

GARY J. MONTOYA
Board President
SUZETTE JEAN HASKIE
Board Vice President
CHRISTINA J. ASPAAS
Board Secretary
PHILIP J. KINLICHEE
Board Member
SHELDON PICKERING
Board Member



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**WORK SESSION MEETING
SHIPROCK BOARD ROOM, SHIPROCK, NM
(Thursday, July 15, 2021)
MINUTES**

Members present

Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

Meeting called to order at 4:33 PM

1. ROUTINE MATTERS:

A. Call Meeting to Order and Verify Quorum through a Roll Call

2. COMMENTS FROM THE AUDIENCE:

A. Comments

Gary Montoya read three Comments from the Audience

3. REPORTS:

A. 21st Century Grant and Funding utilized by the District by Daniel P. Benavidez

Daniel P. Benavidez presented the FY 2020-2021 After School Program Review 21st CCLC and Moving Forward. Donovan Yazzie explained the ELTP, Clubs, ESSER II, K-5+ funds. Mr. Benavidez clarified the 21st Century grant was submitted on time however the district had internet difficulty, the PED would not accept and denied the appeal.

(Suzette Haskie joined by Zoom at 4:55 pm)

B. Human Resources Update Report by Margaret Trocheck

Margaret Trocheck presented the District Vacancies, Recruiting, Daniel P. Benavidez suggested at the next Work Session in August for data for recruiting, Advertising and Recruitment, Vacancy List E-mailed Chapter House, Indeed.com report, Employee Summary Report by School Department, E-PARS New Hires Processed-May and June 2021, E-PARS Transfer Assignment-June 2021, pie chart on Hire Rate, and May and June Separation Processed.

Christina J. Aspaas requested to have a vacancies report in November and December, Suzette Haskie would like to see a report on EA vacancy report with comparison from previous year to this year and a report on the Principals being moved from their original position, a survey of principal process, vacancy broken down by schools. Philip Kinlichee stated the chain of command of the process of filing complaints, the process for Indeed.com. Sheldon Pickering commented on how to go forward as a board and district.

(Suzette Haskie arrived at Shiprock Board Room at 5:41 pm)

C. Procurement Over \$60,000 by Donovan Yazzie

Donovan Yazzie presented the Procurement Over \$60,000. Christina J. Aspaas requesting an itemized list for Chappelle Law. Candice Thompson explained the new bus purchases.

D. Accounts Payable Disbursement: Disbursement Listing, Outstanding Check Listing, Expenditure and Revenue Report by Donovan Yazzie
Donovan Yazzie presented the Accounts Payable Disbursements. Christina J. Aspaas would like a report on the Fire HD Tablets on location and number of purchases.

E. Budget Adjustment Requests and MEMO SY2020-2021

Donovan Yazzie presented the Budget Adjustment Requests and Memo SY 2020-2021.

F. Discussion to Steps of Core Values and Strategic Plan by Board Members

The board members read and discussed the Guiding Principles. Sheldon Pickering commented how the guiding principles are currently and why they are important to our district. Daniel P. Benavidez commented and recommended asking the staff members and need guidance from the board, the strategic plan should come from the board. Suzette Haskie commented that we should follow the guiding principles especially how we treat each other. Sheldon Pickering commented on ALL Students and purpose needs to be more find tune that relates to students. Philip Kinlichee commented guiding principles, accountability and pledge to see and follow along.

Gary Montoya commented what is our purpose and goals to uphold as board members, also the guidance principles was not provided for the Superintendent when he started and apologize for not providing. Sheldon Pickering and Philip Kinlichee suggested adding the discussion on the Regular School Board agenda for Tuesday, July 20. Daniel P. Benavidez commented the district just came out of Covid, we have to work together, and focus forward.

(Christina J. Aspaas left at 8:15 pm and Suzette Haskie left at 8:36 pm)

4. DISCUSSION:

A. Items for the July 20, 2021 Regular School Board Meeting

- Fire HD Tablets location and number of purchases
- Human Resources Report - Vacancies Report, EA Vacancy Report, Survey of Principal Process
- Discussion to Steps of Core Values and Strategic Plan
- Chappelle Law Itemized Listing

5. ADJOURNMENT:

A. Motion to Adjourn the Work Session Meeting

Motion to Adjourn the Work Session Meeting at 8:51 pm

Motion by Philip Kinlichee, second by Sheldon Pickering.

Final Resolution: Motion Carried, 3-0

Yes: Gary J Montoya, Sheldon Pickering, Philip Kinlichee

Not Present at Vote: Christina J Aspaas, Suzette J Haskie

Respectfully Submitted,



Christina J. Aspaas, School Board Secretary