

**LOGAN ELM LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
JUNE 27, 2022
WORK SESSION – 2:30 P.M.
REGULAR MEETING – 4:00 P.M.
MCDOWELL MIDDLE SCHOOL**



Debbie Shaw
Michael Linton
Scott Allen
Matt Kim
Heidi White

Tim Williams, Superintendent
Steve McAfee, Treasurer

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting.

Each person addressing the Board will give his name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Complaints against staff members must be made in executive session.

This meeting is being recorded so that an accurate representation of the entire meeting can be kept on file.

The next regular Board Meeting will be held July 18, 2022 at 6:00 p.m. at the McDowell Middle School.

**LOGAN ELM LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
June 27, 2022**

AGENDA

1. Meeting Called to Order - Roll Call

Scott Allen	_____
Matt Kim	_____
Michael Linton	_____
Debbie Shaw	_____
Heidi White	_____

2. Adoption of Agenda

M_____ S_____ V_____

3. Approval of Minutes

Regular Meeting - May 9, 2022

M_____ S_____ V_____

4. Recognition of Guests and Public Participation

5. Legislative Report – Scott Allen

6. Treasurer's Report and Recommendations

- A. Recommend the Board approve the financial reports, reconciliations, and investments as presented.

M_____ S_____ V_____

- B. Recommend the Board accept the following May donations as presented:

- \$1,400 to LEave Your LEgacy
- \$300 from Athletic Boosters to Cheerleading (Bingo)
- \$17,650 from Athletic Boosters for Baseball/Softball field improvements
- \$650 from LEEF to LEHS (Graduation Recognition)
- \$600 from LEEF to Salt Creek Intermediate (Cross Cat Field Trip)
- \$1,000 from Tyke Lowery to LEHS (Car Giveaway)
- \$300 from Athletic Boosters to Girls Basketball (Bingo)

M_____ S_____ V_____

- C. Recommend the Board transfer \$1,000,000 from the General Fund (001-0000) to Capital Projects (070-9010).

M_____ S_____ V_____

D. Recommend the Board approve the FY 2022 appropriation amendments.

M_____ S_____ V_____

E. Recommend the Board approve the following annual resolutions to allow for efficient and effective financial management of the school district:

- Set FY 2023 temporary appropriations at 25% of final FY 2022 appropriations
- Create cost center 200-9924 for the Class of 2024;
- Adopt the change and petty cash funds presented within your packet;
- Authorize the Treasurer to request advances of property taxes
- Authorize the Treasurer to pay bills when the following steps have been followed:
 1. Purchase requisition approved
 2. Purchase order certified by Treasurer
 3. Proper invoice received from vendor
- Authorize the Treasurer to transfer funds within appropriations and make advances as needed
- Authorize the Treasurer to make secure investments
- Authorize the Treasurer to distribute investment earnings to funds based on month-end cash balances in accordance with Ohio Revised Code

M_____ S_____ V_____

F. Recommend the Board approve the following resolution authorizing acquisition of highway easement on behalf of Pickaway County from Bruce C. Wilson, Trustee, or the successor in trust as trustee of the Bruce C. Wilson living revocable trust agreement, dated October 10, 1997 and Marguerite E. Wilson, Trustee or the successor in trust as trustee, of the Marguerite E. Wilson living revocable trust agreement, dated October 10, 1997.

The Superintendent and Treasurer request authority to acquire a highway easement from Bruce C. Wilson, Trustee, or the successor in trust as Trustee of the Bruce C. Wilson Living Revocable Trust Agreement, dated October 10, 1997 and Marguerite E. Wilson, Trustee or the successor in trust as Trustee, of the Marguerite E. Wilson Living Revocable Trust Agreement, dated October 10, 1997 (together, "Owner") to facilitate the construction of the new PK-12 school building project (the "Project").

Rationale:

1. Owner is owner of certain real property identified as Pickaway County Auditor parcel number J2400020011800 (the "Wilson Property") adjacent to the property owned by the District identified as Pickaway County Auditor parcel number J2400020011600 (the "District Property"), on which the District is pursuing construction of the Project.
2. As part of the Project, the District is required to install a new turn lane into the District Property from Tarlton Road, which requires acquisition by Pickaway County of a standard highway easement from the Owner to expand the road.
3. Owner has agreed to grant the necessary highway easement to the County in exchange for (1) the District's construction of certain improvements to Owner's driveway on the opposite side of Tarlton Road; and (2) receipt from the District of an access agreement allowing Owner to access the Wilson Property from Zane Trail Road for agricultural purposes.

4. The portion of the District Property to be encumbered by the access agreement contemplated hereby is not needed for District purposes.

The Board of Education of the Logan Elm Local School District hereby resolves as follows:

1. The Board hereby authorizes and approves the acquisition of a highway easement from Owner on behalf of Pickaway County across the portion of the Wilson Property generally depicted on the attached Exhibit "A". The highway easement discussed herein shall be acceptable in form and substance to both Pickaway County and the legal counsel for the District. If the District must first accept said highway easement, the Board Treasurer and President are hereby authorized to sign any documents necessary to transfer the highway easement to Pickaway County.
2. In consideration for receipt of the highway easement referenced in Section 1 hereof, the Board hereby authorizes and approves widening Owner's driveway located on the opposite side of Tarlton Road, in compliance with County standards, so that it is 45 feet wide at the road and tapers back 45 feet to meet the existing driveway using 304 stone to bring up the surrounding area to meet the existing drive elevation. The Treasurer and Board President are authorized to work with legal counsel to negotiate and execute any additional agreement that they may deem necessary to effectuate the intent of this section.
3. In consideration for receipt of the highway easement referenced in Section 1 hereof, the Board hereby authorizes the Treasurer and Board President to work with legal counsel to negotiate and execute the particular terms of an Access Agreement providing limited access to the Wilson Property from Zane Trail Road by means of the District Property for use by Owner for agricultural purposes. The District will not be required to make any improvements to the District Property in connection with this Access Agreement.

M_____ S_____ V_____

- G. Recommend the Board approve the following resolution authorizing an agreement with Industrial Communication & Sound for the Security Camera Project at McDowell Middle School:

The Superintendent and Treasurer recommend awarding a contract to Industrial Communication & Sound ("ICS") for the District's Security Camera Project at McDowell Middle School ("Project") and requests authority to negotiate and enter into a written agreement with ICS for the Project.

Rationale:

1. The District has received a School Safety Grant from the Ohio Facilities Construction Commission to purchase and install a new security system at McDowell Middle School.
2. The Project is not subject to the competitive bidding requirements in R.C. 3313.46, because the scope of the Project falls within an exception to the bidding requirements as it is "for the security and protection of school property."
3. Additionally, the Project is not subject to the bidding statute, R.C. 3313.46, because the security cameras are primarily for the purpose of benefiting school district operations and not for the benefit to the property itself. As a result, the security cameras remain personal property and not an "improvement" pursuant the bidding statute.

4. ICS is an experienced contractor, who was competitively procured for the District's new PK-12 Building by the District's Construction Manager at Risk, Summit Construction. ICS has provided a proposal in the amount of \$97,975 plus an inflationary increase up to 15% for the Project, which the Superintendent and Treasurer believe to be appropriately competitive based on current market pricing.
5. Additionally, the Superintendent and Treasurer believe it is in the best interest of the District to have compatible equipment and warranty service between the PK-12 and McDowell Middle Schools.
6. Accordingly, the Superintendent and Treasurer request authority to enter into an agreement with ICS for the Project in an amount not-to-exceed \$97,975 plus an inflationary increase up to 15%.

The Board of Education resolves as follows:

1. The Board finds that The Project is not subject to the competitive bidding requirements in R.C. 3313.46, because the scope of the Project falls within an exception to the bidding requirements as it is "for the security and protection of school property."
2. Additionally, The Board finds that the Project is not subject to the bidding statute, R.C. 3313.46, because the security cameras are primarily for the purpose of benefiting school district operations and not for the benefit to the property itself. As a result, the security cameras remain personal property and not an "improvement" pursuant the bidding statute.
3. The Board authorizes the Superintendent and Treasurer, working with legal counsel, to negotiate and enter into an agreement with ICS for the Project in an amount not to exceed \$97,975 plus an inflationary increase up to 15%, and to execute any other documents consistent with the intent of this resolution.

M_____ S_____ V_____

- H. Recommend the Board increase the mileage reimbursement rate to 62.5 cents per mile effective July 1, 2022 in accordance with the IRS increase.

M_____ S_____ V_____

- I. Recommend the Board approve the following lunch prices for the 2022-23 school year:

Breakfast = \$2.00
K-6 Lunch = \$3.00
7-12 Lunch = \$3.25
Adult = \$4.00

M_____ S_____ V_____

7. *Superintendent's Report*

8. Major Items of Business

The Superintendent makes the following recommendations to the Board of Education:

- A. Recommend the Board approve the calamity days/hours taken during the 2021-22 school year:

Closed

1/7/22

1/18/22

1/24/22

2/4/22

2/7/22

2 Hour Delay/Early Release

12/8/21

1/19/22

4/6/22

M_____ S_____ V_____

- B. Recommend the Board approve the contract with Circleville Physical Therapy and Sports Rehab, Inc. to provide services to our students.

M_____ S_____ V_____

- C. Recommend the Board approve ACE Digital Academy to provide academic courses for Logan Elm students for the 2022-23 school year, on an as needed basis.

M_____ S_____ V_____

- D. Recommend the Superintendent be named the Purchasing Agent for the 2022-23 school year.

M_____ S_____ V_____

- E. Recommend the Board approve the high school fees for the 2022-23 school year.

M_____ S_____ V_____

- F. Recommend the Board authorize the Superintendent to enter into collaborative agreements with cooperating universities and approve students with background checks to perform field study, classroom observations and student teaching in the Logan Elm Schools for the 2022-23 school year.

M_____ S_____ V_____

- G. Recommend the Board enter into an agreement with Briar Patch to provide educational services to our students.

M_____ S_____ V_____

- H. Recommend the Board approve a staggered start for Kindergarten students, with no bussing provided, on August 18, 19 and 22. All students will attend school on August 23, with bussing.

M_____ S_____ V_____

- I. Recommend the Board approve a staggered start for Logan Elm High School.

Thursday, August 18 – 9th and 10th attend school

Friday, August 19 – 11th and 12th attend school

Monday, August 22 – All students attend school

M_____ S_____ V_____

- J. Recommend the Board approve the updated student handbooks for the elementary, intermediate, middle school and high school buildings and the athletic handbook for the 2022-23 school year.

M_____ S_____ V_____

- K. Recommend the Board approve the contract with NWEA Map for the 2022-23 school year, for the purpose of student assessments.

M_____ S_____ V_____

- L. Recommend the Board approve Appendix "A", a Memorandum of Agreement between Teamsters Local Union Number 284 and the Logan Elm Board of Education.

M_____ S_____ V_____

- M. Recommend the Board approve Appendix "B", updated job descriptions.

M_____ S_____ V_____

- N. Recommend the Board approve an overnight Cross Country camp at Hocking Hills on July 12-13, 2022 for the Girls Cross Country team.

M_____ S_____ V_____

- O. Recommend the Board approve an overnight Cross Country camp at Hocking Hills on July 14-15, 2022 for the Boys Cross Country team.

M ____ S ____ V ____

- P. Recommend the Board approve an overnight Volleyball camp at Spikefest in Logan, Ohio on July 11-13.

M ____ S ____ V ____

- Q. Recommend the Board approve the contract with South Central Ohio ESC for the purpose of orientation and mobility services to Logan Elm student(s).

M ____ S ____ V ____

- R. Recommend the Board approve the contract with Pickaway County ESC to provide related services to students during June – August, 2022.

M ____ S ____ V ____

- S. Recommend the Board reapprove the Health and Wellness Policy for the District, with no changes.

M ____ S ____ V ____

9. Personnel

The Superintendent makes the following recommendations to the Board of Education:

- A. Recommend the Board accept the resignations of the following personnel:

Tami Atwood	Cook, effective the end of the 2021-22 school year
Tom Congrove	Teacher, effective May 31, 2022
Renee Reed	Supt. Secretary/EMIS, effective June 30, 2022
John Rundag	Technology Director, effective June 30, 2022
Stephanie Tack	Teacher, effective July 31, 2022
Alli Wright	Teacher, effective June 24, 2022

M ____ S ____ V ____

- B. Recommend the Board employ the following individual on a one (1) year classified contract for the 2022-23 school year, pending all documents qualifying her for the position:

Dara Davis	Supt. Secretary
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M ____ S ____ V ____

- C. Recommend the Board approve Appendix "C", the list of supplemental contracts for the 2022-23 school year, pending all documents qualifying them for the position.

M ____ S ____ V ____

- D. Recommend the Board approve the following volunteers for the 2022-23 school year, pending all documents qualifying them for the position:

Seth Borland	Asst. High School Football
Jeri Hartley	Cross Country Camp
Jamie Schaal	Cross Country Camp
Jeremy Schaal	Cross Country Camp
Troy Westenbarger	Asst. High School Football

M ____ S ____ V ____

- E. Recommend the Board employ the following individuals on one (1) year certified contracts for the 2022-23 school year, pending all documents qualifying them for the position:

Ashley Allen	Teacher
Kelsey Austin	Teacher
Barbara Cochran	Teacher
Kim Mangione	Teacher

M ____ S ____ V ____

- F. Recommend the Board employ the following individuals on two (2) year administrative contracts effective August 1, 2022, pending all documents qualifying them for the position:

Amie Bassett	Technology Director
Jonathan Brown	Director of Operations
Danielle Schweitzer	School Psychologist

M ____ S ____ V ____

- G. Recommend the Board employ Eric Karshner as High School Athletic Director for the 2022-23 school year.

M ____ S ____ V ____

- 10. Next Regular Meeting** - July 18, 2022 - 6:00 P.M., Regular Meeting – McDowell Middle School

11. *Executive Session*

Recommend the Board enter into executive session to: consider the compensation of a public employee or official.

M_____ S_____ V_____

12. *Adjourn*

M_____ S_____ V_____