

**WASHINGTON LOCAL SCHOOLS
Local Professional Development Committee (LPDC) Minutes**

December 19, 2018 @ Central Office.

Committee Members Present:

Lori Berryman, Lori Bosch, John Mohn & Mari Tate

The LPDC reviewed forms submitted by:

**Laura Boes
Ryan Brown
Charley Drake
Matthew Durham
Andrea Forche
David Hays
Christopher Hoover**

**Alexa Kehres
Vincent Maraugh
Rachael Novak
Julie Recknagel
Deborah Vincent
Dorothy Worley**

Beginning immediately, once transcripts are verified by the LPDC they will be forwarded to Human Resources and kept in the employee's personnel file.

Please send the "Employer Copy" of any new license you receive to Human Resources.

All renewal candidates must provide fingerprint information.

Two copies are required:

1. A non-electronic copy of results to WLS/HR Office / 3505 W. Lincolnshire
2. An electronic copy of results must be sent to: ODE Office of Licensure
All of these sites are familiar with the proper procedure for sending results.
3. All forms are available on <http://www.wls4kids.org/District/Department/59-LPDC>
4. IPDPs will not be returned. Keep a copy for yourself.

Fingerprinting can now be done at the CTC building.

In response to a suggestion from Jason Schreiner regarding Contact Hours for in school/on site presentations, presenters will need to fill out an "Unconventional Course/Workshop Proposal" (http://www.wls4kids.org/files/public_files/LPDC/LPDC_Unconventional_Course_Workshop_Proposal.pdf) and submit to the LPDC prior to the presentation in order for participants to use these hours for license renewal.

Next meeting: January 16, 2019, at 3:45 in CO.

Respectfully submitted,
John Mohn -- Secretary, LPDC