

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**** 5:30 p.m. Tuesday September 15, 2026 ****

Jefferson High School Library (former)

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Personnel - *Closed sessions are always possible for personnel issues.*
 - a. Substitutes
 - b. Resignations
 - c. Volunteers
 - d. Employee contract approvals
2. Attendance Agreements – JHS resident students – ____to Whitehall HS, ____to Helena HS

J. Communication and Comments

- a. Letters to the Board –

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING October 20, 2026, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members [Name, representative area, term expiration, length of term if not 3yrs]

Cami Robson, Chair (Clancy area position) 2027

Justin Willcut (MT City area position) 2029

Lindsey Graham (Basin area position) 2028

Jane Erickson (At-Large 2 position) 2028 (2yr)

Erika Morris, Vice-Chair (Boulder area position) 2027

Jenny Genger (At-Large 3 position) 2029

Clint Rieder (At-Large 1 position) 2027

Announcements and Public Comment. The board welcomes and encourages public comments and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all people have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

MINUTES Jefferson High School Dist. 1 Board of Trustees

JHS Former Library

August 18, 2026

Regular & Budget Meeting

Board members present in-person: Camilla Robson, Erika Morris, Clint Rieder,
Justin Willcut, Jane Erickson, Jenny Genger

Board members absent: Lindsey Graham

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

Staff and Visitors Present: Sarah Layng-AD, Dan Sturdevant-Facilities

A. Call to Order The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes – June 16	Mr. Willcut	Mr. Rieder	6	0	Add J Genger/remove L Rasch
Minutes – June 23	Ms. Ericksen	Ms. Morris	6	0	
Claims and Accounts	Ms. Morris	Mr. Willcut	6	0	

D. Student Report.

E. Staff Report.

F. Committee Reports.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No questions.
2. Principal/A.D. – No questions.
3. Superintendent – No questions.

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items. PBC – pending background check

1. Personnel

- a. Substitutes – none
- b. Resignations - none
- c. Volunteers - none
- d. New Employee Contracts

ITEM	MOTION	SECOND	AYE	NAY	Notes
Alyssa Vickerson – paraprofessional	Ms. Morris	Ms. Genger	6	0	PBC

2. Attendance Agreements

ITEM	MOTION	SECOND	AYE	NAY	Notes
Acknowledge 116 Students to Other Districts	Mr. Willcut	Ms. Morris	6	0	
Accept 1 Student from Other Districts	Mr. Willcut	Ms. Morris	6	0	
Accept Students from feeder schools					

3. 8th Grade sports participation 26/27

ITEM	MOTION	SECOND	AYE	NAY	Notes
GBB pending admin approval	Ms. Genger	Ms. Morris	6	0	
Wrestling	Ms. Genger	Mr. Willcut	6	0	
Tennis	Ms. Morris	Ms. Ericksen	6	0	
Golf	Ms. Morris	Mr. Rieder	6	0	

4. MOU with BAT for math position. Emergency authorization through OPI.

ITEM	MOTION	SECOND	AYE	NAY	Notes
Ms. K Watts MOU	Ms. Morris	Mr. Willcut	6	0	

5. 26/27 Budgets

ITEM	MOTION	SECOND	AYE	NAY	Notes
All funds	Ms. Robson	Ms. Ericksen	6	0	
General – \$3,327,542.53	“	“	6	0	
Transportation - \$622,129.19	“	“	6	0	
Bus Depreciation – \$10,633.81	“	“	6	0	
Tuition - \$499,839.88	“	“	6	0	
Retirement - \$394,344.56	“	“	6	0	
Adult Education - \$52,640.50	“	“	6	0	
Technology - \$87,217.41	“	“	6	0	
Flexibility - \$57,676.41	“	“	6	0	
Building Reserve - \$141,725.49	“	“	6	0	
Debt Service - \$936,100.00	“	“	6	0	

J. Communication and Comments

K. Commendations and Recognitions

L. Follow-up - upcoming months -

Adjournment - meeting adjourned at 6:35 p.m.

Signature of Chair

Signature of Clerk

09/11/26
19:17:01

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/26

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
26792	50441S	5574 BOULDER ACE HARDWARE	43.96						
1		6837 08/10/26 PTR tape grn	11.99*		201	100-2600	610		
2		6850 08/13/26 Ky Rng tmpr/ split	9.98*		201	100-2600	610		
3		649 08/13/26 glv lthr drvr cowhide	21.99*		201	100-2600	610		
26793	50442S	157 Boulder Hardware	39.99						
1		5P3CST3T10 08/07/26 Roundup 1 gall weed killer	39.99*		201	100-2600	610		
26794	50447S	1451 L & P GROCERY	18.47						
1		01-580281 07/09/26 Flat Sngl Soft tissues	108.00*		201	100-1000	610		
2		07/09/26 Credit on account	-89.53*		201	100-1000	610		
26795	50438S	290 BOULDER ELEMENTARY SCHOOL	15,936.36						
Payment of amount due to BES for foods									
1		07/03/26 BES food reimbursement	15,936.36		201	611			
26796	50439S	5925 Causey Public Finance, LLC	1,500.00						
1		CPF-3XXX 06/19/26 Comp of rebate liab. arbitr	1,500.00		260	621			
26797	50440S	5940 DEPARTMENT OF THE TREASURY	50,544.68						
1		08/17/26 Arbitrage Rebate, Yield Restrict	50,544.68		260	611			
26798	50452S	5575 WILKERSON, ERIK	250.00						
1		08/18/26 Mileage 250 miles	250.00*		201	100-2300	582		
26799	50446S	4700 KLASS, KARSON	75.00						
1		141834 08/17/26 XC white van gas	75.00*		201	720-3500	582		
26800	50445S	5899 Johnson Controls Building	877.40						
1		1-13816753 08/14/26 Condensation issues with A	877.40*		201	100-2600	440		
26802	50450S	5916 Nordic Refrigeration	12,228.00						
1		24089 04/29/26 Kitchen Refrigeration motor	12,228.00*		261	100-2600	440	613	
26803	50445S	5899 Johnson Controls Building	1,368.55						
1		1-13817642 08/17/26 Assist with Equipment star	1,368.55*		201	100-2600	440		

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JEFFERSON HIGH SCHOOL
Claim Details
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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
26804	50441S	5574 BOULDER ACE HARDWARE	76.93						
1		6876 08/18/26 D-ring shackle mount blk	46.99*		201	100-2600	610		
2		6869 08/17/26 Sprayer bottle	29.94*		201	100-2600	610		
26805	50451S	1737 NORTHWESTERN ENERGY	4,728.03						
1		0133494-5 08/05/26 Electric Service	4,036.48*		201	100-2600	412		
2		0133494-5 08/05/26 Unmetered Service	13.49*		201	100-2600	412		
3		0133494-5 08/05/26 Natural Gas Service	139.01*		201	100-2600	411		
4		0133494-5 08/05/26 State and Local Taxes	539.05*		201	100-2600	411		
26806	50441S	5574 BOULDER ACE HARDWARE	201.59						
1		6881 08/19/26 Flashing tite seal	16.99*		201	100-2600	610		
2		6880 08/19/26 Caulk wht slnt gry	47.65*		201	100-2600	610		
3		6867 08/17/26 Scrws Screw Extractor tool	136.95*		201	100-2600	610		
26807	50441S	5574 BOULDER ACE HARDWARE	61.96						
1		6901 08/21/26 Sprinkler popip Adj 3.93	17.99*		201	100-2600	610		
2		6891 08/20/26 Battery Alkaline AA 20 pack	23.99*		201	100-2600	610		
3		6894 08/20/26 Carpet Vinyl, Spreader	19.98*		201	100-2600	610		
26808	50449S	5362 MONTANA TECH - ADMISSIONS	500.00						
\$500 Jason Sullivan Memorial Scholarship Bryn Jeske student ID 799175239									
1		08/25/26 Sullivan Scholarship for Jeske	500.00		285	680		863	
26809	50443S	5523 CANON FINANCIAL SERVICES, INC.	730.30						
1		08/12/26 Printers color and B&W	730.30*		201	100-5200	840		
43685300									
26811	50444S	2152 CENTURY LINK	464.60						
1		333808998 08/13/26 Internet/ Phones	464.60*		201	100-2300	531		
333808998									
26812	50448S	1662 MERIT MECHANICAL SERVICES INC.	6,922.00						
1		26-129 06/02/26 Labor of damage door and hood	4,422.00*		260	100-2600	440		
2		26-129 06/02/26 Labor of damage door and hood	2,500.00*		261	100-2600	440	613	
# of Claims		19	Total:	96,567.82	# of Vendors	15			

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 8/26

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Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	24,873.14
260 HIGH SCHOOL BUILDING FUND	
101	56,466.68
261 HIGH SCHOOL BUILDING RESERVE F	
101	14,728.00
285 PRIVATE PURPOSE TRUST FUND	
101	500.00
Total:	96,567.82

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/26

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Report ID: AP100

- ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
26824	50463S	5943 2026 MHSA All-state Music Festival	115.00						
1		09/08/26 1 JHS student for All state	115.00*		201	710-3400	582		
26826	50467S	5860 Encompass Supply LLC	533.68						
1		122761 07/10/26 Betco plus floor stripper	375.00*		201	100-2600	610		
2		122762 07/10/26 Betco extreme floor stripper	158.68*		201	100-2600	610		
26827	50464S	4827 CITI BUSINESS VISA-Costco	1,330.21						
1		Tables	455.92	11360	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-									
2		08/19/26 USPS for records	17.40*		201	100-2400	532		
3		08/02/26 Amazon Vacuum	49.87*		201	100-2500	610		
4		08/17/26 USPS for records	12.76*		201	100-2400	532		
5		07/24/26 The sewing palace repair	750.00*		201	100-1710	440		
6		07/22/26 Jefferson County treasure	24.16*		201	100-2600	610		
7		08/11/26 taco treat	20.10*		201	100-2300	582		
26828	50465S	5202 DUNBAR, JUSTIN	243.72						
1		East Helen 09/12/26 Flag Officiate	180.00*		215	720-3500	330	352	
2		East Helen 09/12/26 Mileages	63.72*		215	720-3500	582	352	
26829	50468S	5069 MCLAUGHLIN, SCOTT	191.52						
1		East Helen 09/12/26 Flag Officiate	180.00*		215	720-3500	330	352	
2		East Helen 09/12/26 Mileages	11.52*		215	720-3500	582	352	
26830	50466S	5616 DURHAM, ROGER	330.45						
1		East Helen 09/12/26 Flag Officiate	180.00*		215	720-3500	330	352	
2		East Helen 09/12/26 Mileages	150.45*		215	720-3500	582	352	
26831	50469S	4779 SMARTNICK, DAWN	1,392.98						
1		09/07/26 Staples Laptops for BPA	1,392.98*		215	451-1170	500	51	
26832	50469S	4779 SMARTNICK, DAWN	100.00						
1		09/09/26 Jumpstart attendance fee	100.00*		215	451-1170	500	51	
# of Claims	19	Total:	13,146.78	# of Vendors	17				

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19:14:43

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 9/26

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Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	10,455.81
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	2,690.97
Total:	13,146.78

From the desk of:



September 2026

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

There is little change for the District Office at the beginning of the school year except for payroll changes. The first payroll is nearly finished, just deductions to pay. That's one thing that hangs over my head because not all of them can be paid at the same time. There are always a few stragglers to address over the course of a couple weeks.

That's all for now!



September 15, 2026

Principal's Report--Mr. Mike Moodry

Student Count w/AYA= 334 w/AYA

Academics

Our classes are moving along in the curriculum. MAPS testing begins next week for grades 9-10 in Math, Science, and English. The testing will conclude in 3 weeks.

Discipline and Attendance

Our attendance percentage was 99.67% as of 9/11/2026, compared to 99.6% the previous year. We have had only 9 discipline referrals thus far. Most are attendance problems; we are getting a jump on this year.

Homecoming

Homecoming week was the week of September 8-11. Please see the attached schedule for all the activities.

Open House

Our open house was on September 8th. It was sparsely attended.

Bus Routes

We continue to work through some timing kinks in the bus routes. The beginning of the school year brings challenges with who rides the bus and the timing of routes. We will continue to monitor routes for efficiency.

State of Mind

We have been in discussion with the State of Mind group out of Missoula. We are working on selecting a date to provide more community engagement on mental health in Jefferson County.

2026 JHS Homecoming Schedule

Friday--September 4th

Decorate Hallways and Paint the "J" ([Click Here for the Bus Schedule](#))

- Staff who can attend would be appreciated and rewarded with lunch provided by Mr. Moodry and Mr. Wilkerson.
- Paint the J will start at 9:00 am.
- Painting Paws (Student Council w/help)
- Middle school will judge the hallways at 1:30.

Saturday, September 5th

Volleyball: vs Lone Peak 1:00

Monday, September 7--

No School Labor Day

Tuesday, September 8th--Adam Sandler Day (Early Dismissal 2:08)

Homecoming Games Macho Volleyball 2:15-3:15 Buses run at 3:30.

JV Football @ Three Forks 4:30

JHS Open House 4-7

Wednesday, September 9th--Country Club vs Country

Homecoming Games ([See Adjusted Schedule](#)) Powderpuff

Thursday, September 10th--Throwback Day

Modified Schedule (Flip Enrichment and 1st Period)

Pep Rally during Enrichment (South Gym) 8:57-9:32

Volleyball vs Broadwater 4:00

Friday, September 11th

We will run a bus schedule (Montana City Store 7:22 return at 2:00 from JHS).

8:00 AM Float Decorating

12:45 AM Line up for Parade

1:00 PM Parade

5:00 PM Booster BBQ

6:45 PM Announce Royalty

6:55 PM National Anthem/Lineups

7:00 PM Kick Off vs. Columbus

- Halftime (10 minutes)

Saturday, September 12th

Volleyball @ Manhattan 1:00 pm

FFB vs East Helena/Mission 11:00am

Homecoming Dance 8pm-10pm

AD Update

It's been a busy couple of weeks here at JHS. The first full week of school we hosted volleyball, flag football and football. Cross Country traveled. All were very successful. We are just in the tail end of homecoming week right now. I can report on this at the meeting.

Cross Country has been running well and has a pretty even number of boys and girls out for the season. They just wrapped up a meet in Pony and will travel to the large Mountain West Classic meet in Missoula this upcoming Saturday.

Flag Football has just over 30 girls participating and has been very busy with all their games. We've played some new schools this year as flag football is expanding across the State. Homecoming weekend they'll host East Helena and Mission, who are both in our Division. This upcoming week they will travel to Mission and Great Falls. The Divisional seeding games will be hosted by the higher seed with the #1 seed getting a bye to State. State will be held in Billings on October 7th & 8th.

Football traveled to Missoula Loyola to start the season and has now hosted two games. One with Conrad and the other they'll be playing Friday night. We finally had a JV game Tuesday. We've had 4 games cancelled this season for our JV guys.

Volleyball has roughly 30 players and is having a successful season thus far. We've hosted Ennis, Lone Peak and Broadwater, beating each in three sets. Saturday volleyball travels to Manhattan. Our next home game is Saturday the 19th vs Missoula Loyola. I've started planning our JHS Invitational tournament which we be held on October 3rd.

The Cheer team has been busy cheering on our Panther teams at our multiple home games and have been busy planning themes for each of the games as well as the homecoming dance on Saturday, September 12th.

I will be traveling to Billings on Wednesday for the Southern B Divisional meeting.

I've been having a tough time finding volunteers to help with our home events. If anyone is interested or knows someone that would like to help out we sure could use some assistance with our home flag football games and JV football games.

Respectfully Submitted,

Sarah Layng

Superintendent's Report

Tunnels Mine/ Silver Bow Mining- It looks like we should be getting just over \$300,000 from the purchase of Montana Tunnel Mines. We have a few options as to where we can put those funds.

Pine Hills/ Riverside- Pine Hills and Riverside will be trading facilities. The juvenile detention center will move to Boulder. This will not happen this year because they will need to update the Riverside facility to make it more secure.

Copier Lease- Our copier lease expires at the end of November. We are working with our current lease holder, Fisher's, and getting a quote from Kelley Create. We are also looking at other options.

MOU with Jefferson County Health Department- We signed another MOU with Jefferson County Health Department so they can provide assistance to the district in cooperation with our current nurse.

Board Meeting
September 15, 2026
Informational

New Business

Personnel

Substitutes- Motion if necessary

Resignations- Motion if necessary

Volunteer-

McKenzie Layng has applied to be a volunteer working under our Athletic Trainer. She is working toward a nursing degree and would be very helpful.

Recommended Motion: Approve McKenzie Layng as a volunteer for Jefferson High School pending background check.

Mr. Bowman has recommended ___ as a volunteer for flag football

Recommended Motion: Move to approve _____ as a volunteer for Jefferson High School Flag Football pending background check.

New Hires-

Mr. Hesford has recommended Emily Hoy as the assistant drama advisor.

Recommended Motion: Move to approve Emily Hoy as the assistant drama advisor.

Mr. Bowman would like to hire an assistant band advisor. He is recommending Darian Skolrud.

Move to approve the hire of Darian Skolrud as assistant band advisor pending background check.

Attendance Agreements- (no attendance agreement at this time) If necessary, we will need to acknowledge agreements for those students from JHS going to other district High Schools. We may also need to approve students coming to JHS from outside districts.

Recommended Motion: Move to acknowledge _____ JHS student attending a high school in another district. Move to approve ____ out of district students attending JHS.