

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education

Regular Meeting

April 16, 2025

5:30 p.m.

**MEETING TO BE HELD IN THE MEDIA CENTER**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Career Education in Action** – Peer to Peer, Mock Prom
5. **Administrator Presentation** – Jason Miller, Supervisor of Satellite Operations
6. **Public Participation**
7. **Approval of Meeting Minutes** – Regular Meeting, March 12, 2025
8. **Treasurer's Report** (under separate cover) – March 2025

___ Arthur	
___ Gillaugh	
___ Leightenheimer	
___ McCoart	
___ McQueen	
___ Remaly	
___ Taylor	2

___ Arthur	
___ Gillaugh	
___ Leightenheimer	
___ McCoart	
___ McQueen	
___ Remaly	
___ Taylor	7

**New Business**

9. **The Superintendent and Treasurer recommend changing the regular monthly Board of Education meeting from May 14, 2025 to May 16, 2025 at 5:30 p.m. in accordance with Board policy and Ohio Open Meetings Law**
10. **The Superintendent recommends the first reading of the following board policy revisions/additions:**

___ Arthur	
___ Gillaugh	
___ Leightenheimer	
___ McCoart	
___ McQueen	
___ Remaly	
___ Taylor	8

0131.1 Technical Corrections	3213 Student Supervision and Welfare	5780.01 Parents' Bill of Rights
0171 Review of Policy RESCIND	4213 Student Supervision and Welfare	6151 Insufficient Funds Checks
1422.01 Drug-Free Workplace	5223 Religious Instruction during school day	7421 Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms
1613 Student Supervision and Welfare	5330 Use of Medications	7440.01 Video Surveillance
2271 College Credit Plus Program	5350 Student Health, Well-Being & Suicide Prevention	8142 Criminal History Record Check
2340 Field and Other Sponsored Trips	5610 Removal, Suspension, Expulsion	8452 AED
2430.02 Extra-Curricular Activities	5751 Parental Status of Students	8500 Food Services
2460 Special Education		

___ Arthur	
___ Gillaugh	
___ Leightenheimer	
___ McCoart	
___ McQueen	
___ Remaly	
___ Taylor	9

**Personnel**

11. **The Superintendent recommends approval of the following personnel items:**
  - A. Resignation of Sherry Bryan, Administrative Assistant to the Director/EMIS, effective December 31, 2025 for the purpose of retirement
  - B. Resignation of Krista Wilson, Student Services Secretary, effective March 31, 2025
  - C. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Hamdy, Khalid	1	1	FCCLA State Competition, Nelsonville, 4/11-4/12
Martin, Michele	1	1	
Spahr, Michael	0	1	FFA State Convention, Columbus, 5/1-5/2
Spahr, Michael	0	1	FFA State Ag Mech, Wooster, 4/2-4/3
Rieser, Christopher	5	4	Skills Nationals, Atlanta, Georgia, 6/23-6/27

- D. Employment of Moriah Kendall-Joy, Health Science Satellite Teacher, one (1) year contract effective July 1, 2025, Certified Salary Schedule, Level BA/BS, Step 5, contingent upon all ORC and ODE employment requirements
- E. Resignation of Tyler Sheehy, Teaching Assistant, effective June 30, 2025
- F. Resignation of Emily Sharpe, Teaching Assistant, effective June 30, 2025

G. Employment of Tyler Sheehy, Welding Instructor, one (1) year contract effective July 1, 2025, Certified Salary Schedule, Level BA/BS, Step 7, contingent upon all ORC and ODE employment requirements

H. Employment of Emily Sharpe, Cosmetology Instructor, one (1) year contract effective July 1, 2025, Certified Salary Schedule, Level BA/BS, Step 8, contingent upon all ORC and ODE employment requirements

I. Approval of the following unpaid leave for March 2025:

Kayla Guess – 3/11-3/14; 3/17-3/21 – 9 days

Tyler Sheehy – 3/31 – 1 day

J. Approval of the following extended days for 2024-2025:

Staff	# of days for board	Purpose
Puckett, Rick	3	OSHA Instructor Training, June 16-18

☐ Arthur  
☐ Gillough  
☐ Leightenheimer  
☐ McCoart  
☐ McQueen  
☐ Remaly  
☐ Taylor **11**

## Fiscal

12. The Treasurer recommends approval of the following donations:

Donor	Item	To Benefit	Value
Sidney Electric	Cash	Criminal Justice	\$500.00
Vital Combat Team	Cash	Criminal Justice	\$250.00

☐ Arthur  
☐ Gillough  
☐ Leightenheimer  
☐ McCoart  
☐ McQueen  
☐ Remaly  
☐ Taylor **12**

13. The Superintendent and Treasurer recommend approval of the following out-of-state field trip:

SkillsUSA National Championship Conference, June 23-27, 2025, Atlanta, Georgia

Activity	Company	Price (estimates)	Quantity	Total
Competition Registration	SkillsUSA	\$ 500.00	2	\$1,000.00
Round Flight	Delta	\$ 629.00	3	\$ 1,887.00
Airport Shuttle Fees		\$ 60.00	3	\$ 180.00
Hotel (4 nights)	Hilton	\$ 916.00	3	\$ 2,748.00
Car Rental	Enterprise	\$ 300.00	1	\$ 300.00
Event Parking		\$ 100.00	1	\$ 100.00
			Total estimated cost	\$ 6,215.00

☐ Arthur  
☐ Gillough  
☐ Leightenheimer  
☐ McCoart  
☐ McQueen  
☐ Remaly  
☐ Taylor **13**

☐ Arthur  
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☐ Leightenheimer  
☐ McCoart  
☐ McQueen  
☐ Remaly  
☐ Taylor **14**

14. The Superintendent recommends approval to employ Jessica Branner Hittle Esq. for services as an independent Title IX decision-maker in a Title IX matter

## Curriculum

15. The Superintendent recommends the first reading of the following Curriculum Review and Course of Study updates for the 2025-2026 school year:

Program/Course	Textbook
<i>New Textbooks</i>	
US Government	Imagine Learning - Traverse. (2024). <i>US Government</i> . Imagine Learning.
Chemistry	American Chemical Society. (2017). <i>Chemistry in the Community</i> . W.H. Freeman and Company.
Microbiology	Cowan, M. K., & Smith, H. (2024). <i>Microbiology: A Systems Approach</i> (7th ed.). McGraw-Hill Higher Education.
Environmental Science	Savvas Learning. (2021). <i>Environmental Science</i> . Savvas Learning.
HVAC/R	Killinger, J., Killinger, L., & Crawshaw, D. L. (2022). <i>Heating and Cooling Essentials</i> (5th ed.). Goodheart-Wilcox.
Pharmacology	Vaughn, D. (2024). <i>Pharmacology by Body System</i> . Dean Vaughn.
<i>Updated versions of previously approved textbooks</i>	
Anatomy	Hall, S. J., Provost-Craig, M. A., & Rose, W. C. (2024). <i>Introduction to Anatomy and Physiology</i> . Goodheart-Wilcox.

## Other

16. The Superintendent recommends approval of the Resolution to Adopt Special Education Model Policies and Procedures (under separate cover)

☐ Arthur  
☐ Gillough  
☐ Leightenheimer  
☐ McCoart  
☐ McQueen  
☐ Remaly  
☐ Taylor **16**

**17. The Superintendent recommends approval of the Agreement with Strategic Ohio Council for Higher Education (SOCHE) for Ohio HS Internship (under separate cover)**

\_\_\_\_ Arthur  
\_\_\_\_ Gillaugh  
\_\_\_\_ Leightenheimer  
\_\_\_\_ McCoart  
\_\_\_\_ McQueen  
\_\_\_\_ Remaly  
\_\_\_\_ Taylor     **17**

**18. Reports**

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

**19. Adjournment**

\_\_\_\_ Arthur  
\_\_\_\_ Gillaugh  
\_\_\_\_ Leightenheimer  
\_\_\_\_ McCoart  
\_\_\_\_ McQueen  
\_\_\_\_ Remaly  
\_\_\_\_ Taylor     **19**

**Memo:**

- April 18 – No School
- May 12 – Last day for Seniors
- May 13 – Senior Recognition
- May 16 – Board meeting
- May 22 – Last day for Juniors
- May 23 – Last day for Teachers
- June 11 – Board meeting
- July 9 - Board meeting

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.