

# GREENE COUNTY VOCATIONAL SCHOOL DISTRICT

532 Innovation Drive, Xenia, Ohio 45385

Board of Education

Regular Meeting

July 9, 2025

5:30 p.m.

Addendum items in green text

## MEETING TO BE HELD IN THE MEDIA CENTER

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Approval of Meeting Minutes** (under separate cover) – Regular Meeting, June 11, 2025
6. **Treasurer's Report** (under separate cover) – June 2025

### New Business

7. **The Superintendent recommends entering executive session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest**
8. **All in favor of returning to regular session**

### Personnel

9. **The Superintendent recommends approval of the following personnel items:**

- A. Approval of the following extended days for the 2024-2025 school year:

Staff	# of Days	Purpose
Travis, Frankie	1	Welding Lab renovation

- B. Approval of the following extended days for the 2025-2026 school year:

Staff	# of Days	Purpose
Benton, Luke	2	New Curriculum
Bottorff, Kasey	2	New Curriculum
Wilson, John	2	New Curriculum

- C. Employment of the following as STNA Clinical Instructors, as needed, for no more than 75 hours each for the 2025-2026 school year at the hourly rate of \$30, contingent upon all ORC and ODE employment requirements:

Michelle Atkinson  
Valerie Bowen

- D. Doug Picard as employment training staff for the 2024-2025 and 2025-2026 school years at the hourly rate of \$40

- E. Employment of the following as maintenance student workers, part-time as needed, effective June 30, 2025 at the hourly rate of \$15:

William Spracklen  
Caden Dunstan

- F. Movement on the certified salary schedule for Cora Bair from BA/BS to BA/BS+ effective July 1, 2025

- G. Employment of Jason Hall, Teaching Assistant, Soin Medical Center, one (1) year contract effective July 1, 2025, 191 days, 6 hours per day, Classified Salary Schedule, Step 6, contingent upon all ORC and ODE employment requirements

- H. **Approval of the following CTSO Requests for 2025-2026:**

Employee	CTSO Days Non School Days	Overnight	Purpose
Wuebben, Jake	1	0	XCS Summer Reading Bus, 7/16, Xenia
Wuebben, Jake	1	0	Officer Retreat, 8/5, Xenia

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **2**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **5**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **6**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **7**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **8**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor      **9**

10. The Superintendent recommends approval of a two-year Administrator contract for Brian McKnight, Assistant Superintendent, effective August 1, 2025 (under separate cover)

#### Fiscal

11. The Treasurer recommends approval of the following donation:

Donor	Item	To Benefit	Value
Reddy Electric	Equipment	Info Tech	\$1000.00

12. The Treasurer requests approval of a “Then and Now” certificate for legal services, for obligations for fiscal year 2025 for which invoicing was not received in a timely manner in the amount of \$9,946.50
13. The Superintendent and Treasurer request approval of Change Request for Additional Work for Welding Lab with Starco, Inc. in the amount of \$5,103.00 (under separate cover)

#### Other

14. The Superintendent recommends approval of the 2025-2026 Staff Handbook (under separate cover)
15. The Superintendent recommends approval of the 2025-2026 CTSO Handbook (under separate cover)
16. The Superintendent recommends approval of the 2025-2026 Acceptable Use Agreement and Mobile Learning Device Handbook (under separate cover)
17. The Superintendent recommends approval of the Online Plan for the 2025-2026 school year (under separate cover)

#### Reports

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

#### 18. Adjournment

#### Memo:

- August 7 – Teacher Work Day/Back to School Night
- August 8 – Non-Student Day
- August 11 – First Day for Students
- August 13 – Board Meeting
- September 1 – Labor Day – No School
- September 10 – Board Meeting
- October 8 – Board Meeting

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **10**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **11**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **12**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **13**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **14**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
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\_\_\_ Remaly  
\_\_\_ Taylor **15**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
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\_\_\_ Remaly  
\_\_\_ Taylor **16**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
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\_\_\_ Remaly  
\_\_\_ Taylor **17**

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor **18**