

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385-9545

Board of Education

**Organizational Meeting**

January 10, 2024

5:30 p.m.

MEETING TO BE HELD IN THE

**Media Center**

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Administer Oath of Office for Newly Elected Board of Education Members**

- 1. Brittnay Gillaugh – January 1, 2024-December 31, 2024
- 2. George Leightenheimer - January 1, 2024 – December 31, 2026
- 3. Gene Taylor - January 1, 2024 – December 31, 2026

5. **Election of President and Vice President**

A. **President**

- 1. Nomination(s) for President \_\_\_\_\_
- 2. Vote on nomination(s) for President

B. **Vice President**

- 1. Nomination(s) for Vice President \_\_\_\_\_
- 2. Vote on nomination(s) for Vice President

6. **The Treasurer recommends acceptance of the Tax Budget (under separate cover)**

7. **Authorize performance bonds to be secured as follows:**

- A. Treasurer \$100,000
- B. Superintendent \$40,000
- C. President \$20,000
- D. Blanket bond on all other personnel \$40,000 aggregate

8. **Establish regular Board of Education meeting dates on the second Wednesday of each month at 5:30 p.m. with the exception of February and March which will be the first Wednesday**

(February 7, March 6, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, and December 11)

9. **Appointments**

- A. Public Records Training Designee \_\_\_\_\_
- B. HLMC Committee \_\_\_\_\_
- C. Comprehensive Local Needs Assessment \_\_\_\_\_
- D. Greene County Tax Incentive Review Council \_\_\_\_\_

10. **The Superintendent recommends approval of the following annual business items:**

- A. Designate the Superintendent as representative for all federal programs
- B. Designate the Superintendent as the drug-free workplace representative
- C. Designate the Director (Brian McKnight) and the Supervisor of Student Services (Jill Anon) as the Title IX, Section 504 Coordinators and Grievance Officers
- D. Authorize the Treasurer to request advance draws via ACH or in check form from the County Auditor
- E. Authorize the Treasurer to borrow against anticipated receipts in accordance with the Ohio Revised Code 1333.10C
- F. Authorize the Treasurer to pay approved bills within the appropriations
- G. Authorize Board members, Superintendent and Treasurer to attend business meetings within continental USA, as necessary
- H. Authorize the Treasurer to use facsimile signature
- I. Waive reading of minutes
- J. Authorize the Treasurer to invest funds

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

<input type="checkbox"/> Arthur
<input type="checkbox"/> Gillaugh
<input type="checkbox"/> Leightenheimer
<input type="checkbox"/> McQueen
<input type="checkbox"/> Remaly
<input type="checkbox"/> Steininger
<input type="checkbox"/> Taylor

- K. Authorize the Superintendent or designee to approve professional meetings within continental USA for staff
- L. Authorize the Treasurer to accept and open bids upon official receipt
- M. Designate the Xenia Daily Gazette as the official newspaper of the District
- N. Appoint the Director of Secondary Education or designee to serve as the suspension appeals hearing officer
- O. Employ Bricker Graydon LLP as the District's legal counsel
- P. Establish Board member mileage at the rate approved by the IRS
- Q. Authorize the Superintendent and Treasurer to approve registration, lodging, and travel expenses, as determined by the Superintendent, for qualifying students and designated chaperones for approved career-technical student organization (CTSO) state and national competitive events/conventions. These CTSOs include: Business Professionals of America; Distributive Clubs of America; Skills USA; Health Occupations Students of America; Family, Career and Community Leaders of America; Technical Student Association; and FFA
- R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.  
  
Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy
- S. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
- T. Authorize the Treasurer to attend professional meetings as deemed necessary
- U. Appoint the Superintendent or designee to serve as the expulsion hearing officer and designate a representative from the law firm of Bricker Graydon LLP to be the hearing officer to hear necessary expulsion appeals and issue a written decision with finding of fact and conclusions of law on behalf of the Board regarding said appeals
- V. Authorize the Superintendent or Treasurer to enter into contracts that are less than \$50,000 subject to appropriations and without further action by the Board
- W. Authorize the Treasurer to establish a Petty Cash Fund per Board Policy 6620. One fund will be established in the amount of \$175. A single expenditure not to exceed \$100. The accounting specialist will be the custodian of the fund.
- X. Authorize the Superintendent to approve the following memberships at the approximate costs:  
Fairborn Area Chamber of Commerce - \$450  
Yellow Springs Area Chamber of Commerce - \$525  
Xenia Area Chamber of Commerce - \$800  
Bellbrook-Sugarcreek Area Chamber of Commerce - \$175  
Ohio School Boards Association - \$3906  
Beavercreek Area Chamber of Commerce - \$750  
Cedarville Area Chamber of Commerce - \$50  
Jamestown Area Chamber of Commerce - \$75

___	Arthur
___	Gillaugh
___	Leighenheimer
___	McQueen
___	Remaly
___	Steinger
___	Taylor

## 11. Conclusion of Organizational Meeting

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.