



Charlotte Valley Central School

"Empowering Students Today to Conquer the Challenges of Tomorrow"

Mr. James Harter, Superintendent

15611 State Hwy 23; Davenport NY, 13750

Mr. Mitchell Rapp, Principal

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Dear Charlotte Valley Parents, Students, and Community,

I hope this letter finds you well and in good spirits despite all that is developing surrounding the COVID-19 virus locally and globally. We have spent numerous hours with many stakeholders developing our reopening plans for the 2020-21 school year. Thank you for your patience and understanding as we have navigated all of the resources and suggestions for the best practices for our school community.

Rest assured that we are taking preventative measures at school to help lessen the effects and any spreading of the virus. We have implemented the following procedures:

1. Keeping buses disinfected, and disinfecting desks upon arrival to school and as needed throughout the day.
2. Students are asked to wash their hands throughout the day. Most importantly, any time they visit the restroom, before and after a meal, when leaving and returning to the classroom, and after recess.
3. Hand sanitizer is available in each classroom and the main office for student use.
4. Cleaning Supplies are available in the classrooms for staff to wipe down desks, chairs, and surfaces that may be touched in between class periods, when necessary.
5. Lastly, we will wear masks at all times when social distancing cannot occur, especially on the bus and areas throughout the building.

We are following the advice and guidelines provided for us collectively by the CDC, Department of Health, and NYSED as well.

Although we do not foresee having to suspend school operations, our teachers will be participating in professional development on virtual instruction and alternative methods of instruction. We continue to work on a Flexible Plan for Instruction that will meet the needs of all our families in the event of having to suspend instruction on our physical campus and for students who cannot attend in person classes due to medical fragility.

Please be aware of these changes and help prepare your child(ren) each day by doing the following:

- 1. Please make sure your child(ren) has a water bottle (preferably with their name on it).** Our water bottle filling stations will be available, however, our water fountains will be turned off during this time.
- 2. Please make sure your child(ren) has a backpack.** We will not be utilizing lockers or the locker rooms during this time.
- 3. Please know that there will be no after school activities such as CROP, after school tutoring, athletics, after school clubs, etc until further notice.**

4. Please know that students will only be permitted to ride their assigned bus at this time.
5. Students that are dropped off or walkers will be allowed in the building at 7:45. These students will use the cafeteria entrance. Pick up will be at this entrance/exit as well. Dismissal is staggered from 2:41-2:50, please see the attached schedule.
6. Students will not be in physical attendance on Wednesdays (5 day week only), until further notice. Students will have short activities they will be expected to complete in order to be counted for attendance.

We ask that at home you help us continue a routine of maintaining good hygiene. Routinely washing of hands, checking students temperatures before sending them to school, and wiping backpacks/lunch bags with disinfectant wipes to aid in helping us stay as clean as possible. **If your child is feeling sick, please monitor the symptoms and get medical attention as needed. Please keep your child at home if they are sick.**

We thank you for all of your support in helping keep our Charlotte Valley Wildcats community safe and healthy. We look forward to serving your children and seeing you in the Fall. If you have any questions or concerns, please do not hesitate to contact the school's main office.

In Safety & Education,



Mr. Mitchell Rapp
Principal