AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1

**** 5:30 p.m. Tuesday October 20, 2026 **** Jefferson High School Library (former)

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at **www.jhs.k12.mt.us** for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment*. Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports *– The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Personnel - *Closed sessions are always possible for personnel issues.*
   a. Substitutes
   b. Resignations
   c. Volunteers
   d. Employee contract approvals
2. Attendance Agreements – JHS resident students – 1 to Whitehall HS, 7 to Helena HS
3. Copier lease discussion and review of data
4. At-risk plan
   a. Presentation
   b. Review & Approval
5. Board forms annual district objectives
6. Board's instructional plan and evaluation

J. Communication and Comments

a. Letters to the Board –

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT *REGULARLY* SCHEDULED HIGH SCHOOL BOARD MEETING November 17, 2026, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.
All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members [Name, representative area, term expiration, length of term if not 3yrs]

Cami Robson, Chair (Clancy area position) 2027
Justin Willcut (MT City area position) 2029
Lindsey Graham (Basin area position) 2028
Jane Erickson (At-Large 2 position) 2028 (2yr)
Erika Morris, Vice-Chair (Boulder area position) 2027
Jenny Genger (At-Large 3 position) 2029
Clint Rieder (At-Large 1 position) 2027

Announcements and Public Comment. The board welcomes and encourages public comments and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all people have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

MINUTES Jefferson High School Dist. 1 Board of Trustees

JHS Former Library

September 15, 2026 Regular Meeting

Board members present in-person: Camilla Robson, Erika Morris, Clint Rieder, Justin Willcut, Jane Erickson, Jenny Genger, Lindsey Graham

Board members absent:

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

***Staff* and Visitors Present:** *Sarah Layng-AD, Mackenzie Layng, Kaylee Lian (Student Council Rep)*

A. Call to Order The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes – August 18	Ms. Erickson	Mr. Rieder	7	0	
Claims and Accounts	Mr. Willcut	Ms. Morris	7	0	

D. Student Report. Kaylee Lian reported that JHS had a successful homecoming. BPA duck race fundraiser was approved.

E. Staff Report.

F. Committee Reports.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No questions. Added information about concessions and the difficulty in finding groups to operate them.
2. Principal/A.D. – No questions.
3. Superintendent – No questions. Tunnels payment - ~$310,000 Part ($47.000) is property tax that must be put in excess reserves. The remaining could also be put in excess reserves or possibly an interlocal agreement. BES is conducting a board member training, Oct 23 Friday noon to 3:00 p.m. lunch provided

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items. *PBC – pending background check*

1. Personnel
   a. Substitutes – none
   b. Resignations - none
   c. Volunteers – Makenzie Layng to work with the trainer, Levi Caissey – flag football

POSITION	MOTION	SECOND	AYE	NAY	Notes
Asst. trainer – M. Layng	Ms. Morris	Mr. Willcut	7	0	PBC
Asst. Flag Football – Levi Caissey	Ms. Graham	Ms. Erickson	7	0	PBC & Training

   d. New hires.

POSITION	MOTION	SECOND	AYE	NAY	Notes
Asst. Drama Emily Hoy	Ms. Norris	Ms. Graham	7	0	PBC
Asst. Band Darian Skolrud	Mr. Willcut	Mr. Rieder	7	0	PBC

2. Attendance Agreements

ITEM	MOTION	SECOND	AYE	NAY	Notes
Acknowledge Students to Other Districts					
Accept Student from Other Districts					
Accept Students from feeder schools					

J. Communication and Comments

K. Commendations and Recognitions

Mr. Moodry commended student council for their work on Homecoming.

L. Follow-up - upcoming months - Suggestion for PIR

Adjournment - meeting adjourned at 5:58 p.m.

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Signature of Chair

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Signature of Clerk

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26887	-99234E	4639 WEX BANK	955.29						
1		114236647 07/31/26 Due from BES	871.79		201		180		
2		114236647 07/31/26 Flag Football	39.46*		201		720-3500	582	
3		114236647 07/31/26 Custodial	44.04*		201		100-2600	624	
26888	-99233E	4639 WEX BANK	3,279.13						
1		114871316 08/31/26 Activities Bus	3,174.93*		201		720-3500	582	
2		114871316 08/31/26 Flag Football	42.16*		201		720-3500	582	
3		114871316 08/31/26 Admin	26.32*		201		100-2300	582	
4		114871316 08/31/26 Custodial	35.72*		201		100-2600	624	
26889	50516S	3698 EVERGREEN IRRIGATION	710.00						
1		6414 10/06/26 Blow outs	710.00*		201		100-2600	440	
26891	50517S	5856 Fairfield by Marriott	1,950.48						
1		100707-567 05/20/26 Jhs Track rooms in Billing	1,950.48*		201		720-3500	582	
26892	50515S	4633 COMMERCIAL ENERGY OF MT INC.	456.74						
1		NWE096773 10/17/26 Gas on the NWE System	456.74*		201		100-2600	411	
26893	50519S	4253 T.E.S.T.	11,530.00						
1		Smartboard w/ Stand	5,867.00*	11391	201		100-1000	660	
2		Smartboard w/ wallmount	5,663.00*	11391	201		100-1000	660	
26894	50518S	5818 ITD Solutions	4,337.50						
1		1129 10/02/26 It Service Agreement sept 2026	4,337.50*		201		100-2580	355	
1121									
26895	50514S	2717 CITY OF BOULDER	1,889.97						
1		622-00 10/01/26 Water JHS outdoor & state fee	15.97*		201		100-2600	421	
2		617-00 10/01/26 Water, Sewer, Tennis state fe	82.00*		201		100-2600	421	
3		311-00 10/01/26 Water,Sewer,JHS & state fee	1,792.00*		201		100-2600	421	
26896	50512S	385 BOULDER MONITOR	5.00						
1		7958 10/30/26 Agenda	5.00*		201		100-2300	540	
7899									

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26898	50513S	4827 CITI BUSINESS VISA-Costco	1,161.78						
1		09/01/26 ServSafe for FCS class	900.00*		215		451-1710	680	51
2		09/16/26 Super Gas for 4 river meeting	117.13*		201		100-2300	582	
3		09/17/26 Lnch Bridgegrill 4 river meeti	22.25*		201		100-2300	582	
4		09/17/26 Due from Receivable	122.40		201		190		
26900		5818 ITD Solutions	4,370.00						
1		1133 10/12/26 Apple iPad for Art class	4,370.00*		228		100-1000	660	
26901		5346 BSN SPORTS	1,081.20						
1		935068828 08/21/26 Wmns Rev Jersy for Flag Foo	1,081.20*		215		720-3500	660	352
26903		2270 S.J. PERRY CO., INC.	121.93						
1		2531 09/30/26 Football field	121.93*		201		100-2600	610	

# of Claims 13 Total: 31,849.02 # of Vendors 10

Total Electronic Claims 4,234.42

Total Non-Electronic Claims 27,614.60

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 10/26

Fund/Account		Amount
201	HIGH SCHOOL GENERAL FUND	
	101	25,497.82
215	HIGH SCHOOL MISC PROGRAMS FUND	
	101	1,981.20
228	TECHNOLOGY FUND	
	101	4,370.00
	Total:	31,849.02

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26833	50480S	4633 COMMERCIAL ENERGY OF MT INC.	142.02						
1		NWE096312 09/03/26 Gas on the NWE System	142.02*		201		100-2600	411	
26834	50482S	5191 FISHER'S TECHNOLOGY	512.72						
1		1720982 09/02/26 Copier B&W color	385.00*		201		100-2400	440	
2		1717990 08/27/26 Staples	127.72*		201		100-2400	440	
1717990									
26835	50483S	1086 GIULIO DISPOSAL SERVICES, INC.	978.00						
1		4808 08/31/26 8 yd 2x weekly	528.00*		201		100-2600	431	
2		4808 08/31/26 20 yd roll off	450.00*		201		100-2600	431	
26836	50497S	1737 NORTHWESTERN ENERGY	5,355.94						
1		0133494-5 09/17/26 Electric Service	4,375.11*		201		100-2600	412	
2		0133494-5 09/17/26 Unmetered Service	13.49*		201		100-2600	412	
3		0133494-5 09/17/26 Natural Gas Service	261.59*		201		100-2600	411	
4		0133494-5 09/17/26 State and Local Taxes	705.75*		201		100-2600	411	
26837	50479S	2717 CITY OF BOULDER	1,889.97						
1		622-00 09/25/26 Water JHS outdoor & state fee	15.97*		201		100-2600	421	
2		617-00 09/25/26 Water, Sewer, Tennis state fe	82.00*		201		100-2600	421	
3		311-00 09/25/26 Water,Sewer,JHS & state fee	1,792.00*		201		100-2600	421	
26838	50474S	4878 ANNETTE SMITH ELECTRIC INC	3,086.00						
1		2388 07/22/26 Wired 2 new A/C units on roof	3,086.00*		261		100-2600	440	613
26839	50478S	3402 CAREY, LORIE	21.45						
1		10024g 09/09/26 Personnel Celebration	21.45*		201		100-2300	800	
26840	50495S	4389 NITRO GREEN & CHRISTMAS DECOR	1,506.00						
1		760497 08/17/26 Lawn and weeds	1,506.00*		201		100-2600	440	
760497									
26841	50490S	5670 LUMEN	1,558.55						
1		800257096 09/01/26 Internet access	1,558.55		228		100-1000	680	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26842	50485S	3374 J.W. PEPPER & SON, INC.	357.83						
1		368743358 08/31/26 Music	315.99*	11382	201		100-1470	610	
2		368759631 09/03/26 Music	41.84*	11382	201		100-1470	610	
26844	50493S	3481 MT DOJ CRIMINAL RECORDS	60.00						
1		Fingersprint for M.G.	30.00*	11388	201		100-2300	800	
2		Fingersprint for A.V	30.00*	11389	201		100-2300	800	
26845	50491S	1595 MARKS LUMBER	2,714.72						
1		55358 09/09/26 Wood for Wood shop	2,714.72*		201		390-1641	610	
26846	50494S	5372 NET SUPPORT INCORPORATED	229.50						
1		Cloud based Classroom Man	229.50	11395	228		100-1000	680	
26847	50495S	4389 NITRO GREEN & CHRISTMAS DECOR	163.00						
1		761856 09/08/26 Mice control	163.00*		201		100-2600	440	
761856									
26848	50476S	5346 BSN SPORTS	126.98						
1		935516048 09/16/26 Volleyball Jersey	126.98*		201		720-3400	660	
26849	50484S	5738 HUDDLE UP CARE, INC.	1,420.90						
1		SI-16033 08/31/26 Mental Health Therapy servic	1,420.90*		201		100-2130	330	
26850	50488S	1451 L & P GROCERY	130.69						
1		01-22296 09/15/26 Light brwn sg, soy sauce	11.96*		201		910-3100	630	
2		01-21110 09/14/26 Buttermilk	4.38*		201		910-3100	630	
3		01-20984 09/14/26 Salsa, cucumber, snap peas	20.37*		201		910-3100	630	
4		02-9079 09/09/26 Spinach	12.76*		201		910-3100	630	
5		02-8345 09/08/26 Super greens, mushroom, peas	24.99*		201		910-3100	630	
6		01-5135 09/01/26 Cucumber, Celery	11.87*		201		910-3100	630	
7		01-1426 08/26/26 Franz, Buttermilk, mushroom	38.38*		201		910-3100	630	
8		02-3035 09/01/26 Dark brown sugar	5.98*		201		390-1710	610	
26851	50475S	5574 BOULDER ACE HARDWARE	535.53						
1		6919 08/24/26 Philips pn sms	6.49*		201		100-2600	610	
2		6895 08/20/26 Goo gone	7.99*		201		100-2600	610	
3		6921 08/25/26 Nipple 1-1/4x6 gall, drl scr	42.98*		201		100-2600	610	
4		6922 08/25/26 Tube Strap	1.39*		201		100-2600	610	
5		6929 08/26/26 Elbow pipe, clamp, funny pipe	72.53*		201		100-2600	610	
6		7028 09/10/26 Filters	119.89*		201		100-2600	610	
7		7030 09/11/26 Filters	15.95*		201		100-2600	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
8		6942 08/27/26 Pipe Strap	12.58*		201		100-2600	610	
9		6930 08/26/26 Zevo trap	17.99*		201		100-2600	610	
10		6931 08/26/26 Adptr male	38.97*		201		100-2600	610	
11		7018 08/26/26 Conn locking	27.99*		201		100-2600	610	
12		6936 08/26/26 Pipe pvc, primer, bushing	56.59*		201		100-2600	610	
13		6932 08/26/26 chck, adptr male, repair, chec	114.19*		201		100-2600	610	
26852	-99243E	4786 MC Mastercard	251.58						
1		08/10/26 Due from GA	251.58		201		170		
26853	-99242E	4786 MC Mastercard	4,500.00						
1		08/24/26 Due from GA	4,500.00		201		170		
26854	50486S	3366 JHS ACTIVITIES	7,204.46						
1		11630 09/01/26 Quinn dist art,rodeo,drama	7,204.46		215		606		852
26856	50487S	4901 KINZLE, JON	183.72						
1		FlagFB Mis 09/23/26 FFB game 09/24/26	120.00*		215		720-3500	330	352
2		FFB Missou 09/23/26 Mileage	63.72*		215		720-3500	582	352
26857	50477S	5945 Buehler, Eric	173.10						
1		FlagFB Mis 09/23/26 FFB game 09/24/26	120.00*		215		720-3500	330	352
2		FFB Missou 09/23/26 Mileage	53.10*		215		720-3500	582	352
26858	50481S	5616 DURHAM, ROGER	270.45						
1		FlagFB Mis 09/23/26 FFB game 09/24/26	120.00*		215		720-3500	330	352
2		FFB Missou 09/23/26 Mileage	150.45*		215		720-3500	582	352
26859	50473S	5104 ALMENDINGER, ERIC	153.10						
1		FlagFB 3fo 09/23/26 FFB game 09/25/26	100.00*		215		720-3500	330	352
2		FFB 3 fork 09/23/26 Mileage	53.10*		215		720-3500	582	352
26860	50496S	5946 Noem, Keith	109.60						
1		FlagFB 3fo 09/23/26 FFB game 09/25/26	100.00*		215		720-3500	330	352
2		FFB 3 fork 09/23/26 Mileage	9.60*		215		720-3500	582	352
26861	50489S	5947 LaLiberty, Luke	109.60						
1		FlagFB 3fo 09/23/26 FFB game 09/25/26	100.00*		215		720-3500	330	352
2		FFB 3 fork 09/23/26 Mileage	9.60*		215		720-3500	582	352

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description		Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26862	50498S	4930 SACKMAN, ADAM	109.60							
1		FlagFB 3fo 09/23/26 FFB game 09/25/26		100.00*		215		720-3500	330	352
2		FFB 3 fork 09/23/26 Mileage		9.60*		215		720-3500	582	352
26864	50492S	5894 Mass 4 Rivers Region	50.00							
1		09162026 11/18/26 Annual dues for Erik Wilkers		50.00*		201		100-2300	810	
26865	50511S	5890 Sunshine Productions, LTD	9,560.00							
1		5511 06/10/26 Lighting Grid in Drama Classro		9,560.00*		260		100-4500	715	
26867	50508S	5948 MREA	1,500.00							
1		4176 09/23/26 MREA/MCS/ Food Bid Membership		1,500.00*		201		100-2400	810	
26868	50500S	5346 BSN SPORTS	7,289.77							
1		Track/xcrossing uniforms		6,092.20	11369	201		999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-										
2		935651284 09/23/26 Track/xcountry uniforms		1,197.57*		201		720-3400	660	
26869	50505S	3366 JHS ACTIVITIES	3,000.00							
MDT contribution to FCCLA teen safety 2 @ $1500										
1		06/03/26 FCCLA Teen Safety		1,500.00		215		606		111
DD w/district										
2		06/26/30 FCCLA Teen Safety		1,500.00		215		606		111
DD w/district										
26870	50500S	5346 BSN SPORTS	3,233.56							
1		Volleyball Uniforms		3,233.56	11368	201		999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-										
26871	50503S	4789 CHIEF ARCHITECT	585.00							
1		1 year Software Subscript		585.00*	11393	215		451-1640	500	51
26872	50501S	5523 CANON FINANCIAL SERVICES, INC.	730.30							
1		43857072 09/11/26 Printers color and B&W		730.30*		201		100-5200	840	
43685300										

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
26873	50502S	2152 CENTURY LINK	464.60						
1		333808998 09/13/26 Internet/ Phones	464.60*		201		100-2300	531	
333808998									
26874	-99241E	4786 MC Mastercard	1,138.07						
1		08/26/26 Grizzly Industrial blade	118.55*		201		390-1641	610	
2		09/02/26 Grainger spindle sander	1,019.52*		215		451-1641	500	51
26875	50507S	5321 MFEA	40.00						
1		25-26 09/29/26 Speech coach dues - Kayla	40.00*		201		710-3400	582	
26876	-99240E	4786 MC Mastercard	206.02						
1		09/04/26 DUE from GA	158.00		201		170		
2		08/31/26 AD Flag Football meeting	48.02*		215		720-3500	660	352
26877	-99239E	4786 MC Mastercard	777.83						
1		08/21/26 Due from Drama	777.83		201		170		
26878	-99238E	4786 MC Mastercard	25,727.94						
1		Blick art Materials	1,330.54*	11379	201		100-1140	610	
BLICK ART MATERIALS									
2		08/26/26 Family Dollars	91.15*		201		910-3100	630	
3		08/31/26 SchoolOutlet table and Chairs	24,286.25*		201		100-2600	660	
4		09/02/26 Open AI chatgpt	20.00*		201		100-2400	800	
26879	-99237E	4786 MC Mastercard	194.67						
1		08/14/26 Harbor freight Outlet HD power	24.99*		201		100-2600	610	
2		08/15/26 Due from GA	31.42		201		170		
3		08/21/26 The sweet spot Training	60.00*		201		100-1000	321	
4		09/01/26 Walmart labe maker	48.44*		201		100-2400	610	
5		09/04/26 Due from Student Council	29.82		201		170		
26880	-99236E	4786 MC Mastercard	1,229.80						
1		08/06/26 amzn classroom supplies	284.11*		201		100-1511	610	
2		08/13/26 Velcro wrap it cable ties	29.08*		228		100-1000	610	
3		08/17/26 Due from BPA	108.38		201		170		
4		08/19/26 manilla folders for front	21.34*		201		100-1000	610	
5		08/17/26 amzn Address stamp	35.28*		201		100-1000	610	
6		08/24/26 desk file organizer labels	56.21*		201		100-1000	610	
7		08/24/26 Amazon Badge slot punch	71.76*		201		100-1000	610	
8		08/26/26 Boiler School fee	500.00*		201		100-2600	810	
9		08/28/26 Amazon Masking tape	5.65*		201		100-1000	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
10		08/28/26 Amazon Whiteboard expo	33.08*		201		100-1000	610	
11		09/02/26 Nurse first aid kits	54.91*		201		100-1000	610	
12		09/03/26 Due from STudent C	30.00		201		170		
26881	-99235E	4786 MC Mastercard	407.96						
1		08/09/26 Due from Flag Football	396.60		201		170		
2		08/31/26 Due from Ga	11.36		201		170		
26882	50499S	5104 ALMENDINGER, ERIC	153.10						
1		FFB 10/01/26 FFB game 10/01/26	100.00*		215		720-3500	330	352
2		FFB Hamilt 10/01/26 Mileage	53.10*		215		720-3500	582	352
26883	50509S	5946 Noem, Keith	109.60						
1		FFB 10/01/26 FFB game 10/01/26	100.00*		215		720-3500	330	352
2		FFB Hamilt 10/01/26 Mileage	9.60*		215		720-3500	582	352
26884	50506S	5947 LaLiberty, Luke	109.60						
1		FFB 10/01/26 FFB game 10/01/26	100.00*		215		720-3500	330	352
2		FFB Hamilt 10/01/26 Mileage	9.60*		215		720-3500	582	352
26885	50510S	5490 POWERS, CHRISTOPHER	109.60						
1		FFB 10/01/26 FFB game 10/01/26	100.00*		215		720-3500	330	352
2		FFB Hamilt 10/01/26 Mileage	9.60*		215		720-3500	582	352
26886	50504S	5949 Crum, Jerry	25.90						
1		2609-01669 09/29/26 Pipe Sittings	25.90*		201		100-2600	610	

# of Claims 50 Total: 90,498.33 # of Vendors 34

Total Electronic Claims 34,433.87

Total Non-Electronic Claims 56,064.46

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	62,587.13
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	13,448.07
228 TECHNOLOGY FUND	
101	1,817.13
260 HIGH SCHOOL BUILDING FUND	
101	9,560.00
261 HIGH SCHOOL BUILDING RESERVE F	
101	3,086.00
Total:	90,498.33

From the desk of: £orie

October 2026

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

Since most of the office duties this time of year are a bit mundane, I have included some tidbits from Chapter 3 of the School Accounting Manual. This might spark a few questions or lull you to sleep. Either way it's a win! We could all use some rest, I'm sure.

3.3
Budgeted and Non-Budgeted Funds
Section 20-9-201, Montana Code Annotated (MCA), provides that a formal budget be adopted for the following "budgeted funds" to expend any money from these eleven funds:

Fund Number	Fund Name
20	General Fund
210	Transportation Fund
211	Bus Depreciation Reserve Fund
213	Tuition Fund
214	Retirement Fund
217	Adult Education Fund
219	Nonoperating Fund
228	Technology Fund
229	Flexibility Fund
250	Debt Service Fund
251	Building Reserve Fund

All other funds are classified as "nonbudgeted funds". Section 20-9-210, MCA, limits expenditures from these funds to the amount of the cash balance in a fund.

That's all for now!

October AD Report:

Fall winter sports regular seasons are winding down or have finished. All teams and programs have been very successful thus far as we near the post-season mark.

Flag Football finished their season and placed 4th at a hot State Tournament in Billings. They came in as the #3 seed from our division, which includes B and A schools. Opening with Glendive, they won their first game and then fell to division foe Three Forks, which then placed them in the consolation game for 3rd place. This year they added the consolation and double elimination rules rather than a one and done playoff system as in the past. The Panthers fell to Wolf Point the second day earning their 4th place finish.

Cross Country just finished with their regular season at the Capital City Classic. They've run well throughout the season and with 11 seniors are expecting to have a great State finish this upcoming week in Billings. We will honor the cross-country seniors this upcoming Thursday at the home volleyball game.

Football will be wrapping up the regular season in another week or so and it looks like our Panther boys have clinched a playoff spot for post-season. At this point, it is unclear who or where the opening playoff game will be. New this year, all playoff games are played Friday night unless agreed upon otherwise by both schools. Senior night is October 23rd during our home game against Three Forks.

Volleyball has had an extremely busy last three weeks participating in three competitive tournaments alongside their regular season games. The girls have been playing very well. We had our breast cancer awareness night Tuesday, Oct 13th. The Booster Club held their annual pie and dessert social this night as well. Oct 29th and Oct 30th will be the District tournament in Manhattan while the following week Divisionals will be managed by JHS at the Civic Center in Butte November 5, 6, & 7. Senior night is October 22nd. The girls are sitting in first place in the District presently with an undefeated record.

Mr. Hesford's drama crew is planning an upcoming performance, "The Women". Keep an eye out for posters for this upcoming event as well as Mr. Bowman's Fall Concert on Tuesday, October 27th.

October 20, 2026
Principal's Report--Mr. Mike Moodry
Enrollment: 328 Count Day 328

Academics

The mid-term failure rate was 3.5% compared to 1.2% last year. We are working to reach each student to decrease our failure rate.

Discipline and Attendance

Our attendance percentage was 98.7% as of 10/14/26 as compared to 98.6% in the 2025-26 school year during the same period. We have had 23 discipline events thus far this year compared to 10 during the same period last year. The increase is due to our enforcement of Recovery Time with student attendance. 14 events are attendance-related.

Activities

The activities report from Mrs. Layng is included in the packet.

Average Number Belonging (ANB)

On October 5th, during the fall count day, we recorded 328 students (14 YGBR). Our ANB financial calculation is 340 (the number of students we get paid for).

Homecoming Review

I am working with the student council on a Homecoming review. We are exploring options to increase student and community engagement. When completed, we will report to the board on the committee's findings. We welcome any feedback from the board.

Pine Hills/ Riverside Facilities Swap- We will be meeting with members of the Department of Corrections on October 21st (day after the board meeting). This meeting is to discuss different options concerning the education of those students/inmates that will be relocated to Jefferson County. They currently house approximately 24 juveniles with a capacity of about 42 youth. The average stay of each offender is 6 months.

Future Ready- Mike and Devyn are working on the Future Ready information input into infinite campus. This gives funding to schools that offer college credit, dual credit, and certifications.

Copier Lease- I've got three different proposals for the new copier lease. However, there are some interesting issues. Although the yearly cost for the lease is less than the $80,000 threshold, the five-year lease total is more than the threshold. According to MTSBA, this means the lease is subject to the "competitive bidding process". However, if we go through a purchasing cooperative, such as MREA (Montana Rural Education Association), we can forego the bid process if we use one of their approved vendors. We are members of MREA. Of the three proposals, only one is a member of the MREA cooperative, Office solutions and service out of Missoula. Bids are as follows for the lease and services agreements:
Office Solutions and Services- $1,182.82/ Month (includes a copy management system)
Fisher's Technology- $1,192.28
Kelley Create- $1,167.12 (with copy management system)

Board Meeting
October 20, 2026
Informational

New Business

Personnel

Substitutes- We have a substitute application from Grace Williams
Recommended Motion: Move to approve Grace Williams as a substitute for the 2026-2027 school year.

Resignations- Motion if necessary

Volunteer-
Travis Schulte has applied to be a volunteer for wrestling. He volunteered last year.
Recommended Motion: Approve Travis Schulte as a volunteer for Jefferson High School. (no background necessary, we have one from last year)

New Hires-
No new hires currently.
Recommended Motion: No motion necessary unless we have a new hire.

Attendance Agreements- *We acknowledge agreements for those students from JHS going to other district High Schools. We address agreements for students coming to JHS from outside districts.*
Attached is a list of those students attending other districts and those from out-of-district attending JHS. The names have been removed for confidentiality. There were no agreements for out-of-district students coming to JHS.
Recommended Motion: Move to acknowledge 8 JHS student attending a high school in another district – 1 to Whitehall and 7 to Helena.

At-Risk Plan- We have attached the updated at-risk plan for your approval. Please let us know if you have any questions.
Recommended Motion: Move to approve the 2026-2027 At-Risk Plan as presented.

Annual Goals and Objectives- Attached are the proposed annual goals and objectives for the 2026-2027 school year. They are similar to last year's goals with some updates.
Recommended Motion: Move to approve the annual goals and objectives for 2026-2027 as presented.

Board's instructional Plan and Evaluation- Each year the board reflects on their past performance and how they would like to move forward in the future. This is a great time to let me know if you would like board business to be conducted in a different way.
Recommended Motion: No motion necessary. Item of discussion.

JHS Students to Other Districts

MTG ID	Grade 25/26	DOR	DOA	Approved
1	11	JHS	Butte	18-Aug
2	12	JHS	Helena	x
3	12	JHS	Helena	x
4	12	JHS	Helena	x
5	12	JHS	Helena	x
6	12	JHS	Helena	x
7	12	JHS	Helena	x
8	12	JHS	Helena	x
9	12	JHS	Helena	x
10	12	JHS	Helena	x
11	12	JHS	Helena	x
12	12	JHS	Helena	x
13	12	JHS	Helena	x
14	12	JHS	Helena	x
15	12	JHS	Helena	x
16	12	JHS	Helena	x
17	12	JHS	Helena	x
18	12	JHS	Helena	x
19	12	JHS	Helena	x
20	12	Jhs	Helena	x
21	12	JHS	Helena	x
22	12	JHS	Helena	x
23	12	JHS	Helena	x
24	12	JHS	Helena	x
25	12	JHS	Helena	x
26	12	JHS	Helena	x
27	12	JHS	Helena	x
28	12	JHS	Helena	x
29	12	JHS	Helena	x
30	12	JHS	Helena	x
31	12	JHS	Helena	x
32	11	JHS	Helena	x
33	11	JHS	Helena	x
34	11	JHS	Helena	x
35	11	JHS	Helena	x
36	11	JHS	Helena	x
37	11	JHS	Helena	x
38	11	JHS	Helena	x
39	11	JHS	Helena	x
40	11	JHS	Helena	x
41	11	JHS	Helena	x
42	11	JHS	Helena	x
43	11	JHS	Helena	x
44	11	JHS	Helena	x
45	11	JHS	Helena	x
46	11	JHS	Helena	x
47	11	JHS	Helena	x
48	11	JHS	Helena	x
49	11	JHS	Helena	x
50	10	JHS	Helena	x
51	10	JHS	Helena	x
52	10	JHS	Helena	x
53	10	JHS	Helena	x
54	10	JHS	Helena	x
55	10	JHS	Helena	x
56	10	JHS	Helena	x
57	10	JHS	Helena	x
58	10	JHS	Helena	x
59	10	JHS	Helena	x
60	9	JHS	Helena	x
61	9	JHS	Helena	x
62	9	JHS	Helena	x
63	9	JHS	Helena	x
64	9	JHS	Helena	x
65	9	JHS	Helena	x
66	9	JHS	Helena	x
67	9	JHS	Helena	x
68	9	JHS	Helena	x
69	9	JHS	Helena	x
70	9	JHS	Helena	x
71	9	JHS	Helena	x
72	9	JHS	Helena	x

MTG ID	Grade 25/26	DOR	DOA	Approved
73	9	JHS	Helena	x
74	9	JHS	Helena	x
75	9	JHS	Helena	x
76	9	JHS	Helena	x
77	9	JHS	Helena	x
78	9	JHS	Helena	x
79	9	JHS	Helena	x
80	9	JHS	Helena	x
81	9	JHS	Helena	x
82	9	JHS	Helena	x
83	11	JHS	EHelena	x
84	11	JHS	EHelena	x
85	11	JHS	EHelena	x
86	10	JHS	EHelena	x
87	9	JHS	EHelena	x
88	9	JHS	EHelena	x
89	9	JHS	EHelena	x
90	9	JHS	EHelena	x
91	12	JHS	EHelena	x
92	10	JHS	EHelena	x
93	11	JHS	EHelena	x
94	12	JHS	EHelena	x
95	9	JHS	EHelena	x
96	12	JHS	EHelena	x
97	10	JHS	EHelena	x
98	10	JHS	EHelena	x
99	9	JHS	EHelena	x
100	9	JHS	EHelena	x
101	10	JHS	Helena	x
102	10	JHS	Helena	x
103	10	JHS	Helena	x
104	10	JHS	Helena	x
105	11	JHS	Helena	x
106	10	JHS	Helena	x
107	12	JHS	Helena	x
108	10	JHS	Helena	x
109	11	JHS	Helena	x
110	10	JHS	Helena	x
111	11	JHS	Helena	x
112	10	JHS	Helena	x
113	9	JHS	Helena	x
114	12	JHS	Helena	x
115	11	JHS	Helena	x
116	9	JHS	Helena	x
117	9	Jhs	Helena	
118	12	JHS	Helena	
119	9	JHS	Helena	
120	10	JHS	Helena	
121	11	JHS	Helena	
122	9	JHS	Helena	
123	11	JHS	Helena	
124	11	JHS	WHITEHALL	

Policy 1610: Goals and Objectives

Status: ADOPTED

Original Adopted Date: 02/01/2007 | **Last Revised Date:** 02/20/2024 | **Last Reviewed Date:** 02/20/2024

Goals and Objectives

Each year, the Board will formulate or review the goals of the District that reflect the district's strategic plan of education. At the conclusion of each school year, the Administrator shall report to the Board information which reflects the accomplishments towards the goals of the District.

The Chairperson may appoint a committee of the Board, to include the District Administrator to annually review the goals and report to the Board.

Integrated Action Plan

The Board shall develop, with stakeholder input, an integrated strategic action plan to which the district graduate profile is aligned. The Board shall implement, monitor, and evaluate the District action plan and make the plan publicly available on the District website. The District plan shall be updated at least every three years based on a comprehensive needs assessment with meaningful stakeholder input and feedback that comply, at a minimum, with Policies 1400 and 1420. The plan must clarify what specific steps must be taken to achieve the district graduate profile and reflect a continuous improvement process.

The integrated action plan shall include:
(a) a school district graduate profile as defined in 10.55.602 ARM and consistent with Policy 2410P;
(b) the school district's educational goals consistent with Policy 2000;
(c) a description of planned progress toward implementing all content and program area standards consistent with Policy 2110 and Policy 2120;
(d) a description of strategies for assessing student progress toward meeting all content standards consistent with Policy 2120;
(e) a professional development component consistent with Policy 5121;
(f) a description of how the district will meet programmatic requirements of state and federal grants;
(g) a description of strategies for addressing the needs of gifted and talented students consistent with Policy 2166, children with disabilities consistent with Policy 2161 and Policy 2162, English learner students consistent with Policy 2500, and at-risk students as defined in 20-1-101, MCA and served by Policy 3610.

The District shall report and submit their adopted integrated strategic action plan to the Superintendent of Public Instruction.

Policy 2130: Program Evaluation and Diagnostic Tests

Status: ADOPTED

Original Adopted Date: 02/01/2007 | **Last Revised Date:** 02/15/2011 | **Last Reviewed Date:** 02/15/2011

Program Evaluation and Diagnostic Tests

The Board strives for efficiency and effectiveness in all facets of its operations. To achieve this goal, at the regular October Board meeting the Board will set forth:

1. A clear statement of expectations and purposes for the District instructional program;
2. A provision for staff, resources, and support to achieve stated expectations and purposes; and
3. A plan for evaluating instructional programs and services to determine how well expectations and purposes are being met.

The District will utilize a variety of assessment processes to:

1. Determine the effectiveness of the instructional programs;
2. Assess the progress of individual students in attaining student learning objectives; and
3. Diagnose the needs of individual students who are not progressing at their expected rates.

Parents who wish to examine any assessment materials may do so by contacting the Superintendent. Parental approval is necessary before administering an individual intelligence test or a diagnostic personality test. No tests or measurement devices which include questions about a student's or the student's family's personal beliefs and practices in family life, morality, and religion will be administered, unless the parent gives written permission for the student to take such test, questionnaire, or examination.

AT-RISK PROGRAM STRATEGY

The intent of this program is to aid all students at JHS who are considered "At-Risk". The first key component involves identifying students. Academic and attendance concerns will be identified through the collaboration of administration, faculty, staff, and parents.

All students will be provided with appropriate services that include identifying, monitoring, and guidance to assist students with academic performance, career opportunities, and social development. The end goal is to improve academic progress, study skills, behavior, and interpersonal relationships. It is important for families to recognize the services that are provided and access them to support the needs of their students.

The program will be coordinated by the Administration team composed of faculty, staff, school counselor, administration, and co-op specialists when needed. The team will meet on a regular basis to identify students in need of support and development of an action plan.

IDENTIFY STUDENTS WITH NEEDS

Currently, JHS has between 10-20% of students that fall behind because of a variety of factors that include social, emotional, and psychological. Those factors lead to poor academic performance. JHS is committed to providing an appropriate educational plan for all students and providing support for the development of a positive self-image and success academically. Programing in place, as well as additional means will be used to provide an effective program for students. These include, but are not limited to:

- Additional assistance programs available during the school day Ed Ready, Huddle Up, Level All, Delta Math, Edmentum
- Increased individualized instruction.
- Coordination with elementary schools regarding past practices used (MAPS)
- Continued summer school program for credit recovery (Montana Digital Academy, MDTA)
- Coordination with outside agencies
- Learning Center development for enrichment activities
- After school 21st Century program
- Follow Every Panther Succeeds SST protocol

IDENTIFICATION FACTORS

Student placement and program development will be determined based on greatest need and will be assisted by the Administration team. Referrals and placement will be determined based on needs associated with the following criteria:

- Lack of academic success
- Attendance issues
- Discipline referrals
- Poor daily work
- Apathy towards school
- Low academic achievement
- Change in family status and/or stressors
- Homeless
- Mental health issues
- Involvement with the courts
- Temporary Medical issues

PLAN OBJECTIVES

The intent of the plan is to provide a program of study to meet the individualized needs of all students to promote academic success. Academic structure and integrity will be maintained and JHS will provide flexibility to create programs beneficial for individualized needs. These objectives include:

- Regular attendance
- Positive self-esteem
- Positive social skills
- Respect for staff
- Appropriate behavior skills
- Improved coping skills
- Effective communication skills
- Increased participation in school related activities
- Improved healthy lifestyle
- Increased awareness of career opportunities

SUPPORT PROGRAM

The use of testing policies currently available will be used to determine academic growth as well as guidelines for career opportunities. Identified students will be tracked through present course obligations and requirements and plans will be articulated to provide the most adequate educational plan.

Proper levels of communication will be formulated between the school, students, and families providing relevant information, support, and resources. JHS will maintain accurate data files of individualized programs and construct a comprehensive listing of services.

PROGRAM EVALUATION

The following components will be used by the administration for program review.

- Annual dropout rates (GEMS)
- Annual graduation rates (GEMS)
- Discipline referrals for identified students (IC)
- Annual attendance rates (IC)
- Annual survey information
- Academic achievement scores (MAPPS, ACT, SAT, ASVAB)
- Annual school activities participation rates
- Administration team observations
- Exit survey for graduates/dropouts.

ROLES AND RESPONSIBLITIES

- Evaluate students and programs.
- Monitor progress
- Coordinate student identification
- Provide in-service training.
- Meet needs of each student
- Serve as a resource for teachers.

- Encourage parental involvement (JHS Open Houses, igraduate, CSIP, individual contact)
- Provide assessment strategies.
- Collaborate with staff (professional development, late arrivals)
- Coordinate with other agencies (MBI, Jefferson County Health, YBGR, Interdisciplinary team)
- Mentor students (JHS mentorship program, Peer Mediation)
- Communication with staff
- Monitor students with attendance and behavior issues (Attendance coach, MBI platform)
- Provide study skills to students (Time to Learn)
- Maintain records.
- Select adequate referrals for guidance.

SIGNS OF SUICIDE (SOS)/ Rural Behavioral Health Initiative (RBHI)

The Signs of Suicide program has been implemented and instruction occurs during the 1st semester of each school year. Signs of Suicide (SOS) and Rural Behavioral Health Initiative (RBHI) will occur for all new students. These student and staff driven initiatives have become a component of the curriculum and is used by all students. The program uses sequential components to provide adolescents skills in coping as well as identifying key signs associated with students harming themselves. The program also provides training regarding interacting skills that help and encourage adolescents to seek out and communicate with adults if a crisis occurs.

MENTAL HEALTH TEAM

We now have a mental health team made up of administrators, the school counselor, the school nurses, the athletic director, and the psychiatric nurse practitioner. The team works to find the best resources for identifying students "at-risk" and how to best meet their needs.

Jefferson High School
2026-2027 Annual Goals and Objectives Review

The implementation of annual objectives will utilize development of Jefferson High School growth plans for the upcoming academic year. The objectives will be used to assess student performance, district decision making, and appropriate resource usage.

Goal 1- Use current assessment models to guide increased student learning.

Objectives

- Update district curriculum to continue to meet state and national standards.
- Evaluate student performance with guidance from current assessment models.
- Use assessment models to monitor student growth and performance.
- Develop teaching models to include collaboration, self-assessment, and goal setting to provide feedback for increasing learning and teaching objectives.
- Develop assessment rubrics to increase problem solving skills and higher order thinking.
- Develop advanced courses to allow increased opportunities for student participation.
- Evaluate student progress annually using measures and standards from current assessment models and curriculum benchmarks.
- JHS students will meet graduation standards and use developed skills for success.
- Explore the possibility of adding a remote learning option to provide a more individualized education approach to all students. Make a recommendation to the Board.

Review: JHS has done an excellent job of assessing students and working collaboratively through the literacy grant. This has allowed the district to identify high risk students so we can put specific efforts toward those students. The PLC groups have worked together to identify those students and give them targeted assistance.

Goal 2- Increase communication and relations to improve student achievement.

Objectives

- Develop and implement a communication plan to increase community relations.
- Provide professional development opportunities for implementing current communication trends.
- Revamp website to provide efficient and applicable data with ease of access.
- Analyze benefits and challenges of digital media and social networking usage.
- Increase reporting of student performance and parental involvement by providing training opportunities on curriculum and assessment.
- Review Community Engagement Plan

Review: Community relations will continue to be a goal for the 2025-2026 school year. We have been providing monthly updates to the Boulder Monitor that include school successes and updates to the

building project. We have updated our website to make it more accessible and easier to locate information. However, this will be an ongoing project. We will continue to educate parents on the use of Infinite Campus, so they have access to their child's current academic performance, attendance, and general announcements.

Goal 3- Promote enhanced teaching and learning opportunities by implementing appropriate professional teaching practices.

Objectives

- Increase efficiency of EPAS teacher evaluation model developed for Montana.
- Increase professional development opportunities for all staff.
- Collaboration between administration and faculty on the impact of EPAS and its effectiveness in providing feedback for teacher growth plans.
- Increase awareness and publicize educational practices demonstrated by administration, faculty, and students.
- Use collected data to provide feedback for continuous planning and setting of annual goals.

Review: Increased professional development has been a focus of this past year by bringing in great guests during early-ins and early outs. They gave us a plethora of tools to help with teacher growth plans. Data on students was instrumental in continuous planning.

Goal 4- Foster an academic environment to encourage respect, citizenship, responsibility, and success.

Objectives

- Develop a school plan to create an atmosphere of respect and responsibility within all school settings.
- Survey parents, patrons, students, and staff to provide feedback for establishing a school climate action plan.
- Provide community wide learning sessions to communicate expected school climate and educational goals for each academic level.
- Survey alumni to determine what areas need further development and what skills are needed for post-secondary success.
- Pilot a Community Schools program to encourage parent and community involvement in the district.
- Continuing student access to career fairs and career exploration.

Review: We continue to work with the community on different projects. We also have an active student council that promotes a positive environment in our school.

Goal 5- Provide continued guidance for appropriate management of district resources to create a positive learning environment that maximizes student learning opportunities.

Objectives

- Review policies and procedures for budget preparation and use feedback from audits and reviews to update financial operations.
- Develop short- and long-term plans addressing capital improvement projects throughout the entire district facilities.
- Address current technology plans (contracted implementation) for immediate and long-term goals to meet the needs for instruction and assessment.
- Increase cost savings with efficient and cooperative shared purchasing services.
- Update the safety plan in accordance with state law, district policies, and recommendations from safety and security reviews.

Review: We have recently had our Federal Financial Audit and a Civil Rights Audit through the OPI. Once the reports are received, we will address any financial and safety concerns respectively. Our capital improvement plan is ongoing, especially with the current building project. We have a few updates that will need to be addressed soon. We do belong to a few cooperative purchasing services but do not use them as much as we should. Technology plans are fluid currently.

Goal 6- Provide mental health support for all students and staff to maximize the well-being of the school population.

Objectives

- Provide a variety of mental health services including a school nurse, a county health nurse, tele-therapy, and a psychiatric nurse practitioner.
- Develop long and short-term plans for individuals in need.
- Use various tools and committees to identify individuals in need of mental health assistance.

Review: We have done an excellent job utilizing the Stronger Connections grant in hiring a school nurse, contracting with a psychiatric nurse practitioner, and contracting for an athletic trainer. We will need to look for resources to continue these services as the Stronger Connections grant sunsets in June of 2025 and we don't know if it will be funded again.