

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT

532 Innovation Drive, Xenia, Ohio 45385

Board of Education Regular Meeting

July 15, 2026, 5:30 p.m.

MEETING TO BE HELD IN THE EMPLOYMENT RESOURCE CENTER

1. Call to Order

Time: _____

2. Roll Call

Mrs. Arthur Member	Mrs. Gillaugh Vice-President	Mr. Leightenheimer President	Mr. McCoart Member	Mr. McQueen Member	Mr. Remaly Member	Mr. Taylor Member	
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3. Pledge of Allegiance

4. Approval of Agenda, as presented

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

5. Public Participation

6. Approval of Meeting Minutes (under separate cover) – Regular Meeting – June 10, 2026

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

7. The Superintendent recommends entering executive session pursuant to ORC 121.22(G)(1) for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

Time: _____

8. All in favor of returning to regular session

Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	
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Time: _____

Personnel

9. Approval of the Contract for Employment for the Treasurer effective August 1, 2026 (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

10. Approval of the revised Contract for Employment for the Superintendent effective July 1, 2026 (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

11. The Superintendent recommends approval of the following:

A. CTSO Requests for the 2025-2026 school year:

Employee	CTSO Non-School Days	Overnight	Purpose
Kleinhenz-Ott, Anne	5	4	TSA Nationals 6/26/26-6/30/26
Wickline, Doug	5	4	FFA Camp 6/26/26-6/30/26

B. CTSO Requests for the 2026-2027 school year:

Employee	CTSO Non-School Days	Overnight	Purpose
Wuebben, Jake	1	0	District Chair Meeting 7/1/26
Wuebben, Jake	1	0	Officer Retreat 8/12/26

C. Resignation of Michaela Skaggs, Teaching Assistant Culinary Arts, effective June 12, 2026

D. Employment of the following for the 2026-2027 school year effective July 1, 2026, contingent upon all ORC and ODE employment requirements

- Jon Shawhan, Aerospace and Unmanned Technology Instructor, one (1) year part-time contract, 184 days, Certified Salary Schedule, Level BA/BS, Step 0
- Katelyn Tesla, Teaching Assistant – Culinary Arts, one (1) year contract, 191 days, 8 hours per day, Classified Salary Schedule, Step 7

E. CTSO Advisor(s) for the 2026-2027 school year:

BPA	Julie Jones Ruse
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F. Extended days for the 2026-2027 school year:

Staff	Approving	Reason
Benton, Luke	1	Curriculum development for psychology
Jones-Ruse, Julie	2	CTE New Teacher Bootcamp
Shawhan, Jon	5	New Teacher Bootcamp (2), New Hire Orientation (2), Active Threat Training (1)
Tucker, Chris	2	CTE New Teacher Bootcamp

G. Employment of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2026-2027 school year at the hourly rate of \$35 contingent upon all ORC and ODE employment requirements

- David Durkin
- Kristopher Brownlee

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

12. The Superintendent and Treasurer recommend approval of the following administrative position:

- Director of Human Resources and Facilities

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

13. The Superintendent recommends approval of the transfer of Jason Miller to Director of Human Resources and Facilities effective August 1, 2026 (per written contract under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

14. The Superintendent recommends approval of the Resolution regarding contribution to the School Employees Retirement System of Ohio (SERS) for the Director of Human Resources and Facilities (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor	

Budget and Finance

15. The Treasurer recommends approval of the following:

- A. Treasurer's Monthly Reports for June 2026 (under separate cover)
- B. Transfers as follows:

Amount	From	To
\$5,000,000	001 - General Fund	070-0000 Capital Projects Fund

C. Waiving the current and delinquent taxes on the following parcel so the City of Xenia may return them to productive tax paying use:

- S. Galloway Street M40-0001-0009-0-0263-00

D. Service Provider Contract for VOIP Services for FY27 with Miami Valley Educational Computer Association (under separate cover)

E. Donation(s):

Donor	Item	To Benefit	Value
Greene Giving	Cash for driving simulator	Career X	\$72,300

F. Appropriations:

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
070	CAPITAL PROJECTS	6,986,745.35	
	Total	6,986,745.35	

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillglaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

16. **The Treasurer recommends approval of the Natural Gas Sales and Service Agreement with NRG Business Marketing LLC** (under separate cover)

Other

17. **The Superintendent recommends approval of the following:**

- A. CTSO Handbook for the 2026-2027 school year with authorization for the Superintendent to make minor changes as necessary (under separate cover)
- B. Staff Handbook for the 2026-2027 school year with authorization for the Superintendent to make minor changes as necessary (under separate cover)
- C. Advisory Committees for the 2026-2027 school year with authorization for the Superintendent to make minor changes as necessary (under separate cover)
 - Career Technical (Satellite and Main Campus)
 - Superintendent
 - Adult Education Criminal Justice
- D. Standards and Maintenance Agreement with Fairborn City Schools regarding Advanced Manufacturing Program (under separate cover)
- E. Approval of the Disinvestment Guidelines (under separate cover)
- F. Approval of the Resolution Authorizing Donation of Surplus Library Books (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur		Mrs. Gillaugh		Mr. Leightenheimer		Mr. McCoart	

18. **The Superintendent recommends the second reading and approval of the Course of Study for F6-Aerospace and Unmanned Technology** (under separate cover) **and the following textbook for the 2026-2027 school year:**

Program/Course	Textbook
Healthcare Technician Beaver Creek	Davis, Karen; Guerra, Tony. <i>Mosby's Pharmacology Technician: Principles and Practice</i> . 7th Ed. (2026) Elsevier.

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur		Mrs. Gillaugh		Mr. Leightenheimer		Mr. McCoart	

19. **The Superintendent recommends approval of Jason Miller's participation in the New and Aspiring Superintendents Academy (NASA) through Ohio Association of Career-Technical Superintendents (OACTS) for the 2026-2027 school year**

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur		Mrs. Gillaugh		Mr. Leightenheimer		Mr. McCoart	

20. **The Superintendent recommends approval of the Resolution Delegating Authority to Conduct Business Related to the Culinary Expansion Project, Including Change Order Authority** (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur		Mrs. Gillaugh		Mr. Leightenheimer		Mr. McCoart	

21. **The Superintendent recommends approval of the Resolution and Execution of GMP Amendment No. 002 for the Culinary Expansion Project with Conger Construction Group, Inc.** (under separate cover)

Moved:		Seconded:		President Declared the Motion:			
Mrs. Arthur		Mrs. Gillaugh		Mr. Leightenheimer		Mr. McCoart	

22. Reports

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates

23. Adjournment

<i>Moved:</i>		<i>Seconded:</i>		<i>President Declared the Motion:</i>			
<i>Mrs. Arthur</i>	<i>Mrs. Gillaugh</i>	<i>Mr. Leightenheimer</i>	<i>Mr. McCoart</i>	<i>Mr. McQueen</i>	<i>Mr. Remaly</i>	<i>Mr. Taylor</i>	

Time: _____

Memo:

- August 12, 2026 – Board of Education Meeting
- August 13, 2026 – Teacher work day / Back to School Night
- August 14, 2026 – Non-Student Day
- August 15, 2026 – First Day for Students
- September 7, 2026 – Labor Day – No School

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.