

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT
532 Innovation Drive, Xenia, Ohio 45385
Board of Education Organizational & Regular Meeting
January 14, 2026 - 5:30 p.m.
MEETING TO BE HELD IN THE MEDIA CENTER

- 1-1/26 The meeting was called to order by Mrs. Arthur at 5:33 p.m.
- 2-1/26 Present: Suzanne Arthur, Brittney Gillaugh, George Leightenheimer, Steven McQueen, Adam Remaly and Gene Taylor.
Others Present: David Deskins, Georgia Lewis, Bran McKnight, Beverly Strunk, Tammy Osburn
- 3-1/26 The Pledge of Allegiance was led by Mrs. Arthur.
- 4-1/26 The Oath of office was administered to Newly Elected Board of Education Members:
January 1, 2026 - December 31, 2028
- Suzanne Arthur
 - Adam Remaly
 - Steve McQueen
- 5-1/26 Mr. Remaly requested nominations for School Board President for the 2026 calendar year. Mr. Remaly nominated George Leightenheimer as Board President. A motion was made by Mr. Remaly and seconded by Mr. McQueen that the nominations be closed and to accept/approve the nomination of George Leightenheimer as Board President.
The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.
Motion carried 6-0.
- 6-1/26 Mr. McQueen requested nominations for School Board Vice President for the 2026 calendar year. Mr. McQueen nominated Brittney Gillaugh as Board Vice President. A motion was made by Mr. McQueen and seconded by Mr. Remaly that the nominations be closed and to accept/approve the nomination of Brittney Gillaugh as Board Vice President.
The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.
Motion carried 6-0.
- 7-1/26 A motion was made by Mr. Taylor and seconded by Mrs. Gillaugh to approve the cancellation of the Tax Budget Hearing due to the Budget Commission waiving the required filing.
The vote: Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.
Motion carried 6-0.
- 8-1/26 A motion was made by Mr. Remaly and seconded by Mrs. Arthur to authorize performance bonds to be secured as follows:
- A. Treasurer \$100,000
 - B. Superintendent \$40,000
 - C. President \$20,000
 - D. Blanket bond on all other personnel \$40,000 aggregate
- The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; and Mr. Leightenheimer, yes.
Motion carried 6-0.

9-1/25 A motion was made by Mrs. Gillaugh and seconded by Mr. McQueen to establish regular Board of Education meeting dates on the second Wednesday of each month at 5:30 p.m. for 2026.

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McQueen, yes.

Motion carried 6-0.

- 10-1/26 Mrs. Arthur made the following appointments:
- A. Public Records Training Designee: Mrs. Lewis
 - B. HLMC Committee: Mr. Deskins
 - C. Comprehensive Local Needs Assessment: Mr. McCoart
 - D. Greene County Tax Incentive Review Council: Mrs. Lewis

- 11-1/26 A motion was made by Mr. Remaly and seconded by Mr. Taylor to approve the following annual business items:
- A. Designate the Superintendent as representative for all federal programs
 - B. Designate the Superintendent as the drug-free workplace representative
 - C. Designate the Supervisor of Satellite Operations (Jason Miller) and the Supervisor of Student Services (Jill Anon) as the Title IX, Section 504 Coordinators and Grievance Officers
 - D. Authorize the Treasurer to request advance draws via ACH or in check form from the County Auditor
 - E. Authorize the Treasurer to borrow against anticipated receipts in accordance with the Ohio Revised Code 1333.10C
 - F. Authorize the Treasurer to pay approved bills within the appropriations
 - G. Authorize Board members, Superintendent and Treasurer to attend business meetings within continental USA, as necessary
 - H. Authorize the Treasurer to use facsimile signature
 - I. Waive reading of minutes
 - J. Authorize the Treasurer to invest funds
 - K. Authorize the Superintendent or designee to approve professional meetings within continental USA for staff
 - L. Authorize the Treasurer to accept and open bids upon official receipt
 - M. Designate the Xenia Daily Gazette as the official newspaper of the District
 - N. Appoint the Director of Secondary Education or designee to serve as the suspension appeals hearing officer
 - O. Employ Bricker Graydon LLP as the District's legal counsel
 - P. Establish Board member mileage at the rate approved by the IRS
 - Q. Authorize the Superintendent and Treasurer to approve registration, lodging, and travel expenses, as determined by the Superintendent, for qualifying students and designated chaperones for approved career-technical student organization (CTSO) state and national competitive events/conventions. These CTSOs include: Business Professionals of America; Distributive Clubs of America; Skills USA; Health Occupations Students of America; Family, Career and Community Leaders of America; Technical Student Association; and FFA
 - R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
 - S. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy
 - T. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
 - U. Authorize the Treasurer to attend professional meetings as deemed necessary

- V. Appoint the Superintendent or designee to serve as the expulsion hearing officer and designate a representative from the law firm of Bricker Graydon LLP to be the hearing officer to hear necessary expulsion appeals and issue a written decision with finding of fact and conclusions of law on behalf of the Board regarding said appeals
- W. Authorize the Superintendent or Treasurer to enter into contracts that are less than \$75,000 subject to appropriations and without further action by the Board
- X. Authorize the Treasurer to establish a Petty Cash Fund per Board Policy 6620. One fund will be established in the amount of \$175. A single expenditure not to exceed \$100. The accounting specialist will be the custodian of the fund.
- Y. Authorize the Superintendent to approve the following memberships at the approximate costs:

Fairborn Area Chamber of Commerce - \$500

Yellow Springs Area Chamber of Commerce - \$450

Xenia Area Chamber of Commerce - \$800

Bellbrook-Sugarcreek Area Chamber of Commerce - \$175

Ohio School Boards Association - \$4736

Beavercreek Area Chamber of Commerce - \$750

Cedarville Area Chamber of Commerce - \$50

Jamestown Area Chamber of Commerce - \$75

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

Motion carried 6-0.

12-1/26 The Organizational Meeting concluded at 5:41 p.m.

13-1/26 The Regular Meeting convened immediately after the conclusion of the Organizational Meeting at 5:41 p.m.

14-1/26 A motion was made by Mrs. Gillaugh and seconded by Mr. Remaly, to approve the Agenda for the January 14th, 2026 meeting. Mrs. Gillaugh

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.

Motion carried 6-0.

15-1/26 A motion was made by Mr. McQueen and seconded by Mrs. Gillaugh to approve the Regular Meeting Minutes of November 12th, 2025 and Special Meeting, December 10th, 2025.

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

Motion carried 6-0.

16-1/26 A motion was made by Mr. Remaly and seconded by Mrs. Gillaugh to approve the following proclamation:

WHEREAS, our community values a quality education as a vital step along the pathway to success for our children, and

WHEREAS, Suzanne Arthur, Brittnay Gillaugh, George Lightenheimer, Pat McCoart, Steve McQueen, Adam Remaly, and Gene Taylor contribute greatly to this community through their service on the Greene County Vocational School District Board of Education; and

WHEREAS, these local decision-makers set the policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, these school board members are serving our community with integrity, honor and a commitment to our children's futures;

NOW, THEREFORE, BE IT RESOLVED that we hereby proclaim January 2026 as School Board Recognition Month at Greene County Vocational District. We encourage all citizens to publicly and privately thank the school board members from all school districts serving this community for their dedicated service to our children.

The vote: Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.

Motion carried 6-0.

17-1/26 The Organizational Meeting concluded at 5:41 p.m.

18-1/26 Public Participation: None

19-1/26 Public meeting on the issue of re-employment of David Deskins during his STRS service retirement: None

20-1/26 A motion was made by Mr. Taylor and seconded by Mrs. Gillaugh to enter executive session for the purpose of consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest and for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; and Mr. Leightenheimer, yes.

Motion carried 6-0.

At 5:56 p.m., all were in favor of returning to regular session.

21-1/26 A motion was made by Mr. Remaly and seconded by Mrs. Arthur to approve the following:

A. Accept the resignation of David Deskins, submitted for purposes of initiating earned retirement benefits, effective the end of the work day on January 30, 2026

B. Employ David Deskins as Superintendent beginning February 3, 2026 and continuing through July 31, 2027, such employment to be in accordance with such terms and conditions as are set forth in the written contract document presented to the Board (under separate cover)

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McQueen, yes.

Motion carried 6-0.

22-1/26 A motion was made by Mr. Taylor and seconded by Mrs. Gillaugh to approve of the following personnel items:

A. CTSO Requests for 2025-2026 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Wickline, Doug	1	0	Officer Training/Awards Eval, Jamestown, 12/30
Wuebben, Jake	3	0	Livestock Judging, 3/7, 3/14, 3/28, Various
Wickline, Doug	1	0	Livestock Judging, 3/28, Columbus
Wickline, Doug	1	0	Livestock CDE, 2/14, Washington CH

Wickline, Doug	1	0	Livestock CDE, 3/7, Marysville
Wickline, Doug	1	0	FFA Alumni Toy Show, 2/21, Xenia
Sheehy, Tyler	1	0	Skills Regional, 2/7, Troy
Travis, Frankie	1	0	
Martin, Michele	1	1	FCCLA Comp, 2/6-2/7, Nelsonville
Hamdy, Khalid	1	1	
Hodgson, Joanne	0	1	BPA State Leadership Conf, 2/23-2/24, Columbus

B. Employment of the following as a part-time Adult Education Criminal Justice Instructor on an as-needed basis for the 2025-2026 school year at the hourly rate of \$35 contingent upon all ORC and ODE employment requirements:

- Christin Stutes
- Kurtis Green

C. Resignation of Tim Hill, Science Teacher, effective at the end of the day January 9, 2026

D. Resignation of Jason Alexander, Maintenance A, effective January 6, 2026

E. Employment of Aiden Christopher Kouse as a maintenance student worker, part-time as needed, effective January 9, 2026, at the hourly rate of \$15.

F. Approval of Gregory Asman as a long-term substitute science teacher through Renhill for the 2025-2026 school year effective January 12, 2026 at the daily rate of \$248.88 due to the urgency of need.

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

Motion carried 6-0.

23-1/26 A motion was made by Mr. Remaly and seconded by Mrs. Arthur, to approve of the following Treasurer items:

A. Treasurer's Monthly Reports for November and December 2025 (under separate cover)

B. Establishment of a new Fund 011 account, HVAC (011-9002), for accounting and reporting purposes

C. Establishment of a new Fund 012, Adult Education, to properly account for revenues and expenditures associated with the District's adult education programming, separate from the General Fund, in accordance with applicable accounting and reporting requirements.

D. Waiving the current and delinquent taxes on the parcels so the city of Fairborn may return them to productive tax-paying use (under separate cover)

E. Rates and amounts as determined by the budget Commission, authorizing the necessary tax levies, and certifying them to the County Auditor for the calendar year 2027:

Fund	Mills	Amounts
General Fund	2.70	13,165,000
Bond Fund	0.67	4,189,000
Permanent Improvement Fund	0.75	2,558,000

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.

Motion carried 6-0.

24-1/26 A motion was made by Mr. Remaly and seconded by Mr. McQueen to approve the following appropriations:

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
001	ROTARY-SPECIAL SERVICES	5000.00	
027	WORKMANS COMPENSATION	5000.00	
200	STUDENT MANAGED ACTIVITY	550.00	
	Total	11,500.00	

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.
Motion carried 6-0.

25-1/26 A motion was made by Mr. McQueen and seconded by Mr. Remaly to approve the Resolution regarding Public Expenditures (under separate cover)

The vote: Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.
Motion carried 6-0.

26-1/26 A motion was made by Mrs. Gillaugh and seconded by Mr. McQueen to approve the Resolution to Purchase Real Property, as presented:

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; and Mr. Leightenheimer, yes.
Motion carried 6-0.

27-1/26 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the Section 125 Plan document effective February 1, 2026 (under separate cover)

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McQueen, yes.
Motion carried 6-0.

28-1/26 A motion was made by Mrs. Gillaugh and seconded by Mr. Remaly to approve the purchase of welding equipment from Linde Gas & Equipment, Inc. in the amount of \$31,050 to be paid from the Permanent Improvement Fund to support welding instructional programming.

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; and Mr. Remaly, yes.
Motion carried 6-0.

29-1/26 A motion was made by Mrs. Gillaugh and seconded by Mr. Remaly, to approve the Resolution Authorizing Owner's Representative Services for the Culinary Expansion Project (under separate cover)

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.
Motion carried 6-0.

30-1/26 A motion was made by Mr. McQueen and seconded by Mr. Remaly to approve the College Credit Plus Agreement with Clark State College for the 2026-2027 school year (under separate cover)

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

Motion carried 6-0.

31-1/26 Reports:

Board Members:

Mr. Taylor (Beavercreek) – The Shine Awards were recently held, recognizing students from preschool through high school. The Common Grounds coffee stand has opened at the high school. The High School Show Choir event will take place this weekend. The Faith Leaders Meeting is scheduled for January 21. The district also shared the passing of high school student Ryleigh Spurlock. A Weekend of Jazz is planned for February, and the winter play will be performed later this month.

Mr. Remaly (Bellbrook) – Stephen Bell Elementary received the PBIS Bronze Award. Bellbrook-Sugarcreek School District ranked 53rd statewide in the most recent Niche Report. The band placed second in competition.

Mr. McQueen (Yellow Springs) – Phase one of the elementary construction project is now available on the district website. Three new board members have joined the board. Changes to pickup and drop-off schedules will be implemented next school year. *The Diary of Anne Frank* was performed in January.

Mrs. Arthur (Greeneview) – High school boys basketball currently stands at 6–7, and girls basketball at 4–8. The 7th grade girls basketball team has a record of 10–1. Plans are being finalized with a local foundation to partner on a library renovation. A special meeting was held last night to conduct board member interviews.

Mrs. Gillaugh (Cedarville) – Upcoming band and choir concerts were announced. The wrestling program currently has 40 students participating. Work continues on strategic planning efforts. Ben Ankeney was sworn in as a new board member. The basketball program is performing well.

Mr. Leightenheimer (Xenia) – Two new board members have been sworn in.

Administrators:

Brian McKnight (Asst Superintendent) – ParentSquare and StudentSquare are currently being implemented. The Quality Program Review remains ongoing.

Adult Education -- There are six weeks remaining until graduation. The academy schedule has been adjusted. A new commander and secretary have been hired, and Inveris training is currently underway.

Georgia Lewis (Treasurer) -- The Treasurer's Office is in a monitoring and planning phase at the fiscal year midpoint. Revenues, expenditures, and cash flow continue to track as expected, with ongoing review of major funds as projects move forward. Financial assumptions for the remainder of the year are being evaluated in preparation for upcoming forecast updates, and no unexpected issues have been identified.

David Deskins (Superintendent) – Special Education enrollment is at its highest level to date, at 42%. Charlie Shore is scheduled to visit on February 25, and the District is partnering with Charlie Shore and SME on an initiative in Fairborn. The District will be receiving a driving simulator donation valued at \$86,000, and the family of Gene Cavanaugh may be donating \$100,000. Open House is scheduled for February 26.

32-1/26 A motion was made by Mr. Remaly and seconded by Mrs. Gillaugh, to adjourn the meeting at 6.53 p.m.

The vote: Mr. Leightenheimer, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.

Motion carried 6-0.

Signature: _____
Treasurer

Signature: _____
Board President

Dated February 11, 2026