

Christy Boyte, Superintendent

Julie Linson, D-1
Tracey Rios, D-2
Todd Smith, D-3



Marilyn Haley, D-7 President

Shane Ray, D-4
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WEST CARROLL PARISH SCHOOLS

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Finance Committee & Regular Board Meeting Agenda December 6, 2021

The Finance Committee and Full Board of the West Carroll Parish School Board will meet at the West Carroll Parish Schools Media Center Auditorium, 410 Willis Street, in Oak Grove, Louisiana on Monday, December 6, 2021.

The Finance Committee will meet at 6:00 p.m. for the following purposes:

1. To review the Louisiana Compliance Questionnaire and responses for the 2020-2021 audit;
2. To review the decrease in parish-wide Ad Valorem taxes;
3. To review changes to the schedule of health insurance premium rates published by the Office of Group Benefits for the 2022 calendar year;
4. To review proposed policy DJD—To increase travel-related meal reimbursements to match those listed as Tier I of the *Louisiana Travel Guide*:
 - a. Current Rates: \$6 Breakfast, \$8 Lunch, \$16 Dinner,
 - b. Updated rates: \$12 breakfast, \$16 Lunch, \$29 Dinner;
5. To review proposed policy EDDA—To revise the athletic bus reimbursement to the approved rate in the *Louisiana Travel Guide* (currently \$.56/mile);
6. To receive information about one-time stipends to be paid with ESSER funds for all full-time employees and long-term substitute teachers working full-time:
 - a. Certified staff--\$1,600;
 - b. Long-term substitute teachers serving as full-time, year-long teachers of record and enrolled in an approved teacher preparation program or certified out of area--\$1,600;
 - c. Classified/support staff--\$1,080; and
 - d. Long-term, full-year cafeteria substitutes--\$1,080.
7. To receive information about a proposed Memorandum of Understanding with the West Carroll Parish Sheriff's Department for the employment of

one full-time and alternate part-time School Resource Officers for the remainder of the 2021-2022 school year and for the entire 2022-2023 school year.

- a. The West Carroll Parish School Board will reimburse the West Carroll Parish Sheriff's Department for the associated salary, benefits, and vehicle usage using ESSER funds. In addition, the West Carroll Parish School Board will have the option of paying other POST-Certified police officers who live or work for other agencies in West Carroll Parish but are not currently employed by the West Carroll Parish Sheriff's department directly using grant funds.

The Full Board will meet at 6:30 p.m. for the following purposes:

1. To approve the minutes of the November 1, 2021, Regular School Board Meeting;
2. To receive the October 2021 financial report;
3. To recognize Shelly Densmore as the West Carroll Parish School Board's December 2021 Employee of the Month (presented by Taylor & Sons Insurance & Financial Services);
4. To take from the table the option to adopt a redistricting plan for the West Carroll Parish School Board;
5. To adopt a redistricting plan for the West Carroll Parish School Board based on data generated by the 2020 United States Census;
6. To consider moving the date of the Regular School Board Meeting for January from January 3, 2022, to January 10, 2022;
7. To adopt the Louisiana Compliance Questionnaire for the 2020-2021 audit;
8. To review the 2021 simulated District Performance Score and School Performance Scores;
9. To approve one-time stipends for all full-time employees and long-term substitute teachers and cafeteria workers using ESSER funds;
 - a. Certified staff--\$1,600;
 - b. Long-term substitute teachers serving as full-time, year-long teachers of record and enrolled in an approved teacher preparation program or certified out of area--\$1,600;
 - c. Classified/support staff/bus drivers--\$1,080; and
 - d. Long-term, full-year cafeteria substitutes--\$1,080.
10. To approve the Memorandum of Understanding with the West Carroll Parish Sheriff's Department for the employment of one full-time and alternating part-time School Resource Officers;

11. To adopt one new policy and eleven policy revisions to keep the West Carroll Parish School Board in compliance with revised federal and state laws:
 - a. Policy JGCF—New Policy—Behavioral Health Services for Students—Provides guidelines for the providing Behavioral Health Services to students on campus during school hours;
 - b. Policy EDDA—Special Use of School Buses—Ensures pre-trip and post-trip inspection and adjusts reimbursement rate for buses used for extracurricular activities;
 - c. Policy DJD—Expense Reimbursement—Adjusts travel meal reimbursement rates and provides mileage charts for within-district travel;
 - d. Policy DJE—Purchasing—Aligns the district purchasing process to federal and state procurement laws and removed credit card usage from purchasing policy;
 - e. Policy DJED—Bids and Quotations—Further aligns the district purchasing process for large quantities and projects to federal and state procurement laws;
 - f. Policy GBRHA—Sabbatical Leave—Changes the term *guidance counselor* to *school counselor* to comply with state law;
 - g. Policy GBRIB—Sick Leave—Removes medical disability as being separate from an illness, injury, or medical emergency; changes the term bus driver to bus operator to comply with state law; requires physician certification for all extended sick leave applications;
 - h. Policy GBRK—Vacation Leave—Requires permission/notification of leave and salary deductions for personnel who use more than the allowed leave;
 - i. Policy IHAB—Report Cards—Changes the term *guidance counselor* to *school counselor* to comply with state law;
 - j. Policy IHAD—Parent Conferences—Encourages parent conferences for students who are in danger of failure;
 - k. Policy JG—Student Welfare—Changes the term *guidance counselor* to *school counselor* to comply with state law; and
 - l. Policy JQE—Expectant and Parenting Students—Changes the term *guidance counselor* to *school counselor* to comply with state law;
12. To receive the 2020-2021 superintendent evaluation instruments;
13. To receive information concerning contracts and leaves.
 - a. Contracts—Pamela Ward, Lora Williams, Sarah Sammons, Lacey Hill, Angela McAlpin
 - b. Leaves—Roger Stockton (health resignation), Sherry Hutson (retirement).