

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday October 15, 2024 5:30 p.m. Jefferson High School Library or Cafeteria

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Facility Manager
3. Principal/A.D.
4. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Personnel
 - a. Resignations –
 - b. New Hires – J. Sullivan
 - c. Substitutes – N. Blubaugh, B. Stulc
 - d. Volunteer –
3. Attendance Agreements – YDI, 61 JHS students to Helena, to East Helena, 1 Whitehall to JHS for 24/25 and 1 JHS to Whitehall.
4. Discussion of cell phone policies and governor’s letter.
5. MOU with County Nurse services

J. Communication and Comments

1. Letters to the Board –

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING November 19, 2024, at 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 5:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Erika Morris, Vice-Chair (Boulder area position)

Clint Rieder, At-Large 1 position)

Justin Willcut (MT City area position)

Corey Eveland, (At-Large 2 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Lindsey Graham (Basin area position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – E. Morris, J. Willcut, C. Eveland

Policy/Handbook – L. Graham, C. Rieder, C. Eveland

Budget/Insurance/Investments – J. Willcut, E. Morris, L. Graham

Building/Grounds/Transportation – C. Robson, L. Rasch, C. Rieder

Technology – L. Rasch, J. Willcut, C. Robson

MINUTES Jefferson High School Dist. 1 Board of Trustees

September 17, 2024

Regular Meeting

Board members present in-person: Camilla Robson, Erika Morris, Clint Rieder, Lindsey Graham,

Board members present by phone: Larry Rasch, Justin Willcut

Board member(s) absent:

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

Staff and Visitors Present: Corey Eveland, Dawn Smartnick, Devyn Ottman, Rory Rasmussen, Holly Keough, Emma Enyeart/Brown

A. Call to Order *The meeting was called to order by Ms. Robson - chair, at 5:30 p.m.*

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. None.*

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes	Ms. E Morris	Ms. Graham	6	0	
Claims and Accounts	Mr. Willcut	Mr. Rieder	6	0	
Construction payments	Ms. Graham	Ms. E Morris	6	0	

D. Staff Report. *Ms. Devyn Ottman, Counselor, gave a brief report of her recent activities and plans for her position.*

E. Student Report. – Rory Rasmussen introduced herself and Holly Keough as President and Treasurer of Student Council. The Council is planning for Homecoming.

F. Committee Reports – Construction group met. Ms. Robson requested that committees schedule their meetings a little further in advance and toward the beginning of the year. Tuesday October 1, 4:30 p.m., negotiations will meet.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – submitted in writing.
2. Facilities Manager – Dan Sturdevant expressed concern about the number of custodians and getting the building cleaned.
3. AD – submitted in writing.
4. Principal/A.D. – submitted in writing.
5. Superintendent – submitted in writing. Mr. Rieder and Ms. Morris will help Mr. Wilkerson with the BBQ. SAM director has informed us that the health insurance trust is still moving forward. There is also an executive director working now. OPI has commissioned a study about the 4-day school week.

H. Unfinished Business- *Action is always possible for Unfinished Business items.*

I. New Business – *Action is always possible for New Business items.*

1. Construction/Renovation update. The committee did a walk-around of the building.
2. Personnel – *a – c subject to possible executive session*
 - a. Resignations – Dana Knight

ITEM	MOTION	SECOND	AYE	NAY	Notes
Accept resignation	Ms. E Morris	Ms. Graham	6	0	

b. New hires.

ITEM	Motion	Second	AYE	NAY	Notes
Approve					

c. Substitute applications – AJ McDermott, E. Enyeart

ITEM	Motion	Second	AYE	NAY	Notes
Approval of	Ms. E Morris	Mr. Rieder	6	0	

3. Attendance agreements

Attendance	Motion	Second	AYE	NAY	Notes
Approval for 3 JHS attendance	Ms. Graham	Ms. E Morris	6	0	
Approval for 3 AYA attendance	Ms. Graham	Ms. E Morris	6	0	
Acknowledge 3 out-of-district	Ms. Graham	Ms. E Morris	6	0	

4. Trap Team - Mr. Wilkerson recommended Ms. Strozewski for the position of advisor.

ITEM	MOTION	SECOND	AYE	NAY	Notes
Approve	Ms. Graham	Mr. Willcut	6	0	

5. Board member interview– Corey Eveland was interviewed for the vacancy on the board.

ITEM	MOTION	SECOND	AYE	NAY	Notes
Approve Mr. Eveland	Ms. Graham	Mr. Rieder	6	0	

Mr. Eveland was appointed to the vacant position and sworn in by the clerk.

J. Communication and Comments

a. Letters – resignation from Dana Knight

K. Commendations –

L. Follow-up/Adjournment – upcoming months

Discussion of cell phone-free schools and polic(y)(ies) associated.

M. Adjournment - meeting adjourned at 6:03 p.m.

Signature of Chair

Signature of Clerk

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
25260	49448S	4761 PEAK 1 ADMINISTRATION	40.00					
1		148243 08/01/24 Cobra Fee	40.00		201	100-1000	260	
25261	49424S	899 360* BUSINESS SOLUTIONS	3,927.11					
1		1454099-0 09/11/24 Brush toilet Bowl	16.08*		201	100-2600	610	
2		1454099-0 09/11/24 vac Bag pacer	232.40*		201	100-2600	610	
3		1454099-0 09/11/24 Vac Bag Backpack	210.75*		201	100-2600	610	
4		1454099-0 09/11/24 Gloves L, xl	1,240.00*		201	100-2600	610	
5		1454099-0 09/11/24 Napkins	610.28*		201	100-2600	610	
6		1454099-0 09/11/24 Disinfectant	144.00*		201	100-2600	610	
7		1454099-0 09/11/24 33x40 22 mic blk	1,473.60*		201	100-2600	610	
25262	49424S	899 360* BUSINESS SOLUTIONS	1,092.42					
1		1449006-1 09/09/24 Clario Ultra blu Antibac fo	1,092.42*		201	100-2600	610	
25263	49424S	899 360* BUSINESS SOLUTIONS	38.86					
1		1448334-1 08/28/24 Pad Floor Buffing 20"	38.86*		201	100-2600	610	
25264	49424S	899 360* BUSINESS SOLUTIONS	239.94					
1		1454161-0 09/11/24 Wastebasket	239.94*		260	100-4500	615	
25265	49424S	899 360* BUSINESS SOLUTIONS	135.96					
1		1454161-1 09/12/24 Wastebasket	135.96*		260	100-2600	615	
25266	49424S	899 360* BUSINESS SOLUTIONS	503.64					
1		1454099-1 09/12/24 Disinfectant	448.16*		201	100-2600	610	
2		1454099-1 09/12/24 Napkin	55.48*		201	100-2600	610	
25267	49430S	5445 BROWER, LOGAN	26.15					
1		87075 09/13/24 10' Ash Board	26.15*		201	390-1641	610	
25268	49423S	5782 3 BROTHERS PLUMBING & HEATING	1,507.17					
1		494971 09/10/24 Provide/ Istalled air gap back	1,507.17		201	100-2600	440	
25269	49444S	5403 KALEVA LAW OFFICE	300.00					
1		7678 09/13/24 Registration for Ottman Princi	300.00*		201	100-1000	331	

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
25270	49456S	1645 VERIZON WIRELESS	30.02					
1		9973135138 09/27/24 Ipad charges	30.02*		201	100-2100	530	
25271	49450S	1609 SAM/MASS	505.00					
1		2391 07/01/24 Admin dues	505.00*		201	100-2400	810	
25272	49445S	1451 L & P GROCERY	15.96					
1		01-112663 09/09/24 Buttermilk	9.96		201	910-3100	610	
2		01-112669 09/09/24 Sour cream	6.00		201	910-3100	610	
25273	49426S	5574 BOULDER ACE HARDWARE	654.17					
1		2924 08/30/24 Keys and Key bands	44.66*		201	100-2600	610	
2		2839 08/19/24 Solder 60/40	11.99*		201	100-2600	610	
3		2978 09/06/24 Rope Yellow and gld poly	39.97*		201	100-2600	610	
4		2844 08/19/24 Dewalt stud finder	27.99*		201	100-2600	610	
5		2879 08/23/24 Fastners Toggle Bolt	9.24*		201	100-2600	610	
6		2817 08/16/24 Pipe pvc Adaptr	9.77*		201	100-2600	610	
7		2971 09/06/24 Zevo trap Alcohol rubbing hook	45.35*		201	100-2600	610	
8		2890 08/26/24 Gorilla tape Constrctn adhesiv	175.09*		201	100-2600	610	
9		2915 08/29/24 6 Storage tote	155.91*		201	100-2600	610	
10		2937 09/03/24 Floor fan Lqd Nails	86.35*		201	100-2600	610	
11		2904 08/28/24 MF9 trayset	37.48*		201	100-2600	610	
12		2850 08/20/24 Lthm 2pk Key bands	10.37*		201	100-2600	610	
25275	49434S	5677 DICK ANDERSON CONSTRUCTION	562,611.93					
1		3112-18 09/03/24 Construction Job	562,611.93*		260	100-4500	725	
25276	-99542E	4625 MT DEPARTMENT OF REVENUE	5,682.95					
1		3112-18 09/03/24 CGR payment 16	5,682.95*		260	100-4500	725	
25277	49432S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		35189425 09/12/24 Canon ink refills	730.30		201	100-5200	840	
25278	49453S	5419 STRIVE	2,500.00					
1		1477 05/24/24 On-Site Literacy consulting an	2,500.00*		215	423-1000	330	713

10/11/24
10:07:38

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/24

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25279	49425S	173 ARCHIE BRAY FOUNDATION	931.34						
1		LS15997 09/16/24 Glaze, sponge, shredder, Unde	931.34		201	100-1000	610		
25280	49425S	173 ARCHIE BRAY FOUNDATION	4,645.60						
1		kiln kit and vent	4,645.60*	11042	260	100-4500	731		
25281	49452S	5270 SMA ARCHITECTS	8,381.35						
1		22-001-28 09/03/24 Architecture design	8,381.35*		260	100-4500	725		
25282	49429S	5635 BRIDGER EDUCATIONAL SERVICES	16,600.00						
1		Fall 04/30/24 Fall Coaching	16,600.00*		215	423-1000	330	713	
25283	49446S	5472 MT DIGITAL ACADEMY	184.50						
1		inv-sum24- 07/30/24 Flex-cap	184.50*		215	100-1000	640	332	
25289	-99541E	1002 GENERAL DISTRIBUTING	435.60						
1		0001418592 09/11/24 Steel cyl. Brown 300cu FT	203.02*		201	390-1640	610		
2		0001418592 09/11/24 Steel cyl. Maroon 300 cu f	200.82*		201	390-1640	610		
3		0001418592 09/11/24 cylinder delivery charge	16.90*		201	390-1640	610		
4		0001418592 09/11/24 hazmat charge	9.00*		201	390-1640	610		
5		0001418592 09/11/24 Fuel Surcharge	5.86*		201	390-1640	610		
25290	-99540E	1002 GENERAL DISTRIBUTING	91.85						
1		0001418577 09/11/24 Weldmark, gas lens wedmark	91.85*		201	390-1640	610		
25291	-99539E	1002 GENERAL DISTRIBUTING	39.16						
1		0001418571 09/11/24 Welding jacket	39.16*		201	390-1640	610		
25292	-99538E	1002 GENERAL DISTRIBUTING	526.24						
1		0001418560 09/11/24 Gendco brand wire	526.24*		201	390-1640	610		
25293	-99537E	1002 GENERAL DISTRIBUTING	286.70						
1		0001418550 09/11/24 Fitting, Bulk Hose, Adapto	286.70*		201	390-1640	610		
25294	-99536E	1002 GENERAL DISTRIBUTING	52.50						
1		0001418929 09/12/24 Adaptor ARC	52.50*		201	390-1640	610		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25295	49458S	5387 MUST	802.00						
1		Oct2024 10/01/24 BES EE Ins prem CM	802.00*		215	100-1000	260	666	
25308	-99535E	4786 MC Mastercard	4,693.01						
1		4843 09/05/24 Due From Activies	4,693.01		201	170			
25309	-99534E	4786 MC Mastercard	443.52						
1		9049 09/05/24 Due from Art	443.52		201	170			
25310	-99533E	4786 MC Mastercard	236.00						
1		0833 09/05/24 Due from FCS	236.00		201	170			
25311	-99532E	4786 MC Mastercard	1,978.48						
1		5370 09/05/24 My Place Missoula hotel for Te	1,978.48*		215	720-3500	582	139	
25313	-99531E	4786 MC Mastercard	10,732.21						
1		Grizzly 10" Table saw	2,425.00*	11048	215	451-1641	600	51	
		Grizzly Industrial, Inc.							
2		17" 2hp Bandsaw	1,552.00*	11048	215	451-1641	660	51	
		Grizzly Industrial, Inc.							
3		Liftgate service	34.00*	11048	215	451-1641	660	51	
		Grizzly Industrial, Inc.							
4		Freight	578.00*	11048	215	451-1641	660	51	
		Grizzly Industrial, Inc.							
5		09/05/24 Usps stamps	146.00		201	100-2300	532		
6		09/05/24 Steeles	1,767.99*		260	100-4500	660		
7		09/05/24 Walmart	818.80*		260	100-4500	660		
8		09/05/24 Walmart	49.08*		260	100-4500	615		
9		09/05/24 Murdochs	94.00*		260	100-4500	660		
10		09/05/24 Ace Hardware	14.18*		260	100-4500	660		
11		09/05/24 deltamath	110.00*		228	100-1000	680		
12		09/05/24 Capital City Transmiss	2,584.24*		224	100-1000	440		
13		printer cart.r. counsel	53.99	11060	201	100-2100	610		
		AMAZON.COM							
14		09/05/24 Murdochs	504.93		201	100-2600	615		

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10:07:38

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/24

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25314	-99530E	4786 MC Mastercard	5,717.47						
1		VECELO Tall End Side Tabl	43.01	10969	201	999			
		AMAZON.COM							
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-660-							
2		Office supplies	512.00	11001	201	999			
		AMAZON.COM							
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2500-610-							
3		wrench	14.39	11044	201	999			
		AMAZON.COM							
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2300-800-							
4		Baton and case	28.99	11044	201	999			
		AMAZON.COM							
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2300-800-							
5		Office supplies	403.20*	11053	215	423-1000	610	713	
		AMAZON.COM							
6		district office supplies	150.88*	11053	215	423-1000	610	713	
		AMAZON.COM							
7		Report covers and hanging	60.04*	11055	215	423-1000	610	713	
		AMAZON.COM							
8		Yoimori Electric standing	1,099.95*	11056	215	474-1000	660	28	
		AMAZON.COM							
9		Box bottom hanging folder	148.90*	11057	260	100-4500	660		
		AMAZON.COM							
10		Realspace Dejori 70'h 5 s	519.96*	11058	260	100-4500	660		
	Office depot								
11		clips	30.98*	11058	260	100-4500	660		
	Office depot								
12		Printer	79.00	11059	201	100-1000	610		
		AMAZON.COM							
13		Resource Rm supp	390.84*	11062	215	474-1000	610	28	
		AMAZON.COM							
14		Resource rm supp	48.48*	11063	215	474-1000	610	28	
		AMAZON.COM							
15		Colored Folders	70.96	11064	201	100-2100	610		
		AMAZON.COM							
16		Inspire Nitrile Gloves XL	25.23	11043	201	999			
		AMAZON.COM							
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2600-610-							
17		Inspire Nitrile gloves	207.87*	11046	201	100-2600	610		
		AMAZON.COM							
18		2 Cabinet	1,652.80*	11054	215	474-1000	660	28	
		AMAZON.COM							

10/11/24
10:07:38

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/24

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
19		09/05/24 Monitor with Audio color	229.99*		201	100-2100	660		
	# of Claims	36	Total: 637,319.11	# of Vendors	17				
		Total Electronic Claims	30,915.69						
		Total Non-Electronic Claims	606,403.42						

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25285	49472S	5389 DRYNAN, MARY	106.15						
1		259239 09/23/24 Walmart living skills cooking	106.15*		215	474-1000	610	28	
25286	49461S	899 360* BUSINESS SOLUTIONS	1,009.92						
1		1453975-0 09/20/24 Mats	1,009.92*	11069	260	100-4500	610		
25288	49466S	2152 CENTURY LINK	465.15						
1		333808998 09/13/24 Phone charges	465.15		201	100-2300	531		
25296	49487S	1609 SAM/MASS	501.00						
1		2391 07/01/24 Erik Wilkerson, Mass/aasa	501.00		201	100-2500	810		
25297	49468S	5558 COLLEGE BOARD	3,324.00						
1		A251177621 05/22/24 Ap Late Testing fee	3,324.00*		215	423-1000	610	713	
25298	49485S	2129 PICCOLO'S MUSIC	1,799.00						
1		250416 07/17/24 Yamaha Rosewood	1,799.00*		260	100-4500	660		
25300	49461S	899 360* BUSINESS SOLUTIONS	203.94						
1		1454161-3 09/19/24 Garbage Cans	203.94*	11068	260	100-4500	610		
25301	49470S	5828 Compressed Technologies	1,426.90						
1		1612 05/07/24 Sawstop repair, parts	1,426.90		201	100-1000	440		
25302	49485S	2129 PICCOLO'S MUSIC	88.89						
1		256569 09/24/24 Strings	88.89		201	100-1000	440		
25303	49471S	5641 DAVE'S 32 OZ BAR GRILL & BOWLING	100.00						
1		184 08/26/24 Freshman Class bowling	100.00*		215	423-1000	610	713	
25305	49486S	4572 PreETS Cash/MADISON VALLEY BANK	200.00						
1		09/13/24 Cash for Budgeting	200.00*		215	474-1000	610	28	
25306	49485S	2129 PICCOLO'S MUSIC	54.46						
1		257315 09/28/24 Strings, Viola shoulder rest	54.46		201	100-1000	440		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
25307	49464S	385 BOULDER MONITOR & JEFFERSON CO.	31.25					
1		6344 09/30/24 Board Vacancy, Agenda	31.25		201	100-2300	540	
25315	49483S	4710 OTTMAN, MICHAEL	80.00					
1		128 07/30/24 Montana Coaches Clinic	80.00		201	720-3500	582	
25316	49459S	4827 CITI BUSINESS VISA-Costco	2,304.61					
1		04418g 09/10/24 clamps and light	177.64*		260	100-4500	615	
2		9924328379 09/10/24 Key cabinet	52.89		201	100-2300	610	
3		86371g 08/21/24 welcome back	42.98*		201	100-2300	800	
4		00594g 09/03/24 peppers, dressing	9.94		201	910-3100	630	
5		01605g 09/03/24 fruit,chs,tortilla,	33.16		201	910-3100	630	
6		83876g 08/27/24 grab and go 1st day	172.35		201	910-3100	630	
7		34257g 08/21/24 meals	23.58*		201	100-2300	800	
8		82423g 08/21/24 welcome back	141.89*		201	100-2300	800	
9		p2071956-3 09/09/24 FCS groc	68.29*		201	390-1710	610	
Super 1								
10		02071956-2 09/09/24 FCS groc	27.04*		201	390-1710	610	
Super 1								
11		02071956-2 09/09/24 FCS groc	186.76*		201	390-1710	610	
Super 1								
12		p2071956-3 09/18/24 FCS groc	117.45*		201	390-1710	610	
Super 1								
13		credit 09/19/24 FCS groc	-55.25*		260	100-4500	615	
Super 1								
14		5267454 09/03/24 Flag football items	99.97		215	720-3500	610	352
15		16n9175724 08/28/24 ServSafe	1,125.00*		215	451-1000	680	51
16		int 10/01/24 interest	80.92		201	100-2500	610	
25317	49477S	1211 INNOVATIONS ASSOCIATES	170.00					
1		5064 09/23/24 24-25 Current events Weekly Ye	170.00*		201	100-1000	650	
25319	49479S	1451 L & P GROCERY	128.40					
1		02-88144 09/25/24 Celery, Baby Carrots, Cucumb	8.70		201	910-3100	610	
2		01-140294 10/01/24 Lettuce, Dole spring mix	8.69		201	910-3100	610	
3		01-134136 09/26/24 Butter, Bttmilk, heavy crea	23.59		201	910-3100	610	
4		01-122712 09/17/24 peas, stir fry, cucumbers	25.81		201	910-3100	610	
5		01125337 09/19/24 country fried steak, grapes	61.61		201	910-3100	610	

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 10/24

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25320	49479S	1451 L & P GROCERY	182.05						
1		02-88042 09/25/24 Mozzarella, Potato, rolls, to	62.36*		201	390-1710	610		
2		01-125240 09/19/24 Doritos, milk choc, chili, n	70.61*		201	390-1710	610		
3		01-124112 09/18/24 Jalapeno, Scoops, Mont jack	11.34*		201	390-1710	610		
4		01-115121 09/11/24 Bttrmilk, cheese	21.27*		201	390-1710	610		
5		01-115325 09/11/24 ice cream, rootbeer	16.47*		201	390-1710	610		
25321	49463S	157 Boulder Hardware	11.99						
1		135365 09/30/24 Battery Alkaline AA 8pk	11.99		201	100-1000	610		
25323	49462S	5574 BOULDER ACE HARDWARE	231.82						
1		3021 09/12/24 fly paper 8pk, swatter, refill	33.94*		201	100-2600	610		
2		3078 09/23/24 Air Fltr	131.94*		201	100-2600	610		
3		3066 09/20/24 Filter air pleat	65.94*		201	100-2600	610		
25324	49462S	5574 BOULDER ACE HARDWARE	42.12						
1		2911 08/28/24 Key master, Fastners	10.13*		201	100-1511	610		
2		3028 09/15/24 Cabletie	31.99*		201	100-1511	610		
25325	-99529E	4786 MC Mastercard	873.54						
1		08/26/24 Walmart, Notebook, napkins, pa	250.70*		215	474-1000	610	28	
2		08/27/24 Huron desktop horizontal	407.94*		215	474-1000	610	28	
3		08/27/24 Texas Instrument	214.90*		215	474-1000	610	28	
25326	-99528E	4786 MC Mastercard	269.86						
1		09/01/24 Murdoch's 5 qt pail hooks	136.85*		260	100-4500	660		
2		09/01/24 Lowes misc welding supplies	89.80*		260	100-4500	610		
3		09/04/24 Esty architect print lettering	8.00*		201	390-1640	610		
4		09/04/24 stephen Bader Arm Spring	35.21*		260	100-4500	610		
25327	49473S	3698 EVERGREEN IRRIGATION	640.00						
1		4154 10/03/24 Blow outs	640.00		201	100-2600	440		
25328	49478S	5818 ITD Solutions	4,722.50						
1		1033 10/02/24 It Services	4,337.50*		201	100-2580	355		
2		1033 10/02/24 USB- C cable for Mr. Hesford	15.00*		260	100-4500	660		
3		1033 10/02/24 Wavlink USB C Adapter for Heim	70.00*		260	100-4500	660		
4		1033 10/02/24 1500 ups Battery Backup	300.00*		260	100-4500	660		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25330	49480S	5777 MENTAL HEALTH CONNECTIONS LLC	900.00						
1		10012024 10/10/24 Service days 7/2 8/6 9/26	900.00*		215	459-1000	330	459	
25331	49469S	4633 COMMERCIAL ENERGY OF MT INC.	173.60						
1		NWE084596 10/02/24 Gas on the NWE system	173.60		201	100-2600	411		
25332	49488S	4253 T.E.S.T.	1,268.70						
1		10/03/24 Cameras, Mount	1,268.70*		260	100-4500	660		
25333	49484S	4761 PEAK 1 ADMINISTRATION	40.00						
1		150719 09/15/24 Cobra Minimum fee	40.00		201	100-1000	260		
25334	49482S	4954 OTTMAN, CODY	90.00						
1		1118 05/22/24 Coach Clinic	80.00		201	720-3500	582		
2		VX8TMIHOC 08/15/24 AED train	10.00		201	720-3500	582		
25335	49485S	2129 PICCOLO'S MUSIC	5.56						
1		255826 09/10/24 Decal 4/4 violin	5.56		201	100-1000	440		
25336	49475S	1086 GIULIO DISPOSAL SERVICES, INC.	323.60						
1		3800 09/30/24 Roll off Rental 8yd 2x weekly	323.60		201	100-2600	431		
25337	49460S	5782 3 BROTHERS PLUMBING & HEATING	225.00						
1		495177 09/30/24 Leak in Ceiling@ unit heater	225.00		201	100-2600	440		
25338	49476S	5510 GRIZZLY DIESEL SERVICE	11,250.14						
1		W38768 10/01/24 Lights, Windshield, DPF kit	11,250.14*		224	100-2600	440		
25339	49467S	2717 CITY OF BOULDER	1,364.42						
1		622-00 10/01/24 Water outdoor	15.97		201	100-2600	421		
2		311-00 10/01/24 Water high school	546.56		201	100-2600	421		
3		311-00 10/01/24 Sewer high school	765.44		201	100-2600	421		
4		617-00 10/01/24 Water Tennis Complex	14.38		201	100-2600	421		
5		617-00 10/01/24 Sewer Tennis Complex	22.07		201	100-2600	421		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25340	49465S	5346 BSN SPORTS	1,264.95					
1	927099979 09/30/24 Fisher digital down marker	1,199.99*		215	720-3500	660	352	
2	927099979 09/30/24 Freight	64.96*		215	720-3500	660	352	
25341	49481S	1737 NORTHWESTERN ENERGY	8,044.04					
1	0133494-5 10/17/24 Electric Service	6,712.53*		201	100-1000	412		
2	0133494-5 10/17/24 Unmetered Service	11.05*		201	100-1000	412		
3	0133494-5 10/17/24 Natural Gas Service	520.45*		201	100-1000	411		
4	0133494-5 10/17/24 State and local Taxes	800.01*		201	100-1000	411		
25343	49474S	5830 Gary Larsen	7,000.00					
1	2024-1 10/09/24 John Deere Lawnmower/tractor	7,000.00*		261	100-2600	740	613	
	# of Claims	38	Total:	50,917.56	# of Vendors	30		
	Total Electronic Claims	1,143.40						
	Total Non-Electronic Claims	49,774.16						

Application and Certificate For Payment


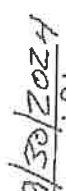
<p>To Owner: JEFFERSON HIGH SCHOOL DISTRICT #1 P.O. BOX 838 BOULDER, MT 59632</p>	<p>Project: JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632</p>	<p>Application No.: 3112-19 Date: 9/30/2024</p>
<p>From: Dick Anderson Construction 3424 HIGHWAY 12 E HELENA, MT 59601</p>	<p>Contractor Job Number: 3112-JEFHIG</p>	<p>Period To: 9/30/2024</p>
<p>Contract For:</p>		<p>Architect's Project No: Contract date: 5/6/2022</p>

Contractor's Application for Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
Totals		
Net change by change orders		

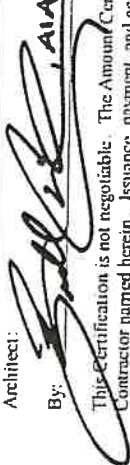
Original contract sum \$12,031,692.65
 Net change by change orders \$0.00
 Contract sum to date \$12,031,692.65
 Total completed and stored to date \$11,850,532.93
 Retainage
 2.52% of completed work \$298,097.18
Total earned less retainage \$11,552,435.75
 Less previous certificates for payment \$11,188,317.10
 Current sales Tax \$0.00
 7.700% of taxable
 Current payment due \$364,118.65
 Less Gross Receipts Tax 3,641.19
CURRENT PAYMENT DUE 360,477.46
 Balance to finish, including retainage \$479,256.90

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: 
 By:  Date: 9/30/2024
 State of: Montana County of: Lewis & Clark
 Subscribed and sworn to before me this 1st day of October,
2024 (year). Notary public: Erika L. Weaver
 My commission expires December 18, 2027

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Architect: 
 By: Erika L. Weaver Date: 10/2/2024
 This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Amount Certified: \$ \$364,118.65



***OBLIGATIONS UPON DELAY OF PAYMENT** *Pursuant to the requirements of Section 26-2-2104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 days from the date the payment is required, the Owner shall pay the contractor interest beginning on the day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2% a month, or a pro rata fraction thereof, on the unpaid balance.

Application and Certificate of Payment -- page 2

To Owner: JEFFERSON HIGH SCHOOL DIS
 From (Contractor):
 Project: 3112-JEFHIG / JEFFERSON HIGH SCHO

Application No: 3112-JEFHIG
 Contractor's Job Number:
 Architect's Job Number:

Period To: 9/30/2024
 Detail Page 2 of 2 Pages

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To Finish	Retention
			Previous Application	This Period					
001	BP#01-1 FINAL CLEANING	34,000.00	34,000.00			34,000.00	100.00		850.00
002	BP#02-1 DEMOLITION	187,064.80	187,064.80			187,064.80	100.00		4,676.62
003	BP#02-2 SITEWORK	441,448.29	420,039.00	21,409.29		441,448.29	100.00		11,571.43
004	BP#03-1 BUILDING FOUNDA	367,211.00	367,211.00			367,211.00	100.00		9,180.27
005	BP#03-2 CONCRETE POLISH	100,650.00	100,650.00			100,650.00	100.00		2,516.25
006	BP#04-1 MASONRY	58,650.00	58,650.00			58,650.00	100.00		1,466.25
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,152,673.00			1,152,673.00	100.00		28,816.82
008	BP#06-1 CARPENTRY	241,522.35	198,148.35	43,374.00		241,522.35	100.00		7,122.41
009	BP#06-2 ARCHITECTURAL C	288,902.00	286,322.00	2,580.00		288,902.00	100.00		7,287.05
010	BP#07-1 BUILDING INSULATI	64,100.00	64,100.00			64,100.00	100.00		1,602.50
011	BP#07-2 METAL SIDING & SC	192,000.00	192,000.00			192,000.00	100.00		4,800.00
012	BP#07-3 ROOFING	325,683.00	325,683.00			325,683.00	100.00		8,142.07
013	BP#08-1 DOORS & HARDWA	210,402.00	210,402.00			210,402.00	100.00		5,260.05
014	BP#08-2 WINDOWS	192,510.00	192,510.00			192,510.00	100.00		4,812.75
015	BP#09-1 METAL WALL FRAMI	1,026,621.88	1,026,621.88			1,026,621.88	100.00		25,665.54
016	BP#09-3 PAINT	150,465.00	144,960.00	5,505.00		150,465.00	100.00		3,899.25
017	BP#09-4 FLOORING & TILE	165,030.00	163,000.00	2,030.00		165,030.00	100.00		4,176.50
018	BP#09-5 ACOUSTIC CEILING	168,164.00	168,164.00			168,164.00	100.00		4,204.10
019	BP#10-1 SPECIALTIES	228,668.45	228,668.45			228,668.45	100.00		5,716.71
020	BP#12-1 WINDOW COVERIN	17,768.00	17,768.00			17,768.00	100.00		444.20
021	BP#14-1 ELEVATOR & LIFT	143,778.00	143,103.00			143,103.00	99.53	675.00	3,577.57
022	BP#21-1 FIRE SPRINKLER	155,910.00	155,910.00			155,910.00	100.00		3,897.75
023	BP#22-1 PLUMBING COMPLETE	1,105,690.00	1,104,821.00			1,104,821.00	99.92	869.00	27,620.52
024	BP#23-1 H.V.A.C. COMPLETE	1,675,278.20	1,675,278.20			1,675,278.20	100.00		41,881.95
025	BP#26-1 ELECTRICAL COMP	1,418,711.41	1,410,023.48			1,410,023.48	99.39	8,687.93	35,250.58
026	BP#32-1 LANDSCAPE & IRRII	64,105.00	64,105.00			64,105.00	100.00		1,602.62
027	ALLOWANCE - WHEEL CHAIR								
028	GC & FIXED GC/CM COSTS	817,505.00	819,754.00	-2,249.00		817,505.00	100.00		20,381.40
029									
030	GC/CM CONTINGENCY @ 5%	157,267.82						157,267.82	
031	CMAR OH & P @ 5%	544,408.31	532,687.03			532,687.03	97.85	11,721.28	13,317.17
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		5,409.48
033	GROSS RECEIPTS TAX 1%	119,125.67	116,479.23	707.75		117,186.98	98.37	1,938.69	2,947.37
	Application Total	12,031,692.65	11,777,175.89	73,357.04		11,850,532.93	98.49	181,159.72	298,097.18

CONTRACTOR CONDITIONAL WAIVER FOR
PROGRESS PAYMENT REQUEST AND RELEASE

PROJECT NO: 01-23-112

CONTRACT NO:

From: Dick Anderson Construction Inc
3424 Hwy 12 E
Helena, MT 59601

Conditional Waiver and Release Upon Progress Payment

Upon receipt of payment in the amount of \$360,477.46, to Dick Anderson Construction, Inc., for labor, services, equipment, or materials furnished to 9/30/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 9/30/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 9/30/24 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

By: [Signature]

Title: Project Manager

Date: 10/1/2024

Witnessed by: [Signature]

Date: 9/30/2024

Please return to: Dick Anderson Construction, Inc



architecture + design

920 Front Street
 Suite 101
 Helena, MT 59601
 406-442-4933

Jefferson High School District No. 1
 P.O Box 838
 Attn: Superintendent Erik Wilkerson
 Boulder, MT 59632

Invoice number 22-001-29
 Date 10/03/2024

Project 22-001 JEFFERSON HIGH SCHOOL
 EXPANSION & REMODEL

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
SMA - Basic Services					
Schematic Design	77,085.76	100.00	77,085.76	77,085.76	0.00
Design Development	77,085.76	100.00	77,085.76	77,085.76	0.00
Construction Documents	207,167.98	100.00	207,167.98	207,167.98	0.00
Bidding	14,453.58	100.00	14,453.58	14,453.58	0.00
Construction Administration	81,903.62	99.00	80,265.55	81,084.59	819.04
Subtotal	457,696.70	99.82	456,058.63	456,877.67	819.04
Consultants					
Mechanical/Electrical/Plumbing Schematic Design	30,656.00	100.00	30,656.00	30,656.00	0.00
Mechanical/Electrical/Plumbing Design Development	63,313.00	100.00	63,313.00	63,313.00	0.00
Mechanical/Electrical/Plumbing Construction Documents	163,282.00	100.00	163,282.00	163,282.00	0.00
Mechanical/Electrical/Plumbing Bidding	5,731.00	100.00	5,731.00	5,731.00	0.00
Mechanical/Electrical/Plumbing Construction Administration	63,582.00	95.00	54,044.70	60,402.90	6,358.20
Structural Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Structural Design Development	14,400.00	100.00	14,400.00	14,400.00	0.00
Structural Construction Documents	44,000.00	100.00	44,000.00	44,000.00	0.00
Structural Bidding	1,600.00	100.00	1,600.00	1,600.00	0.00
Structural Construction Administration	16,000.00	100.00	16,000.00	16,000.00	0.00
Civil Schematic Design	5,800.00	100.00	5,800.00	5,800.00	0.00
Civil Design Development	5,600.00	100.00	5,600.00	5,600.00	0.00
Civil Construction Documents	34,270.00	100.00	34,270.00	34,270.00	0.00
Civil Bid Phase Services	3,480.00	100.00	3,480.00	3,480.00	0.00
Civil Construction Phase Services	14,250.00	100.00	11,680.00	14,250.00	2,570.00
Civil Project Closeout Services	4,800.00	0.00	0.00	0.00	0.00
Landscape Architect	22,600.00	100.00	21,470.00	22,600.00	1,130.00
Subtotal	497,364.00	98.40	479,326.70	489,384.90	10,058.20



architecture + design

Jefferson High School District No. 1
 Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-29
 Date 10/03/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Additional Services					
Programming/Ed Specs	24,089.70	100.00	24,089.70	24,089.70	0.00
Phase 1 - Scope	27,265.00	100.00	27,265.00	27,265.00	0.00
Phase 2 - Specifications	23,370.00	100.00	23,370.00	23,370.00	0.00
Phase 3 - Bidding	15,580.00	100.00	15,580.00	15,580.00	0.00
Phase 4 - Contract Administration	11,685.00	100.00	11,100.75	11,685.00	584.25
Fire Protection Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Fire Protection Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Fire Protection Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Fire Protection Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Fire Protection Construction Administration	3,000.00	95.00	2,550.00	2,850.00	300.00
Special Systems Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Special Systems Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Special Systems Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Special Systems Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Special Systems Construction Administration	3,000.00	95.00	2,550.00	2,850.00	300.00
Subtotal	161,989.70	99.81	160,505.45	161,689.70	1,184.25
Total	1,117,050.40	99.19	1,095,890.78	1,107,952.27	12,061.49

Reimbursables

Reimbursables

	Units	Rate	Billed Amount
Mileage	60.00	0.67	40.20

Invoice total **12,101.69**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22-001-29	10/03/2024	12,101.69	12,101.69				
	Total	12,101.69	12,101.69	0.00	0.00	0.00	0.00

Approved by:

Jason M. Davis
 Principal

10/11/24
10:15:22

JEFFERSON HIGH SCHOOL
Statement of Activity by Account Name for 10/01/24 to 10/31/24

Page: 2 of 2
Report ID: S100

Account	Opening Balance	Receipts			Invest	Misc. Earnings	Misc. Charges	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)				
899 MISC CHARGES	-98.00	0.00	0.00	0.00	0.00	0.00	0.00	-98.00
Total for Student Accounts	327769.16	26905.29	3259.25	6065.91				310189.03
Bank Account Totals	327769.16	26905.29	3259.25	6065.91	0.00	0.00	0.00	310189.03
						Bank Balance		310189.03
						Plus Outstanding Checks		51810.98
						Minus Outstanding Deposits		32505.04
								<u>329494.97</u>
								Balance
						Minus Receipts in Transit		3259.25
								<u>326235.72</u>
						Statement Balance		326235.72

Account	Receipts					Misc.	Misc.*	Closing Balance	
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Earnings (+)		Charges (-)
252 A.M.B.R.E.S.	78.03	0.00	0.00	0.00	0.00		0.00	0.00	78.03
233 ADVANCED WOODS	-49.05	0.00	0.00	0.00	0.00		0.00	0.00	-49.05
290 ANGEL FUND	4722.65	0.00	72.00	0.00	0.00		0.00	0.00	4794.65
215 ANNUAL	4150.83	0.00	0.00	50.00	0.00		0.00	0.00	4200.83
261 ART CLASS	7689.74	443.52	190.00	95.00	0.00		0.00	0.00	7531.22
262 ART CLUB	3693.21	0.00	0.00	0.00	0.00		0.00	0.00	3693.21
238 B.P.A.	11296.87	0.00	200.00	25.00	0.00		0.00	0.00	11521.87
265 BAND CLUB	9781.69	2387.99	240.00	0.00	0.00		0.00	0.00	7633.70
266 CHORAL CLUB	48.76	0.00	0.00	0.00	0.00		0.00	0.00	48.76
225 CLASS OF 2023	0.01	0.00	0.00	0.00	0.00		0.00	0.00	0.01
226 CLASS OF 2024	4393.43	0.00	0.00	0.00	0.00		0.00	0.00	4393.43
227 CLASS OF 2025	7528.94	0.00	0.00	0.00	0.00		0.00	0.00	7528.94
206 CLASS OF 2026	2190.32	0.00	0.00	0.00	0.00		0.00	0.00	2190.32
224 CLASS OF 2028	307.68	0.00	647.00	0.00	0.00		0.00	0.00	954.68
275 CONCESSIONS	1918.42	3797.34	506.25	1838.00	0.00		0.00	0.00	465.33
699 CONVERSION	11935.84	0.00	0.00	0.00	0.00		0.00	0.00	11935.84
700 CONVERSION OUTSTANDING CHECKS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
232 DRAFTING	137.46	0.00	0.00	0.00	0.00		0.00	0.00	137.46
211 DRAMA	18647.79	1.73	0.00	0.00	0.00		0.00	0.00	18646.06
207 DRIVERS ED	9255.00	0.00	250.00	0.00	0.00		0.00	0.00	9505.00
230 F.C.C.L.A.	1359.38	0.00	0.00	30.00	-236.00		0.00	0.00	1153.38
231 FCS FAMILY CONSUMER SCIENCE	7993.34	236.00	50.00	105.00	236.00		0.00	0.00	8148.34
228 FILM MAKING	377.96	0.00	0.00	0.00	0.00		0.00	0.00	377.96
205 FOODS	19505.31	10295.25	0.00	1006.00	0.00		0.00	0.00	10216.06
301 FR GBB	3388.22	0.00	0.00	0.00	0.00		0.00	0.00	3388.22
303 FR WRESTLING	1446.95	0.00	0.00	0.00	0.00		0.00	0.00	1446.95
302 FR XCOUNTRY	1485.45	0.00	0.00	0.00	0.00		0.00	0.00	1485.45
245 GENERAL ATHLETICS	103365.81	9475.93	604.00	2934.00	403.67		0.00	0.00	97831.55
202 HOMECOMING ACCT	1294.82	0.00	0.00	0.00	0.00		0.00	0.00	1294.82
234 MACHINING	1079.98	0.00	0.00	0.00	0.00		0.00	0.00	1079.98
219 MARIAH'S CHALLENGE	1848.72	0.00	0.00	0.00	0.00		0.00	0.00	1848.72
250 NATIONAL HONOR SOCIETY	1964.99	0.00	0.00	0.00	0.00		0.00	0.00	1964.99
208 ONLINE FEES CC	-498.59	0.00	0.00	-17.09	0.00		0.00	0.00	-515.68
280 OUTDOOR CLASSROOM	822.90	0.00	500.00	0.00	0.00		0.00	0.00	1322.90
295 PANTHER PANTRY	20320.76	267.53	0.00	0.00	0.00		0.00	0.00	20053.23
217 PANTHER PRESS	817.25	0.00	0.00	0.00	0.00		0.00	0.00	817.25
260 PEP CLUB	5905.26	0.00	0.00	0.00	0.00		0.00	0.00	5905.26
263 PHOTOGRAPHY	1919.59	0.00	0.00	0.00	0.00		0.00	0.00	1919.59
201 REVOLVING ACCOUNT	1332.70	0.00	0.00	0.00	0.00		0.00	0.00	1332.70
247 RODEO CLUB	15686.92	0.00	0.00	0.00	-403.67		0.00	0.00	15283.25
203 SCHOLARSHIP MONIES	1335.45	0.00	0.00	0.00	0.00		0.00	0.00	1335.45
220 SCIENCE OLYMPIAD	2888.29	0.00	0.00	0.00	0.00		0.00	0.00	2888.29
235 SKILLS USA	6345.28	0.00	0.00	0.00	0.00		0.00	0.00	6345.28
281 SPANISH CLUB	92.70	0.00	0.00	0.00	0.00		0.00	0.00	92.70
240 SPECIAL	3325.39	0.00	0.00	0.00	0.00		0.00	0.00	3325.39
212 SPEECH & DEBATE	366.14	0.00	0.00	0.00	0.00		0.00	0.00	366.14
200 STUDENT COUNCIL	5099.93	0.00	0.00	0.00	0.00		0.00	0.00	5099.93
210 THESPIANS	-1525.46	0.00	0.00	0.00	0.00		0.00	0.00	-1525.46
285 WEIGHT ROOM ENHANCEMENT	11762.81	0.00	0.00	0.00	0.00		0.00	0.00	11762.81
236 WELDING	4381.31	0.00	0.00	0.00	0.00		0.00	0.00	4381.31
237 WOODS	4252.98	0.00	0.00	0.00	0.00		0.00	0.00	4252.98
898 MISC EARNINGS	397.00	0.00	0.00	0.00	0.00		0.00	0.00	397.00

Negotiations Meeting Minutes
October 1, 2024 @ 4:30 P.M.

In Attendance: Corey Eveland, Erika Morris, Justin Willcut and Erik Wilkerson

We came together to visit about Legislative changes coming and the Teach Act. We visited about the Quality Educator funding.

Quality Educator funding is about \$96,000/ year. A chance to double that payment. Must have a base of about \$40,400 to qualify.

May need to look at the multipliers in negotiations.

Explained the steps and lanes system we use in Jefferson.

Discussed the fact that I have visited with the Union concerning the Quality Educator payment increase.

Talked about the Compensation Committee consisting of two union members, two board members, and an administrator.

Talked about possible retirements next year.

Discussed last year's 1% raise. But, with steps and lanes it averaged between 3-4% per teacher.

All Districts should apply for the Teach Act even if they are not sure they qualify.

Rob Watson from SAM is working with the Education Interim Committee on this Quality Educator increase.

Will send the current matrix so committee can play with the numbers.

Discussed Class 1, 2, and 3 districts. Jefferson is a Class 2 district.

Discussed the Health Insurance trust moving forward. Need 12,000 employees in a school trust.

Meeting ended at 4:58.

From the desk of:  Lorie

October 2024

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

The student count process begins in the front office and then moves to our office for submission. The reports Ms. Keough prints from her system are then compared to the reports from the OPI (Office of Public Instruction) system. If there are any discrepancies between them, we review all the data to make sure we have every student entered correctly, make any necessary corrections, and submit again. It's not a hard process, but just takes a little time.

Having the extra space in our office is nice but we haven't had the time to get it as organized as we'd like. We have two wall files and a whiteboard that need to be installed. The plan is to create stations for activities that we do like fingerprinting, student account financial history, and monthly filing records of district finance, student finance, and specialized grants. 😊



October 15, 2024

Principal's Report--Mr. Mike Moodry

Enrollment: 308 October last year 302

Academics

The mid-term failure rate was .84% compared to 1.6% last year. Staff continue to work with students on missing assignments and keeping up on grades.

Discipline and Attendance

Our attendance percentage was 95% as of 10/10/24 as compared to 93% in the 2023-24 school year during the same period. We have had 11 discipline events thus far this year compared to 27 during the same period last year.

Activities

The activities report from Mrs. Layng is included in the packet.

Cell Phone Policy

I have enclosed a copy of the cell phone policy and handbook policy. I have included possible changes borrowed from other area policies.

Cell Phone Board Policy

Cell Phones, Smart Phones, iPods, and Other Electronic Equipment

Student **cell phones**, smart phones, iPods, and other electronic devices are permitted to be used during transition periods within the hallway setting.

At no point during the classroom time is a student permitted to access his/her **cell phone** unless for use within the confines of the lesson with teacher permission. If the phone is in use during class time, it must be for educational purposes only. **Cell phones**, smart phones, iPods, and other electronic devices are prohibited from use in all locker rooms and bathrooms at all times.

The administration will develop guidance and discipline procedures as necessary for this policy. Such guidance and discipline procedures will be included in the student handbook.

Handbook

CELL PHONES Student cell phone use is permitted in the hallways during passing times and lunch, or times when class is not in session. Cell phone use is prohibited during scheduled class time unless directed by a teacher and is not permitted in bathrooms and locker rooms. Violation of this rule will result in confiscation of the phone, which will then be held in the front office. The student may retrieve the phone at the end of the class day of the first violation. However, the phone will only be released to a parent upon subsequent violations.

Possible Changes

- 1) Bell to Bell—meaning cell phones are not allowed from the start of school to the dismissal bell.
- 2) No cell phones during the passing period
- 3) Better enforcement of cell during class in the hallways (not a policy change)

**Board Meeting
September 17, 2024
Informational**

New Business

Construction/ Renovation Update- Update will be given by Construction Committee.

Personnel

Resignations- We have no resignations.

Recommended Motion: Motion if necessary

New Hires- We have a recommendation to hire a part-time custodial position with Jeyce Sullivan. Jeyce is a student at JHS and will be working under direct supervision of custodial staff. A background check is not required.

Recommended Motion: Move to approve the hire of Jeyce Sullivan as part time custodial.

Substitutes- We have substitute applications from Nicole Blubaugh and B. Stule.

Recommended Motion: Move to approve Nicole Blubaugh and B. Stule as substitutes pending background checks.

Volunteers- No Volunteers

Recommended Motion: Motion if necessary

Attendance Agreements- We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

Recommended Motion: Move to approve __ YDI students, acknowledge 61 JHS Students attending Helena schools, and approve 1 Whitehall student to JHS for 2024-2025 school year.

OFFICE OF THE GOVERNOR
STATE OF MONTANA

GREG GIANFORTE
GOVERNOR



KRISTEN JURAS
LT. GOVERNOR

August 22, 2024

Dear District Superintendents and Trustees,

I want to welcome you to the start of the 2024-2025 school year and thank you for your service to Montana's students, parents, educators, and communities.

As educators prepare for a new class of learners, it's our responsibility as leaders to ensure that they're prepared to help every student reach his or her full, outstanding potential. For our students to do that, we should seek to remove distractions and disruptions in our schools, a place where students should be focused on learning. Unfortunately, cell phones distract students and disrupt the learning environment, and according to studies, it leads to learning loss and lower grades.

Given the gravity of the situation, I ask you, and all school districts throughout our state, to consider adopting policies that create "cell phone-free" schools. Schools across the country that have enacted policies to make schools "cell phone-free" have seen increased student engagement and improved academic outcomes. Many school districts in Montana have already taken this step to ensure that teachers can teach, and students can learn, free from the distractions of cell phones.

Studies and data point to the urgent need to act. Since the advent of smartphones about 20 years ago, students' use of these devices, including in schools, has increased. As of 2021, nearly nine out of 10 teenagers and 43 percent of 8- to -12-year-olds own a smartphone. Ninety-seven percent of 11- to 17-year-olds use their cell phone during school, including to text, access social media, play games, and watch videos. They receive an average of more than 50 notifications per day on their phones during school hours.

Between 2015 and 2021, teens' daily use of screen media has grown by two hours, to eight hours and 39 minutes per day, and daily use of screen media by 8- to 12-year-old children has grown by an hour to over five-and-a-half hours per day. Nearly 40 percent of 8- to 12-year-old children use social media, with nearly one in five reporting they use social media every day. Eighty-four percent of teenagers have used social media, and on average, they spend nearly an hour and a half using it each day.

As I talk with educators and parents throughout our state, they often tell me about the negative impacts of cell phones in the learning environment. Nationally, and in Montana, we see academic performance declining and rates of mental health disorders, from anxiety and depression to eating disorders, among young people increasing. As educators, you see firsthand

Tate Moser
School Party!
Daniel - Call Tom

the strong correlation between time spent on smart devices and these problems, and growing bodies of research prove it.

That's why I urge you and all Montana school districts to consider adopting policies to make our schools "cell phone-free." For the education and health of our students, I believe it's critical for all Montana schools to adopt such a policy.

In the immediate term, my office is prepared to assist you as you work to consider and adopt a "cell phone-free" school policy. My office will begin to work with education leaders and health officials in developing resources to assist school districts with evaluating and implementing effective policies for "cell phone-free" schools.

I will follow up with you to see how the development and implementation of a "cell phone-free" school policy are going.

In the meantime, please feel free to contact me or my team with any questions, thoughts, or experiences you may wish to share.

I wish you a successful start to the school year, and I look forward to visiting many of your schools as I meet with Montanans throughout our state.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Gianforte", with a large, stylized flourish extending to the right.

Greg Gianforte
Governor

cc: Rob Watson, Executive Director, School Administrators of Montana
Lance Melton, Executive Director, Montana School Boards Association

Policy 3630: Cell Phone and Other Electronic Devices

Original Adopted Date: 02/02/2007 | Last Revised Date: 10/02/2022 | Last Reviewed

Date: 10/02/2022

Status: ADOPTED

Cell Phones, Smart Phones, iPods, and Other Electronic Equipment

Student cell phones, smart phones, iPods, and other electronic devices are permitted to be used during transition periods within the hallway setting.

At no point during the classroom time is a student permitted to access his/her cell phone unless for use within the confines of the lesson with teacher permission. If the phone is in use during class time, it must be for educational purposes only. Cell phones, smart phones, iPods, and other electronic devices are prohibited from use in all locker rooms and bathrooms at all times.

Administration will develop guidance and discipline procedures as necessary for this policy. Such guidance and discipline procedures will be included in the student handbook.

MEMORANDUM OF UNDERSTANDING
School Health Services:
Jefferson County Health Department
And
Jefferson High School

PARTIES:

This agreement is entered into between the Jefferson County Health Department (JCHD) whose address and phone number are, 214 South Main Street, Boulder, MT 59632, Phone: (406) 225-4007 and Jefferson High School whose address and phone number are: _____ Phone: _____.

PURPOSE:

The purpose of this MOU is to establish a partnership between the JCHD and Jefferson High School to offer public health nursing services. Focusing on health promotion and disease prevention can provide staff and students with an optimal learning environment. This agreement establishes a framework for the provision of school health services provided by the Jefferson County Health Department.

RESPONSIBILITIES:

1. **Jefferson County Health Department** agrees to:
 - a. Offer school nursing services to include health education, health screenings, review general health conditions of students and provide referrals for care when appropriate, communicable disease prevention and control, and immunization clinics. Each year JCHD will provide a list of "Essential Nursing/Public Health Services" or "Menu of Services" for the school to select health services specific to meet the needs of the school. This shall be known as "Attachment A".
 - b. Each year JCHD will provide a list of "Immunization Support Services" or "Menu of Services" for the school to select immunization services specific to meet the needs of the school. This shall be known as "Attachment B".
 - c. Provide sample forms to capture appropriate student health information for common childhood illnesses including but not limited to seizures, allergies, asthma, and diabetes.
 - d. Provide recommendations for first aid including treatment, supplies and universal precautions. Because this nursing position has obligations outside of this school district, it is essential that the school be prepared to handle first aid situations independently.

2. **Jefferson High School** agrees to:
 - a. Provide access to the school building, software programs and student records including health and contact information.
 - b. Provide appropriate, confidential workspace, including a desk, access to a printer and internet access. This includes technical assistance when needed.

- c. Appoint a staff liaison for communication, requesting services and scheduling. Name: _____
Phone: _____ E-mail: _____
 - d. Provide orientation to facility, policy book/handbook, school calendar, lunchroom, break room, safety, etc.
 - e. Report absentee rates on a weekly basis to Jefferson County Health Department and report **immediately** if there is a substantial increase (over 10% of the student population) in absenteeism due to illness or conditions of interest to public health.
3. Nursing direction and supervision will be the responsibility of the Jefferson County Health Department Supervisor.
 4. Conditions of employment, scheduling, holidays, and personnel policies of the nurse working in the school will be the responsibility of Jefferson County (The nurse is an employee of the county and not the school.)
 5. On an annual basis JCHD will provide and Jefferson High School will submit a completed checklist of "Essential Nursing/Public Health Services". See *Attachment A*. Jefferson High School may submit a completed checklist of "Immunization Support Services" if they choose to have JCHD provide immunization support on behalf of the school. See *Attachment B*. This shall be available prior to the beginning of a new school year.

PERIOD OF UNDERSTANDING:

This Memorandum of Understanding shall be effective upon signature of all parties involved and shall remain in effect until terminated via receipt of written notice. In a public health emergency JCHD reserves the right to re-direct all available staff to the health department until crisis is over or stabilized.

SIGNATURES:

Signatures below indicate authority to make decision on behalf of your represented agency.

Date _____
_____ Chairman, Jefferson High School Board

Date _____
_____ Administrator, Jefferson High School

Date _____
_____ Chairman, Jefferson County Health Board

Date _____
_____ Supervisor, Jefferson County Health Department

MEMORANDUM OF UNDERSTANDING
School Health Services:
Jefferson County Health Department
And
Jefferson High School

PARTIES:

This agreement is entered into between the Jefferson County Health Department (JCHD) whose address and phone number are, 214 South Main Street, Boulder, MT 59632, Phone: (406) 225-4007 and Jefferson High School whose address and phone number are: 312 S Main Boulder MT 59632 Phone: 406-225-3740.

PURPOSE:

The purpose of this MOU is to establish a partnership between the JCHD and Jefferson High School to offer public health nursing services. Focusing on health promotion and disease prevention can provide staff and students with an optimal learning environment. This agreement establishes a framework for the provision of school health services provided by the Jefferson County Health Department.

RESPONSIBILITIES:

1. Jefferson County Health Department agrees to:
 - a. Offer school nursing services to include health education, health screenings, review general health conditions of students and provide referrals for care when appropriate, communicable disease prevention and control, and immunization clinics. Each year JCHD will provide a list of "Essential Nursing/Public Health Services" or "Menu of Services" for the school to select health services specific to meet the needs of the school. This shall be known as "Attachment A".
 - b. Each year JCHD will provide a list of "Immunization Support Services" or "Menu of Services" for the school to select immunization services specific to meet the needs of the school. This shall be known as "Attachment B".
 - c. Provide sample forms to capture appropriate student health information for common childhood illnesses including but not limited to seizures, allergies, asthma, and diabetes.
 - d. Provide recommendations for first aid including treatment, supplies and universal precautions. Because this nursing position has obligations outside of this school district, it is essential that the school be prepared to handle first aid situations independently.
2. Jefferson High School agrees to:
 - a. Provide access to the school building, software programs and student records including health and contact information.
 - b. Provide appropriate, confidential workspace, including a desk, access to a printer and internet access. This includes technical assistance when needed.

- c. Appoint a staff liaison for communication, requesting services and scheduling. Name: Erik Wilkerson
Phone: 406-225-3740 E-mail: erik.wilkerson@jhs.k12.mt.
 - d. Utilize the "Request Forms" for services not listed on Attachment A. These will be reviewed and approved or denied on a case-by-case basis. They must be received at least 2 weeks in advance and be signed by the school principal or designee.
 - e. Provide orientation to facility, policy book/handbook, school calendar, lunchroom, break room, safety, etc.
 - f. Report absentee rates on a weekly basis to Jefferson County Health Department and report immediately if there is a substantial increase (over 10% of the student population) in absenteeism due to illness.
3. Nursing direction and supervision will be the responsibility of the Jefferson County Health Department Supervisor.
4. Conditions of employment, scheduling, holidays, and personnel policies of the nurse working in the school will be the responsibility of Jefferson County (The nurse is an employee of the county and not the school.)
5. On an annual basis JCHD will provide and Jefferson High School will submit a completed checklist of "Essential Nursing/Public Health Services". See Attachment A. Jefferson High School may submit a completed checklist of "Immunization Support Services" if they choose to have JCHD provide immunization support on behalf of the school. See Attachment B. This shall be available prior to the beginning of a new school year.

PERIOD OF UNDERSTANDING:

This Memorandum of Understanding shall be effective upon signature of all parties involved and shall remain in effect until terminated via receipt of written notice. In a public health emergency JCHD reserves the right to re-direct all available staff to the health department until crisis is over or stabilized.

SIGNATURES:

Signatures below indicate authority to make decision on behalf of your represented agency.

Date _____ Camilla A. Robson
Chairman, Jefferson High School Board

Date 9/20/2022 Erik Wilkerson, Jr.
Administrator, Jefferson High School

Date 10/11/2022 Al Burkhardt
Chairman, Jefferson County Health Board

Date 10/10/2022 Paul Hesse
Supervisor, Jefferson County Health Department

Attachment A

School Year 2024-25

SCHOOL NAME: _____ DATE: _____

This is the updated "Attachment A" to the Memorandum of Understanding between the Jefferson County Health Department and local schools for the school year 2024-25.

Listed below are the "Essential Nursing/Public Health Services" that Jefferson County Health Department has identified through consultation with local school administrators, other public health departments and school nurses in the surrounding counties.

Attachment A will be evaluated on an annual basis to allow for current, up-to-date school nursing services to the schools within Jefferson County. Funding for health department is subject to change which could impact services provided.

Directions: Mark each nursing service requested with an "X". (Services will be provided as resources allow.)

Health Education for Staff

- Bloodborne Pathogens Class
- Management of common childhood illnesses as needed
 - a. Asthma
 - b. Allergies/Epi Pens
 - c. Diabetes/Glucagon
 - d. Seizures
- PACES Training (Positive and Adverse Childhood Experiences)
- QPR Training
- Mental Health First Aid Training
- CPR/AED and/or First Aid Training
- Narcan Training

Health & Wellness Education for Students

- Hand washing
- Hygiene, Growth & Development
 - Grade 4
 - Grade 5
 - Grade 6
 - Grade 7
 - Grade 8

Sex Education (high school only as requested)

SOS Training

Health & Wellness Screening

Heights/Weights

Vision Screening

Hearing Screening

Coordinate a dental screening

Information on Health, Nutrition and Emergency Programs

Provide health & safety information to staff and students

Participate in Individual Education Plans and/or 504 Plans, as requested

Consult on health policies as requested

Assist in development of appropriate emergency/safety plans

Kindergarten Round Up

Vision Screening

Review Health History form and discuss requirements for student needs as requested.

Immunization Clinics

Provide letters & posters supporting an Adolescent Vaccine Clinic

Influenza Immunization Clinic for Staff

COVID-19 Immunization Clinic as needed for Staff

School Representative:

Signature: _____ **Title:** _____ **Date:** _____

Jefferson County Health Department Representative:

Signature: _____ **Title:** _____ **Date:** _____

Attachment B

School Year 2024-25

SCHOOL NAME: _____

DATE: _____

This is the updated "Attachment B" to the Memorandum of Understanding between the Jefferson County Health Department and local schools for the school year 2024-25.

Listed below are the "Immunization Support Services" that Jefferson County Health Department may provide on behalf of the school as requested by the school administration.

Attachment B will be evaluated on an annual basis to allow for current immunization services to the schools within Jefferson County.

Directions: Mark each immunization service requested with an "X".

(Services will be provided as resources allow.)

Immunization Records

Review immunization records for state mandated vaccines

Fill out "Conditional Attendance Forms" (School will mail to parent/guardian.)

Health department will allow 14 days for school to follow up with "Conditional Attendance Forms". After that time, student will be excluded per school policy until immunizations are current.

Review "Religious Exemption Forms" (School will obtain form from parent/guardian)

Enter immunization records into the state's immunization registry

Kindergarten Round Up

Immunization screening for state required school vaccines

Print immunization records from the state registry

School Representative:

Signature: _____ Title: _____ Date: _____

Jefferson County Health Department Representative:

Signature: _____ Title: _____ Date: _____