

REGULAR MEETING

Tri-County Career Center

March 20, 2018

The Tri-County Career Center's Board of Education met in Regular Session on Tuesday, March 20, 2018, at 6:00 p.m. in Room 108.

A moment of silent reflection was observed and the Pledge of Allegiance was recited.

Members present for roll call were: Mr. Roger Brown, Mr. Kevin Coey, Mr. Micah Covert, Mr. John Depoy, Mr. Corby Leach, Mr. Bruce Nottke, Mr. Ed Penrod and Mrs. Kathy Krumlauf presiding. Members absent for roll call were: Mr. Jim Leckrone, Mr. John McGaughey and Mr. Jim Palmer. Also present were: William Wittman, Superintendent; Laura Dukes, Treasurer; Connie Altier, Director; Kelly Leffler and Tom McGreevy, Assistant Principals; Mindy Ingram, Administrative Assistant; Christy Kronberg, English Instructor and Chad Moore, Technology Coordinator.

Special Presentation: Christy Kronberg (English Instructor) discussed her recent presentation at the National Association for Professional Development Schools conference in Florida. This association is comprised of colleges and schools that partner together to train new teacher candidates. She presented her collaboration with Kaleigh Cox, her former intern who is doing her master's research project on using collaborative novels to engage student writers. Both teachers - Cox and Kronberg - have facilitated collaborative class novels during the last two years and have found that the motivation nurtured during the project extends to other writing assignments after the novel unit is complete. Ohio University Patton College of Education has also invited Kronberg and Cox to present their work.

Special Presentation: Chad Moore (Technology Coordinator) discussed the following:

1. Chrome books. The goal for the future is to have chrome books in every classroom. Currently, we have over 200 in the district. The chrome books will also be used for state testing.
2. Telephone System. Due to advances in technology, the school's current telephone system is now very outdated. Most new telephone systems go over the internet (VoIP). He received four quotes for a new telephone system, the most practical one submitted by META Solutions. As a note, he added that telephone services are no longer eligible for Erate funding.

13-18 It was moved by Mr. Brown and seconded by Mr. Nottke to approve the February 2018 Regular Board Meeting Minutes as mailed.

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leach, Mr. Nottke and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes (Treasurer) reviewed the Treasurer's Agenda (A. – C.).

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14-18 Upon recommendation of Laura Dukes, it was moved by Mr. Penrod and seconded by Mr. Covert to approve the Treasurer’s Agenda (A. – C.) as follows:

- A. Approve the Financial Report (February 2018)
- B. Authorize purchase of 100 Cisco IP phones from META in the amount of \$45,698, and approve a related 36-month service contract for phone warranty, maintenance and licensing in the amount of \$966.28 per month
- C. Amend the FY18 permanent appropriations as follows:

FUND NO.	FUND DESCRIPTION	PRIOR APPROP	INCR/ DECR	REVISED APPROP
001	General	7,250,000		7,250,000
003	Permanent Improvement	383,021		383,021
006	Food Service	242,870		242,870
007	Special Trust	27,177		27,177
009	Uniform School Supplies	41,778		41,778
011	Rotary-Special Services	59,022		59,022
012	Adult Education	794,149	(106,517)	687,632
018	Public School Support	6,350		6,350
022	Virtual Learning Deposits	4,000		4,000
200	Student Activities	104,833		104,833
451	Data Communication	1,800		1,800
499	Misc State Grants	88,975		88,975
524	Voc Ed Perkins	263,921		263,921
535	Pell	250,000		250,000
590	Title II-A	2,034	(378)	1,656
599	Misc Federal Grants	326,382		326,382
TOTAL		9,846,312	(106,895)	9,739,417

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leach, Mr. Nottke and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes requested board members attending the OSBA Southeast Region Spring Conference on March 27 to give their completed training affidavit forms to William Wittman before leaving.

Discussion: Connie Altier (Director) reviewed the Director’s Report.

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15-18 Upon recommendation of Connie Altier, it was moved by Mr. Coey and seconded by Mr. Nottke to approve the Director’s Agenda Item B. as follows:

B. Approve the purchase of the following textbook:

Name	Quantity	Unit Cost	Total Cost
2018 Handbook of Ohio Criminal & Traffic Laws	23	\$18.99	\$436.77

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leach, Mr. Nottke and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Connie Altier stated she was a presenter at the Appalachian Regional Commission NADO Conference held this week in Washington DC. Her presentation was due to the school being approved for a grant for solar training equipment. The interest for the grant was a result of a local business’ desire for students to be educated in solar equipment. Confirmation of the grant, which will be between \$70,000 - \$85,000, is expected within six weeks. The equipment will be used in the Electrical Trades and Industrial Maintenance Programs.

The first reading was held on the following additions/changes to Board Policy:

<u>File</u>	<u>Name</u>
DLC	Expense Reimbursement

The second reading was held on the following additions/changes to Board Policy:

<u>File</u>	<u>Name</u>
ACA/ACAA	Non-Discrimination on the Basis of Sex/Sexual Harassment
ACA-R/ACAA-R	Non-Discrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
DECA	Administration of Federal Grant Funds
DI	Fiscal Accounting and Reporting
DJC	Bidding Requirements
DJF	Purchasing Procedures
DJF-R	Purchasing Procedures
DN	School Properties Disposal
EBBA	First Aid
IGBI	English Learners
JEDA	Truancy
JFG	Interrogations and Searches
JFG-R	Interrogations and Searches

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16-18 Upon recommendation of Tom McGreevy, it was moved by Mr. Covert and seconded by Mr. Penrod to approve the Director's Agenda Item A. as follows:

A. Approve the following additions/changes to Board Policy:

<u>File</u>	<u>Name</u>
ACA/ACAA	Non-Discrimination on the Basis of Sex/Sexual Harassment
ACA-R/ACAA-R	Non-Discrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
DECA	Administration of Federal Grant Funds
DI	Fiscal Accounting and Reporting
DJC	Bidding Requirements
DJF	Purchasing Procedures
DJF-R	Purchasing Procedures
DN	School Properties Disposal
EBBA	First Aid
IGBI	English Learners
JEDA	Truancy
JFG	Interrogations and Searches
JFG-R	Interrogations and Searches

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leach, Mr. Nottke and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: William Wittman (Superintendent) reviewed the Superintendent's Agenda (A. – I.).

17-18 Upon recommendation of William Wittman, it was moved by Mr. Coey and seconded by Mr. Leach to approve the Superintendent's Agenda (A. – I.) as follows:

- A. Approve Service Provider Agreement between Tri-County and Ohio University Patton College of Education, approximate cost is \$15,000.00 (Graduate Assistant Fellow)
- B. Employment (see page 4056)
- C. Approve the resolution to hire Schorr Architects, Inc., to provide architectural services for enhancements and refurbishments to Tri-County Career Center as follows:

WHEREAS, on November 21, 2017, the Tri-County Career Center Board of Education ("Board") passed Resolution #55-17 declaring its intent to proceed with the provisions of Ohio Revised Code Sections 153.65-.71 for the engagement of a design professional to provide assistance to the Board regarding possible renovations to and construction involving the Board's facilities, including welding lab space, culinary program space and possible relocation of library space ("Construction"); and

WHEREAS, pursuant to said Resolution #55-17, the Superintendent and Treasurer caused public notice to be issued accordingly; and

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WHEREAS, pursuant to said Resolution #55-17 and the accompanying public notice issued, the Superintendent and Treasurer received statements of qualifications from two (2) design professionals on the Board's behalf; and

WHEREAS, the Board subsequently evaluated such statements of qualifications with the criteria set forth in the Board's request for proposals; and

WHEREAS, the Board also conducted interviews of the two (2) design professionals who submitted statements of qualifications;

NOW THEREFORE BE IT RESOLVED that the Tri-County Career Center Board of Education ("Board"), in accordance with Ohio Revised Code Section 153.69, hereby determines, based upon its evaluation of statements of qualifications submitted by the two (2) design professionals in response to the Board's request for proposals for design professional, that the following two (2) design professionals are the most qualified to perform the requested services for the project as described and set forth in the Board's Resolution #55-17, and hereby selects and ranks, in descending order, the following two (2) design professionals:

1. Schorr Architects
2. BDT Architects and Designers;

BE IT FURTHER RESOLVED, that in accordance with Ohio Revised Code Section 153.69, the Board authorizes its Superintendent and Treasurer, in consultation with the Board's legal counsel, to negotiate a contract for services for the project with the highest ranked design professional, and if such negotiations are successful, to present such contract for services to the Board for official Board approval.

D. Approve the resolution supporting school safety and reducing violence in schools as follows:

WHEREAS, school violence has become an epidemic in the United States of America;

WHEREAS, the children and school employees of our nation deserve to attend school without fear of death or injury, and their families deserve to send them to school without the same fear;

WHEREAS, there is a mutual responsibility to all citizens to address this problem and the responsibility of preventing violent incidents cannot be relegated to school districts alone;

WHEREAS, multiple studies have shown that the majority of Americans support action to eliminate violence in our schools;

WHEREAS, school board members, administrators, employees and community members should work together with lawmakers, legal counsel, law enforcement and security experts to determine how best to ensure student safety in their district;

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THEREFORE, BE IT RESOLVED that the Tri-County Career Center Board of Education implores the President of the United States, the Governor of the State of Ohio, the United States Congress, and the Ohio General Assembly to prioritize the protection of students and school employees by enacting legislation with funding for the following:

1. Enhanced mental health services and substance abuse treatment so that all individuals, including children, have sufficient access to these services.
 2. Increased access to school safety measures, including, but not limited to, School Resource Officers (SROs), school safety infrastructure, and other security measures designed to protect students and staff from an active shooter on school grounds.
 3. Training for school employees and enhanced coordination with law enforcement agencies and first responders to ensure appropriate responses to incidents of violence in schools.
 4. Preserving the balance between the right to own firearms and the protection of students and school employees from any act of violence.
- E. Approve out-of-state travel for Christy Kronberg to attend the 2018 NAPDS Conference in Jacksonville, FL, Thursday, March 15, 2018 – Saturday, March 17, 2018 and reimburse expenses per Board policy
- F. Approve out-of-state travel for Ann Hinkle and Kelly Smith to attend the Project Search Conference in Savannah, GA, Monday, July 30, 2018 – Friday, August 3, 2018 and reimburse expenses per Board policy
- G. Approve out-of-state travel for Connie Altier to attend the COE visit (COE will pay for expenses) in Los Angeles, CA, Monday, May 28, 2018 – Friday, June 1, 2018
- H. Approve Superintendent authority to pre-approve out-of-state travel when necessary
- I. Approve contract with Kathy Haskell on behalf of the Carpentry Program at TCCC; obligations by the "House Sponsor" and the "Board" are set forth in the contractual agreement signed by both parties

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leach, Mr. Nottke and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: William Wittman discussed the following:

1. Distributed an email from the Executive Director of OACTS, supporting HB 512. He stated that, as a member of OACTS, he provided proponent testimony for this bill on March 7.
2. The Spring Advisory Committee Dinner will be held at 6:00 p.m. on April 17. Due to this event, the starting time for the April Regular Board Meeting will be moved to 6:45 p.m.
3. As part of an effort to see affiliate school districts, he will be speaking at the Logan-Hocking School Board Meeting on Monday.

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Mr. Covert (Legislative Liaison) discussed the following:

1. The following bills were passed out of the House:
 - a. HB 87 – Requires funds returned to the state, due to a community school enrollment audit, to be credited back to the applicable school districts.
 - b. HB 438 – Deals with the composition of educational service centers (ESC's) and local school districts. There are three provisions. The first two provisions should not affect Athens or Meigs ESC's in the near future. The third provision allows ESC's to establish LPDC's for unemployed teachers to retain their teacher's license.
2. The following bill passed out of the House Education and Career Readiness Committee:
 - a. HB 360 – Deals with suspension and expulsion policies for incidents of harassment, intimidation or bullying. Prior to passage, the committee adopted an amendment that would permit a district to impose measures it deems appropriate during a student's suspension or expulsion. It also would exempt private schools from the bill's provisions.
2. OSBA/BASA/OASBO are requesting that members contact their House members and urge a "no" vote on HB 343. This bill places new requirements on school districts before they would be permitted to file challenges (counter-claims) with a county board of revisions when property values are set too low.

Mr. Leach (Student Achievement Liaison) discussed the following:

1. Complimented the school's Facebook page, which is very student-centered.
2. The blood drives held at the school. Connie Altier noted that health students organize and oversee the Red Cross blood drives held at the school. Those health students are then eligible for a scholarship from the Red Cross, depending on the number of pints of blood collected.
3. As part of a class project, the placemats at tonight's Board meeting were provided by students in the Hospitality Services Program.

Discussion: Tom McGreevy provided Board Members with a list of regional student contest winners. Thirty-one students are advancing to state competitions.

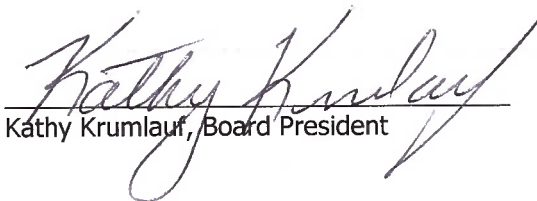
Discussion: William Wittman reminded Board Members that the school's 50th anniversary celebration will be held on Thursday, March 22.

There being no further business to come before the Board at this time, Mrs. Krumlauf declared the March 2018 Regular Board Meeting adjourned at 7:16 p.m.

ATTEST:



Laura C. Dukes, Treasurer



Kathy Krumlauf, Board President

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EMPLOYMENT RECOMMENDATIONS

March 20, 2018

The following candidates are recommended for employment by the Tri-County Career Center Board of Education as described.

William Wittman
Superintendent

I. HIGH SCHOOL:

- A. Permission to hire following instructors for OU Kids on Campus Community Connectors Grant, 12 hours max
 - 1. Katie McGushin, \$30.00 per hour, paid by time sheet
 - 2. Christy Kronberg, \$30.00 per hour, paid by time sheet