

Students,

We hope this finds you all well. We wanted to communicate with you a few items of concern. The first being student check out. Starting the week of May 11th, **Seniors** can come to pick up/drop off items during the specified times on the attached schedule.

Please follow these guidelines when arriving to campus:

1. Please pull into the Smith-Parkins parking lot, please stay in the car and let a staff member greet you.
2. If you have to come into the building, only the student is allowed to enter.
3. You must wear a mask or have your mouth and nose covered in some way.
4. A temperature is required if you enter the building.
5. You must do your best to socially distance yourself from others.
6. If you need to come into the building, you will be escorted into the areas of need by a staff member.
7. We will not permit more than 10 students in the building at a time, so there may be a small wait time outside.
8. The time in the building is restricted for pick-up and drop-off only, please no loitering.

The following are potential items for return/pickup:

1. Chromebook, charger and case
2. Textbooks
3. Library books
4. Tools from labs
5. Clean out locker
6. Pay any remaining fees - These must be paid to participate in graduation/passport ceremony.

	Monday May 11th	Tuesday May 12th	Wednesday May 13th	Thursday May 14th	Friday May 15th
9-11am	Auto Body/Fashion	Auto Tech/CTA	Construction/ Cosmo	Criminal/Culinary	Diesel/ ECE
11-1pm	Electrical/ Building & P	Hospitality/Med Prof	Nursing/Office Pro	Powerline/Sports Med	Welding/CBI

Another item of concern is our **Passport Ceremony**

Passport Ceremony will be on May 19th. More details will be given on student pickup day! We are very excited to see everyone again!

Mr. McGreevy and Mrs. Wiseman