



Charlotte Valley Central School

Invitation to Apply

PreK-12 Principal

Job Description: Charlotte Valley Central School has an anticipated opening for a highly motivated individual to become part of a forward thinking team working to provide the strongest programming for its students. This individual must be open to collaboration, possess a willingness for reflection and growth, and uphold systems for all individuals to learn in a safe environment.

Responsibilities of the Principal of Charlotte Valley Central School:

- Lead the instructional programming, curriculum development and implementation, and professional development
- Supervising students with good judgement, consistency, fairness, and accountability in order to model positive citizenship
- Maintaining a positive, safe learning environment for every student to thrive
- Supervising and leading school personnel effectively, efficiently, and in compliance with all federal, state, and education regulations.
- Collaborate regularly, positively, and truthfully with district parents, community members, teachers, staff, and community organizations
- Maintaining school records and preparing all reports
- Exhibit a commitment to leadership assisting the professional growth of all individuals
- Commitment to the district by being actively engaged in student events inside and outside the regular school day
- Develop and maintain building level budgets with accuracy and fiscal responsibility

Background and Qualifications:

NYS School Leadership Certification; SBL/SDL
Minimum five years teaching experience

Salary: Commensurate with experience and qualifications

Application Submission: Please send letter of interest, application, resume, transcripts, certifications, and 3 letters of reference to:

Eric C. Whipple, Superintendent
15611 St. Rt. 23
Davenport, NY 13750

or submit through OLAS. **Open until filled.**