

Regular Meeting

June 27, 2022

At 4:00 P.M. Deborah Shaw called the meeting to order. The meeting was held at McDowell Middle School. Answering roll call were: Scott Allen, Matt Kim, Michael Linton and Heidi White. Also present were: Superintendent Tim Williams and Treasurer Steve McAfee.

Adoption of Agenda

A motion was offered by Michael Linton to adopt the agenda as amended: 9.E. – added Abigail McDonald. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve Minutes

A motion was offered by Scott Allen to approve the minutes from the Regular meeting held May 09, 2022. Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Recognition of Guests and Public Participation

Legislative Report – Scott Allen

Approve Financial Reports, Reconciliations and Investments

A motion was offered by Scott Allen to approve the financial reports, reconciliations, and investments as presented. Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Accept Donations

A motion was offered by Michael Linton to accept the following donations:

- \$1,400 to LEave Your LEgacy
- \$300 from Athletic Boosters to Cheerleading (Bingo)
- \$17,650 from Athletic Boosters for Baseball/Softball field improvements
- \$650 from LEEF to LEHS (Graduation Recognition)
- \$600 from LEEF to Salt Creek Intermediate (Cross Cat Field Trip)
- \$1,000 from Tyke Lowery to LEHS (Car Giveaway)
- \$300 from Athletic Boosters to Girls Basketball (Bingo)

Matt Kim seconded this motion. Upon vote call: Linton, aye; Kim, aye; Allen, aye; White, aye; Shaw, aye.

Approve Fund Transfer

A motion was offered by Scott Allen to approve the transfer of \$1,000,000 from the General Fund (001-0000) to Capital Projects (070-9010). Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Approve FY 2022 Appropriation Amendments

A motion was offered by Scott Allen to approve the FY 2022 appropriation amendments. Heidi White seconded this motion. Upon vote call: Allen, aye; White, aye; Kim, aye; Linton, aye; Shaw, aye.

Approve Annual Financial Management Resolutions

A motion was offered by Michael Linton to approve the following annual resolutions to allow for efficient and effective financial management of the school district:

- Set FY 2023 temporary appropriations at 25% of final FY 2022 appropriations
- Create cost center 200-9924 for the Class of 2024;
- Adopt the change and petty cash funds presented within your packet;
- Authorize the Treasurer to request advances of real and personal property taxes

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- Authorize the Treasurer to pay bills when the following steps have been followed:
 1. Purchase requisition approved
 2. Purchase order certified by Treasurer
 3. Proper invoice received from vendor
- Authorize the Treasurer to transfer funds within appropriations and make advances as needed
- Authorize the Treasurer to make secure investments
- Authorize the Treasurer to distribute investment earnings to funds based on month-end cash balances in accordance to Ohio Revised Code

Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve Resolution for Highway Easement

A motion was offered by Scott Allen to approve the following resolution authorizing acquisition of highway easement on behalf of Pickaway County from Bruce C. Wilson, Trustee, or the successor in trust as trustee of the Bruce C. Wilson living revocable trust agreement, dated October 10, 1997 and Marguerite E. Wilson, Trustee or the successor in trust as trustee, of the Marguerite E. Wilson living revocable trust agreement, dated October 10, 1997.

The Superintendent and Treasurer request authority to acquire a highway easement from Bruce C. Wilson, Trustee, or the successor in trust as Trustee of the Bruce C. Wilson Living Revocable Trust Agreement, dated October 10, 1997 and Marguerite E. Wilson, Trustee or the successor in trust as Trustee, of the Marguerite E. Wilson Living Revocable Trust Agreement, dated October 10, 1997 (together, "Owner") to facilitate the construction of the new PK-12 school building project (the "Project").

Rationale:

1. Owner is owner of certain real property identified as Pickaway County Auditor parcel number J2400020011800 (the "Wilson Property") adjacent to the property owned by the District identified as Pickaway County Auditor parcel number J2400020011600 (the "District Property"), on which the District is pursuing construction of the Project.
2. As part of the Project, the District is required to install a new turn lane into the District Property from Tarlton Road, which requires acquisition by Pickaway County of a standard highway easement from the Owner to expand the road.
3. Owner has agreed to grant the necessary highway easement to the County in exchange for (1) the District's construction of certain improvements to Owner's driveway on the opposite side of Tarlton Road; and (2) receipt from the District of an access agreement allowing Owner to access the Wilson Property from Zane Trail Road for agricultural purposes.
4. The portion of the District Property to be encumbered by the access agreement contemplated hereby is not needed for District purposes.

The Board of Education of the Logan Elm Local School District hereby resolves as follows:

1. The Board hereby authorizes and approves the acquisition of a highway easement from Owner on behalf of Pickaway County across the portion of the Wilson Property generally depicted on the attached Exhibit "A". The highway easement discussed herein shall be acceptable in form and substance to both Pickaway County and the legal counsel for the District. If the District must first accept said highway easement,

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the Board Treasurer and President are hereby authorized to sign any documents necessary to transfer the highway easement to Pickaway County.

2. In consideration for receipt of the highway easement referenced in Section 1 hereof, the Board hereby authorizes and approves widening Owner's driveway located on the opposite side of Tarlton Road, in compliance with County standards, so that it is 45 feet wide at the road and tapers back 45 feet to meet the existing driveway using 304 stone to bring up the surrounding area to meet the existing drive elevation. The Treasurer and Board President are authorized to work with legal counsel to negotiate and execute any additional agreement that they may deem necessary to effectuate the intent of this section.

3. In consideration for receipt of the highway easement referenced in Section 1 hereof, the Board hereby authorizes the Treasurer and Board President to work with legal counsel to negotiate and execute the particular terms of an Access Agreement providing limited access to the Wilson Property from Zane Trail Road by means of the District Property for use by Owner for agricultural purposes. The District will not be required to make any improvements to the District Property in connection with this Access Agreement.

Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Approve Resolution for Security Camera Project

A motion was offered by Scott Allen to approve the following resolution authorizing an agreement with Industrial Communication & Sound for the Security Camera Project at McDowell Middle School:

The Superintendent and Treasurer recommend awarding a contract to Industrial Communication & Sound ("ICS") for the District's Security Camera Project at McDowell Middle School ("Project") and requests authority to negotiate and enter into a written agreement with ICS for the Project.

Rationale:

1. The District has received a School Safety Grant from the Ohio Facilities Construction Commission to purchase and install a new security system at McDowell Middle School.
2. The Project is not subject to the competitive bidding requirements in R.C. 3313.46, because the scope of the Project falls within an exception to the bidding requirements as it is "for the security and protection of school property."
3. Additionally, the Project is not subject to the bidding statute, R.C. 3313.46, because the security cameras are primarily for the purpose of benefiting school district operations and not for the benefit to the property itself. As a result, the security cameras remain personal property and not an "improvement" pursuant the bidding statute.
4. ICS is an experienced contractor, who was competitively procured for the District's new PK-12 Building by the District's Construction Manager at Risk, Summit Construction. ICS has provided a proposal in the amount of \$97,975 plus an inflationary increase up to 15% for the Project, which the Superintendent and Treasurer believe to be appropriately competitive based on current market pricing.
5. Additionally, the Superintendent and Treasurer believe it is in the best interest of the District to have compatible equipment and warranty service between the PK-12 and McDowell Middle Schools.
6. Accordingly, the Superintendent and Treasurer request authority to enter into an agreement with ICS for the Project in an amount not-to-exceed \$97,975 plus an inflationary increase up to 15%.

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The Board of Education resolves as follows:

1. The Board finds that The Project is not subject to the competitive bidding requirements in R.C. 3313.46, because the scope of the Project falls within an exception to the bidding requirements as it is “for the security and protection of school property.”
2. Additionally, The Board finds that the Project is not subject to the bidding statute, R.C. 3313.46, because the security cameras are primarily for the purpose of benefiting school district operations and not for the benefit to the property itself. As a result, the security cameras remain personal property and not an “improvement” pursuant the bidding statute.
3. The Board authorizes the Superintendent and Treasurer, working with legal counsel, to negotiate and enter into an agreement with ICS for the Project in an amount not to exceed \$97,975 plus an inflationary increase up to 15%, and to execute any other documents consistent with the intent of this resolution.

Matt Kim seconded this motion. Upon vote call: Allen, aye; Kim, aye; Linton, aye; White, aye; Shaw, aye.

Approve Mileage Rate

A motion was offered by Heidi White to increase the mileage reimbursement rate to 62.5 cents per mile effective July 1, 2022 in accordance with the IRS increase. Matt Kim seconded this motion. Upon vote call: White, aye; Kim, aye; Allen, aye; Linton, aye; Shaw, aye.

Approve Lunch Pricing for 2022-23

A motion was offered by Michael Linton to approve the following lunch prices for the 2022-23 school year:

Breakfast = \$2.00
K-6 Lunch = \$3.00
7-12 Lunch = \$3.25
Adult = \$4.00

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye.

Approve Calamity Days/Hours 2021-22 school year

A motion was offered by Matt Kim to approve calamity days/hours taken during the 2021-22 school year:

Closed
1/7/22
1/18/22
1/24/22
2/4/22
2/7/22

2 Hour Delay/Early Release
12/8/21
1/19/22
4/6/22

Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Allen, aye; Linton, aye; Shaw, aye.

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Approve Circleville Physical Therapy Contract

A motion was offered by Michael Linton to approve the contract with Circleville Physical Therapy and Sports Rehab, Inc. to provide services to our students. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve ACE Digital Academy Agreement

A motion was offered by Michael Linton to approve ACE Digital Academy to provide academic courses for Logan Elm students for the 2022-23 school year, on an as needed basis. Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye.

Approve Purchasing Agent

A motion was offered by Michael Linton to recommend the Superintendent be named the Purchasing Agent for the 2022-23 school year. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve High School Fees

A motion was offered by Matt Kim to approve the high school fees for the 2022-23 school year. Scott Allen seconded this motion. Upon vote call: Kim, aye; Allen, aye; Linton, aye; White, aye; Shaw, aye.

Approve Authorization for Student Teaching

A motion was offered by Michael Linton to authorize the Superintendent to enter into collaborative agreements with cooperating universities and approve students with background checks to perform field study, classroom observations and student teaching in the Logan Elm Schools for the 2022-23 school year. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve Briar Patch Agreement

A motion was offered by Michael Linton to enter into an agreement with Briar Patch to provide educational services to our students. Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye.

Approve Kindergarten Schedule

A motion was offered by Michael Linton to approve a staggered start for Kindergarten students, with no bussing provided, on August 18, 19 and 22. All students will attend school on August 23, with bussing. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve LEHS Staggered Start Schedule

A motion was offered by Michael Linton to approve a staggered start for Logan Elm High School.

Thursday, August 18 – 9th and 10th attend school

Friday, August 19 – 11th and 12th attend school

Monday, August 22 – All students attend school

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye.

Approve Student Handbooks

A motion was offered by Michael Linton to approve the updated student handbooks for the elementary, intermediate, middle school and high school buildings and the athletic handbook for the 2022-23 school year. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

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Approve NWEA Map Contract

A motion was offered by Scott Allen to approve the contract with NWEA Map for the 2022-23 school year, for the purpose of student assessments. Matt Kim seconded this motion. Upon vote call: Allen, aye; Kim, aye; Linton, aye; White, aye; Shaw, aye.

Approve Teamster Memorandum of Agreement

A motion was offered by Matt Kim to approve Appendix "A", a Memorandum of Agreement between Teamsters Local Union Number 284 and the Logan Elm Board of Education. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Allen, no; Linton, no; Shaw, aye.

Approve Job Descriptions

A motion was offered by Michael Linton to approve Appendix "B", updated job descriptions. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve Cross Country Camp

A motion was offered by Matt Kim to approve an overnight Cross Country camp at Hocking Hills on July 12-13, 2022 for the Girls Cross Country team. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Allen, aye; Linton, aye; Shaw, aye.

Approve Cross Country Camp

A motion was offered by Matt Kim to approve an overnight Cross Country camp at Hocking Hills on July 14-15, 2022 for the Boys Cross Country team. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Allen, aye; Linton, aye; Shaw, aye.

Approve Volleyball Camp

A motion was offered by Scott Allen to approve an overnight Volleyball camp at Spikefest in Logan, Ohio on July 11-13. Matt Kim seconded this motion. Upon vote call: Allen, aye; Kim, aye; Linton, aye; White, aye; Shaw, aye.

Approve South Central Ohio ESC Contract

A motion was offered by Scott Allen to approve the contract with South Central Ohio ESC for the purpose of orientation and mobility services to Logan Elm student(s). Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Approve Pickaway County ESC Contract

A motion was offered by Michael Linton to approve the contract with Pickaway County ESC to provide related services to students during June – August, 2022. Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye

Approve Health and Wellness Policy

A motion was offered by Scott Allen to reapprove the Health and Wellness Policy for the District, with no changes. Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

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Accept Resignations

A motion was offered by Scott Allen to accept the resignations of the following personnel:

Tami Atwood	Cook, effective the end of the 2021-22 school year
Tom Congrove	Teacher, effective May 31, 2022
Renee Reed	Supt. Secretary/EMIS, effective June 30, 2022
John Rundag	Technology Director, effective June 30, 2022
Stephanie Tack	Teacher, effective July 31, 2022
Alli Wright	Teacher, effective June 24, 2022

Matt Kim seconded this motion. Upon vote call: Allen, aye; Kim, aye; Linton, aye; White, aye; Shaw, aye.

Approve Classified Contract

A motion was offered by Scott Allen to employ the following individual on a one (1) year classified contract for the 2022-23 school year, pending all documents qualifying her for the position:

Dara Davis	Supt. Secretary
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Heidi White seconded this motion. Upon vote call: Allen, aye; White, aye; Kim, aye; Linton, aye; Shaw, aye.

Approve Supplemental Contracts

A motion was offered by Michael Linton to approve Appendix "C", the list of supplemental contracts for the 2022-23 school year, pending all documents qualifying them for the position. Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

Approve Volunteers

A motion was offered by Matt Kim to approve the following volunteers for the 2022-23 school year, pending all documents qualifying them for the position:

Seth Borland	Asst. High School Football
Jeri Hartley	Cross Country Camp
Jamie Schaal	Cross Country Camp
Jeremy Schaal	Cross Country Camp
Troy Westenbarger	Asst. High School Football

Scott Allen seconded this motion. Upon vote call: Kim, aye; Allen, aye; Linton, aye; White, aye; Shaw, aye.

Employ Certified Staff

A motion was offered by Michael Linton to employ the following individuals on one (1) year certified contracts for the 2022-23 school year, pending all documents qualifying them for the position:

Ashley Allen	Teacher
Kelsey Austin	Teacher
Barbara Cochran	Teacher
Kim Mangione	Teacher
Abigail McDonald	Social Worker

Scott Allen seconded this motion. Upon vote call: Linton, aye; Allen, aye; Kim, aye; White, aye; Shaw, aye.

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Employ Administrators

A motion was offered by Michael Linton to employ the following individuals on two (2) year Administrative contracts effective August 1, 2022, pending all documents qualifying them for the position:

Amie Bassett	Technology Director
Jonathan Brown	Director of Operations
Danielle Schweitzer	School Psychologist

Heidi White seconded this motion. Upon vote call: Linton, aye; White, aye; Allen, aye; Kim, aye; Shaw, aye.

Approve Athletic Director Contract

A motion was offered by Scott Allen to employ Eric Karshner as High School Athletic Director for the 2022-23 school year. Michael Linton seconded this motion. Upon vote call: Allen, aye; Linton, aye; Kim, aye; White, aye; Shaw, aye.

Next Regular Meeting

Monday, July 18, 2022 – McDowell Middle School at 6:00 P.M.

Executive Session

A motion was offered by Scott Allen to enter into executive session to consider compensation of a public employee or official. Matt Kim seconded this motion. Upon vote call: Allen, aye; Kim, aye; Linton, aye; White, aye; Shaw, aye.

At 5:10 P.M. Deborah Shaw announced the Board had returned from executive session.

Approve Salary Increase

A motion was offered by Matt Kim to approve a 4% salary increase for the Superintendent and Treasurer. Scott Allen seconded this motion. Upon vote call: Kim, aye; Allen, aye; Linton, aye; White, aye; Shaw, aye.

Adjourn

At 5:14 P.M. Matt Kim motioned to adjourn. Heidi White seconded this motion.

Deborah Shaw, President

Steve McAfee, Treasurer