



Logan Elm Local School District
9579 Tarlton Road, Circleville OH 43113
Phone: 740-474-7501
Fax: 740-477-6525

Classified Employment Application

What position(s) are you applying for? Bus Driver Cafeteria Staff Custodian
 Secretary Educational Aide Other: _____
Desired Employment: Full-time Employment Part-time Employment Substitute Only

Personal Information:

Last Name: _____ First Name: _____ Middle Initial: _____
Street Address: _____ City: _____ Zip: _____
Phone: _____ Email: _____
Are you legally permitted to work in the United States? Yes No

Employment History: List full-time and/or part-time employment held within the last 7 years, beginning with your current employment. Account for all periods of time, including military service and any periods of unemployment.

Name of Employer: _____ Phone: _____
Street Address: _____ City: _____ State: _____
Name of Supervisor: _____ Phone: _____
Job Title/Position: _____ Number of Years Employed: _____
Duties: _____

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Street Address: _____ City: _____ State: _____
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Job Title/Position: _____ Number of Years Employed: _____
Duties: _____

Education:

High School: _____ Location: _____

Did you graduate? _____ Yes _____ No Area of Study: _____

College: _____ Location: _____

Did you graduate? _____ Yes _____ No Area of Study: _____

Training/Special Skills:

___ Computer Skills ___ Multi-line Phone ___ Fax/Copier ___ Aide Certificate ___ ParaPro Test passed

___ CDL Received ___ Military training ___ CPR training ___ Other: _____

Are you able to safely and substantially perform essential job functions? (ex: lifting up to 30 lbs, standing for extended periods of time) _____ Yes _____ No

References: (Work related, not family members)

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Why are you interested in a position with Local Elm Local Schools?

Please return your completed application to:

Logan Elm Local Schools
District Office
9579 Tarlton Road
Circleville, OH 43113

Logan Elm School District is an Equal Opportunity Employer