

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, February 20, 2024 **5:30 p.m.** Jefferson High School Library or Cafeteria

(Board packet available upon request at the District Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

To allow the public additional access to the meetings, they will be available to be viewed live at:

https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ_wm6OR6

(This is not interactive, but for viewing only.)

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
 - a. Heard Scholarship
 - b. Health Summit update
2. Facility Manager
3. Principal/A.D.
 - a. Charter School update
4. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Personnel
 - a. Resignations – R. Wilkinson (custodial .5)
 - b. New hires - Custodian
 - c. Substitutes –
3. Attendance Agreements –YDI, JHS students to Helena, Helena to JHS for 23-24
4. Policies 2nd Reading

Policies with Required Updates

Policy 1400 – Board Meetings.

Policy 1420 – Board Meeting Procedure.

Policy 1511 – Code of Ethics.

Policy 1610 – Goals and Objectives.

Policy 2151F – Assumption of Risk Form.

Policy 2320 – Field Trips and Excursions.

Policy 3141 – Non-Resident Enrollment.

Policy 3305 – Seclusion and Restraint.

Policy 3310P- Risk Assessments.

Policy 3410 – Student Health and Examinations.

policy 3410F – Medical Consent Form.

Policy 3413F2 – Immunization Religious Exemption Form.

Policy 3431 – Emergency Treatment.

Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms.

Policy 5121 – Applicability of Personnel Policies and Professional Development.

Policy 5223 – Personal Conduct.

Policy 5330 – Maternity and Paternity Leave.

Policy 7320 – Purchasing.

Policy 8110 – Bus Routes and Schedules.

- Policy 8125 – School Bus Emergencies.
- Policy 8132 – Activity Trips.
- Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds.
- Policies with Recommended Updates
- Policy 1240 – Duties of Individual Trustees.
- Policy 1520 – Board Staff Communications.
- Policy 3310P2-Academic Honesty and Responsible Use of Resources.
- Policy 5231 – Personnel Records.
- Policies with Legal Reference Updates Not Requiring Board Action
- Policy 1650 – Public Charter Schools
- Policy 2158 – Family Engagement Policy
- Policy 2500 – English Language Learner Program
- Policy 3210 – Equal Educational Opportunity
- Policy 6140 – Duties and Qualifications of Administrators
- Policies to Terminate
- Policies 1900-1912 – Emergency Policies.

5. Resolution calling for an election for trustees and possible levy
6. Facility use
7. Heard Scholarship breakdown of yearly estate proceeds
8. 2024-2025 JHS Calendar
9. Approval of volunteers for FCCLA and Band trips
10. Possible retirement incentive
11. Intro to Computers class – possible change of requirement
12. RBHI – board approval

J. Communication and Comments

1. Letters to the Board – Resignation – R. Wilkinson

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT SCHEDULED HIGH SCHOOL BOARD MEETING March 19, 2024, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Erika Morris, (Boulder area position)	Jenny Genger, (At-Large 2 position)	Lindsey Graham (Basin area position)
Dani Morris, Vice-Chair (At-Large 1 position)	Cami Robson, Chair (Clancy area position)	
Justin Willcut (MT City area position)	Larry Rasch (At-Large 3 position)	

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – J. Willcut, J. Genger, E. Morris	Technology – L. Rasch, J. Willcut, C. Robson
Policy/Handbook – D. Morris, J. Genger, L. Graham	
Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham	
Building/Grounds/Transportation – C. Robson, L. Rasch, E. Morris	