

AGENDA for the *REGULAR MEETING*
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
Tuesday, May 21, 2024 5:30 p.m. **Jefferson High School Library or Cafeteria**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff w/student Report – Canoe

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
 - a. Accounting for flag football
2. Facility Manager
3. Principal/A.D.
4. Superintendent
 - a. Negotiations report

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Update on Tennis Courts
3. Personnel – *a – d subject to possible executive session*
 - a. Resignations – E. Kirsch, C. Day (both paraprofessionals)
 - b. Contract Renewals – fall and winter coaches, nurse
 - c. New Hires –Girls’ basketball, Speech/Debate, Girls’ Flag Football
 - d. Substitute applications – none
4. Attendance Agreements – YDI, JHS students to Helena, Helena to JHS.
5. Disposal of Obsolete Buildings
6. Possible Negotiations Agreement Approvals
7. Substitute Pay
8. MHSA (MT High School Association) dues
9. Ratification of Prickly Pear Co-op Agreement
10. Approval of Prickly Pear Co-op Representative

J. Communication and Comments

1. Letters to the Board – resignations, 2 student cards

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

Reorganizational meeting agenda on following page.

**AGENDA for the REORGANIZATIONAL MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT #1**

A. Call to Order

B. Board Reorganization (Policy 1120)

- | | |
|--|--|
| i. Seating of Trustees | v. Assignment of Committees |
| ii. Election of Chair – called by Superintendent | vi. Establishment of Meeting Format/Times |
| iii. Election of Vice-Chair | vii. Appointment of MTSBA Liaison (Policy 1135P) |
| iv. Appointment of Clerk | |

C. New Business

- i.. New Board Member Training
- ii.. Approval to have Jefferson County run the 2024 election by mail ballot

D. Adjournment

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING June 18, 2024 at 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Erika Morris, (Boulder area position)	Jenny Genger, (At-Large 2 position)	Lindsey Graham (Basin area position)
Dani Morris, Vice-Chair (At-Large 1 position)	Cami Robson, Chair (Clancy area position)	
Justin Willcut (MT City area position)	Larry Rasch (At-Large 3 position)	

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – E. Morris, J. Willcut, J. Genger
Policy/Handbook – D. Morris, J. Genger, L. Graham
Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham
Building/Grounds/Transportation – C. Robson, E. Morris, L. Rasch,
Technology – L. Rasch, J. Willcut, C. Robson

MINUTES Jefferson High School Dist. 1 Board of Trustees

April 16, 2024

Regular Meeting

Board members present in-person: Lindsey Graham Cami Robson Larry Rasch (phone)
Dani Morris Erika Morris (phone) Jenny Genger Justin Willcut

Board member(s) absent:

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

Staff and Visitors Present: Dawn Smartnick, Cassidy Parsons, Dan Sturdevant, Sarah Layng, Tim Shultz, Suzanne Shultz, Devyn Ottman, Linnea Olsen, Mandy Dolezal, Cheyloh Eveland

A. Call to Order The meeting was called to order by Ms. Robson-chair, at 5:30 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Consent Agenda Approval of Previous Minutes and High School Claims and Accounts – action Ms. Genger moved to approve the minutes. Ms. Graham seconded the motion, which passed unanimously. Ms. Morris moved to approve the claims. Mr. Willcut seconded the motion which passed unanimously. Mr. Rasch moved to approve the payments to SMA and Dick Anderson. Ms. Graham seconded the motion, which passed unanimously.

D. Staff Report. – None.

E. Student Report. –

F. Committee Reports – Facilities committee /DAC continues to meet 2 days per month.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – submitted in writing.

2. Facility Manager – Mr. Sturdevant briefly reviewed the status of the construction project.

3. Principal/A.D. – submitted in writing.

4. Superintendent – submitted in writing. Still waiting for a decision about the charter schools. The Van Hool is now at Grizzly Diesel being totally reviewed for necessary repairs.

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update

2. Personnel

a. Resignations – S. Ferguson. Mr. Willcut moved to accept the resignation. Ms. Morris seconded the motion, which passed unanimously.

b. New hires – 24/25 Counselor Mr. Wilkerson recommended Devyn Ottman. Ms. Morris moved to accept the recommendation. Mr. Willcut seconded the motion, which passed unanimously.

c. Substitutes – None

3. Attendance Agreements – 1 YDI, 17 JHS students to Helena 23-24, 0 Helena to JHS for 23-24 Ms. Graham moved to accept the YDI and acknowledge those to Helena. Mr. Genger seconded the motion, which passed unanimously.

4. Approval of FCCLA trip in June/July to Seattle. Ms. Parsons gave a brief report about the JHS FCCLA program. Ten of the 15 qualifiers qualified to attend Nationals. Ms. Graham moved to approve the trip. Ms. Morris seconded the motion, which passed unanimously.

5. Possible appointment of ad hoc committee for Activities and Athletics. Goal to determine what is in place and how to communicate that to parents, students, staff, and community. The group would also see if there are any changes that

would benefit the school. Improving transparency is also a possible benefit. Board, Admin, Coaches, students, parents. Ms. Robson will work with Mr. Moodry to establish a process to get volunteers. Mr. Willcut and Ms. Graham will be the board volunteers.

6. Establish process for the recording of meetings beginning July 1, 2024. 2 choices. Continue with YouTube which is not interactive. If the meeting is livestreamed, public participation is required. If the meeting is recorded, it must be posted the following day. Ms. Robson moved to record meetings and posting the following day but not livestreaming. If a school attempts to record the meeting and the recording fails, no repercussions will befall the school. Ms. Morris seconded the motion, which passed unanimously.

7. Consider adding Flag Football to the roster of sports available at JHS. The \$63000 grant will cover 3 years. Ms. Morris moved to approve the addition of Flag Football for the 3 years. Mr. Willcut seconded the motion, which passed unanimously.

8. Contract renewals – Certified, Classified, Administrative – Personnel renewal report with the voting record is included with these minutes.

J. Communication and Comments

- a. Letters – A. McMaster and J. Michaud

K. Commendations

L. Follow-up/Adjournment – upcoming months

Rehire – Nurse, Business Manager/Clerk, Coaches, and Advisors

M. Adjournment - meeting adjourned at 6:50 p.m.

Signature of Chair

Signature of Clerk

2024/25 PERSONNEL RENEWAL

CLASSIFICATION	Hire Date	Rec. Rehire	Eff. Date	Motion by	Second by	Vote
CERTIFIED TENURED		Y/N				
Bieler, Fritz	6/15/1993	Y	7/1/2024	Rasch	Willcut	Unan
Bowman, Matt	6/23/2015	Y	7/1/2024	DMorris	Willcut	Unan
Brower, Logan	8/15/2020	Y	7/1/2024	DMorris	Graham	Unan
Drynan, Mary	7/10/2012	Y	7/1/2024	Genger	DMorris	Unan
Heimann, David	5/14/2013	Y	7/1/2024	Willcut	Rasch	Unan
Heimann, Emma Ehret	8/19/2014	Y	7/1/2024	DMorris	Graham	Unan
Hesford, Mike	8/30/1999	Y	7/1/2024	Genger	Willcut	Unan
Layng, Clint	6/21/2011	Y	7/1/2024	DMorris	Genger	Unan
Layng, Sarah	8/15/2017	Y	7/1/2024	DMorris	Willcut	Unan
McCauley, Steve	8/26/1996	Y	7/1/2024	Graham	DMorris	Unan
McMahon, MaryAnn	8/21/2020	y	7/1/2024	DMorris	Willcut	Unan
Ottman, Cody	1/1/2018	Y	7/1/2024	Willcut	Graham	Unan
Parson, Cassidy	7/18/2017	Y	7/1/2024	Genger	DMorris	Unan
Schultz, Wendy	8/13/2019	y	7/1/2024	DMorris	Willcut	Unan
Smartnick, Dawn	8/18/2015	Y	7/1/2024	Genger	DMorris	Unan
Strozewski, Nicole	6/18/2012	Y	7/1/2024	DMorris	Willcut	Unan
Voeller, Kelsey	6/15/2018	Y	7/1/2024	DMorris	Graham	Unan
CERTIFIED TENURE YEAR	Hire Date	Rec. Rehire	Eff. Date			
Williams, Lynnsey	8/15/2021	y	7/1/2024	Genger	Dmorris	Unan
Gustafson, Eric	8/15/2021	y	7/1/2024	Willcut	Genger	Unan
CERTIFIED NON-TENURE	Hire Date	Rec. Rehire	Eff. Date			
Padmos, Jered	8/15/2022	y	7/1/2024	Genger	DMorris	Unan
Jacobson, Glenn	8/15/2023	y	7/1/2024	Dmorris	Willcut	Unan
Feistner, Kayla	8/17/2023	Y	7/1/2024	Willcut	Genger	Unan
CLASSIFICATION	Hire Date	Rec. Rehire	Eff. Date			
CLASSIFIED SUPPORT PERSONNEL		Y or N				
Keough, Leah	8/15/2023	Y	7/1/2024	DMorris	Willcut	Unan
Edgerley, Timmie Sue	8/31/2023	y	7/1/2024	Willcut	DMorris	Unan
CLASSIFIED PERSONNEL	Hire Date	Rec. Rehire	Eff. Date			
Kirsch, Ester	10/19/2018	Y	7/1/2024	Genger	Rasch	Unan
Watts, Katy	8/14/2018	Y	7/1/2024	Willcut	Genger	Unan
Brito, Denise	8/15/2023	Y	7/1/2024	Genger	Genger	Unan
Day, Chris	8/15/2022	Y	7/1/2024	DMorris	Willcut	Unan
DeHennis, Donna	8/15/2023	y	7/1/2024	Willcut	DMorris	Unan
Conway, Fay	8/15/2020	Y	7/1/2024	DMorris	Willcut	Unan
Lyon, Kyle	12/18/2017	Y	7/1/2024	Willcut	Graham	Unan
Wilkinson, Robert C	10/15/2022	Y	7/1/2024	Genger	DMorris	Unan
Keener, Tim	1/17/2023	y	7/1/2024	DMorris	Graham	Unan
Glidewell, Cammy	3/21/2023	Y	7/1/2024	DMorris	Genger	Unan
ADMINISTRATION	Hire Date	Rec. Rehire	Eff. Date			
Moodry, Mike	6/1/2018	Y	7/1/2024	Dmorris	Willcut	Unan
Sturdevant, Dan	8/11/2009	Y	7/1/2024	Genger	DMorris	Unan
Layng, Sarah	8/15/2022	Y	7/1/2024	Genger	DMorris	Unan

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24803	49170S	1608 MASBO	250.00						
1		12987 04/05/24 2024 Summer Conference-Billing	250.00*		215	100-2500	582	777	
24804	49171S	4389 NITRO GREEN & CHRISTMAS DECOR	274.00						
1		671034 03/24/24 Pest Control	274.00		201	100-2600	440		
24805	49167S	1086 GIULIO DISPOSAL SERVICES, INC.	159.00						
1		3562 03/31/24 Disposal Service	159.00*		201	100-2600	431		
24806	49172S	1737 NORTHWESTERN ENERGY	6,072.28						
1		607228 04/02/24 Electric Tax	621.37*		201	100-2600	412		
2		607228 04/02/24 Gas Tax	109.18*		201	100-2600	412		
3		607228 04/02/24 Electric Service	4,071.79*		201	100-2600	412		
4		607228 04/02/24 Gas Service	1,269.94*		201	100-2600	412		
24807	49166S	5191 FISHER'S TECHNOLOGY	385.00						
1		1309674 04/02/24 Copier Service	385.00*		201	100-2400	440		
24808	49173S	1987 PACIFIC STEEL	100.56						
1		8671446 04/01/24 18 GA sheet metal	100.56		201	390-1640	610		
24809	49161S	4967 CENTURY LINK	17.53						
1		68431388 04/04/24 Centry Link	17.53*		228	100-1000	530		
24810	49168S	5778 GUSTAFSON, ERIC	298.93						
1		7895 04/04/24 Kenyon Noble Canoe Project	298.93*		201	390-1641	610		
24811	49165S	5723 EDGERLEY, TIMMIESUE	205.02						
1		20502 03/25/24 Insurance Mileage VanHool	205.02		201	190			
24812	49163S	631 CRESCENT ELECTRIC SUPPLY CO.	255.14						
1		S512245060 04/01/24 14 W LED Lamp	152.18		201	100-2600	615		
2		S512245060 04/01/24 GE Lamps Slim	102.96		201	100-2600	615		
24816	49177S	721 DISTRICT IV MUSIC FESTIVAL	854.00						
1		5332200 03/29/24 District 4 Music Festival	854.00		201	710-3400	582		

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/24

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24817	49178S	5387 MUST	1,680.60						
1		May 24 05/01/24 BES CM prem	756.80*		215	100-1000	260	666	
2		May 24 05/01/24 BES DO prem	756.80*		215	100-1000	260	666	
3		May 24 05/01/24 Ret LA prem	167.00*		289	100-1000	260		
24818	49182S	1451 L & P GROCERY	350.00						
1		1254606 04/16/24 Gift Cards	350.00*	10924	215	474-1000	610	275	
24819	49181S	3374 J.W. PEPPER & SON, INC.	844.49						
1		1452068 01/26/24 Music	844.49*	10813	201	100-1470	610		
24820	49180S	5789 Henry Schein, Inc	4.75						
1		80842807 04/03/24 MED SUPPLIES	4.75*	10891	260	100-4500	660		
24821	49184S	5472 MT DIGITAL ACADEMY	61.50						
1		14-011 04/18/24 FlexCAP	61.50*		215	100-1000	640	148	
24823	-99598E	4827 CITI BUSINESS VISA-Costco	4,578.27						
1		60198G 04/09/24 Yogurt&thermometers	33.16		201	910-3100	630		
2		14741g 04/09/24 syrup,fruit,granola	66.98		201	910-3100	630		
3		14741g 04/09/24 Breakfast/literacy	283.33*		215	423-1000	610	713	
4		various 04/09/24 Due from FCCLA	4,194.80		201	170			
24825	-99597E	4786 MC Mastercard	4,167.65						
District Activity 1									
CC# 9049									
1		CC# 9049 04/05/24 Due Froms	4,167.65		201	170			
24826	-99596E	4786 MC Mastercard	7,369.71						
District Activity 2									
CC# 4843									
1		CC# 4843 04/05/24 Due Froms	7,369.71		201	170			
24827	-99595E	4786 MC Mastercard	947.30						
District Athletics									
CC# 5370									
1		CC#5370 04/05/24 DUE FROMS	905.28		201	170			
2		084113 04/05/24 Exxon	42.02*		201	720-3500	582		

05/17/24
12:13:59

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/24

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24828	-99594E	4786 MC Mastercard	1,849.65					
		District Admin 2						
		CC# 0282						
1		CC# 0282 04/05/24 DUE From	945.36		201	170		
2		NASSP 04/05/24 Mr. Moodry NASSP	904.29*		201	100-2400	582	
24829	-99593E	4786 MC Mastercard	272.47					
		Activity FCS						
		CC# 0833						
1		4020453 04/05/24 Home Depot	192.48		201	390-1641	615	
2		1110065297 04/05/24 Rockler Wood working	79.99		201	390-1641	615	
24830	-99592E	4786 MC Mastercard	681.82					
		Activity Drama						
		CC# 6690						
1		CC 6690 04/05/24 Drama Due Froms	681.82		201	170		
24831	-99591E	4786 MC Mastercard	477.94					
		District Admin 1						
		CC# 4935						
1		4935 02/26/24 Amazon	17.99*		201	100-2300	610	
2		087146 04/04/24 Rockler 3	11.36		201	190		
3		075423 04/02/24 The Montana Club	50.36		201	190		
4		093535 04/02/24 Exxon	12.36		201	190		
5		41001188 03/20/24 Murdochs	49.99		201	190		
6		41001188 03/20/24 Murdochs	-49.99		201	190		
7		087146 04/04/24 Exxon	11.79		201	190		
8		1025231 03/20/24 Trenches	71.10		201	190		
9		3801 03/15/24 Wrangler	38.01		201	190		
10		8999 03/15/24 Legendary	89.99		201	190		
11		060417 04/04/24 LesSchwab	134.99		201	100-2600	440	
12		1949021 03/07/24 Amazon	119.97*		201	100-2400	660	
13		8667127753 03/28/24 Apple	19.99*		201	100-2400	660	
14		Amaz 03/20/24 Amazon Credit	-99.97		201	100-2600	660	
24833	49197S	4761 PEAK 1 ADMINISTRATION	25.00					
1		13399 04/15/24 COBRA Fee	25.00		201	100-1000	260	

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/24

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24834	49183S	5777 MENTAL HEALTH CONNECTIONS LLC	1,243.00					
1		04182024 04/18/24 Mental Health Connections	1,243.00*		215	459-1000	330	459
		# of Claims 26	Total: 33,425.61	# of Vendors	18			
		Total Electronic Claims	20,344.81					
		Total Non-Electronic Claims	13,080.80					

05/17/24
12:13:59

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 4/24

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	29,534.90
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	3,701.43
228 TECHNOLOGY FUND	
101	17.53
260 HIGH SCHOOL BUILDING FUND	
101	4.75
289 RETIREE/COBRA INSURANCE FUND	
101	167.00
Total:	33,425.61

05/17/24
12:15:41

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 5/24

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24835	49193S	5670 LUMEN	266.26					
1		684191355 04/01/24 Internet Access	266.26*		228	100-1000	680	
24837	49192S	5677 DICK ANDERSON CONSTRUCTION	1112,490.69					
1	Const Bill #11	3112-13 04/01/24 Const Bill #13	1112,490.69*		260	100-4500	725	
24838	-99590E	4625 MT DEPARTMENT OF REVENUE	11,237.28					
1		3112-13 04/01/24 CGR payment 13	11,237.28*		260	100-4500	725	
24839	49200S	5270 SMA ARCHITECTS	5,773.46					
1		22-001-23 04/02/24 Architect fees	5,773.46*		260	100-4500	725	
24841	49196S	5681 PATHFUL, INC	3,000.00					
1		INV1376 05/11/23 Pathful Explore software	3,000.00*		215	474-1000	680	28
24842	49185S	899 360* OFFICE SOLUTIONS	213.70					
1		1387967-3 04/19/24 Custodial Supplies	213.70		201	100-2600	610	
24844	49189S	394 BURDICKS INTEGRATION GROUP	583.00					
1		IN17061 02/15/24 Cal Royal Exit Device	583.00		201	100-2600	440	
24845	49194S	5374 MAD DOG ENTERPRISES	3,804.00					
1	Shot Put Pads	031224 04/05/24 Construction work on ShotPut P	3,804.00*		260	100-4500	725	
24846	49198S	5341 QUADIENT LEASING USA INC	214.62					
1		Q1304738 05/24/24 Lease # N20112666	214.62		201	100-2400	532	
24847	49187S	5635 BRIDGER EDUCATIONAL SERVICES	4,850.00					
1		Spring 202 04/30/24 Custom workshop	4,850.00*		215	423-1000	330	713
24849	49186S	4835 BOWMAN, MATT	128.93					
1	Food For Music Festival	12893 04/18/24 Sparkys Garage	128.93		201	710-3400	582	

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24850	49199S	2270 S.J. PERRY CO., INC.	46.50						
1		11294 04/15/24 Custodial Supplies for repairs	46.50		201	100-2600	615		
24851	49188S	336 BULLOCK CONTRACTING	7,208.77						
1		2626 04/26/24 Sewer Line Pipe	7,208.77*		260	100-4500	725		
24852	49191S	2152 CENTURY LINK	515.15						
1		5151501 05/05/24 Phone lines	515.15		201	100-2300	531		
24853	49195S	4389 NITRO GREEN & CHRISTMAS DECOR	137.00						
1		13700 04/18/24 Pest Control	137.00		201	100-2600	440		
24854	49190S	5523 CANON FINANCIAL SERVICES, INC.	730.30						
1		32427216 04/12/24 Copier Service	730.30		201	100-5200	840		
24855	49203S	385 BOULDER MONITOR & JEFFERSON CO.	95.00						
1		5859 05/01/24 Agenda ad	5.00*		201	100-2300	540		
2		5859 05/01/24 Vacancy ads	90.00*		201	100-2300	540		
24856	49220S	5417 SCHOOLHOUSE IT INC.	4,316.69						
1		3235 05/01/23 Tech Management Service	4,316.69		201	100-2580	330		
24857	49212S	3366 JHS ACTIVITIES	185.00						
1		02/21/24 JC class fees	185.00*		215	738-1000	800	738	
24858	49216S	1830 MT SCHOOL BOARDS ASSOCIATION	1,000.00						
2		0013410 06/15/23 MembershiMembership Labor SER	1,000.00*		201	100-2300	810		
24859	49212S	3366 JHS ACTIVITIES	285.00						
1		07/23/23 GK class fees	285.00*		215	738-1000	800	738	
24860	49215S	5472 MT DIGITAL ACADEMY	922.50						
1		FC24-021 03/21/24 Flex-cap	922.50*		215	100-1000	640	332	
24861	49213S	1451 L & P GROCERY	1,081.17						
1		01-2051573 04/09/24 Lunch Bags	4.49*		215	423-1000	610	713	
2		012051056 04/08/24 DNA extraction supp	26.53*		201	100-1511	610		
3		012035086 03/15/24 Markers for labeling	14.36*		201	100-1511	610		
4		012066390 05/01/24 sour cream	7.17		201	910-3100	630		
5		012055771 04/16/24 berries, stirfry veg	15.58		201	910-3100	630		
6		012062183 04/25/24 berries	11.29		201	910-3100	630		
7		012060737 04/23/24 berries applies	10.74		201	910-3100	630		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
8		021257013 04/22/24 veggies	15.07		201	910-3100	630	
9		021252325 04/11/24 buttermilk	8.06		201	910-3100	630	
10		012038546 03/20/24 berries	16.78		201	910-3100	630	
11		021247995 04/02/24 buttermilk, lettuce	16.12		201	910-3100	630	
12		012051416 04/09/24 veggies	6.71		201	910-3100	630	
13		012050719 04/08/24 berries, buttermilk	16.28		201	910-3100	630	
14		021251596 04/10/24 cream,lettuce, p sugar	58.86		201	910-3100	630	
15		012066392 05/01/24 butter	9.38*		201	100-1710	634	
16		012052419 04/11/24 butter, sugar, van	19.48*		201	100-1710	634	
17		021248388 04/03/24 salsa, Lo Mein	39.54*		201	100-1710	634	
18		021257424 04/23/24 berries	44.13*		201	100-1710	634	
19		012057207 04/18/24 oil, flour	61.47*		201	100-1710	634	
20		012059932 04/22/24 butter, cr ch, eggs, oil	69.43*		201	100-1710	634	
21		012056514 04/17/24 mozz cheese	16.98*		201	100-1710	634	
22		012056118 04/16/24 various pizza ingr	122.47*		201	100-1710	634	
23		021257110 04/22/24 pie ingredients	177.33*		201	100-1710	634	
24		021248823 04/04/24 bags,bouillon,mushrms	32.14*		201	100-1710	634	
25		021254235 04/15/24 various items	260.78*		201	100-1710	634	
24862	49211S	5791 JACOBSEN, GLENN	24.94					
1		680446 05/04/24 Woods site merch	24.94*		201	100-1641	610	
24863	49205S	4633 COMMERCIAL ENERGY OF MT INC.	1,680.87					
1		NWE081895 04/30/24 Gas on NWE System	260.17		201	100-2600	411	
2		NWE081894 04/30/24 Gas on NWE system	1,420.70		201	100-2600	411	
24864	49204S	2717 CITY OF BOULDER	1,364.42					
1		42524 04/25/24 Water/sewer	1,312.00		201	100-2600	421	
2		42524 04/25/24 Water outdoor classroom	15.97		201	100-2600	421	
3		42524 04/25/24 water/sewer tennis	36.45		201	100-2600	421	
24865	49219S	2129 PICCOLO'S MUSIC	183.17					
1		241929 04/13/24 drum heads	183.17*		201	100-1470	440	
24866	49210S	5160 INFINITE CAMPUS	3,691.30					
1		045881 05/01/24 Annual license	3,691.30*		201	100-2400	680	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
24867	49217S	1737 NORTHWESTERN ENERGY	5,853.20						
1	050124 05/01/24 Electricity	4,302.64*		201	100-2600	412			
2	050124 05/01/24 Elec. taxes	522.02*		201	100-2600	412			
3	050124 05/01/24 Gas	923.59		201	100-2600	411			
4	050124 05/01/24 Gas tax	104.95		201	100-2600	411			
24868	49205S	4633 COMMERCIAL ENERGY OF MT INC.	1,076.43						
1	NWE081908 05/02/24 April Gas use	1,006.08		201	100-2600	411			
2	NWE081909 05/02/24 April Gas use	70.35		201	100-2600	411			
24869	49214S	5375 MCMAHON, MARY ANNE	180.90						
1	NA 05/03/24 Student to EHHS softball	180.90*		201	720-3500	582			
24870	49221S	4639 WEX BANK	9,302.72						
1	96914891 04/30/24 Due from BES	1,300.53		201	180				
2	96914891 04/30/24 Route fuel	3,207.83*		210	100-2700	624			
3	96914891 04/30/24 Band fuel	164.53		201	710-3400	582			
4	96914891 04/30/24 Golf fuel	791.73*		201	720-3500	582			
5	96914891 04/30/24 Tennis fuel	63.82*		201	720-3500	582			
6	96914891 04/30/24 Sr skip day	298.15		201	170				
7	96914891 04/30/24 Testing West Y trip	1,390.62*		215	423-1000	582	713		
9	96914891 04/30/24 Track fuel	449.71*		201	720-3500	582			
10	96914891 04/30/24 Golf VH fuel	201.92*		201	720-3500	582			
11	96914891 04/30/24 Track VH fuel	246.05*		201	720-3500	582			
12	96914891 04/30/24 Journalism	45.89		201	100-1000	582			
13	96914891 04/30/24 Art	53.82		201	100-1000	582			
14	96914891 04/30/24 Van Hool repair trips	606.56*		201	720-3500	582			
15	96914891 04/30/24 field trips	24.39		201	100-1000	582			
16	96914891 04/30/24 track fuel	129.32*		201	720-3500	582			
17	96914891 04/30/24 Drivers ed	105.61*		218	100-1000	624			
18	96914891 04/30/24 Tennis	222.24*		201	720-3500	582			
24871	49208S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	44,076.73						
1	04/30/24 May Contr. payment	30,988.06*		210	100-2700	513			
2	04/30/24 Band	673.20		201	710-3400	582			
3	04/30/24 Band Downtime	256.05		201	710-3400	582			
4	04/30/24 Golf	3,239.52*		201	720-3500	582			
5	04/30/24 Golf Downtime	597.45*		201	720-3500	582			
6	04/30/24 tennis	2,272.56*		201	720-3500	582			
7	04/30/24 tennis Downtime	426.75*		201	720-3500	582			
8	04/30/24 track/field	1,893.12*		201	720-3500	582			
9	04/30/24 track/field downtime	682.80*		201	720-3500	582			

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
10		04/30/24 Sr. Skip	306.00		201	170		
11		04/30/24 Sr. Skip downtime	170.70		201	170		
12		04/30/24 testing	1,219.92*		215	423-1000	582	713
13		04/30/24 testing downtime	170.70*		215	423-1000	582	713
14		04/30/24 Golf VH	589.95*		201	720-3500	582	
15		04/30/24 Track VH	589.95*		201	720-3500	582	
24872	49215S	5472 MT DIGITAL ACADEMY	3,013.50					
1		sp24-124 02/20/24 Flex and original cr.	3,013.50*		215	785-1000	680	785
24873	49218S	1987 PACIFIC STEEL	874.58					
1		8689773 04/19/24 132" Rec Tube	34.85		201	390-1640	610	
2		8696217 04/23/24 Sheet metal	80.25		201	390-1640	610	
3		8701771 05/01/24 Sq.tube,angle,strip	45.49		201	390-1640	610	
4		8689306 04/19/24 12" beam @252"	713.99		201	390-1640	610	
24874	49209S	5738 HUDDLE UP CARE, INC.	2,490.00					
Installment #9								
1		SI-13388 04/30/24 Mental Health Therapy	2,490.00*		215	459-1000	330	459
24875	49207S	1086 GIULIO DISPOSAL SERVICES, INC.	159.00					
1		3598 04/30/24 Disposal	159.00*		201	100-2600	431	
24876	49201S	5574 BOULDER ACE HARDWARE	146.84					
1		2126 04/15/24 clothplmbr,poly coupl elbow	34.57		201	100-2600	610	
2		2129 04/16/24 Ball valve	18.99		201	100-2600	610	
3		2119 04/14/24 fasteners	3.44		201	100-2600	610	
4		2141 04/17/24 Caulk	19.98		201	100-2600	610	
5		2124 04/15/24 Caliper, bulbs	27.98		201	100-2600	610	
6		2133 04/17/24 Map pro gas	31.98*		201	100-1641	610	
7		2076 04/04/24 Seeds	9.90*		201	100-1511	610	
24877	49202S	157 Boulder Hardware	75.59					
1		133164 04/09/24 Silicone	11.49		201	100-2600	610	
2		132928 03/15/24 sharpies	7.96*		201	100-1511	610	
3		133288 04/23/24 broom and dustpan	14.99		201	100-2600	615	
4		133127 04/05/24 topsoil	11.18*		201	100-1511	610	
5		133329 04/26/24 Silicone windows	7.99		201	100-2600	610	
6		133243 04/18/24 Drain opener	9.99		201	100-2600	610	
7		132915 03/14/24 misc. cust supplies	11.99		201	100-2600	610	

05/17/24
12:15:41

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 5/24

Page: 6 of 7
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24879	49206S	5191 FISHER'S TECHNOLOGY	385.00					
1		1323364 05/02/24 Copier Service	385.00*		201	100-2400	440	
24880		5443 K.L. SMITH CONSULTING, LLC	500.00					
1		2024-045 05/15/24 E-Rate/ECF form completion	500.00		201	100-1000	330	
24881		5777 MENTAL HEALTH CONNECTIONS LLC	937.50					
1		05132024 05/13/24 Mental Health Connections	937.50*		215	459-1000	330	459
24882		4761 PEAK 1 ADMINISTRATION	25.00					
1		145771 05/15/24 COBRA Fee	25.00		201	100-1000	260	
24883		5780 NORTHWEST TECHINAL SERVICES, LLC	3,475.00					
1		2024-08 05/15/24 Site Visits, Insp, Exp	3,475.00*		260	100-4500	725	
24884		3481 MT DOJ CRIMINAL RECORDS	30.00					
1		167969 04/24/24 bkgr DOTTman used JD	30.00*	10852	201	100-2300	800	
24885		1645 VERIZON WIRELESS	60.04					
1		9963374534 05/05/24 Line Services	60.04*		201	100-2100	530	
24886		5417 SCHOOLHOUSE IT INC.	8,665.08					
1		3138 03/01/24 March service	4,249.19		201	100-2580	330	
2		3174 04/01/24 April service	4,316.69		201	100-2580	330	
3		3204 04/01/24 Projector lamp	99.20		201	100-1000	610	
# of Claims		47	Total:	1247,356.83	# of Vendors		42	
Total Electronic Claims			11,237.28					
Total Non-Electronic Claims			1236,119.55					

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 5/24

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	50,330.64
210 HIGH SCHOOL TRANSPORTATION FUN	
101	34,195.89
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	18,469.23
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	105.61
228 TECHNOLOGY FUND	
101	266.26
260 HIGH SCHOOL BUILDING FUND	
101	1,143,989.20
Total:	1,247,356.83

Application and Certificate For Payment

<p>To Owner: JEFFERSON HIGH SCHOOL DISTRICT #1 P.O. BOX 838 BOULDER, MT 59632</p>	<p>Project: JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632</p>	<p>Application No.: 3112-14 Date: 4/29/2024</p>
<p>From: Dick Anderson Construction 3424 HIGHWAY 12 E HELENA, MT 59601</p>	<p>Contractor Job Number: 3112-JEFHIG</p>	<p>Period To: 4/30/2024</p>
<p>Contract For:</p>		<p>Architect's Project No:</p>
<p>Contract date: 5/6/2022</p>		

Contractor's Application for Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
Totals		
Net change by change orders		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: [Signature]
By: [Signature] **Date:** 4/29/2024
State of: Montan **County of:** Lewis & Clark
 Subscribed and sworn to before me this 29th day of April
2024 (year). Notary public: Erika L. Weaver
 My commission expires December 18, 2027

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$472,779.85



Original contract sum \$12,031,692.65
 Net change by change orders \$0.00
 Contract sum to date \$12,031,692.65
 Total completed and stored to date \$9,761,042.08
 Retainage
 5.00% of completed work \$488,052.11
 Total earned less retainage \$9,272,989.97
 Less previous certificates for payment \$8,800,210.12
 Current sales Tax \$0.00
 7.700% of taxable
 Current payment due \$472,779.85
 Less Gross Receipts Tax 4,727.80

CURRENT PAYMENT DUE 468,052.05
 Balance to finish, including retainage \$2,758,702.68

Architect:
 By: [Signature] **AIA** **Date:** 05/06/2024
 This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*OBLIGATIONS UPON DELAY OF PAYMENT *Pursuant to the requirements of Section 28-2-2104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 day from the date the payment is required, the Owner shall pay the contractor interest beginning on the day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2% a month, or a pro rata fraction thereof, on the unpaid balance.

Application and Certificate of Payment -- page 2

To Owner: JEFFERSON HIGH SCHOOL DIS' Application No: 3112-JEFHIG Period To: 4/30/2024
 From (Contractor): Contractor's Job Number: 3112-JEFHIG Detail Page 2 of 2 Pages
 Project: 3112-JEFHIG / JEFFERSON HIGH SCHO Architect's Job Number:

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To Finish	Retention
			Previous Application	This Period					
001	BP#01-1 FINAL CLEANING	34,000.00						34,000.00	
002	BP#02-1 DEMOLITION	187,064.80	83,000.00			83,000.00	44.37	104,064.80	4,150.00
003	BP#02-2 SITEWORK	456,600.29	281,970.00			319,711.00	70.02	136,889.29	15,985.55
004	BP#03-1 BUILDING FOUNDA'	367,211.00	367,211.00			367,211.00	100.00		18,360.55
005	BP#03-2 CONCRETE POLISH	100,650.00	26,250.00			95,000.00	94.39	5,650.00	4,750.00
006	BP#04-1 MASONRY	58,650.00	58,072.00			58,072.00	99.01	578.00	2,903.60
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,138,493.00			1,142,425.00	99.11	10,248.00	57,121.25
008	BP#06-1 CARPENTRY	183,059.35	170,285.00			170,285.00	93.02	12,774.35	8,514.25
009	BP#06-2 ARCHITECTURAL C	266,772.00	242,000.00			254,450.00	95.38	12,322.00	12,722.50
010	BP#07-1 BUILDING INSULATI	64,100.00	42,650.00			56,650.00	88.38	7,450.00	2,832.50
011	BP#07-2 METAL SIDING & SC	192,000.00	185,464.00			185,464.00	96.60	6,536.00	9,273.20
012	BP#07-3 ROOFING	325,683.00	320,360.00			320,360.00	98.37	5,323.00	16,018.00
013	BP#08-1 DOORS & HARDWA	210,402.00	200,400.00			200,400.00	95.25	10,002.00	10,020.00
014	BP#08-2 WINDOWS	192,510.00	189,942.00			192,510.00	100.00		9,625.50
015	BP#09-1 METAL WALL FRAMI	1,026,621.88	992,657.00			996,157.00	97.03	30,464.88	49,807.85
016	BP#09-3 PAINT	138,075.00	71,160.00			71,160.00	51.54	66,915.00	3,558.00
017	BP#09-4 FLOORING & TILE	165,030.00	70,000.00			106,000.00	64.23	59,030.00	5,300.00
018	BP#09-5 ACOUSTIC CEILING	165,080.00	75,814.00			75,814.00	45.93	89,266.00	3,790.70
019	BP#10-1 SPECIALTIES	228,110.00	130,400.00			172,700.00	75.71	55,410.00	8,635.00
020	BP#12-1 WINDOW COVERIN	17,768.00						17,768.00	
021	BP#14-1 ELEVATOR & LIFT	143,103.00	84,250.00			84,250.00	58.87	58,853.00	4,212.50
022	BP#21-1 FIRE SPRINKLER	155,910.00	138,664.00			151,114.00	96.92	4,796.00	7,555.70
023	BP#22-1 PLUMBING COMPLETE	1,103,093.00	688,733.00			874,654.00	79.29	228,439.00	43,732.70
024	BP#23-1 H.V.A.C. COMPLETE	1,657,469.10	1,341,718.00			1,386,070.00	83.63	271,399.10	69,303.50
025	BP#26-1 ELECTRICAL COMP	1,393,289.85	1,078,426.00			1,112,125.00	79.82	281,164.85	55,606.25
026	BP#32-1 LANDSCAPE & IRRIG	66,905.00						66,905.00	
027	ALLOWANCE - WHEEL CHAIR								
028	GC & FIXED GC/CM COSTS	821,804.00	550,056.00			550,056.00	66.93	271,748.00	27,502.80
029									
030	GC/CM CONTINGENCY @ 5%	278,144.93						278,144.93	
031	CMAR OH & P @ 5%	544,408.31	426,393.95			426,393.95	78.32	118,014.36	21,319.70
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		10,818.97
033	GROSS RECEIPTS TAX 1%	119,125.67	92,630.66			92,630.66	77.76	26,495.01	4,631.54
	Application Total	12,031,692.65	9,263,379.08	497,663.00	9,761,042.08	81.13	2,270,650.57	488,052.11	

**CONTRACTOR CONDITIONAL WAIVER FOR
PROGRESS PAYMENT REQUEST AND RELEASE**

**PROJECT NO: 01-23-112
CONTRACT NO:**

**From: Dick Anderson Construction Inc
3424 Hwy 12 E
Helena, MT 59601**

Conditional Waiver and Release Upon Progress Payment

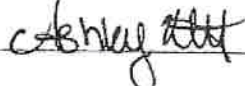
Upon receipt of payment in the amount of \$468,052.05, to Dick Anderson Construction, Inc, for labor, services, equipment, or materials furnished to 4/29/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 4/29/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 4/29/2024 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

By: 

Title: PM

Date: 4/29/2024

Witnessed by: 

Date: 4/29/2024

Please return to: Dick Anderson Construction, Inc



architecture + design

920 Front Street
 Suite 101
 Helena, MT 59601
 406-442-4933

Jefferson High School District No. 1
 P.O Box 838
 Attn: Superintendent Erik Wilkerson
 Boulder, MT 59632

Invoice number 22-001-24
 Date 05/01/2024

Project 22-001 JEFFERSON HIGH SCHOOL
 EXPANSION & REMODEL

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
SMA - Basic Services					
Schematic Design	77,085.76	100.00	77,085.76	77,085.76	0.00
Design Development	77,085.76	100.00	77,085.76	77,085.76	0.00
Construction Documents	207,167.98	100.00	207,167.98	207,167.98	0.00
Bidding	14,453.58	100.00	14,453.58	14,453.58	0.00
Construction Administration	81,903.62	82.00	61,427.72	67,160.97	5,733.25
Subtotal	457,696.70	96.78	437,220.80	442,954.05	5,733.25
Consultants					
Mechanical/Electrical/Plumbing Schematic Design	30,656.00	100.00	30,656.00	30,656.00	0.00
Mechanical/Electrical/Plumbing Design Development	63,313.00	100.00	63,313.00	63,313.00	0.00
Mechanical/Electrical/Plumbing Construction Documents	163,282.00	100.00	163,282.00	163,282.00	0.00
Mechanical/Electrical/Plumbing Bidding	5,731.00	100.00	5,731.00	5,731.00	0.00
Mechanical/Electrical/Plumbing Construction Administration	63,582.00	80.00	44,507.40	50,865.60	6,358.20
Structural Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Structural Design Development	14,400.00	100.00	14,400.00	14,400.00	0.00
Structural Construction Documents	44,000.00	100.00	44,000.00	44,000.00	0.00
Structural Bidding	1,600.00	100.00	1,600.00	1,600.00	0.00
Structural Construction Administration	16,000.00	100.00	16,000.00	16,000.00	0.00
Civil Schematic Design	5,800.00	100.00	5,800.00	5,800.00	0.00
Civil Design Development	5,600.00	100.00	5,600.00	5,600.00	0.00
Civil Construction Documents	34,270.00	100.00	34,270.00	34,270.00	0.00
Civil Bid Phase Services	3,480.00	100.00	3,480.00	3,480.00	0.00
Civil Construction Phase Services	14,250.00	74.96	7,980.00	10,682.50	2,702.50
Civil Project Closeout Services	4,800.00	0.00	0.00	0.00	0.00
Landscape Architect	22,600.00	95.00	21,470.00	21,470.00	0.00
Subtotal	497,364.00	95.53	466,089.40	475,150.10	9,060.70



architecture + design

Jefferson High School District No. 1
 Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-24
 Date 05/01/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Additional Services					
Programming/Ed Specs	24,089.70	100.00	24,089.70	24,089.70	0.00
Phase 1 - Scope	27,265.00	100.00	27,265.00	27,265.00	0.00
Phase 2 - Specifications	23,370.00	100.00	23,370.00	23,370.00	0.00
Phase 3 - Bidding	15,580.00	100.00	15,580.00	15,580.00	0.00
Phase 4 - Contract Administration	11,685.00	25.00	2,921.25	2,921.25	0.00
Fire Protection Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Fire Protection Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Fire Protection Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Fire Protection Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Fire Protection Construction Administration	3,000.00	80.00	2,100.00	2,400.00	300.00
Special Systems Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Special Systems Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Special Systems Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Special Systems Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Special Systems Construction Administration	3,000.00	80.00	2,100.00	2,400.00	300.00
Subtotal	161,989.70	93.85	151,425.95	152,025.95	600.00
Total	1,117,050.40	95.80	1,054,736.15	1,070,130.10	15,393.95

Reimbursables

Reimbursables

	Units	Rate	Billed Amount
Mileage	120.00	0.67	80.40

Invoice total **15,474.35**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22-001-23	04/02/2024	5,773.46	5,773.46				
22-001-24	05/01/2024	15,474.35	15,474.35				
	Total	21,247.81	21,247.81	0.00	0.00	0.00	0.00

Approved by:

Jason M. Davis
 Principal



architecture + design

Jefferson High School District No. 1

Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-24

Date 05/01/2024

If you have already made payment on outstanding invoices, please disregard this aging summary. Thank you!

From the desk of:  Lorie

May 2024

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

Elections: There was no reason to have an election since we had a candidate for each available position. They will be seated during the second portion of the meeting which is the official Reorganizational Meeting. The county superintendent of schools, Sarah Eyer, will attend to conduct the "swearing-in".

Audit: The audit will occur in the first week of June.

Flag Football Accounting: According to the requirements of the grant, fund accounting must be used. Therefore, it will be done in Miscellaneous Fund 215 and will receive a project reporter code to separate it from the rest of the grants in the fund.

Activity Director Report:

Spring sports are either in the midst of post-season play or have finished at this point. The Boys' Golf team earned 1st place at the Divisional tournament in Anaconda with Ben Werner taking 1st place. Five boys and 2 girls have advanced to the State tournament held in Shelby. The boys' team finished as State Champions in an exciting fashion by winning in a playoff round vs Columbus. A huge congratulations to the Golf team and their coaches, Anna DeMars & Anthony Connole.

Boys' and girls' tennis teams are completing their Divisional tournaments this week with the boys participating in Missoula and girls in Belgrade. The State tennis tournament will be held in Missoula for both boys and girls May 23rd – 25th.

Boys & Girls Track & Field teams saw success as they placed 1st (boys) & 2nd (girls) in the district meet in Belgrade. JHS oversaw organizing the district 5B/12C meet. The Divisional meet takes place in Laurel on May 16th while the State T&F meet is May 24th & 25th in Laurel.

Final confirmation was given for the 2024-25 Flag Football program. Uniforms have been ordered and are scheduled to arrive any day now. The next step will be to order equipment and schedule games with opponents for the upcoming fall season. We plan to hold an informational meeting for girls 9-11 detailing the program and letting the girls know of an upcoming clinic in July hosted by the Atlanta Falcons. The clinic is free to all participants and coaches.

Girls' co-oping for softball with East Helena have had a successful season with post-season right around the corner.

I've heard back from almost all coaches for summer open gym times and dates and plan to send out an informational email for incoming freshmen sometime this week.

Mr. Moodry and I will be attending the Class B annual summer meeting in Whitefish June 9-11. Also, during this time, we will have athletes slated to play in the Class B Football All-Star game in Red Lodge on Saturday, June 8th and then will have two players and one alternate for the Montana Shrine game on June 15th.

The JHS Booster Club has partnered again with St. Pete's Healthcare providing low-cost sports physicals for the upcoming school year. Physicals are taking place Monday & Tuesday, May 20th & 21st with all proceeds donated back to JHS Athletics. The cost of the physical is \$20.

Our trainer, Nicole Blubaugh, has been a great addition! She works with numerous athletes each night and has traveled numerous times to out-of-town competitions. We've seen athletes recovering much faster and healthier than in the past as she works preventatively to avoid injuries and works with athletes to get them back in a very timely and safe manner. Her communication with coaches, athletes and parents has been outstanding.



May 21, 2024

Principal's Report--Mr. Mike Moody

Student Count w/AYA= 295

Academics

Finalized student schedules will be released this week.

Our ACT testing data has come back. Our juniors did a great job on the tests (see attached results). We continue to have strong scoring.

We have completed spring MAP testing. We will analyze the data this week, but the initial analysis is promising.

Discipline and Attendance

Our attendance percentage was 93% compared to 90.65% last year. We have had 110 discipline events thus far this year compared to 96 events at this time in the 2022-23 school year.

Prom

Prom was at the Fairgrounds on April 27. Thanks to the prom committee and Junior advisors for making the prom a successful event. We had almost 200 students attend. All students left by 10:00.

Graduation

JHS will graduate 69 seniors on Sunday, May 26, 2024 at 2:00 pm. Due to construction, parking will be at a premium. Additional parking is available at the Fairgrounds with a shuttle being run every 15 minutes beginning at 1:00 ending at 4:30.

Out-of-District Application

A letter was sent to all out of district students requesting they complete the out-of-district form before June 18,(June Board Meeting). We will have all the forms and recommendations (minus AYA students) at the June board meeting. We will be ahead of the new open-district policy which begins July 1.

Trainer

I have enclosed two reports from Nicole Blubaugh, Head Athletic Trainer. The report show the number of treatments and students seen for the past two seasons. The numbers are encouraging and prove to be a benefit to our student-athletes.

Nicole athletic training

Nicole <ncblubaugh@gmail.com>

Wed 5/15/2024 9:32 AM

To: Mike Moodry <Mike.Moodry@jhs.k12.mt.us>

[You don't often get email from ncblubaugh@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Sent from my iPhone

hi, this is a summary for spring sports. (March 11th on)
I have made at least 170 contacts not counting contacts at meets. (this is also low as it goes on sign in sheet and some forget to sign in).

I've seen 35 different athletes from all three sports. I've covered five track meets preseason, (most of these had no other athletic trainer present) and will cover districts, divisional and state. Some of the injuries we've seen are two concussions, hamstring, quad, groin, calf, hip flexor and shoulder strains, tennis's elbow, patellar, tendinitis, sprained ankles, foot pain and numerous instrument assisted soft tissue massage, i.e. scraping for shin splints/muscle pain. We have had nobody miss any events for shin pain this year, which is a huge plus.

The training room has a new High-low table, and we are waiting on our two taping tables. We have an ultrasound, E-stem machine, a game ready which gives cold and compression combination, which is very effective for swelling, post injury, or recovery post work out, and have also added another whirlpool tub.

The kids have access to bananas and oranges after school which improves their nutrition and mental outlook. The training room is a safe space for building relationships and promoting positive attitudes. I've had a couple students who stated there were having high anxiety about life .I referred one girl to Mrs Lang who was able to follow up.

Overall I am so impressed with the respect these athletes show to me, each other and their coaches.

It is a true blessing to cover you school.

Nicole Blubaugh

Licensed Athletic Trainer

Athletic Training

Nicole Blubaugh <ncblubaugh@gmail.com>

Tue 3/12/2024 6:01 PM

To:sarah.layng@jhs.k12 <sarah.layng@jhs.k12>;Mike Moodry <Mike.Moodry@jhs.k12.mt.us>

You don't often get email from ncblubaugh@gmail.com. [Learn why this is important](#)

Just an FYI - I will do this each season - if you want any specific stat please let me know. Thanks! I Love working with the coaches, athletes and admin!

Jan 19 - 2/28

Documented treatments

BBB 50

GBB 20

WR 8

1 spectator assisted and documented fall

Taping: not counting games (ankles/knee/kiniesio tape)

BBB 40

GBB 25

WR 5

Game BBBs/GBBs 16 each

Wrestling 2 meets

Team meetings - 2x each team educating on nutrition/sleep/caffeine and NO VAPE!
::)

Thanks for having us cover your school!

Nicole Blubaugh, L.A.T.,C.

Summary View: The ACT (All Data), JEFFERSON HIGH SCHOOL

Showing students who are [College Reportable](#)

Group	Year	Composite		Math	Science	STEM	English	Reading	Writing	ELA
		Valid Number	Mean Score							
JEFFERSON HIGH SCHOOL	2023-2024	63	20.8	21.2	21.3	21.5	19.0	21.4	6.6	19.4
JEFFERSON HIGH SCHOOL	2022-2023	84	21.3	21.2	21.8	21.7	20.0	21.8	6.8	19.9
JEFFERSON HIGH SCHOOL	2021-2022	46	20.0	20.1	20.7	20.7	18.0	20.8	5.5	17.4
JEFFERSON HIGH SCHOOL	2020-2021	115	19.2	19.9	20.1	20.2	17.5	19.1	5.5	16.6
JEFFERSON HIGH SCHOOL	2019-2020	11	20.0	20.1	20.5	20.5	18.5	21.2	6.3	18.1

Superintendent Report

May 21, 2024

- **Charter School-** At this point it seems that we will be unable to sustain the Charter School this year. The AYA numbers are too low to help us get to 40 students. We have 5 years to get the Charter School in place so we will try again next year. AYA is having a difficult time hiring personnel which limits the number of students.
- **Activities Bus-** We are still waiting on the activity's bus. We asked Grizzly Diesel to put new headlights on the bus because the old ones are not very bright. Turns out only one vendor makes these headlights, so they are on backorder.
- **ESSER-** Lorie and I have been working on amendments to the ESSER grants that will sunset this year. Many things have changed since 2021 so the changes are necessary.

-

**Board Meeting
May 21, 2024
Informational**

New Business

Construction/ Renovation Update

Update on Tennis Courts- Right now it looks like the courts will be resurfaced in late June or early July. Trees will be removed to keep from destroying the new courts.

Personnel

Resignations- We have resignations from Esther Kirsch and Chris Day. Esther is a full-time Paraprofessional and Chris is a .5 FTE paraprofessional.

Recommended motion: Move to approve the resignations of Esther Kirsch and Chris Day as presented.

Fall and Winter Sports Contract Renewals- Attached is a list of the proposed rehires for fall and winter sports for the 2024-2025 school year.

Recommended Motion: Move to approve the hire of the Fall and Winter coaches for the 2024-2025 school year.

New Hires-

We conducted interviews for the Head Girl's Basketball Coach and the committee is recommending the hire of Clint Layng as the head coach for the 2024-2025 basketball season.

Recommended Motion: Move to approve the hire of Clint Layng as the Head Girls Basketball Coach for the 2024-2025 basketball season.

Interviews were conducted for Speech/ Debate. Kayla Feistner has been recommended for this position.

Recommended Motion: Move to approve the hire of Kayla Feistner as the Speech/ Debate Coach for the 2024-2025 season.

Interviews will be finalized on Monday, May 20, 2024, for Girls Flag Football Coach. The interview committee will have a recommendation at the board meeting.

Recommended Motion: Move to approve _____ as the Girl's Flag Football coach for the 2024-2025 season.

Substitutes- No substitute applications to report.

Recommended Motion: Motion if necessary.

Attendance Agreements- We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

Recommended Motion: Move to approve ___ YDI students, acknowledge ___ JHS Students attending Helena schools, and approve ___ Helena to JHS students for 2023-2024 school year.

Disposal of Obsolete Buildings- We need to list the modulars as obsolete, undesirable, or unsuitable for school use. We then need to post the “disposal of property resolution” passed by the board for two consecutive weeks. We must specify what we intend to do with the obsolete modulars. In the resolution I added we would either sell them or donate them as fit. We have one party interested in the buildings and they are willing to move them.

Recommended Motion: Move to approve the disposal of property resolution as presented.

Possible Negotiations Agreement Approvals- The board committee and union have been negotiating. We will present the agreement for approval if we are able to conclude the negotiations.

Recommended Motion: Motion as necessary.

Substitute Pay – The topic of substitute pay has not been discussed for quite some time. Currently we pay subs \$12/hour for certified positions and \$11/hour for classified positions. I would propose we look at a half day/ full day rate for the positions. As a start of the conversation, I would like to recommend \$110/day for certified positions and \$90/day for non-certified. That would be \$55/half day for certified and \$45/half day for non-certified. We would also like to discuss the inclusion of a bonus for working a minimum number of days without refusal or calling off.

Recommended Motion: Motion as necessary.

MHSA Dues- We will be presenting the dues for the 2024-2025 school year for the Board’s approval. Although we approve the dues during the May meeting, we will not pay the dues until the new fiscal year, so it comes out of next year’s budget.

Recommended Motion: Move to approve the payment of the MHSA dues as presented.

Approval of Prickly Pear Cooperative Representative & Ratification of Agreement. – Each year the Board must ratify the cooperative agreement and approve a representative from the district to sit on the Prickly Pear Coop Board. The representative has been the Superintendent in the past.

Recommended Motion: Move to approve Superintendent Wilkerson as the JHS representative to sit on the Prickly Pear Coop Board.

Reorganization Meeting

EXTRA-CURRICULAR POSITIONS

ATHLETICS

ACTIVITIES

FirstName	LastName	Position	FirstName	LastName	Position
Brian	Bullock	BBB JV	Matthew	Bowman	Band/fall
Sam	Heaton	BBB C	Matthew	Bowman	Band/winter,spring
Anthony	Connole	BBB Head			Band Assistant .5
Jamie	Stearns	CC Asst.	Cassidy	Parsons	FCCLA Advisor
Karson	Klass	CC Head			Skills USA Advisor
Elizabeth	Pierce	Chr (Fall) Head	Fritz	Bieler	Model UN Advisor
Elizabeth	Pierce	Chr (Winter) Head	Mike	Hesford	Drama Club Advisor
		Chr Fall Asst.			Drama Assistant
		Chr Winter Asst.	Kayla	Feistner	Speech & Debate Coach
Josh	Morris	FB Asst.			S&D Asst. Coach
Cody	Ottman	FB Asst.	Sarah	Layng	Yearbook Advisor
Jered	Padmos	FB Asst.	Fritz	Bieler	Youth & Govt. Advisor
Clint	Layng	FB Head	Dawn	Smartnick	BPA Advisor
		GBB Asst.	Nicole	Strozewski	Student Council Advisor
		GBB Asst.	Logan	Brower	Honor Society Advisor 1/2
Clint	Layng	GBB Head	Emma	Ehret	Art Club Advisor
		Golf Asst..	Kelsey	Voeller	Honor Society Advisor 1/2
Anna	DeMars	Golf Head			
		Tennis Asst.	Sarah	Layng	Technology contact
Elizabeth	McLaughlin	Tennis Head	Dawn	Smartnick	Technology contact
Mike	Charlton	Track Asst..	Lorie	Carey	Concessions Coordinator 1/2
Cody	Ottman	Track Asst.	Dawn	Smartnick	Concessions Coordinator 1/2
Jered	Padmos	Track Asst.			
Sarah	Layng	Track Head			
Nicole	Strozewski	VB Asst.			
Elizabeth	McLaughlin	VB Asst.			
Mike	Majors	VB Head			
Heath	LaFromboise	Wrestling Asst.			
		Wrestling Asst.			
Troy	Humphrey	Wrestling Head			
		Head Girl's Flag Football			
		Assistant Girl's Flag Football			

**RATIFICATION
of the
INTERLOCAL AGREEMENT
of the
PRICKLY PEAR COOPERATIVE
MANAGEMENT BOARD**

The Board of Trustees of

Jefferson High School District No. 1

has reviewed the Interlocal Agreement of the
Prickly Pear Cooperative

Having already submitted a resolution of application to the Prickly Pear Cooperative, we are in
concordance with the terms and conditions in the Interlocal Agreement, which shall become effective
July 1, 2024 through June 30, 2027.

(Board Chair)

(Date)

(Clerk Attest)

TERMINATION OF MEMBERSHIP IN THE COOPERATIVE

Each district which is a party to this agreement shall remain a member of the Cooperative for a minimum of three (3) years. Following said three (3) year period, a district may withdraw from the Cooperative by giving notice in writing to the Cooperative on or before October 1 of the year immediately preceding the expiration date of the Member's contract term. In the absence of said notice, a district's membership shall extend for a period of an additional three (3) fiscal years. The Cooperative shall provide each member notice by May of each year of the contract term of the withdrawal procedures. Each district's commitment to membership in the Cooperative is effective with the signature on this Membership Agreement. 20-7-457, 10-16-3901, MCA.

RETURN NO LATER THAN MAY 24, 2024

**REPRESENTATIVE
to the
PRICKLY PEAR COOPERATIVE
MANAGEMENT BOARD**

Please accept this as official notification that

Erik Wilkerson

(Name)

will represent

Jefferson High School District No. 1

(School District)

as a voting member of the
Prickly Pear Cooperative Management Board
for the term, of

July 1, 2024 to June 30, 2025

signed,

(Board Chair)

(Date)

(Clerk Attest)

RETURN NO LATER THAN MAY 24, 2024

Ester Kirsch
PO Box 442
Boulder, MT 59632
Cell: (401) 952-6391

April 17, 2024

Dear Mr. Moodry,

This letter is to inform you that I have decided to resign from my position as paraprofessional with Jefferson High School as of May 30th, 2024. I want to thank you, Mr. Wilkerson, Mary Drynan and the School Board for the opportunity to work here for the last five years. I'm thankful for the freedom that Mary gave me to grow and use the skills and knowledge I came with and create a Life Skills Program and Pre-ETS opportunities by starting and running a School Store and making connections with businesses in the community so our students would have work experiences. This has been one of the highlights of my time here and of course getting to serve some pretty wonderful students.

I wish you and the JHS Community the best!

Ester Kirsch

From: Christina Day <Christina.Day@jhs.k12.mt.us>

Date: April 30, 2024 at 1:38:26 PM MDT

To: Mike Moodry <mike.moodry@jhs.k12.mt.us>

Subject: Resignation Letter

After two years working with some of the most amazing students, I will be resigning my position as Paraprofessional. I am so grateful for the time I spent with the teens of Jefferson High School. It has been my pleasure to learn new skills, and I have the honor of taking that know me as I move forward in future endeavors.
Thank you for the opportunity to be a part of this great school.

Sincerely,
Christina Day



Emma Citi



Emma will be attending
Washington State University
in the fall.

Years Truly **Shutterfly**
exclusively for shutterfly.com



LACI DAWN LEMONS

We are thrilled to announce the graduation of our daughter Laci Lemons from Jefferson High School!
In the fall Laci will attend Montana State University in Bozeman Montana.

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