

ORGANIZATIONAL MEETING

Tri-County Career Center

January 15, 2019

The Tri-County Career Center's Board of Education met in Organizational Session on Tuesday, January 15, 2019, at 6:02 p.m. in Room 108.

Mr. Nottke (President Pro Tempore) called the meeting to order.

OATH OF OFFICE: Laura Dukes (Treasurer) administered the Oath of Office to the following Board members who were appointed to the Board by their respective school district:

Mr. Gary Dicken (Athens-Meigs Educational Service Center)

Dr. John Woltz (Logan-Hocking Local School District)

Mr. Ray Hatem (New Lexington City School District)

Members present for roll call were: Mr. Mark Barrell, Mr. Roger Brown, Mr. Micah Covert, Mr. John Depoy, Mr. Gary Dicken, Mr. Ray Hatem, Mr. John McGaughey, Mr. Jim Palmer, Mr. Ed Penrod, Dr. John Woltz and Mr. Bruce Nottke presiding. Also present were: Connie Altier, Superintendent; Laura Dukes, Treasurer; Kelly Leffler, Director/Adult Education & Maintenance Supervisor; Tom McGreevy, Principal; Amanda Wiseman, Assistant Principal; and Mindy Ingram, Administrative Assistant.

ELECTION OF OFFICERS: Mr. Nottke stated the next order of business was election of officers for the coming year.

1-19 President: The nomination of Mr. Nottke was made by Mr. Penrod and seconded by Mr. Covert. There being no further nominations, it was moved by Mr. Depoy and seconded by Mr. Covert to close the nominations and elect Mr. Nottke as President of the Tri-County Career Center's Board of Education for the 2019 Calendar Year.

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

2-19 Vice-President: The nomination of Mr. Covert was made by Mr. Depoy and seconded by Mr. Brown. There being no further nominations, it was moved by Mr. Penrod and seconded by Mr. Depoy to close the nominations and elect Mr. Covert as Vice-President of the Tri-County Career Center's Board of Education for the 2019 Calendar Year.

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

ABSTAINED: Mr. Covert.

NAYS: NONE.

MOTION CARRIED.

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3-19 It was moved by Mr. Palmer and seconded by Mr. Dicken to approve Agenda Items V. – IX. as follows:

- V. Set times, dates and locations for the 2019 Regular Meetings as the 3rd Tuesday of the month at 6:00 p.m. in Room 108 (Pierce Room). The Board reserves the right to change any of these meeting times and places and to set special meetings of the Board of Education in accordance with the Ohio Revised Code (3313.15)
- VI. Adopt existing bylaws and policies for Board operation and the operation of the school system
- VII. Establish the Board Service Fund in the amount of \$20,000; the purpose of this fund is to pay the expenses actually incurred by Board Members in the performance of their duties (3315.15); Account No. 001-2310-432
- VIII. Adopt Standing Authorizations for the Calendar Year 2019:
 - Empower the following employees to act on its behalf:
 - A. Authorize the Treasurer to request advances from the county auditor on real estate and personal property tax revenue for a period of one year from January 15, 2019 to the January 2020 organizational meeting
 - B. Authorize the Treasurer to invest interim and inactive funds at the most productive interest rate whenever interim funds are available (this authorization includes Commercial Paper & Banker's Acceptances investments as permitted by Ohio Rev. Code §135.142 and subject to the restrictions therein)
 - C. Authorize the Treasurer to pay all bills and payroll liabilities within the limits of the appropriations resolution as bills are received and when merchandise has been received in good condition, and make regular monthly financial reports to the Board of Education
 - D. Authorize the Superintendent to act on behalf of the Board regarding appeals of "student suspensions"
 - E. Authorize the Superintendent to serve as the purchasing agent for the school district and to dispose of surplus school property by sale according to the provisions of law in the school's best interest
 - F. Authorize the Superintendent to make decisions on the attendance of all employees at local or state meetings for the interest and welfare of the school district, with expenses and reimbursements as provided by Board policy
 - G. Authorize the Superintendent to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer

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- H. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
 - I. Authorize the Superintendent, on behalf of this Board, to approve FMLA leaves throughout the year
 - J. Authorize the Superintendent and/or Treasurer to attend local and state seminars, meetings, and conferences that constitute informative and professional growth for the benefit of the school district without further Board of Education action, and that reasonable expenses in connection therewith be allowed
 - K. Authorize the Superintendent to make application for state and federal grants as appropriate for the benefit of the school district
 - L. Authorize the Treasurer to pay stipends in the amount specified to community members/staff members when authorized by grant applications, i.e., Venture Capital, Local Professional Development Committee, Continuous Improvement Plan, etc.
 - M. The Board believes it is important to demonstrate appreciation to its employees. Therefore, the Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but is not limited to: refreshments, small gifts, plaques, awards and flowers
 - N. Approve Burlison Law Offices, LLC, as special council on certain matters related to legal documents, contracts, tax resolutions, and any other legal advisement to be determined for CY2019
 - O. Establish a Records Commission composed of the Board President, the Treasurer and the Superintendent. The Commission shall meet at least once every 12 month and establish rules for retention and disposal of records and to review the same
 - P. Authorize the Superintendent, on behalf of this Board, to approve out-of-state travel and expenses per Board Policy
- IX. Board Member compensation and Mileage Rate

The compensation for Board members of the Board of Education of Tri-County Career Center is established at the maximum rate authorized by law and the mileage rate is established following Internal Revenue Service (IRS) rates for the same calendar year (Ohio Rev. Code § 3311.19F)

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Beginning January 1, 2003, members of the Board of Education of Tri-County Career Center shall be compensated for "board-approved training" at the maximum rate authorized by law. Board-approved training shall be defined as training sessions pre-approved by the Board that note the name and date of the training and Board members attending

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Mr. Nottke (Board President) appointed the following committees, Legislative Liaison and Student Achievement Liaison for 2019:

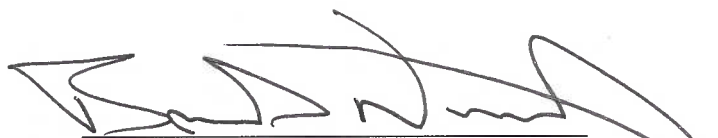
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| Audit Committee | Mr. Depoy, Mr. Penrod |
| Building Committee | Mr. Dicken, Mr. Nottke |
| Certified Committee | Mr. Brown, Mr. Penrod |
| Classified Committee | Mr. Barrell, Mr. McGaughey |
| Finance Committee | Mr. Hatem, Mr. Penrod |
| Personnel Committee | Mr. Brown, Mr. Hatem, Mr. Palmer |
| Policy Committee | Mr. Depoy, Mr. Palmer, Dr. Woltz |
| Legislative Liaison | Mr. Covert |
| Student Achievement Liaison | Mr. Barrell |

There being no further organizational business, Mr. Nottke declared the January 2019 Organizational Board Meeting be adjourned at 6:18 p.m.

ATTEST:



Laura C. Dukes, Treasurer



Bruce, Board President