

REGULAR MEETING

Tri-County Career Center

February 19, 2019

The Tri-County Career Center’s Board of Education met in Regular Session on Tuesday, February 19, 2019, at 6:00 p.m. in Room 108.

A moment of silent reflection was observed and the Pledge of Allegiance was recited.

Members present for roll call were: Mr. Mark Barrell, Mr. Roger Brown, Mr. John Depoy, Mr. Gary Dicken, Mr. Ray Hatem, Mr. John McGaughey, Mr. Jim Palmer, Mr. Ed Penrod, Dr. John Woltz and Mr. Micah Covert presiding. Members absent for roll call were: Mr. Bruce Nottke. Also present were: Connie Altier, Superintendent; Laura Dukes, Treasurer; Kelly Leffler, Director/Adult Education & Maintenance Supervisor; Tom McGreevy, Director/High School Principal; Amanda Wiseman, Assistant Principal; and Mindy Ingram, Administrative Assistant.

The scheduled special presentation will be presented at a later date.

8-19 It was moved by Mr. Depoy and seconded by Mr. Brown to approve the January 2019 Organizational and Regular Board Meeting Minutes as mailed.

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes (Treasurer) reviewed the Treasurer’s Agenda (A. – E).

9-19 Upon recommendation of Laura Dukes, it was moved by Mr. Palmer and seconded by Mr. Barrell to approve the Treasurer’s Agenda (A. – E.) as follows:

- A. Approve the Financial Report (January 2019)
- B. Accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies
- C. Approve an increase to the FY19 Fund 524 High School Perkins federal grant award in the amount of \$12,667.43 (FY19 total of \$264,528.51)
- D. Authorize an increase in the Fashion Marketing change bag from \$30 to \$50
- E. Amend the FY19 permanent appropriations as follows:

FUND NO.	FUND DESCRIPTION	PRIOR APPROP	INCR/ DECR	REVISED APPROP
001	General	8,150,000		8,150,000
003	Permanent Improvement	725,000		725,000
006	Food Service	243,456		243,456
007	Special Trust	32,776		32,776
009	Uniform School Supplies	48,693		48,693
011	Rotary-Special Services	63,258		63,258
012	Adult Education	662,643		662,643

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FUND NO.	FUND DESCRIPTION	PRIOR APPROP	INCR/ DECR	REVISED APPROP
018	Public School Support	9,550		9,550
022	Virtual Learning Deposits	4,000		4,000
200	Student Activities	102,194		102,194
451	Data Communication	1,800		1,800
499	Misc State Grants	125,000		125,000
524	Voc Ed Perkins	251,861	12,667	264,528
535	Pell	250,000		250,000
599	Misc Federal Grants	138,010		138,010
TOTAL		10,808,241	12,667	10,820,908

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Laura Dukes discussed the following:

1. The audit for fiscal year ended June 30, 2018 is now complete. The Auditor of State sent an email on February 14, which included a management letter comment (due to the prior superintendent not approving the budget in CCIP). The audit also included two Federal programs (PELL & Perkins). The post-audit conference will be waived unless Board Members want to review the audit with the auditors.
2. The first meeting of the Insurance Committee was held today. This committee is comprised of the superintendent, treasurer and representatives from the classified and certified unions. The purpose of this committee is to discuss the school's employee health insurances.

Discussion: Kelly Leffler (Director/Adult Education & Maintenance Supervisor) discussed the following:

1. Adult Education enrollment and job placement figures for FY18 (see page 4175).
2. Gave an update on the Welding lab expansion project. Despite the inclement weather, work is going along smoothly.

Discussion: Tom McGreevy (Director/High School Principal) discussed the following:

1. The SkillsUSA regional contests will be held on Saturday, February 23, in New Philadelphia, OH. The school has forty-eight students competing in various contests.
2. He will present preliminary high school enrollment figures for the 2019-20 School Year in the near future. Currently, next year's enrollment is up from the same time last year.

Discussion: Connie Altier (Superintendent) reviewed the Superintendent's Agenda (A. – D.).

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10-19 Upon recommendation of Connie Altier, it was moved by Mr. Penrod and seconded by Mr. Dicken to approve the Superintendent's Agenda (A. – D.) as follows:

A. Approve Employment:

I. Substitutes for FY19 (per substitute hourly rate):

- a. Nicole Davis (Substitute Custodian) paid by time sheet, as needed
- b. Michael Mitchell (Substitute Custodian) paid by time sheet, as needed

B. Change order #1 for Drummond Construction in the amount of \$4,209.00

C. Permission to enter into contract with Geiger Brothers to demo and install new waterline piping in the Smith-Parkins Building in the 100 hallway with a contract cost of \$24,575.00; work will be performed during spring break (April 19 thru April 22, 2019)

D. Permission to start a new Fire Fighting/EMS Program the 2019-20 School Year (pending student enrollment)

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Discussion: Connie Altier discussed the following:

1. Distributed school jackets/shirts to Board Members.
2. Mr. Nottke is requesting an Evaluation Committee be formed to review the evaluation form/process for the school's superintendent and treasurer. There were no volunteers to serve on this committee at this time.
3. The Spring Advisory Committee Dinner will be held on Tuesday, March 19, at 6:00 p.m. Due to this event, the start time for the March Regular Board Meeting will be moved to 6:45 p.m.
4. Future Fair will be held on Friday, March 29.
5. The school has used five full days, plus four hours, of calamity time. Several years ago, an additional six minutes was added to each school day for teachers and students. Due to this additional time, the school still has between 10 – 11 hours of calamity time available.

Mr. Covert noted the following addition to the Board's Agenda:

- F. Authorize attendance by Board Members at the OSBA Valuing Evaluations Workshop on March 9, 2019 in Columbus, OH and pay training compensation and expenses per Board policy

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11-19 It was moved by Mr. Barrell and seconded by Mr. Depoy to approve the Revised Board's Agenda (A. – C., F.) as follows:

- A. Authorize attendance at the OSBA Southeast Region Spring Conferences, to be held on Tuesday, March 26, 2019, at Sheridan High School, Thornville, OH, by Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Nottke, Mr. Penrod and Dr. Woltz (Board Members) and pay training compensation and expenses per Board policy
- B. Authorize attendance at the OSBA Board Leadership Institute to be held Friday, April 26, 2019, to Saturday, April 27, 2019, at Polaris Hilton in Columbus, OH by Mr. Barrell, Mr. Covert and Mr. Penrod (Board Members) and pay training compensation and expenses per Board policy
- C. Change the March 19, 2019, Board Meeting start time from 6:00 p.m. to 6:45 p.m.
- F. Authorize attendance by Mr. Nottke (Board Member) at the OSBA Valuing Evaluations Workshop on March 9, 2019 in Columbus, OH and pay training compensation and expenses per Board policy

VOTING YES ON ROLL CALL WERE: Mr. Barrell, Mr. Brown, Mr. Covert, Mr. Depoy, Mr. Dicken, Mr. Hatem, Mr. McGaughey, Mr. Palmer, Mr. Penrod and Dr. Woltz.

NAYS: NONE.

MOTION CARRIED.

Mr. Covert (Legislative Liaison) discussed the following:

- 1. Two of the school's current State representatives have leadership positions within the government. Mr. Larry Householder is the Speaker of the House and Mr. Jay Edwards is the House Majority Whip.
- 2. The number of students in charter schools in Ohio, as well as the number of schools, has decreased around 6,500 students.
- 3. Representative Jay Edwards will be touring the school on Friday, February 22.

Mr. Barrell (Student Achievement Liaison), along with Tom McGreevy, discussed the following:

- 1. Two students in the Diesel Ag Program placed in the FFA regional contest held here at the school on Thursday, February 14. The students advance to State competition, which will be held on March 1.
- 2. Students from the Culinary Arts Program earned two gold and four silver medals at the FCCLA Regional Competition in Columbus on February 16.
- 3. One student from Carpentry and one student from Auto Tech Service competed in SkillsUSA regional competitions held at different locations on February 16.

Mr. Covert expressed his thanks to Chef Katie and her students for supplying refreshments for the Board meetings.

There being no further business to come before the Board at this time, Mr. Covert declared the February 2019 Regular Board Meeting be adjourned at 6:32 p.m.

ATTEST:



Laura C. Dukes, Treasurer



Micah Covert, Board Vice-President

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Tri-County Career Center - Adult Programs FY 2018						
Program	Enrolled and/or Served	Completed	Credential Earned	Transfers	Leavers	Notes
Medical Assisting	20	7	5	12	2	12 Transfers served in FY18 - 11 completed in FY19
Cosmetology	18	5	5	9	4	9 Transfers served in FY18 and completed in FY19
Nursing Assistant	116	115	83	0	1	
Welding	9	3	4	5	4	1 Transfer served in FY18 and completed in FY19,
Industrial Maintenance	6	0	4	2	4	2 Transfers served in FY18 and completed in FY 19

FY 2018 Job Placement				
Program	Employed Related and/or Pursuing Related Education	Employed Non-Related Pursuing Related Education	Not Working and Pursuing Related Education	Notes
Cosmetology	5	0	0	4 Transfers gained related employment in FY19/4 are seeking employment/1 college
Medical Assisting	3	1	1	10 Transfers gained related employment in FY19/1 employed n/r pursuing related ed.
Industrial Welding	1	2	0	1 Employed Related as of FY19,
Nursing Assistant	49	12	37	** Please see notes at the bottom
Industrial Maintenance	1	1	0	1 Leaver gained related employment

** Numbers include students that did not pass exam but are working. These students have 120 days to retest once they gain employment.