



# Madison Local Schools

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Raise Expectations, Increase Achievement, Prepare for Tomorrow . . . *Make it Happen!*

Dear Parent or guardian,

To receive transportation with Madison local Schools we require that all students request transportation each year. This allows us to know who is riding from year to year. This also helps us look for efficiencies in routing, allowing us to be proactive and adjust stops from bus to bus to make a better experience for all students. For our charter/ nonpublic students it also gives us the opportunity to verify the student's residence as we are only required to offer transportation to students with custodial parents residing within our district. To clarify in order to be routed on our buses we require three items each year. Until we receive these three items assigning you to a bus is not possible.

- Madison local school Annual transportation request form. (this can be obtained from us or your school)
- Proof of residency (A current utility bill or other mailed document with the residential parents name and address having legal custody of the student)
- A current copy of an emergency medical form from the school that the child attends.

We ask that the first two items be brought to us in person so that we can talk to you and answer face to face any concerns you may have, this will initiate the process. We will then call your school to obtain an emergency medical form. The sooner we receive these items the better because with charter nonpublic schools it is difficult to make a route because by adding students daily the afternoon route times will be constantly changing.

In closing I ask if you move out of the district you notify the school and transportation department immediately so that your student can be removed from our list. I ask that you be patient as we work to make your child's transportation experience a positive one.

Educationally,

Mike Yost

  
Transportation Director

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