

Regular

February 12, 2024

At 5:30 P.M. Deborah Shaw called the meeting to order. The meeting was held at McDowell Education Center. Answering roll call were: Mike Agosta, Matt Kim, and Heidi White. Also present were: Superintendent Tim Williams, Treasurer Steve McAfee, Marsha Waidelich, Joanna Strawser, Jennifer Murphy, Tami Clark, Sandy Elsea, Nikki Jackson, Kristin Morrison, Jon Brown, Nate Smith, Amy Colburn, Amy Rhymer and Susan Metzger.

Board Member Resignation

The Board acknowledged Michael Linton's resignation as Board Member effective February 8, 2024.

Nomination and Election of Vice President

Mike Agosta nominated Matt Kim as Vice President for the remainder of the 2024 calendar year and motioned to close nominations. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Oath of Office for Vice President - Administered by the Treasurer

DO YOU SOLEMNLY SWEAR (OR AFFIRM) THAT YOU WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, AND THE CONSTITUTION OF THE STATE OF OHIO: AND THAT YOU WILL FAITHFULLY AND IMPARTIALLY DISCHARGE YOUR DUTIES AS PRESIDENT AND VICE PRESIDENT OF THE BOARD OF EDUCATION OF THE LOGAN ELM LOCAL SCHOOL DISTRICT, PICKAWAY COUNTY, OHIO TO THE BEST OF YOUR ABILITY, AND IN ACCORDANCE WITH THE LAWS IN EFFECT AND HEREAFTER TO BE ENACTED, DURING YOUR CONTINUANCE IN SAID OFFICE, AND UNTIL YOUR SUCCESSOR IS ELECTED OR QUALIFIED.

Matt Kim answered: "I do".

Appoint JEDD Representative

A motion was offered by Heidi White to appoint Mike Agosta as the Board's representative on the Circleville-Pickaway Township Joint Economic Development District (JEDD) for the remainder of the 2024 calendar year. Matt Kim seconded this motion. Upon vote call: White, aye; Kim, aye; Agosta, aye; Shaw, aye.

Adoption of Agenda

A motion was offered by Mike Agosta to adopt the agenda as amended. Amendments: added 9.H. – enter into an agreement with Field Source. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Approve Minutes

A motion was offered by Matt Kim to approve the minutes from the Organizational and Regular meetings held January 8, 2024. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Agosta, aye; Shaw, aye.

Recognition of Guests and Public Participation

Financial Reports, Reconciliations and Investments

A motion was offered by Matt Kim to approve the financial reports, reconciliations and investments as presented. Mike Agosta seconded this motion. Upon vote call: Kim, aye; Agosta, aye; White, aye; Shaw, aye.

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Donations

A motion was offered by Heidi White to accept the following donations:

- \$179.48 to LEave Your LEgacy
- \$460 from LEEF to Elementary Principal’s Fund
- \$100 from an anonymous donor to Elementary Music
- \$300 from Athletic Boosters to Girls Soccer (bingo)
- \$600 from Athletic Boosters to Bowling (bingo)

Matt Kim seconded this motion. Upon vote call: White, aye; Kim, aye; Agosta, aye; Shaw, aye.

Transfer Funds

A motion was offered by Mike Agosta to transfer \$2,000,000 from the General Fund (001-0000) to Capital Projects (070-9010). Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Approve Change Order

A motion was offered by Mike Agosta to approve the following change order from Darby Creek Excavating related to the LE Parking Lot Project:

Description	Estimate
Pavement behind fieldhouse	\$43,680

Matt Kim seconded this motion. Upon vote call: Agosta, aye; Kim, aye; White, aye; Shaw, aye.

Enter into Agreement with BJ’s Electric

A motion was offered by Matt Kim to authorize the Superintendent and Treasurer to negotiate an agreement with BJ’s Electric based upon its proposal to install electric service and seven pole lights for new parking area east of center drive and band / middle school fields (“the Project”) and to issue a purchase order at the satisfactory conclusion of negotiations.

Rationale:

1. The Project is not subject to the bidding statute, R.C. 3313.46, because the scope of the Project falls outside the parameters of that statute, as it is not a “school building”, as defined in Ohio Administrative Code Section 4101:1-2-01.
2. Administration solicited proposals from three vendors to complete the Project. BJ’s Electric provided a proposal to perform the work on the Project in the amount of \$73,800, and the Superintendent and Treasurer believes the BJ’s Electric proposal is the lowest and best proposal of the three.
3. The Superintendent and Treasurer request authority to negotiate an agreement with BJ’s Electric for the Project and to issue a purchase order at the satisfactory conclusion of negotiations in an amount not to exceed \$73,800.
4. Additionally, the Superintendent and Treasurer request authority to enter into change orders on behalf of the Board in a total amount not to exceed 10% of the Project value; change orders in excess of that amount will be brought to the Board for its approval.

The Logan Elm Local School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent and Treasurer, the Board selects BJ’s Electric as the contractor who is in the best interest of the Board for the Project.

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2. The Board authorizes the Superintendent and Treasurer to work with other administrators and legal counsel to negotiate an agreement with BJ’s Electric for the Project, based upon BJ’s Electric’s proposal, and to issue a purchase order at the satisfactory conclusion of the negotiations in an amount not to exceed \$73,800.
3. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in a total amount not to exceed 10% of the Project value; should a change order exceed this amount individually or as the aggregate of change orders for the work, the change order will be brought to the Board for approval prior to the work being performed.

Mike Agosta seconded this motion. Upon vote call: Kim, aye; Agosta, aye; White, aye; Shaw, aye.

Accept Budget Commission Amounts and Rates

A motion was offered by Mike Agosta to adopt the following resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the succeeding fiscal year commencing July 1st, 2024; and

WHEREAS, The Budget Commission of Pickaway County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it

RESOLVED, By the Board of Education of the Logan Elm Local School District, Pickaway County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor’s Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
General Fund	\$11,962,315	\$1,065,260	3.40	32.60
Bond Retirement Fund	\$2,127,638			3.79
Emergency Fund	\$812,000			1.53
PI – Classroom Facilities	\$191,573			0.50
TOTAL	\$15,093,526	\$1,065,260	3.40	38.42

Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Superintendent’s Report

- Lego Challenge
- Solar Eclipse – April 8, 2024
- PAAC Survey
- Field Improvements

Modify 2023-24 School Calendar

A motion was offered by Mike Agosta to close school on April 8, 2024. Matt Kim seconded this motion. Upon vote call: Agosta, aye; Kim, aye; White, aye; Shaw, aye.

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Approve 2024-25 School Calendar

A motion was offered by Matt Kim to approve Appendix A – 2024-25 School Calendar for the Logan Elm School District. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Agosta, aye; Shaw, aye.

Approve OHSAA Membership

A motion was offered by Mike Agosta to approve Appendix B – resolution authorizing Logan Elm High School and Logan Elm Middle School to be members of the Ohio High School Athletic Association for the 2024-25 school year. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Approve 2024-25 Course Description Catalog

A motion was offered by Heidi White to approve the Logan Elm High School 2024-25 Course Description Catalog. Matt Kim seconded this motion. Upon vote call: White, aye; Kim, aye; Agosta, aye; Shaw, aye.

Approve Trip to Gettysburg

A motion was offered by Mike Agosta to approve a Junior trip to Gettysburg, Philadelphia, and Flight 93 Memorial site on November 13-15, 2024, at no cost to the Board. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Approve Softball Trip

A motion was offered by Mike Agosta to approve an overnight trip for the softball team to Hocking Hills on February 23-25, 2024, at no cost to the Board and approve Sarah Binkley as a chaperone. Matt Kim seconded this motion. Upon vote call: Agosta, aye; Kim, aye; White, aye; Shaw, aye.

Approve Delayed Start

A motion was offered by Matt Kim to approve delayed start for high school students who are not involved in state testing on the following dates: April 16, 17, 18, 23, 24 and 25, 2024. Heidi White seconded this motion. Upon vote call: Kim, aye; White, aye; Agosta, aye; Shaw, aye.

Rescind Employment Offer

A motion was offered by Mike Agosta to rescind the Board's vote for Shyla Crabtree, Educational Aide, that was passed on December 11, 2023, due to Ms. Crabtree not completing all the necessary paperwork to obtain employment with the District. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Enter into Agreement with Field Source

A motion was offered by Matt Kim to declare an urgent necessity, waive competitive bidding, and approve the selection of Field Source LLC ("Contractor") for construction and renovation of the fields at the District's Junior High Softball Field, Junior High Baseball Field, High School Football Stadium, and Band Practice Field ("Project").

Rationale:

1. The Board has identified a need for the Project.
2. Contractor is an experienced construction company and has provided a proposal for the Project in the amount of \$880,754. Based on procurement experience and the recommendation of the Board's Construction Manager at Risk, Summit Construction, the Superintendent and Treasurer believe Contractor's proposal to be reasonable and of an appropriately competitive nature.

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3. The Project needs to be completed as soon as possible, so that the fields are ready before the start of band camp and fall sports season. Bidding the Project will delay the Project completion and will not guarantee that lower bids will be received. This situation presents an urgent necessity to procure the Contractor for the Project's timely completion.
4. Additionally, the Project is not subject to the bidding statute, ORC Section 3313.46, because the scope of the Project falls outside of the parameters of that statute, as it is not a "school building" as defined in the Ohio Administrative Code Rule 4101:1-2-01.
5. Based on this urgent need, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in ORC Section 3313.46, and authorizing the negotiation and execution of an agreement with Contractor for the Project in an amount not-to-exceed \$880,754 ("Contract Sum").
6. The Superintendent also requests authority for the Superintendent and Treasurer to execute change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC Section 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. The Board approves the selection of Contractor for the Project and authorizes the Superintendent and Treasurer, working with legal counsel, to negotiate and execute a contract with Contractor in an amount not-to-exceed the Contract Sum, and execute any other documents necessary to effectuate the intent of this resolution.
3. The Board grants authority for the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

Mike Agosta seconded this motion. Upon vote call: Kim, aye; Agosta, aye; White, aye; Shaw, aye.

Approve Resignations

A motion was offered by Mike Agosta to approve the following resignations:

Saundra Elsea	Retirement, effective June 30, 2024
Dan Hugus	Retirement, effective June 30, 2024

Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

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Approve Supplemental Contracts

A motion was offered by Matt Kim to approve the following individuals on one (1) year supplemental contracts for the 2023-24 school year, pending receipt of all qualifying documents:

Nate Hart	JV Baseball Assistant Coach
Ryne Manson	JV Baseball Coach
David Polly	Boys Bowling Coach – ½ Contract
Jason Snyder	7 th Grade Baseball Coach
Michael Trainer	Varsity Assistant Baseball

Mike Agosta seconded this motion. Upon vote call: Kim, aye; Agosta, aye; White, aye; Shaw, aye.

Approve Classified Sub

A motion was offered by Heidi White to approve the following individual as classified substitute, pending receipt of all qualifying documents:

Wesley LeMaster	Custodian
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Matt Kim seconded this motion. Upon vote call: White, aye; Kim, aye; Agosta, aye; Shaw, aye.

Approve Volunteers

A motion was offered by Matt Kim to approve the following individual as volunteers for the 2023-24 school year, pending receipt of all documents qualifying them for the position:

Avery Clouse	Tennis Coach
Doug McGlone	Baseball

Mike Agosta second this motion. Upon vote call: Kim, aye; Agosta, aye; White, aye; Shaw, aye.

Next Regular Meeting

Monday, March 11, 2024 – 5:30 P.M. – McDowell Education Center

Executive Session

At 6:25 P.M. a motion was offered by Mike Agosta to enter into Executive Session to consider the appointment of a public official. Heidi White seconded this motion. Upon vote call: Agosta, aye; White, aye; Kim, aye; Shaw, aye.

Adjourn

At 7:40 P.M. Matt Kim motioned to adjourn. Heidi White seconded this motion.

Deborah Shaw, President

Steve McAfee, Treasurer