

## Regular

September 9, 2019

At 6:00 P.M. Deborah Shaw called meeting to order. The meeting was held at Washington Elementary School. Answering roll call was: Mike Agosta, Scott Allen Michael Linton and Kim Martin. Also present were: Superintendent Tim Williams, Interim Treasurer Craig Curry, Sandy Elsea, Nate Smith, Marsha Waidelich, John Rundag, Jim Wolfe, Tami Clark, Andy Graffis, Sydney Fultz, Brynn Griffith, Ashton Fox, Sydney Spires, Brock Evans, Charles Downing, Erma Conley, Riley Schultz, Zac Sretenovic, Hannah Akers, Josie Mills, Dan Hugus, Jennifer Young, Zoe Hughes.

### Adoption of Agenda

A motion was offered by Mike Agosta to adopt the agenda. Scott Allen seconded this motion. Upon vote call: Agosta, aye; Allen, aye; Linton, aye; Martin, aye; Shaw, aye.

### Approve Minutes

A motion was offered by Kim Martin to approve the minutes from the regular meeting held August 12, 2019 and the special meeting held August 19, 2019. Michael Linton seconded this motion. Upon vote call: Martin, aye; Linton, aye; Agosta, aye; Allen, aye; Shaw, aye.

### Recognition of Guests and Public Participation

Welcome by Debbie Shaw. No one to address the board.

### Building Presentation – Jim Wolfe

### Legislative Report – Scott Allen

### Financial Reports, Reconciliations and Investments

A motion was offered by Michael Linton to approve the financial reports, reconciliations and investments as presented. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Agosta, aye; Martin, aye; Shaw, aye.

### Donations

A motion was offered by Michael Linton to accept the following donations:

- \$75 to Band Account from the Soldiers Monumental Assoc.
- \$300 to Girls Basketball from Logan Elm Athletic Boosters
- \$1,200 to Boys Soccer from Logan Elm Athletic Boosters
- \$600 to Girls Basketball from Logan Elm Athletic Boosters
- \$500 to General Fund from Sofidel America
- \$500 to Volleyball Account from Elsea Inc.
- \$350 to Laurelville Elementary from CarQuest for school supplies

Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Agosta, aye; Martin, aye; Shaw, aye.

### Approve Expenditure Ratification

A motion was offered by Kim Martin to approve the ratification of expenditures as presented. Michael Linton seconded this motion. Upon vote call: Martin, aye; Linton, aye; Agosta, aye; Allen, aye; Shaw, aye.

### Approve 2019-20 Bus Trip Fees

A motion was offered by Kim Martin to approve bus trip fees for 2019-20: \$16.20 per driver hour plus \$1.31 per mile. Michael Linton seconded this motion. Upon vote call: Martin, aye; Linton, aye; Agosta, aye; Allen, aye; Shaw, aye.

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### Approve Inventory Update

A motion was offered by Scott Allen to delete the technology items from the inventory as presented. Kim Martin seconded this motion. Upon vote call: Allen, aye; Martin, aye; Agosta, aye; Linton, aye; Shaw, aye.

### Approve Student Activity Budgets and Purpose Statements

A motion was offered by Mike Agosta to approve the student activity budgets and purpose statements for the 2019-20 school year. Kim Martin seconded this motion. Upon vote call: Agosta, aye; Martin, aye; Allen, aye; Linton, aye; Shaw, aye.

### Appropriation Update

A motion was offered by Michael Linton to approve the updated appropriations as presented. Kim Martin seconded this motion. Upon vote call: Linton, aye; Martin, aye; Agosta, aye; Allen, aye; Shaw, aye.

### Superintendent's Report

- Storm Shelter Discussion - New Facility
- Laurelville School as polling place

### Approve Tuition Agreement

A motion was offered by Kim Martin to approve the following agreement:

Recommend the Board enter into tuition/excess cost agreements (on an as needed basis) with the following schools for the purpose of children attending educational programs:

Amanda Clearcreek Local Schools  
Berea City Schools  
Brooks-Yates – Pickaway County Developmental Disabilities  
Circleville City Schools  
Columbus City Schools  
Crossroads Christian Academy  
Jackson Local Schools  
Lancaster City Schools  
Logan Hocking Board MR/DD  
Logan Hocking School District  
Marietta City Schools  
New Hope Christian Schools  
Northern Local School District  
Paint Valley Local Schools  
Ross County Board of Developmental Disabilities  
Southeastern Local Schools  
Southwestern City Schools  
Teays Valley Local Schools  
Union-Scioto Local Schools  
Vinton County Local Schools  
Waverly City Schools  
Westfall Local Schools  
Whitehall City Schools  
Zane Trace Local Schools

Scott Allen seconded this motion. Upon vote call: Martin, aye; Allen, aye; Agosta, aye; Linton, aye; Shaw, aye.

### Approve Contracts for Services

A motion was offered by Kim Martin to approve the following agreement:

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Recommend the Board enter into a contract (on an as needed basis) with the following agencies for the purpose of providing services to our students:

<u>Agent</u>	<u>Services Provided</u>
Circleville Physical Therapy and Sports Rehab., Inc.	Physical therapy
Community Action of Hocking, Athens & Perry	Service delivery including Head Start, Help Me Grow, and MRDD
Pickaway County ESC	Preschool handicap services @ Circleville City Schools Speech therapy services provided to students at Brooks Yates Center
Hocking-Athens-Perry Community Head Start	Program and referral information to families within Hocking County
Briar Patch	Educational purposes
Circleville City Schools	Transportation
GCL Education Services	LLC LEAP Program

Scott Allen seconded this motion. Upon vote call: Martin, aye; Allen, aye; Agosta, aye; Linton, aye; Shaw, aye.

Approve FFA Trip

A motion was offered by Michael Linton to approve the Logan Elm FFA Chapter to attend an overnight trip to the FFA National Convention in Indianapolis, IN on October 30-November 1, 2019, at no cost to the Board. Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; Martin, aye; Shaw, aye.

Approve Action Item

A motion was offered by Kim Martin to approve the following action item:

The Superintendent is designated as the Board’s authorized representative for construction projects and delegation of authority to conduct business related to the co-funded CFAP Project and other District improvements, including change order authority.

Background:

1. The Project Agreement executed between the Board and the Ohio Facilities Construction Commission (OFCC) for the construction of co-funded school facility improvements through the Classroom Facilities Assistance Program (CFAP) directs the Board to designate an authorized representative to make decisions on behalf of the Board, and the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the co-funded improvements and also for any other improvements that are not part of the co-funded project and that are funded 100% by the Board (referred to as LFIs or Locally Funded Initiatives) (all of which is referenced as the Project), as well as participating in the selection process for professionals to provide services for the Project and determining the project delivery method(s) for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.

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2. When using the CMR delivery method, the Board is also required to approve subcontractor criteria presented by the CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the project, and the Board's authorized representative may make these decisions.
3. During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project or modifications to the guaranteed maximum price (GMP) through GMP Amendment(s) for specific scopes of work included in the Project.
4. Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. For changes up to \$50,000, the OFCC has delegated authority to its Project Manager, and for changes up to \$100,000, the OFCC has delegated authority to its Program Manager to execute such changes on its behalf so that work on the co-funded project can proceed without interruption and delay. The Superintendent requests authority for changes up to \$50,000, which will allow him to work with the Treasurer, OFCC Project Manager, A/E, and CMR expeditiously when changes are needed and allow the Project to progress without delay.
5. It is in the Board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Logan Elm Board of Education resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.
2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct business related to the capital program is required between Board meetings, including, but not limited to, approving bid packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements or posting of notices for bids or proposals for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business

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activities, including procurement of insurance coverage and establishment of banking accounts required for the Project.

3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:

(a) The Superintendent, in consultation with the Treasurer, may sign Change Orders and other documentation to amend or change an agreement related to the Project in amounts not exceeding \$50,000 for Owner-requested changes or other changes not included in the CMR contingency and up to the CMR contingency included in the GMP for any improvement, including deductive changes. This authority includes deletion of work from the Project scope and associated costs.

(b) The Treasurer is authorized to issue purchase orders and sign any related documents required to finalize changes approved under the authority granted in this resolution.

4. The A/E for the Project will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a monthly basis.

Mike Agosta seconded this motion. Upon vote call: Martin, aye; Agosta, aye; Allen, aye; Linton, aye; Shaw, aye.

#### Approve Action Item

A motion was offered by Michael Linton to approve the following action item:

Recommend the Board approve the following Board resolution authorizing the school district Board to enter into a resolution of acceptance in the Ohio Facilities Construction Commission Classroom Facilities Assistance Program (Lapsed):

WHEREAS, the Ohio Facilities Construction Commission (Commission) made a determination in favor of proceeding with a Master Facilities Plan for Classroom Facilities under ORC Section 3318.03 and conditionally approved a Scope of Project for the School District: and

WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the Commission and approved the amount of the State's portion of the project cost; and

WHEREAS, the Commission has certified the State's conditional approval and reservation of funds for the project to this school District's Board of Education pursuant to ORC Section 3318.04 based on the following funds:

State Share: \$13,799,976  
Local Share: \$39,276,856  
Total Budget: \$53,076,832

WHEREAS, the 120 day time limitation pursuant to ORC Section 3318.05 has not elapsed since the State's certification of conditional approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Logan Elm School District, Pickaway County, Ohio that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Agosta, aye; Martin, aye; Shaw, aye.

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Approve FCA Trip

A motion was offered by Mike Agosta to approve an overnight trip for FCA to Camp Oty'Okwa on November 2-3, 2019, at no cost to the Board. Scott Allen seconded this motion. Upon vote call: Agosta, aye; Allen, aye; Linton, aye; Martin, aye; Shaw, aye.

Approve Classified Salary Schedule and Insurance Benefits

A motion was offered by Scott Allen to approve the classified salary schedule and insurance benefits as presented, effective July 1, 2019, and authorize the Treasurer to pay employees retroactively based on the conditions of their contract. Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Agosta, aye; Martin, aye; Shaw, aye.

Approve Administrative Salary Schedule and Insurance Benefits

A motion was offered by Michael Linton to approve the administrative salary schedule and insurance benefits as presented, effective July 1, 2019, and authorize the Treasurer to pay employees retroactively based on the conditions of their contract. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Agosta, aye; Martin, aye; Shaw, aye.

Approve Board Policy

A motion was offered by Scott Allen to approve the following Board policy:

GCE-R Substitute Teachers

Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Agosta, aye; Martin, aye; Shaw, aye.

Authorization to Employ Personnel

A motion was offered by Mike Agosta to authorize the Superintendent to employ Logan Elm staff members as needed to serve as discipline program monitors, tutors and homebound instructors for the 2019-20 school year at the negotiated rate. Kim Martin seconded this motion. Upon vote call: Agosta, aye; Martin, aye; Allen, aye; Linton, aye; Shaw, aye.

Approve Classified Substitutes

A motion was offered by Kim Martin to approve the list of classified substitutes for the 2019-20 school year, pending receipt of all qualifying documents. Michael Linton seconded this motion. Upon vote call: Martin, aye; Linton, aye; Agosta, aye; Allen, aye; Shaw, aye.

Accept Resignations

A motion was offered by Kim Martin to accept the following resignations:

Paige Bennett	8 <sup>th</sup> Grade Girls Basketball
Terry Borland	Building Tech – McDowell
Jamie Ellison	Building Leadership Team – Pickaway
Michelle Fraley	Building Leadership Team – Pickaway
Jayne Holbrook	Aide

Michael Linton seconded this motion. Upon vote call: Martin, aye; Linton, aye; Agosta, aye; Allen, aye; Shaw, aye.

Approve Supplemental Contracts

A motion was offered by Michael Linton to approve the following individuals on supplemental contracts for the 2019-20 school year:

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Tracy Barnes	Building Tech – McDowell (1/2)
Terry Borland	Building Tech – McDowell (1/2)
Roberta Caudill	Head Teacher – McDowell
Tom Congrove	8 <sup>th</sup> Grade Girls Basketball
Jamie Ellison	Head Teacher – Pickaway (1/2)
Aaron Elswick	JV Boys Soccer Coach
Ashlee Engel	IAT – Pickaway
Michelle Fraley	Head Teacher – Pickaway (1/2)
Stacy Herrel	Building Leadership Team – Salt Creek
Tasha Holbert	Building Leadership Team – Laurelville
Tasha Holbert	Student Council - Laurelville

Kim Martin seconded this motion. Upon vote call: Linton, aye; Martin, aye; Agosta, aye; Allen, aye; Shaw, aye.

Employ Classified Personnel

A motion was offered by Kim Martin to employ the following individual on a one (1) year classified contract, pending receipt of all documents qualifying her for the position:

Jayne Holbrook – Building Secretary – Pickaway

Scott Allen seconded this motion. Upon vote call: Martin, aye; Allen, aye; Agosta, aye; Linton, aye; Shaw, aye.

Approve Volunteer

A motion was offered by Kim Martin to approve the following individual as a volunteer, at no cost to the Board:

Marsha Waidelich      Band

Scott Allen seconded this motion. Upon vote call: Martin, aye; Allen, aye; Agosta, aye; Linton, aye; Shaw, aye.

Executive Session

A motion was made by Michael Linton at 6:39 P.M. to enter into executive session to: Consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee. Kim Martin seconded this motion. Upon vote call: Linton, aye; Martin, aye; Agosta, aye; Allen, aye; Shaw, aye.

At 7:08 P.M. Deborah Shaw announced the Board had returned from executive session.

Next Board Meeting

Regular Meeting – October 7, 2019 – Laurelville Elementary School at 6:00 P.M.

Adjourn

At 7:11 P.M. Mike Agosta motioned to adjourn. Kim Martin seconded this motion.

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Deborah Shaw, President

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Craig A. Curry Interim Treasurer

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