made directly to Principal or his or her designee. The Principal or designee shall set the time and place of the interview. The Principal or designee shall decide if it is necessary and appropriate for a school official to be present during the interview, depending on the age of the student being interviewed and the nature of the allegations. If the nature of the allegations is such that it may be necessary for the student to remove any of his or her clothing in order for the child protective services worker to verify the allegations, the school nurse or other district medical personnel must be present during that portion of the interview. No student may be required to remove his or her clothing in front of a child protective services worker or school district official of the opposite sex.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if not he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

VISITORS TO THE SCHOOLS

The Board recognizes that the success of the school program depends, in part, on support by the larger community. The Board wishes to foster a positive climate where members of the community have the opportunity to observe the hard work and accomplishments of the students, teachers and other staff. Since schools are a place of work and learning, however, certain limits must be set for such visits. The Principal or his or her designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the school:

- 1. Anyone who is not a regular staff member or student of the school will be considered a visitor.**
- 2. All visitors to the school must enter through the designated single point of entry and report to the office of the Principal upon arrival at the school. There they will be required to present photo identification, sign the visitor's register and will be issued a visitor's identification sticker, which must be worn at all times while in the school or on school grounds. The visitor must return to the Principal's office to sign out at the visitor's register.**
- 3. Visitors attending school functions that are open to the public after regular hours, such as parent-teacher organization meetings or public gatherings, are not required to report.**
- 4. Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s) and the building principal, so that class disruption is kept to a minimum.**
- 5. Teachers are expected not to take class time to discuss individual matters with visitors.**
- 6. Any unauthorized person on school property will be reported to the Principal or his or her designee. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.**
- 7. All visitors are expected to abide by the rules for public conduct on school property contained in this code of conduct.**

PUBLIC CONDUCT ON SCHOOL PROPERTY

The District is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, "public" shall mean all persons when on school property or attending a school function including students, teachers and district personnel.

The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and

prevent abuse of the rights of others.

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

A. Prohibited Conduct

No person, either alone or with others, shall:

- 1. Intentionally injure any person or threaten to do so.**
- 2. Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.**
- 3. Disrupt the orderly conduct of classes, school programs or other school activities.**
- 4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.**
- 5. Intimidate, harass or discriminate against any person on the basis of actual or perceived race, creed, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).**
- 6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.**
- 7. Obstruct the free movement of any person in any place to which this code applies.**
- 8. Violate the traffic laws, parking regulations or other restrictions on vehicles.**
- 9. Possess, consume, sell, offer, manufacture, distribute or exchange alcoholic beverages, controlled or illegal substances or any synthetic versions (whether or specifically illegal or labeled for human consumption), or be under the influence of either on school property or at a school function.**
- 10. Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.**
- 11. Loiter on or about school property.**
- 12. Gamble on school property or at school functions.**
- 13. Refuse to comply with any reasonable order of identifiable school district officials performing their duties.**
- 14. Willfully incite others to commit any of the acts prohibited by this code.**
- 15. Violate any federal or state statute, local ordinance or Board policy while**

on school property or while at a school function.

B. Penalties

Persons who violate this code shall be subject to the following penalties:

- 1. Visitors - Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.**
- 2. Students - They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.**
- 3. Tenured faculty members - They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law § 3020-a or any other legal rights that they may have.**
- 4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law § 75 - They shall be subject to immediate ejection and to disciplinary action as the facts may warrant in accordance with Civil Service Law § 75 or any other legal rights that they may have.**
- 5. Staff members other than those described in subdivisions 4 and 5 - They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.**

C. Enforcement

The Principal or his/her designee shall be responsible for enforcing the conduct required by this code.

When the Principal or his or her designee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the Principal or designee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The Principal or designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person's conduct poses an immediate threat of injury to persons or property, the Principal or designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person.

The district shall initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the district reserves its right to pursue a civil or criminal legal action against any person violating the code.

DISSEMINATION AND REVIEW

A. Dissemination of Code of Conduct

The Board will work to ensure that the community is aware of this code of conduct by:

- 1. Providing copies of an age-appropriate, written in plain language, summary of the code to all students at an assembly held at the beginning of each school year.**
- 2. Providing a plain language language summary to all parents at the beginning of the school year, and thereafter on request.**
- 3. Posting the complete code of conduct on the district's website.**
- 4. Providing all current teachers and other staff members with a copy of the code and a copy of any amendments to the code as soon as practicable after adoption.**
- 5. Providing all new employees with a copy of the current code of conduct when they are first hired.**
- 6. Making copies of the code available for review by students, parents and other community members.**

The Board will sponsor an in-service education program for all district staff members to ensure the effective implementation of the code of conduct. The Superintendent may solicit the recommendations of the district staff, particularly teachers and administrators, regarding in-service programs pertaining to the management and discipline of students.

B. Review of Code of Conduct

The Board will review this code of conduct every year and update it as necessary. In conducting the review, the Board will consider how effective the code's provisions have been and whether the code has been applied fairly and consistently.

The Board may appoint an advisory committee to assist in reviewing the code and the district's response to code of conduct violations. The committee will be made up of representatives of student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

Before adopting any revisions to the code, the Board will hold at least one public hearing at which school personnel, parents, students and any other interested party may participate.

The code of conduct and any amendments to it will be filed with the Commissioner of Education no later than 30 days after adoption.

APPENDIX A:

MWCS HIGH SCHOOL

ATTENDANCE

Absence is the main cause of failure in school. Unless your health forbids or unless some emergency arises at home, you should be in school. Responsibility for making up work lies entirely with you. You should make appointments with your teachers to determine what is to be made up. You assume the entire burden of getting this work done and handed in to your teachers. Punctuality and regular school attendance are essential to success in school and later on the job. **BE ON TIME AND IN YOUR CLASS EACH DAY.**

All absences must be verified by a note from the parent within forty-eight hours of your return to school indicating the reason for absence. Legal excuses for absence include personal illness, medical, dental or legal appointments, religious observance and death in the family.

All absence, as well as tardiness and truancy is recorded daily. Car problems, oversleeping and personal reasons are not acceptable excuses for being late. **LATE STUDENTS ARE TO REPORT TO THE OFFICE IMMEDIATELY UPON ARRIVAL, UNLESS SCHEDULED FOR AN ACTIVITY. ALL STUDENTS ARE TO LEAVE THE BUILDING AT 2:08 PM.**

NOTIFICATION REGARDING USE OF SURVEILLANCE CAMERA IN SCHOOL BUILDINGS, SCHOOL BUSES AND ON SCHOOL GROUNDS

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. After having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of surveillance cameras in its schools, on its buses and/or on school grounds. District surveillance cameras will only be utilized in public areas where there is no "reasonable expectation of privacy." Recordings may be shared with law enforcement officials in accordance with their official duties and/or as otherwise authorized by law.

**District Policy #5683 — Use of Surveillance Cameras in the School District
Adopted July 22, 2008**

BUS BEHAVIOR

It is the school district's responsibility to provide proper and safe transportation to and from school. Bus drivers are expected to exercise the same degree of supervision as a teacher would in a classroom. No student has the right to interfere with the safe and comfortable transportation of another student or the bus driver. Such actions as fighting, shouting, objectionable language, smoking, or any other behavioral problem may result in restrictions or losing the right to ride the bus.

Students are to ride only the bus they are assigned. The High School Office must approve any changes. Generally students are allowed to ride another bus to the home of a friend, relative, etc. These requests should be made in writing by a parent/guardian.

CAFETERIA/LUNCH/FOOD/BEVERAGES

Student behavior in the school cafeteria should be based on courtesy and cleanliness. This means leaving the area neat and in a condition you would like to live in. Each student is scheduled for a one-half hour lunch period. Students must go through the cafeteria line and pay for their choice of foods. Once you have eaten you may leave the cafeteria. The gym is available for students wishing to participate in limited activity. Appropriate behavior is expected.

As a general rule, food should not leave the cafeteria. Arrangements to eat in other locations must be made in advance. Students are not to go into areas where classes are being held during their lunch period. Each month the lunch menu is printed and is available to each student in the main office.

Students are subject to restrictions regarding food and beverages. During the regular school day, consumption *should mostly occur only during the designated lunch and breakfast periods. Though there are numerous exceptions and special circumstances.* The school reserves the right to control foods and beverages purchased on or off school grounds.

SCHOOL DANCES

Throughout the school year, dances may be held in the school on Friday or Saturday evenings. Sign up for the use of this activity must be done through the high school office, well in advance of the date requested. Permission for school dances will be given only to existing clubs and class organizations at the High School.

Each of the following regulations will be in effect:

1. Dances are for MWCS students only, unless special approval is obtained from the main office. The sponsoring organization may designate grade level.
2. No drinking of alcoholic beverages or use of drugs before or during will be permitted. A violation may result in restriction from all extra-curricular events, as well as possible legal action.
3. Students exhibiting unbecoming conduct may be asked to leave school grounds.
4. Dances will be from 8:00-11:00 p.m., unless otherwise approved.
5. Students admitted to the dance will not be allowed to leave and return later.

10th PERIOD

The official school day at the high school ends at 2:50 p.m. Students whose work is complete, are not involved in extracurricular activities after school, or have not been assigned detention by the office or a teacher, are **expected** to leave on their regular dismissal bus at 2:08 p.m.

Students assigned to 10TH PERIOD are to report to their teacher immediately at the bell. **STUDENTS ARE NOT TO REMAIN AFTER SCHOOL TO VISIT WITH TEACHERS, FRIENDS, CLEAN LOCKERS, USE THE LIBRARY, ETC.** At 2:50 PM all high school students must report to the office to pick up detention bus pass for transportation home.

DISCIPLINE CODE

It is the policy of the Board of Education at Madrid-Waddington Central that disciplinary actions be progressive in nature to allow growth and change in student behavior. It recognizes, however, that some serious misbehavior may require an action not within the normal progression. The progression of discipline would generally follow this pattern: teacher reprimand, detention, curtailment of privileges, parental contact, short term suspension (five days or less), long term suspension, legal action, Superintendent's Hearing or Board of Education Hearing.

UNACCEPTABLE BEHAVIORS:

The following behaviors are considered unacceptable at Madrid-Waddington Central School and may result in one of the disciplinary actions as outlined in the progression of discipline.

1. Profane and/or vulgar language will not be tolerated. Students using this

- type of language may be assigned school detention or suspension. If the language is directed at staff member, the staff member will immediately report the incident to the building principal. Appropriate disciplinary action will be taken by the building principal.
2. Kissing and embracing by students in school is considered unacceptable behavior. Persistent violations will be referred to the building principal for disciplinary action.
 3. Insubordination or disrespect to a staff member will not be tolerated.
 4. Student fighting or harassment of each other may result in detention or suspension. These behaviors may also result in legal action being taken.
 5. No student will use physical force or attempt to use physical force against a staff member. Instances may result in detention, suspension, Superintendent's hearing or Board of Education hearing.
 6. Stealing or entering a locker, classroom, or school building without permission may result in detention, suspension or legal action. If a student uses another student's property without authorization, it may be considered stealing. Students guilty of this infraction will be required to pay for the property.
 7. Destroying, defacing school, staff or student property may require restitution. Offenses of this type may result in detention, suspension or legal action.
 8. **COMPUTERS:** Unauthorized, inappropriate, or illegal use of computer facilities will not be tolerated and will be reported to the building principal.
 9. Students tardy to school and/or class will not be tolerated and will initially be dealt with by the teacher in charge.
 10. Skipping classes, school, or failure to report to an assigned class or study hall will not be tolerated. Teachers should also deal with the student individually who skips their class. Habitual skipping is truancy and will be dealt with by the Administration.
 11. Weapons and dangerous objects of any type are not permitted in school the school building or on school grounds of the District without Administrative authorization. In accordance with the Gun-Free Schools Act of 1994, any student who, after a hearing held pursuant to Education Law #3214, is found guilty of bringing a firearm onto the premises of any school owned or controlled by this school district will be subject to a penalty of at least a one year suspension from school. However, in determining an appropriate penalty, the Superintendent of Schools may modify the suspension requirement on a case- by-case basis, considering, among other things, the totality of circumstances surrounding the offense and the student's previous record.

12. Due to the health hazards associated with smoking, and in accordance with federal and state law, students are forbidden to use or possess tobacco, tobacco-related products (also known as “smokeless” or “chewing” tobacco), or any form of e cigarette or “vape” on school premises, on school buses, or at school-sponsored activities.
13. Students will not possess or be under the influence of alcohol, drugs, or controlled substances or bring alcohol beverages, drugs, or drug related paraphernalia onto school grounds or into school buildings or school owned vehicles. Students will not misuse, sell or distribute prescription or non-prescription drugs, over the counter medications, or any other substance or fluid intended to or reputed to have a metabolic impact on the human body. Violations of this rule may result in suspension and legal action.
14. Any electronic devices considered disruptive to the learning process are restricted in school and on the school buses. Students are discouraged from bringing any non-essential digital or electronic devices to school, as they are always at risk to be damaged or stolen. Staff members may, at any time, restrict the use of such devices and also may ask a student to turn the device over to them. Such matters will reach their ultimate resolution through the building principal.
15. Any willful action on the part of students that disrupts the educational process at Madrid-Waddington Central School will not be tolerated.
16. The student’s record of behavior will be used to determine the severity of a penalty.
17. Misbehavior may result in more than one penalty.

A STUDENT’S RIGHTS AND RESPONSIBILITIES

1. ACCESS TO RECORDS

Parents of students or eligible students may inspect and review educational records upon request. A written request must be submitted to the building principal. A copy of the Student Records Policy, outlining this procedure, and also including the type, location, and custodians of educational records in this district, is available at the High School Office. The disclosure of educational records as well as the correction and appeals procedure is also included in this policy.

2. RULES

RIGHTS — A student has the right to know all the rules in advance that govern

his or her conduct in school.

RESPONSIBILITY — Rules must be obeyed promptly. A student has the responsibility to read school rules. He or she is responsible for remembering the rules. A student is required to obey the teacher's reasonable requests or directions.

3. SUSPENSION

RIGHTS — five days or less

A.) A student has the right to know why he or she has been suspended. The building principal normally informs the student of the reason for suspension.

B.) A student has the right to explain his or her side.

RESPONSIBILITY — Correcting improper behavior is the student's responsibility. A student has the responsibility to make sure misbehavior does not occur again. The responsibility for an appeal belongs with the student or his/her parents.

4. SUSPENSION

RIGHTS — five days or more — this type of suspension can only be done by the Board of Education or the Superintendent. A student has the right to the following:

A.) A hearing

B.) Reasonable notice indicating what he or she is accused of doing.

C.) Present evidence and ask witnesses to testify.

D.) Cross examine witnesses who testify against him or her.

E.) Appeal the decision of the Principal, Superintendent and Board of Education to the Commissioner of Education.

RESPONSIBILITY — A student is responsible for conducting himself/herself in a courteous and respectful manner.

5. EXCLUSION FROM EXTRACURRICULAR ACTIVITIES

RIGHTS — A student may not be excluded from activities unless there is a legitimate basis to do so.

RESPONSIBILITY — Mature and considerate conduct is required at all school functions.

6. ACADEMIC PENALTIES

RIGHTS — An academic penalty may not be used as a punishment for general misconduct. A student may not be disciplined for misbehavior by assigning extra homework, by lowering a grade or withholding a grade unless the misbehavior is related to the penalty.

RESPONSIBILITY — Honesty and integrity are required of a student in all academic areas. Each student has the responsibility to help maintain a learning atmosphere in the classroom.

7. RIGHT TO AN EDUCATION

RIGHTS — A student has the right to a free education until twenty-one years of age, or until he/she graduates from High School. This includes the right to a free BOCES education. Also included is the right to remediation when a student falls below the State Standard on certain tests.

RESPONSIBILITY — This right can be forfeited by conduct that is harmful to the best interest of the school's welfare, safety and health.

8. PREGNANCY OR ILLNESS

RIGHTS — A pregnant student has the right to remain in school before and after the birth of the baby. A student has the right to request a tutor after an extended illness.

RESPONSIBILITY — A student is responsible for maintaining an adequate level of performance for meeting course and grade requirements. The student or parents must request or make arrangements with the building principal for a tutor, and must verify an extended illness through a physician.

9. DISCRIMINATION

RIGHTS — Students have the right to equal treatment in school *without respect to race, sex, religion, color, national origin, or physical or mental ability.*

RESPONSIBILITY — Discrimination against a fellow student is not allowed. A student is responsible for treating all people in school with respect and dignity. *Harassing behavior, sexual or otherwise, should be reported immediately to a school staff member with the understanding that the main office will ultimately be informed.*

10. STUDENT PUBLICATIONS

RIGHTS — Students have the right to express their views in speech, writing, or through any other medium or form, limited solely by those restrictions imposed on all citizens generally and those specifically applicable to children and youths in a school setting. Students have a right to distribute literature on school grounds and in school buildings provided such distribution does not interfere with or disrupt the educational process.

RESPONSIBILITY — All student publications must comply with the rules for responsible journalism. Libelous statements, unfounded charges and accusations, obscenity, false statements, materials advocating racial or religious prejudice, hatred, violence, the breaking of laws and school policies and/or regulations, or materials designed to disrupt the educational process will not be permitted. The Board of Education reserves the right to edit or delete such speech, which it feels is inconsistent with the district's basic educational mission. No literature may be distributed unless a copy is submitted in advance to the Superintendent of Schools and the Building Principal.

11. SYMBOLIC EXPRESSION

RIGHTS — Buttons and armbands for self-expression for a legitimate issue are permitted.

RESPONSIBILITY — An orderly and reasonably quiet atmosphere is necessary for many learning situations. The student is required to help maintain this atmosphere. Interference with the educational process may cause the loss of this right.

12. PLEDGE OF ALLEGIANCE

RIGHTS — A person does not have to say the Pledge to the Flag. Students have the right to stand quietly, remain seated or leave the room, if he or she has a political, philosophical or religious objection to saying the pledge.

RESPONSIBILITY — A student has the responsibility to exercise right in a serious manner based on personal convictions and conscience. He or she also has the responsibility to obey the directions of the teacher.

13. PERSONAL APPEARANCE

RIGHTS — The choice of personal clothing generally belongs to the individual.

RESPONSIBILITY — Clothing or clothing graphics and other aspects of an appearance must not cause a disruption, be unsafe, unhealthy, or otherwise undermine the school's basic educational mission.

14. SEARCHES

RIGHTS — Lockers and personal property will only be searched with reasonable cause.

RESPONSIBILITY — A student is responsible for keeping illegal or harmful material out of the school, school buses, school functions or areas under the supervision of the school.

15. POLICIES AND INTERROGATIONS

RIGHTS — The student has the right to decline a police interview for activities outside the school. However, he or she may be questioned on school property if the investigation involves a crime on school property. The student has the right to remain silent under criminal arrest.

RESPONSIBILITIES — Students have an obligation to obey laws and school rules. It is each student's responsibility to respect the rights of others. A student is required to answer the questions of administration and staff members honestly and respectfully.

DRIVING TO SCHOOL

Students who drive, as well as riders, are required to be in the building and seated in homeroom at **7:40 a.m.** Any lateness to school due to driving or riding may require detention period make-up time. Repeated instances of tardiness may result in loss of driving/riding privileges and students may be required to use school transportation.

Driving/riding privileges may also be revoked for unsafe operation of the vehicle, loitering in the parking lot, truancy and leaving school without permission. All cars are to be parked in the main parking lot in front of the high school building. **Snowmobiles and ATV vehicles are not allowed on school property.**

LEAVING SCHOOL

Upon boarding the school bus and/or arriving at school a student is subject to the rules and regulations of the school. Students may not leave school before the end of the day without permission of the office. A parental note or telephone call must be presented to the office prior to the time the student is scheduled to leave. Notes after the fact will not be accepted. Before a student leaves the school grounds he/she must check out in the office. Parents or their designees who are picking up and transporting students will be required to sign them out in the main office.

LIBRARY

The high school library is open each day from 7:50 a.m. to 2:08 p.m. Students may sign out of study hall or come to the library for reference work, research work, computer use or to borrow a book. Books may be signed out for a two-week period. Students will be expected to pay for lost library materials. No passes will be issued from the library.

For grades 8-12 students that want to leave their study hall for the library, must sign up on the appropriate sheet for their study hall period before going to homeroom. The student reports directly to the library at the beginning of the period. Attendance is taken in the library and reported to the study hall teacher.

- *Sign-ups must be completed before the homeroom bell.*
- *Do not sign other students' names.*
- *Do not sign up for more than one study hall period per day.*
- *Students who are late to the library will be sent back to study hall.*

Pre-signed passes (Grades 6-12):

- *Students who did not sign up for library, but who have a pre-signed reference pass should report directly to the library, and give their pass to the librarian.*
- *Late passes will not be accepted.*
- *Students must work on the assigned project for the entire period.*
-

LOCKERS & BACKPACKS

Each student is assigned a hall locker and a gym locker at the beginning of the school year. Hall lockers are for storage of books, coats, and notebooks. **A hall locker or a gym locker is not a safe.** Students are reminded not to leave valuable items or money in lockers. Hall lockers are assigned to the students for their use, but remain the property of the school.

The high school administration has the right to search any locker if reasonable cause exists. Grade 6 and 7 students may use a school lock by paying a security deposit. If a lock is brought from home, circumstances may require it to be cut from the locker. Lockers with built in locks are **NOT** to be tampered with in an effort to interfere with their proper operation.

Backpacks, in their use and storage, can be a difficult thing to manage. MWCS does not allow wheeled devices for books and materials. We also caution that over-sized backpacks not be crammed into lockers and may not be the best-suited

for school. We urge students to be responsible in their use and placement of backpacks. Unattended backpacks are at risk for theft and tampering.

HIV POLICY

The Board of Education recognizes the public concern over the health issues surrounding Acquired Immune Deficiency Syndrome (AIDS) and Human Immunodeficiency Virus Infection (HIV). The Board also recognizes, based upon the current state of medical knowledge, that the virus associated with AIDS is not easily transmitted and there is no evidence that AIDS or HIV virus can be transmitted by casual social contact in the open school setting.

The Board acknowledges the rights of those students diagnosed as having AIDS or HIV infection to continue their education as well as the rights of all students in the school district to learn and participate in school activities without being subjected to significant risks to their health. The Board also takes notice that under current law and regulations the disclosure of confidential AIDS and/or HIV-related information must be strictly limited.

Accordingly, it is the policy of the Board of Education that no student shall be denied the opportunity to attend school, continue his/her education or take part in school-related activities solely on the basis of being diagnosed as having AIDS or HIV infection.

In accordance with current state law and regulations, it is also the policy of the Board of Education to prevent any student from being subjected to adverse or discriminatory treatment or stigma because he or she has been diagnosed as having AIDS or being HIV-infected.

HEALTH

The Nurse's Office will be open each school day from 7:30 until 3:15 daily.

In the event of an accident or injury at any time:

1. Notify the teacher in charge of the class
2. Proceed (with the teacher if necessary) to the nurse's office or the main office.

REPORT CARDS TO PARENTS

Each student receives a report card for each four-week marking period. Students will receive a progress report at the end of 5-weeks, halfway through the 10-week marking period. Progress report and Report Card grades can be accessed online through SchoolTool. Paper copies will not be sent home.

EMERGENCY SCHOOL CLOSING

In the event it is necessary to close the school building for severe winter weather conditions or for an unexpected emergency, parents and students will be notified through the local radio stations: WMSA and WYBG in Massena, WSLB and WNCQ in Ogdensburg, WSLU in Canton and WPDM in Potsdam. Closings are also listed on television stations (WWNY, WWTI and NEWS10 NOW). Emergency closings will be displayed on the school website: www.mwcsk12.org.

SCIENCE LAB REQUIREMENTS

It is the requirement of the Science Bureau of the State of Education Department that students complete lab requirements for Earth Science, Biology, Chemistry, and Physics. These are prerequisites for taking the Regents Examinations in these subjects. Instructors will set the completion dates.

STUDENT APPEARANCE/DRESS CODE

The school acknowledges that a correlation exists between good grooming and personal attire and achievement. A similar relationship exists between student dress and acceptable standards of conduct. Recognizing these relationships, the following dress practices ARE NOT ALLOWED IN SCHOOL.

1. Headwear or head coverings of any kind (male or female).
2. Any article of apparel which displays the following:
 - Obscene words, pictures or designs
 - Sexually suggestive remarks
 - Pro-alcohol or drug related messages
 - Derogatory comments regarding race, gender, religion or sexual orientation
3. Tube tops, halter-tops, spaghetti straps, strapless or backless dresses or any garment that exposes under garments.
4. Dresses, skirts or shorts that are not longer than fingertip length will not be permitted. (Hands at sides)
5. Clothing that is transparent or exposes the midriff, navel or cleavage.
6. Underwear worn as outer garments.
7. Pants, skirts or shorts worn below the intended waistline or inside out.
8. No pajamas/sleepwear of any kind.
9. Cut-up shorts, pants or shirts with slits, rips or holes.
10. Bare feet. Footwear must be worn at all times and securely fastened.
11. Any item that may be considered disruptive to the educational process.

STUDENT MEDICATIONS

Drugs and medication prescribed by a Physician are to be reported and left with either the School Nurse or in the Main office. No more than the daily requirement should be brought to school.

STUDY HALL REGULATIONS

Students are required to use this time to the best educational advantage. Sleeping, socialization, card playing and non-class activities are not permitted. Pre-signed teacher passes are required to leave study hall. Student passes will be issued for lockers, restrooms, and offices only. Passes are not to be issued or accepted for a classroom area except for specific remedial and/or make-up work (pre-signed pass required). Passes to the music area, stage, gym, and shops may require permission of the main office. PERMANENT PASSES TO ANY AREA ARE NOT ALLOWED.

WORK PERMITS

Work permits are available through the Main Office. Any student ages 11-18 is eligible for a work permit if he/she is employed. Students should check with their employer and/or the main office for details.

SUMMER SCHOOL

Summer school provides the opportunity for students to enroll in courses that they have not had time for in their yearly schedule, to make up credits and improve grades, and to accelerate their high school program. Students must register through our Guidance Office and then, through the office at the school they have chosen to attend. Information on all of the summer schools is usually available by the first week in June.

ON LINE COURSES

It is possible for credits earned through online courses to be applied towards graduation requirements. However, the following conditions must be met:

- ALL online course work must receive written approval from the High School Office in advance.
- All online course work must be done through MWCS approved, online

affiliates.

- All course work for June graduation must be completed and results returned to guidance office by the last day of regular school finals, in advance of Regents week.

TEXTBOOKS

Basic textbooks are loaned to the students for their use during the school year. Some workbooks and related supplies may be charged to the students. Textbooks are to be kept clean and handled carefully. Please be sure that your name, grade, and the school are written in the book in case the book is misplaced. Students will be required to pay for lost or damaged books.

TELEPHONE

Students will not be allowed to use the office phone except in **cases of emergency**. In the event that a student receives a call he/she will be called out of class only if an emergency exists. The non-pay phone is available for limited student use during **lunch period** and **study halls** to make necessary local calls. The High School Office or the student's classroom teacher must approve use during other times. Student access to phones may be limited or restricted for engaging in lengthy calls or for excessive use.

VISITORS

School, in an educational sense, is a place of business and the students and staff are rarely in a position to host visitors for purely social purposes. With the exception of academic, professional and parental visitors, all other visitation is expected to occur outside of school hours.

Regardless of the nature of the visit, all visitors must report to and sign in at either the high school or elementary main office.

LOST AND FOUND

Students losing personal possessions at school should report this to the office as soon as possible. Any school equipment such as textbooks, sports equipment, etc. should also be reported. It is strongly suggested that valuable possessions not be brought to school. In the event that it is necessary to bring money into the building it may be left in the office until needed. **AGAIN — A LOCKER IS NOT A SAFE!!!**

HOMEWORK ASSIGNMENTS WHEN YOU ARE ABSENT

If a student is absent from school for 1-3 days, we suggest they obtain homework assignments through a fellow classmate who is able to pick up the necessary assignments, worksheets etc. from teachers. (These arrangements should be made with a fellow classmate the night after the first day of absence.)

If a student is absent from school for a long period of time (3 or more days at a time), parents may contact the high school office and we will assist in getting assignments together for a parent/guardian to pick up. Due to the time element involved, we ask your cooperation in this matter.

ACCESS TO RECORDS

As a parent or a student over 18 years of age, you should be aware of your right to:

1. Inspect and review the student's educational records.
2. The right to exercise a limited control over other people's access to the student's educational records.
3. The right to seek to correct the student's educational records, through a hearing, if necessary.
4. The right to file a complaint with the U.S. Department of Education, Washington, D.C. if the school district fails to comply with the act.
5. A copy of the District's student record policy may be obtained in the Central office located in the High School building.

NATIONAL HONOR SOCIETY

The procedure for selection of students for the National Honor Society is directly derived from the Society Handbook in conjunction with the rules and expectations delineated in the constitution of the Kathryn E. Fay Chapter. The following are integral aspects of this selection process.

1. The guidance counselor reviews the student's academic records to determine scholastic eligibility. This is based upon the most recent cumulative grade point average.
2. Scholastically eligible students are contacted and requested to complete and submit a Student Activity Information Sheet.
3. All high school faculty members are asked to complete student evaluation forms based upon the necessary criteria of Leadership, Service, and

Character.

4. Members of the Honor Council then review information concerning the potential candidates. Candidates must receive a majority vote of the Honor Council to be inducted into the local chapter of the Honor Society.

Selection for membership in the National Honor Society is an honor extended by the Honor Council. There may be times that an academically eligible student is not selected. This situation is bound to arise because of the need to meet all the requirements of the selection process as evaluated by the council members.

It is clearly stated in National Honor Society policy that all eligible students must have a fair and equal opportunity to be considered, not to be selected. Special efforts will be made to explain the selection process to an individual student and/or parents who are dissatisfied. However, the chapter is not obligated to share information concerning specific students not selected for membership in the society.

PUBLIC CONDUCT ON SCHOOL PROPERTY

Madrid-Waddington Central School expects a high standard of conduct from its students, faculty and support staff, as well as visitors to the schools. The school will enforce a code of conduct, which governs the conduct of all persons, whether or not their presence is authorized, upon any premises or property under the control of the district and used in its teaching, administrative, cultural, recreational, athletic, and other programs and activities.

Prohibited Conduct—No person, either alone or with others, shall:

1. Cause or threaten physical injury to any other person, for the purpose of compelling or inducing such other person to refrain from any act which he/she has a lawful right to do, or to do any act which he/she has a lawful right not to do.
2. Use, possess, sell or distribute alcohol, illegal drugs and drug paraphernalia;
3. Smoke or use tobacco,
4. Physically restrain or detain any other person, nor remove such person from any place where he/she is authorized to remain, except that students may be restrained as permitted by Commissioner's Regulations (see 5314, Corporal Punishment)
5. Damage or destroy property of the district or under its jurisdiction, nor remove or use such property without authorization;
6. Without permission, expressed or implied, enter into any private office of an

administrative officer, member of the faculty or staff member;

7. Enter upon and remain in any building or facility for any purpose other than its authorized uses or in such manner as to obstruct its authorized use by others;
8. Without authorization, remain in any building or facility after it is normally closed;
9. Refuse to leave any building or facility after being required to do so by an authorized administrative officer, member of the faculty or staff member;
10. Obstruct the free movement of persons and vehicles in any place to which these rules apply;
11. Disrupt or prevent the peaceful and orderly conduct of classes, lectures, and meetings or deliberately interfere with the freedom of any person to express his/her views, including invited speakers;
12. Have in his/her possession upon any premises to which these rules apply, any rifle, shotgun, pistol, revolver, or other firearm or weapon without the written authorization of the Superintendent of Schools, whether or not a license to possess the same has been issued to such person;
13. Incite others to commit any of the acts herein prohibited with specific intent to procure them to do so; and/or
14. Violate any law, regulation or Board policy.

Penalties: Anyone who violates any of the provisions of these rules is subject to appropriate penalties, up to and including time-out, verbal reprimand, written reprimand, detention, withholding of privileges, suspension, ejection, arrest, and/or prosecution.

APPENDIX B

MWCS ELEMENTARY

STUDENT BEHAVIOR CODE OF CONDUCT

GOALS: To establish a positive learning atmosphere for all; to ensure understanding and respect for the rights of all persons; to protect rights of all; to promote individual responsibility and self-control; to maximize teaching and learning time for all.

RESPONSIBILITIES:

Parent Responsibility: To have a knowledge of student expectations thereby demonstrating interest in their child's behavior by supporting these expectations.

Board of Education Responsibility: To adopt and review a uniform policy for positive and appropriate conduct in school.

Educator Responsibility: To inform students of expectations and establish and enforce appropriate rules and consequences according to the particular grade level.

Student Responsibility: To know, abide by, and demonstrate appropriate conduct as stated in student expectations.

GENERAL BUILDING INSTRUCTIONS:

1. The school day begins at 8:45 A.M. Students should plan to arrive no earlier than 8:25 A.M.
2. Use proper entrances when you come in and leave the school building.
3. Walk quietly in the halls and keep to the right. Running in the halls is dangerous.
4. Consider others and use the bathrooms properly. Help keep them clean.

5. Keep the water fountains clean. Be orderly when you line up to take a drink. Pushing is dangerous.
6. Fire drills are for your safety. Line up quietly and quickly. Move quickly.
7. If you see strangers in the building or on the school grounds, tell your teacher or the office at once.

USE OF SCHOOL PHONE:

Students will be allowed to use the phone only in extreme emergencies. It is the student's responsibility to remember lunch money, gym clothes, appropriate notes, instruments, homework, after-school programs, etc.

***** IMPORTANT ~ PLEASE NOTE *****

For the protection of all of our students and staff, we require any change in how a student is bused to/from school **to be in writing** from parents/guardians. The requests should be dated so there is **no mistake** about when a student is to take a different bus. **ONLY IN AN EMERGENCY** can the school take telephone requests for bus changes.

STUDENT EXPECTATIONS:

1. Walk in an orderly manner at all times.
2. Respect the rights and the property of others.
3. Exercise courtesy, cooperation, and kindness.
4. Demonstrate responsibility; complete class and homework assignments, care for own money, notes, etc.
5. Follow classroom rules.
6. Obey reasonable requests of any/all staff members.
7. All notices from school should be delivered to your parents/guardians.

LOSS OR DESTRUCTION OF SCHOOL PROPERTY:

Students and their parents are responsible to make restitution for district-owned property which is damaged or destroyed by students.

TEXTBOOKS: All textbooks are on loan to students for use during the school year. Each student is responsible for the textbooks issued to him/her. All textbooks must be returned or fines paid for lost or damaged books, before the student may receive his/her report card. Therefore, it is in the student's best interest to keep textbooks clean and care for them properly.

All School materials should be properly maintained. This includes art, music, physical education, library and cafeteria materials. **No writing** on textbooks is allowed.

ELECTRONIC DEVICES:

We are aware of the increased ownership of electronic devices *(such as cell phones, iPods, game consoles, etc.) among our students. The usage of these devices during the school day is **not** necessary. All incoming and outgoing emergency calls relating to your child should be made through the school office. Inappropriate use of electronic devices by students will be referred to the Elementary Principal.

INSTRUCTIONAL SUPPLIES:

It is the parent/guardian responsibility to supply the basic items for school. A list of supplies for your child's upcoming grade level will be sent home when available.

VISITORS:

We encourage parents/guardians to visit our school and observe it in action. However, we request that you make an appointment through the elementary office and stop in the office before proceeding to the classroom.

FAMILY VACATIONS:

We do not recommend vacations be taken while school is in session. The staff at Madrid-Waddington feels strongly that students who complete school work at home due to missed school receive minimal learning due to lost classroom instruction. In the event a child is to be absent, for anything other than a legal excuse, the elementary principal should be notified.

MEDICATIONS:

Students may not bring any medication to school. All medication should be brought to school by parent/guardian, in the original container.

If it is necessary for a student to take medication during school hours, **state law requires:**

1. **The parent/guardian provide the school nurse with a written request from the doctor, indicating the medication dosage and the time to administer.**
2. **Over-the-counter medications must be accompanied by a note from the parent/guardian. This includes cough drops.**

CAFETERIA RULES:

1. Follow directions the first time given.
2. Use good manners.
3. Do not throw food or other objects.
4. Use classroom voice and stay in your seat.
5. Do not leave the cafeteria without permission from the monitor or your

- teacher.
6. No spitting.
 7. No fighting.
 8. No pushing in line or running in the dining room.

CONSEQUENCES:

1. First time: warning given.
2. Second time: put at a table by himself/herself.
3. Third time: sent to the Principal.

REASONABLE REQUEST BY STAFF MEMBERS:

All students shall be expected and required to fulfill any reasonable request issued by any staff member. Failure to comply will be considered insubordination. (Reasonable defined: in this instance, something that is legal, in line with, or not contrary to Board of Education policy, and would be expected of all students in a similar situation.

CONSEQUENCES:

1. Disciplined by principal
2. Call to parent
3. Possible suspension

NOTIFICATION REGARDING USE OF SURVEILLANCE CAMERA IN SCHOOL BUILDINGS, SCHOOL BUSES AND ON SCHOOL GROUNDS

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. After having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of surveillance cameras in its schools, on its buses and/or on school grounds. District surveillance cameras will only be utilized in public areas where there is no "reasonable expectation of privacy." Recordings may be shared with law enforcement officials in accordance with their official duties and/or as otherwise authorized by law.

**District Policy #5683 — Use of Surveillance Cameras in the School District
Adopted July 22, 2008**

INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

In accordance with NYS Education Law, students are not allowed to use non-school issued internet-enabled devices during the school day.

Students in grades UPK-5 are encouraged to not bring cell phones or other internet-enabled devices to school. If a student brings such a device to school it must remain in their locker throughout the day.

Students in grades 6-12 who bring an internet-enabled device to school must store the device in their assigned locker from the start of 1st period through the end of 9th period.

Students are not allowed to use their devices during the school day in any location on school grounds.

Students who attend an off-campus educational program may be allowed to transport their device to the program depending on the specific rules established by the host program.

Exemptions: The regulations allow for several exemptions as follows:

- If authorized by a teacher, principal, or the District for a specific educational purpose;
- Where necessary for the management of a student's health care;
- In the event of an emergency;
- For translation services;
- On a case-by-case basis, upon review and determination by a school psychologist, school counselor or building administrator for a student caregiver who is routinely responsible for the care and well-being of a family member;
- Where required by law;
- When the use is included in the student's:
 - Individualized Education Program (IEP); or
 - Section 504 Plan.

Additionally, students are allowed use of their internet-enabled device in the following situations:

- Students who are given driving passes to a worksite or Tech Program may be given permission to take their device with them in their vehicle for emergency situations.

During the above times in which students are allowed to use their internet-enabled devices, the following rules apply:

- Students are prohibited from using their devices in any manner which invades the privacy of students, employees, volunteers, or school visitors.
- Students are not permitted to use any form of information technology to intimidate or harass others. This may be considered cyberbullying/cyber-harassment.
- Students are not allowed to take pictures, video, or audio recordings of students or staff members, without the direct supervision and permission from the supervising adult for an educational activity.

Exemptions:

- Parents wishing to file an exemption shall submit an exemption form that can be obtained from the school office.

Student & Parent Communication:

- In the event that a student needs to be contacted, a phone line to each office is available through the district line at 315-322-5746.
- In an emergency situation the student will be called down to the office to talk to the parent/guardian.
- For non-emergencies, parents/guardians can call the office to leave a message to be given to their child later in the school day.
- If a student needs to call their parent/guardian during the school day, they could get a pass to go down and use the phone available directly outside the office.

Consequences for not following the Building Rules for Internet-Enabled Devices:

- **1st Offense:** The student's device is brought to the office for the remainder of the day.

- Consequence Range: Verbal Warning or 1 Day of Detention & Parent Notification
- **2nd Offense:** The student's device is brought to the office for the remainder of the day.
 - Consequence Range: Verbal Warning or 1-2 Days of Detention & Parent Notification
- **3rd Offense & Beyond:** The student's device is brought to the office for the remainder of the day. Consequence Range: Verbal Warning or 1-3 Days of Detention & Parent Notification

Student devices that are brought to the office could result in the parent/guardian needing to pick up the device from the office. If this is the case, this would be communicated when the parent/guardian is notified from the office.

A student refusal to turn in their device could result in a referral for insubordination under the code of conduct.

**District Policy #7316 — Internet-Enabled Devices During the School Day
Adopted July 1, 2025**

Madrid-Waddington CSD District Wide Safety Plan

Revision Date: June 2026

Commissioner’s Regulations 155.17

DISTRICT-WIDE SCHOOL SAFETY PLAN

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The District-wide Plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response and recovery with respect to a variety of emergencies in each school district and its schools.

Madrid-Waddington (“District”) supports the SAVE Legislation, and intends to facilitate the planning process. The District Superintendent of Schools encourages and advocates on-going district-wide cooperation of Project SAVE.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

The Madrid-Waddington District-wide School Safety Plan was developed pursuant to Commissioner’s Regulation 155.17. At the direction of the District Board of Education, the District Superintendent appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

B. Identification of School Teams

The District has created a District-wide School Safety Team including the following persons:

Position	Name or Title
Superintendent/Chief Emergency Officer	Eric Burke
Board of Education Representatives	Katie Logan, Amber Sullivan, Chris Pryce
Administration Representatives	Joe Binion and Nicole Miller
Teacher Representative	Bryan Huntley
Parent Organization Representative	Ted Schulz
School Safety Personnel	Joe Binion and James Murray
School Nurse	Amber Murphy
School Counselors	Toni Siddon, Katie Hayes
Transportation Department	Shawn Losey
Representatives from Local Fire	Zach Taylor (Madrid) and Zebulon Zagrobelny (Waddington)
Representatives from Local Rescue	Ron Burke (Madrid) and Julie McBath (Waddington)
Representative from NY State Police	Brian Coakley

C. Concept of Operations

- The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. This District-wide School Safety Plan will guide the development and implementation of individual Building-Level Emergency Response plan.

- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
- Upon the activation of School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions including Crisis Response may be supplemented by County and State resources through existing protocols.

D. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1 of each year.
- Pursuant to Commissioner’s Regulation 155.17(e)(3), this plan will be made available for public comment 30 days prior to its adoption. The District-wide and Building-level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.
- While linked to the District-wide School Safety Plan, Building-level Emergency Response Plan shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.
- Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plan will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan shows the results of this procedure.

B. Actions in response to an emergency

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation and sheltering. The Building-level Emergency Response Plan includes identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

- | | |
|---|-----------------------------------|
| Lock-down | Sheltering/Evacuation |
| Threats of Violence | Intruder |
| Hostage/Kidnapping | Explosive/Bomb Threat |
| Natural/Weather Related | Hazardous Material |
| Civil Disturbance | Biological |
| School Bus Accident | Radiological |
| Gas Leak | Epidemic |
| Pandemic | Emergency Remote Instruction Plan |
| Maximum Temperature / Extreme Heat | |
| Others as determined by the Building-level School Safety Team | |

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in accordance with the Incident Command System as deemed appropriate by the Incident Commander. (See Incident Command System Position and Description chart.)

Specific procedures, policies, persons, phone numbers and training are located in the Building-level Emergency Response Plan. The Incident Commander will contact 9-1-1 for advice and assistance when needed.

D. Procedures to coordinate the use of school district resources during emergencies

The District uses the Incident Command System model for emergency actions. For district-wide emergencies the Incident Commander will be the District Superintendent. In building-level emergencies, the administrator in charge or his/her designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-level Emergency Response Plan. Building-level Incident Command staff are identified in the Building-level Emergency Response Plan.

E. Annual multi-hazard school training for staff and students

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Health & Safety Office, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills or other appropriate actions to increase the awareness and preparedness of staff and students. Staff, students, and parents will be provided prior notice as to when these emergency drills will take place.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing plans will be revised in response to post-incident critiques of these drills.

Trauma Informed Drills and Exercises

Drills and training will be conducted in a trauma informed, developmentally and age-appropriate manner; drills and training will not include props, actors, simulations, or other tactics intended to mimic a school shooting, incident of violence, or other emergency; and students and staff will be informed when a school is conducting a drill.

Parental Notification of Drills and Exercises

MWCSD provides parents prior notification when emergency drills take place: Lockdown and Emergency Evacuation. This includes an annual letter regarding safety protocols, drills, and parent notification system for emergencies, via ParentSquare

F. Staff development

Each year during the Staff Development Day, training in Violence Prevention and Intervention as well as mental health awareness will be offered. Refresher training in searching for suspicious packages will be provided as needed.

Additionally, in accordance with DeSha's Law, annual staff development will include training on Sudden Cardiac Arrest (SCA) awareness, the district's Cardiac Emergency Response Plan, and the proper use of Automated External Defibrillators (AEDs).

G. Remote Learning Protocols for Emergency Closure Days

Communication:

- **ParentSquare** will be the communication tool and **Google Classroom** the learning management system used by teachers in PreK-Grade 5.
- **ParentSquare** will be the communication tool **Google Classroom** and **Google Meet** will be the learning management system used by teachers in Grades 6-12.
- Ongoing communication with families will take place through **Google Classroom, email, and/or ParentSquare.**

Jr.-Sr. High School Protocols:

- All students in Grades 6-12 will use their district provided Chromebook to attend live synchronous instruction via Google Meet.
- Students will follow their normal 9-period schedule at these times:

1st: 9:00-9:18 AM	4th: 10:00-10:18 AM	7th: 11:00-10:18 AM
2nd: 9:20-9:38 AM	5th: 10:20-10:38 AM	8th: 11:20-11:38 AM
3rd: 9:40-9:58 AM	6th: 10:40-10:58 AM	9th: 11:40-11:58 AM
- Period attendance will be taken for all students.
- Teachers will also be available for Office Hours from 12:00-1:00 PM to provide additional assistance.
 - Students can reach out to their teachers via **Google Classroom, email, and/or ParentSquare** to inform their teacher that they require additional help.
 - Teachers will respond during Office Hours to provide assistance via **Google Meet, Google Classroom, email, and/or ParentSquare.**

Elementary School Protocols:

- All students in Pre-Kindergarten - Grade 5 will be assigned a Remote Learning Packet to be completed on an Emergency Remote Day. Classroom teachers will provide directions for completion and may be contacted through **ParentSquare or email.**
- Work may be submitted via photos sent in ParentSquare, email, or turned in the following school day.
- Elementary teachers will be available for office hours from 9:00 AM-1:00 PM. Parents may reach out to teachers via ParentSquare to set up a time to meet and have questions answered.

Responsibilities:

- **Teachers and Related Service Providers will:**
 - Ensure that all students in Pre-K, Kindergarten, and Grades 1-5 receive a Remote Learning Packet.
 - Ensure that all students in grades 6-12 are familiar with the learning management system that will be used.
 - Establish virtual meeting expectations and practice with students in grades 6-12.
 - Remind students and parents of procedures when a remote learning day is announced, and make sure students are prepared with Chromebooks and/or appropriate materials and/or packets.
 - Require elementary students to participate in approximately one-two hours daily independent practice time.
 - Require middle and high school students to participate in approximately three-four hours of daily instruction inclusive of additional independent practice time.

- **Parents will:**
 - Ensure children are prepared to log on to remote instruction should a remote day be called.
 - Notify the school immediately if your family is in need of a hotspot to provide Wi-Fi. Please call (315) 322-5746 ext. 200
 - Remind children of procedures should a remote learning day be announced, and make sure students are prepared with Remote Learning Packets, Chromebooks, and appropriate materials.

*****Closures that require remote instruction for more than five days will require us to resort to a full synchronous schedule to the extent practicable.*****

H. Maximum Temperature and Extreme Heat Protocols

In compliance with New York State Education Law § 409-N, the District has established actionable protocols to protect students and staff during conditions of extreme indoor heat. Building-level Incident Commanders will monitor indoor temperatures and implement the following standardized thresholds:

- **Action Level (82°F):**
When indoor room temperatures reach 82°F, staff will initiate immediate heat mitigation strategies. These include, but are not limited to, turning off heat-generating electronics and overhead lights, closing window blinds to block direct sunlight, maximizing ventilation, and ensuring students have access to hydration breaks.
- **Relocation Level (88°F):**
If indoor room temperatures reach 88°F, the space is deemed unsafe for normal occupancy. The Incident Commander will activate relocation protocols to move students and staff to pre-identified cooler spaces within the building, or initiate early dismissal/emergency remote learning procedures if suitable alternative spaces are unavailable. Specific relocation zones are detailed in the confidential Building-Level Emergency Response Plan.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat of committing the act of violence and are included herein as Appendix 4 of this document.

The Madrid-Waddington School District uses a wide range of methods to ensure that students, staff and parents are made aware of early detection of violent behaviors. Some specific methods include the use of the student handbook, student calendar, code of conduct, PDP handouts and a Health & Safety Committee.

The Incident Commander will, based on the situation, determine the appropriate steps to be taken. These may include, but are not limited to; lock-down, search, evacuation or contacting 9-1-1. Specific steps are outlined in the Building-level Plan. The Incident Commander will monitor the incident, adjust their response as appropriate during the incident and work to protect students and staff.

In accordance with Alyssa's Law, the Madrid-Waddington School District has implemented and maintains silent panic alarm systems directly linked to local law enforcement. Procedures for the activation, testing, and maintenance of these systems are detailed in the confidential Building-Level Emergency Response Plans.

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Incident Commander in line with the Building-level Emergency Response Plan and will be requested based upon the “closest response agency” concept to ensure that the response to the incident is as rapid as possible. The Incident Commander will contact the appropriate law enforcement agency by calling 9-1-1.

Policies are listed in Appendix 4. Specific procedures are outlined in the Building Level Plan.

The district has also considered zero tolerance policies and has determined that Madrid-Waddington School District will not adopt them. Punishment will be judged on a case-by-case basis, the Code of Conduct and other district policies.

C. Appropriate responses to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The district has developed specific procedures for responding to bomb threats, hostage taking, intrusions and kidnappings.

Lock-downs, evacuations and contacting local law enforcement through the Incident Command Structure will be used. Specific steps are found in the Building-level Plan.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The district has plans and procedures to contact parents and guardians through the use of telephones, radio stations, intercom, fax, emergency alert systems, E-mail, television and written communications. Specific procedures are outlined in the Building-level Plan to handle early dismissals, evacuation and sheltering. Contact phone numbers are listed in the phone directory found in the Building Specific Plans.

Parent and guardian phone numbers are found in the main office.

The Incident Commander, based on the situation, will make the determination as to which form of communication will be used: i.e., television, radio, phone numbers.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies.

B. Procedures for obtaining advice and assistance from local governmental officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law
Madrid-Waddington School District will work with county and other local officials when an Article 2-B emergency is declared. The Incident Commander, based on the actual Article 2-B situation, will contact the Emergency Management Office for guidance by calling 9-1-1.

C. A system for informing all educational agencies within a school district of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery. See Appendices 1 and 10 for the list of educational agencies within the district.

D. In case of a school district, maintaining certain information about each educational agency located in the school district, including information on:

Each Building-level Emergency Response Plan will include the following information:

- School population
- Number of staff
- Transportation needs
- Business and home telephone numbers of key officials of each such educational agency

The Building-level School Safety Teams will ensure that this information is current and accurate.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and/or security devices or procedures

Specific policies related to building security are found in Appendix 6. Madrid-Waddington School District currently does not have any special building security at this time; if and when security procedures are added, the plan will be amended with established policies.

The Madrid-Waddington School District does have procedures for lock-down, evacuation and sheltering. The specific procedures are found in the Building-level Plan.

B. Policies and procedures for the dissemination of informative materials

The District is committed to the use of age-appropriate interpersonal violence prevention education programs for the students.

C. Prevention and intervention strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- Collaborative agreements with state and local law enforcement officials designed to ensure that staff are adequately trained including being trained to de-escalate potentially violent situations
- Non-violent conflict resolution training programs
- Peer mediation programs and youth courts
- Extended day and other school safety programs

D. Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District is exploring programs in the following areas:

- Youth-run programs
- Peer mediation
- Conflict resolution
- Creating a forum or designating a mentor for students concerned with bullying or violence
- Establishing anonymous reporting mechanisms for school violence
- Others based on district needs

E. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel

The Madrid-Waddington School District currently does not employ hall monitors, SRO's or other security personnel. If and when the school does employ security personnel, duties will be listed.

APPENDICES

Appendix 1

Listing of all school buildings covered by the District-wide School Safety Plan with addresses of buildings and contact names and telephone numbers for building staff.

Building Name	Address	Contact Name	Phone Number
M-W Elementary & Jr./Sr. High	2582 SH 345 Madrid, NY 13660	Eric Burke Joe Binion Nicole Miller	315-322-5746

Appendix 2

Building Risk Determination

Appendix 3

Training Policy

Appendix 4

Policies dealing with Violence on School Property

Appendix 5

Regulation References

-155.17 *Executive Law 2-B

Policy (or policy number) regarding building security, school safety officers and dissemination of informative materials here.

Appendix 6

Community Relations Policy

Appendix 7

Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel.

Appendix 8

Copies of all Building-level Emergency Response Plans. Identification of local and state law enforcement agencies where building-level plans are filed.

Appendix 9

Memoranda of Understanding or agreements relevant to implementation of the District-wide Plan and, where appropriate, Building-level Emergency Response Plan.

Appendix 10

List of local Educational Agencies

Appendix 2

Building Risk Determination

Building	Address
Madrid-Waddington Central School	2582 SH 345 Madrid, NY 13660

Internal Hazards

- Civil Disturbance
- *Bomb Threat
- *Hostage
- *Intruder
- *Kidnapped person/Missing Child
- *Civil unrest
- *Anthrax (bio-terrorism)
- *Lock-down
- *Evacuation
- *Sheltering

Fire and Explosion

- *Explosion
- *Fire

Systems Failure

- *Electrical system failure
- *Fuel shortage
- *Gas leak
- *Heating system failure (loss of heat)
- *Roofing failure (leak)
- *Sewage system failure
- *Structural failure
- *Water system failure

Medical Emergency

- *Allergic reaction/Bleeding/Blow to the head
- *Broken bones/Burns/Choking/Diabetic shock
- *Epileptic convulsions/shock
- *Bites
- *Blood/body fluid exposure (infection control)
- *Electric Shock

Medical Emergency

- *Anaphylactic shock
- *Food poisoning
- *Heart attack/Cardiac Arrest
- *Toxic exposure
- *Death/Suicide

External Hazards

- Weather Related
- *Flood/mudslide
- *Storm/snow/ice/wind/hurricane
- *Thunderstorm
- *Tornado

Environmental Problems

- *Air pollution
- *Flood/mudslide
- *Hazardous material spills/releases
- *Radiological incident
- *Storm/snow/ice/wind/hurricane
- *Extreme cold/heat
- *Thunderstorm/lightning storm
- *Tornado
- *Toxic material spill/releases
- *Water contamination

Other External Hazards

- *Airplane crash
- *School bus accident
- *Earthquake
- *Highways
- Pandemic

Appendix 3

Training

Training will be provided by the Jefferson-Lewis BOCES Health & Safety Office as required.

Topics that will be offered include:

Two-hour Violence Prevention and Intervention

Incident Command System

Red Cross Shelter Management

Searching for Suspicious Packages

DASA: Dignity for All Students Act

Sexual Harassment

Trauma Informed Practices

Threat Assessment Team: Consultation with At-Risk Global

Sudden Cardiac Arrest (SCA) Awareness, CPR, and AED Response

Appendix 4

Policies Dealing with Violence on School Property

Board Duties and Responsibilities:	1320	Code of Ethics
Board Policy Development:	1420	Administration in Absence of a Board Policy
Employee Rights:	4020	Drug-Free Workplace
	4030	Prohibition of Smoking and the Use of Tobacco Products
	4040	Dangerous Weapons and Materials in School
	4070	Drug and Alcohol Testing
Employee Responsibilities:	4230	Drivers who Transport Students on an Occasional Basis
	4235	Use of Personal Protective Equipment
Student Rights:	5000	Equal Educational Opportunities for Students
	5010	Sexual Harassment of Students
	5010R	Sexual Harassment of Students Regulation
	5010E	Student Grievance Form for Complaints Alleging Discrimination Based upon Sex
	5020	Discrimination of Students
	5020R	Discrimination of Students Regulation
	5020E	Student Grievance Form for Complaints Alleging Discrimination
	5030	Student Complaint and Grievance Procedure
	5040	Physical Restraint and Corporal Punishment
	5050	Student Records
	5050R	Student Records Regulation
Student Safety:	5120	Suspected Child Abuse, Neglect and Maltreatment
	5120R	Suspected Child Abuse, Neglect and Maltreatment Regulation
Student Responsibilities:	5200	School Conduct and Discipline
	5210	Students Rights and Responsibilities
	5220	Student Suspension
	5230	Alcohol, Tobacco and Substance Abuse
	5231	Prohibition of Smoking and the Use of Tobacco Products
	5240	Dangerous Weapons and Materials in School
Instruction:	6000	The Regents Bill of Rights for Children

Appendix 5

Regulations

The Madrid-Waddington School District will comply with the following regulatory laws:

- Article 155.17 and Executive Law 2-B
Copies of the regulations are available upon request.
- New York State Education Law § 409-N Effective Date: September 1, 2025
Copies of the regulations are available upon request.

Appendix 6

Community Relations Policy

COMMUNITY RELATIONS

Public Use of District Facilities:

2000	Use of Madrid-Waddington School District Facilities
2000R	Rules and Regulations for Community Use of School Facilities
2005	Public Conduct on Madrid-Waddington School District Property
2005R	Rules and Regulations for Public Conduct on School Property
2010	Use of Madrid-Waddington School District Property
2010E	Request for Permission to Use Madrid-Waddington School Equipment by Outside Agencies and Others

FACILITIES

7000	Emergency Plans
7010	Reporting of Hazards

Appendix 7

Safety Personnel

The Safety Coordinator for Madrid-Waddington School District
is Joe Binion

Appendix 8

Building-level Emergency Response Plans

Please See Separate Building-level Plan

Copies of the Building-level Emergency Response Plans are filed with the following agencies:
Use only agencies that apply

New York State Police
St. Lawrence County Sheriff
Madrid Fire and Rescue
Waddington Fire and Rescue
St. Lawrence County Public Health

New York State Police Department

29 Stearns Street
Massena, NY 13662 (315) 769-3503

St. Lawrence County Sheriff

48 Court Street
Canton, NY 13617 (315) 379-2222

Madrid Fire Department

10 Church Street
Madrid, NY 13660 (315) 322-4346

Waddington Fire Department

51 Maple Street
Waddington, NY 13694 (315) 388-4441

St. Lawrence County Public Health

80 NY-310
Canton, NY 13617 (315) 386-2325

Appendix 9

Memoranda of Understanding

Madrid-Waddington School District has agreements in place for sheltering, transportation and shelter management.

The actual agencies for which these plans exist are found in the Building-level Emergency Response Plan.

Appendix 10

Cardiac ERP

The Madrid-Waddington Central School District is committed to ensuring the safety of students, staff, and visitors by maintaining a comprehensive **Cardiac Emergency Response Plan (CERP)** in accordance with **DeSha's Law** and New York State Education Department (NYSED) requirements.

1. AED Equipment & Signage

- Automated External Defibrillators (AEDs) shall be maintained in accessible, clearly marked locations across district buildings and athletic facilities.
- AED locations will be reported to local EMS providers annually.
- Signage indicating AED availability shall be posted at each school's main entrance and near all AED devices.
- AEDs shall be checked monthly by the school nurse or designee for battery life, pad integrity, and readiness.

2. Training & Personnel

- In compliance with Education Law §917 and Public Health Law §3000-b, at least **one staff member trained in CPR/AED** shall be present in each school building during normal operating hours and at all school-sponsored athletic and extracurricular events.
- Staff volunteers will be trained in CPR/AED annually, and new hires shall receive cardiac emergency awareness training within 30 days of employment or during onboarding.
- All staff and students will be provided annual awareness education regarding sudden cardiac arrest signs and response procedures.

3. Response Procedures

- Upon recognition of a potential cardiac emergency, staff shall:
 1. Call 911 and identify a "cardiac emergency" at the specific school location.
 2. Notify the school office to initiate the building-level response and direct EMS.
 3. Begin CPR immediately.
 4. Retrieve and apply the nearest AED, following its voice prompts.
 5. Continue CPR/AED use until EMS arrives.
- Administrators shall ensure building access is cleared for EMS response.

4. Coordination with EMS

- The District will coordinate its CERP with **regional EMS councils** and **local EMS providers** to ensure alignment with community emergency response procedures.
- AED use data will be downloaded, documented, and shared with EMS/hospitals following each incident.

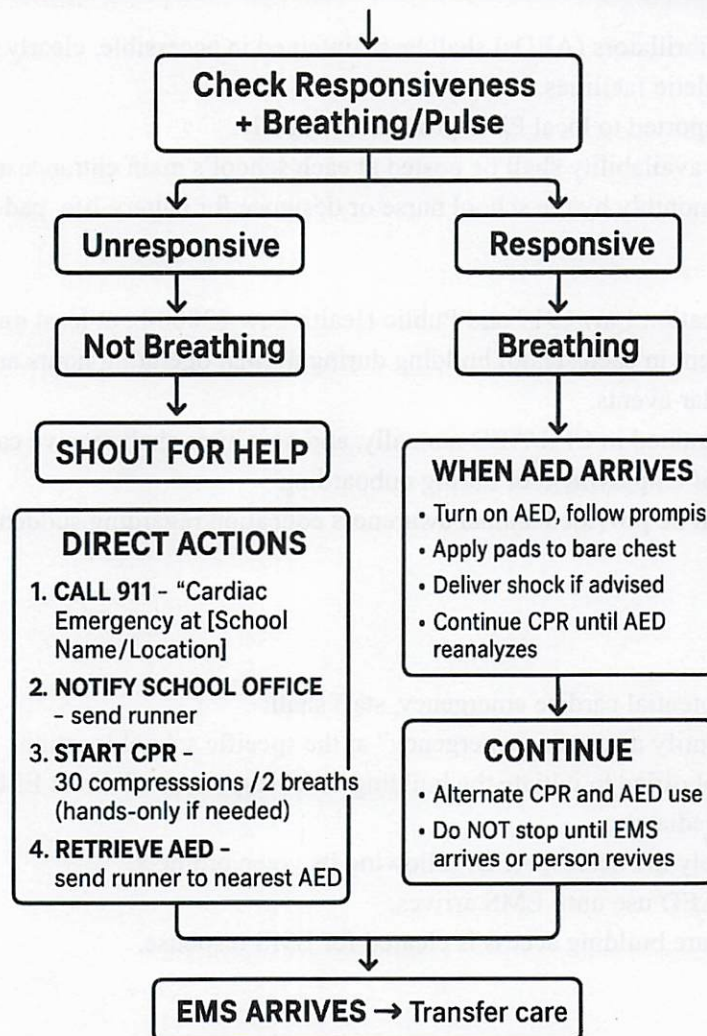
5. Post-Incident Protocol

- Parents/guardians will be notified immediately if a student is involved in a cardiac emergency.
- The Crisis Response Team will provide follow-up support to students and staff as needed.
- A formal debrief and review of the incident will be conducted within 48 hours.
- The Superintendent or designee will ensure required reporting and documentation is submitted to NYSED and EMS partners.

6. Review & Annual Updates

- The District Safety Team will review the CERP annually and update as required.
- AED locations, trained personnel lists, and emergency procedures will be updated in all District and Building-Level ERPs.
- The updated plan will be submitted via the NYSED ERP portal by October 1 annually.

🚨 WITNESS COLLAPSE 🚨



Appendix 11

Component School District

Mr. Christopher Rose

Brasher Falls Central School District
1039 State Highway 11C
Brasher Falls, NY 13613
(315) 389-5131 Ext. 29108
<http://www/bfcsd.org>

Mr. Joseph McDonough

Canton Central School District
99 State Street
Canton, NY 13617
(315) 386-8561 Ext. 44204
<http://www.ccsdk12.org>

Mr. Matthew Southwick

Clifton-Fine Central School District
P.O. Box 75
11 Hall Avenue
Star Lake, NY 13690
(315) 848-3333 Ext. 190
<http://www.cliftonfine.org>

Mrs. Jennifer McKinley

Colton-Pierrepont Central School District
4921 State Highway 56
Colton, NY 13625
(315) 262-2100 Ext. 34144
<http://cpcs.k12.ny.us>

Ms. Erin Woods

Edwards-Knox Central School District
2512 County Route 24
Hermon, NY 13652
(315) 562-8130 Ext. 25532
<http://www.ekcsk12.org>

Mrs. Jacquelyn Kelly
Gouverneur Central School District
133 East Barney Street
Gouverneur, NY 13642
(315) 287-4870
<http://gouverneurcentralschool.org>

Hammond Central School District
P.O. Box 185
51 South Main Street
Hammond, NY 13646
(315) 324-5931 Ext. 26100
<http://hammondcsd.schoolwires.net>

Mr. Robert Finster
Harrisville Central School District
P.O. Box 200
Harrisville, NY 13648
(315) 543-2707 Ext. 27901
<http://harrisvillecsd.schoolwires.net>

Ms. Megan Foster
Hermon-DeKalb Central School District
709 East DeKalb Road
DeKalb Junction, NY 13630
(315) 347-3442 Ext. 2320
<http://www.hdcsk12.org>

Mr. Jesse Coburn
Heuvelton Central School District
87 Washington Street
Heuvelton, NY 13654
(315) 344-2414 Ext. 28891
<http://heuvelton.schoolfusion.us>

Mr. Patrick Farrand
Lisbon Central School District
6866 County Route 10
Lisbon, NY 13658
(315) 393-4951 Ext. 23185
<http://lisboncs.schoolwires.com>

Mr. Eric Burke

Madrid-Waddington Central School District

P.O. Box 67

2582 State Highway 345

Madrid, NY 13660

(315) 322-5746 Ext. 35221

<http://www.mwcsk12.org>

Mr. Ronald Burke

Massena Central School District

84 Nightengale Avenue

Massena, NY 13662

(315) 764-3706 Ext. 3008

<http://www.mcs.k12.ny.us>

Ms. Stacey Vaughn

Morristown Central School District

P.O. Box 217

Morristown, NY 13664

(315) 375-8814 Ext. 21001

<http://mcsd.schoolfusion.us>

Ms. Brooke Ashley

Norwood-Norfolk Central School District

P.O. Box 194

7852 State Highway 56

Norwood, NY 13668

(315) 353-9951 Ext. 38733

<http://www.nncsk12.org>

Mr. Kevin Kendell

Ogdensburg City School District

1100 State Street

Ogdensburg, NY 13669

(315) 393-0900 Ext. 31901

<http://www.ogdensburgk12.org>

Mr. Steven Coffin

Parishville-Hopkinton Central School District

P.O. Box 187

12 County Route 17

Parishville, NY 13672

(315) 265-4642 Ext. 24402

<http://phcs.neric.org>

Mr. Jerry Griffin

Potsdam Central School District

29 Leroy Street

Potsdam, NY 13676

(315) 265-2000 Ext. 733

<http://www.potsdam.k12.ny.us>