

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, March 19, 2024 **5:30 p.m.** Jefferson High School Library or Cafeteria

(Board packet available upon request at the District Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

To allow the public additional access to the meetings, they will be available to be viewed live at:

[https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ\\_wm6OR6](https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ_wm6OR6)

(This is not interactive, but for viewing only.)

At 4:30 the board will participate in a walkthrough of the addition to the building. This is informational and no decisions will be made. Due to safety and liability concerns, it will be limited to board members and administrators.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Student Report**

**E. Staff Report**

**F. Committee Reports**

**G. Administration Reports** – *The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
  - a. Intent to increase levies requirement
2. Facility Manager
3. Principal/A.D.
  - a. Charter School update
4. Superintendent

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Construction/Renovation update
2. Personnel
  - a. Resignations – A. McMaster (GBB), J. Michaud (counselor)
  - b. New hires – Assistant Tennis – Will Johnson
  - c. Substitutes –
3. Attendance Agreements –YDI, JHS students to Helena, Helena to JHS for 23-24
4. Policy 2410 Diploma Job Corp/Youth Challenge
5. Approval of BPA trip to Chicago in May
6. Approval of art trip to Oregon in May
7. Heard Scholarship
8. Notice of intent to increase levies.
9. Athletics – Season Wrap-up

**J. Communication and Comments**

1. Letters to the Board – Resignation – A. McMaster (GBB), J Michaud (counselor)

**K. Commendations and Recognition**

**L. Follow-up/Adjournment – upcoming agenda items**

**NEXT SCHEDULED HIGH SCHOOL BOARD MEETING April 16, 2024, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

**Jefferson High School Board Members**

Erika Morris, (Boulder area position)	Jenny Genger, (At-Large 2 position)	Lindsey Graham (Basin area position)
Dani Morris, Vice-Chair (At-Large 1 position)	Cami Robson, Chair (Clancy area position)	
Justin Willcut (MT City area position)	Larry Rasch (At-Large 3 position)	

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

**Mission Statement**

*The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

**COMMITTEE ASSIGNMENTS:**

Negotiations/Personnel –J. Willcut, J. Genger, E. Morris  
Policy/Handbook – D. Morris, J. Genger, L. Graham  
Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham  
Building/Grounds/Transportation – C. Robson, L. Rasch, E. Morris  
Technology – L. Rasch, J. Willcut, C. Robson

## MINUTES Jefferson High School Dist. 1 Board of Trustees

February 20, 2024

Regular Meeting

**Board members present in-person:** Lindsey Graham Cami Robson Larry Rasch  
Dani Morris Erika Morris Jenny Genger Justin Willcut

**Board member(s) absent:**

**Administrators/clerk present:** Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

**Staff and Visitors Present:** Tim Keener, Eliza McLaughlin, Keith Shultz, Laci Lemons, Emma Citi, Dawn Smartnick, Steve McCauley, Connie McCauley, Sarah Layng

**A. Call to Order** *The meeting was called to order by Ms. Robson-chair, at 5:30 p.m.*

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Consent Agenda** Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action. Mr. Rasch moved to approve the minutes. Ms. D. Morris seconded the motion, which passed unanimously. Mr. Willcut moved to approve the claims. Mr. Rasch seconded the motion, which passed unanimously. Mr. Rasch moved to approve the Dick Anderson and SMA bills. Mr. Willcut seconded the motion, which passed unanimously.

**D. Staff Report.** – Steve McCauley (JHS) and Connie McCauley (BES) presented the Phage Program in which both teachers are involved.

**E. Student Report.** – Ms. Lemons gave the student report. FCCLA and BPA fundraisers were approved and planning is underway for JHS Day, March 4.

**F. Committee Reports** – Facilities continues to meet 2 days per month. Negotiations met and talked mostly about language until budget numbers are firmer.

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – Three (3) suggestions for the division of the trust proceeds were discussed. Ms. Graham moved to award a \$5000 scholarship for the top male, a \$5000 scholarship for the top female, and the remaining split among 6 students at \$3000 apiece. Mr. Willcut seconded the motion, which passed unanimously.

2. Facility Manager – submitted in writing. Ms. Layng gave an overview of the numbers of students participating in tennis, track, golf, and softball.

3. Principal/A.D. – submitted in writing.

4. Superintendent – Mr. Wilkerson added an update about the Van Hoole bus. It has been taken to Missoula to Kenworth for repairs. Little to nothing was done in Butte.

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Construction/Renovation update – At 5:00 p.m. March 19 the board will take a walk through the new addition.

2. Personnel

a. Resignations – None.

b. New hires - .5 custodian. Ms. E. Morris moved to accept the recommendation of Mr. Tim Keener for the part-time custodial position. Ms. Graham seconded the motion which passed unanimously.

c. Substitutes – none

3. Attendance Agreements –YDI, JHS students to Helena, Helena to JHS for 23-24

4. Policies 2<sup>nd</sup> reading

*Policies with Required Updates*

Policy 1400 – Board Meetings.

Policy 1420 – Board Meeting Procedure.  
Policy 1511 – Code of Ethics.  
Policy 1610 – Goals and Objectives.  
Policy 2151F – Assumption of Risk Form.  
Policy 2320 – Field Trips and Excursions.  
Policy 3141 – Non-Resident Enrollment. Added language to identify dates & add “or by board approval.”  
Policy 3305 – Seclusion and Restraint.  
Policy 3310P- Risk Assessments.  
Policy 3410 – Student Health and Examinations.  
policy 3410F – Medical Consent Form.  
Policy 3413F2 – Immunization Religious Exemption Form.  
Policy 3431 – Emergency Treatment.  
Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms.  
Policy 5121 – Applicability of Personnel Policies and Professional Development.  
Policy 5223 – Personal Conduct.  
Policy 5330 – Maternity and Paternity Leave.  
Policy 7320 – Purchasing. (*The district limit for the superintendent ordering is \$80,000.*)  
Policy 8110 – Bus Routes and Schedules.  
Policy 8125 – School Bus Emergencies.  
Policy 8132 – Activity Trips.  
Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds.

*Policies with Recommended Updates*

Policy 1240 – Duties of Individual Trustees.  
Policy 1520 – Board Staff Communications.  
Policy 3310P2-Academic Honesty and Responsible Use of Resources.  
Policy 5231 – Personnel Records.

*Policies with Legal Reference Updates Not Requiring Board Action*

Policy 1650 – Public Charter Schools  
Policy 2158 – Family Engagement Policy  
Policy 2500 – English Language Learner Program  
Policy 3210 – Equal Educational Opportunity  
Policy 6140 – Duties and Qualifications of Administrators

*Policies to Terminate*

Policies 1900-1912 – Emergency Policies.

Ms. D. Morris moved to approve on second reading the required and recommended policies (with additions), to acknowledge the policies requiring no board action, and to acknowledge that the 1900 policies have already been terminated. Mr. Willcut seconded the motion, which passed unanimously.

5. Resolution calling for an election. Ms. E. Morris moved to call for a trustee election and a levy election. Should either one of these not be needed, the clerk (L. Carey) is authorized to cancel one or both elections. Ms. Graham seconded the motion, which passed unanimously.
6. Facility Use. Mr. Sturdevant presented proposed changes in the rates for building use. He and Mr. Moodry had researched other school’s charges. Mr. Moodry, Mr. Sturdevant, and Mr. Wilkerson will review and clarify the necessary rates.
7. Heard Scholarship breakdown. Addressed above.
8. 2024-25 Calendar. Ms. Robson moved to approve the calendar that runs from August 22, 2024 to May 30, 2025. Ms. E. Morris seconded the motion, which passed unanimously.
9. Approval of volunteers for FCCLA, Skills, and Band trips. Ms. Graham moved to approve the list provided. Ms. D. Morris seconded the motion, which passed unanimously.
10. Possible retirement incentive. Mr. Wilkerson didn’t recommend offering one at this time.
11. Intro to Computers Class. Ms. Smartnick proposed reducing the number of offerings of this class to allow more sections of Personal Finance. Personal Finance will be a required class at the state level.
12. RBHI – Rural Behavioral Health Institute. Ms. Robson moved to accept the administration’s recommendation to adopt the RBHI program. Mr. Rasch seconded the motion, which passed unanimously.

***J. Communication and Comments***

a. Letters –R. Wilkinson resignation

***K. Commendations*** Ms. E. Morris commended Mr. Moodry for his coverage of the tournament “banana” group.

***L. Follow-up/Adjournment – upcoming months***

Heard Scholarship selections.

***M. Adjournment*** - meeting adjourned at 6:45 p.m.

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Signature of Chair

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Signature of Clerk

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24669	49077S	5777 MENTAL HEALTH CONNECTIONS LLC	900.00						
1		01252024 01/25/24 Nov - Jan 11 service	450.00*		215	459-1000	330	459	
2		02012024 02/01/24 Jan 11 - Jan 26 service	450.00*		215	459-1000	330	459	
24670	49082S	5387 MUST	1,680.60						
1		March24 02/21/24 BES CM prem	756.80*		215	100-1000	260	666	
2		March24 02/21/24 BES DO prem	756.80*		215	100-1000	260	666	
3		March24 02/21/24 Ret LA prem	167.00*		289	100-1000	260		
24671	-99625E	4827 CITI BUSINESS VISA-Costco	668.26						
2		11429g 01/17/24 Premier Protein Drink Cho	34.45*	10864	215	474-1000	610	28	
		COSTCO							
3		11429G 01/17/24 Premier Protein Drink Van	36.99*	10864	215	474-1000	610	28	
		COSTCO							
4		11429G 01/17/24 Oberto Jerky Var. Pk	31.98*	10864	215	474-1000	610	28	
		COSTCO							
5		11429G 01/17/24 Kirkland All Choc. Bag	22.99*	10864	215	474-1000	610	28	
		COSTCO							
6		11429G 01/17/24 Kirkland Funhouse Asst. C	21.99*	10864	215	474-1000	610	28	
		COSTCO							
7		11429G 01/17/24 Folgers Classic Coffee	25.98*	10864	215	474-1000	610	28	
		COSTCO							
8		11429G 01/17/24 Pocky Sticks-Choc 10 pk	19.98*	10864	215	474-1000	610	28	
		COSTCO							
9		11429G 01/17/24 ziploc sandwich bags 580	16.99*	10864	215	474-1000	610	28	
		COSTCO							
10		11429G 01/17/24 Clorox wipes 5 pk	19.99*	10864	215	474-1000	610	28	
		COSTCO							
11		11429G 01/17/24 Concessions groc	88.10		201	170			
12		11429G 01/17/24 PIR	17.98*		201	100-2400	610		
13		62882g 01/03/24 concessions groc	147.05		201	170			
14		52356g 01/17/24 Can opener	33.79*		201	910-3100	610		
15		782291 01/16/24 AAFCS Prof Membership	150.00*		215	451-1710	810	61	
24672	-99624E	4827 CITI BUSINESS VISA-Costco	5,869.06						
1		44528G 01/29/24 Concessions	193.20		201	170			
3		44528G 01/29/24 School food food	52.93*		201	910-3100	630		
4		76370G 01/29/24 Concessions	131.10		201	170			
5		73203G 02/14/24 School food food	63.42*		201	910-3100	630		
6		01/30/24 Internet Lumen	2,049.82*		228	100-1000	535		
7		01/30/24 Internet Lumen	2,428.24*		228	100-1000	535		
8		152958 01/22/24 Nat.&St. Dues Student	18.00		201	170			

03/14/24  
12:32:39

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 2/24

Page: 2 of 7  
Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
9	22876 01/25/24 FCCLA clothing	180.00		201	170				
10	46500257 02/15/24 FCS Groceries	74.39		201	170				
11	p2071956-2 02/12/24 FCS Groceries	264.94		201	170				
12	95334981 02/05/24 FCS Groceries	61.45		201	170				
13	23429497 02/05/24 FCS Groceries	11.70		201	170				
14	23009 02/05/24 FCCLA binders	18.00		201	170				
15	P207195620 01/30/24 FCS Groceries	111.38		201	170				
16	P207195621 01/30/24 FCS Groceries	5.77		201	170				
17	F207195622 02/02/24 FCS Groceries	105.30		201	170				
18	02/21/24 fees and interest	161.90*		201	100-2500	800			
19	credit 02/21/24 FCS Groceries	-62.48		201	170				
24673	49084S 5677 DICK ANDERSON CONSTRUCTION	524,830.07							
Const Bill #11									
1	3112-11 01/30/24 Const Bill #11	524,830.07*		260	100-4500	725			
24674	49090S 5160 INFINITE CAMPUS	1,250.00							
1	022524 02/25/24 License & Support	1,250.00	10907	201	100-1000	680			
1250.00									
24675	49097S 5575 WILKERSON, ERIK	187.00							
Mileage to Manhattan									
1	021924 02/19/24 Mileage to Manhattan	187.00*		201	720-3500	582			
24676	49091S 5200 MOODRY, MIKE	292.22							
Mileage reimbursement									
1	021024 02/10/24 Mileage to Billings	159.56*		201	720-3500	582			
2	021424 02/14/24 Mileage to Manhattan	132.66*		201	720-3500	582			
24678	49089S 5778 GUSTAFSON, ERIC	140.78							
1	0621455 02/16/24 Home Depot	140.78		201	100-1000	610			
24679	49087S 5723 EDGERLEY, TIMMIESUE	220.74							
Mileage Reimbursment to take Drive to Butte and pickup driver in Missoula. Also haul bus parts to Missoula									
1	021924 02/19/24 Mileage to Missoula and Butte	220.74*		201	720-3500	582			



\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24680	-99623E	4625 MT DEPARTMENT OF REVENUE	5,301.31					
1		3112-11 01/31/24 CGR payment 11	5,301.31*		260	100-4500	725	
24683	49098S	5779 WILLIAMS, BONNIE	37.00					
1		906168 08/29/23 BackGround Check	37.00*		201	100-2300	800	
24684	E	4786 MC Mastercard	1,318.56					
District Activity 1								
CC # 9049								
1		330042083 01/25/24 MBPA-Montana SIC	750.00		201	170		
4		013124 01/31/24 Hobby Lobby	47.84		201	170		
5		013124 01/31/24 JoAnn Stores	39.90		201	170		
6		020124 02/01/24 NFHS All Access	6.99		201	170		
7		020124 02/01/24 FALLONMINDT.COM	150.00		201	170		
8		020124 02/01/24 PayPal Cheer Comp Dues	300.00		201	170		
9		10884 01/16/24 YCS Basics 100' 3.5 mm	16.84*	10884	201	100-2600	610	
AMAZON.COM								
10		10884 01/16/24 Shipping & Handling	6.99*	10884	201	100-2600	610	
AMAZON.COM								
24685	E	4786 MC Mastercard	1,474.51					
Activity FCS								
CC # 0833								
1		078648 01/09/24 Boulder ACE Hardware	178.71*		201	390-1641	610	
2		043974 01/17/24 Boulder ACE Hardware	63.96*		201	390-1641	610	
3		98928 01/20/24 Archie Bray Foundation	433.00		201	170		
4		0870608 01/23/24 Amazon	108.84		201	170		
5		740040 02/01/24 Dramatists Play Service	690.00		201	170		
24686	E	4786 MC Mastercard	1,446.54					
District Athletic								
CC # 5370								
1		5136B42491 02/24/24 Super 8 Colombus	540.00*		215	720-3500	582	139
2		049787 01/27/24 TownPump Boulder	31.20*		215	720-3500	582	139
3		9222644 01/18/24 Amazon	19.98*		215	720-3500	582	139
4		85973EE009 01/25/24 Super 8 Motel Conrad, MT	855.36*		215	720-3500	582	139



\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24687	E	4786 MC Mastercard	1,697.55						
		Cheer/Band							
		CC # 8422							
1		719441813 01/27/24 John Henry's Restaurant	81.00*		201	710-3400	582		
2		052688 01/26/24 Subway	53.54*		201	710-3400	582		
3		048353 01/19/24 Burger Bobs	72.45*		201	710-3400	582		
4		24271 01/19/24 307 Bar & Grill	29.00*		201	710-3400	582		
5		078224 01/20/24 McDonalds	27.83*		201	710-3400	582		
6		095332 01/20/24 White pizza CO	47.75*		201	710-3400	582		
7		Tuxedo Coat	10.00*	10881	215	100-1000	660	55	
		FORMAL FASHION							
8		Princess Knit Dress	316.00*	10881	215	100-1000	660	55	
		FORMAL FASHION							
9		Velvet Bodice Dress	750.00*	10881	215	100-1000	660	55	
		FORMAL FASHION							
10		Tuxedo Package	98.00*	10881	215	100-1000	660	55	
		FORMAL FASHION							
11		Silver	20.00*	10881	215	100-1000	660	55	
		FORMAL FASHION							
12		Shipping	107.46*	10881	215	100-1000	660	55	
		FORMAL FASHION							
13		012624 01/26/24 John Henry's Restaurant	40.92*		201	710-3400	582		
14		012924 01/29/24 Formal Fashions	43.60*		215	100-1000	582	55	
24688	E	4786 MC Mastercard	26.86						
		Activity Drama							
		CC # 6690							
1		2005573 02/03/24 L & P Grocery	6.22		201	170			
2		091178 02/02/24 Walmart	20.64		201	170			
24689	E	4786 MC Mastercard	2,565.98						
		District Admin 1							
		CC # 4935							
1		10871 01/02/24 Mount Pro	37.99*	10871	201	100-2400	660		
		AMAZON.COM							
2		10871 01/02/24 Monitor x 2	199.94*	10871	201	100-2400	660		
		AMAZON.COM							
3		10875 01/09/24 HeartSine Smaaritan Pads	456.00*	10875	215	459-2134	610	459	
		American AED							
4		011124 01/11/24 Staples	90.98*		201	100-1000	615		
5		10879 01/11/24 Yrs's Best Sports 2022	14.99*	10879	215	423-1000	640	713	
		AMAZON.COM							

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6		10879 01/11/24 Yr's Best Sports 2023	19.95*	10879	215	423-1000	640	713
	AMAZON.COM							
7		10879 01/11/24 Shipping & Handling	6.99*	10879	215	423-1000	640	713
	AMAZON.COM							
8		855824 01/17/24 Carquest	226.77		201	190		
9		028529 01/17/24 Slim Chicken	13.93		201	190		
10		346654 01/18/24 Rock Hand	19.99		201	190		
11		10882 01/22/24 Connect w/your team	299.00*	10882	215	423-1000	640	713
	AMAZON.COM							
12		10882 01/22/24 Peer Coaching	159.00*	10882	215	423-1000	640	713
	AMAZON.COM							
13		10882 01/22/24 Shipping Costs	6.99*	10882	215	423-1000	640	713
	AMAZON.COM							
14		10878 01/11/24 SawStop Brake	196.56*	10878	201	390-1641	615	
	AMAZON.COM							
15		029668 01/25/24 Deep Creek Pizza	32.50*		215	720-3500	582	139
16		213633 01/02/62 Town Pump	350.00		201	190		
17		211659 01/02/24 Town Pump	350.00		201	190		
18		192012 01/27/24 Thriftway	14.27*		215	720-3500	582	139
19		056752 01/27/24 Subway	16.28*		215	720-3500	582	139
20		150356 10/29/24 FICS Pizza	14.21*		215	720-3500	582	139
21		146185 01/29/24 NAPA	10.99*		215	720-3500	582	139
22		184243 01/29/24 FICS Pizza	12.26*		215	720-3500	582	139
23		069406 02/01/24 Subway	16.39*		215	720-3500	582	139
24691	E	4786 MC Mastercard	70.19					
		District Activity 2						
		CC # 4843						
1		10890 01/29/24 Blick Art	70.19*		201	390-1640	610	
24692	E	4786 MC Mastercard	1,032.46					
		District Admin 2						
		CC # 0282						
1		01/09/24 Printer Ink	75.45*	10874	201	100-2600	610	
	AMAZON.COM							
3		01/25/24 Leak Seeker Tool	159.99*	10886	201	100-2600	615	
	TRU TECH TOOLS							
4		01/25/24 Solenoid Valve	90.09*	10889	201	100-2600	615	
	SUPPLY HOUSE							
5		1110055827 01/22/24 Rockler	26.98*		201	390-1641	610	
6		072578 02/03/24 Arbys	14.97*		215	720-3500	582	139
7		7205 02/05/24 Hotels.com	222.48*		215	720-3500	582	139
8		098275 01/23/24 USPS	49.25*		201	100-1000	532	

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
9		011824 01/18/24 Blick Art	3.25*		201	390-1640	610		
10		013024 01/30/24 Concord Theatricals	390.00		201	170			
24695	49088S	4065 FOLLET SOFTWARE COMPANY	849.52						
1		1530697 01/02/24 Titlepeek, library mgmt r	849.52	10765	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-680-									
24696	E	4786 MC Mastercard	6,041.18						
XCountry-Wrestling-Golf CC # 6666									
1		490295 01/04/24 The Great Falls Inn	1,091.20*		201	720-3500	582		
2		87402EE003 01/05/24 Super 8 Cutbank Mt	966.60*		201	720-3500	582		
3		87402EE003 01/05/24 Super 8 Cutbank Mt	-85.00*		201	720-3500	582		
4		0020024787 01/10/24 USPS	45.38*		201	100-1000	532		
7		00059823 01/29/24 Albertsons	55.92*		201	720-3500	582		
8		063162 01/31/24 JimmyJohns	240.10*		201	720-3500	582		
9		041210 02/02/24 Pizza Hut	209.01*		201	720-3500	582		
10		186060 02/01/24 Shelby Inn	2,990.19*		201	720-3500	582		
11		081556 02/03/24 Wendys	267.94*		201	720-3500	582		
12		078202 01/25/24 Befour, Inc	183.00*		201	720-3500	582		
13		108650 01/17/24 Defense Soap	76.84*		201	720-3500	582		
24697	49095S	4572 PreETS Cash/MADISON VALLEY BANK	320.00						
1		020124 02/01/24 Petty Cash for Life Skills Cla	320.00*		215	474-1000	610	275	
24698	49094S	4761 PEAK 1 ADMINISTRATION	25.00						
1		141935 02/15/24 COBRA	25.00		201	100-1000	260		
24699	49093S	5207 NORTHWEST TECH INC	900.00						
1		2024-03 02/17/24 Site Visit	900.00*		260	100-4500	725		
24700	49096S	5419 STRIVE	5,000.00						
1		1396 02/27/24 ON Site MCLSDP Support	5,000.00*		215	423-1000	330	713	
24701	49092S	4389 NITRO GREEN & CHRISTMAS DECOR	14.00						
1		667932 02/01/24 Pest Control	14.00*		201	100-2600	440		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24703		385 BOULDER MONITOR & JEFFERSON CO.	255.00					
1		5721 02/29/24 agenda and panther press	255.00*		201	100-2300	540	
		# of Claims 28	Total: 564,414.39	# of Vendors	16			
		Total Electronic Claims	27,512.46					
		Total Non-Electronic Claims	536,901.93					

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24704	-99622E	4639 WEX BANK	6,597.21					
1	94946545 01/31/24 Route fuel	3,746.57*		210	100-2700	624		
2	94946545 01/31/24 Drivers ed fuel	27.89*		218	100-1000	624		
3	94946545 01/31/24 WR fuel	44.89*		201	720-3500	582		
4	94946545 01/31/24 CTE fuel	38.56*		201	710-3400	582		
5	94946545 01/31/24 S&D fuel	49.31*		201	710-3400	582		
6	94946545 01/31/24 Prin. fuel	69.43*		201	100-2300	582		
7	94946545 01/31/24 band	33.04*		201	710-3400	582		
8	94946545 01/31/24 WR fuel	568.46*		201	720-3500	582		
9	94946545 01/31/24 BBB fuel	276.29*		201	720-3500	582		
10	94946545 01/31/24 GBB fuel	274.13*		201	720-3500	582		
11	94946545 01/31/24 Activity bus fuel	196.04*		201	720-3500	582		
12	94946545 01/31/24 BAnd fuel	28.01*		201	710-3400	582		
13	94946545 01/31/24 Due from BES	1,244.59		201	180			
24705	-99621E	4639 WEX BANK	8,769.66					
	INVOICE 95599237	2/29/24						
1	94946545 01/31/24 Route fuel	4,258.63*		210	100-2700	624		
2	94946545 01/31/24 Drivers ed fuel	93.85*		218	100-1000	624		
3	94946545 01/31/24 Admin	38.37*		201	100-2300	582		
4	94946545 01/31/24 Foods	56.69*		201	710-3400	582		
5	94946545 01/31/24 BBB fuel	71.98*		201	720-3500	582		
8	94946545 01/31/24 VHool fuel	410.83*		201	720-3500	582		
9	94946545 01/31/24 WR fuel	500.03*		201	720-3500	582		
10	94946545 01/31/24 Band fuel	483.64*		201	720-3500	582		
11	94946545 01/31/24 BBB fuel	550.77*		201	720-3500	582		
12	94946545 01/31/24 GBB fuel	585.66*		201	720-3500	582		
13	94946545 01/31/24 Activities fuel	54.97*		201	720-3500	582		
14	94946545 01/31/24 Due from BES	1,664.24		201	180			
24706		4498 LERUM AUTO	208.00					
1	022924 02/29/24 Toyota Camry Service	64.00*		201	100-2600	440		
2	022924 02/29/24 Chevy Suburban Service	78.00*		201	100-2600	440		
3	022924 02/29/24 Drivers Ed Car Service	66.00*		218	100-1000	440		
24707		3481 MT DOJ CRIMINAL RECORDS	280.00					
	Dawson, Megan							
	Parsons, Ryan							
	Plummer, Hadley							
	Plummer, Molly							
	Bowman, Kary							
	Bridgewater, Bobbi							
	Bridgewater, Kevin							
	Maus, Mary							

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
Ronayne, Ana								
Lindsay, Carrie								
1		Background HP	25.00*	10900	201	100-2300	800	
2		Background MP	25.00*	10900	201	100-2300	800	
3		Background MD	25.00*	10900	201	100-2300	800	
4		Background RP	25.00*	10900	201	100-2300	800	
5		Background MM	25.00*	10903	201	100-2300	800	
6		Background TK	30.00*	10902	201	100-2300	800	
7		Background BB	25.00*	10901	201	100-2300	800	
8		Background KB	25.00*	10901	201	100-2300	800	
9		Background CL	25.00*	10906	201	100-2300	800	
10		Background CR	25.00*	10904	201	100-2300	800	
11		Background KB	25.00*	10905	201	100-2300	800	
24709		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	37,631.06					
INVOICE NUMBER 8647								
1		013124 01/31/24 Route contract	30,988.06*		210	100-2700	513	
2		013124 01/31/24 Bus sanitization	444.00*		210	100-2700	513	
3		013124 01/31/24 WR	1,196.46*		201	720-3500	582	
4		013124 01/31/24 WR downtime	735.40*		201	720-3500	582	
5		013124 01/31/24 WR drivetime charter	527.85*		201	720-3500	582	
6		013124 01/31/24 band mt city to JHS	153.00*		201	710-3400	582	
7		013124 01/31/24 band downtime	85.35*		201	710-3400	582	
8		013124 01/31/24 BBB	501.84*		201	720-3500	582	
9		013124 01/31/24 BBB Downtime	341.40*		201	720-3500	582	
10		013124 01/31/24 BBB drivetime charter	201.84*		201	720-3500	582	
11		013124 01/31/24 GBB	864.96*		201	720-3500	582	
12		013124 01/31/24 GBB downtime	426.75*		201	720-3500	582	
13		013124 01/31/24 GBB drivetime charter	93.15*		201	720-3500	582	
14		013124 01/31/24 Activity bus	1,071.00*		201	720-3500	582	
24710		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	40,826.38					
3		022924 02/29/24 Route	30,988.06*		210	100-2700	513	
4		013124 01/31/24 WR	791.78*		201	720-3500	582	
7		013124 01/31/24 Band	1,976.76*		201	720-3500	582	
8		013124 01/31/24 band downtime	564.70*		201	720-3500	582	
9		013124 01/31/24 BBB	2,268.48*		201	720-3500	582	
10		013124 01/31/24 BBB Downtime	761.70*		201	720-3500	582	
12		013124 01/31/24 GBB	2,407.20*		201	720-3500	582	
13		013124 01/31/24 GBB downtime	761.70*		201	720-3500	582	
15		013124 01/31/24 Activity bus	306.00*		201	720-3500	582	

03/14/24  
12:31:18

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/24

Page: 3 of 3  
Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24711	49099S	5777 MENTAL HEALTH CONNECTIONS LLC	1,125.00						
1		03012024 03/01/24 Mental Health Services	1,125.00*		215	459-1000	330	459	
		# of Claims	7						
		Total:	95,437.31	# of Vendors	4				
		Total Electronic Claims	15,366.87						
		Total Non-Electronic Claims	80,070.44						



**Application and Certificate For Payment**

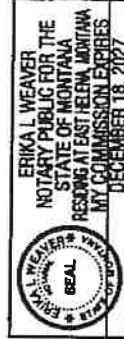
<b>To Owner:</b> JEFFERSON HIGH SCHOOL DISTRICT # P.O. BOX 838 BOULDER, MT 59632	<b>Project:</b> JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632	<b>Application No.:</b> 3112-12  <b>Date:</b> 3/1/2024  <b>Period To:</b> 2/29/2024  <b>Architect's Project No:</b>  <b>Contract date:</b> 5/6/2022
<b>From:</b> Dick Anderson Construction (Contractor): 3424 HIGHWAY 12 E HELENA, MT 59601		<b>Contractor Job Number:</b> 3112-JEFHIG  <b>Contract For:</b>

**Contractor's Application for Payment**

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
<b>Totals</b>		
<b>Net change by change orders</b>		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: [Signature]  
 By: [Signature] Date: 3/1/2024  
 State of: Montana County of: Lewis & Clark  
 Subscribed and sworn to before me this 1st day of March,  
2024 (year). Notary public: Erika L Weaver  
 My commission expires December 18, 2027



**Architect's Certificate for Payment**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$747,151.06

Original contract sum \$12,031,692.65  
 Net change by change orders \$0.00  
 Contract sum to date \$12,031,692.65  
 Total completed and stored to date \$8,080,507.53  
 Retainage  
 5.00% of completed work \$404,025.38  
 Total earned less retainage \$7,676,482.15  
 Less previous certificates for payment \$6,929,331.09  
 Current sales Tax \$0.00  
 7.700% of taxable  
 Current payment due \$747,151.06  
 Less Gross Receipts Tax 7,471.51

**CURRENT PAYMENT DUE**

Balance to finish, including retainage \$4,355,210.50

Architect:

By: [Signature] Date: 2024-03-04

This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

\*OBLIGATIONS UPON DELAY OF PAYMENT \*Pursuant to the requirements of Section 28-2-104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2%, a month, or a pro rata fraction thereof, on the unpaid balance.

**Application and Certificate of Payment -- page 2**

To Owner: JEFFERSON HIGH SCHOOL DIS  
 From (Contractor): JEFFERSON HIGH SCHOOL DIS  
 Project: 3112-JEFHIG / JEFFERSON HIGH SCHC

Application No: 3112-JEFHIG  
 Contractor's Job Number: 3112-JEFHIG  
 Architect's Job Number:

Period To: 2/29/2024  
 Detail Page 2 of 2 Pages

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To Finish	Retention
			Previous Application	This Period					
001	BP#01-1 FINAL CLEANING	34,000.00						34,000.00	
002	BP#02-1 DEMOLITION	187,064.80	83,000.00			83,000.00	44.37	104,064.80	4,150.00
003	BP#02-2 SITEWORK	456,600.29	195,970.00			195,970.00	42.92	260,630.29	9,798.50
004	BP#03-1 BUILDING FOUNDA'	367,211.00	364,125.00			364,125.00	99.16	3,086.00	18,206.25
005	BP#03-2 CONCRETE POLISH	100,650.00						100,650.00	
006	BP#04-1 MASONRY	58,650.00	58,072.00			58,072.00	99.01	578.00	2,903.60
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,138,493.00			1,138,493.00	98.77	14,180.00	56,924.65
008	BP#06-1 CARPENTRY	183,059.35	145,963.00			145,963.00	79.74	37,096.35	7,298.15
009	BP#06-2 ARCHITECTURAL C	262,652.00						262,652.00	
010	BP#07-1 BUILDING INSULATI	64,100.00	42,650.00			42,650.00	66.54	21,450.00	2,132.50
011	BP#07-2 METAL SIDING & SC	192,000.00	59,030.00	63,434.00		122,464.00	63.78	69,536.00	6,123.20
012	BP#07-3 ROOFING	325,683.00	301,660.00	14,200.00		315,860.00	96.98	9,823.00	15,793.00
013	BP#08-1 DOORS & HARDWA	210,402.00	155,400.00			155,400.00	73.86	55,002.00	7,770.00
014	BP#08-2 WINDOWS	192,510.00	185,842.00			185,842.00	96.54	6,668.00	9,292.10
015	BP#09-1 METAL WALL FRAM	1,026,621.88	733,137.00	228,520.00		961,657.00	93.67	64,964.88	48,082.85
016	BP#09-3 PAINT	138,075.00	11,360.00	25,800.00		37,160.00	26.91	100,915.00	1,858.00
017	BP#09-4 FLOORING & TILE	165,030.00	25,000.00			25,000.00	15.15	140,030.00	1,250.00
018	BP#10-1 SPECIALTIES	161,084.00	16,900.00			16,900.00	10.49	144,184.00	845.00
019	BP#12-1 WINDOW COVERIN	228,110.00	20,400.00			20,400.00	8.94	207,710.00	1,020.00
020	BP#14-1 ELEVATOR & LIFT	17,768.00						17,768.00	
021	BP#21-1 FIRE SPRINKLER	143,103.00						143,103.00	
022	BP#22-1 PLUMBING COMPLE	155,910.00	54,664.00	62,000.00		116,664.00	74.83	39,246.00	5,833.20
023	BP#23-1 H.V.A.C. COMPLETE	1,103,093.00	464,471.00	131,081.00		595,552.00	53.99	507,541.00	29,777.60
024	BP#26-1 ELECTRICAL COMP	1,657,469.10	1,225,355.00	47,424.00		1,272,779.00	76.79	384,690.10	63,638.95
025	BP#32-1 LANDSCAPE & IRRI	1,377,735.20	948,190.00	106,337.00		1,054,527.00	76.54	323,208.20	52,726.35
026	ALLOWANCE - WHEEL CHAI	66,905.00						66,905.00	
027	GC & FIXED GC/CM COSTS	821,804.00	458,380.00	45,838.00		504,218.00	61.36	317,586.00	25,210.90
028									
029									
030	GC/CM CONTINGENCY @ 5%	301,815.58						301,815.58	
031	CMAR OH & P @ 5%	544,408.31	333,554.00	37,076.00		370,630.00	68.08	173,778.31	18,531.50
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		10,818.97
033	GROSS RECEIPTS TAX 1%	119,125.67	72,937.26	7,864.80		80,802.06	67.83	38,323.61	4,040.11

<b>Application Total</b>	<b>12,031,692.65</b>	<b>7,294,032.73</b>	<b>786,474.80</b>	<b>8,080,507.53</b>	<b>67.16</b>	<b>3,951,185.12</b>	<b>404,025.38</b>
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**CONTRACTOR CONDITIONAL WAIVER FOR  
PROGRESS PAYMENT REQUEST AND RELEASE**

PROJECT NO: 01-23-112  
CONTRACT NO:

From: Dick Anderson Construction Inc  
3424 Hwy 12 E  
Helena, MT 59601

**Conditional Waiver and Release Upon Progress Payment**

Upon receipt of payment in the amount of \$739,679.55, to Dick Anderson Construction, Inc, for labor, services, equipment, or materials furnished to 2/29/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 2/29/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 2/29/2024 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

By: [Signature]

Title: Project Manager

Date: 3/1/2024

Witnessed by: [Signature]

Date: 3/1/2024

Please return to: Dick Anderson Construction, Inc



architecture + design

920 Front Street  
Suite 101  
Helena, MT 59601  
406-442-4933

Jefferson High School District No. 1  
P.O Box 838  
Attn: Superintendent Erik Wilkerson  
Boulder, MT 59632

Invoice number 22-001-22  
Date 03/06/2024

Project 22-001 JEFFERSON HIGH SCHOOL  
EXPANSION & REMODEL

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>SMA - Basic Services</b>					
Schematic Design	77,085.76	100.00	77,085.76	77,085.76	0.00
Design Development	77,085.76	100.00	77,085.76	77,085.76	0.00
Construction Documents	207,167.98	100.00	207,167.98	207,167.98	0.00
Bidding	14,453.58	100.00	14,453.58	14,453.58	0.00
Construction Administration	81,903.62	68.00	50,780.24	55,694.46	4,914.22
Subtotal	457,696.70	94.27	426,573.32	431,487.54	4,914.22
<b>Consultants</b>					
Mechanical/Electrical/Plumbing Schematic Design	30,656.00	100.00	30,656.00	30,656.00	0.00
Mechanical/Electrical/Plumbing Design Development	63,313.00	100.00	63,313.00	63,313.00	0.00
Mechanical/Electrical/Plumbing Construction Documents	163,282.00	100.00	163,282.00	163,282.00	0.00
Mechanical/Electrical/Plumbing Bidding	5,731.00	100.00	5,731.00	5,731.00	0.00
Mechanical/Electrical/Plumbing Construction Administration	63,582.00	70.00	41,328.30	44,507.40	3,179.10
Structural Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Structural Design Development	14,400.00	100.00	14,400.00	14,400.00	0.00
Structural Construction Documents	44,000.00	100.00	44,000.00	44,000.00	0.00
Structural Bidding	1,600.00	100.00	1,600.00	1,600.00	0.00
Structural Construction Administration	16,000.00	100.00	16,000.00	16,000.00	0.00
Civil Schematic Design	5,800.00	100.00	5,800.00	5,800.00	0.00
Civil Design Development	5,600.00	100.00	5,600.00	5,600.00	0.00
Civil Construction Documents	34,270.00	100.00	34,270.00	34,270.00	0.00
Civil Bid Phase Services	3,480.00	100.00	3,480.00	3,480.00	0.00
Civil Construction Phase Services	14,250.00	56.00	7,980.00	7,980.00	0.00
Civil Project Closeout Services	4,800.00	0.00	0.00	0.00	0.00
Landscape Architect	22,600.00	95.00	21,470.00	21,470.00	0.00
Subtotal	497,364.00	93.71	462,910.30	466,089.40	3,179.10



architecture + design

Jefferson High School District No. 1  
 Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-22  
 Date 03/06/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Additional Services</b>					
Programming/Ed Specs	24,089.70	100.00	24,089.70	24,089.70	0.00
Phase 1 - Scope	27,265.00	100.00	27,265.00	27,265.00	0.00
Phase 2 - Specifications	23,370.00	100.00	23,370.00	23,370.00	0.00
Phase 3 - Bidding	15,580.00	100.00	15,580.00	15,580.00	0.00
Phase 4 - Contract Administration	11,685.00	25.00	0.00	2,921.25	2,921.25
Fire Protection Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Fire Protection Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Fire Protection Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Fire Protection Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Fire Protection Construction Administration	3,000.00	70.00	1,950.00	2,100.00	150.00
Special Systems Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Special Systems Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Special Systems Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Special Systems Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Special Systems Construction Administration	3,000.00	70.00	1,950.00	2,100.00	150.00
Subtotal	161,989.70	93.48	148,204.70	151,425.95	3,221.25
Total	1,117,050.40	93.91	1,037,688.32	1,049,002.89	11,314.57

**Reimbursables**

Reimbursables

	Units	Rate	Billed Amount
Mileage	120.00	0.67	80.40

Invoice total **11,394.97**

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22-001-22	03/06/2024	11,394.97	11,394.97				
	Total	11,394.97	11,394.97	0.00	0.00	0.00	0.00

Approved by:

Jason M. Davis  
 Principal



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Jefferson High School District No. 1  
Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-22  
Date 03/06/2024

---

*If you have already made payment on outstanding invoices, please disregard this aging summary. Thank you!*





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**HELENA**

920 Front Street, Suite 101  
Helena, MT 59601  
P. 406 442 4933

**BOZEMAN**

428 East Mendenhall Street  
Bozeman, MT 59715  
P. 406 219 2216



## Construction Field Report FR-10

Project:	Jefferson High School Addition	Date:	2024-03-05
		Time:	3 p.m.
Owner:	Jefferson High School	Weather:	Overcast
Contractor:	Dick Anderson Construction	Temperature:	45
Present @ Site:	SMA: Brett Charles, Jason Davis DAC: Tim Tholt, Shane Stahly, Doug Saltzman		

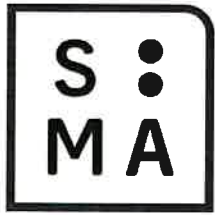
### The following work/ items were observed while on-site.

<b>Current Project Summary:</b>	Construction continues to generally progress in accordance with the contract documents. Any discrepancies observed are brought to the attention of DAC and discussed. Observed work in progress included seeing exterior stairs and ramp being graded and backfilled. It appears these will soon be formed with weather permitting. Interior work includes corridor walls, alcoves and walls within classrooms being painted. Ceiling grid has also been installed and is awaiting ceiling tiles to be placed as remaining MEP items finish up. There was one condition SMA noted as needing to be addressed being the CMU wall between the new building and existing building. SMA will continue to coordinate with DAC but the options discussed were cleaning up and painting the existing CMU or adding hat channel and gypsum board to be painted. SMA and DAC will continue to update.
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**Update 1: Backfill, excavation and regrading is happening at the exterior ramps and stairs. Siding only has small portions left to receive cladding.**







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P. 406 219.2216

 SMA.DESIGN

**Update 2: On the interior, painting has begun along the walls and alcoves off the main corridors and in classrooms. SMA noted some areas will need to be touched up but that is to be expected. ACT ceiling grid has also been set on the first floor and awaiting ACT tiles.**





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P. 406.219.2216

 **SMA.DESIGN**

**Update 3: SMA noted that the CMU wall finish between the existing and new buildings needs to be addressed. SMA and DAC will continue to coordinate next steps but floated the options of either cleaning up the CMU and painting over or placing hat channel and gypsum board over the CMU and painting. The existing door will be removed. Next steps will continue to be coordinated.**



Submitted By:

Brett Charles, AIA, SMA Architecture + Design

END OF REPORT

From the desk of:  Lorie

---

**March 2024**

**PAYROLL REPORT**

Payroll warrants approved by the superintendent and paid.

**CURRENT OFFICE ITEMS**

The Heard Scholarship amount to be awarded this year is \$28,000. At the previous meeting the board decided to award 2 \$5000 and 6 \$3000 scholarships.

The Notice to Increase Levies is a fairly recent requirement of school districts. Information for your consideration will be available at the meeting. Our research isn't yet complete about the requirements for the charter school. Hopefully, this information will be ready by the meeting as well.





March 19, 2023

Principal's Report--Mr. Mike Moodry

Student Count w/AYA= 294

### **Academics**

ACT/PreACT testing is April 10. I have attached a schedule. Seniors will be at Senior Skip Day (destination TBD) and Freshmen will be going on a field trip to the Museum of the Rockies. Testing will be from 9:00AM-2:30PM

Staff continues to work on the curriculum. We have sent 7 teachers to curriculum consortium events in the past month. We have identified one major change needed is freshman science. We have discovered that all our feeder schools all teach physical science. OPI is updating its curriculum to meet Next Generation Science Standards (NGSS). We will have a more firm proposal for the board next month, but we would like to change the freshman requirement to Earth Science.

### **Discipline and Attendance**

Our attendance percentage was 92.06% 3/14/2024 as compared to 93.85% in the 2022-23 school year during the same period.

We have had 92 discipline events thus far this year compared to 79 events at this time last year during the same period last year.

### **Signs of Suicide (SOS) Training**

Our school nurses, Stacy Abar and Erin Ritchie, presented SOS training to our staff on March 12. The Mental Health Team created a mental health crisis protocol (see attached) which was presented to staff and will become part of our school safety plan.

### **Activities**

BPA State is March 10-13 in Billing award winners are Skylar Smith, State Champion in both Health Presentation Research AND Administrative Support Research Project 3rd in Health Administration Concepts, all of which she qualifies for Nationals in Chicago this May! Skylar is also JHS BPA's Statesman Torch Award Recipient, Belle Murphy State Champion runner-up in Presentation Individual. The team goal was to get every competitor up on the finals stage this year and they blew that out of the water!! Brooklyn May and Kellen Meredith 4th Place finish in Broadcast News Brookie May 5th Place finish in Graphic Design Promotion. Clara Genger 6th Place finish in Health Presentation Research, Laci Lemons 6th Place finish in Extemporaneous Speech, Shae Jones-Moore was recognized with a member recruitment award.

The JHS Thespians presented The Odd Couple March 14-16.

State FFCLA was at State in Bozeman March 14-15. Mrs. Parson was named the FCCLA Advisor of the Year. Student results will be presented at the meeting.

## Jefferson High School Suicide Prevention Crisis Protocol

Below is a review of our school's protocol for assisting potentially suicidal students, including key staff to contact when concerned about a student.

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1. Once a student has disclosed the need for help (whether directly, or indirectly through someone else, or even in a written assignment) do not leave the student alone.
2. Accompany the student to Mr. Michaud's office. If Mr. Michaud is unavailable, take student to:
  - o School Nurse (Mrs. Abar or Mrs. Ritchie)
  - o Mr. Moodry
  - o Member of the Schools Mental health team: Includes all the above persons plus Mr. Wilkerson, Sarah Layng or Kristal Kischbaugh (kristel.kischbaugh@jhs.k12.mt.us)
3. Mr. Michaud will conduct a suicide risk or self-harm assessment.
4. Mr. Michaud will immediately contact the student's parent(s) or guardian.
5. Recommendations and referral information for services will be provided to parent(s) or guardian.
6. Mr. Michaud will document the process including a suicide or self-harm assessment, contact with parent(s) or guardian, and referral services recommended (if applicable).
7. If you are concerned about a student not physically in school (absent from school or outside of the school day), immediately contact Mr. Michaud

We encourage you to keep in contact with the student after you have followed the protocol above. The student trusted you with their concerns and continuing to check in with them can help them feel connected and supported. We welcome any questions and updates on how the student is doing in class. Please be aware that with confidentiality requirements, we may not be able to give you details about the student's treatment.

---

### Contact Person #1

Name: Joe Michaud  
Room/Office Number: Office  
Phone Number/Extension: 138

### Contact Person #2

Name: Mike Moodry  
Room/Office Number: Office  
Phone Number/Extension: 135

### Off Campus or After Hours Contact:

Name: Crisis Lifeline  
Phone Number: 988

Please follow up the next day with the a Member of the Mental Health Team. You can contact the whole team a message at [mentalhealthteam@jhs.k12.mt.us](mailto:mentalhealthteam@jhs.k12.mt.us)

**24/7 free, confidential support is always available.**

**Suicide and Crisis Lifeline: Call or Text 988**

**Crisis Text Line: Text 741741**

**If you are concerned about the immediate safety of a child, call 911.**

**JHS Spring ACT/Pre-ACT Test Day**  
***Tuesday, April 10, 2023***

Plan:

1. Senior will be on Senior Skip Day in Helena. Please contact Mr. Brower for more information.
2. Freshmen will be going on a field trip to the Museum of the Rockies in Bozeman. Lunch will be provided.
3. Sophomores (Pre-ACT) and Juniors (ACT) will be testing for the day. **IF YOU HAVE A PERSONAL CALCULATOR PLEASE BRING IT.**

Schedule:

9:00 AM Late in Bus routes. All buses will run 1 hour later

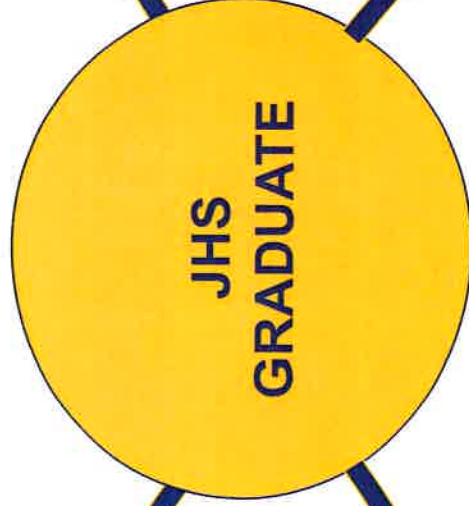
- 9:00 Freshman-Juniors will arrive at school.  
Seniors TBD (Chaperones: Brower, Padmos, McCauley, Bowman)
- 9:05 Buses leave for Bozeman (Museum of the Rockies)-See Schedule Attached  
Chaperones: (Parsons, C. Layng, Fiestner, Jacobsen, Brito, Dehennis)
- 9:00-9:30 Breakfast for Sophomores and Juniors
- 9:30-10:00 Sophomores and Juniors to the Gym
- 10:00-10:15 Students go to rooms for testing (See Chart below)  
**ALL TEST TIMES ARE APPROXIMATE**
- 10:15-11:00 English
- 11:00-12:00 Math
- 12:00-12:35 Break
- 12:35-1:05 Lunch
- 1:10-1:45 Science
- 1:45-2:25 Writing
- 2:25 Dismissal Buses run at 3:00, Practice begins at 3:30



# Jefferson High School Profile of a Graduate



**DRAFT**



Sources: Community, Student, Parents and Staff Survey



## **Activity Director Report:**

Now that winter sports are over with all having very successful seasons, spring sports are underway.

The wrestling team finished their season with 9 wrestlers advancing to the State Tournament in Billings. All 9 wrestlers (7 boys, 2 girls) earned All-Conference status. At State, one wrestler became a State Champion and one fifth place finisher. Both earned All-State status. This was the first year for 8<sup>th</sup> graders to participate in wrestling, which seemed to be a success.

The girls and boys basketball teams both advanced to the divisional tournament in Billings through their placing at the District tournament. The girls' received 1<sup>st</sup> place at Districts and the boys 3<sup>rd</sup> place. Girls and Boys basketball each had one athlete earn All-State. The Boys' team had two First Team All-Conference selections and one Second Team All-Conference player. The Girls' team had 2 First Team All-Conference players and one Second Team All-Conference player.

I attended the scheduling meeting for spring sports, next year's fall and winter sports in Manhattan last week. This is always a juggling act while putting together a giant puzzle, but we got it done. Upcoming sports seasons will be made available shortly for next year. I just need to finalize a couple of basketball dates with A schools.

Mr. Hesford's drama program presented "The Odd Couple" over the weekend and "11 Greatest Breakups of All Time" last month. They plan to perform one or two more plays in the coming months.

Mr. Bowman and his crew will travel to Hawaii during the week of spring break.

Spring sports are now in full swing. Luckily, the weather has been decent so far as we really don't have much inside space for practices. The track & field is still not suitable for practicing as it's too soft on the track still, but we are making do with what we have. Concrete will be poured soon for a couple of new discus rings. That will help our throwers tremendously. Tennis is spending part of their time indoors and on parts of the tennis courts that are functional. Golf has been okay using the practice field so far. Numbers are great! We have a total of 72 participants out for track (45 boys & 27 girls). Tennis has 7 boys and 17 girls out for a total of 24 and Golf has 4 girls and 16 boys involved, putting them at 20 athletes competing. We have three girls competing in softball with the East Helena program.

I just submitted a grant request to begin flag football in the fall as we've had quite a few girls indicating their interest. It's anticipated that next year Montana will have 15 schools competing in flag football, which I believe is an increase of about 9 schools. We're very excited about this new possibility in our school beginning Fall of 2024.

# Head Coach End of Season Review

The intent of this document is to help improve our programs. This document helps guide you in preparation for a meeting with the Board following your season. Please get with your coaching staffs and complete this form. Keep in mind this is not about your win/loss record, it about providing a growth mind-set for our student-athletes and programs.

Season: \_\_\_\_\_ Winter 2024 \_\_\_\_\_

Coach: \_\_\_\_\_ Liz LeTexier \_\_\_\_\_

Sport: \_\_\_\_\_ Cheer \_\_\_\_\_

## 1. What goals did you reach and how?

Our largest goal we wanted to accomplish this year was going to Competition, which we compete in this Friday, March 15<sup>th</sup>. We discussed how this was going to be a lot of work to make it to competition as this goes past the normal winter season, so it would require extra time from the girl. 90% of the girls are involved in a spring sport, so they are some days doing two practices. They are working extremely hard, and we are very excited to celebrate our accomplishments this weekend. We also wanted to accomplish performing 3 halftimes this season and we ended up doing 4 altogether. We set aside a lot of time each practice so they could work on building new halftimes. We also got some new equipment that has allowed us to learn new skills that we are hoping to perfect next season. We also were able to host a mini camp this winter season to pay for our competition fees. We also went through and recycled many of our cheers and dances that have been around since 2015 and replace them with newer dated cheers and dances.

## 2. How will you proceed with your unaccomplished goals? Changes?

We will continue to utilize our new equipment to learn new stunts and perfect them by the end of fall season. We are also updating our handbook to hopefully crack down on the issues we are having with students not showing up to practice and screwing around at practice. I have spoke with Sarah and am currently working on a new policy to help crack down on those issues. We also tried to have another school sleepover and did not have the same turn out (we only had 4 show up) that we had the season prior, so we have decided we will not be doing one next season.

## 3. What did you learn from the season?

I learned that I tend to struggle with the fine line of being understanding, but also being strict on the rules I have set in place. We had a few girls that only showed up to around 60-75% of practices and games, and that made it hard to build halftimes, as the following week they would not show up and we would have to completely change the whole routine. I learned that I am maybe too understanding and will try anything to allow them to continue in the halftime for

stunts and such, when in reality it was a large stress on me, and ultimately the girl who were putting in 100% effort. We started pulling those girls from the halftimes due to the fact they did not know the routine, to which they would just come to practice and screw around, in turn distracting those that were working hard.

4. How will you improve on your team cohesion?

There is a lot of trust that must be among the girls when it comes to stunting, so we will continue to keep stunts as safe as possible and do team bonding exercises. We are also planning on doing some summer camps this summer, that include incoming freshman, so they can get to know the older classmates before the season starts.

5. How will improve your parent/community relations?

We are hoping to continue passing out goodies during games and we have a mini camp in the plannings for this summer. We have also talked about fundraising to purchase a new Panther Mascot, as Pedro has been to the seamstress many times this year, and having the elementary school participate in naming the new panther.

6. What are your goals for next season?

We are hoping to attend cheerfest this coming 2025 year. We are also hoping to continue learning more advanced stunts and replacing one of our graduating flyers.

## **JHS Panther Wrestling 2023-2024 Season Summary**

Numbers remained high for the start of the 2023-2024 season as a total of 23 students tried at least one practice. Eighth graders were allowed to wrestle with the team and girls also participated in wrestling. The team had very few injuries or missed practices/competitions due to sickness. A continual improvement in missing assignments and grades was a highlight. We also had great improvement with ringworm and impetigo on the team with only one incident. The team ended the season with 22 participants. At division, 9 wrestlers (7 boys and 2 girls) were All-Conference and qualified for state. The team placed fifth at division and thirteenth at state. Two wrestlers managed to attain All-State status with one of those winning the championship. Jefferson was able to fill most of the weight classes and field a competitive dual team, which ended the season with an 11-5 record and placed fifth at the Class B dual team state championships. Ten athletes received Academic All-State honors and the overall team GPA was 3.3. We routinely have one of the highest team GPA's in Class B wrestling.

Jefferson started the first half of the season by placing fourth at the Cascade Tournament. Eleven Panthers placed at Cascade. Next up was the Whitehall Dual Team Tournament, which the Panthers placed fifth and went 5-2. At the All-Class CMR Tournament Jefferson placed sixteenth (highest of Class B) out of fifty-seven teams and had three placers. At the Great Falls JV Tournament five Panthers were able to place. Jefferson also competed in one home mixer.

The second half of the season is typically more challenging. The Panthers started off by placing fifth at the Cut Bank Tournament. Five Panthers made it onto the podium. Jefferson did not participate at the Choteau Tournament as severe weather forced the majority of teams to cancel. At the Class B state dual team tournament, the Panthers placed fifth with a 5-2 record. The Panthers managed to win duals over Eureka and Fairfield during January to finish with an 11-5 dual team record. Jefferson also competed in a mixer in Cascade and Townsend.

In the post season the Panthers placed fifth at divisional out of 24 teams Jefferson had nine wrestlers earn All-Conference. At state Jefferson finished in thirteenth place, lower than what was expected and certainly not where we have been accustomed to finishing the past few years. Two wrestlers earned All-State honors. The Jefferson wrestling team will graduate three seniors which is far fewer than the previous season.

Troy Humphrey  
Jefferson High School  
Head Wrestling Coach

## Head Coach End of Season Review

The intent of this document is to help improve our programs. This document helps guide you in preparation for a meeting with the Board following your season. Please get with your coaching staffs and complete this form. Keep in mind this is not about your win/loss record, it about providing a growth mind-set for our student-athletes and programs.

Season: 2023-2024 BBB

Coach: Connole

Sport: Boy's Basketball

1. What goals did you reach and how? Making the divisional journey and winning games there. Hard work and dedication from the boys. Making the boys into great young men on and off the court by demanding respect and holding them accountable.
2. How will you proceed with your unaccomplished goals? Changes?  
Keep opening the gym to get the boys better. Keep going to coaches clinics to try and be better than last year. Get rid of some drills and add more team building stuff.
3. What did you learn from the season?  
Positivity and believing in your guys goes a long way.
4. How will you improve on your team cohesion? Try to do more fun things throughout the summer. Do better at something like a "Big brother program".
5. How will improve your parent/community relations? I feel like I have good parent communications and send weekly emails to the parents. I post on "X" and Instagram for the bball team. Try to get the boys to Junior High games.
6. What are your goals for next season?  
For the boys, Make it to state, be better

## Superintendent Report

March 13, 2024

- **Food Services Program-** We received word from the Elementary that “it may be time to consider a change” in working with them to feed our students. We are doing research at this time to determine how we might be able to accomplish this. I’ve asked the Townsend food services director to come and visit with us so she can give us ideas on how we may need to move forward. We are also in contact with OPI. It is not ideal to take this on right now, but I think we may not have a choice very soon. This topic has come up previously.
- **Curriculum-** We are back on track with curriculum as we now belong to MECC (Montana Education Curriculum Consortium). We have teachers going to curriculum meetings with other teachers from other districts so they can work together to align curriculum with the state standards. They will also be working on the Proficiency-based education model. I believe this will become a requirement very soon and we are getting ahead of the game.
- **Requirement to record board meetings-** There will be a requirement that all Board meetings be recorded beginning in July. There are two different ways to accomplish this that will comply with the new law. Committee meetings will also need to be recorded.
  1. If we live-stream the meetings we are required to have a means of those watching to make public comment. That comment can be verbal comments such as Zoom or TEAMS or written live comment. If it is a written comment someone will be required to monitor the comments and read them during the meeting.
  2. We can record the meeting without the live stream and post them to our website by the next day. This does not require us to have a public comment conduit.
- **Charter School-** All the contracts have been signed for the Jefferson Academy. We met with AYA to discuss what this will look like. We need at least 41 students 9-12 and 21 Students grades 5-8 to receive the base funding. If we don’t have those numbers by October 1, we will need to pay back any funds that have been distributed to that point. We will probably start the program with only the High School funding.



**Board Meeting  
March 19, 2024  
Informational**

**New Business**

**Construction/ Renovation Update**

Budget Update by Mr. Wilkerson, Mr. Moodry and Mrs. Carey.

**Personnel**

**Resignations-** We have resignations from Aubry McMaster for GBB head coach and Joe Michaud as High School Counselor.

*Recommended motion:* Move to approve the resignations of Aubrey McMaster and Joe Michaud as presented.

**New Hires-** Will Johnson applied for the Assistant Tennis position. He was interviewed and recommended for hire.

*Recommended Motion:* Move to approve Will Johnson as the assistant tennis coach for the 2023-2024 tennis season.

**Substitutes-** No substitute applications to report.

*Recommended Motion:* Motion if necessary.

**Attendance Agreements-** We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

*Recommended Motion:* Move to approve \_\_ YDI students, acknowledge \_\_ JHS Students attending Helena schools, and approve \_\_ Helena to JHS students for 2023-2024 school year.

**Policy 2410P: Diploma with Job Corp/ Youth Challenge-** Informational

*Recommended Motion:* Informational.

**Approval of BPA trip to Chicago-** We were fortunate enough to have several BPA members qualify for nationals. Mrs. Smartnick is requesting board permission to travel to Chicago for the national conference.

*Recommended Motion:* Move to approve the BPA trip to Chicago as presented.

**Approval of Trip to Oregon for Art Club-** Emma will attend the meeting to present on the proposed trip to Oregon in May.

*Recommended Motion:* Move to approve the Art Club trip to Oregon as presented.

**Heard Scholarship:** The Board will discuss the Heard Scholarship and how to move forward for the April meeting.

*Recommended Motion:* Motion if necessary.



**Notice to Intent to Increase levies.** - Each year the Board must approve the levies and the intent to increase levies. Lorie will have the levies listed in the packet for your questions and approval.

*Recommended Motion:* Move to approve the intent to increase levies as presented.

**Athletics- Season Wrap-up-** Coaches will give a brief presentation on the season wrap-up.

*Recommended Motion:* Motion if necessary.

BOND: \$ 12,500,000.00  
 BOND PREMIUM: \$ 2,239,100.00  
 BOND Interest:  
 DA Davidson: \$ (100,000.00)  
 Total Funds Available: \$ 14,639,100.00

Non-Allocated Perceived Funds: \$ 941,898.11

Construction Costs:	Budget
Contract Amount:	\$ 12,031,692.65
Billed to Date:	\$ 12,031,692.65
Balance to Finish, Including Retainage:	\$ 8,080,507.53
	\$ 4,355,210.50

Soft Costs:	
Billed to Date:	\$ 1,049,002.89
To Finish:	\$ 68,047.51

FFE:	\$ 283,744.95	\$ 300,000
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Professional Services:	\$ 234,988.89	\$ 250,000
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## High School Graduation Requirements

### Publication of Graduation Requirements

Prior to registering in high school, each student will be provided with a copy of the current graduation requirements. Graduation requirements shall also be included in the student handbook.

### Credits

Students shall be expected to earn a total of twenty-two (22) units in order to complete graduation requirements. Special education students who have successfully completed their IEP leading to completion of high school will be awarded a diploma.

### Waiver of Requirement

Graduation requirements generally will not be waived under any circumstances. The Board may waive specific course requirements based on individual student needs and performance levels. Waiver requests shall also be considered with respect to age, maturity, interest, and aspirations of the students and shall be in consultation with the parents or guardians.

### Alternative Programs

A student may be given credit for a course satisfactorily completed in a period of time shorter or longer than normally required and, provided that the course meets the district's curriculum and assessment requirements, which are aligned with the content standards stated in the education program. Credit toward graduation requirements may be granted for planned learning experiences from accredited programs, such as summer school, university courses, and correspondence courses, extension, and distance learning courses, adult education, summer school, work study, work-based learning partnerships, and other experiential learning opportunities, custom-designed courses, and challenges to current courses. The District shall accept units of credit taken with the approval of the District and which appear on the student's official school transcript.

Credit for work experience may be offered, when the work program is a part of and supervised by the school.

All classes attempted at Jefferson High School and all acceptable transfer credits shall be recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as such and utilized in the calculation of Grade Point Average and class rank. Credit shall be awarded only once, regardless of repetition of the course.

### Dual Credit

Dual credit allows high school students to simultaneously earn credit toward both a high school diploma and college coursework that can lead to a postsecondary degree or certificate, or toward transfer to another college. As noted in the Student Handbook, the District will assign the grade given by the classroom teacher to the student's report card. The primary purpose of offering dual credit courses is to deliver high quality, introductory, college level courses to high-performing high school students. The Jefferson High School district has dual credit partnerships with post-secondary institutions. Students interested in dual credit opportunities must meet with their building administration to determine available options.

Students should be aware of Montana High School Association on-campus attendance eligibility requirements for activity participation.

## Honor Roll

A student must have a minimum grade-point average of 3.00 to be placed on the regular honor roll. Specific information regarding honors at graduation are included in the student handbook.

#### Class Rank (Grade Point Average)

Class Rank is compiled from semester grades. Courses not eligible for GPA are designated with an asterisk on the report card.

#### Early Graduation

Students who want to complete their high school career prior to eight semesters or the equivalent amount of attendance may do so under the following conditions:

- 1.They present a written request for early graduation to the principal prior to their last semester in attendance.
- 2.They have completed all classes for graduation either at JHS or in residence at an accredited high school.
- 3.No diploma will be issued until the date of normal graduation during the school year in which they complete their requirements.
- 4.They will be allowed to participate in graduation ceremonies during that year provided that they notify the school in writing not less than two (2) weeks prior to the date of graduation and that they attend scheduled rehearsals.

In accordance with provisions of § 20-9-313, MCA, the ANB of a school may be increased when a high school district provides early graduation for a student who completes graduation requirements in less than eight semesters or the equivalent amount of secondary school enrollment. The increase must be established by the trustees as though the student had attended to the end of the school fiscal year and must be approved, disapproved, or adjusted by the superintendent of public instruction.

The Board hereby authorizes the administration to grant permission to students who have completed the minimum requirements for graduation in less than eight semesters.

#### Post-Graduation

The Board may admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age requirements outlined in Policy 3310. The Board authorizes the administration to notify parents and students of this opportunity to enroll after earning a diploma for post-secondary purposes or career preparation. Any student enrolled under this provision shall be included in the District's ANB calculation.

#### Educational Disruption

If a student who has experienced an educational disruption meets the minimum high school credit requirement for graduation as established by administrative rules of the Board of Public Education but will not meet a higher credit requirement established by the Board of Trustees, the District shall award the student a diploma. The District may distinguish the diploma in a reasonable manner from standard diplomas issued under this policy.

For the purposes of this policy, "educational disruption" means a disruption experienced during grades nine through twelve caused by homelessness, involvement in the child welfare system or juvenile justice system, a medical or mental health crisis, or another event considered a qualifying educational disruption by the District.

## Lorie Carey

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**From:** Jan Anderson <janderson69@gmail.com>  
**Sent:** Tuesday, March 12, 2024 4:06 PM  
**To:** Lorie Carey  
**Subject:** Fwd: Letter to the editor

You don't often get email from janderson69@gmail.com. [Learn why this is important](#)

Please share this letter with the board for the meeting on the 19th. It has been sent to the Boulder Monitor. I would like the letter to be read aloud into the record. I will do that if I attend, but I may be unable to attend for personal reasons. Thank you.

----- Forwarded message -----

**From:** Jan Anderson <janderson69@gmail.com>  
**Date:** Tue, Mar 12, 2024, 3:49 PM  
**Subject:** Letter to the editor  
**To:** Conor Reilley <conor@boulder-monitor.com>

I read with disappointment the Monitor report on the resignation of Aubrey McMaster from the Jefferson High girls basketball head coach position. It is rare for any coach to have a 20-win season, as she did, and even rarer for a first year coach.

As someone who has avidly followed JHS basketball for nearly 50 years, I have seen a lot of coaches from all over the state and observed their coaching styles. I saw nothing concerning in watching Coach McMaster, and I appreciated that she did not yell at the players and always gave those coming back to the bench a high five or other sign of support.

As a former school trustee and board president, I recognize that there could be factors behind the scenes which are unknown to me and the general public. I also know there are board policies and procedures regarding how complaints about coaches should be pursued. I don't know if there was any attempt to follow those guidelines, but I am positive circulating a letter in the stands is not appropriate, if indeed that occurred.

As the parent of two JHS alums, I know it can be difficult to be objective about your high school age children and their athletic interactions. We all think our children are very special because they are.

It saddens me to know that the great season of this fine team is ending in controversy.

Jan Anderson

March 11, 2024

Dear Mr. Wilkerson, Mr. Moodry and Jefferson High School Board or Directors:

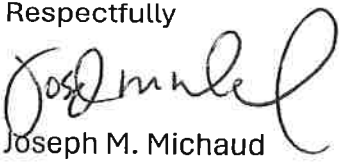
It is with a heavy heart today; I'd like to resign my position as school counselor at Jefferson HS effective the last day of my 2023-2024 contract.

I'd like to take this opportunity to thank each of your leadership and guidance over the past nine years. I'll never forget my time working with the staff, families, and most importantly the thousands of students I've had the pleasure of meeting and interacting with in my time here at Jefferson High School.

I've accepted a position working with students in higher education at Carroll College. With my two children, I'll still be a part of the Jefferson High School family, but just taking on a different role.

Again, I can't thank each of you enough for what you've done for me and continue to do for the community we call Jefferson High School.

Respectfully



Joseph M. Michaud

Rec'd  
2:35 P.M.  
3/11/24