

## Regular Meeting

April 6, 2020

At 6:00 P.M. Deborah Shaw called the meeting to order. The meeting was held via Zoom video conference. Answering roll call were: Mike Agosta, Scott Allen, Michael Linton and Heidi White. Also present were: Superintendent Tim Williams, Treasurer Steve McAfee, Amy Colburn, and Steve Wilczynski.

### Adoption of Agenda

A motion was offered by Mike Agosta to adopt the agenda with addendums. Michael Linton seconded this motion. Upon vote call: Agosta, aye; Linton, aye; Allen, aye; White, aye; Shaw, aye.

### Approve Minutes

A motion was offered by Michael Linton to approve the minutes from the regular meeting held March 9, 2020. Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

### Recognition of Guests and Public Participation

### Approve Financial Reports, Reconciliations and Investments

A motion was offered by Michael Linton to approve the financial reports, reconciliations and investments as presented. Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

### Accept Donations

A motion was offered by Michael Linton to accept the following donations:

- \$13,800 from Athletic Boosters to Baseball
- \$13,000 from Athletic Boosters to Wrestling
- \$2,237 from Athletic Boosters to LEHS Athletic Department
- \$600 from Athletic Boosters to McDowell Athletic Department
- \$5,000 from an anonymous donor to Girls Basketball

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Agosta, aye; Allen, aye; Shaw, aye.

### Approve Liability Insurance Renewal

A motion was offered by Michael Linton to authorize the Treasurer to renew its property, fleet and liability insurance coverages with Wright Specialty effective July 1, 2020 based on rates negotiated by School Insurance Consultants. Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

## Superintendent's Report

### Staff Recognition

A motion was offered by Michael Linton to adopt the following resolution:

**WHEREAS**, our staff works hand-in-hand with parents to shape the lives of our children; and

**WHEREAS**, our society expects all children to achieve success in public schools; and

**WHEREAS**, the future of our country depends upon the success of our youth today; and

**WHEREAS**, our staff works above and beyond the call of duty to ensure

Regular Meeting

April 6, 2020

that today's students have the knowledge to become contributing members of society; and

**WHEREAS**, we recognize the important influence teachers and other staff members have on the future of our community and of our country;

**NOW, THEREFORE**, we the members of the Logan Elm School Board do hereby proclaim the week of May 4-8, 2020, as **STAFF APPRECIATION WEEK** in the Logan Elm Local School District, and we urge all citizens to join with us in expressing appreciation to our staff for their dedication and hard work.

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Approve Payment of Employees

A motion was offered by Mike Agosta to adopt the following resolution:

**WHEREAS**, there was a mutual commitment for IEP Aides, Intervention Tutors and Long-Term Teacher Substitutes to serve students throughout the 2019-20 school year; and

**WHEREAS**, IEP Aides, Intervention Tutors and Long-Term Teacher Substitutes are ordinarily paid based on time sheets as opposed to a contractual obligation divided evenly over the number of pays in the year; and

**WHEREAS**, IEP Aides, Intervention Tutors and Long-Term Teacher Substitutes continue to have job responsibilities during the Ohio Department of Health's COVID-19 school shutdown (currently set to expire at 11:59 PM on May 1, 2020 unless extended);

**THEREFORE BE IT RESOLVED**, the Board authorizes the Treasurer to continue to pay IEP Aides, Intervention Tutors and Long-Term Substitutes for their ordinary number of hours/days based on the adopted 2019-20 school calendar throughout the entire Ohio Department of Health's COVID-19 school shutdown as long as those employees are fulfilling their responsibilities as evidenced by weekly time sheets submitted by their supervisors.

Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Allen, aye; Linton, aye; Shaw, aye.

Approve Agreement

A motion was offered by Mike Agosta to approve the agreement with Mendenhall Associates to serve as the District's Owners Rep during the planning and construction phases of the new building, May 1, 2020 – April 30, 2021. Michael Linton seconded this motion. Upon vote call: Agosta, aye; Linton, aye; Allen, aye; White, aye; Shaw, aye.

Regular Meeting

April 6, 2020

Approve LED Lighting Project

A motion was offered by Michael Linton to adopt the following resolution approving an energy project based upon an urgent necessity and authorizing an energy contract with PlugSmart:

The Superintendent recommends that the Board authorize an energy project using Plug Smart based upon a proposal submitted by PlugSmart dated April 1, 2020 and authorize an energy services agreement with PlugSmart.

Rationale:

1. The District explored options to move forward with an energy project, beginning with interior and exterior LED lighting by replacing existing lighting units or retrofitting lighting units to use LED lighting fixtures throughout the District facilities.
2. The joint purchasing program from which the District planned to purchase the lighting equipment and its installation has not completed its selection process and is not available to use.
3. The McDowell Exchange School Improvements will result in energy savings and an improved lighting system for both interior and exterior areas and will further reduce operations, maintenance and energy costs; the energy model prepared by PlugSmart for the McDowell Exchange School shows an overall total project value of \$121,202, which after applying energy rebates and State grant funds, equals \$62,702 total cost to the Board.
4. Proposals were solicited from Dynamix Energy Services and PlugSmart, and the proposal submitted by PlugSmart was the least expensive and most detailed of the two; the Superintendent recommends using PlugSmart to provide the LED lighting upgrades for the project.
5. Due to the lead time to purchase equipment and the wish to maximize energy rebates and grants, the Superintendent recommends that the LED lighting project be pursued based upon an urgent necessity, using the authority granted to the Board by ORC 3313.46; it is in the best interest of the Board to move quickly based upon the competitive process followed for the selection of PlugSmart.
6. The District may expand the scope of the LED lighting project to include the bus garage, an athletic building, and additional exterior lighting, but will solicit a proposal from PlugSmart for that work and seek Board approval before moving forward with the added scope.
7. The Superintendent recommends moving forward with the energy savings project using PlugSmart and further requests that the Board authorize him to sign the energy savings agreement with PlugSmart based upon the proposal submitted and the modified energy savings agreement after review by legal counsel.

The Logan Elm Local School District Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority granted in ORC Section 3313.46, the Board waives competitive

Regular Meeting

April 6, 2020

bidding for the LED lighting project on the basis of an urgent necessity to pursue the project as quickly as possible and take advantage of energy rebates and State grants.

2. The Board further authorizes the Superintendent and Treasurer to sign the energy services agreement with PlugSmart in the amount of \$121,202.00 and related documents required for the Project.

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Approve Lease-Purchase Agreement

A motion was offered by Mike Agosta to adopt the following resolution authorizing the lease-purchase of not to exceed \$200,000 in principal amount of necessary equipment for the maintenance and physical upkeep of facilities under the Board of Education's control; Authorizing execution of a lease-purchase agreement and related documents in connection therewith; and authorizing and approving related matters:

**WHEREAS**, Ohio Revised Code ("Revised Code") Section 3313.37(B)(5) authorizes a board of education of a school district to acquire necessary equipment for the maintenance or physical upkeep of facilities and land under its control by entering into lease-purchase agreements with payments extending for a period of not more than five years; and

**WHEREAS**, the Board desires to lease-purchase certain energy conservation equipment, including but not limited to LED lighting, for the maintenance and physical upkeep of facilities under the Board's control within the meaning of Revised Code Section 3313.37(B)(5) (collectively, the "Equipment"), which Equipment is estimated to cost not more than \$200,000;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LOGAN ELM LOCAL SCHOOL DISTRICT, PICKAWAY AND HOCKING COUNTIES, OHIO, THAT:**

Section 1: Pursuant to Revised Code Section 3313.37(B)(5) and the powers granted to the Board under Revised Code Section 3313.17, the Board is authorized to acquire the Equipment by entering into a lease-purchase agreement. The Board hereby authorizes the Treasurer of the Board (the "Treasurer") to enter into a lease-purchase agreement with such entity (the "Lessor") as shall be determined by the Treasurer to offer the most favorable terms for acquiring the Equipment.

Section 2: On behalf of the Board, the Treasurer is hereby authorized to execute a lease-purchase agreement with the Lessor (the "Lease-Purchase Agreement"), however such Lease-Purchase Agreement may be titled or styled by the Lessor, in connection with the lease-purchase of the Equipment, which agreement shall be in such form, not inconsistent with the terms of this Resolution, as shall be determined by the Treasurer. The principal of the Lease-Purchase Agreement shall not exceed \$200,000, and the term of the Lease-Purchase Agreement shall not extend for a period of more than five years.

The Treasurer, the Superintendent, and any member of this Board are also hereby authorized to execute such other agreements, certificates, instruments, financing statements, or other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this Resolution. Such documents shall be in a form substantially consistent with the terms of this Resolution as they in their discretion shall deem necessary or appropriate. The execution of such documents by the Treasurer, Superintendent, and/or any Board member shall be conclusive evidence of

## Regular Meeting

April 6, 2020

the Board's approval of such documents.

Section 3: To the extent that the Lease-Purchase Agreement intends that the interest portion of the payments due on the Lease-Purchase Agreement will be exempt from federal income taxation, the Board hereby covenants that it will comply with all existing and future laws applicable to such exemption of the interest portion of the payments due on the Lease-Purchase Agreement from federal income taxation. The Treasurer is hereby authorized to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board with respect to the lease-purchase of the Equipment as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Lease-Purchase Agreement or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments.

Section 4: The Board hereby approves of the appointment of the law firm of Bricker & Eckler LLP to serve as legal counsel with respect to the lease-purchase of the Equipment as described herein. The fees to be paid to such firm shall be subject to review and approval by the Treasurer. The Treasurer is also hereby authorized to hire such other professionals or consultants and to take such other action as may be needed to facilitate the lease-purchase of the Equipment.

Section 5: All proceeds received by the School District from the Lessor are hereby appropriated for the payment of the costs of acquiring the Equipment and for the payment of fees related to the lease-purchase of the Equipment pursuant to the Lease-Purchase Agreement and as set forth in this Resolution. There is further appropriated, from unappropriated funds to be deposited or currently on deposit in the general fund and/or the permanent improvement fund of the School District, a sum not to exceed \$30,000.00 to pay (1) the costs of any lease payments due or coming due under the Lease-Purchase Agreement within the current fiscal year ending June 30, 2020, and (2) any fees of the Lessor; the fees of Bricker & Eckler LLP, as special counsel; and any other fees associated with the Lease-Purchase Agreement and acquiring the Equipment pursuant thereto.

Section 6: It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

Michael Linton seconded this motion. Upon vote call: Agosta, aye; Linton, aye; Allen, aye; White, aye; Shaw, aye.

### Select Architect

A motion was offered by Michael Linton to adopt the following resolution selecting Fanning/Howey Associates, Inc. as the Architect/Engineer for the District's Classroom Facilities Assistance Program project and approving agreement for services:

The Superintendent recommends Fanning Howey Associates, Inc. as the most qualified architect/engineer for the co-funded Classroom Facilities Assistance Program project to design and construct improvements to school facilities and requests approval of the agreement for A/E services and an MOU to move forward with design at the District's cost until funding is available from OFCC.

## Regular Meeting

April 6, 2020

### Background:

1. The District has been approved by the Ohio Facilities Construction Commission (OFCC) to participate in the Classroom Facilities Program (CFAP) to design and construct a new PK-12 school building (Project).
2. Working with the OFCC, Fanning/Howey Associates, Inc. (Fanning/Howey) was co-selected to be the most qualified design professional for the Project; Fanning/Howey submitted a pricing and technical proposal for the Project which was used by OFCC to prepare an agreement for A/E services.
3. While the OFCC has told the District that it will not approve any agreements at this time, pending further definition of COVID-19 impacts on public construction projects, the Superintendent recommends moving forward with the Board's formal selection of Fanning/Howey and approval of the A/E agreement with Fanning/Howey for the Project and also moving forward with design services and perhaps an early site package, subject to approval of the OFCC, which would be funded exclusively by the Board from its local share of funds for the Project, which are currently in Fund 010.
4. The Board's local share of the CFAP project is \$39.3 million or 74% of the total Project cost, and bonds have been issued to fund the Project.
5. The Superintendent recommends that Fanning Howey be selected as the A/E firm that is best qualified for the Project and further requests authority to have the A/E agreement with Fanning Howey for the services to be provided for the Project signed, subject to approval by OFCC.
6. The Superintendent further recommends that the Board approve a Memorandum of Understanding (MOU) with Fanning Howey and OFCC to begin the design of the Project, including an early site package, all to be funded from the Board's local share for the Project currently in Fund 010, subject to approval by the OFCC in order to have the design for Project as complete as possible and ready to continue with construction at the time that the OFCC is ready to give its formal approval to the A/E agreement..

The Logan Elm Local School District Board of Education resolves as follows:

1. Based upon the co-selection process with OFCC, the Board selects Fanning Howey Associates, Inc. as the A/E firm determined to be the best qualified for the Project.
2. The Board authorizes the Board President and Treasurer to sign the A/E agreement with Fanning Howey Associates for the services to be provided for the CFAP project and any related District-funded improvements, subject to OFCC approval.
3. The Board further authorizes the Board President and Treasurer to enter an MOU with Fanning/Howey and OFCC to move forward with design at the District's cost pending OFCC's formal approval of the A/E agreement for the Project.

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

### Select Construction Manager

A motion was offered by Michael Linton to adopt the following resolution selecting Summit Construction, Inc. as the Construction Manager at Risk for the District's Classroom Facilities Assistance Program project and approving agreement for services:

## Regular Meeting

April 6, 2020

The Superintendent recommends Summit Construction, Inc. as the best value construction manager at risk for the co-funded Classroom Facilities Assistance Program project and requests approval of the agreement for CMR services and an MOU to move forward with design at the District's cost until funding is available from OFCC.

### Background:

1. The District has been approved by the Ohio Facilities Construction Commission (OFCC) to participate in the Classroom Facilities Program (CFAP) to design and construct a new PK-12 school building (Project).
2. Working with the OFCC, Summit Construction, Inc. (Summit) was co-selected to be the best value CMR for the Project; Summit submitted a pricing and technical proposal for the Project which will be used by OFCC to prepare an agreement for CMR services.
3. While the OFCC has told the District that it will not approve any agreements at this time, pending further definition of COVID-19 impacts on public construction projects, the Superintendent recommends moving forward with the Board's formal selection of Summit and approval of the CMR agreement with Summit for preconstruction services for the Project, subject to approval of the OFCC, which would be funded exclusively by the Board from its local share of funds for the Project, which are currently in Fund 010.
4. The Board's local share of the CFAP project is \$39.3 million or 74% of the total Project cost, and bonds have been issued to fund the Project.
5. The Superintendent recommends that Summit be selected as the best value CMR firm for the Project and further requests authority to have the CMR agreement with Summit for the pre-construction services to be provided for the Project signed, subject to approval by OFCC.
6. The Superintendent further recommends that the Board approve a Memorandum of Understanding (MOU) with Summit and OFCC to begin the design of the Project, including an early site package, all to be funded from the Board's local share for the Project currently in Fund 010, subject to approval by the OFCC in order to have the design for Project as complete as possible and ready to continue with construction at the time that the OFCC is ready to give its formal approval to the CMR agreement.

The Logan Elm Local School District Board of Education resolves as follows:

1. Based upon the co-selection process with OFCC, the Board selects Summit Construction as the best value CMR firm for the Project.
2. The Board authorizes the Board President and Treasurer to sign the CMR agreement with Summit for the preconstruction services to be provided for the CFAP project and any related District-funded improvements, subject to OFCC approval.
3. The Board further authorizes the Board President and Treasurer to enter an MOU with Summit and OFCC to move forward with design at the District's cost pending OFCC's formal approval of the CMR agreement for the Project.

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Agosta, aye; Allen, aye; Shaw, aye.

Regular Meeting

April 6, 2020

**Personnel**

**Approve Certified Contracts**

A motion was offered by Michael Linton to employ the following teachers effective with the 2020-21 school year, salary per the negotiated agreement:

**One Year Limited Contract**

Natasha Alexander  
Ellyn Barbieri  
Tahnee Grube  
Sarah Harrington  
Jeri Hartley  
Jeff Johnson  
Grace King  
Holly King  
Stephanie Lane  
Jessica Morgan  
Amanda Patterson

Dakota Reichelderfer  
Billie Rhoads  
Bradley Sargent  
Mike Schultz  
Jason Shepherd  
Joanna Shipe  
Thomasina Snyder  
Joan Tupper  
Rebecca Wagner  
Caroline Wansack  
Allie Wright

**Three Year Contract**

Ben Brisker  
Nikole Bunting  
Matthew Forte  
Tasha Holbert  
Terry Holbert  
Elizabeth McCallister  
Jennifer Russell  
Stephanie Tack

**Four Year Limited Contract**

Melissa Butt  
Tracey Fowler  
Robert Griffith  
Aaron Landau  
Megan Michalski  
Ashley Vanderpool  
Ethan VanDette  
Tammie Wooten

**Continuing Contract**

Nathaniel Dropsey

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

**Approve Classified Contracts**

A motion was offered by Michael Linton to employ the following classified staff members:

**One Year Contract**

Barbara Winland

**Two Year Contract**

Lana Arledge  
Doug Clements  
Elizabeth Davis  
Trena Deibert  
Lindsey Hoffman  
Jayme Holbrook  
Amy Hoover

Lora Joyce  
Tina Morrison  
Gary Smith  
Billie Jo Walker  
Teresa Wills

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Regular Meeting

April 6, 2020

Non-renew Supplemental Contracts

A motion was offered by Michael Linton to non-renew the supplemental contracts listed below at the conclusion of the 2019-20 school year or at the conclusion of their season:

Varsity Volleyball Coach	Aaron Ridenour
J.V. Volleyball Coach	Ronda Alsbaugh
Asst. H.S. Football Coach	Larry Dermer
Asst. H.S. Football Coach	Greg Holbert
Asst. H.S. Football Coach	Taylor Kimbrough
Asst. H.S. Football Coach	Rusty Smith
Asst. H.S. Football Coach	Derek Williams
J.V. Boys Soccer	Aaron Elswick
Asst. H.S. Wrestling Coach	Brad Wolford
Asst. Varsity Baseball Coach	Pat Anderson
J.V. Baseball Coach	Scott Cantrell
J.V. Softball Coach	Taylor Kimbrough
Varsity Bowling Coach – Boys	Darryl Crosby
Varsity Bowling Coach – Girls	Marsha Few
H.S. Cheerleading Advisor	Cindy Holzschuh
Asst. H.S. Cheerleading Advisor	Amber Chalfin
Asst. H.S. Band Director	Casey Wagner
Marching Band Auxiliary	Mark Frazier
H.S. Band Auxiliary/Flags	Debbie See
Fall Faculty Manager	Jan Hurd
Winter Faculty Manager	Jan Hurd
Spring Faculty Manager	Jan Hurd
7 <sup>th</sup> Grade Volleyball Coach	Chad Savage
8 <sup>th</sup> Grade Volleyball Coach	Deborah Wipert
Jr. High Football Assistant Coach	Todd Diehl
Asst. 8 <sup>th</sup> Grade Football Coach	Jim Hart
7 <sup>th</sup> Grade Girls Basketball Coach	Chad Savage
7 <sup>th</sup> Grade Boys Basketball Coach	Jeremy Neff
8 <sup>th</sup> Grade Boys Basketball Coach	Damon Baker
7 <sup>th</sup> Grade Softball Coach (1/2)	Krystal Stulley
8 <sup>th</sup> Grade Softball Coach	Paige Bennett
7 <sup>th</sup> Grade Baseball Coach	Chad Savage
Jr. High Faculty Manager	Cheryl Arnett
Middle School Band Auxiliary	Sueann Puffinbarger

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Accept Resignation

A motion was offered by Michael Linton to accept the following resignation:

Paige Bennett                      Aide, effective 3/20/20

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Agosta, aye; Allen, aye; Shaw, aye.

Approve Classified Substitute

A motion was offered by Michael Linton to employ the following classified substitute, pending receipt of all documents qualifying him for the position:

John Getz                              Custodian

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Regular Meeting

April 6, 2020

Approve Certified Staff

A motion was offered by Michael Linton to employ the following individual on a one (1) year certified contract for the 2020-21 school year, pending all documents qualifying her for the position:

Hannah Brewster      Elementary School Counselor

Mike Agosta seconded this motion. Upon vote call: Linton, aye; Agosta, aye; Allen, aye; White, aye; Shaw, aye.

Next Regular Meeting

Monday, May 11, 2020 – McDowell Middle School at 6:00 P.M.

Adjourn

Mike Agosta motioned to adjourn. Michael Linton seconded this motion.

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Deborah Shaw, President

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Steve McAfee, Treasurer