



## Directors Forum – August 10, 2023

Sandra welcomed everyone on the Zoom call and began the meeting at 10:01 a.m. She announced she is in a new role this year: Director of Program Implementation. Sandra announced that Latoria Marcellus is back with Preschool Promise in the role of Senior Director of Education Strategies. Latoria commented that she is looking forward to reconnecting with providers she knows and to meeting other people new to her.

### **Community Celebrations & Updates**

- Ashley Wenzler announced she is expecting her first baby. She and her family are very excited. Congratulations!
- Cynthia Douglas has changed from a type A to type B provider.
- Elisha Osama with Little Hearts Schoolhouse invited everyone to their fifth annual block party on August 26th from Noon to 4 p.m. at 4544 W. Hillcrest Dr. They will be distributing 300 free book bags stuffed with school supplies. They will also have a free petting zoo, free refreshments, and more.
- Emily Broughton said Preschool Promise is celebrating a successful season opener. Over 300 teachers and administrators participated. Thank you for coming out! The Dayton Dragons were wonderful partners. Sandra agreed it was a huge success.

### **4C Updates** – Katie Thompson, Coaching Specialist

*Family & Community Services* staff help families find childcare that meets their needs, including families with English as a second language, those experiencing homelessness, and others. They ask that providers keep their information up to date so 4C can match families with centers. Please use the portal for updates: [www.4cforchildren.org/providers/programportal/](http://www.4cforchildren.org/providers/programportal/)

For a nominal fee, a Let's Talk parenting session can be offered at your location to support the families you serve. More information can be found [here](#). If you have questions, please send a message to [snarula@4cforchildren.org](mailto:snarula@4cforchildren.org).

*Quality Programs & Coaching* team work with programs on SUTQ. If you don't know who your coach is, reach out to Ashley Chiles, Team Lead, at 937-723-2718. LENA project is a newer project started with ODJFS programs in our region. We have recently completed one group and plan to start recruiting more in the fall.

*Professional Development* - Leadership in Early Childhood conference registration is open. The first 200 people to register will receive a special gift. The conference will be at the Sharonville Convention Center on October 20-21. One day registration is \$100 (\$75 before Sept. 11); .

two-day registration is \$150 (\$125 before Sept. 11). You earn five hours of training credit for each day you attend. There will be a keynote speaker, a variety of sessions and exhibitors, and lots of opportunities for networking. Find details at [www.4cforchildren.org/providers/conference-2](http://www.4cforchildren.org/providers/conference-2).

The *Children's Services Hub* works closely with foster, adoptive, and kinship families to find services that meet their needs. If you know of any foster, adoptive, and kinship families that need assistance, please send them to [the Hub](#). Connor Wyatt is the Team Lead and can be reached at [Cwyatt@4cforchildren.org](mailto:Cwyatt@4cforchildren.org).

4C's *Child Care Careers* team works to increase early childhood teacher pipeline throughout the region. Cheryl Carter is the Career Navigator for the Miami Valley and is always accepting new applicants. The interest form can be found [here](#). Administrators should have people they interview and would like to hire complete the form and Cheryl will work with them to complete the background check and all ODJFS required trainings, plus other areas as needed. If you have questions, please contact Josh Craig at [jcraig@4cforchildren.org](mailto:jcraig@4cforchildren.org).

### **Preschool Promise Career Pathways Program** – Malori Feltman, Pathways Assistant

James Cosby who has been running the program is leaving PP for an exciting venture. With his departure, Malori is the point of contact for the Promise Scholars program. Preschool Promise is making changes to the program due to a lack of funding to continue the way things have been.

Malori will be sending MOUs which will note new requirements. It used to be that teachers had to work 20 hours/month to be eligible, and now it is 20 hours/week.

We are still funding CDAs, and teachers already enrolled in an Associate's degree or Bachelor's degree program can continue where they started. However, teachers enrolling for the first time through the Promise Scholars program must enroll in the following schools in order for Preschool Promise to pay the tuition:

- Associate's Degree – Sinclair or University of Cincinnati.
- Bachelor's Degree – University of Cincinnati, Wright State, and Central State

Also going forward, teachers should apply for the Promise Scholars program at [preschoolpromise.org/scholars](http://preschoolpromise.org/scholars). A welcome email will be sent and include a description of the program. Malori asked Directors to share the application information with their teachers.

Questions:

- Is there any tutoring offered? Preschool Promise recommends teachers utilize the tutoring services the college provides. Cheryl is our retention specialist; she is there to help you navigate the university if you need assistance.
- If a teacher already has an Associate's degree, will she find out if she's eligible by going to the website? Going to the website and clicking on the Apply Now button will lead applicants to a few questions that will help them know if they are eligible.

Malori can be reached at [malori.feltman@preschoolpromise.org](mailto:malori.feltman@preschoolpromise.org) or [scholars@preschoolpromise.org](mailto:scholars@preschoolpromise.org).

**Black Boy Brilliance** – Christopher James, Senior Project Manager

This is an evidence-based program with the goal of improving learning environments for all students and uplifting Black boys.

Preschool Promise is hosting screenings of the Black Boys documentary. Future showings include 8/31, 9/12, 9/14, 9/30. [Here is a list](#) of all screenings where you can register to attend one. Preschool teachers and administrators at Preschool Promise sites will receive a \$100 stipend for attending.

The Black Boy Brilliance program is also about getting Black male mentors into preschool classrooms. Men who have a particular talent have developed activities for preschool classrooms. All the men who volunteer have gone through ODJFS background checks and been properly vetted to be in classrooms. If you and your center are interested in hosting a Site Ambassador, contact Chris at [christopher.james@preschoolpromise.org](mailto:christopher.james@preschoolpromise.org).

**Ohio Department of Job & Family Services Licensing Updates**

Yolonda McIntosh, ODJFS, Bureau of Child Care Licensing and Monitoring  
Sulyn Romer, ODJFS, Bureau of Child Care Licensing and Monitoring

Yolonda and Sulyn are filling in for Trentae and Kelly. There are a lot of updates; follow-up communication will be sent for your future reference. Always contact your specialist if you have any questions; don't try to figure it out on your own. We're here to help you.

ODJFS has a new childcare *newsletter*; volume 18 was sent out and is available online. (See attachment.) Check it for many resources for families. It includes an update about Read It Again, the new reading curriculum. Manuals have been shipped to FCC programs over the summer. Other programs will begin receiving them. If you don't know about Read It Again, [click here](#) for information.

Ohio Department of Higher Education has announced a new *college credit guarantee* for the CDA credential. People with CDAs can now obtain college credit toward an associate degree that prepares teachers to work in preschool settings. See the attachment for more information.

As of July 11, 2023, the [ODJFS web pages](#) have a new look. The goal is to improve your experience with better organized information and easier navigation. There are also new features to help you find what you need, including tiles that direct the user and search tools. If you previously bookmarked a page, the URL for that page may have changed and your bookmark may no longer work.

*Family Child Care Start-Up Incentives* were being offered through the calendar year. ODJFS has reached the goal of 100 new licensed family child care home providers who are able to provide publicly funded child care to Ohio's children.

ODJFS has a *Child Care Chatbot* called Charlie. The Chatbot, Charlie, can be located and accessed at the bottom right corner(s) of the Child Care Time, Attendance, and Payment (TAP) website at <https://ohiocctap.info>, the Ohio Child Licensing and Quality System (OCLQS) main website at [oclqs.my.site.com](https://oclqs.my.site.com), or from any program's dashboard in OCLQS.

Charlie has been tailored to help answer *general* questions that are normally handled by our Child Care Business Unit via telephone or email inquiry. If you encounter any issues with Charlie not loading the “Hello” message, you may need to clear your cookies and cache’ and then try again. Additionally, if your organization uses a Virtual Private Network (VPN), you may need to disconnect from your VPN to get the Chatbot to load successfully and then you can reconnect to it after receiving the “Hello” message. Reach out to the Child Care Business Unit directly if Charlie doesn’t have the answers you’re looking for. The Child Care Business Unit can be reached during normal business hours at 1-877-302-2347 option 1 or by email at [CC\\_Business\\_Unit@jfs.ohio.gov](mailto:CC_Business_Unit@jfs.ohio.gov).

*Provider Access to Publicly Funded Child Care (PFCC) Application Status* – ODJFS emailed guidance on April 5, about PFCC applications. It stated that ODJFS is able to provide the PFCC application status with your program when your program is listed on the PFCC application. The application statuses available through the Child Care Policy Help Desk include:

- Submitted/Pending
- Denied, not eligible for Payment After Denial (PAD)
- Approved, as well as denied but eligible for PAD application statuses are available in Kinder Connect.

Many providers have utilized this option. If you wish to receive application status information on more than two families, send an email to [childcarepolicy@jfs.ohio.gov](mailto:childcarepolicy@jfs.ohio.gov) with the following:

- Your program’s name
- Your program’s license number
- Caretaker’s Date of birth
- Caretaker’s Last four digits of SSN
- Caretaker’s Address
- Caretaker’s Phone number

It may take up to 5 business days to receive a response via email regarding application status inquiries.

More information regarding additional efforts and time frames will be sent as they are being implemented. We will notify programs when these additional supports become available. Please contact the Child Care HelpDesk at 1-877-302-2347, option 4 if you have questions.

As of July 1, *copay waiver support* ended. PFCC should have started collecting copayments as of July 9. Currently assigned co-payment amounts can be viewed in KinderConnect for each child with an authorization to your program. Click this link to get to the co-payment Quick Reference Card: [How to View Co-Payments](#). Attached is a letter you can share with your families about the copayment waiver support ending. Contact the Child Care Helpdesk (1-877-302-2347) if you have questions.

*Technical assistance documents* have been updated.

- PFCC SUTQ Exemptions Scenarios Updated
- Getting Started as a New Administrator Updated
- Temporary Closure Guidance New

These documents are attached or the following link can be used to access all Technical Assistance Documents: [Provider Technical Assistance Letters | Job and Family Services \(ohio.gov\)](#)

*Early Learning and Development Standards (ELDS)* – We are excited to announce the first training in a series about the new Early Learning and Development Standards! The Early Learning and Development Standards Overview Training is free and Ohio Approved for two hours. It consists of online on-demand modules. Access the training by logging into the Ohio Professional Registry (OPR) and searching for Early Learning and Development Standards Overview Training or ST10129633.

Follow these Instructions for Accessing the Early Learning and Development Standards found on this page. Additional trainings about the standards by age group will be available soon for early care and education providers serving preschool age children, infants and toddlers, and mixed age groups. All standards trainings will be listed in the OPR, Ohio Approved, and free! There will be both in-person and online training options statewide. These training sessions can be used for SUTQ hours as well as licensing.

Every provider was sent a copy of the standards. Additional copies are available at in-person training through the local R&R and state support teams. Contact [ELSR@education.ohio.gov](mailto:ELSR@education.ohio.gov) for questions about the Early Learning and Development Standards.

*PD Certificate for SUTQ* – Our department sent the following communication only to programs that did not meet the professional development standard for the last biennium on or around Friday July 21st:

*According to the trainings verified in the Ohio Professional Registry (OPR), you have at least one employee in a Step Up To Quality (SUTQ) role (Administrator, Lead Teacher, or Assistant Teacher) that requires a Professional Development (PD) Certificate who did not obtain their PD Certificate for the last biennium ending June 30, 2023. As a result, your program's SUTQ rating is in jeopardy of being removed. In order to maintain your SUTQ rating, the employee(s) who did not meet the PD Certificate requirement are required to obtain their PD Certificate for the current biennium by Sunday, October 29, 2023. Your first action should be to confirm all employees for your program are current employees and have the correct roles. If there are any employees linked to your program who are no longer employed, unlink them from your program. If the professional has multiple OPR profiles, that may also affect the PD Certificate and the OPR will need to be corrected.*

For questions regarding the OPR, contact the Ohio Child Care Resource and Referral Association at 1-877-547-6978. For questions regarding the SUTQ standards, contact the ODJFS Child Care Policy Help Desk at 1-877-302-2347, option 4.

Remember, if you have any questions about anything, reach out to your specialists.

### **Preschool Promise Updates**

Emily Broughton – We gave out our 2023-2024 t-shirts at our Season Opener. Since not everyone could attend, we will have a t-shirt pick up date at our office. Watch your email for the date and details.

Lindsey Riley – October 1st is count day. Count day will determine quality dollars available for your site this school year and will be based on the number of children fully enrolled in Preschool Promise. Please refer to your provider handbook for more details on quality dollars but continue talking to your families about their applications!

Our team is working through enrollment applications for families as quickly as possible. We are experiencing a very high call volume and are asking families and providers to remember that we have 30 days to process completed applications. Please help us communicate to families what is needed for their applications so that they can be processed in a timely manner. You can find the list of documents needed for applications [on our website](#). Please send any Provider Portal questions to Tiffany and her team at [attendance@preschoolpromise.org](mailto:attendance@preschoolpromise.org)

If families have questions about their applications, you can check their status in your provider portal. Please go to the Roster and a list of all current applications will be available for your review. Any applications marked as 'pending' will have a reason listed when you click on the binoculars all the way to the right-hand side of the screen. Any questions can be sent to [applications@preschoolpromise.org](mailto:applications@preschoolpromise.org).

### **Closing**

Sandra thanked everyone for attending and the presenters.

Sandra noted that in her new role she will be in contact with Preschool Promise providers a lot more. She encouraged them to reach out to her if they need information or assistance.

The meeting ended at 10:49 a.m.





# Child Care News



Volume 18 | June 2023

## COPAYMENT WAIVERS ENDING FOR PUBLICLY FUNDED CHILD CARE (PFCC)

The temporary copayment waiver support for families receiving PFCC will end July 1, 2023. PFCC providers must begin collecting the assigned copayments for the service week beginning July 2, 2023. Programs providing PFCC must make sure they have signed copayment agreements with their families receiving PFCC.

Assigned copayments can be viewed in KinderConnect for each child with an authorization to your program. Click this link to get to the co-payment Quick Reference Card:

**[How to View Co-Payments.](#)**

## NEW EARLY LEARNING AND DEVELOPMENT STANDARDS TRAINING

The Early Learning and Development Standards (ELDS) outline the essential domains of development and school readiness from infancy through the end of preschool. They describe what children need to learn and illustrate how skills may develop in the first five years of life. Early care and education providers across Ohio use the standards to guide curriculum selection and implementation. Programs participating in Step Up To Quality (SUTQ) are required to have a copy of the ELDS available in each classroom (may be an electronic or printed copy).

The ELDS were recently revised by the Ohio Department of Education (ODE) and the Ohio Department of Job and Family Services (ODJFS). New training is available to support early care and education professionals who use the ELDS in their programming. The ELDS training is free and is Ohio Approved for two hours. The training is available in the **[Ohio Professional Registry](#)**. It consists of online

on-demand modules. Search for Early Learning and Development Standards Overview Training or ST10129633. **[Instructions for Accessing the Early Learning and Development Standards](#)** are on **[this page](#)**.

More ELDS trainings will be available. All ELDS trainings will be free, Ohio Approved, and listed in the Ohio Professional Registry. There will be in-person and online training options statewide.

The ODE and the ODJFS licensed sites serving infants, toddlers, or preschool children received one copy of the standards. Additional copies are available at no cost. They are available at in-person trainings through local Child Care Resource and Referral (CCR&R) agencies. They are also available through State Support Teams. If you did not receive a copy, please reach out to your State Support Team or CCR&R.

Contact [ELSR@education.ohio.gov](mailto:ELSR@education.ohio.gov) for questions about the ELDS.

## AUGUST 2 IS NATIONAL COLORING BOOK DAY

Coloring books help children develop fine motor skills. They also help children learn focus. Have children create their own classroom coloring books. Each child makes an outline drawing, and the teacher copies them to staple into books for the children to color in. Let them spend time coloring in their books and share their work with the class.

## Spotlight on Child Care Professionals

Early care and education professionals are valuable members of our communities. They find passion and purpose working in a field that has a huge impact on the lives of children.

ODJFS is recognizing professionals who have worked in child care for 20 years or more. You are encouraged to submit a recommendation to spotlight an early care and education professional who has had an impact on the children in their care. ODJFS will review all submissions and honor selected individuals in a future issue of the Child Care News. Please email the following information to [srnc@jfs.ohio.gov](mailto:srnc@jfs.ohio.gov).

- Name,
- Photo, and
- A brief narrative of their life and career
- Years working in early care and education field

Some suggestions of items you can include in the narrative are:

- Why they chose early care and education as their profession
- What is their favorite part about working in child care
- Why you are submitting a recommendation to spotlight this professional
- What is their favorite tip for running their classroom

Please email this information by July 28, 2023.

## LEARNING ABOUT ANIMAL CLASSIFICATION – FROGS AND TOADS

Children love learning about the natural world around them. Learning about animals is interesting to children because of the way animals interact, eat, move, and communicate. Children are also budding scientists who like to learn facts about animals and how to group them by their similarities and differences.

You can help children understand how to classify animals by exploring similarities and differences between frogs and toads:

- Read books to the children about frogs and toads. Then create a **Venn diagram** with the similarities and differences.
- Play a recording of frog sounds and then play one with toad sounds. Ask children to imitate the sounds and to describe the differences.

- Consider taking a field trip to a nature center, zoo, or pet store to observe frogs and toads. If a field trip is not practical, have the children watch videos of frogs and toads. Then ask the children to draw pictures of each and describe the differences.
- Teach children about the habitats of frogs and toads. Then ask them to describe the similarities and differences.

Extension activities:

- **Play leapfrog:**  
Show children what lily pads look like. Have kids cut large green circles out of construction paper. Let them cut out one small 'v' shape out of the side to make it look like a lily pad shape. Let them design a lily pad course on the floor. Then have the children jump from lily pad to lily pad. You can combine it with a game of 'Simon says.' Tell the children to jump or stop jumping, but only if you say "Simon says" first. The lily pads could also be outside on a sidewalk or drawn with green sidewalk chalk.
- **Help the children make a Toad Abode:**  
Toads are most active at night or on cloudy days. On sunny days they like to stay in burrows underground to stay moist and cool. The children can help make a cool, dark spot for a toad on a hot day by making a "toad abode." Ask for donations of small clay flower pots for the children to decorate. Have the children turn the pot upside down and decorate the outside with paint or markers. Let the children take home their pots. Let them know to prop up one side of the upside-down pot to make an opening for the toad to enter when they place it outside. Additional information about "toad abodes" is on page 19 of the Wild Ohio for Kids Wildlife Journal at: <https://ohiodnr.gov/static/documents/wildlife/education/Wild%20Ohio%20for%20Kids%20Wildlife%20Journal.pdf>
- Suggestions of books to check out from the library about frogs and toads are:  
*National Geographic Kids, Frogs* by Marfé Ferguson Delano  
*Warty Toads* by Meish Goldish  
*Toad* by Ruth Owen  
*Frog or Toad?* by Jamie Rice  
*Is it a Frog or a Toad?* by Susan B. Katz  
*Toad Weather* by Sandra Markle



## PIE TIME

Favorite summer desserts include fruit pies! Cherry pie, blackberry pie, and strawberry pie are a few of the favorites. Summer is a great time to include fun pie activities in your lesson plans.

Hands-on pie making:

- Take the children on a field trip to pick berries. If you cannot take a field trip you can use store bought berries. You can ask someone from your county extension office to come to your program. Ask them to talk about how berries grow. Here's a link with contact information for county extension offices: <https://extension.osu.edu/lao#county>
- Have the children wash, dry, and remove any stems or leaves from the berries. Large berries, such as strawberries, may need to be cut into smaller pieces.
- Let the children work together to mix up ingredients for pie dough, then give each child a small amount of dough to roll out two circles of dough. Have them pat one circle into a mini pie pan.
- Have the children add the berries, sprinkle sugar on top, cover with the second circle of dough, pinch the edges together, and prick with a fork. Place the pies on a baking sheet that is covered with parchment paper. Write the children's names next to their pies and bake.

The children could also make homemade ice cream to eat with their pies. Here's a website with instructions for making ice cream in a bag: [www.thebestideasforkids.com/ice-cream-in-a-bag/](http://www.thebestideasforkids.com/ice-cream-in-a-bag/)

Dramatic play, pie delivery:

- Give children pie pans and pictures of fruit to put in them.
- Have children take turns being pie bakers, pie sellers, pie deliverers, and pie buyers.
- Give the children play money and boxes to use as cash registers.
- Let the children make signs with the price of pies.
- If age appropriate, let them pay with the pretend money and make change.

Teach the children about graphs by making a pie graph about pies:

- Cut a large circle from a poster board.
- Cut the circle into as many pie pieces as there are children in the room.
- Have the children write their name on their pie slice.
- Ask the children what kind of fruit pie or plain fruit they like best. Have the children draw a picture of that fruit on the pie slice.
- Have them tape their pie slices back in the circle. Group fruit types together.

Practice letters and names by making shaving cream pies:

- Put shaving cream in a pie plate.
- Give the children spoons and let them stir washable paint into the shaving cream.
- Add scent to the shaving cream by sprinkling in some vanilla or cinnamon.
- Let them practice writing their names and letters in the shaving cream.

Books about pie:

*Pie's in the Oven* by Betty G. Birney

*Chef Kate's Can't-Wait-to-Try Pie* by Laurie Friedman

*The Apple Pie Tree* by Zoe Hall

*The Apple Pie That Papa Baked* by Lauren Thompson

## Resources for Providers

Receive free guidance to help prevent non-compliances before they happen!

Visit the **ODJFS Programs** webpage and **BOLDBeginning!** website to obtain your free resources NOW!

# Resources for Families

Please share this page with families enrolled in your program.

## PUBLICLY FUNDED CHILD CARE (PFCC) COPAYMENT WAIVER SUPPORT ENDING

The PFCC co-payment waiver support will end on July 1, 2023. All families receiving PFCC will pay their assigned co-payments to their authorized provider(s) beginning the service week starting July 2, 2023. Talk to your provider to make sure you have a signed co-payment agreement.

If you want to know what your weekly co-payment amount is, you may view it in the following systems:

### KinderSign/Time Attendance and Payment System (TAP)

Follow the instructions on this co-payment Quick Reference Card: <https://ohiocctap.info/wp-content/uploads/2023/02/KSign-QRC-How-to-See-Co-Pay-OH-0223.pdf>

For assistance using the TAP system, please call 1-833-866-1708.

### Ohio Benefits Self-Service Portal (SSP)

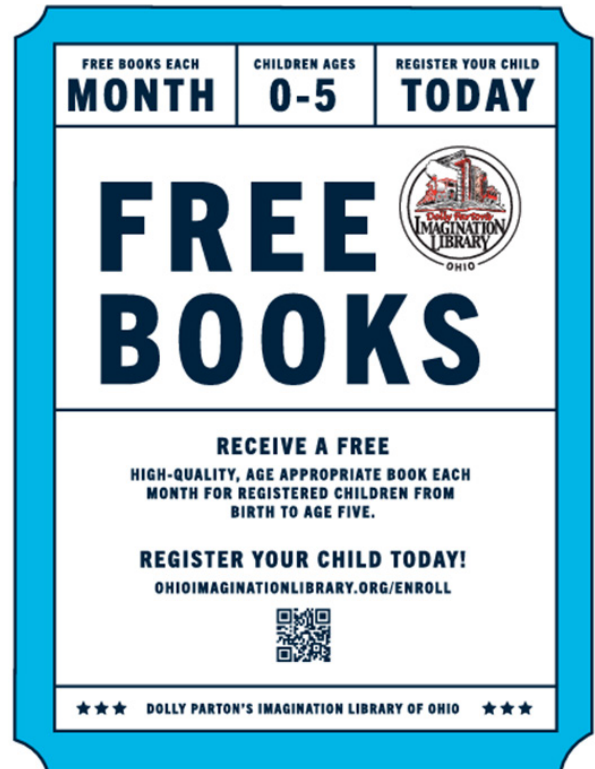
The Ohio Benefits website ([benefits.ohio.gov](https://benefits.ohio.gov)) has helpful step-by-step video instructions for navigating the SSP.

To see your PFCC copayment amount in the SSP:

- Hover over Access My Benefits and then click on "View My Benefits."
- Select the desired case and click "Save and Continue." You will be taken to the screen which provides benefit information for the case.
- In the child care section, you can see the weekly copayment amount.

The attached flyer has additional information regarding the Ohio Benefits website

## IMAGINATION LIBRARY: FREE BOOKS FOR CHILDREN UNDER FIVE



## EXPECTING A NEW BABY IN YOUR FAMILY?

A new baby means many changes for the whole family. Some tips to help you prepare your older children are:

- See if your hospital offers a sibling preparation class.
- Let your child know who will care for them when mom goes to the hospital.
- Read books about new babies.
- Show your child pictures from when they were a baby.
- Talk to your child about what will be different in your home when the new baby arrives.
- Talk to your child about ways they can help care for the baby. For example, they can hand you a new diaper or wipes at changing time.

For more age appropriate ways to prepare children for a new baby: [www.healthychildren.org/English/ages-stages/prenatal/Pages/Preparing-Your-Family-for-a-New-Baby.aspx](http://www.healthychildren.org/English/ages-stages/prenatal/Pages/Preparing-Your-Family-for-a-New-Baby.aspx)

# Resources for Families

Please share this page with families enrolled in your program.

## WHAT IS SUMMER LEARNING SLIDE?

A Johns Hopkins study found that children can lose up to 2 months of what they learned during the school year. Help children use the skills they have learned in school during summer months. This can help stop the summer slide. Families can have fun with children while helping them exercise their minds.

### Tips for combating summer learning slide:

- **Cooking together:** Cooking reinforces math and reading skills. Reading the recipe and following the directions together helps with reading skills. Measuring and mixing helps with math skills such as fractions, estimating, and planning.
- **Making a scrapbook:** Take pictures of fun summer activities the children take part in. Print the pictures and have the children tape them into a notebook. Help your children write sentences about the activities.
- **Playing games:** Children love to play games. A deck of cards will let you play many different card games with your kids and help their math skills. Games like 'Go fish' and 'Concentration' help with number recognition and prediction. Games like '31' and 'Hearts' help teach addition. The great thing about card games is you can modify them for different age and skill levels.

The following website has math card games to play with your kids: <https://www.weareteachers.com/math-card-games/>

## DANGERS OF BUTTON BATTERIES

Button cell batteries are flat, coin or button shaped batteries. They are found in many toys, remote controls, and other household items. Their small size makes them easy for children to swallow. Children may also be tempted to insert the batteries into noses or ears. These batteries cause serious internal damage and possible death when swallowed. Doctors warn families to keep these and all batteries away from children.

- Never leave batteries out.
- Keep remote controls out of the reach of children.
- Check items to make sure the battery compartments are securely fastened.
- Don't let children play with anything that has batteries that are easily accessed.
- If an item falls or is damaged, make sure the battery compartment is still securely fastened.
- Remind family members with hearing aids to keep their batteries and aids out of the reach of children.
- Immediately take your child to an emergency room if you think they swallowed a battery.

For additional information, please see: <https://healthychildren.org/English/safety-prevention/at-home/Pages/Button-Battery-Injuries-in-Children-A-Growing-Risk.aspx>

Lithium coin batteries can cause severe tissue burns in as little as **2 hours** and can cause lifelong injuries.



healthychildren.org  
Powered by pediatricians. Trusted by parents.  
from the American Academy of Pediatrics

American Academy of Pediatrics  
DEDICATED TO THE HEALTH OF ALL CHILDREN™



# Resources for Families

Please share this page with families enrolled in your program.

## SUMMERTIME SAFETY TIPS

Summer is a great time for children to spend time playing outdoors. However, there's a higher risk of some injuries that happen in the summer, according to Children's Hospital of Richmond, Virginia. Below is a list of some safety tips to help keep kids safe during summer months:

- Children should wear sunscreen with a sun protection factor higher than 30. Make sure they wait 20 minutes after applying it before getting in the water.
- The American Academy of Pediatrics states that hats, sunglasses, shade, and appropriate clothing help protect children from too much sun.
- Avoid prolonged sun exposure from 10:00 am to 3:00 pm.
- Make sure children drink enough water. The American Academy of Pediatrics states:
  - Children ages 1-3 need approximately 4 cups of beverages per day, including milk and water.
  - Children ages 4-8 need approximately 5 cups per day.
  - Older children need approximately 7-8 cups per day.
  - Amounts should increase during times of heat and humidity.
  - Amounts should increase during high activity periods.
- Don't let children play with sparklers. Give them safe light up toys instead.
- Children should always wear appropriate helmets while riding bikes, scooters, and skateboards. Make sure the helmet fits correctly.
- Make sure children wear the correct size life jacket on boats and near open bodies of water.
- Don't let children use water wings or swim noodles instead of life jackets.
- An adult that can swim must watch children swimming at all times. The adult should not be distracted. Keep young children within arm's reach at all times.

# Benefits.Ohio.Gov Refresh!

## Fresh New Look and Answers to Your Common Questions!



### Easily Access:

- Your benefits account via the SSP
- Answers to frequently asked questions
- Additional programs available to you
- Latest updates!



**NEW LOOK**



## GET ANSWERS!

Families can now view commonly asked questions and receive answers and additional resources to assist them.

**VISIT US AT:**  
[benefits.ohio.gov](https://benefits.ohio.gov)

## Benefits.Ohio.Gov Enhancements

### EXPLORE PROGRAMS

Families can learn about other assistance programs and support services they may qualify for.

### HOW TO VIDEOS

Families can view step-by-step video instructions of common SSP actions and navigation.

### UPDATES + ALERTS

Families can receive the latest updates and alerts related to benefit assistance.



## Ohio Department of Higher Education Announces New College Credit Guarantee for the Child Development Associate (CDA) Credential

### Industry Recognized Credential Transfer Assurance Guides (ITAGs)

ITAGs are a statewide transfer initiative that guarantees the award of college-level credit to students earning agreed-upon industry-recognized credentials, regardless of how they learned the skills required to pass the credentialing exam.

The ITAG policy, approved by Chancellor Randy Gardner in 2021, will create new opportunities for Ohioans seeking to further their education. Many of the ITAG agreements that have been created address the needs of Ohio's workforce and help build new onramps into higher education for Ohioans who have historically faced barriers. Creating new ITAGs brings both educators and industry to the table. Building upon the state's existing set of comprehensive transfer agreements, Ohio is well positioned to incorporate industry-recognized credentials into its nationally recognized structure.

### Eligibility and Opportunities with the CDA ITAG

- Individuals who hold current CDA certificates issued by the Council for Professional Recognition are eligible for credit.
- Credit may be accessed at Ohio's public institutions of higher education.
- Applicable to associate degree programs that prepare teachers to work in preschool settings with children ages 3-5
- Students are guaranteed to receive credit for a minimum of two courses for their CDA.

### Next Steps

Interested students should reach out to the school they plan to attend to discuss next steps. Students should be prepared to provide documentation of their current CDA certificate to receive credit. Information on how to access credit, and information on institutions with approved courses can be found using the links below.

[How to Access Credit | Transfer Credit Ohio](#)  
[Credit Transfer Tool | Transfer Credit Ohio](#)



The Ohio Child Care Resource and Referral Association supports the Early Childhood Workforce by providing programs and scholarships that promote education, compensation, and retention of early childhood professionals. Additional information about these offerings can be located at this link: <https://occrra.org/workforce-development/>



## Department of Job and Family Services

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Matt Damschroder, Director

TO: Families Receiving Publicly Fund Child Care Benefits

FROM: Ohio Department of Job and Family Services  
Office of Family Assistance

RE: Co-payment Waiver Support Ending

DATE: May 30, 2023

On July 1, 2023, the publicly funded child care (PFCC) co-payment waiver support will end. All families receiving PFCC are required to begin paying their assigned co-payments to their authorized provider starting July 2, 2023.

All attendance for child care provided on or before July 1, 2023 must be entered in KinderSign before July 8, 2023 so your provider can submit to ODJFS. ODJFS will provide co-payment support for any attendance entered by the family and submitted by the provider on or before July 8, 2023.

All programs that provide PFCC have been notified the temporary waiver assistance will end and were instructed to begin collecting assigned co-payments. Talk to your provider to ensure you have signed a co-payment agreement.

Currently assigned weekly co-payment amounts are accessible to you in two different systems.

### **KinderSign/Time Attendance and Payment System (TAP)**

Follow the instructions on this co-payment Quick Reference Card: <https://ohiocctap.info/wp-content/uploads/2023/02/KSign-QRC-How-to-See-Co-Pay-OH-0223.pdf>

### **Ohio Benefits Self-Service Portal (SSP)**

Access your SSP account at <https://ssp.benefits.ohio.gov/apsspssp/ssp.portal>. For helpful information about using the SSP, please refer to the Self-Service Portal How To Guide.

From the landing page

- Hover over Access My Child Care Assistance and then click on “View My Benefits”
- Select the desired case and click “Save and Continue”, you will be taken to the screen which provides benefit information for the case.
- In the child care section, you can see the
  - current provider number
  - weekly co-pay
  - authorization category, and
  - the authorization begin and end date

If you have questions about this policy information, contact the Child Care Help Desk at 1-877-302-2347, option 4. For assistance with TAP please call 1-833-866-1708, option 9.

## Publicly Funded Child Care Step Up To Quality Exemption Scenarios

Publicly funded child care (PFCC) can only be provided by Step Up To Quality (SUTQ) rated programs, unless the program meets an exemption. If an exemption is not met, a program's "Provider Agreement for Publicly Funded Child Care Services" and any current PFCC authorizations may be terminated by the Ohio Department of Job and Family Services (ODJFS). If a program meets one of the exemptions listed below, this document will help determine when to register for SUTQ if there is a change in your exemption status.

The following programs are exempt and may provide PFCC without being SUTQ rated:

### Group A

- All licensed type A and type B family child care (FCC) home providers
- An ODJFS licensed child care center program or Ohio Department of Education (ODE) licensed preschool or school-age program that provides PFCC services to less than 25% of the program's approved license capacity
- A program that operates only during the summer and not more than 15 consecutive weeks
- A program that operates only during school breaks
- A program that operates only on weekday evenings/overnights, weekends, or both

### Group B

- A program that has a pending revocation action, but the license has not yet been revoked
- A program that is in provisional license status

### Group C

- A program that had its SUTQ rating removed or reduced to zero by ODJFS within the previous 12 months (this does not include initial registrations)

## Group A

The following programs are no longer required to participate in SUTQ to provide PFCC:

- Type A and type B FCC home providers
- ODJFS licensed child care centers and ODE licensed preschool and school-age programs that provide PFCC to less than 25% of the program's approved license capacity
- Programs that only operate during any one or more of the following time periods:
  - Summer only and for no more than 15 consecutive weeks
  - School breaks (fall/winter/spring breaks, school in-service days and holidays)
  - Non-traditional hours (7 pm – 6 am weekdays and/or 12 am Saturday – 6 am Monday)

These programs must self-declare their exemption status in OCLQS. If there is a change in programming, it is the provider's responsibility to log into OCLQS and remove the exemption information. Programs are encouraged to review and align their programming with the SUTQ standards prior to initial registration. Programs should submit an initial registration for SUTQ **within 30 days of no longer meeting the exemption criteria** to avoid a gap in payment and the ability to provide PFCC services.

ODJFS records rating removal, provisional license status, and a pending revocation in OCLQS. Programs need to self-declare in OCLQS if they meet one of the remaining exemptions. Programs should mark "yes" to the corresponding question(s) as a method of communication to ODJFS that their program meets an exemption and can provide PFCC without being SUTQ rated.

- New programs, when applying for a program license, can answer these questions in the "Program Details" section.
- Currently licensed programs can respond to these questions in OCLQS by clicking "Manage Programs" on their license card, then click on the "Update Program Information" button and finally click the "Update Facility Information" button. Make sure to click submit to send the information.

Please reference the [SUTQ Provider Exemption Job Aid](#) for further instructions on documenting exemptions in OCLQS.

### Examples:

**A-1.** An ODJFS licensed child care center and ODE licensed preschool and school-age programs need to monitor their enrollment to determine if their program meets the exemption. If the program provides PFCC to 25% or more of their licensed capacity, as displayed in OCLQS, the program must submit a registration and become SUTQ rated.

**A-2.** A program currently operates only during school breaks and holidays, such as Martin Luther King Day. The program is changing and will operate every weekday from September 20, 2023 – March 15, 2024. The program will need to report in OCLQS that they no longer meet an exemption within 30 days of the change. Additionally, the

program should submit an initial registration for SUTQ no later than October 20, 2023 to avoid a gap in payment and the ability to provide PFCC services.

**A-3.** A program currently operates from 8 pm – 5 am and these hours of operation have been reported in OCLQS. The program is changing August 15, 2023 and will start operating 24 hours a day. The program will need to report in OCLQS that they no longer meet an exemption within 30 days of the change. Additionally, the program should submit an initial registration for SUTQ no later than September 14, 2023 to avoid a gap in payment and the ability to provide PFCC services.

## **Group B**

When ODJFS proposes to revoke a program's license the program's rating is removed. However, the program is exempt from the requirement to be SUTQ rated and may provide PFCC during the revocation process. Programs are encouraged to continue aligning their programming with the SUTQ standards. If the program's license is not revoked, the program must submit a registration for SUTQ **within 30 days of the end of the revocation process** to avoid a gap in payment and the ability to provide PFCC services.

### **Example:**

**B-1.** ODJFS issues a proposed adjudication order (PAO) that notifies the program of ODJFS' intent to revoke the program's license. The program receives the notice on August 3, 2023. The final decision not to revoke the license is issued on November 20, 2023. The program will need to submit a registration for SUTQ no later than December 20, 2023 to avoid a gap in payment and the ability to provide PFCC services.

Programs in provisional license status are exempt and may provide PFCC services while operating under a provisional license. These programs can submit an initial registration for SUTQ anytime but should submit a registration **no later than 90 days before the end of their provisional period** to avoid a gap in payment and the ability to provide PFCC services. The exemption period ends when the continuous license is issued. (The only exception is FCC programs that are not required to participate in SUTQ.)

### **Example:**

**B-2.** A program's provisional period is January 6, 2023 – January 5, 2024. Unless the program meets another exemption listed, the program should submit an initial registration for SUTQ by October 7, 2023 to avoid a gap in payment and the ability to provide PFCC services.



## Group C

Programs whose rating is **reduced to zero** due to a serious risk noncompliance (SRNC) or when the program accumulates 24 – 30 moderate and serious risk noncompliance points cannot be rated for 6 months from their reduction effective date per Ohio Administrative Code. However, per Ohio Revised Code, these programs are exempt and may provide PFCC for 12 months without being rated. Programs whose ratings are reduced to zero can submit a registration for SUTQ **60 days after the reduction effective date but no later than 90 days before their exemption ends** to avoid a gap in payment and the ability to provide PFCC services. The expiration of the exemption is 12 months from the reduction date.

### Example:

**C-1.** A program's rating is reduced to zero, effective October 6, 2022. The program cannot be rated for 6 months (until April 3, 2023). However, the program is exempt for 12 months and may provide PFCC until October 6, 2023. The program can submit a registration for SUTQ as early as December 5, 2022 but no later than July 8, 2023 to avoid a gap in payment and the ability to provide PFCC services.

Rating reduced (effective date)	October 6, 2022
Program cannot be rated for 6 months	April 3, 2023
Earliest the program can register (60 days after reduction effective date)	December 5, 2022
12-month exemption period	October 6, 2022 – October 6, 2023
Latest the program can register (90 days before exemption ends)	July 8, 2023

Programs whose ratings are **removed** due to a serious risk noncompliance (SRNC), or an accumulation of moderate and serious risk noncompliance points (30 or more) are exempt and may provide PFCC for 12 months without being rated. Programs whose ratings are removed may submit a registration for SUTQ **as soon as 180 days but no later than 90 days** before their exemption ends to avoid a gap in payment and the ability to provide PFCC services. The expiration of the exemption is 12 months from the removal date.

### Example:

**C-2.** A program's rating is removed effective February 2, 2023. The program cannot be rated for 12 months (until February 2, 2024). However, the program is exempt for 12 months and may provide PFCC until February 2, 2024. The program should submit a registration for SUTQ between August 6, 2023 – November 4, 2023 to avoid a gap in payment and the ability to provide PFCC services.

Rating removed (effective date)	February 2, 2023
Program cannot be rated for 12 months	February 2, 2024
Earliest the program can register (180 days before exemption ends)	August 6, 2023

12-month exemption period	February 2, 2023 – February 2, 2024
Latest the program can register (90 days before exemption ends)	November 4, 2023

Programs that are currently rated and **at any time do not meet the SUTQ standards** may have their rating removed as a result. Per Ohio Revised Code, these programs are exempt and may provide PFCC for 12 months without being rated. Programs whose ratings are removed for not meeting the standards can immediately submit a registration for SUTQ. However, the program should submit a registration for SUTQ **no later than 90 days before their exemption ends** to avoid a gap in payment and the ability to provide PFCC services. The expiration of the exemption is 12 months from the removal date.

### Examples:

**C-3.** The program's rating is removed effective April 12, 2022 after the review of the annual report. The program is exempt for 12-months and may provide PFCC until April 12, 2023. The program can submit a registration for SUTQ immediately after the rating is removed, but no later than January 12, 2024 to avoid a gap in payment and the ability to provide PFCC services.

**C-4.** The program's rating is removed effective September 6, 2022 because the program did not meet the professional development (PD) requirements. The program is exempt for 12-months and may provide PFCC until September 6, 2023. The program can submit a registration for SUTQ immediately after the rating is removed, but no later than June 8, 2023 to avoid a gap in payment and the ability to provide PFCC services.

## Frequently Asked Questions

- 1. What program types are not eligible for SUTQ but are permitted to provide PFCC?**
  - In-home aides
  - Border state programs
  - Approved day camps
- 2. I have a licensed FCC program do I have to be SUTQ rated to provide PFCC services?**

No. Effective March 16, 2023, licensed FCC programs are not required to be SUTQ rated to provide PFCC services.
- 3. I am a licensed child care provider who currently does not provide PFCC services. How do I sign up to become a PFCC provider now that I meet a SUTQ exemption?**

To provide PFCC services, licensed providers can begin the process in the OCLQS. This [desk aid](#) is available to assist with this process. You can review a [sample provider agreement](#) to learn more about PFCC requirements.

4. **How will I know if my child care center program or ODE preschool and school-age program has to be SUTQ rated to provide PFCC?**

If the program provides PFCC to 25% or more of their licensed capacity, as displayed in OCLQS, the program must submit a registration and become SUTQ rated.

5. **How do I withdraw my program from SUTQ if I meet one of the new exemptions?**

A program can withdraw from SUTQ by submitting a [JFS 01556](#) "Request to Withdraw from Step Up To Quality" to their licensing specialist.

The effective withdrawal date is the date requested on the [JFS 01556](#) or 30 days from the signature date on the [JFS 01556](#), whichever is later.

6. **What is my payment if I choose to no longer be SUTQ rated?**

Programs that withdraw from SUTQ will receive the lower payment of either the provider's customary rate to the public or the rate outlined in [Appendix A](#) to Rule 5101-2-16-10, of the OAC, for non-rated programs. The payment change takes place the Sunday following the day the SUTQ withdraw is effective.

7. **My child care center is currently in the tenth month of my provisional license period with two months left of exemption status. Do I need to be SUTQ rated after the provisional period to continue to provide PFCC services?**

If you determine that your child care center is providing PFCC to 25% or more of your approved license capacity, you will need to submit a SUTQ registration no later than 90 days prior to expiration of your provisional licenses.

8. **I have never been rated and I am not exempt. My program has accumulated 24 or more moderate and/or serious risk noncompliance points. As a result, I am not eligible to be SUTQ rated. Can I provide PFCC services?**

All licensed child care centers or ODE preschool and school-age programs must be SUTQ rated unless the program meets an exemption for PFCC. FCC programs are not required to participate in SUTQ.

9. **My child care center operates a part-time preschool and provides care for school-aged children before and after school and during school-out days at the same location. Is my program exempt?**

Your program is not exempt from the requirement to be SUTQ rated, unless it meets the license capacity exemption, because your part-time preschool program and before and after school program operate during the school year.

10. **My child care center program has never been SUTQ rated, so I submitted an initial SUTQ registration. I do not meet the standards for a rating and am not rated. Am I exempt?**

No, initial registrations that do not result in a rating are not an exemption.

**11. My child care center's SUTQ rating was removed. During the 12-month exemption period, I submitted a SUTQ registration, and I did not meet the standards for a rating. When does my exemption end?**

Because your rating was removed, you are exempt 12 months from the date of the rating removal. The program should work to align to the SUTQ standards and submit a registration again. However, the program should submit a SUTQ registration no later than 90 days before your exemption ends to avoid a gap in payment and the ability to provide PFCC services.

**12. My program only operates when schools are closed, such as fall, winter, and spring breaks, scheduled days off, and calamity/snow days. Am I exempt?**

Yes. However, if your program also operates on late start or early dismissal days when school is in session, then your program is no longer exempt and must be SUTQ rated to provide PFCC if the program provides PFCC to 25% or more of your approved license capacity.

**13. My rating was removed effective April 2022. My 12-month exemption period ends in April 2023. When does my program have to be rated to continue to provide PFCC?**

Programs providing PFCC who do not meet an exemption must be rated by the end of their current exemption period. The program should work to align to the SUTQ standards and submit a registration for SUTQ no later than 90 days prior to the end of the current exemption to prevent a gap in payment for PFCC.

**14. Is a reduction/removal to zero the same things as being unrated?**

No, they are two different concepts. An unrated program is a program that has never been rated in SUTQ. A previously rated program with a reduction/removal to zero is currently not rated and may meet one of the exemption criteria.

### **Contact**

If you have any questions about how to enter information into OCLQS, please contact the Child Care Provider Help Desk at 1-877-302-2347, option 1. If you have any questions about policy and exemptions, please contact the Child Care Policy Help Desk at 1-877-302-2347, option 4.

# Temporary Closure Status Rules & Recommendations for Child Care Centers and Family Child Care Homes

Child care programs may use temporary closure status to stop operating for a period of time less than 12 months. The program may reopen any time within the 12 months.

## Ohio Administrative Code requirements for temporary closure status include:

- Child care programs must request temporary closure status in the Ohio Child Licensing and Quality System (OCLQS)
- Temporary closure periods cannot exceed 12 months
- Child care programs cannot provide publicly funded child care (PFCC) or provide care to private pay children while in temporary closure status
- An Ohio Department of Job and Family Services (ODJFS) provider agreement ends while in temporary closure status
- Discontinuance of Step Up To Quality (SUTQ) ratings may occur for child care programs in temporary closure status for more than 90 days
- Child care programs that do not reopen after 12 months may have their license permanently closed without hearing rights

## What are some appropriate reasons child care programs may request temporary closure in OCLQS?

- Construction or major renovations
- A natural disaster or other emergency
- Extended medical leave or family emergency for a family child care (FCC) home provider
- There are no children enrolled
- There are not enough staff to provide care
- A business decision to temporarily close without having a reopen date

## What are some reasons child care programs should not request temporary closure in OCLQS?

- Holiday/school breaks
- A summer/seasonal closure
- A communicable disease exposure
- Cleaning the building or home after a communicable disease exposure
- A vacation period or other short closure period with a known reopen date

## What are some factors child care programs should consider when planning to reopen?

- Inspections before reopening:
  - ❖ FCC homes must receive an inspection before they can reopen and serve children again
  - ❖ Child care centers may need an inspection before they can reopen and serve children again
- Child care programs who wish to enroll PFCC eligible children must sign a new ODJFS provider agreement in OCLQS after reopening
- Child care programs need to request reinstatement of their SUTQ rating when they reopen

## What are some reasons child care programs should request permanent closure in OCLQS?

- The child care program still has no plan to reopen after 12 months in temporary closure status
- The child care program loses their licensed space before they are able to change locations
- The child care program has decided to permanently close



*Below are a few tips for you to be successful in your new role as an administrator.  
Contact your assigned licensing specialist if you have any questions.*

### Licensing

- ☐ If you are a new hire, not previously employed by a licensed child care program, create a profile in the [Ohio Professional Registry \(OPR\)](#)
- ☐ If you are a new hire at the program, complete a new background check request in the OPR selecting the appropriate child care program
- ☐ If you have not been employed in child care for more than 180 days, complete a new background check request in the OPR and submit new FBI and BCI fingerprints

- ☐ Post an updated license in a noticeable area
- ☐ Ensure your name is on the license
- ☐ Submit an administrator amendment in OCLQS if your name is not on the license
- ☐ Ensure the rest of the information is correct

- ☐ Identify your program's assigned licensing specialist found in your welcome letter. Email addresses are [firstname.lastname@jfs.ohio.gov](mailto:firstname.lastname@jfs.ohio.gov)

- ☐ Review the child care center licensing rules, Ohio Administrative Code (OAC) [5101:2-12](#)  
Sign-up to receive notifications for Job & Family Services OAC updates and clearance - [eNotifications](#)

#### Ohio Professional Registry (OPR)

- ☐ Obtain access to organization dashboard
- ☐ Review staff associated with program
- ☐ Register for [Administrator Rules Review Training](#)

#### Ohio Child Licensing and Quality System (OCLQS)

- ☐ Obtain program access
- ☐ Verify your program's email address
- ☐ Review the recent licensing inspection(s)
- ☐ Ensure corrective action plans (CAPs) have been submitted
- ☐ Ensure all required information in OCLQS is up to date  
(At least annually, review your program's rates and update to ensure correct rates are recorded)

#### Program Specific Information

- ☐ Review your program's written policies and procedures
- ☐ Review and know your program's written disaster plan
- ☐ Verify the annual staff training on the disaster plan is up to date
- ☐ Review/create current employee record chart (see OAC [5101:2-12-07](#) for requirements)
- ☐ Review staff and child files and ensure all contents are updated appropriately
- ☐ Review staffing- substitutes, schedules, health, and safety trained staff coverage
- ☐ Become aware of all medication onsite
- ☐ Review medication forms
- ☐ Review child health care plans
- ☐ Sign child health care plans as the new administrator
- ☐ Determine if your program serves children eligible for publicly funded child care (PFCC)
- ☐ Identify number of classrooms/age groups served
- ☐ Determine if transportation is provided

Step Up To Quality (SUTQ)
<input type="checkbox"/> Determine if your program is rated <input type="checkbox"/> Log in to OCLQS and click on the program card <ul style="list-style-type: none"> <li>If the program is rated, a SUTQ card will display next to the licensing card for the program, stars shaded red indicate the program's star rating</li> <li>If your program is not rated, none of the stars will be shaded red in OCLQS</li> </ul>
<b>Unrated Program</b> <input type="checkbox"/> If your program participates in PFCC and does not meet an exemption, your program must be rated <input type="checkbox"/> Contact your licensing specialist about eligibility <input type="checkbox"/> Contact your local <a href="#">Child Care Resource &amp; Referral network (CCR&amp;R)</a> for assistance
<b>Rated Program</b> <input type="checkbox"/> Contact your local <a href="#">CCR&amp;R</a> network <input type="checkbox"/> Ensure you, as the administrator, meet the qualifications for the program's current star rating in accordance with SUTQ standards found in OAC <a href="#">5101:2-17-01</a> <input type="checkbox"/> Submit documents in the OPR for verification of education and professional development, if not already verified <input type="checkbox"/> Complete the two required SUTQ courses within 30 days of hire, if not already completed <input type="checkbox"/> Determine if your program is accredited <input type="checkbox"/> Review the program standards in the appendix to rule OAC <a href="#">5101:2-17-01</a>
Resources
<a href="http://jfs.ohio.gov/cdc/index.stm">ODJFS Child Care Website (http://jfs.ohio.gov/cdc/index.stm)</a> <ul style="list-style-type: none"> <li><a href="#">Rules</a></li> <li><a href="#">Forms</a></li> <li><a href="#">Technical Assistance Documents</a></li> <li><a href="#">Search for Child Care</a></li> </ul>
<b>ODJFS Child Care Help Desk</b> and other important numbers <a href="http://jfs.ohio.gov/cdc/docs/ChildCareinOhioResourceGuide.pdf">http://jfs.ohio.gov/cdc/docs/ChildCareinOhioResourceGuide.pdf</a>
<b>Ohio Child Care Resource and Referral Association (OCCRRRA)</b> <a href="https://occrra.org/">https://occrra.org/</a> <ul style="list-style-type: none"> <li>Ohio Professional Registry (OPR) (<a href="https://registry.occrra.org/user/login">https://registry.occrra.org/user/login</a>)</li> <li>OPR <a href="#">Organization Dashboard User Guide</a></li> <li>Local CCR&amp;R agency list (<a href="https://occrra.org/member-agencies/">https://occrra.org/member-agencies/</a>)</li> <li>Early Learning Resources Ohio <a href="https://occrra.org/">https://occrra.org/</a></li> </ul>
<b>OCLQS website</b> ( <a href="https://oclqs.my.site.com">https://oclqs.my.site.com</a> )
<b>Bold Beginning</b> ( <a href="https://boldbeginning.ohio.gov/">https://boldbeginning.ohio.gov/</a> ) <ul style="list-style-type: none"> <li><a href="#">OCLQS Job Aids</a></li> <li><a href="#">Step Up To Quality: A Guide for Child Care Providers</a></li> <li><a href="#">SUTQ Ratings Progression</a> documents</li> <li><a href="#">Standards, Rules, and Forms</a> page</li> <li><a href="#">Early Learning and Development Standards</a></li> </ul>