

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT
Organizational Meeting – Media Center
January 11, 2023
5:30 p.m.

- 1-1/23 The meeting was called to order by Mr. Taylor, President Pro-Tem at 5:31 p.m.
Present: Suzanne Arthur, Pam Callahan, Steve McQueen, Adam Remaly, Matt Sheridan, Tim Steininger, and Gene Taylor
Others Present: David Deskins, Eva Anderson, Brian McKnight, Brian Hall, Tammy Osburn, Warren Porter, Georgia Lewis, Doug Picard
- 2-1/23 The Pledge of Allegiance was led by Mr. Taylor
- 3-1/23 Oath of office was administered to Newly Elected Board of Education Members:
1. Suzanne Arthur
 2. Steve McQueen
 3. Adam Remaly
 4. Tim Steininger
- 4-1/23 Mr. Taylor requested nominations for School Board President for the 2023 calendar year. Mr. Taylor nominated Steve McQueen as Board President. A motion was made by Mr. Remaly and seconded by Dr. Callahan that the nominations be closed and to accept/approve the nomination of Steve McQueen as Board President.

The vote: Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.
Motion carried 7-0.
- Mr. Taylor requested nominations for School Board Vice-President for the 2023 calendar year. Dr. Callahan nominated Adam Remaly as Board Vice-President. A motion was made by Mr. McQueen and seconded by Mr. Steininger that nominations be closed and to accept/approve the nomination of Adam Remaly as Board Vice-President.

The vote: Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.
Motion carried 7-0.
- 5-1/23 A motion was made by Mr. Taylor and seconded by Dr. Callahan to approve the Tax Budget (under separate cover)

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Dr. Callahan, yes.
Motion carried 7-0.
- 6-1/23 A motion was made by Mr. Remaly and seconded by Mr. Sheridan to authorize performance bonds to be secured as follows:
- A. Treasurer, \$100,000
 - B. Superintendent, \$40,000
 - C. President, \$20,000
 - D. Blanket bond on all other personnel \$40,000 aggregate
- The vote: Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; and Mr. McQueen, yes.
Motion carried 7-0.

- 7-1/23 A motion was made by Mr. Steininger and seconded by Mr. Taylor to establish regular Board of Education meeting dates on the second Wednesday of each month at 5:30 p.m. with the exception of February and July which will be the **third Wednesday**
(February 15, March 8, April 12, May 10, June 14, July 19, August 9, September 13, October 11
November 8, and December 13)
The vote: Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; and Mr. Remaly, yes.
Motion carried 7-0.
- 8-1/23 Mr. McQueen made the following appointments:
A. Legislative: Mr. McQueen
B. Policy: Mr. Taylor
C. Student Achievement Liaison: Mr. Remaly
D. Wellness: Mrs. Arthur
E. Public Records Training Designee: Mrs. Anderson
F. HLMC Committee: Mr. Deskins
G. Comprehensive Local Needs Assessment: Dr. Callahan
H. Greene County Tax Incentive Review Council: Mrs. Anderson
- 9-1/23 A motion was made by Mr. Sheridan and seconded by Mr. Remaly to approve the following annual business items:
A. Designate the Superintendent as representative for all federal programs
B. Designate the Superintendent as the drug-free workplace representative
C. Designate the Director (Brian McKnight) and the Supervisor of Student Services (Jill Anon) as the Title IX, Section 504 Coordinators and Grievance Officers
D. Authorize the Treasurer to request advance draws via ACH or in check form from the County Auditor
E. Authorize the Treasurer to borrow against anticipated receipts in accordance with the Ohio Revised Code 1333.10C
F. Authorize the Treasurer to pay approved bills within the appropriations
G. Authorize Board members, Superintendent and Treasurer to attend business meetings within continental USA, as necessary
H. Authorize the Treasurer to use facsimile signature
I. Waive reading of minutes
J. Authorize the Treasurer to invest funds
K. Authorize the Superintendent or designee to approve professional meetings within continental USA for staff
L. Authorize the Treasurer to accept and open bids upon official receipt
M. Designate the Xenia Daily Gazette as the official newspaper of the District
N. Appoint the Director of Secondary Education or designee to serve as the suspension appeals hearing officer
O. Employ Bricker and Eckler LLP as the District's legal counsel
P. Establish Board member mileage at the rate approved by the IRS
Q. Authorize the Superintendent and Treasurer to approve registration, lodging, and travel expenses, as determined by the Superintendent for qualifying students and designated chaperones for approved career-technical student organization (CTSO) state and national competitive events/conventions. These CTSO's include: Business Professionals of America; Distributive Clubs of America; Skills USA; Health Occupations Students of America; Family, Career and Community Leaders of America; Technical Student Association; and FFA
R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy

- S. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
- T. Authorize the Treasurer to attend professional meetings as deemed necessary
- U. Appoint the Superintendent or designee to serve as the expulsion hearing officer and designate a representative from the law firm of Bricker and Eckler LLP to be the hearing officer to hear necessary expulsion appeals and issue a written decision with finding of fact and conclusions of law on behalf of the Board regarding said appeals
- V. Authorize the Superintendent or Treasurer to enter into contracts that are less than \$50,000 subject to appropriations and without further action by the Board
- W. Authorize the Treasurer to establish a Petty Cash Fund per Board Policy 6620. One fund will be established in the amount of \$175. A single expenditure not to exceed \$100. The accounting specialist will be the custodian of the fund.
- X. Authorize the Superintendent to approve the following memberships at the approximate costs:
 - Fairborn Area Chamber of Commerce - \$450
 - Yellow Springs Area Chamber of Commerce - \$525
 - Xenia Area Chamber of Commerce - \$800
 - Bellbrook-Sugarcreek Area Chamber of Commerce - \$175
 - Ohio School Boards Association - \$3906
 - Beavercreek Area Chamber of Commerce - \$750
 - Cedarville Area Chamber of Commerce - \$50
 - Jamestown Area Chamber of Commerce - \$75

The vote: Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

Motion carried: 7-0

10-1/23 The Organizational Meeting concluded at 5:47 p.m.

11-1/23 The Regular Meeting convened immediately after the conclusion of the Organizational Meeting at 5:48 p.m.

12-1/23 Administrator Presentation – Brian Hall, Information Technology Supervisor

13-1/23 Public Participation - None

14-1/23 A motion was made by Mr. Remaly and seconded by Dr. Callahan to approve the regular meeting minutes of November 9, 2022

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.

Motion carried: 7-0

15-1/23 A motion was made by Mr. Taylor and seconded by Mr. Sheridan to approve the Treasurer's November and December 2022 Reports (under separate cover)

The vote: Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.

Motion carried 7-0.

16-1/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the following proclamation:

WHEREAS, it shall be the mission of the Greene County Vocational School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED that we do hereby proclaim January 2023 as School Board Recognition Month in at Greene County Vocational School District. We encourage all citizens to publicly and privately thank the school board members from all school districts serving this community for their dedicated service to our children.

The vote: Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

Motion carried 7-0.

17-1/23 First read of the following board policy revisions/additions (under separate cover):

- po1617 Weapons
- po2220 Adoption of Courses of Study
- po2413 Career Advising
- po2430 District-Sponsored Clubs and Activities
- po3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- po3217 Weapons
- po4217 Weapons
- po5336 Care of Students with Diabetes
- po5460.01 Credit Flexibility (rescind)
- po6550 Travel Payment and Reimbursement
- po6700 Fair Labor Standards
- po7217 Weapons
- po7440 Facility Security
- po7440.03 Small Unmanned Aircraft Systems
- po8210 School Calendar
- po8320 Personnel Files
- po8330 Student Records

18-1/23 A motion was made by Mr. Taylor and seconded by Dr. Callahan to approve the following personnel items:

- A. Resignation of Susan Parsons, Teaching Assistant, effective November 14, 2022
- B. Resignation of Alisa Tackett, Teacher, effective June 1, 2023, for the purpose of retirement
- C. Employment of Kelsey Sullivan, Teaching Assistant, one (1) year 191 day prorated contract, effective December 1, 2022, Classified Salary Schedule, Level II, Step 6, contingent upon all ORC and ODE employment requirements
- D. Employment of Jennifer Hall, Teaching Assistant, one (1) year 191 day prorated contract effective January 17, 2023, Classified Salary Schedule, Level II, Step 6, contingent upon all ORC and ODE employment requirements and Ohio Cosmetology Board licensing requirements
- E. Approval of the following Career-Technical Student Organization Days for the 2022-2023 school year:

Employee	CTSO Days Non School Days	Overnight/ Late Night	Purpose
Craig Lindsey	1	0	VRC Qualifier-Marengo, OH, Jan. 21
Craig Lindsey	1	0	VRC Qualifier-Xenia, Feb. 11
Craig Lindsey	1	0	VRC Qualifier-Milford, Feb. 18
Alexa Rednour	1	0	Spring CDE-Marysville, March 4
Jake Wuebben	1	0	
Doug Wickline	1	0	
Alexa Rednour	1	0	Spring CDE-Washington C.H, March 11
Jake Wuebben	1	0	

Doug Wickline	1	0	
Alexa Rednour	1	0	
Jake Wuebben	1	0	Spring CDE-Columbus, March 25
Doug Wickline	1	0	

F. Approval of the following unpaid leave for November and December 2022:

Kate Bowers – November 11, 2022 - December 30, 2022 (November 12 days; December 19 days)

G. Modify the effective date of the STRS Pickup Modification in the Superintendent’s contract from August 1, 2022 to January 27, 2023

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Dr. Callahan, yes.

Motion carried: 7-0

19-1/23 A motion was made by Mr. Sheridan and seconded by Mr. Steininger to approve the 2023-2024 and 2024-2025 school calendars (under separate cover)

The vote: Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; and Mr. McQueen, yes.

Motion carried: 7-0

20-1/23 A motion was made by Dr. Callahan and seconded by Mr. Remaly to approve the the Memorandum of Understanding with Cedarville University regarding the placement of student teachers for the 2022-2023 school year

The vote: Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

Motion carried: 7-0

21-1/23 A motion was made by Mr. Sheridan and seconded by Mr. Taylor to approve of the Resolution to Restate the Ohio Association of School Business Officials 457 Deferred Compensation Plan (under separate cover)

The vote: Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

Motion carried: 7-0

22-1/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the following donations:

Donor	Item	To Benefit	Value
Matrix Research Inc	Cash Received 12/8/2022	Beavercreek Robotics	\$1,000
Greene Giving	Cash Received 12/22/22	Student Assistance Fund	\$2,000

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.

Motion carried: 7-0

23-1/23 A motion was made by Mr. Taylor and seconded by Mrs. Arthur to approve of the Internet Service Provider Agreement with Miami Valley Educational Computer Association (under separate cover)

The vote: Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.

Motion carried: 7-0

24-1/23 A motion was made by Dr. Callahan and seconded by Mr. Taylor to approve of the Resolution for Modification to the STRS Pick-Up (under separate cover)

The vote: Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

Motion carried: 7-0

25-1/23 Reports

Board Members

Mr. Taylor (Beavercreek) – Starting the strategic planning phase for building a new high school; It was discussed that the existing high school would become a new middle school, with the current middle school then becoming an elementary school they could then close Main Elementary and turn it into the new Board Office, allowing for the current Board Office to become solely a preschool. Winter sports are going well, there was a wrestling invitational held this past weekend; This upcoming weekend there will be a show choir invitational.

Dr. Callahan (Xenia)– Special meeting to approve GMP for Warner project upcoming, after receiving final certification; The income tax renewal levy failed by one vote. Will be put back on the ballot in May; Started soliciting bids for new stadium seating and lights.

Mr. Steininger (Fairborn) – First year on the Fairborn school board, but he spent eight years on Fairborn city council. Started his career in special education in Chicago and ended up in Fairborn for 35 years and finished up his career in IT; In May a replacement levy will be put on the ballot that will come into effect in 2026, allowing improvements to the new high school to be made; Income tax is increasing in the district; Winter sports are going well.

Mr. Remaly (Bellbrook) – Looking to rename their football and track stadium; Middle school earned the Governor's Thomas Edison Award for Excellence in STEM Education and Student Research; In December Kelley Griffin earned the "All-time assists record" for girls' basketball at Bellbrook high school with her 445th assist.

Mrs. Arthur (Greeneview) – Has been serving on the Greeneview school board for nine years, is currently a 5th grade math teacher at Miami Trace; Greeneview's communication team is currently working to upgrade their facilities.

Mr. Sheridan (Cedar Cliff) – Varsity boys cross country team qualified for state, with Caleb Sultan finishing 8th overall; High school basketball started in November and is going well; 85% of students participate in extracurriculars; The 3rd grade reading test took place, with 70% passing; ALICE training is upcoming; Special education assessment took place and all areas passes; Kingswood Solar Project was voted down.

Mr. McQueen (Yellow Springs)– The boys high school soccer team went to regionals; The 42nd annual Senior Luncheon took place; Fearless Thespians had their play accepted to the state competition; Now starting to board meetings early due to the amount of public participation about the need to update facilities.

Administrators

Brian McKnight (Director) – Wrapped up the first semester; CAD days happened at the beginning of December; Currently accepting applications for the next school year, with the first round closing January 31; Will be hosting Greene Days for students who were unable to attend the CAD days; 8th grade tours are scheduled to start in February; February 10th the College and Career Fair is being hosted; March 14th SAT Junior Testing is taking place.

Eva Anderson (Treasurer) – Reminded the Board of the Superintendent and Treasurer evaluations to be completed by March 1; Audit was completed in December with no findings, waiting on state to concur.

Adult Education Updates – The September Academy has 17 cadets scheduled to graduate in March 2023.

The Basic Correction Officer Academy started graduated on November 4th. Basic Peace Officer Academy BAS 21-079 started on December 5, 2022. There are 11 cadets scheduled to graduate in June 2023. Piqua Police Department, Germantown Police Department, and Union County Sheriff's Office were here to recruit. Our Field Training Officer program is scheduled for February. Our First Line Supervision Class is scheduled for March. Our next Correction Academy is scheduled for April. Probation Training is ongoing. There has been discussion around using Adult Education software simulations and virtual reality exploration to further the cadets' training.

Dave Deskins (Superintendent) – ACCSC audit update; the parking lot stairs are being replaced at no cost to GCCC; Satellite teacher at Beavercreek, Matthew Lockwood, was awarded Teacher of the Year by Greene Giving; Seclusion

and restraint training took place; Kicking off career exploration for elementary students in the county; Gave an update about the Soche Grant and how it would be an opportunity for GCCC student interns to collect alumni data; In November had a meeting with the Governor and other career tech superintendents to give an update about current career tech topics.

26-1/23 At 7:24 p.m. a motion was made by Dr. Callahan and seconded by Mr. Remaly to adjourn the meeting.
The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Dr. Callahan, yes.
Motion carried: 7-0

Signature: _____
Treasurer

Signature: _____
Board President

Dated: February 15, 2023