

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**\* 5:30 p.m. Tuesday May 19, 2026 \*      Jefferson High School Library (former)**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Student Report**

**E. Staff Report**

**F. Committee Reports**

**G. Administration Reports** – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Personnel - *Closed sessions are always possible for personnel issues.*
  - a. Substitutes –
  - b. Resignations –
  - c. Volunteer –
  - d. Staff employment recommendations
    - i. Fall and Winter Assistants/Spring Coaches
    - ii. Certified – Tenure, non-tenure, up for tenure
    - iii. Classified
2. Attendance Agreements –
3. Policy 3311 Knives/Weapons
4. Approval of Foods Contract with Boulder Elementary School
5. Lunch and Breakfast Prices
6. MHSA Dues/Activities approval
7. Prickly Pear Coop Representative Appointment – E. Wilkerson
8. Canvass of Election

**J. Communication and Comments**

- a. Letters to the Board

**K. Commendations and Recognition**

- a. Service Recognition

**L. Follow-up/Adjournment – upcoming agenda items**

**AGENDA for the REORGANIZATIONAL MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT #1**

**A. Call to Order**

**B. Board Reorganization (Policy 1120)**

- i. Seating of Trustees
- ii. Election of Chair – called by Superintendent
- iii. Election of Vice-Chair
- iv. Appointment of Clerk
- v. Assignment of Committees
- vi. Establishment of Meeting Format/Times
- vii. Appointment of MTSBA Liaison (Policy 1135P)

**C. New Business**

- i.. New Board Member Training
- iii.. Approval for Jefferson County to administer the 2027 election(s) by mail ballot

**D. Adjournment**

NEXT **REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING** June 16, 2026, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

**Jefferson High School Board Members** [Name, representative area, term expiration, length of term if not 3yrs]

Cami Robson, Chair (Clancy area position) 2027	Erika Morris, Vice-Chair (Boulder area position) 2027
Justin Willcut (MT City area position) 2026	Larry Rasch (At-Large 3 position) 2026
Lindsey Graham (Basin area position) 2028	Clint Rieder (At-Large 1 position) 2027
Jane Erickson (At-Large 2 position) 2026 (2yr)	

**Announcements and Public Comment.** The board welcomes and encourages public comments and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all people have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

# MINUTES Jefferson High School Dist. 1 Board of Trustees

JHS Former Library

April 21, 2026

Regular Meeting

**Board members present in-person:** Camilla Robson, Lyndsey Graham,  
Justin Willcut, Jane Erickson, Larry Rasch (phone)

**Board members absent:** Erika Morris, Clint Rieder

**Administrators/clerk present:** Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

**Staff and Visitors Present:** Dawn Smartnick, Brian Bullock, Troy Humphrey, Clint Layng, Matt Bowman, Janae Noble,

**A. Call to Order** The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Consent Agenda**

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes – Reg March	Ms. Erickson	Mr. Willcut	5	0	
Claims and Accounts	Ms. Graham	Ms. Erickson	5	0	

**D. Student Report.** Ms. Robson read the report submitted by Rory Rassmusun.

**E. Staff Report.** Mr. Bowman reported on the successes of the music department at festival.

**F. Committee Reports.**

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No questions.
2. Principal/A.D. – No questions.
3. Superintendent – No questions. MHS executive board meeting. JHS will be moving to class A.
4. Facilities – Mr. Wilkerson gave a brief update on the final expenditures with the bond money.

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.** PBC – pending background check

1. Personnel

- a. Substitutes – none
- b. Resignations - none

ITEM	MOTION	SECOND	AYE	NAY	Notes
Acknowledge				0	

c. New Hires Administration recommended Ms. Noble

ITEM	MOTION	SECOND	AYE	NAY	Notes
Janae Noble – Cheer - Fall and winter seasons	Ms. Graham	Mr. Willcut	5	0	PBC

d. Volunteers - none

ITEM	MOTION	SECOND	AYE	NAY	Notes
				0	PBC

2. Attendance agreements. Administration recommended the board acknowledge 3 agreements

ITEM	MOTION	SECOND	AYE	NAY	Notes
2 to JHS Approve NONE				0	
3 JHS to other dist. Ack	Mr. Willcut	Mr. Lindsay	5	0	

3. Insurance: Mr. Wilkerson and Mr. Brower gave a brief review of the attached proposals and recommended option B

ITEM	MOTION	SECOND	AYE	NAY	Notes
Option B	Mr. Willcut	Ms. Graham	5	5	

4. Insurance Increase: Mr. Wilkerson recommended an increase of \$400/member to the insurance provision in the collective bargaining agreement.

ITEM	MOTION	SECOND	AYE	NAY	Notes
As presented.	Ms. Robson	Ms. Graham	7	0	

5. Renewals

ITEM	MOTION	SECOND	AYE	NAY	Notes
Mike Moodry, Principal	Ms. Graham	Mr. Willcut	5		
Lorie Carey, Business Manager	Ms. Erickson	Ms. Graham	5		
Kary Bowman, Administrative Asst.	Mr. Willcut	Ms. Graham	5		
Clint Layng, Head Football	Ms. Graham	Mr. Willcut	5		
Mike Majors, Head Volleyball	Ms. Graham	Ms. Erickson	5		
Matt Bowman, Head Flag Football	Mr. Willcut	Ms. Erickson	5		
Karson Klass, Head XC	Ms. Graham	Mr. Willcut	5		
Brian Bullock, Head Boys Basketball	Mr. Willcut	Ms. Erickson	4		1 ab Ms. Graham
Clint Layng, Head Girls Basketball	Ms. Graham	Ms. Erickson	5		
Troy Humphrey, Head Wrestling	Mr. Willcut	Ms. Erickson	5		
Kayla Feistner, Head Speech/Debate	Ms. Graham	Mr. Willcut	5		

6. Heard Scholarship: 2 - \$5,000 (1 boy & 1 girl) 6 - \$4,000 not gender specific. \$5,000 candidates - Johnny Armstrong, Grace Quigley. \$4000 candidates - Colton Tietje, Abigail Miller, Austie May, Caleb Smartnick, Jaida Juranka, Makayla Morris

ITEM	MOTION	SECOND	AYE	NAY	Notes
Board members listed recipients chosen	Mr. Willcut	Ms. Graham	5	0	

**J. Communication and Comments**

**K. Commendations and Recognitions** Ms. Graham recommended track coaches and teams helping at the elementary track meet.

**L. Follow-up - upcoming months - Reorganizational meeting**

**M. Adjournment** - meeting adjourned at 6:25 p.m.

\_\_\_\_\_  
Signature of Chair

\_\_\_\_\_  
Signature of Clerk

05/15/26  
13:15:47

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 4/26

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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26524	50247S	5868 Big Sky Plumbing	1,900.00					
1		41076 02/13/26 Provide & Inst new clamp on Aq	1,900.00*		261	100-2600	440	613
26525	50252S	5878 ProCare Therapy	601.25					
1		21430395 04/12/26 Fitch, Kamryn School para	601.25		213	280-1000	330	
26526	50257S	1304 JEFFERSON COUNTY SOLID WASTE	15.00					
1		54327 04/20/26 3 toliets deposited	15.00*		201	100-2600	431	
26527	50259S	1346 JOSTENS -	19.95					
1		39484135 04/01/26 Diploma & pack, Hand, delive	19.95		201	100-1000	610	
26528	50255S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		42994201 04/11/26 Printers	730.30		201	100-5200	840	
42828285								
26529	50256S	5912 EAST HELENA PIT STOP	87.00					
1		66591 04/21/26 Oil change for Suburban	87.00*		201	100-2600	440	
26530	50262S	5916 Nordic Refrigeration	655.00					
1		30263 03/22/26 Refrigerant, Labor, braces	655.00*		201	100-2600	440	
26532	50261S	4389 NITRO GREEN & CHRISTMAS DECOR	149.00					
1		740359 04/01/26 Mice control	149.00*		201	100-2600	440	
737608								
26533	50260S	5670 LUMEN	80.84					
1		780275090 04/01/26 Internet access	80.84*		228	100-1000	680	
26534	50253S	4835 BOWMAN, MATT	151.80					
1		04/22/26 lunch for Students music festi	151.80		201	710-3400	582	
26535	50254S	5346 BSN SPORTS	939.99					
1		Ewards 40Ls Tennis nets	870.00*	11304	260	100-4500	715	
2		Freight cost	69.99*		260	100-4500	715	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
26537	50263S	5878 ProCare Therapy	3,033.26						
1		21435906 04/19/26 Fitch, Kamryn School para	971.25		213	280-1000	330		
2		214264664 04/05/26 Fitch, Kamryn school para	792.17		213	280-1000	330		
3		21419607 04/02/26 Fitch, Kamryn school para	1,269.84		213	280-1000	330		
26538	50258S	5899 Johnson Controls Building	792.52						
1		1-13759969 04/27/26 Air compressor issues	792.52*		261	100-4500	440	613	
26539	50254S	5346 BSN SPORTS	1,336.90						
1		934037145 starting pistol .22 cal	181.00*	11306	260	100-4500	715		
2		934037145 Rubber Crossbar	31.98*	11306	260	100-4500	715		
3		934037145 Officials Flags	20.00*	11306	260	100-4500	715		
4		934037145 Circle steel	899.99*	11306	260	100-4500	715		
5		934037145 05/28/26 Freight cost	203.93*		260	100-4500	715		
26540	-99297E	4786 MC Mastercard	2,672.00						
1		03/09/26 The Hilltop Inn for Wrestling	2,672.00		201	720-3500	582		
2		03/09/26 The hilltop inn for Wrestling	2,672.00		201	720-3500	582		
3		03/09/26 The Hilltop Inn for Wrestling	-2,672.00		201	720-3500	582		
26541	-99296E	4786 MC Mastercard	681.80						
1		03/05/26 GBB Food for Divisional	681.80		201	720-3500	582		
26542	-99295E	4786 MC Mastercard	1,920.00						
1		03/06/26 Due from Trap	1,920.00		201	170			
26543	-99294E	4786 MC Mastercard	665.37						
1		03/04/26 BBB Food for Divisionals	665.37		201	720-3500	582		
26544	-99293E	4786 MC Mastercard	1,007.75						
1		03/07/26 Due from Drama	1,007.75		201	170			
26545	-99292E	4786 MC Mastercard	1,775.38						
1		03/04/26 Band Food for Divisionals	1,375.38		201	710-3400	582		
2		03/04/26 Due From Band	400.00		201	170			

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26546	-99291E	4786 MC Mastercard	1,440.29					
1		03/04/26 Cheer Food for Divisionals	1,031.23		201	710-3400	582	
2		03/04/26 due from Cheer	409.06		201	170		
26547	-99290E	4786 MC Mastercard	319.82					
1		03/04/26 Bb Diviisional Food AD	10.40		201	720-3500	582	
2		03/07/26 BB Divisional AD gas	47.46		201	720-3500	582	
3		03/20/26 Due From GA	261.96		201	170		
26549	-99289E	4786 MC Mastercard	5,112.19					
1		student pass	21.18	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
2		Tardy slip	61.98	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
3		Scissors 24 count	3.03	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
4		Stapler 4 count	0.88	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
5		Pencil Sharpener	31.54	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
6		Expo black 36 count	44.78	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
7		Dry eraser eraser 8count	3.99	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
8		Hanging Folders 25ct Purp	31.78	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
9		Folder purple 100ct	23.99	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
10		Packing tape 24ct	35.99	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
11		Staple Refillls for staff	96.00	11163	201	999		
		AMAZON.COM						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12	Hanging folders 25ct Yell	33.98	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
13	Expo Wet erase 36ct	23.83	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
14	Wet erase extra fine tip	9.99	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
15	Wet erase 0.7mm tip	9.99	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
16	Front Office Supplies	15.15	11270	201	100-1000	610	
	AMAZON.COM						
17	office supplies	73.65	11166	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
18	Office Supplies	3.91	11172	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
19	Office Supplies	31.27	11172	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
20	36 Pack Maker Boards	48.99*	11261	201	100-2400	610	
	AMAZON.COM						
21	Canon Toner 125	36.70	11157	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-						
22	Cover Stock	39.98	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
23	Card Stock	45.98	11163	201	999		
	AMAZON.COM						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
24	classroom	38.80	11211	201	100-1000	610	
	AMAZON.COM						
25	03/10/26 Office Supplies	142.42		201	100-1000	610	
26	03/23/26 USPS front office	19.50		201	100-2400	532	
27	03/24/26 Track supplies	627.03*		260	100-4500	715	
28	03/24/26 Laptop stands and covers	398.88*		260	100-4500	715	
29	03/25/26 Due From Band	2,595.60		201	170		
30	03/26/26 Due from Trap	561.40		201	170		

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26550 -99288E	4786 MC Mastercard	2,936.12					
1	03/04/26 Western Cafe Divisional Food	13.00		201	720-3500	582	
2	03/05/26 Divisional gas for principal B	40.77		201	720-3500	582	
3	03/09/26 Walmart salad and pizza	83.22*		201	100-2400	610	
4	03/11/26 due from GA	10.00		201	170		
5	03/16/26 Walmart cords	39.32		201	100-2580	355	
6	03/18/26 Walmart cords	29.88		201	100-2580	355	
7	03/19/26 Lynx System	2,246.00*		260	100-4500	715	
8	03/21/26 Walmart	-29.88*		201	100-2400	610	
9	03/24/26 Harbor Freight Gate latch, car	158.92*		201	100-2400	610	
10	03/24/26 Harbor Freight Brass 4 digit	13.99		201	100-2600	610	
11	03/26/26 Scheels all sports	190.94*		260	100-4500	715	
12	03/21/26 Due from Ga	139.96		201	170		
26551 -99287E	4786 MC Mastercard	3,069.65					
1	03/18/26 Lowes hole cover	258.96		201	100-2600	610	
2	03/18/26 Home depot Lawn roller	498.00		201	100-2600	610	
3	03/20/26 Due from Seniors	34.65		201	170		
4	03/23/26 Tractor Supply	379.99		201	100-2600	610	
5	03/23/26 O'reilly	34.55		201	100-1000	610	
6	03/23/26 Emire Equipment filter oil	500.00*		261	100-2600	440	613
7	03/24/26 Due from Juinors	600.00		201	170		
8	03/25/26 Christianbooks refund	-16.95		201	100-1000	610	
9	03/30/26 O'reilly Refund	-34.55		201	100-1000	610	
10	03/30/26 Empire Equipment attachment	477.16*		261	100-2600	440	613
11	03/30/26 Lowes	72.85		201	100-2600	610	
12	04/02/26 Due from Seniors	264.99		201	170		
26552 -99286E	4786 MC Mastercard	1,194.84					
1	03/08/26 Due from Juinors	84.99		201	170		
2	03/08/26 Due from Skills	194.34		201	170		
3	03/08/26 Due from Specials	241.45		201	170		
4	03/08/26 Due from Woods	29.97		201	170		
5	03/08/26 Hammer drill	399.00*		215	397-1641	610	319
6	03/13/26 Due from Skills	245.09		201	170		

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26553 -99285E	4786 MC Mastercard	9,285.84					
1	03/07/26 Due from BPA State	1,333.96		201	170		
2	03/10/26 Food and Hotel	1,507.02*		215	392-1170	582	318
3	03/10/26 Hotel for Bus Driver	258.56		201	710-3400	582	
4	03/11/26 Due from BPA	6,186.30		201	170		
26554 -99284E	4786 MC Mastercard	1,283.83					
1	03/20/26 Due from Art	1,283.83		201	170		
26555 -99283E	4786 MC Mastercard	423.39					
1	03/09/26 Due from Weldiing	423.39		201	170		
26582	5472 MT DIGITAL ACADEMY	640.00					
1	INV-5.18.2 05/18/26 FlexCap Cr Enrollments	640.00*		215	100-1000	640	111
inv-fa25-138							
26583	5878 ProCare Therapy	1,267.25					
1	21454282 05/10/26 Fitch, Kamryn School para	1,267.25		213	280-1000	330	
# of Claims		31	Total:	46,188.33	# of Vendors		13
Total Electronic Claims		33,788.27					
Total Non-Electronic Claims		12,400.06					



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JEFFERSON HIGH SCHOOL  
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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26556	50264S	385 BOULDER MONITOR	65.00					
1		7616 03/31/26 Agenda	5.00		201	100-2300	540	
7563								
2		7616 03/25/26 Coaching Ad	60.00		201	100-2300	540	
7563								
26557	50277S	5472 MT DIGITAL ACADEMY	320.00					
1		INV-3.13.2 03/13/26 Credit enrollments,	320.00*		215	100-1000	640	111
		inv-fa25-138						
26558	50265S	5346 BSN SPORTS	3,189.98					
1		Gen X weather Cover	2,099.99*	11309	260	100-4500	715	
2		Weather cover	799.99*	11309	260	100-4500	715	
3		freight	290.00*	11309	260	100-4500	715	
26560	50269S	5860 Encompass Supply LLC	1,448.34					
1		117666 05/06/26 Hand towels	1,448.34		201	100-2600	610	
26562	50274S	5818 ITD Solutions	4,337.50					
1		1101 05/05/26 It service agreement May 26	4,337.50		201	100-2580	355	
26563	50281S	5878 ProCare Therapy	634.55					
1		21447667 05/03/26 Fitch, Kamryn School para	634.55		213	280-1000	330	
26564	50273S	5160 INFINITE CAMPUS	4,797.00					
1		00008244 05/01/26 Annual license	4,797.00*		201	100-2400	680	
26565	50276S	1346 JOSTENS -	385.95					
1		39583676 04/09/26 Diploma & pack, Hand, delive	385.95		201	100-1000	610	
26566	50272S	1086 GIULIO DISPOSAL SERVICES, INC.	528.00					
1		4589 04/30/26 8 yd 2x weekly	528.00*		201	100-2600	431	
26567	50268S	2717 CITY OF BOULDER	1,889.97					
1		622-00 05/01/26 Water JHS outdoor & state fee	15.97		201	100-2600	421	
2		617-00 05/01/26 Water, Sewer, Tennis state fe	82.00		201	100-2600	421	
3		311-00 05/01/26 Water,Sewer,JHS & state fee	1,792.00		201	100-2600	421	

05/15/26  
13:16:28

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/26

Page: 2 of 4  
Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
26568	50282S	5341 QUADIENT LEASING USA INC	214.62					
1		Q2333408 05/24/26 Lease payment	214.62		201	100-2400	532	
26569	50266S	2152 CENTURY LINK	463.26					
1		333808998 04/13/26 internet/ phone	463.26		201	100-2300	531	
26570	50281S	5878 ProCare Therapy	946.83					
1		21441666 04/26/26 Fitch, Kamryn School para	946.83		213	280-1000	330	
26571	50275S	5899 Johnson Controls Building	10,396.65					
1		1-13752803 04/11/26 Contract agreement	10,396.65*		201	100-2600	440	
26572	50271S	1002 GENERAL DISTRIBUTING	604.27					
1		0001623992 04/08/26 Exclaiber Electrode	604.27*		201	390-1640	610	
26573	50267S	4827 CITI BUSINESS VISA-Costco	3,013.51					
1		03/26/26 Us chef store Jello	3.39		201	910-3100	630	
2		03/20/26 ComFort inn FCS Cassidy room	98.12*		215	451-1710	582	61
3		03/23/26 Southwest Cassidy flight	667.71*		215	451-1710	582	61
4		03/23/26 Southwest students flight	2,003.13*		215	394-1710	582	317
5		03/30/26 FCCLA Advisers	45.00*		215	451-1710	582	61
6		04/13/26 Costco Ap testing food	144.85		201	100-2100	610	
7		04/15/26 Conoco Gas for Superintendent	33.31*		201	100-2300	582	
8		04/15/26 Superintendent food	18.00*		201	100-2300	582	
26576	50278S	4389 NITRO GREEN & CHRISTMAS DECOR	149.00					
1		744216 05/01/26 Mice control	149.00*		201	100-2600	440	
737608								
26577	50280S	1737 NORTHWESTERN ENERGY	7,022.90					
1		0133494-5 05/01/26 Electric Service	4,714.28		201	100-2600	412	
2		0133494-5 05/01/26 Unmetered Service	12.88		201	100-2600	412	
3		0133494-5 05/01/26 Natural Gas Service	1,212.80		201	100-2600	411	
4		0133494-5 05/01/26 State and Local Taxes	1,082.94		201	100-2600	411	
26578	50270S	5191 FISHER'S TECHNOLOGY	385.00					
1		1666702 05/01/26 Copier B&W color	385.00*		201	100-2400	440	

05/15/26  
13:16:28

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/26

Page: 3 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/ Prog-Func	Obj	Proj
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org			
26579	50283S	5444 THE SWEET SPOT	324.00					
1		000178 05/12/26 Principal cake, donuts,Burrito	324.00*		201	100-2300	800	
26580	50279S	5916 Nordic Refrigeration	12,000.00					
1		1001 04/29/26 Kitchen freezer job	12,000.00*		260	100-4500	715	
26581		5738 HUDDLE UP CARE, INC.	2,137.12					
1		SI-15788 04/30/26 Mental Health Therapy servic	2,137.12*		201	100-2130	330	
		# of Claims 22	Total: 55,253.45	# of Vendors 21				



From the desk of: 

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May 2026

**PAYROLL REPORT**

Payroll warrants approved by the superintendent and paid.

**CURRENT OFFICE ITEMS**

It has been almost 2 ½ months since Tom's surgery and I've been working nearly full-time at the school for the last couple weeks. Working from home was pretty productive but the hauling things back and forth got a bit tiring. 😊

The county and I continue to work together to make sure that we address any issues that arise.



May 19, 2026

Principal's Report--Mr. Mike Moody

Student Count w/AYA= 323

### **Academics**

We have finalized next year's schedule pending the hiring of two teachers (social studies and math).

ACT scores have been delayed due to a scoring error at ACT (see attached).

Our 4th quarter midterm pass rate was 94.7% versus 93.8% last school year.

Attached is our end-of-the-year schedule.

### **Discipline and Attendance**

Our attendance percentage was 91.3% compared to 93% last year. The handbook committee is finalizing a change to improve attendance. The changes will be presented with the handbook changes at the June meeting.

We have had 57 discipline events thus far this year, compared to 47 events at this time in the 2024-25 school year.

### **Graduation**

JHS will graduate 62 seniors on Sunday, May 24, 2026, at 1:00 pm. Mrs. Voeller will be the guest speaker. Jaida Jurenka and Caleb Morris will be our valedictorians. LeeAnn Hall will be the salutatorian. We have made some changes to the ceremony. The Scholarship Awards Luncheon will be on Wednesday, May 20th at 12:15. Feel free to attend.

### **Schedule**

I have enclosed a copy of next year's schedule. Student schedules have been sent out. We were able to satisfy 94% of all student requests. We will have some minor changes in adding sections to reduce class numbers.

### **Summer Schedule**

My last day of the year will be Tuesday, June 16. I will be available via phone and email throughout the summer. Mrs. Layng and I will attend both Class B (June 7-9) and Class A (June 14-16) meetings at Big Sky this summer. We will have an update on both meetings in June.

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**Fw: IMPORTANT UPDATE: Spring ACT Scores**

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**From** Devyn Ottman <devyn.ottman@jhs.k12.mt.us>

**Date** Wed 5/13/2026 1:58 PM

**To** Mike Moodry <Mike.Moodry@jhs.k12.mt.us>; Erik Wilkerson <erik.wilkerson@jhs.k12.mt.us>

Heads up we are directed to send this message out to ACT students/parents by OPI. So I just sent it.

***Devyn Ottman***

*School Counselor*

*Jefferson High School*

*devyn.ottman@jhs.k12.mt.us*

*(406) 225-3317*

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**From:** ACT State Testing <statetesting@operations.act.org>

**Sent:** Wednesday, May 13, 2026 12:35 PM

**To:** Devyn Ottman <devyn.ottman@jhs.k12.mt.us>

**Subject:** IMPORTANT UPDATE: Spring ACT Scores



**Spring 2026 StateTesting**

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To: School test coordinator  
CC: District test coordinator

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Devyn Ottman,

We have recently updated Montana Office of Public Instruction on an issue affecting some of your students, and we are reaching out to ensure you and your students are fully updated.

As part of our continual evaluation of scores, we have discovered a need to reissue scores for students who took the online test this spring during school-day testing. This need relates to an update to the process used to ensure all test scores are fair and accurate, regardless of when and how a student tested. We will be communicating again with you when your students' revised scores are uploaded to Success.

As a next step, we recommend you communicate the following to your students:

*Based on its continual evaluation of scores, ACT has informed us that it needs to reissue scores for students who took the ACT online during the school day this spring. If you are among those students, your current score will be removed from your MyACT account on Wednesday, May 13. When scores are available again (no later than June 2), your Composite score and section scores will remain the same OR go up slightly based on your individual performance. Your scores will NOT be lower than what was previously released. There is no action you need to take. ACT will post revised scores on MyACT and will be resending scores to your school. If*

*you previously opted to send scores via ACT to a college, university, or scholarship-awarding organization, they, too, will be sent any updated scores.*

We apologize for any inconvenience or confusion. If you have any questions, choose the appropriate connection listed below.

Sincerely,  
Catherine Hofmann  
Sr Vice President, ACT Government and Public Relations  
and the ACT State Testing Team

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ACT Customer Support  
Phone: 800.553.6244  
Standard time questions, ext. 2800  
Accommodations and supports questions, ext. 1788  
Contact Us: [www.act.org/stateanddistrict/contactus](http://www.act.org/stateanddistrict/contactus)

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500 ACT Drive, Iowa City, Iowa 52243  
EM100416ST.CJ24059

## 25-26 School Year Final Week Schedule

<p><b>Senior Finals</b></p> <p><u>Wednesday, May 13th</u> Senior Lunch Sponsored by the JHS Booster Club</p> <p><u>Monday, May 18th</u> It may be a test day if needed by teachers.</p> <p><u>Tuesday, May 19th</u> It may be a test day if needed by teachers.</p> <p><u>Wednesday, May 20th</u> Graduation walk for Boulder Elementary at 9:00, Clancy Elementary at 9:30, and Montana City at 10:00. Transportation is provided. 12:15 Scholarship Luncheon 1:09-4:07 Finals for 5th, 6th, 7th</p> <p><u>Thursday, May 21st</u> Finals for 1st, 2nd, 3rd, 4th School BBQ 12:40 Graduation Practice 1:20</p> <p><u>Sunday, May 24th</u> Senior Meeting in South Gym 11:45 Graduation 1:00</p>	<p><b>Frosh-Junior Finals</b></p> <p><u>Monday, May 25th</u> No School Memorial Day</p> <p><u>Tuesday, May 26th</u> Regular Day: Prepare for Finals.</p> <p><u>Wednesday, May 27th</u> Finals Day #1 Follow <u>semester test schedule</u></p> <p><u>Thursday, May 28th</u> Finals Day #2 <u>semester test schedule</u></p> <p><u>Friday, May 29th</u> Last day noon release schedule. Students will check out of all their classes and check out with their advisors in the following areas: Juniors: In front of Mr. Voeller's room, Sophomores: In front Mrs. Heimann's room, Freshman: In front of Mr. Brower's room.</p>
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## Last Day Schedule (Friday, May, 31)

PERIOD	TIME
1st	8:00-8:33
2nd	8:36-9:09
3rd	9:12-9:35
4th	9:38-10:11
5th	10:14-10:47
6th	10:50-11:23
7th	11:26-11:59
Class Checkout	11:59-12:15

## Important Update: Jefferson High School Transition to MHS A Class A

Dear JHS Community,

A sincere thank you to everyone for making 2025-26 such a remarkable school year. We have celebrated incredible achievements in both our classrooms and extracurricular programs. As a result of these successes, our student population continues to grow.

As many of you know, this growth was expected to eventually change our MHS A classification; however, that transition has arrived a year sooner than anticipated. In late March, we were informed that the MHS A Executive Director recommended moving JHS from Class B to Class A starting in the 2027-28 school year. While we appealed this recommendation at the April 14th Board of Control meeting, the decision was upheld.

We recognize there has been much discussion regarding how this realignment will impact our school. Originally, the MHS A Board of Control placed JHS in the South East A conference (alongside East Helena, Livingston, Billings Central, Laurel, Lockwood, and Hardin). However, after further consultation with other Class A schools, we are proposing a new realignment. This proposal would establish 13 schools across the Eastern and Western Conferences, placing JHS with **East Helena, Browning, Havre, Fergus, and Park**.

We believe this specific conference will offer:

- **Reduced travel burdens** for our students and families (not traveling over Bozeman pass multiple times per year).
- **Increased competitiveness** across all programs.
- **Greater media exposure** due to the robust media markets in these communities.

While we are saddened to move away from the long-standing rivalries and relationships built in Class B, we are equally excited for the new challenges ahead. Knowing the Panther Community, I have no doubt we will come together to lead Jefferson High School to new heights.

Go Panthers!

Sincerely,

JHS Administration

**Superintendent's Report  
May 2026**

**Accreditation-** We received word that our accreditation is now under "Regular" status. As a reminder, we were under "advice" status and re-submitted our accreditation reports.

**Title I, Part D Subpart 2 Monitoring-** This is the Federal Grant we receive to offset the cost of providing education to the YBGR students. We are completing the monitoring tool.

**Board Meeting  
May 19, 2026  
Informational**

**New Business**

**Personnel**

**Substitutes-** No current applications

*Recommended Motion:*

**Resignations-** School foods

Recommended Motion: Move to accept the resignation of Sandra Hays.

**Volunteers-** We are requesting the board approve volunteers for the 2026-2027 school year. We have Sage Fadness for Boys' Basketball, Travis Schulte for wrestling, and Lance Hoover for Flag Football.

*Recommended Motion:* Move to approve Sage Fadness as a volunteer for boys' basketball for the 2026-2027 season.

*Recommended Motion:* Move to approve Travis Schulte as a volunteer for wrestling for the 2026-2027 season.

*Recommended Motion:* Move to approve Lance Hoover as a volunteer for Flag Football for the 2026-2027 season, pending a background check.

**Staff Employment Recommendations**

**Fall and Winter Assistants/ Spring Coaches-** The administration is recommending the rehire of the following fall and spring assistant coaches.

*Recommended Motion:* Move to approve the hire of \_\_\_\_\_ for the 2026-2027 season.

Jered Padmos- Assistant Football

Cody Ottman- Assistant Football

Eliza McLaughlin- Assistant Volleyball

Jamie Stearns- Assistant Cross Country

Amy Michaud- Assistant Flag FB

Shaun Tatarka- Assistant Boys' BB

Mike Morris- Assistant Boys' BB

Jaymie Noble- Assistant Girls' BB

Jack Dolan- Assistant Girls' BB

Health LaFromboise- Assistant Wrestling

**Spring Coaches-** The administration will make a recommendation at the June meeting, after the seasons end.

*Recommended Motion:* No motion at this time.

**Social Studies/ Woods/ Advanced Opportunities-** We interviewed Eric Gustafson for this position. The position will be .73 FTE. The administration recommends this hire.

*Recommended Motion:* Move to approve the hire of Eric Gustafson for the 2026-2027 school year.

**Tenured Certified Staff-** Attached is a list of currently tenured Certified Staff recommended for renewal by board approval.

*Recommended Motion:* Move to approve the hire of \_\_\_\_\_ for the 2026-2027 school year.

Fritz Bieler	Matthew Bowman	Logan Brower	Mary Drynan
Dave Heimann	Emma Heimann	Michael Hesford	Clint Layng
Sarah Layng	Steve McCauley	Cody Ottman	Jered Padmos
Cassidy Parsons	Wendy Schultz	Dawn Smartnick	Nicole Strozewski
Kelsey Voeller	Linnsey Williams		

**Certified Non-Tenure-** Attached is a list of those certified staff recommended for renewal who are not tenured.

*Recommended Motion:* Move to approve the hire of \_\_\_\_\_ for the 2026-2027 school year.

Emily Hoy	Devyn Ottman
-----------	--------------

**Certified Staff up for Tenure-** Attached is a list of those certified staff who will be granted tenure with this offer of a fourth contract.

*Recommended Motion:* Move to approve the hire of \_\_\_\_\_ for the 2026-2027 school year.

Kayla Feistner	Glen Jacobsen
----------------	---------------

**Classified Staff Employment-** The district is recommending the employment of the following individuals.

*Recommended Motion:* Move to approve the hire of \_\_\_\_\_ for the 2026-2027 school year.

Cammy Glidewell	Samatha Hays	Gerald Crum	Kyle Lyon
Jeffery Randolph	Marcy Siriwardene	Kathryn Watts	Rebecca Fitzpatrick

**Attendance Agreements-** If any new agreements exist, they will be presented.

*Recommended Motion:* Move to acknowledge JHS student attending a high school in the Helena district.

*Recommended Motion:* Move to approve out-of-district students attending JHS.

**Policy 3211 Knives/ Weapons-** our current policy forbids all knives and blades. We would like to be more specific and allow pocketknives with blades under 1.5 inches, but disallow any knives worn outside of the pocket.

*Recommended Motion:* Based on board decision.

### **Foods Contract with Boulder Elementary School**

**Lunch and Breakfast Prices-** Generally we increase our lunch and breakfast prices \$.10 each year. I'm recommending we keep prices the same for next year.

*Recommended Motion:* Move to approve keeping lunch and breakfast prices the same for students and adults.

**MHSA Dues/ Activities Proposal-** Dues and insurance are as follows:

- a. \$4,750 for membership in all athletics and activities
- b. \$625 for Catastrophic Liability Insurance
- c. \$171 for Concussion Insurance.

Total: \$5,546

*Recommended Motion:* Move to approve activities/athletic dues and fees as presented.

**Prickly Pear Coop Representative Appointment-** Each year the board appoints a representative to sit on the Coop board of directors. In the past it has been the superintendent.

*Recommended Motion:* Move to approve Erik Wilkerson as the prickly pear coop board appointee for the 2026-2027 school year.

**Canvas of Election-** The Jefferson High School Board will need to canvas the votes for the recently held election.

*Recommended Motion:* Canvas votes and make a motion to approve the numbers.