



REGULAR MEETING

Tri-County Career Center

January 15, 2019

The Tri-County Career Center's Board of Education met in Regular Session on Tuesday, January 15, 2019, at 6:18 p.m. in Room 108.

A moment of silent reflection was observed and the Pledge of Allegiance was recited.

Members present for roll call were: Mr. Mark Barrell, Mr. Roger Brown, Mr. Micah Covert, Mr. John Depoy, Mr. Gary Dicken, Mr. Ray Hatem, Mr. John McGaughey, Mr. Jim Palmer, Mr. Ed Penrod, Dr. John Woltz and Mr. Bruce Nottke presiding. Also present were: Connie Altier, Superintendent; Laura Dukes, Treasurer; Kelly Leffler, Director/Adult Education & Maintenance Supervisor; Tom McGreevy, Principal; Amanda Wiseman, Assistant Principal; and Mindy Ingram, Administrative Assistant.

4-19 It was moved by Mr. Brown and seconded by Mr. Penrod to approve the December 2018 Regular Board Meeting Minutes as mailed.

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Connie Altier discussed the following:

1. In observance of Board Appreciation Month, she presented certificates to the 2018 Board Members.
2. She, along with Tom McGreevy, presented a video made by Matthew Coon, Connor Murphy and Shyla Supper (Computer Tech Academy Program students).

Discussion: Laura Dukes (Treasurer) reviewed the Treasurer's Agenda (A. – C.)

5-19 Upon recommendation of Laura Dukes, it was moved by Mr. Depoy and seconded by Mr. Covert to approve the Treasurer's Agenda (A. – C.) as follows:

- A. Approve the Financial Report (December 2018)
- B. Approve the July 1, 2019 through June 30, 2020 Tax Budget
- C. Authorize contract with OSBA for updates and on-line support for continuous policy changes (February 1, 2019 – January 31, 2020 at an estimated cost of \$1,575 (\$1,550 prior year)

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes stated the 2019 IRS Mileage Reimbursement rate is \$.58 (increased from \$.545).

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6-19 Upon recommendation of Kelly Leffler (Director/Adult Education & Maintenance Supervisor), it was moved by Mr. Dicken and seconded by Mr. Covert to approve the following adult education courses of study:

Cosmetology
Industrial Maintenance
Industrial Welding Technology
Medical Assisting Technology
Phlebotomy

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Kelly Leffler discussed the following:

1. The asbestos was removed over Christmas Break. Air quality tests came back good.
2. The water line will be replaced in two phases. The first phase will be done over spring break (area from the Boiler Room to the Cosmetology Lab). The second phase will be done over the summer (area from the Cosmetology Lab to the 300 Hallway).
3. Construction crews will begin laying block this week for the Welding Lab Expansion Project.

Discussion: Connie Altier stated the maintenance staff did a wonderful job clearing the parking lot on Sunday in preparation for school on Monday.

Discussion: Tom McGreevy (Principal) discussed the following:

1. Morrison Elementary 6th graders toured the school on Friday, January 11.
2. On Tuesday, January 8, seventy-seven sophomores from Federal Hocking visited the school (unable to attend the school's Sophomore Visitation Day in December).
3. Shelby Vassar, a student in the Nursing Technology 2 program and regional Skills/USA officer, will be attending the SkillsUSA Regional Officer Training Institute (ROTI) in Washington D.C. next week. During this time, she will have an opportunity to speak with congress in regard to career technical education and Carl Perkins funding.
4. The Future Fair will be held on March 29. This annual event allows area vendors to set up tables with information about their company, college, etc. for students to visit.
5. Distributed the January 15, 2019 student count sheet. Currently, there are 242 juniors and 212 seniors enrolled.

Discussion: Connie Altier (Superintendent) reviewed the Superintendent's Agenda (A. – E.) and noted the following additions:

E. Approve employment:

3. Dustin Bolin, ARC Solar Grant, paid by time sheet, as needed, \$30.00 per hour, maximum 110 hours, FY19
4. ♦Matthew Monnin, Substitute Teacher per Board approved FY19 substitute teacher rate

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7-19 Upon recommendation of Connie Altier, it was moved by Mr. McGaughey and seconded by Mr. Covert to approve the Revised Superintendent's Agenda (A. – E.) as follows:

- A. Accept the retirement of Suzanne Rozzo (Maintenance/Custodian) effective June 30, 2019
- B. Approve an amendment to the previously approved contract amount of \$15,429.00 for asbestos removal by Geiger Brothers to \$24,975.00
- C. Approve removal of inventory items (see pages 4169 - 4170)
- D. Approve the purchase of a new school van from Don Wood in the amount of \$29,549
- E. Approve employment:
 1. High School After School Instructors (per Board approval November 20, 2018):
 - Michael Strohm – Social Studies
 - Michael Bogdanski – English
 - Renee Juarez – Math
 - Connie Dugan – Science
 2. Supplemental:
 - Ohio University Professional Intern 2 Teacher Candidate
 - Monte Davenport - \$259.85
 3. Dustin Bolin, ARC Solar Grant, paid by time sheet, as needed, \$30.00 per hour, maximum 110 hours, FY19
 4. ♦Matthew Monnin, Substitute Teacher, per Board approved FY19 substitute teacher rate

♦Pending Certification

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Nottke, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Due to lack of interest, no action was taken on the Board's Agenda A. – Authorize attendance at the ACTE National Policy Seminar in Arlington, VA, March 24 – 27, 2019 and pay training compensation & expenses per Board Policy.

Mr. Covert (Legislative Liaison) discussed the following:

1. Larry Householder was elected Speaker of the House of Representatives.
2. The following bills were signed into law by Governor John Kasich prior to leaving office:
 - a. HB 58 – Requires the Ohio Department of Education to include supplemental instructional materials on cursive handwriting in the English language arts model curriculum
 - b. House Bill 66 – Requires public schools, within two hours of the start of a school day, to notify the parent of a student who fails to arrive at school and is not excused from attendance
 - c. HB 291 – Allows school districts, among others, to purchase an "employee dishonesty and faithful performance of duty policy" instead of individual surety bonds for those who are otherwise required to give a bond
 - d. HB 491 - Extends the alternative high school graduation pathways to the classes of 2019 and 2020, exempts treasurers from liability for certain cases in which loss of public funds occur and revises licensure for pupil services personnel
3. Departing Governor Kasich appointed four new members to the State Board of Education
4. He, along with Mr. Nottke, Connie Altier and Kelly Leffler, will be attending the OACTE Legislative Conference next week in Columbus.

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Discussion: Connie Altier stated that 11 students in the Office Professional Program recently competed in the BPA regional competition, with nine advancing to State competition on March 14 & 15. A picture of the regional contest winners is on the school's Facebook page, which has daily posts.

Mr. Depoy, Mr. Palmer and Mr. Penrod introduced and gave brief overviews of the school's new Board members from their school districts.

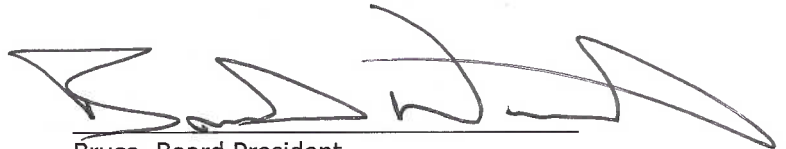
Mr. Nottke (Board President) welcomed the new Board members.

There being no further business to come before the Board at this time, Mr. Nottke declared the January 2019 Regular Board Meeting be adjourned at 6:55 p.m.

ATTEST:



Laura C. Dukes, Treasurer



Bruce, Board President

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Inventory Disposal

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Tag Numbers	Model	S/N	From RM:	To	Purpose	Notes
9891	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9892	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9893	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9895	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9896	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9897	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9898	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9900	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9901	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9902	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9907	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9908	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9909	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9910	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9912	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
9915	HP ProBook 4520s		RM 300A	CTA	CTA Rebuild	Laptop PC
n/a	HP ProBook 4520s	2CE1061NL5Q	RM 300A	CTA	CTA Rebuild	Laptop PC
n/a	HP ProBook 4520s	2CE10700GX	RM 300A	CTA	CTA Rebuild	Laptop PC
10257	HP Pro 3405 mt		n/a	CTA	CTA Rebuild	Desktop PC
10262	HP Pro 3405 mt		n/a	CTA	CTA Rebuild	Desktop PC
10266	HP Pro 3405 mt		n/a	CTA	CTA Rebuild	Desktop PC
10267	HP Pro 3405 mt		n/a	CTA	CTA Rebuild	Desktop PC
9555	HP Compaq dx7500		AE (Amy)	CTA	CTA Rebuild	Desktop PC
10045	HP 6200 Pro SFM		n/a	CTA	CTA Rebuild	Desktop PC
9851	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9849	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9845	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9835	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10213	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10208	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10214	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10211	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10207	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10212	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9846	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9840	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10210	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9852	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9837	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9843	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
10209	HP 6200 Pro		n/a	CTA	CTA Rebuild	Desktop PC
9642	HP Pro 3000 mt		n/a	CTA	CTA Rebuild	Desktop PC
9647	HP Pro 3000 mt		n/a	CTA	CTA Rebuild	Desktop PC
9649	HP Pro 3000 mt		n/a	CTA	CTA Rebuild	Desktop PC
9650	HP Pro 3000 mt		n/a	CTA	CTA Rebuild	Desktop PC
9655	HP Pro 3000 mt		n/a	CTA	CTA Rebuild	Desktop PC
5332	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5333	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5334	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5335	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5336	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5338	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5339	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5340	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5341	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5342	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5343	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5346	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5347	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5348	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5349	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator

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Inventory Disposal

Tag Numbers	Model	S/N	From RM:	To	Purpose	Notes
5350	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5351	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5483	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5484	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5485	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5486	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5487	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5489	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5490	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5491	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
5492	Texas Instruments I-0896		n/a	Warehouse	Dispose	Calculator
n/a	Texas Instruments I-0896	v1117978	n/a	Warehouse	Dispose	Calculator
n/a	Texas Instruments I-0896	v1117991	n/a	Warehouse	Dispose	Calculator
n/a	OH1800AJF Overhead Projector	219558	n/a	Warehouse	Dispose	Overhead Projector
7119	IN-EM-49569		n/a	Warehouse	Dispose	Desktop PC
8984	HP xw4600		n/a	Warehouse	Dispose	Desktop PC
9016	HP xw4600		RM 202	Warehouse	Dispose	Desktop PC
n/a	HP EliteBook 8570w	5CB30610J3	K. Leffler	Warehouse	Dispose	Laptop PC
8419	HP dx5150mt		n/a	Warehouse	Dispose	Desktop PC
9400	HP dc7900		503 (Steve)	Warehouse	Dispose	Desktop PC
8966	HP dc5750		103	Warehouse	Dispose	Desktop PC
8967	HP dc5750		103	Warehouse	Dispose	Desktop PC
9557	HP Compaq dx7500		T.Warthman's Office	Warehouse	Dispose	Desktop PC
9050	HP 3600		n/a	Warehouse	Dispose	Printer
9200	Epson Powerlite 1825		202	Warehouse	Dispose	Projector
7055	Cisco C2950-24		n/a	Warehouse	Dispose	Switch
7057	Cisco C2950-24		n/a	Warehouse	Dispose	Switch
7060	Cisco C2912 XL		n/a	Warehouse	Dispose	Switch
6214	Chair		202	Warehouse	Dispose	
6215	Chair		202	Warehouse	Dispose	
6216	Chair		202	Warehouse	Dispose	
1560	Chair		n/a	Warehouse	Dispose	
5803	Epson Projector		Library	Warehouse	Dispose	Overhead Projector
6186	Epson Projector		Library	Warehouse	Dispose	Overhead Projector
6325	Panasonic VHS Player		Library	Warehouse	Dispose	Overhead Projector
7813	Toshiba Projector		Library	Warehouse	Dispose	Overhead Projector
8121	Toshiba Projector		Library	Warehouse	Dispose	Overhead Projector
8123	NEC Projector		Library	Warehouse	Dispose	Overhead Projector
8124	NEC Projector		Library	Warehouse	Dispose	Overhead Projector
8125	NEC Projector		Library	Warehouse	Dispose	Overhead Projector
8821	Hitachi Projector		Library	Warehouse	Dispose	Overhead Projector
8825	Sharp Projector		Library	Warehouse	Dispose	Overhead Projector
7624	Paper Shredder		Principal's Office		DisposeBroken	