

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

*** 5:30 p.m. September 16, 2025 ***

Jefferson High School Library (former)

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent
 - a. Homecoming BBQ help

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction project update
2. Personnel - Closed sessions are always possible for personnel issues.
 - a. Substitutes – B Kanayurak
 - b. Resignations –
 - c. New hires – A. Benson - Paraprofessional
3. Attendance Agreements –
4. FFA discussion
5. Stage lighting/sound discussion
6. Approval of out-of-state trips
 - a. Band to Orlando
 - b. Spanish Club to Spain

J. Communication and Comments

- a. Letters to the Board

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING October 21, 2025, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Cami Robson, Chair (Clancy area position)

Justin Willcut (MT City area position)

Lindsey Graham (Basin area position)

Jane Erickson (At-Large 2 position)

Erika Morris, Vice-Chair (Boulder area position)

Larry Rasch (At-Large 3 position)

Clint Rieder (At-Large 1 position)

Announcements and Public Comment. The board welcomes and encourages public comments and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all people have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

MINUTES Jefferson High School Dist. 1 Board of Trustees

JHS Commons Rm

August 19, 2025

Regular Meeting

Board members present in-person: Camilla Robson, Erika Morris, Clint Rieder
Justin Willcut, Jane Erickson, Larry Rasch (by phone)

Board members absent: Lyndsey Graham

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey, Business Manager

Staff and Visitors Present: Sarah Layng (AD), Megan Dawson, Leah Keough, Elizabeth Lett, Andrea Dolezal

A. Call to Order The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. Megan Dawson requested to speak at the September meeting concerning an FFA option. Ag classes available online.

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes - Regular	Mr. Willcut	Ms. Morris	6	0	
Claims and Accounts	Mr. Rieder	Ms. Erickson	6	0	
Construction payments – SMA and WET	Ms. Robson	Mr. Morris	6	0	

D. Staff Report. None.

E. Student Report. None.

F. Committee Reports. None.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No additions
2. Principal/A.D. – No questions. AD - XC 27, FFB 20, VB 21, FB 39, Cheer 19
3. Superintendent – No questions. Signs – Booster Club purchased new boards for around the district.
4. Facilities

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update. Tennis courts are done. Bleachers will be assembled. Roof repair will be paid from the Building Reserve fund. HVAC work above old library will be started this month.
2. Personnel

a. Substitutes – 25/26 Sub list approval

ITEM	MOTION	SECOND	AYE	NAY	Notes
Renew subs	Ms. Morris	Mr. Willcut	6	0	

b. Resignations – Samantha Dewit

ITEM	MOTION	SECOND	AYE	NAY	Notes
	Ms. Erickson	Mr. Wil/cut	6		

c. New Hire – Substitute, Paras and CNA,

ITEM	MOTION	SECOND	AYE	NAY	Notes
Diana Crum - Substitute	Ms. Morris	Mr. Rieder	6		Pending Background Check
S. Mundanoihl - Para	Mr. Willcut	Ms. Morris	6		Pending Background Check
C. Fitch - CNA	Mr. Willcut	Ms. Morris	6		Pending Background Check
E. Lett – Nurse	Mr. Rieder	Ms. Erickson	6		Pending Background Check

d. Volunteers – None

ITEM	MOTION	SECOND	AYE	NAY	Notes

3. Attendance agreements. None

4. Transportation Contract Review

ITEM	MOTION	SECOND	AYE	NAY	Notes
	None				

5. Approve of contracted services with ProCare for CNA's

ITEM	MOTION	SECOND	AYE	NAY	Notes
	Ms. Robson	Mr. Willcut	6	0	

6. Accreditation Corrective Action Plan Approval

ITEM	MOTION	SECOND	AYE	NAY	Notes
	Mr. Willcut	Ms. Morris	6	0	

7. Approval of 2025/26 Budgets

ITEM		MOTION	SECOND	AYE	NAY	Notes
General Fund	\$ 3,016,300.35	Mr. Rieder	Ms. Morris	5		Mr. Rasch
Transportation Fund	\$493,268.05	Mr. Rieder	Ms. Morris	5		Abstained
Tuition	\$572,991.03	Mr. Rieder	Ms. Morris	5		Had no
Retirement	\$383,117.63	Mr. Rieder	Ms. Morris	5		Budget
Adult Ed	\$57,700.00	Mr. Rieder	Ms. Morris	5		#s to view
Technology	\$66,767.00	Mr. Rieder	Ms. Morris	5		
Flex	\$27,578.86	Mr. Rieder	Ms. Morris	5		
Building Reserve	\$237,377.28	Mr. Rieder	Ms. Morris	5		
Debt Service	\$935,300.00	Mr. Rieder	Ms. Morris	5		

J. Communication and Comments

K. Commendations and Recognitions

Custodians

L. Follow-up/Adjournment – upcoming months

- Next regular meeting – September 16, 2025, 5:30 p.m.
- FFA program
- Foreign Language – International travel

M. Adjournment - meeting adjourned at 6:20 p.m.

Signature of Chair

Signature of Clerk

09/12/25
14:53:31

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/25

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
26029	49928S	5870 Marsh & McLennan Agency, LLC	6,998.74					
1		409440 04/15/25 Edorsements 91,854 SQ FT	5,627.00*		201	100-2300	520	
2		07/18/25 Agency fee CPKG	1,371.74*		201	100-2300	520	
26030	49933S	3106 STAPLES	806.06					
1		6035910176 06/30/25 Spic/Span 3 in 1 dsnfct	299.96*		201	100-2600	610	
2		6035910178 06/30/25 D-bug Black hi pro pad	286.14*		201	100-2600	610	
3		6035910179 06/30/25 Stripping Flood Pad blk	219.96*		201	100-2600	610	
26031	49927S	1377 JOHNSON CONTROLS	392.50					
1		1-13629513 08/20/25 New Shop Exhaust not workin	392.50*		260	100-4500	725	
26032	49920S	5574 BOULDER ACE HARDWARE	688.94					
1		4738 08/15/25 fastners, paint thinner	60.67*		201	100-2600	610	
2		4771 08/20/25 plastr patching spray	34.98*		201	100-2600	610	
3		4759 08/19/25 air filter, filter air	79.92*		201	100-2600	610	
4		4752 08/18/25 Brace, privacy knb	19.58*		201	100-2600	610	
5		4756 08/18/25 Filter Air pleat	257.82*		201	100-2600	610	
6		4714 08/11/25 Caulk dflex	17.98*		201	100-2600	610	
7		4697 08/07/25 FH PHL ms	9.29*		201	100-2600	610	
8		4717 08/12/25 Stake supprt, Hose Clamp	20.76*		201	100-2600	610	
9		4691 08/06/25 Hole Saw w/ arbor	22.99*		201	100-2600	610	
10		4739 08/15/25 Bit Drill	21.99*		201	100-2600	610	
11		4749 08/18/25 Unvrs1 Leader hose	34.98*		201	100-2600	610	
12		4713 08/11/25 Weed Feed Fert, Whlbrw Tube	107.98*		201	100-2600	610	
26033	49929S	1987 PACIFIC STEEL	16.48					
1		9108150 08/13/25 Round Tube, saw processing	16.48*		201	390-1640	610	
26034	49931S	4582 REDROCK SPORTING GOODS	1,040.00					
1		North Gym Bison Manual Ba	1,040.00*	11208	201	100-2600	660	
STURDEVANT								
26035	49932S	5270 SMA ARCHITECTS	1,000.00					
1		22-001-39 08/07/25 Sma basic services, Consult	1,000.00*		260	100-4500	715	

09/12/25
14:53:31

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Page: 2 of 3
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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
26036	49927S	1377 JOHNSON CONTROLS	1,201.00						
1		1-13627270 08/20/25 Multi zone Dampers, mileag	1,201.00*		260	100-4500	715		
26037	49923S	4168 CENGAGE LEARNING	1,754.00						
1		9991007832 08/08/25 Health & Wellness, Science	1,754.00*		201	100-2220	680		
26038	49922S	5523 CANON FINANCIAL SERVICES, INC.	730.30						
1		41621679 08/12/25 B&W and color Copier	730.30*		201	100-5200	840		
26039	49924S	2152 CENTURY LINK	462.57						
1		333808998 08/13/25 internet	462.57*		201	100-2300	531		
26040	49925S	5871 Dump & Thump Sports LLC	600.00						
1		25-810 08/01/25 Daytime ice skate rentals	600.00*		201	100-2100	582		
26042	49930S	5874 ProTech Roofing LLC	42,624.00						
1		#1510-1 08/27/25 10 yr single ply roof restora	42,624.00*		261	100-4600	725	613	
		# of Claims	13	Total:	58,314.59	# of Vendors	12		

09/12/25
14:53:31

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 8/25

Page: 3 of 3
Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	13,097.09
260 HIGH SCHOOL BUILDING FUND	
101	2,593.50
261 HIGH SCHOOL BUILDING RESERVE F	
101	42,624.00
Total:	58,314.59

09/12/25
14:51:48

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/25

Page: 1 of 4
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26043	49947S	4389 NITRO GREEN & CHRISTMAS DECOR	144.00					
1		725508 08/01/25 Nitro Green pest control	144.00*		201	100-2600	440	
26044	49945S	5818 ITD Solutions	4,437.50					
1		1067 08/29/25 It service agreement Sept 2025	4,437.50*		201	100-2580	355	
26045	49942S	792 ECKROTH MUSIC	0.00					
1		203110 08/15/25 Tuba repair	73.24*		201	100-1470	440	
9900		3579790 12/23/19 Acct. 203110	-73.24		201	100-1470	610	
CI	3							
26046	49948S	5834 School Administrators of Montana	1,006.00					
1		3295 07/01/25 Membership dues Principal	503.00*		201	100-2400	582	
2		3295 07/01/25 Membership dues Superint	503.00*		201	100-2300	582	
26047	49956S	5863 Mockel Precast and Excavation	159,173.96					
1		#3 08/22/25 JHS improvements project	159,173.96*		260	100-4500	715	
26048	49943S	1002 GENERAL DISTRIBUTING	187.32					
1		0001540533 08/21/25 3 m half mask large resp	87.32*		201	390-1640	610	
2		0001540720 08/21/25 Emroidery for 8 shop shirt	100.00*		201	390-1640	610	
26049	49935S	385 BOULDER MONITOR	5.00					
1		7115 08/13/25 Agenda	5.00*		201	100-2300	540	
26050	49940S	5202 DUNBAR, JUSTIN	286.92					
1		09/06/25 Flag Football game Butte/3fork	225.00*		215	720-3500	330	352
2		09/06/25 Mileage	61.92*		215	720-3500	582	352
26051	49941S	5616 DURHAM, ROGER	236.52					
1		09/06/25 Flag Football game Butte/3fork	225.00*		215	720-3500	330	352
2		09/06/25 Mileage	11.52*		215	720-3500	582	352
26052	49944S	5876 Hand, Michael	236.52					
1		09/06/25 Flag Football game Butte/3fork	225.00*		215	720-3500	330	352
2		09/06/25 Mileage	11.52*		215	720-3500	582	352

09/12/25
14:51:48

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/25

Page: 2 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26053	49946S	5398 LAMIAUX, DUSTIN	371.20					
1		09/06/25 Flag Football game Butte/3fork	225.00*		215	720-3500	330	352
2		09/06/25 Mileage	146.20*		215	720-3500	582	352
26054	49938S	4633 COMMERCIAL ENERGY OF MT INC.	145.16					
1		NWE089513 09/03/25 Gas on the NWE System	145.16*		201	100-2600	411	
26056	49937S	2717 CITY OF BOULDER	1,364.42					
1		622-00 08/29/25 Water JHS outdoor	15.97*		201	100-2600	421	
2		617-00 08/29/25 Water, Sewer, Tennis	36.45*		201	100-2600	421	
3		311-00 08/29/25 Water, Sewer, JHS	1,312.00*		201	100-2600	421	
26057	49939S	5851 DIVERSIFIED TRUCK LEASING	6,315.06					
1		20018777 08/15/25 Vanhool repairs	6,315.06*		201	100-2600	440	
26058	49949S	5270 SMA ARCHITECTS	28,372.95					
1		22-001-38 07/03/25 Sma basic services, Consult	28,372.95*		260	100-4500	715	
26059	49934S	5877 2025 MHSA All-state music Festival	220.00					
1		09/12/25 JHS Band Registration	220.00		201	710-3400	582	
26060	49936S	5832 Bowman, Kary	21.84					
1		09/05/25 Mileage for School foods & Co	21.84*		201	100-1000	582	
26063	49954S	792 ECKROTH MUSIC	73.24					
1		5671162 04/26/25 Drum stick, Bass clarinet lig	73.24*		201	100-1470	440	
26064	49957S	5878 ProCare Therapy	222.00					
1		21260805 08/31/25 Fitch, Kamryn School para	222.00*		213	280-1000	330	
26065	49957S	5878 ProCare Therapy	2,169.31					
1		21263736 09/07/25 Fitch, Kamryn para	638.25*		213	280-1000	330	
2		21263613 09/07/25 Fitch, Kamryn paraprofession	1,531.06*		213	280-1000	330	
26066	49951S	5879 Dirty Work, Inc	500.00					
1		1679 09/08/25 Restroom outside toilet overfl	500.00*		201	100-2600	440	

09/12/25
14:51:48

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/25

Page: 3 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
26067	49950S	5558 COLLEGE BOARD	1,946.00						
1		A261177621 05/27/25 Ap Examinations	1,946.00*		215	423-1000	610	713	
26068	49952S	5202 DUNBAR, JUSTIN	211.92						
1		09/12/25 JHS Flag Football	150.00*		215	720-3500	330	352	
2		09/12/25 Mileage	61.92*		215	720-3500	582	352	
26069	49953S	5616 DURHAM, ROGER	296.20						
1		09/12/25 JHS Flag Football	150.00*		215	720-3500	330	352	
2		09/12/25 Mileage	146.20*		215	720-3500	582	352	
26070	49955S	5876 Hand, Michael	161.52						
1		09/12/25 JHS Flag Football	150.00*		215	720-3500	330	352	
2		09/12/25 Mileage	11.52*		215	720-3500	582	352	
26071	49958S	5880 Richardson, Mike	303.24						
1		09/12/25 JHS Flag Football	145.00*		215	720-3500	330	352	
2		09/12/25 Mileage	158.24*		215	720-3500	582	352	
26072		3481 MT DOJ CRIMINAL RECORDS	30.00						
1		Background KF	30.00*	11210	201	100-2300	800		
L.CAREY									
26073		5670 LUMEN	58.67						
1		748245533 08/01/25 Internet access	58.67*		228	100-1000	680		
26075		1737 NORTHWESTERN ENERGY	5,055.31						
1		0133494-5 08/01/25 Electric Service	4,198.18*		201	100-2600	412		
2		0133494-5 08/01/25 Unmetered Service	12.91*		201	100-2600	412		
3		0133494-5 08/01/25 Natural Gas Service	234.53*		201	100-2600	411		
4		0133494-5 08/01/25 State and Local Taxes	609.69*		201	100-2600	411		

of Claims 29 Total: 213,551.78 # of Vendors 24

09/12/25
14:51:48

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 9/25

Page: 4 of 4
Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	19,504.85
213 HIGH SCHOOL TUITION FUND	
101	2,391.31
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	4,050.04
228 TECHNOLOGY FUND	
101	58.67
260 HIGH SCHOOL BUILDING FUND	
101	187,546.91
Total:	213,551.78



architecture + design

920 Front Street
Suite 101
Helena, MT 59601
406-442-4933

Jefferson High School District No. 1
P.O Box 838
Attn: Superintendent Erik Wilkerson
Boulder, MT 59632

Invoice number 22-001-40
Date 09/09/2025

Project 22-001 JEFFERSON HIGH SCHOOL
EXPANSION & REMODEL

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
SMA - Basic Services					
Schematic Design	77,085.76	100.00	77,085.76	77,085.76	0.00
Design Development	77,085.76	100.00	77,085.76	77,085.76	0.00
Construction Documents	207,167.98	100.00	207,167.98	207,167.98	0.00
Bidding	14,453.58	100.00	14,453.58	14,453.58	0.00
Construction Administration	81,903.62	100.00	81,903.62	81,903.62	0.00
Subtotal	457,696.70	100.00	457,696.70	457,696.70	0.00
Consultants					
Mechanical/Electrical/Plumbing Schematic Design	30,656.00	100.00	30,656.00	30,656.00	0.00
Mechanical/Electrical/Plumbing Design Development	63,313.00	100.00	63,313.00	63,313.00	0.00
Mechanical/Electrical/Plumbing Construction Documents	163,282.00	100.00	163,282.00	163,282.00	0.00
Mechanical/Electrical/Plumbing Bidding	5,731.00	100.00	5,731.00	5,731.00	0.00
Mechanical/Electrical/Plumbing Construction Administration	63,582.00	100.00	63,582.00	63,582.00	0.00
Structural Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Structural Design Development	14,400.00	100.00	14,400.00	14,400.00	0.00
Structural Construction Documents	44,000.00	100.00	44,000.00	44,000.00	0.00
Structural Bidding	1,600.00	100.00	1,600.00	1,600.00	0.00
Structural Construction Administration	16,000.00	100.00	16,000.00	16,000.00	0.00
Civil Schematic Design	5,800.00	100.00	5,800.00	5,800.00	0.00
Civil Design Development	5,600.00	100.00	5,600.00	5,600.00	0.00
Civil Construction Documents	34,270.00	100.00	34,270.00	34,270.00	0.00
Civil Bid Phase Services	3,480.00	100.00	3,480.00	3,480.00	0.00
Civil Construction Phase Services	14,250.00	100.00	14,250.00	14,250.00	0.00
Civil Project Closeout Services	4,800.00	100.00	4,800.00	4,800.00	0.00
Landscape Architect	22,600.00	100.00	22,600.00	22,600.00	0.00
Subtotal	497,364.00	100.00	497,364.00	497,364.00	0.00



architecture + design

Jefferson High School District No. 1
Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-40
Date 09/09/2025

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Additional Services					
Programming/Ed Specs	24,089.70	100.00	24,089.70	24,089.70	0.00
Phase 1 - Scope	27,265.00	100.00	27,265.00	27,265.00	0.00
Phase 2 - Specifications	23,370.00	100.00	23,370.00	23,370.00	0.00
Phase 3 - Bidding	15,580.00	100.00	15,580.00	15,580.00	0.00
Phase 4 - Contract Administration	11,685.00	100.00	11,685.00	11,685.00	0.00
Fire Protection Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Fire Protection Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Fire Protection Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Fire Protection Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Fire Protection Construction Administration	3,000.00	100.00	3,000.00	3,000.00	0.00
Special Systems Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Special Systems Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Special Systems Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Special Systems Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Special Systems Construction Administration	3,000.00	100.00	3,000.00	3,000.00	0.00
Subtotal	161,989.70	100.00	161,989.70	161,989.70	0.00
Amendment 01 - Track & Field Improvement Study	15,716.00	100.00	15,716.00	15,716.00	0.00
Amendment 02 -Track & Field Improvements CDs & CA	162,554.00	98.52	159,141.76	160,141.76	1,000.00
Total	1,295,320.40	99.81	1,291,908.16	1,292,908.16	1,000.00

Invoice total **1,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22-001-40	09/09/2025	1,000.00	1,000.00				
	Total	1,000.00	1,000.00	0.00	0.00	0.00	0.00

Approved by:

Jason M. Davis
Principal

If you have already made payment on outstanding invoices, please disregard this aging summary. Thank you!



August 22, 2025

Erik Wilkerson
Superintendent
Jefferson High School
312 South Main
Boulder, MT 59632

**Subject: Jefferson High Track Improvements Project
Pay Application #3**

Dear Mr. Wilkerson:

Enclosed for your review is payment application from Mockel Precast and Excavation (Contractor) for work completed on the subject project. Water & Environmental Technologies (WET) has reviewed the payment request. The Contractor has requested payment of \$169,334.00. The request includes 38 linear feet of curb that remains to be completed.

WET recommends the invoice be paid less the 38 linear feet of curb, 5% contract specified retainage and the 1% Montana Gross Receipts Tax as summarized below:

Invoice	\$169,334.00
Retainage (5%)	\$8,466.70
Gross Receipts (1%)	\$1,693.34

Total Payment \$159,173.96

If you have any questions or comments, please don't hesitate to contact me at 406-497-8685.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erik Ingman', is written over a horizontal line.

Erik Ingman P.E.
Senior Civil Engineer
Water and Environmental Technologies

Enclosures

260-100-4580-715



406-227-6006
16 Industry Loop
P.O. Box 682
East Helena, MT 59623

JHS Track Improvements

Pay Application #3

8/13/2025

Item Number	Description	Quantity	UM	Unit Bid Price	Total Bid Price	Previously Billed	This Period	Stored		N. Complete	Balance To Finish	Retainage
								Materials	Total Complete			
101	Mobilization	1	LS	\$78,500.00	\$78,500.00	\$39,000.00			\$39,000.00	49.68%	\$39,500.00	\$1,950.00
102	Demolition	1	LS	\$12,000.00	\$12,000.00	\$12,000.00			\$12,000.00	100.00%	\$0.00	\$800.00
103	Synthetic Track Surfacing	5,361	SY	\$73.00	\$391,353.00	\$0.00			\$0.00	0.00%	\$391,353.00	\$0.00
104	Track Asphalt Pavement Section	5,361	SY	\$34.00	\$182,274.00	\$182,274.00			\$182,274.00	100.00%	\$0.00	\$9,113.70
105	Track Vertical Curbing	2,921	LF	\$38.00	\$110,998.00	\$109,554.00	\$1,444.00		\$110,998.00	100.00%	\$0.00	\$5,549.90
106	Storm 10-inch Drain In-Line Drains	4	EACH	\$555.00	\$2,220.00	\$2,220.00			\$2,220.00	100.00%	\$0.00	\$111.00
107	Storm 8-inch Drain In-Line Drains	7	EACH	\$600.00	\$4,200.00	\$4,200.00			\$4,200.00	100.00%	\$0.00	\$210.00
108	Storm 12-inch Drain Basin	1	EACH	\$1,750.00	\$1,750.00	\$1,750.00			\$1,750.00	100.00%	\$0.00	\$87.50
109	Storm 12-inch Drain Pipe	119	LF	\$55.00	\$6,545.00	\$6,545.00			\$6,545.00	100.00%	\$0.00	\$327.25
110	Storm 10-inch Drain Pipe	394	LF	\$48.00	\$18,912.00	\$18,912.00			\$18,912.00	100.00%	\$0.00	\$945.60
111	Storm 8-inch Drain Pipe	679	LF	\$41.00	\$27,839.00	\$27,839.00			\$27,839.00	100.00%	\$0.00	\$1,391.95
112	Storm Drain Pond	1	LS	\$12,600.00	\$12,600.00	\$12,600.00			\$12,600.00	100.00%	\$0.00	\$630.00
113	Infield Grading	11,101	SY	\$10.00	\$111,010.00	\$111,010.00			\$111,010.00	100.00%	\$0.00	\$5,550.50
114	Infield Sod	11,101	SY	\$12.00	\$133,212.00	\$0.00	\$133,212.00		\$133,212.00	100.00%	\$0.00	\$6,660.60
115	Jumping Pit Runway	296	LF	\$85.00	\$25,160.00	\$25,160.00			\$25,160.00	100.00%	\$0.00	\$1,258.00
116	Jumping Pit Track Synthetic Surfacing	131	SY	\$73.00	\$9,563.00	\$0.00			\$0.00	0.00%	\$9,563.00	\$0.00
117	Jumping Pit	1	LS	\$86,200.00	\$86,200.00	\$86,200.00			\$86,200.00	100.00%	\$0.00	\$4,310.00
118	Pole Vault Runway	130	LF	\$88.00	\$11,440.00	\$11,440.00			\$11,440.00	100.00%	\$0.00	\$572.00
119	Pole Vault Track Synthetic Surfacing	58	SY	\$73.00	\$4,234.00	\$0.00			\$0.00	0.00%	\$4,234.00	\$0.00
120	Discus Cage	1	LS	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00		\$12,500.00	100.00%	\$0.00	\$625.00
121	Shotput Vertical Curbing	177	LF	\$75.00	\$13,275.00	\$13,275.00			\$13,275.00	100.00%	\$0.00	\$663.75
122	Javelin Area Earthwork	1	LS	\$8,950.00	\$8,950.00	\$8,950.00			\$8,950.00	100.00%	\$0.00	\$447.50
123	Javelin Area Topsoil/Seeding	3,573	SY	\$10.00	\$35,730.00	\$28,000.00	\$7,730.00		\$35,730.00	100.00%	\$0.00	\$1,786.50
124	Javelin Area Irrigation	3,573	SY	\$5.00	\$17,865.00	\$17,865.00			\$17,865.00	100.00%	\$0.00	\$893.25
125	Fencing	1,080	LF	\$28.00	\$30,240.00	\$15,000.00	\$10,000.00		\$25,000.00	82.67%	\$5,240.00	\$1,250.00
126	Misc Work Units	124,842	EACH	\$1.00	\$124,842.00	\$750.00	\$4,448.00		\$5,198.00	4.16%	\$119,644.00	\$259.90
127	ALTERNATE 1 - High Jump Asphalt Pavement Section	1,331	SY	\$39.00	\$51,909.00	\$51,909.00			\$51,909.00	100.00%	\$0.00	\$2,595.45
SUBTOTALS:					\$1,525,321.00	\$786,453.00	\$169,334.00	\$0.00	\$955,787.00	62.66%	\$569,534.00	\$47,789.35

TOTAL COMPLETE TO DATE: \$955,787.00

LESS PREVIOUS APPLICATIONS FOR PAYMENT: \$739,265.82

LESS RETAINAGE: \$47,789.35

LESS 1% GRT: \$9,557.87

TOTAL DUE: \$159,173.96

From the desk of: 

September 25

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

The Heard Scholarships were sent by the trustee and seem to have arrived at their appropriate destinations. Several of the recipients have touched base and are so appreciative of the scholarship and what it means to their education.

The first payroll went out with only a couple minor hitches. Staff members were pleasantly surprised that it came to them Thursday, September 11. The teachers' CBA states that payroll is the 14th of the month unless it falls on a Friday, Saturday, or Sunday. Then it is due the Thursday preceding the 14th of the month.

AD Update

The school year has started out strong and in full swing with many activities underway. All teams have had successful showings thus far and we've had few bus issues to this point. Harlow's is in the midst of training drivers with a couple who will hopefully be trained soon to drive JHS's buses. This will help to alleviate some of our equity issues pertaining to bus use and put a little less strain on the few trip drivers we currently have.

I've had a couple issues with cancellations beginning the year, which is always unfortunate. We have a large number of freshmen out for football this year and have seen two cancellations for JV games, which makes things a little more difficult especially if it's at the last minute making it hard to fill those dates. One of our district schools has also decided to play a JV schedule in volleyball due to lack of numbers so I've had to scramble finding a couple more games to add to our schedule. Conrad has agreed to come here and we will travel to Joliet to make up our Lone Peak games.

Homecoming is this week, Sept 15-20, which brings a busy, but fun week. Mr. Moodry and the Student Council have a number of activities planned throughout the week.

I will be traveling to Billings on Wednesday, Sept 17th for our annual Southern Division meeting.

We have had a little bit of trouble finding workers and volunteers for some of our game day needs such as scoreboard operators and a libero tracker for volleyball, ticket takers at times and we also have a few concession openings with no groups volunteering to run these shifts. I've reached out to various community groups offering concessions to them as fundraisers with a couple of them responding and filling those game days. When we don't have score clock operators I usually fill in but at times this can be difficult as it can take away from my home game AD. I worry when basketball season starts that it'll be difficult to find someone to operate the shot clock during varsity games. The new track & field is outstanding, and we plan to host meets, but it may get tricky if we have a lack of volunteers to help run events.

2025 JHS Homecoming Schedule

Friday--September 12th

Decorate Hallways and Paint the "J" ([Click Here for the Bus Schedule](#))

- Staff who can attend would be appreciated and rewarded with lunch provided by Mr. Moodry and Mr. Wilkerson.
- Paint the J will start at 9:00 am.
- Painting Paws (Student Council w/help)
- Middle school will judge the hallways at 1:30.

Saturday, September 13th

Flag Football vs Jamboree 10 AM

Monday, September 15th--Construction Day

JVFB vs Columbus

Tuesday, September 16th--Dress Your Age

Homecoming Games ([See Adjusted Schedule](#)) Macho Volleyball

Wednesday, September 17th--Anything But a Backpack but not Bigger than a backpack

Homecoming Games ([See Adjusted Schedule](#)) Powderpuff

Thursday, September 18th--Panther Pride Day (Spirit Day)

Panther Pride (Wear your purple and gold)

Modified Schedule (Flip Enrichment and 1st Period)

Pep Rally during Enrichment (South Gym) 8:57-9:32

Volleyball at Three Forks: Bus leaves JHS at 2:45 pm

Friday, September 19th

We will run a bus schedule (Montana City Store 7:22 return at 2:00 from JHS).

8:00 AM Float Decorating

12:45 AM Line up for Parade

1:00 PM Parade

5:00 PM Booster BBQ

6:45 PM Announce Royalty

6:55 PM National Anthem/Lineups

7:00 PM Kick Off vs. Whitehall

- Halftime (10 minutes)
 - Cheer Performance 5 minutes

Saturday, September 20th

Volleyball vs. Whitehall 1pm

FFB @ Missoula Bus leaves from JHS at 8:00am

CC @ Missoula Bus leaves from JHS at 5:30am

Homecoming Dance: 8:00 - 11:30 pm



September 16, 2025

Principal's Report--Mr. Mike Moodry

Student Count w/AYA= 331 w/AYA

Academics

I have a meeting with Harmony Education this week to explore the possibility of expanding our digital education services. Currently, we only offer an in-house MTDA course to our student body. A number of high schools in Western Montana are using Harmony Education to provide more educational options to the families they serve. I will update the board at the October meeting.

Discipline and Attendance

Our attendance percentage was 99.6% as of 9/12/2025, compared to 97.1% the previous year. We have had only 3 discipline referrals thus far. All for minor offenses.

Homecoming

Homecoming week is the week of September 15-19. Please see the attached schedule for all the activities.

Open House

Our open house was on September 9th. We had between 50-100 people through the building.

Agriculture Education Survey

I sent out an agriculture education survey to our current students and their families at JHS. I use the survey provided by the National FFA website. The results of the survey are attached. We had about an 18% response rate on the parent survey and a 5% response rate on the student survey.

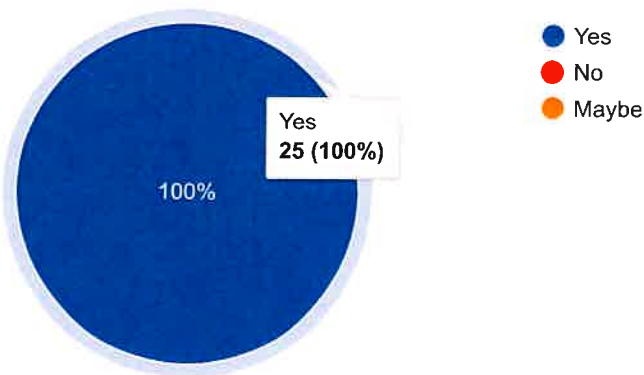
Jefferson High School FFA Student Interest Inventory

25 responses

I am attending or plan on attending Jefferson High School

 Copy

25 responses

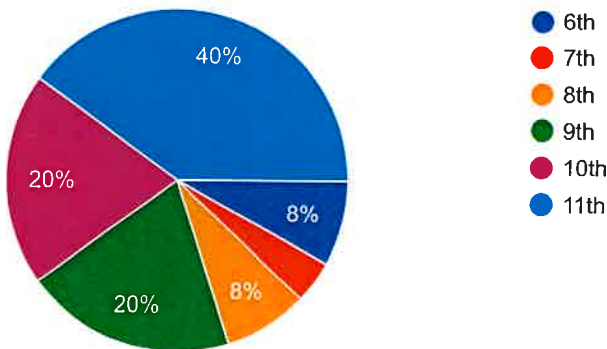


Grade and Participation

I am in _____ grade.

 Copy

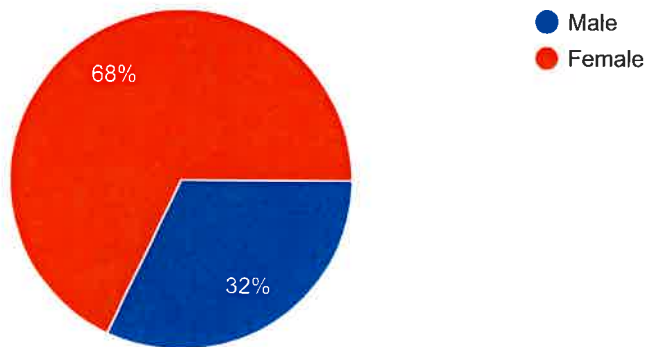
25 responses



Gender

25 responses

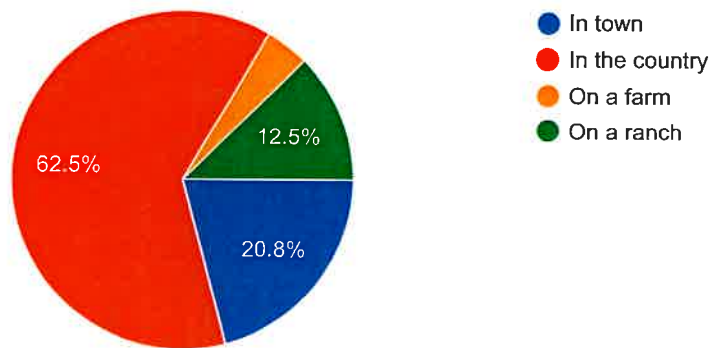
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Do you live:

24 responses

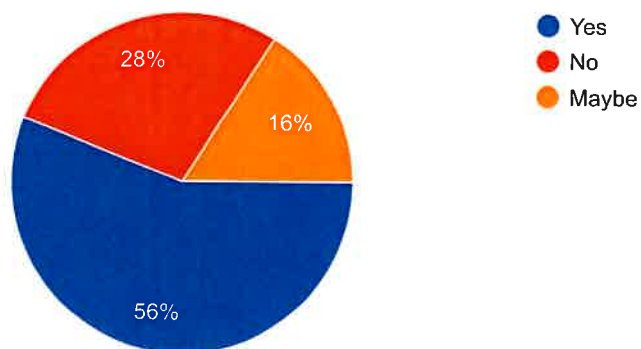
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I would be interested in participating in FFA at Jefferson High School as stated in the introduction.

25 responses

 Copy



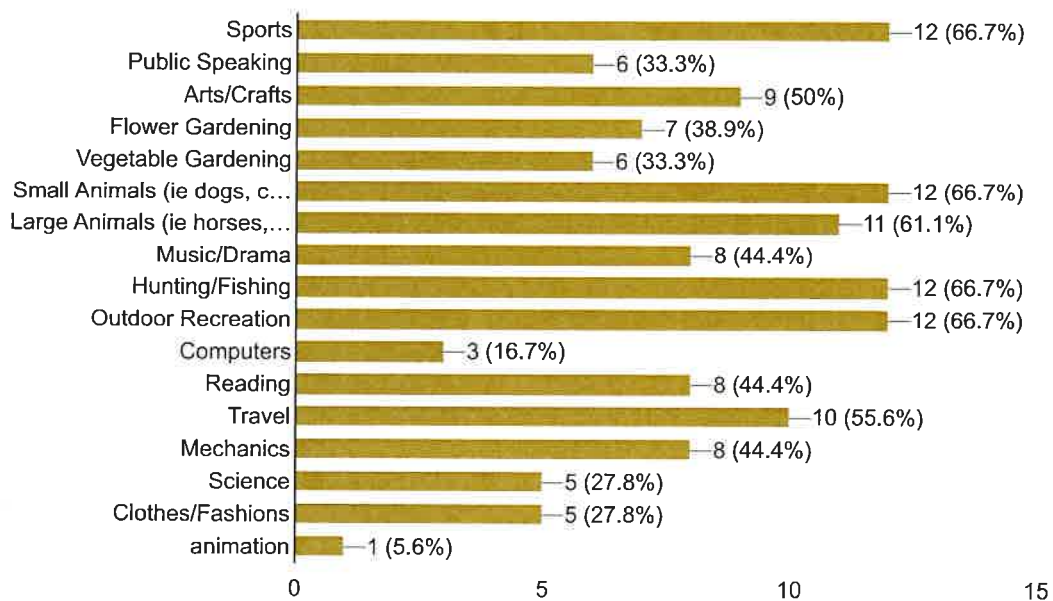
FFA Interest Survey



Which of the following activities interest you? Check **ALL** the apply.

 Copy

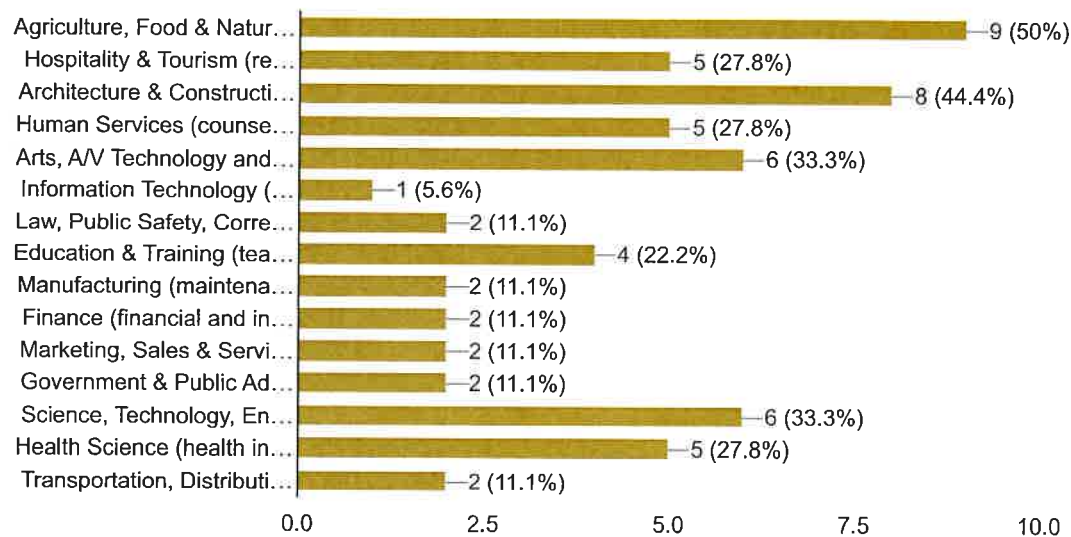
18 responses



Which of the following career areas are of interest to you? Check **ALL** the apply.

 Copy

18 responses



What types of jobs have you had?

15 responses

Food service

I was a nanny

none

Dog kennel and construction

N/A

I have worked on local ranches

school

Baby Sitter

Landscaping/restaraunt

Hockey Referee, Lifegaurd, and CNA

Baby sitting and working on our family ranch

Babysitting

Hockey rink, kettle corn, concessions, cleaning, farm stand

Detailing cars.

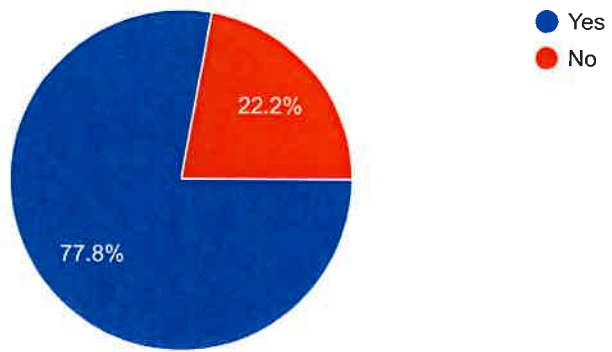
Volunteer work



Have you heard of Agriculture Education and the FFA before now?

 Copy

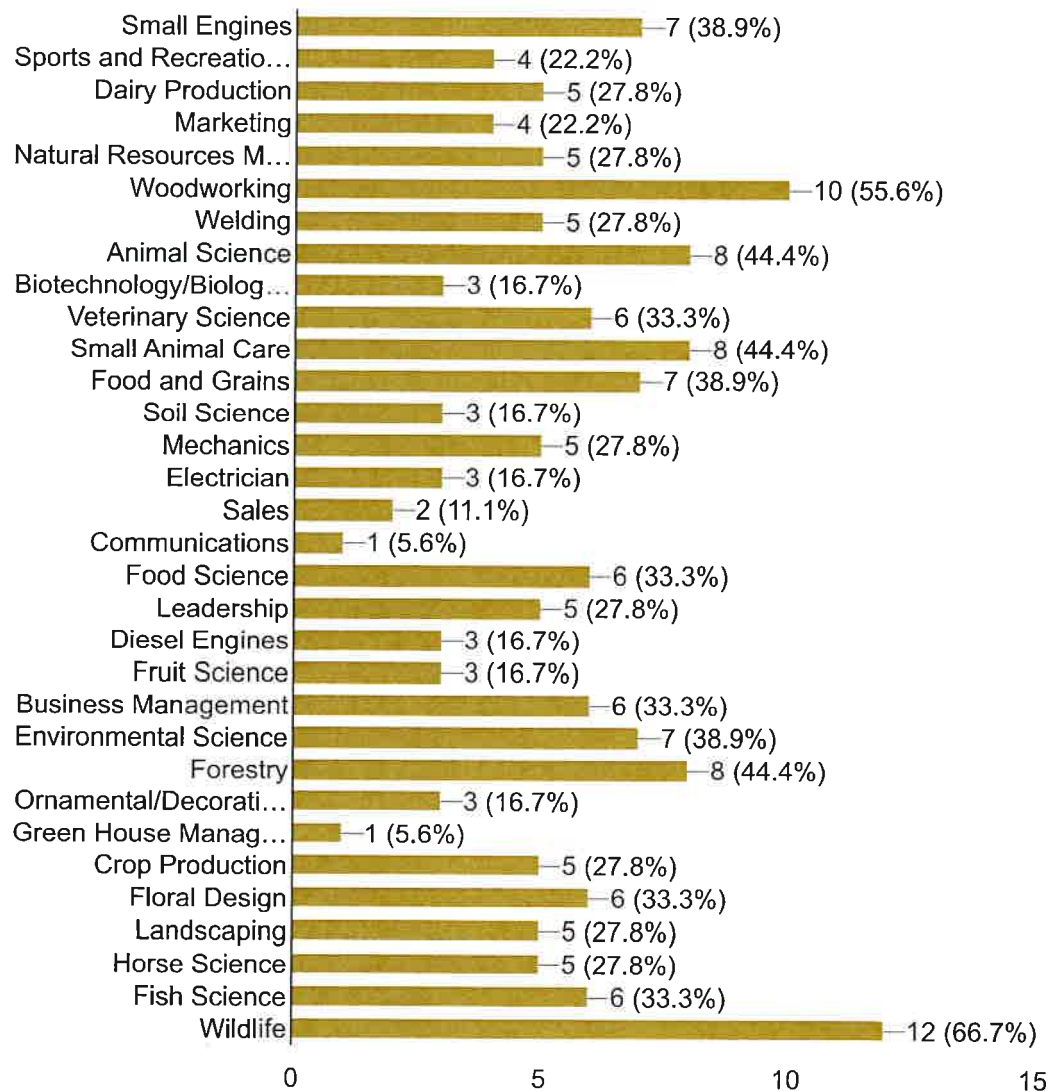
18 responses



Of these new subjects listed below, which class would you be interested in participating in? Check **ALL** the apply.

 Copy

18 responses



What do you think of when you hear the word agriculture?

15 responses

Montana

Corn

trees

Farms

Farming.

Ranching

farming

Farming and crops

Forests/growing

Food products

animals and Farming

ranching and farming

Farming

People.

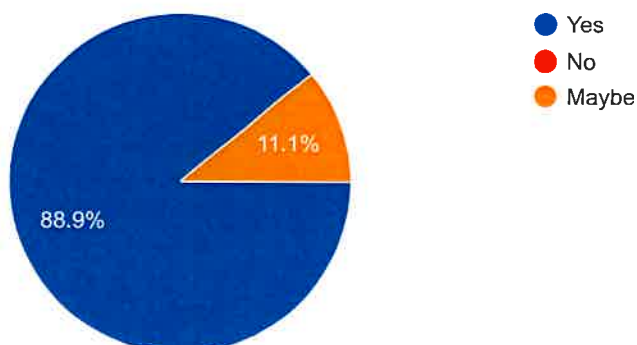
Farming



If the subjects that you checked above were to be offered at Jefferson High School, would you be interested in enrolling?

 Copy

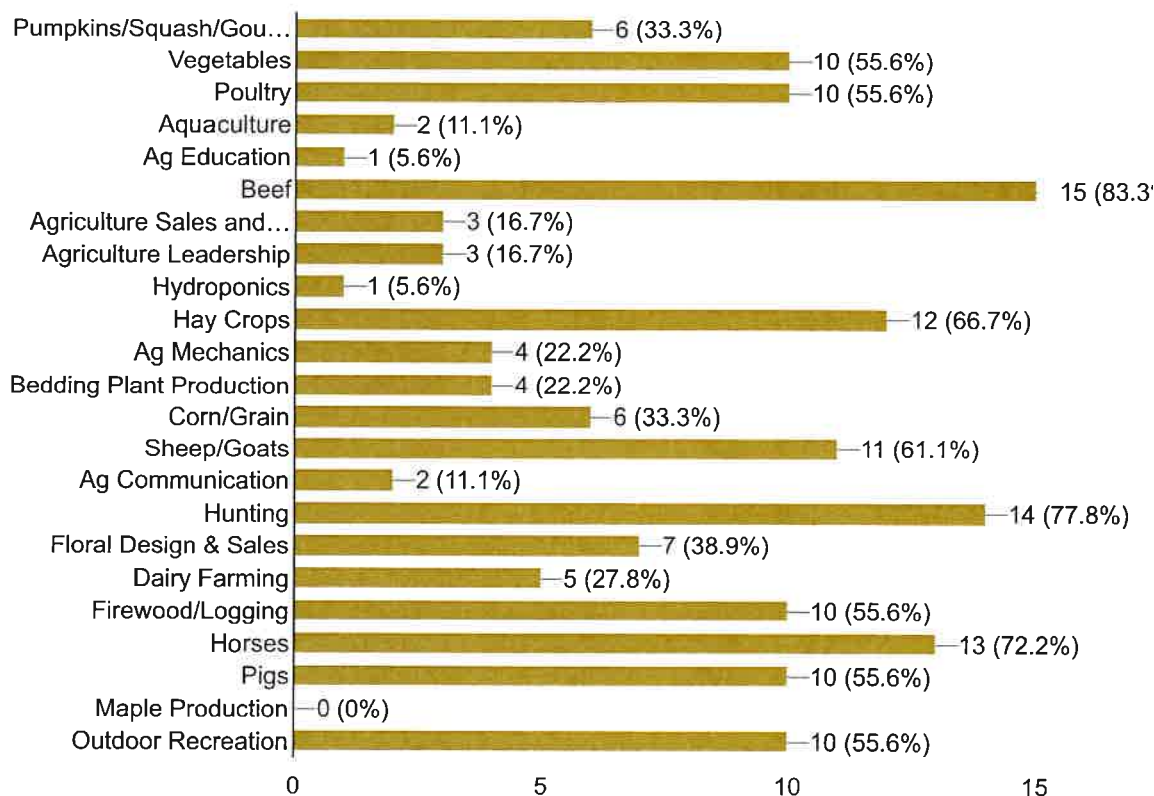
18 responses



What types of agriculture have you seen in Jefferson County?
Check **ALL** the apply.

 Copy

18 responses



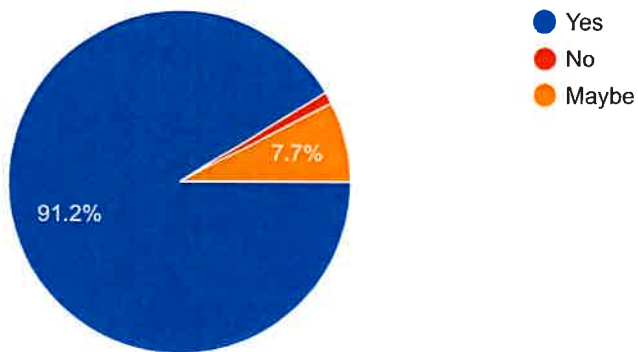
Agriculture Education Survey

91 responses

Do you have a student enrolled or plan to enroll you student at Jefferson High School?

 Copy

91 responses

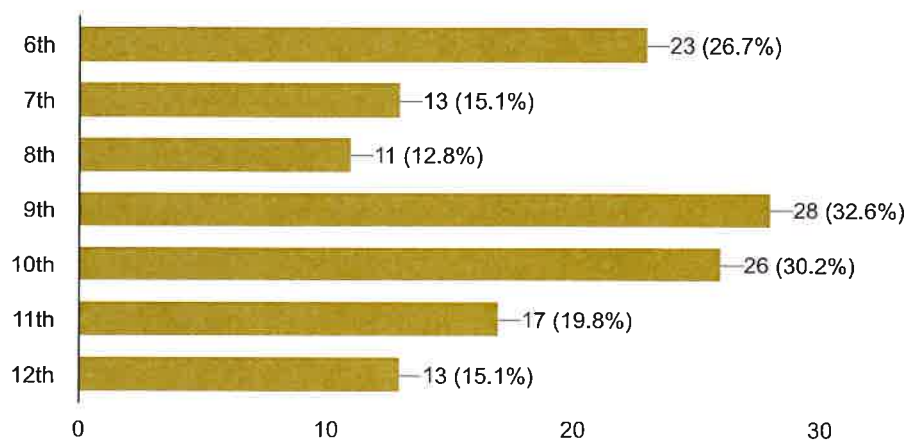


Introductory Information

What grades are your children in?

 Copy

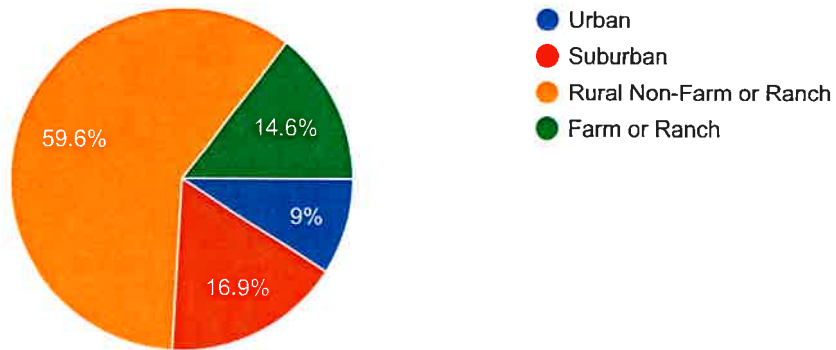
86 responses



How would you classify where you currently live?

 Copy

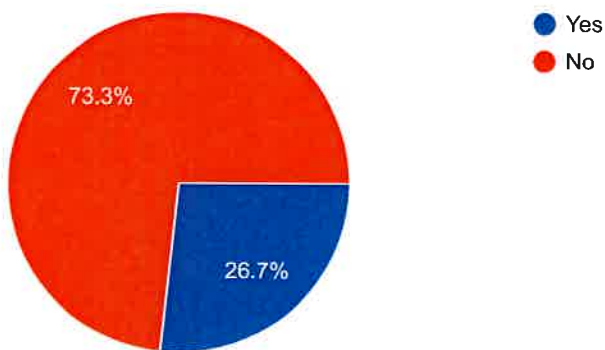
89 responses



Did you grow up on a farm/ranch?

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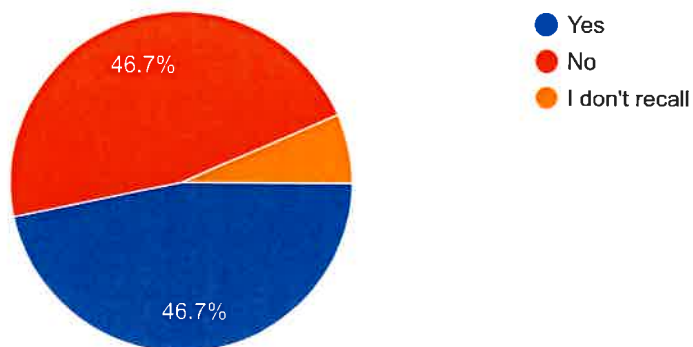
90 responses



Did you attend a high school that offered agriculture classes?

 Copy

90 responses



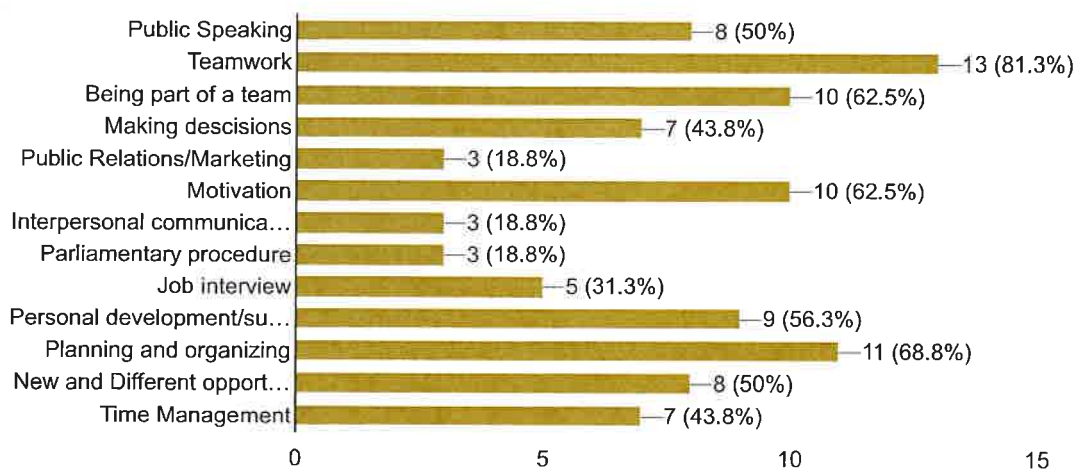
Student success



Check which of the following Leadership Skills interest you.
Check **ALL** the apply.

 Copy

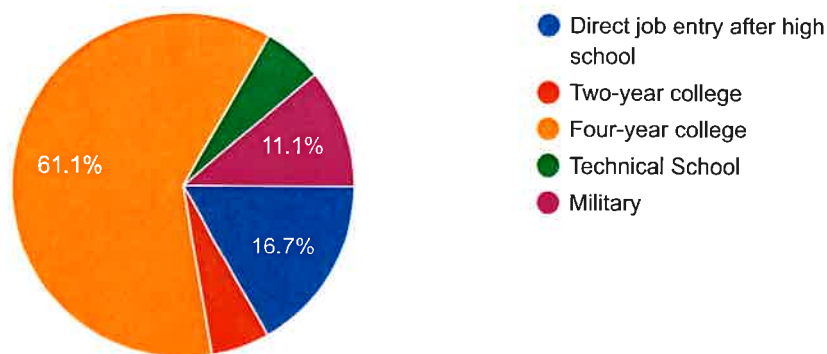
16 responses



Please identify which of the following you plan to pursue after graduation:

 Copy

18 responses



Additional comments.

1 response

I do 4-H and have really wanted of be part of FFA.

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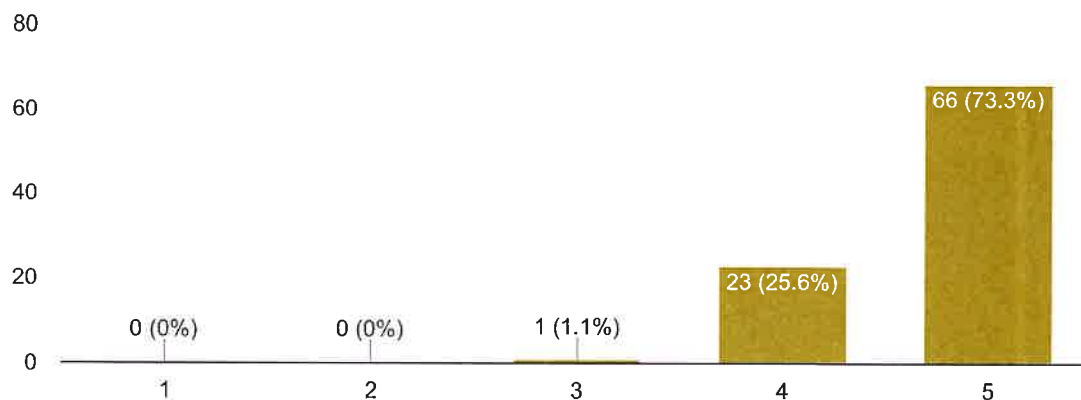
Google Forms



Personal Growth

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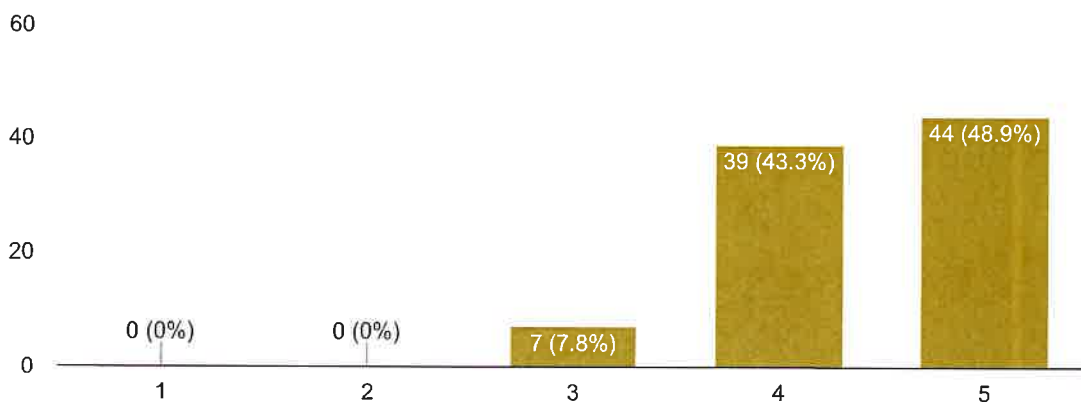
90 responses



Leadership Development

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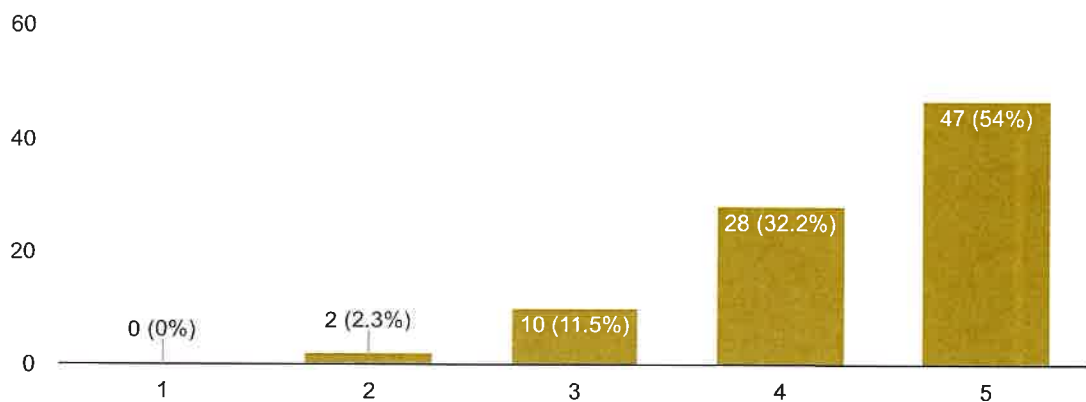
90 responses



Career Preparation

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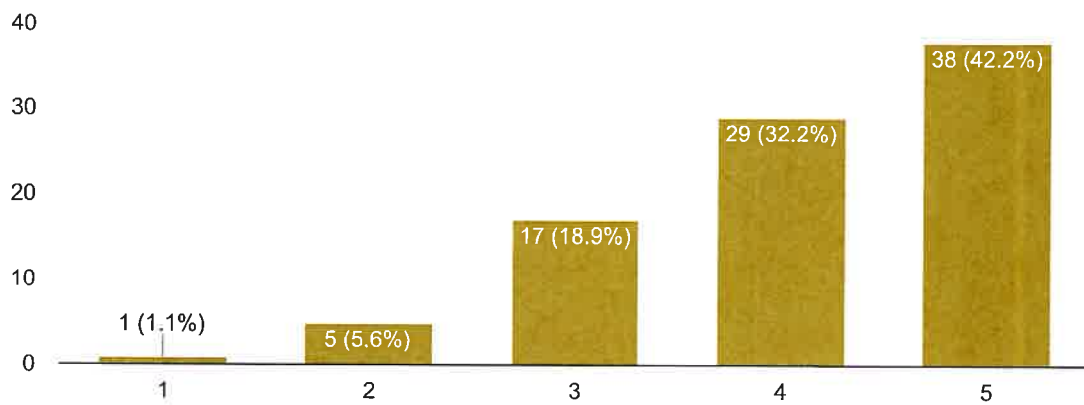
87 responses



College Planning

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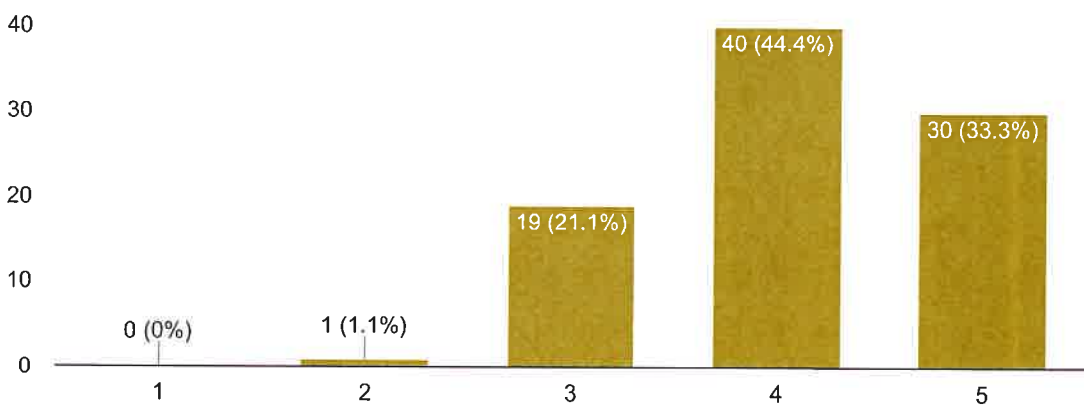
90 responses



Community Service Learning

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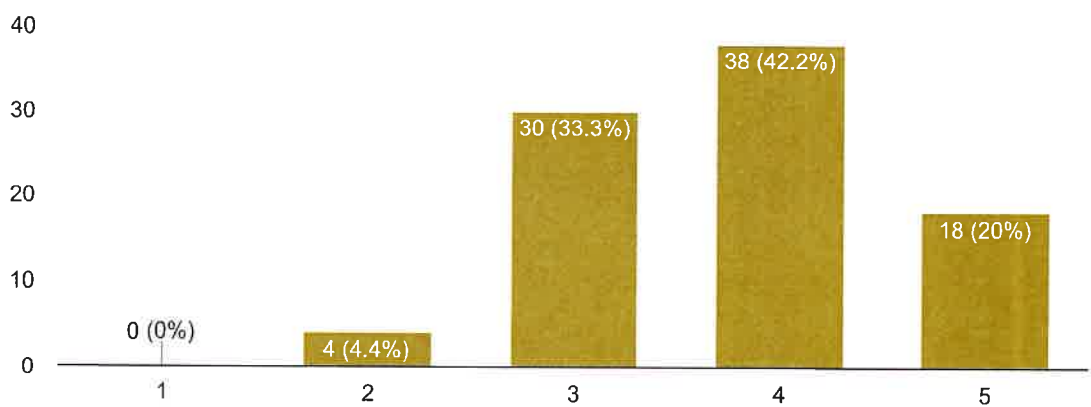
90 responses



Public Speaking

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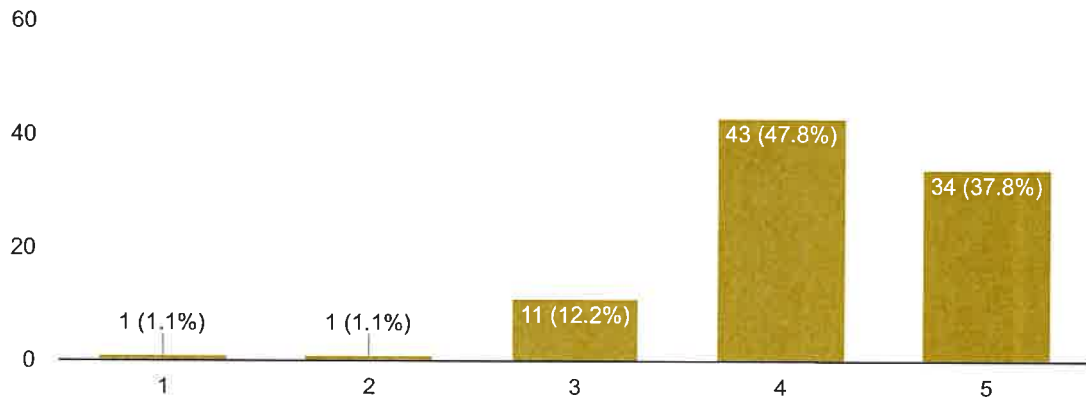
90 responses



Team Building

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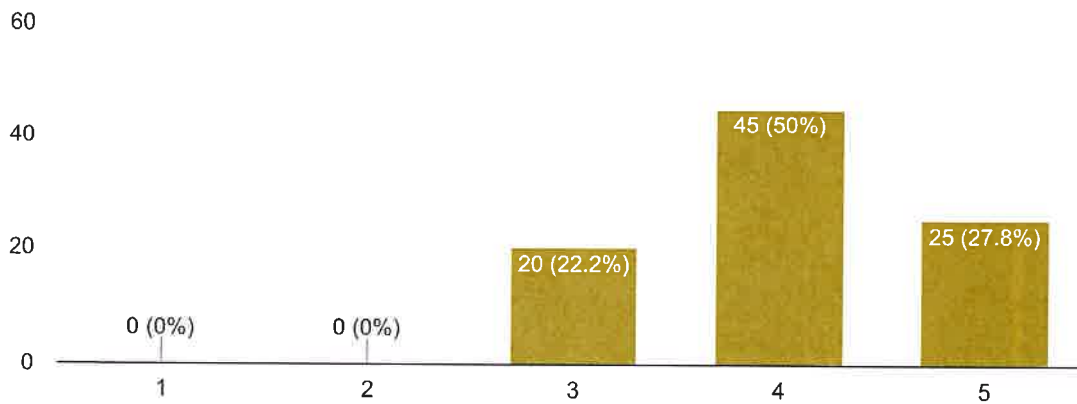
90 responses



Technology Application

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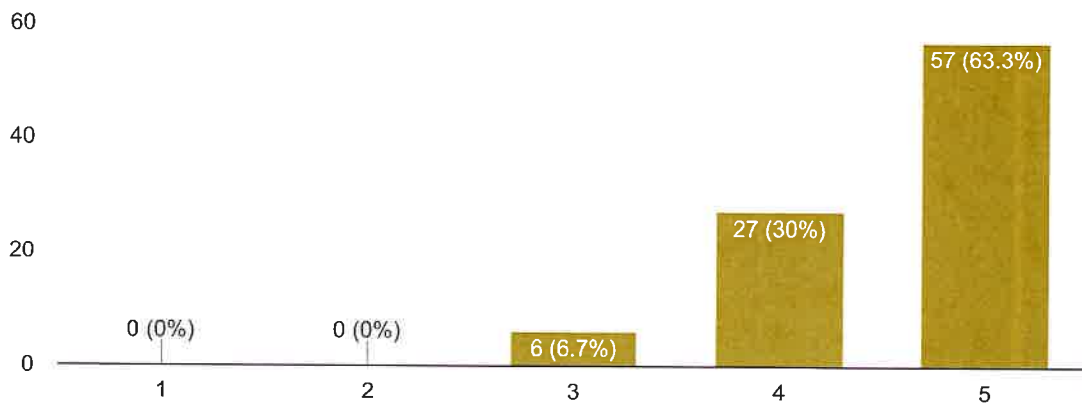
90 responses



Hand-on Learning

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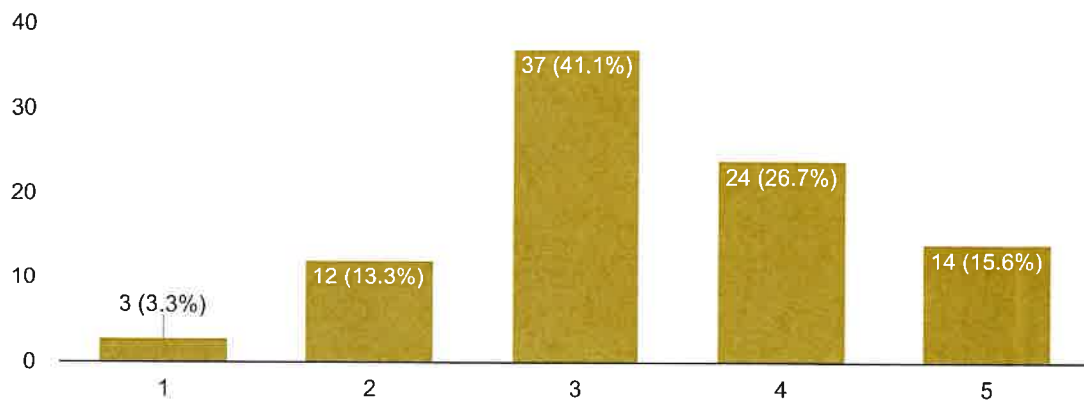
90 responses



Travel

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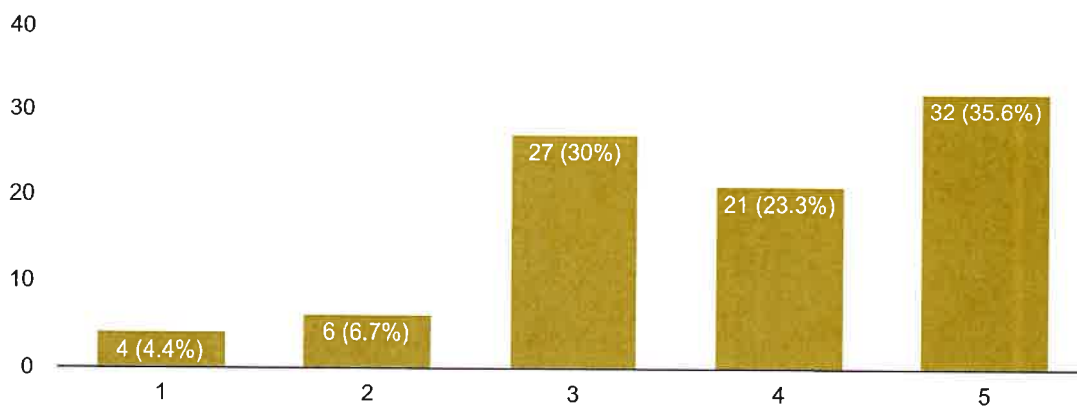
90 responses



How important is agriculture to your daily life?

 Copy

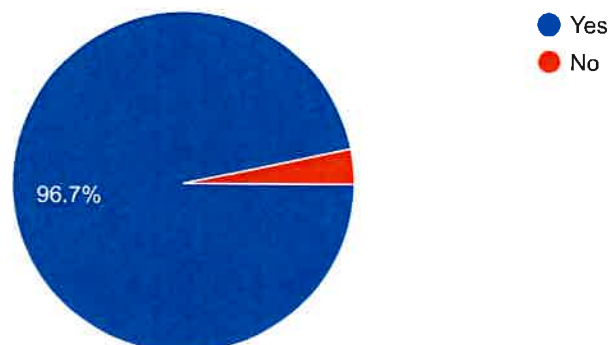
90 responses



Do you believe there are opportunities for careers in food, fiber, and natural resource industries?

 Copy

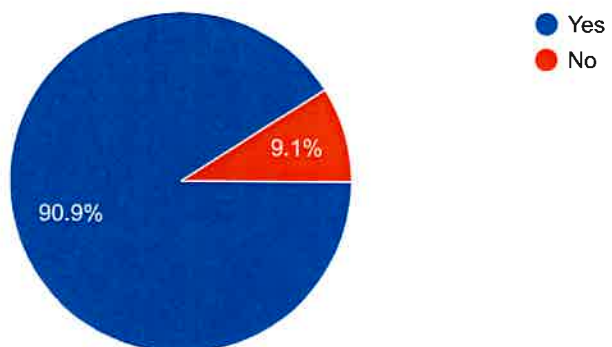
90 responses



Do you agree that an agriculture education program is needed in your community?

 Copy

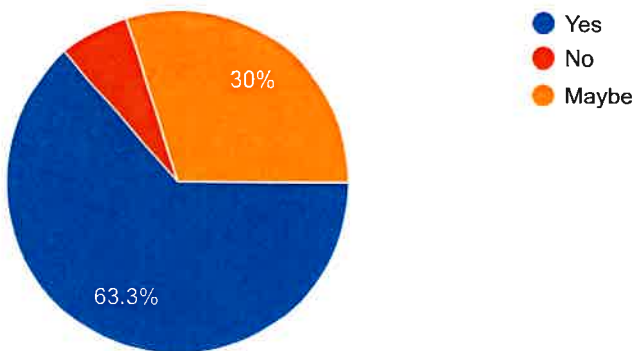
88 responses



Would you encourage your child/children to be enrolled in an agriculture education program?

 Copy

90 responses



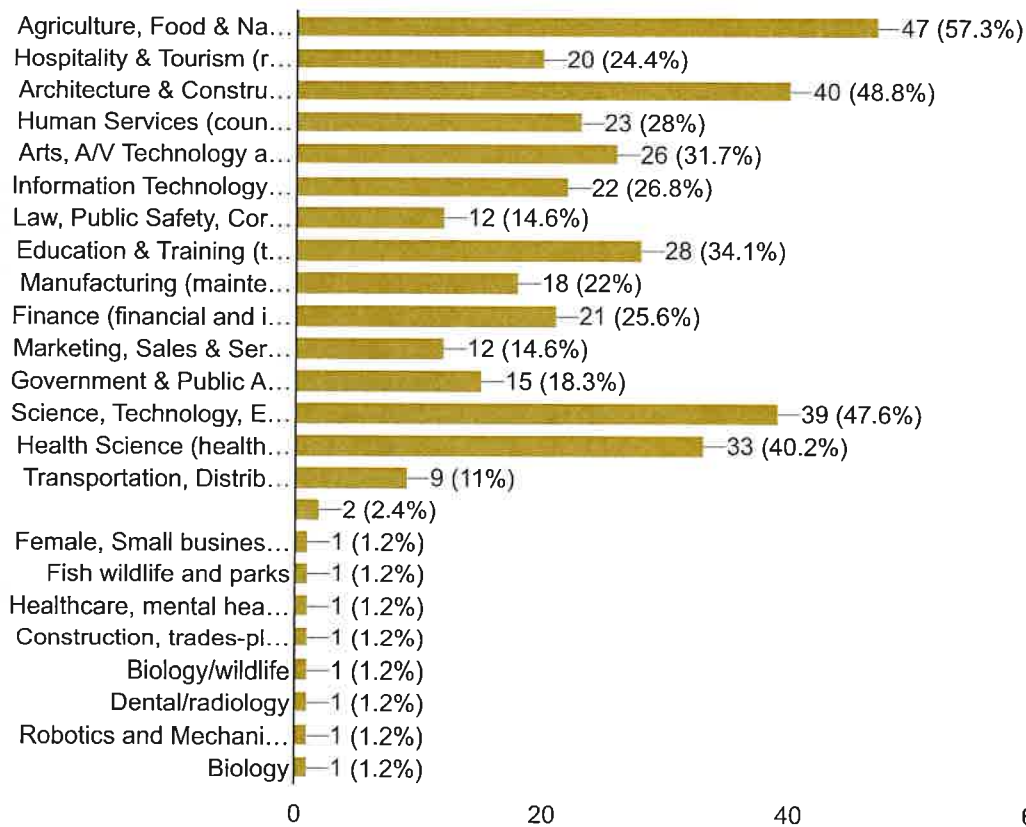
Areas of Interest



Which of the following career areas are of interest to for your student?
Check **ALL** the apply.



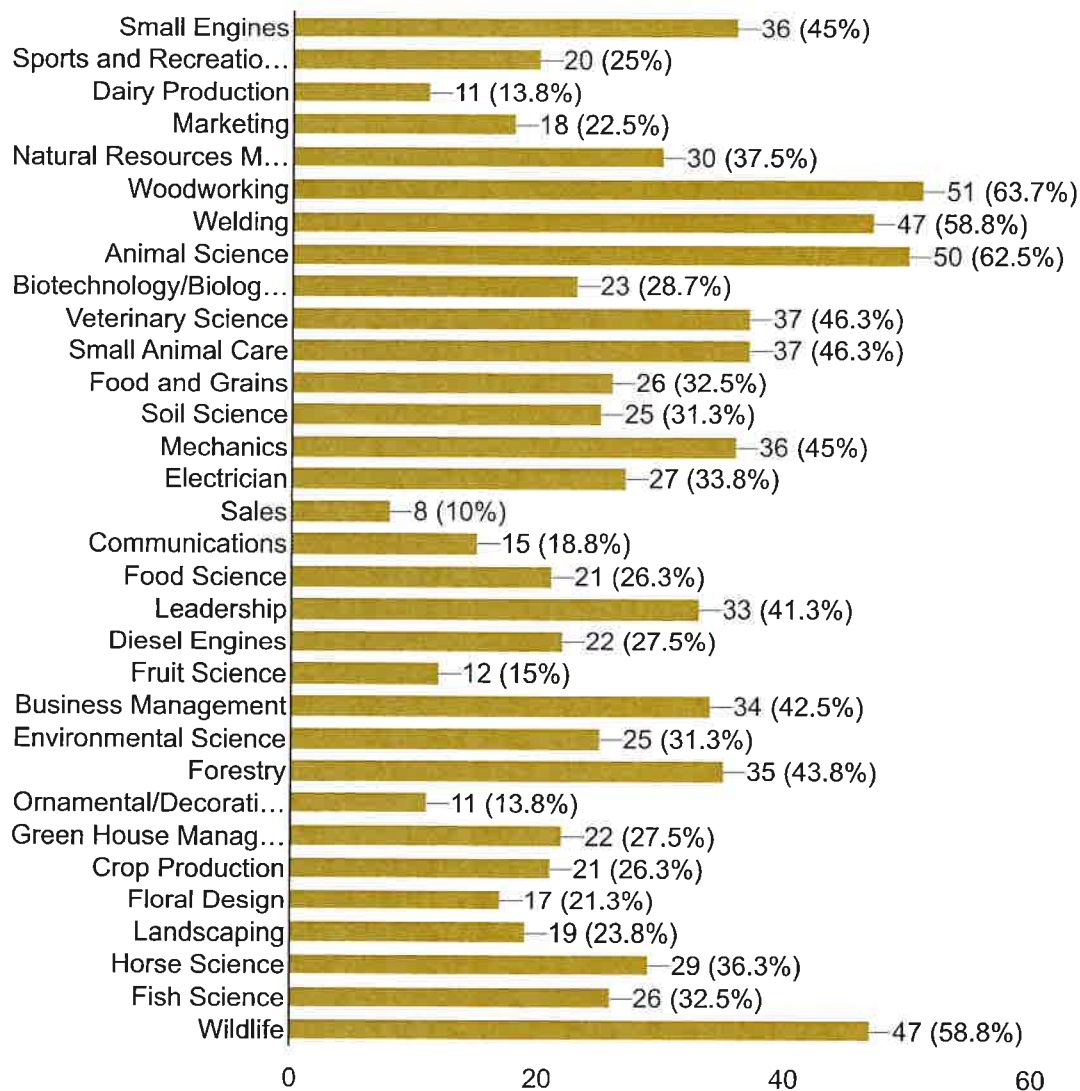
82 responses



Of these new subjects listed below, which class would your student be interested in participating in? Check **ALL** the apply.



80 responses



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Google Forms



Board Meeting
September 16, 2026
Informational

New Business

Construction/ Renovation Update- Update will be given by Construction Committee.

Personnel

Substitutes- We have one (1) substitute application at this time.

Recommended Motion: Motion if necessary.

Resignations- No Resignations at this time.

Recommended Motion: Motion if necessary.

Volunteer- No volunteers at this time.

Recommended Motion: Motion if necessary.

New Hires-

We interviewed one candidate for the CNA/ Paraprofessional position through ProCare. We are making a recommendation to hire Alexa Benson.

Recommended Motion: Move to approve the hire of Alexa Benson for the 2025-2026 school year.

We interviewed Mike Morris for the assistant boys' basketball coaching position. The interview committee made a recommendation to hire Mr. Morris.

Recommended Motion: Move to approve the hire of Mike Morris as assistant boys' basketball coach for the 2025-2026 season.

Attendance Agreements- (no attendance agreement at this time) We will need to acknowledge agreements for those students from JHS going to other district High Schools. We may also need to approve students coming to JHS from outside districts. We will be approving most out-of-district applications at this meeting. Attached is a list of those students attending other districts and those from out-of-district attending JHS. The names have been removed for confidentiality.

Recommended Motion: Move to acknowledge _____ JHS student attending a high school in another district. Move to approve ... out of district students attending JHS.

FFA Discussion- We have been researching FFA for Jefferson High School. Mike and I will share the results.

Recommended Motion: No motion necessary unless the board feels a decision should be made.

Stage Lighting/ Sound Discussion- We are hoping to have some numbers to look at concerning the lighting and sound.

Recommended Motion: Motion if necessary.

Approval of Out-of-State trips- Mr. Bowman will present to the board on the Orlando Band trip.

Recommended Motion: Move to approve the out-of-state travel plan to Orlando, Florida for the Band as presented.

Approval of Out-of-State trips- Mrs. Schultz will present to the board on the Spain/Portugal trip.

Recommended Motion: Move to approve the out-of-country travel plan to Spain/Portugal for the Spanish Club as presented.