Tri-County Career Center's Policy Committee met on Tuesday, June 19, 2018 at 5:30 p.m. in Room 108 with the following Board Members in attendance: Mr. Depoy, Mr. Leckrone and Mr. Palmer. Also in attendance were: William Wittman, Superintendent; Laura Dukes, Treasurer; Connie Altier, Director and Tom McGreevy, Assistant Principal.

The committee reviewed proposed additions and changes to Board policies.

Tri-County Career Center's Board of Education met in Regular Session on Tuesday, June 19, 2018, at 6:07 p.m. in Room 108.

A moment of silent reflection was observed and the Pledge of Allegiance was recited.

Members present for roll call were: Mr. Roger Brown, Mr. Kevin Coey, Mr. Micah Covert, Mr. John Depoy, Mr. Jim Leckrone, Mr. John McGaughey, Mr. Bruce Nottke, Mr. Jim Palmer, Mr. Ed Penrod and Mrs. Kathy Krumlauf presiding. Members absent for roll call were: Mr. Corby Leach. Also present were: William Wittman, Superintendent; Laura Dukes, Treasurer; Connie Altier, Director; Kelly Leffler and Tom McGreevy, Assistant Principals; Lisa Burleson, School Attorney and Darren Wright, Schorr Architects.

Special Presentation: Mr. Wittman introduced Darren Wright, who discussed the proposed Welding Lab Expansion.

29-18 It was moved by Mr. Penrod and seconded by Mr. Brown to approve the May 2018 Regular Board Meeting Minutes as mailed.

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leckrone, Mr. McGaughey, Mr. Nottke, Mr. Palmer and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes (Treasurer) reviewed the Treasurer's Agenda (A. – U.) and noted the following revisions:

D. Approve the Fiscal Year ending June 30, 2018 Amended Appropriations

Increase:

Fund	From	To	New Fund Total
001	$0	$30,000	$7,280,000
012	$5,200	$12,200	$ 699,832

Add:

Fund	Amount
019	$8,076

New Grand Total Amended Appropriations: $9,748,839

E. Approve the Fiscal Year ending June 30, 2019 Permanent Appropriations Increase:

Fund	From	To
001	$7,850,000	$8,150,000
599	$ 42,000	$ 90,257

Grand Total Fiscal Year ending June 30, 2019 Permanent Appropriations: $10,522,264

Add:

F. Accept the following federal grants for FY19:
   2. Department of Health and Human Resources grant award as passed through the Athens County Department of Job and Family Services (CFDA number 93.558) for Adult Education short-term course enrollment for eligible Athens County residents in the amount of $20,900
   3. Department of Health and Human Resources grant award as passed through the Athens County Department of Job and Family Services (CFDA number 93.558 and 93.667) for Adult Education short-term course enrollment for eligible Athens County residents in the amount of $27,357

V. Accept donation of a 2011 Ford Crown Victoria cruiser from the Athens County Commissioners

30-18 Upon recommendation of Laura Dukes, it was moved by Mr. Covert and seconded by Mr. Nottke to approve the Treasurer's Agenda (A. – V.) as follows:

A. Approve the Financial Report (May 2018)
B. Authorize a $40,000 advance from the General Fund to the 499-9011 Student Career Readiness Grant and authorize repayment of the advance back to the General Fund once reimbursement has been received from the state
C. Approve the Then & Now Certificate, dated June 6, 2018, for payment of $4,656.35 to Scioto County CTC for Adult Perkins grant 10% fiscal agency administrative services
D Approve the Fiscal Year ending June 30, 2018 Amended Appropriations as follows:

FUND NO.	FUND DESCRIPTION	PRIOR APPROP	INCR/ DECR	REVISED APPROP
001	General	7,250,000	30,000	7,280,000
003	Permanent Improvement	383,021		383,021
006	Food Service	242,870		242,870
007	Special Trust	27,177		27,177
009	Uniform School Supplies	41,778		41,778
011	Rotary-Special Services	59,022		59,022
012	Adult Education	687,632	12,200	699,832
018	Public School Support	8,250		8,250
019	Tech Prep		8,076	8,076
022	Virtual Learning Deposits	4,000		4,000
200	Student Activities	104,833		104,833
451	Data Communication	1,800		1,800
499	Misc State Grants	88,975		88,975

FUND NO.	FUND DESCRIPTION	PRIOR APPROP	INCR/ DECR	REVISED APPROP
524	Voc Ed Perkins	263,921		263,921
535	Pell	250,000	(50,000)	200,000
590	Title II-A	1,656		1,656
599	Misc Federal Grants	326,382	7,246	333,628
TOTAL		9,741,317	7,522	9,748,839

E. Approve the Fiscal Year ending June 30, 2019 Permanent Appropriations as follows:

FUND NO.	FUND DESCRIPTION	ORIGINAL APPROP
001	General	8,150,000
003	Permanent Improvement	725,000
006	Food Service	233,456
007	Special Trust	32,776
009	Uniform School Supplies	48,693
011	Rotary-Special Services	64,028
012	Adult Education	662,643
018	Public School Support	9,550
022	Virtual Learning Deposits	4,000
200	Student Activities	0
451	Data Communication	0
499	Misc State Grants	0
524	Voc Ed Perkins	251,861
535	Pell	250,000
599	Misc Federal Grants	90,257
TOTAL		10,522,264

F. Accept the following federal grants for FY19:
   1. High School Perkins in the amount of $251,861.08 ($257,619.82 original with $6,301.22 additional award in FY18)
      *Note: The Adult Perkins award is less than $50,000 so Tri-County receives this award through a consortium, with Scioto Career Center serving as the fiscal agent
   2. Department of Health and Human Resources grant award as passed through the Athens County Department of Job and Family Services (CFDA number 93.558) for Adult Education short-term course enrollment for eligible Athens County residents in the amount of $20,900
   3. Department of Health and Human Resources grant award as passed through the Athens County Department of Job and Family Services (CFDA number 93.558 and 93.667) for Adult Education short-term course enrollment for eligible Athens County residents in the amount of $27,357

G. Approve FY19 high school student fees (see page 4083)

H. Authorize Treasurer to purchase insurance once the quotes for FY19 have been received

I. Authorize the following transfers, effective July 1, 2018:
   1. $4,500 from the 001 General Fund to the 018 Principal's Fund
   2. $25,000 for the School's full service center operation cash obligation, from the 001 General Fund to the 012 Adult Full Service Fund
   3. $650,000 from the 001 General Fund to the 003 Permanent Improvements Fund

J. Approve renewal of membership in ITSCO Advantage for FY19 at a cost of $100
K. Approve renewal of membership in Coalition of Rural and Appalachian Schools for FY19 at a cost of $325
L. Approve renewal of membership in Ohio Coalition for Equity and Adequacy for FY19 at a cost of $.50 per student ADM
M. Approve payment of membership dues to the following organizations:

Athens Chamber of Commerce	1/1/19 – 12/31/19	$518
Logan Chamber of Commerce	7/1/18 – 6/30/19	$500
Nelsonville Chamber of Commerce	1/1/19 – 12/31/19	$250
Nelsonville Rotary	7/1/18 – 6/30/19	$432
Perry Chamber of Commerce	1/1/19 – 12/31/19	$120

N. Permission to advertise for Bakery and Dairy bids for FY19
O. Approve participation in the National School Breakfast Program, CFDA #10.553, National School Lunch Program, CFDA #10.555 and Government Donated Foods Program #10.550 and submit reports electronically for FY19
P. Approve maintenance/service agreements (effective 7/1/18 to 6/30/19) as follows:

Company	Model No.	Serial No.	Amount	Fund
Arab Termite & Pest Control			$576	001 – 1/2 006 – 1/2
Rumpke (trash hauling)			$1,320/mo	001
Limbach: preventive maintenance for Automated Logic Controls (HVAC system)			$4,640	001
Hank's Sales and Service:				
Formax Folder/Sealer	FD 1500	F60258	$588.50	001
Printek Printer	4503	CBA54827	$688.00	001
ComDoc:				
2 Xerox Copiers	Xerox 7845		$60/mo + $.0059/pg black $.039/pg color	001
CWS				
Canon Copier	IR-1023iF	TJR55130	$598.96 base for 12,000 copies, overage @ $.0264/ pg black	001

Company	Model No.	Serial No.	Amount	Fund
Modern Office Methods				
Canon Copier	IR-C58700	SJY14779	$4,430.66 base for 100,000 copies, 40,000 color copies, overage @ $.01197/ pg black $.0651/pg color	001
	Model No.	Serial No.	Amount	Fund
Edge Software License (Treasurer's Office)			$1,014.00	001
OARnet VMware Licenses and Maintenance			$2,068.88	001
State of Ohio MARCS Radio Subscription for 17 radios			$2,040.00	001

Q. Permission to contract with the State Auditor's office for the FY18 audit (base fee estimated at $18,500)
R. Permission to contract with the J. L. Urhig & Associates for FY18 GAAP Conversion in the amount of $7,800 ($7,800 last year)
S. Approve 2018-2019 Council on Occupational Education accreditation fees for the Adult Career Center, in the amount of $2,850
T. Approve renewal of META Software Services (fiscal, infinite campus, InfOhio and EMIS support + purchasing co-op membership) for FY19 at a cost of $18.90/student (per 2017-2018 Headcount)
U. Authorize Adult Career Center Director/Interim Director to enter into training service contracts for FY19 as needed
V. Accept donation of a 2011 Ford Crown Victoria cruiser from the Athens County Commissioners

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leckrone, Mr. McGaughey, Mr. Nottke, Mr. Palmer and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Connie Altier (Director) reviewed the Director/Principal's Report (A. – E.).

31-18 Upon recommendation of Connie Altier, it was moved by Mr. Depoy and seconded by Mr. Covert to approve the Director/Principal's Report (A. – E.) as follows:

A. Approve MOU with Workforce Innovation and Opportunity Act (Athens, Fairfield, Hocking, and Perry)
B. Approve renewal of Consortium with Adult Education Scioto Technical Center
C. Approve High School Student/Parent Handbook (on file in the administrative offices)
D. Approve the purchase of new textbooks – total cost $15,831.58 (see page 4084)
E. Approve N. Carol Insurance Agency Inc. (administered by Snider-Fuller & Assoc.) as the student insurance carrier for high school students for the 2018-19 School Year

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leckrone, Mr. McGaughey, Mr. Nottke, Mr. Palmer and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: Connie Altier announced OSBA is hosting a "School Security and Safety Solutions Summit" on Wednesday, September 12, 2018, at the Greater Columbus Convention Center in Columbus. She encouraged any Board Member interested in attending to contact her.

The first reading was held on the following additions/changes to Board Policy:

File	Name
ING	Animals in the Schools
ING-R	Animals in the Schools
EBC	Emergency Management and Safety Plans
EBC-R	Emergency Management and Safety Plans (Administrative Rules/Protocols)
EEACD-R	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
JECAA	Admission of Homeless Students
JED	Student Absences and Excuses
GBQ	Criminal Record Check
GCPD	Suspension and Termination of Professional Staff Members
IGCH (Also LEC)	College Credit Plus
IGCH-R (Also LEC-R)	College Credit Plus
LEC (Also IGCH)	College Credit Plus
LEC-R (Also IGCH-R)	College Credit Plus
GCD	Professional Staff Hiring
GCE	Part-Time and Substitute Professional Staff Employment
GDC/GDCA/GDD	Classified Staff Recruiting/Posting of Vacancies/Hiring
GDE	Part-Time, Temporary and Substitute Classified Staff Employment
GDPD	Suspension, Demotion and Termination of Classified Staff Members
JEDA	Truancy
LEA	Student Teaching and Internships

Discussion: William Wittman (Superintendent) reviewed the Superintendent's Agenda (A. – F.).

32-18 Upon recommendation of William Wittman, it was moved by Mr. Palmer and seconded by Mr. Covert to approve the Superintendent's Agenda (A. – F.) as follows:

A. Approve Employment (see pages 4085 - 4087)
B. Approve the following resolution to allow the Architect to prepare bid package documents and to commence the competitive bidding process for the Welding Lab renovation, in compliance with the State Laws of Ohio, at an approximate cost of $650,000.00:

WHEREAS, on November 21, 2017, the Tri-County Career Center Board of Education ("Board") passed Resolution #55-17 declaring its intent to proceed with provisions of Ohio Revised Code Sections 153.65-.71 for the engagement of a design professional to provide assistance to the Board regarding possible renovations to and construction involving the Board's facilities, including welding lab space, culinary program space and possible relocation of library space ("Construction"); and

WHEREAS, on March 20, 2018, the Tri-County Career Center Board of Education ("Board") passed Resolution #17-18 authorizing the Board to enter into contract with a qualified professional design firm, Schorr Architects, Inc., (hereinafter, called the "Architect"), under Sections 153.65 to 153.71 of the Ohio Revised Code, to prepare plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Construction; and

WHEREAS, the Architect has completed scopes of work to facilitate the bidding and awarding of the construction of the welding lab space, taking into consideration factors including, but not limited to, time of performance, availability of labor and experience; and

WHEREAS, the Architect has prepared and submitted to the Board draft construction and bid package documents for the construction of the welding lab space, consisting of drawings and specifications setting forth in detail the requirements for construction of the welding lab including an estimate of construction costs at approximately six hundred fifty thousand dollars ($650,000); and

WHEREAS, the Architect now seeks Board approval of the draft construction documents and bid package for the construction of the welding lab space as presented to the Board by the Architect and the Architect also seeks Board approval to commence the competitive bidding process for the construction of the welding lab space;

NOW, THEREFORE, BE IT RESOLVED, by the Tri-County Career Center Board of Education ("Board"), that after careful consideration and evaluation of the draft construction and bid package documents including cost estimate as prepared by the Architect and presented to it for approval, does hereby approve the construction and bid package documents including cost estimate of approximately six hundred fifty thousand dollars ($650,000) as presented by the Architect for the welding lab space construction;

BE IT FURTHER RESOLVED, that the Board, as authorized under Section 3313.46(A)(1) of the Ohio Revised Code, authorizes the Architect, upon finalization of such documents, to commence the competitive bidding process for the construction of the welding lab space in compliance with all applicable laws of the State of Ohio, and to use the cost estimates as set forth in this Resolution;

BE IT FRUTHER RESOLVED, that the Board approves for publication a "Notice to Bidders" for the construction of the welding lab space and authorizes the Treasurer to public Notice once each week for a period of at least two (2) consecutive weeks in a newspaper that publishes in and of general circulation in the territory of the Center with the last said Notice published at least five (5) days prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46 of the Ohio Revised Code;

BE IT FURTHER RESOLVED, that the Board authorizes the Architect to coordinate the opening of bids for the construction of the welding lab space in compliance with Section 3313.46(A)(3) of the Ohio Revised Code, and immediately following the opening of all bids, the Architect is authorized to substantiate the bids for responsiveness, then conduct a responsible investigation of the apparent low bidder for the construction, and any other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to with the Board, and to prepare and submit to the Board a recommendation about the award or rejection of any bid or bids for the construction, in accordance with applicable law, with the Board retaining the right to reject any and all bids in accordance with applicable law.

C. Approve removal of inventory items, textbooks, and VHS tapes - note items not sold will be discarded (see pages 4088 - 4091)
D. Approve termination of Josh Hartley as of May 28, 2018
E. Approve additional Food Service Cook position
F. Approve potential additional Instructional Aide position

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leckrone, Mr. McGaughey, Mr. Nottke, Mr. Palmer and Mr. Penrod.

NAYS: NONE.

MOTION CARRIED.

Discussion: William Wittman discussed the following:

1. HB 512. The Ohio Association of Career-Technical Superintendents met with Will Vorys, their legal advisor/lobbyist, who is drafting a statement that will explain the issue concerning career-technical boards of education pertaining to this bill.
2. Four classrooms in the Porter Building will receive new flooring this summer.
3. New desks have been ordered for the Science Department.
4. Currently implementing changes in responsibilities for the Director and Assistant Principals.

Due to lack of information, no action was taken on the Board's Agenda A: Authorize attendance at the ACTE's Career Tech Vision 2018, to be held Wednesday, November 28, 2018 – Saturday, December 1, 2018, in San Antonio, TX by Board Members and any administrator and pay training compensation and expenses per Board policy.

No action was taken on the Board's Agenda B. - Authorize attendance at the Athens-Meigs ESC Board Meeting to honor Rex Robinson, to be held Wednesday, June 13, 2018, in Chauncey, OH by Board Members and any administrator and pay compensation and expenses per Board policy.

Mr. Covert (Legislative Liaison) discussed the following:

1. HB 21 – Requires charter schools, instead of school districts, to verify charter school student residency and enrollment. This bill, which also delays the requirement for public and private schools to install storm shelters until after September 15, 2019, has been signed by the Governor.
2. HB 318 – Passed by the Senate This bill prescribes qualifications and training requirements for school resource officers and appropriates grant money to public and private schools for school safety programs and training.
3. SB 225 – Passed by the Senate Finance Committee. Now goes to the full Senate. This bill is identical to HB 378, which creates Ohio Broadband Development Grant Program and allows school districts, among others, to apply for grants under the program.
4. The Senate Education Committee conducted first hearings on the following:
   a. SB 276 – Authorizes student expulsions for actions that endanger the health and safety of other students or school employees.
   b. SB 287 – Requires the State Board of Education to create health education standards for K-12 schools.
5. Distributed copies of the Ohio Department of Education's new strategic plan and highlights of the plan.
6. HB 512 – Restructures education agencies and their duties. This bill has been shelved by Representative Bill Blessing.
7. The following bills have reached the House Education and Career Readiness Committee for review:
   a. SB 216 – Enacts Public School Deregulation Act-Primary/Secondary Ed Testing
   b. HB 680 – Requires Occupant Restraining Devices on School Buses
   c. HB 487 – Eliminates Special School Rights to School District Real Estate

Discussion: Connie Altier stated that ten students participated in a "boot" camp that was held at Ohio University the week of June 11. The camp, for students with disabilities, taught those attending how to advocate for themselves in their IEP meetings, training, college, etc.

Discussion: Tom McGreevy stated one instructor and one student will be attending the Skills USA Leadership Camp at Hocking College in July.

33-18 It was moved by Mr. Coey and seconded by Mr. Brown to go into Executive Session at 7:02 p.m. to discuss the employment, discipline and compensation of a public employee.

VOTING YES ON ROLL CALL WERE: Mr. Brown, Mr. Coey, Mr. Covert, Mr. Depoy, Mrs. Krumlauf, Mr. Leckrone, Mr. McGaughey, Mr. Nottke, Mr. Palmer and Mr. Penrod.

NAYS: NONE.

Mrs. Krumlauf (Board President) declared Open Session at 8:03 p.m.

There being no further business to come before the Board at this time, Mrs. Krumlauf declared the June 2018 Regular Board Meeting adjourned at 8:04 p.m.

ATTEST:

Laura C. Dukes

Laura C. Dukes, Treasurer

Kathy Krumlauf, Board President

Tri-County Career Center
High School Program Fees for 2018-2019 School Year

Student Count FY19	FY18	Incr (Decr)	Program	Lab Fee	Technol-ogy Fee	Supplies	Work books	Tool Rental	Dues	Total		FY18 Fees
13	15	(2)	Auto Body Technology 1			3.50		75.00	17.50	96.00	1	96.00
15	13	2	Auto Service Technology 1		25.00	3.50	36.00	30.00	17.50	112.00	1, 4	126.75
7	17	(10)	Building & Property Trades 1			3.50		62.00	17.50	83.00	1	76.00
21	17	4	Computer Technology Academy					25.00	17.50	42.50	1	42.50
8	12	(4)	Construction Trades (Carpentry) 1	20.00		3.50			17.50	41.00	2	41.00
19	20	(1)	Cosmetology 1			406.00	132.40	10.00	17.50	565.90	3	536.75
20	18	2	Criminal Justice 1					10.00	17.50	27.50	1	27.50
14	12	2	Culinary Arts 1	66.00		25.00		10.00	17.00	118.00	1	115.70
19	19	0	Diesel Ag. Technology 1			3.50		100.00	17.00	120.50	1	126.50
14	17	(3)	Early Childhood Education 1	10.00		10.00			17.00	37.00	1	33.90
14	21	(7)	Electrical Trades 1			3.50	106.20	30.00	17.50	157.20	2	148.20
12	19	(7)	Fashion & Marketing 1			84.00			17.50	101.50	1	101.50
3	7	(4)	Hospitality Services 1	30.00				20.00	17.00	67.00	1	67.00
15	16	(1)	Medical Professions 1 (M)				134.40	10.00	17.50	161.90	2	122.70
15	18	(3)	Nursing Technologies 1 (A)				145.00	10.00	17.50	172.50	2	157.20
7	6	1	Office Professional 1	5.00	25.00		35.40		30.00	95.40	1	107.05
18	13	5	Power Line Technologies 1	15.00		3.50		15.00	17.50	51.00	2, 4	51.00
13	17	(4)	Sports Medicine 1						17.50	17.50	2	17.50
7	3	4	Transitions/CBI						17.50	17.50	6	17.50
15	15	0	Welding	100.00		65.50		50.00	17.50	233.00	3	205.00
269	295	(26)										
14	10	4	Auto Body Technology 2			3.50		75.00	17.50	96.00	1	96.00
6	14	(8)	Auto Service Technology 2		25.00	3.50	36.00	35.00	17.50	117.00	1, 4	86.00
14	6	8	Building & Property Trades 2			3.50		62.00	17.50	83.00	1	76.00
16	14	2	Computer Tech Academy 2		25.00			25.00	17.50	67.50	1	67.50
12	13	(1)	Construction Trades (Carpentry) 2			3.50			17.50	21.00	2	21.00
13	18	(5)	Cosmetology 2			110.70		10.00	17.50	138.20	3	137.95
17	11	6	Criminal Justice 2					10.00	17.50	27.50	1	27.50
9	9	0	Culinary Arts 2	82.50				10.00	17.00	109.50	1	130.70
17	14	3	Diesel Ag Technology 2			3.50		100.00	17.00	120.50	1	131.70
16	11	5	Early Childhood Education 2	10.00	25.00				17.00	52.00	1	27.00
17	13	4	Electrical Trades 2			3.50	35.00	30.00	17.50	86.00	2	96.00
14	15	(1)	Fashion & Marketing 2			84.00			17.50	101.50	1	101.50
7	4	3	Hospitality Services 2	30.00				20.00	17.00	67.00	1	67.00
13	5	8	Medical Professions 2 (M)		25.00		36.50	10.00	17.50	89.00	2	88.05
13	10	3	Nursing Technologies 2 (A)		25.00			10.00	17.50	52.50	2	52.50
6	3	3	Office Professional 2		25.00		35.40		30.00	90.40	1	88.35
11	13	(2)	Power Line Technologies 2	15.00		3.50		15.00	17.50	51.00	4	51.00
13	10	3	Sports Medicine 2		25.00		80.00		17.50	122.50	2	97.50
0	1	(1)	Teacher Academy	10.00	25.00				17.00	52.00	1	42.00
0	1	(1)	Transitions/CBI						17.50	17.50	5	N/A
14		14	Welding 2	125.00		19.50		50.00	17.50	212.00	3	N/A
242	195	47										
511	464	21	Enrollment count as of June 11, 2018 for FY19 & June 12, 2017 for FY18									

1 A tool kit is not required.
2 A tool kit is not required but is recommended. Tool kits are not purchased through the school. Students may purchase tool kits from a local retail store or supply their own.
3 A tool kit is required and is included in the program cost.
4 An additional cost for work boots is not included. Students will be required to purchase work boots.
5 Senior on-line program.
6 Program for students in the 10th grade.

To: Tri-County Career Center Board of Education
From: Connie Altier
Date: June 2018

Approval by the Board of Education is requested for the following textbooks and resources for the 2018-2019 school year.

Textbook Request for 2018-2019

Program/Instructor	Textbook Title	Publisher	Price	Qty	Shipping	Total Cost
Lutz/ Auto Tech	Automotive Maintenance and Light Repair	Cengage Learning	45.00	17		765.00
	Instructors CD Rom		210.75			210.75
					176.88	
						1,152.63
Lutz/ Auto Tech	Today's Class Automotive Testing 1-50 Students	Today's Class	3,250.00	1	0.00	3,250.00
Strohm/History	Our Federal And State Constitutions Ohio Edition	AJS Publications	6.45	90	27.00	607.00
Collins/Diesel Ag	Heavy Equipment Power Trains & Systems	Goodheart Wilcox Publisher	97.50	20		1,950.00
	Hydraulic Systems for Mobile Equipment		93.00	20		1,860.00
	Diesel Technology		84.00	20		1,680.00
	Small Engines		78.96	20		1,579.20
	Ag Mech & Tech Systems		93.00	20		1,860.00
	With Free Resources				----	8,929.20
McGushin/Culinary	ServSafe Manager with online exam voucher	National Restaurant Association	57.80	15	50.00	917.00

REGULAR MEETING
Tri-County Career Center
June 19, 2018

EMPLOYMENT RECOMMENDATIONS
June 19, 2018

The following candidates are recommended for employment by the Tri-County Career Center Board of Education as described.

William Wittman
Superintendent

I. HIGH SCHOOL

A. Permission to hire Don Spicer, substitute summer custodian/maintenance, June – August, 2018, as needed, $12.00 per hour, paid by time sheet

B. Advocates for College and Career Transitions (ACCT) Grant

1. Ann Hinkle, Director/Create Livebinder, 70 hours at $48.213 hourly rate
2. Mechelle More, Student Led IEP Consultant, $150/wk for 22 wks
3. Alicia Carter, 42 hours at $20.00 hourly rate
4. Mike Deley, 42 hours at $20.00 hourly rate
5. Kelly Forgrave, 42 hours at $20.00 hourly rate
6. Judy Mingus, 42 hours at $20.00 hourly rate
7. Kelly Smith, 42 hours at $20.00 hourly rate
8. Mark Yanko, CTA Instructor Consultant for Video Production, 56 hours at $20.00 hourly rate
9. Bus drivers as needed for workshops, etc.

II. SUPPLEMENTALS

A. Andy Dodd, School Counselor - 20 days or 140 hours as needed 7/1/18 – 6/30/19, at per diem rate, paid by time sheet

B. Ann Hinkle, Intervention Coordinator - 20 days or 140 hours as needed 7/1/18 – 6/30/19, at per diem rate, paid by time sheet

C. Steve Wheeler, Testing Coordinator - 25 days or 175 hours as needed 7/1/18 – 6/30/19, at per diem rate, paid by time sheet

D. Amy Doerfler, Marketing Coordinator - 10 days or 70 hours as needed 7/1/18 – 6/30/19, at per diem rate, paid by time sheet

E. On-Line Liaison Instructor - $600.00 paid last pay in June 2019, per negotiated agreement

F. Prom Advisor (3) - $600.00 paid last pay in June 2019, per negotiated agreement

III. EXEMPT HIGH SCHOOL EMPLOYEES SALARY INCREASE FOR FY19 THROUGH FY21

NAME	TITLE	FY19 INCREASE	FY20 INCREASE	FY21 INCREASE
Ingram, Mindy	Exec. Asst./EMIS Coord.	3.0%	2.5%	2.5%
Bookman, Pam	Asst. Treasurer	3.0%	2.5%	2.5%
Knapp, Donna	Asst. Treasurer	3.0%	2.5%	2.5%
Moore, Chad	Tech Coordinator	2.5%	2.5%	2.5%
Poling, Zach	Tech Assistant	2.5%	2.5%	2.5%
Stage, Conne	Food Service Supv.	2.5%	2.5%	2.5%

IV. EXEMPT ADULT EDUCATION EMPLOYEES SALARY INCREASE FOR FY19

NAME	TITLE	FY19 INCREASE
Shumway, Amy	Management Systems Supervisor	2.5%
Warthman, Tina	Student Services Supervisor	2.5%

V. HIGH SCHOOL/ADULT ED SUBSTITUTES FY19

SUBS ($75.00/day, $85.00/day retired teachers and rehired Tri-County Employees)				
	NAME	CERTIFICATION	EXPIRES	LENGTH
	Anderson, George	General Education	2018	Short Term
	Bentley, Lynda	Vocational	2019	Professional
	Bricker, Mitzi	Vocational	2018	Long Term
	Dugan, Connie	Academic	PERMANENT	Long Term
	Hartman, Kelly	Vocational	2018	Long Term
	Hinton, Neil	General Education	2022	Short Term
	Horrocks, Tamara	Academic	PERMANENT	Long Term
	Justus, Karl	Social Studies	2022	Professional
	Kline, Carol	Vocational	2018	Short Term
	McCollum, Michael	Vocational (Welding Only)	2018	Long Term
	Reichling, Taylor	Academic	2018	Long Term
	Robe, Justin	Academic	2018	4 Yr Res Ed
	Trace, Kathleen	Vocational	2019	Long Term

COOKS ($10.25/hr, as needed, time sheet)
McDaniel, Pam
Perkins, Erin
Rosser, Travis
Weir, Tina

WAREHOUSE ($12.25/hr, as needed, time sheet)
Rozzo, Richard

MAINTENANCE/CUSTODIAN ($12.00/hr, as needed, time sheet)
Rozzo, Richard
Smith, Levi
Thompson, Theresa
Wood, Todd

BUS DRIVER ($12.00/hr, as needed, time sheet)
None At This Time

VI. FULL-TIME ADULT EDUCATION FY19

NAME	PROGRAM	LENGTH/HOURS OF NEW CONTRACT	HOURLY RATE
♦Alvis, Tiffany	Medical Assistant Adjunct Faculty	*	$21.00
Daubenmire, Jenny	Cosmetology Adjunct Faculty	*	$22.25
Withem, Brian	Welding Adjunct Faculty	*	$22.00

*Hours, length, benefits, refer to individual contract

VII. PART-TIME ADULT EDUCATION FY18
(paid by time sheet, as needed)

NAME	HOURLY RATE	CERT EXPIRES
Alvis, Tiffany	$21.00	2018
Anderson, George	$20.00	2018
Bolin, Dustin	$22.00	2019
Carter, Alicia	$16.00/$20.00	2018
Carter, Stephen	$20.00	2018
Forester, Diana	$15.00	N/A
Graham, Cindi	$22.00	2018
Green, Melissa	$22.00	2023
Green, Steve	$22.00/$30.00	2022
Hanlin, Martin	$21.00	2018
Hinton, Neil	$22.00	N/A
Kline, Carol	$22.00	2018
Leffler, Kelly	$22.00	2019
Lutz, Jeff	$22.00	2019
McCollum, Michael	$22.00	2018
McGushin, Katie	$22.00	2021
Moore, Chad	$21.00	
Patterson, Christina	$15.00	2019
Smith, Levi	$20.00	2018
Thimmes, Stacey	$20.00	2018
Thompson, Tim	$22.00	2022
Trace, Kathleen	$22.00	2019
Wheeler, Steve	$22.00	N/A
Withem, Brian	$22.00	2021
Yanko, Mark	$22.00	2019

♦Pending Certification

Inventory Removal Board Meeting 6/19/18							
Tag Numbers	**Model**	**Serial#**	**From RM:**	**To:**	**Notes:**		
008372	ViewSonic VX2025wm Monitor		S.Addis Office	Warehouse	Outdated	Dispose	
005480	Polaroid PV215A LCD Projector		200	Warehouse	Old - No Power Cord	Dispose	
000061	Texas Instruments TI-5033SV Calculator		N/A	Warehouse	Outdated	Dispose	
009604	Gateway KAV60 Laptop		202	Warehouse	Outdated	Dispose	
009605	Gateway KAV60 Laptop		202	Warehouse	Outdated	Dispose	
009602	Gateway KAV60 Laptop		202	Warehouse	Outdated	Dispose	
009601	Gateway KAV60 Laptop		202	Warehouse	Outdated	Dispose	
005719	D-Link DE-660 Ethernet PC Card		200	Warehouse	Outdated	Dispose	
009465	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009467	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009474	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009459	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009477	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009473	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009463	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009469	HP xw4600 Workstation		307	Warehouse	Outdated	Dispose	
009502	HP Color LaserJet CM2320nf MFP		301	Warehouse	Broken	Dispose	
008633	HP Color LaserJet CM1015 Printer		304	Warehouse	Broken	Dispose	
009596	HP Compaq dc7900 Minitower		N/A	Warehouse	Outdated	Dispose	
10160	Probook 4530s		N/A	Warehouse	Broken	Dispose	
n/a	Probook 4530s	CNU1212ZTD	N/A	Warehouse	Broken	Dispose	
10172	Probook 4530s		N/A	Warehouse	Broken	Dispose	
n/a	Probook 4530s	CNU1385JFV	N/A	Warehouse	Broken	Dispose	
10278	Probook 4530s		N/A	Warehouse	Broken	Dispose	
010024	Probook 4530s	CNU1212ZT1	N/A	Warehouse	Broken	Dispose	
010277	Probook 4530s		N/A	Warehouse	Outdated	Dispose	
435174	Optimus Audio Cassette Player		N/A	Warehouse	Tri-County JVS tag	Dispose	
008426	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008438	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008439	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008436	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008444	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008430	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008422	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008435	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008822	Hitachi CP-X260 LCD Projector		Library	Warehouse	Outdated	Dispose	
008446	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008429	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008434	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008424	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008440	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008442	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008427	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
008423	HP PD974A Monitor		512	Warehouse	Outdated	Dispose	
n/a	Canon ZR70MC Video Camcorder	1.52643E+11	n/a	Warehouse	Outdated	Dispose	
009661	Epson Power Lite 1915		538	Warehouse	Outdated- No Power	Dispose	
007173	Epson EMP-713 Projector		202	Warehouse	Outdated- No Power	Dispose	
007174	Epson EMP-713 Projector		202	Warehouse	Outdated- No Power	Dispose	
008843	Sharp PG-F200X		202	Warehouse	Broke	Dispose	
008351	NEC VT48 Projector		202	Warehouse	Broke	Dispose	
010320	Dell Optiplex 390		513	CTA	Outdated	Dispose	
009014	HP xw4600 Workstation						
001291	Wet/Dry Vaccum				Broken	Dispose	
In Warehouse							
000961	Table					Dispose	
Table No Tag						Dispose	
5 Metal Chairs						Dispose	
Engine Dia	May have been donated					Dispose	
Yard Sale Items/Auction							
Welders	tag numbers ?						
7- Tables	$5 each per Mr. Wittman						
14 tube TVs							
006268	TV Cart						
007260	Desk						
007284	Desk						
007291	Desk						

Outdated Textbooks

# of Books		Copyright					
9	1993 Emergency Responder Guidebook	1993				Dispose	
1	Correctional Law for the Corrections Officer	1993				Dispose	
1	Crime Prevention	1977				Dispose	
1	Criminal Investigation	1994				Dispose	
1	Criminal Justice in America	2000				Dispose	
5	Criminal Justice Today	1999				Dispose	
1	Criminal Justice Today	1991				Dispose	
1	Criminal Justice: A Brief Introduction	1994				Dispose	
1	Criminal Law & It's Processes	1969				Dispose	
17	Criminal Law & Motor Vehicle Handbook	2000				Dispose	
1	Criminal Law & Motor Vehicle Handbook 2002	2002				Dispose	
1	Digest of Motor Laws	2003				Dispose	
1	Intro to Criminal Justice	1990				Dispose	
1	Intro to Security	1994				Dispose	
1	Law Enforcement in the United States	2000				Dispose	
25	Law Enforcement: An Introduction	1992				Dispose	
1	Law Enforcement: An Intro to the Police	1973				Dispose	
	Role in the Criminal Justice System						
1	Local Government Laws & Rules Annotated	2007				Dispose	
1	Ohio Arrest, Search & Seizure	1994				Dispose	
4	Ohio Criminal & Motor Vehicles Law	2001				Dispose	
2	Ohio Criminal & Motor Vehicles Law	2003				Dispose	
1	Ohio Criminal Law & Motor Vehicle Handbook	1995				Dispose	
1	Ohio Criminal Law Handbook 2001-2	2001				Dispose	
31	Ohio Criminal Law Handbook 2003-2	2003				Dispose	
1	Ohio Criminal Law Handbook 2006-2	2006				Dispose	
2	Ohio Liquor Laws & Rules	1991				Dispose	
1	Ohio Traffice Law Handbook	2002				Dispose	
1	Police Practices, Perspectives & Problems	1996				Dispose	
1	Policing: An Intro to Law Enforcement	1994				Dispose	
1	Rules Governing the Courts of Ohio	2000				Dispose	
1	The Ohio Basic Code	1999				Dispose	
1	The Ohio Basic Code	2000				Dispose	
1	The Ohio Basic Code	2001				Dispose	
3	The Ohio Basic Code	2002				Dispose	
1	The Ohio Basic Code	2003				Dispose	
2	The Ohio Basic Code	2004				Dispose	
1	The Police Traffice Control Function	1978				Dispose	
29	The Prentice Hall Guide to Evaluating	2004				Dispose	
	Online Resources						

RINE VHS COLLECTION

National Geographic Videos:

- Ocean Drifters (1993)
- Mysteries Underground (1997)
- Jewels of the Caribbean Sea (1994)
- Search for Battleship Bismarck (1989)
- Zebra: Patterns in the Grass (1991)
- Save The Panda (1986)
- Elephant (1989)
- Rain Forest (1987)
- Amazon: Land of the Flooded Forest (1990)
- Africa: Wilds of Madagascar (1994)
- Jane Goodall: My Life With the Chimpanzees (1990)
- Love Those Trains (1984)
- Strange Creatures of the Night (1990)
- Nature's Fury (1996)
- Webs of Intrigue (1992)
- Leonardo's Legacy (1997)
- Earth's Catastrophic Past (1997)
- Africa's Stolen River (1989)
- Understanding: Viruses (1997)

National Geographic Society Videos:
- A Wetland (1994)
- Fresh Water (1994)
- Water: A Precious Resource (1994)
- Backyard Bugs (1994)
- Natural Disasters (1994)
- Old Growth Forest (1994)
- Locomotion in the Ocean (1994)
- Web of Life (1994)
- A Seashore (1994)
- Discovering the Cell (1994)
- A Meadow (1994)
- Thinking About Animal Minds (1994)
- Biotechnology (1994)
- Healing the Earth (1994)
- A Forest (1994)

Nova:
- Countdown to the Invisible Universe (1995)
- Mystery of the Senses: Visions (1995)
- Mystery of the Senses: Vision (1995)
- Mystery of the Senses: Smell (1995)
- Mystery of the Senses: Hearing (1995)
- Mystery of the Senses: Touch (1995)
- Fire Wars (2002)
- What's Up with the Weather (2000)

Discovery Channel Videos:
- Planet of Life Vol 1 (1997)
- Forces & Motion (1997)
- Flight (1997)
- Understanding the Universe (1997)
- Understanding the Universe (1997)
- Understanding the Universe (1997)
- Tornado! Hurricane! Flood! (1996)
- Planet of Life: Vol-2 Creatures of the Skies & When Dinosaurs Rules (1997)
- Planet of Life: Vol-3 The Insect World (1997)
- Understanding Electricity (1997)
- Understanding Electricity (1997)
- Understanding: Bridges (1997)
- Understanding: The Solar System (1997)
- Destination Mars (1997)
- The Power of Genes (1997)
- Elements and Compounds (1997)
- Life on Mars (1997)
- Understanding Oceans (1997)
- Understanding Bacteria (1997)

Science Demonstration Videos:

- Levers, Inclined Planes, Geared-Wheels (1990)
- The Simple Pendulum (1990)
- Archimedes' Principle/Pascal's Principle (1990)
- Energy and Momentum (1990)
- Centrifugal Force (1990)
- Newton's Second Law of Motion*Newton's Third Law of Motion (1990)
- The Idea of Center of Gravity*Newton's First Law of Motion (1990)
- Soap Bubbles and Soap Films*Atmospheric Pressure (1990)

Misc:

- Living Planet (1991)
- Science In Action: Rocks and Minerals (N/A)
- The Rainforest (1993)
- Nuclear Energy/Nuclear Waste (1993)
- Passport to Africa (1994)
- The Baking Desert (1991)
- Parts of the Body (N/A)
- Inventions & Innovations (1998)
- Greed and Wildlife: Poaching in America (1991)
- Ancient Forests: Rage Over Trees (1991)
- Arctic Refuge: A Vanishing Wilderness? (1991)
- Race to Save the Planet: Saving the Diversity of Life (1995)
- Race to Save the Planet: Saving the Land (1995)
- The Roseate Spoonbill (N/A)
- Who's Counting? Population and Habitat (N/A)
- Eyewitness: Weather (1996)
- The Acid Assault (1992)
- The Earth at Risk: Acid Rain (1993)
- Humans and Bacteria (N/A)
- Bill Nye the Science Guy: Water Cycle * Oceanography (N/A)
- Viruses (1997)
- National Audubon Society Specials: Wood Stork (1991)
- Eyewitness: Skeletons (1994)
- Understanding Science: Vol 1, Scientific Problem Solving (1992)
- Human Body in Action: CELLS (N/A)
- The Magic of Cells (1994)
- Science in Action: Pollution (N/A)
- Physics Demonstrations (N/A)
- National Audubon Society: Crane River (1991)
- Exploring Oceanography (N/A)
- Wetlands, We Need Them (N/A)
- Fun With Physics (1989)
- Recycling (1993)
- Protecting Our Environment: Reduce (1994)
- The Sun: Our Star Attraction (2001)
- What Makes Up Matter? (2001)
- Race To Save The Planet: Save The Earth-Feed The World / Waste Not, Want Not (1990)