

MINUTES Jefferson High School Dist. 1 Board of Trustees

November 19, 2024

Regular Meeting

Board members present in-person: Camilla Robson, Erika Morris, Clint Rieder, Justin Willcut, Corey Eveland, Lyndsey Graham

Board members present by phone: Larry Rasch,

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

Staff and Visitors Present: Dawn Smartnick, Sarah Layng, Cassidy Parsons, Liz LeTexier, Nicole Strozewski, Devyn Ottman, Karsen Klass, Rory Rasmussen, Holly Keough,

A. Call to Order The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. Ms. Schake, parent, questioned the drivers' permission form for the privilege of driving during lunch. She didn't know that the form existed and had concern about the wording on said form.

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes	Mr. Willcut	Ms. Morris	7	0	
Claims and Accounts	Mr. Eveland	Mr. Willcut	7	0	
Construction payments	Mr. Rieder	Ms. Graham	7	0	

D. Staff Report.

E. Student Report. – Rory Rasmussen, Shay Jones-Moore – Fundraisers, pizza party,

F. Committee Reports –

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
 - a. Holiday Party - December 18, 5:30 pm
2. Facility Manager
3. Principal/A.D.
 - a. Fall Coach Report(s) – Ms. Parsons – Flag Football, Liz LeTexier – Cheer, Karsen Klass – Cross-Country, Clint Layng – Football (Mr. Layng presented at the end of the meeting)
 - b. Mental Health presentation to students and parents. Ms. Layng gave a brief synopsis about it.
4. Superintendent – the following items were briefly discussed. Mr. Wilkerson and/or Ms. Robson will find an example or two of self-evaluations for the board to peruse.
 - a. Annual Objectives
 - b. At-risk Plan
 - c. Board Self Evaluation

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update. Site visit report was submitted in writing. A more formal proposal will be available on the first of December. WET engineering will be involved. (They did the Butte track which is one of the best tracks in the state.)

2. Personnel – *a – c subject to possible executive session*

- a. Resignations – E. Gustafson submitted his resignation that will be effective at the end of the school year.

ITEM	Motion	Second	AYE	NAY	Notes
Accept resignation	Ms. Morris	Ms. Graham	7	0	

- b. New hires. L. Anderson – Assistant wrestling coach Megan Anderson – student custodial part-time

ITEM	Motion	Second	AYE	NAY	Notes
Approve Leo Anderson	Mr. Willcut	Ms. Morris	7	0	
Approve Megan Anderson	Ms. Graham	Mr. Eveland	7	0	

- c. Substitute applications – C. Lyon, custodial

ITEM	Motion	Second	AYE	NAY	Notes
Approval of Chantel Lyon	Ms. Graham	Mr. Willcut	7	0	

3. Attendance agreements

Attendance	Motion	Second	AYE	NAY	Notes
Approval for 0 JHS attendance					
Approval for 1 AYA attendance	Ms. Graham	Mr. Rieder	7	0	
Acknowledge 1 out-of-district	Ms. Graham	Mr. Rieder	0	0	Acknowledged

4. Open Campus discussion. Mr. Moodry submitted the forms that JHS uses along with the policy covering this issue. The discussion touched on the liability that the school might have should students be allowed to have other students in their vehicle at lunch time. Mr. Moodry offered a few suggested changes. Other districts will be contacted for information concerning this issue. The policy committee will review the data to bring a recommendation to the board.

ITEM	MOTION	SECOND	AYE	NAY	Notes
NO MOTION MADE					

5. MTSUIP contract was presented. A signature by the business manager is required.

ITEM	MOTION	SECOND	AYE	NAY	Notes
Approve MTSUIP contract	Ms. Morris	Mr. Rasch	7	0	

J. Communication and Comments

- a. Letters – E. Gustafson resignation

K. Commendations

- a. The town of Colstrip

L. Follow-up/Adjournment – upcoming months

- a. Next meeting – Dec. 18, 4:30

- b. Driving during lunch

M. Adjournment - meeting adjourned at 6:53 p.m.

Signature of Chair

Signature of Clerk