

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT  
Organizational Meeting – Media Center  
January 8, 2025  
5:30 p.m.

- 1-1/25 The meeting was called to order at 5:37 p.m.
- 2-1/25 Present: Suzanne Arthur, Brittnay Gillaugh, George Leightenheimer, Patrick McCoart, Steve McQueen, Adam Remaly, and Gene Taylor  
Others Present: David Deskins, Georgia Lewis
- 3-1/25 The Pledge of Allegiance was led by Mr. Remaly.
- 4-1/25 The Oath of office was administered to Newly Elected Board of Education Members:  
1. Brittnay Gillaugh – January 1, 2025-December 31, 2027
- 5-1/25 Mr. Remaly requested nominations for School Board President for the 2025 calendar year. Mr. Remaly nominated Suzanne Arthur as Board President. A motion was made by Mr. Remaly and seconded by Mr. Leightenheimer that the nominations be closed and to accept/approve the nomination of Suzanne Arthur as Board President.  
The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.  
Motion carried 7-0.
- 6-1/25 Mrs. Arthur requested nominations for School Board Vice-President for the 2025 calendar year. Mrs. Arthur nominated George Leightenheimer as Board Vice-President. A motion was made by Mr. Remaly and seconded by Mr. McQueen that nominations be closed and to accept/approve the nomination of George Leightenheimer as Board Vice-President.  
The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.  
Motion carried 7-0.
- 7-1/25 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the cancellation of the Tax Budget Hearing due to the Budget Commission waiving the required filing.  
The vote: Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.  
Motion carried 7-0.
- 8-1/25 A motion was made by Mr. Leightenheimer and seconded by Mrs. Gillaugh to authorize performance bonds to be secured as follows:  
A. Treasurer, \$100,000  
B. Superintendent, \$40,000  
C. President, \$20,000  
D. Blanket bond on all other personnel \$40,000 aggregate  
The vote: Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; and Mr. Leightenheimer, yes.  
Motion carried 7-0.

9-1/25 A motion was made by Mr. Remaly and seconded by Mr. McQueen to establish regular Board of Education meeting dates on the second Wednesday of each month at 5:30 p.m. with the exception of April which will be the third Wednesday. (February 12, March 12, April 16, May 14, June 11, July 9, August 13, September 10, October 8, November 12, and December 10)

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McCoart, yes.

Motion carried 7-0.

10-1/25 Mrs. Arthur made the following appointments:

- A. Public Records Training Designee: Mrs. Lewis
- B. HLMC Committee: Mr. Deskins
- C. Comprehensive Local Needs Assessment: Mr. Remaly
- D. Greene County Tax Incentive Review Council: Mrs. Lewis

11-1/25 A motion was made by Mr. McQueen and seconded by Mr. Leightenheimer to approve the following annual business items:

- A. Designate the Superintendent as representative for all federal programs
- B. Designate the Superintendent as the drug-free workplace representative
- C. Designate the Director (Brian McKnight) and the Supervisor of Student Services (Jill Anon) as the Title IX, Section 504 Coordinators and Grievance Officers
- D. Authorize the Treasurer to request advance draws via ACH or in check form from the County Auditor
- E. Authorize the Treasurer to borrow against anticipated receipts in accordance with the Ohio Revised Code 1333.10C
- F. Authorize the Treasurer to pay approved bills within the appropriations
- G. Authorize Board members, Superintendent and Treasurer to attend business meetings within continental USA, as necessary
- H. Authorize the Treasurer to use facsimile signature
- I. Waive reading of minutes
- J. Authorize the Treasurer to invest funds
- K. Authorize the Superintendent or designee to approve professional meetings within continental USA for staff
- L. Authorize the Treasurer to accept and open bids upon official receipt
- M. Designate the Xenia Daily Gazette as the official newspaper of the District
- N. Appoint the Director of Secondary Education or designee to serve as the suspension appeals hearing officer
- O. Employ Bricker Graydon LLP as the District's legal counsel
- P. Establish Board member mileage at the rate approved by the IRS
- Q. Authorize the Superintendent and Treasurer to approve registration, lodging, and travel expenses, as determined by the Superintendent, for qualifying students and designated chaperones for approved career-technical student organization (CTSO) state and national competitive events/conventions. These CTSOs include: Business Professionals of America; Distributive Clubs of America; Skills USA; Health Occupations Students of America; Family, Career and Community Leaders of America; Technical Student Association; and FFA
- R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by

this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy

- S. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
- T. Authorize the Treasurer to attend professional meetings as deemed necessary
- U. Appoint the Superintendent or designee to serve as the expulsion hearing officer and designate a representative from the law firm of Bricker Graydon LLP to be the hearing officer to hear necessary expulsion appeals and issue a written decision with finding of fact and conclusions of law on behalf of the Board regarding said appeals
- V. Authorize the Superintendent or Treasurer to enter into contracts that are less than \$75,000 subject to appropriations and without further action by the Board
- W. Authorize the Treasurer to establish a Petty Cash Fund per Board Policy 6620. One fund will be established in the amount of \$175. A single expenditure not to exceed \$100. The accounting specialist will be the custodian of the fund.
- X. Authorize the Superintendent to approve the following memberships at the approximate costs:
  - Fairborn Area Chamber of Commerce - \$500
  - Yellow Springs Area Chamber of Commerce - \$450
  - Xenia Area Chamber of Commerce - \$800
  - Bellbrook-Sugarcreek Area Chamber of Commerce - \$175
  - Ohio School Boards Association - \$4607
  - Beavercreek Area Chamber of Commerce - \$750
  - Cedarville Area Chamber of Commerce - \$50
  - Jamestown Area Chamber of Commerce - \$75

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; and Mr. McQueen, yes.

Motion carried 7-0.

12-1/25 The Organizational Meeting concluded at 5:48 p.m.

13-1/25 The Regular Meeting convened immediately after the conclusion of the Organizational Meeting at 5:48 p.m.

14-1/25 Public Participation - None

15-1/25 A motion was made by Mr. Remaly and seconded by Mr. McCoart to approve the regular meeting minutes of November 13, 2024

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

Motion carried 7-0.

16-1/25 A motion was made by Mrs. Gillaugh and seconded by Mr. McCoart to approve the Treasurer's November and December 2024 Reports (under separate cover)

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.

Motion carried 7-0.

17-1/25 A motion was made by Mr. McCoart and seconded by Mrs. Gillaugh to approve the following proclamation:  
 WHEREAS, it shall be the mission of the Greene County Vocational School District to provide all students with the best possible education; and  
 WHEREAS, the school board sets the direction for our community’s public schools by envisioning the community’s education future; and  
 WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and  
 WHEREAS, the school board keeps attention focused on progress toward the school district’s goals and maintains a two-way communications loop with all segments of the community; and WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and  
 WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and  
 WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;  
 NOW, THEREFORE, BE IT RESOLVED that we do hereby proclaim January 2025 as School Board Recognition Month at Greene County Vocational School District. We encourage all citizens to publicly and privately thank the school board members from all school districts serving this community for their dedicated service to our children.

The vote: Mrs. Gillaugh, yes; Mr. Leichtenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.  
 Motion carried 7-0.

18-1/25 The Superintendent recommends the first reading of the following board policy revisions/additions:

- |  |   |
|--|---|
| 0100 Definitions                             | 5500 Student Conduct                          |
| 1421.1 Oath                                  | 5780 Student/Parent Rights                    |
| 0151 Organizational Meeting                  | 5780.1 Legal Age                              |
| 0152 Officers                                | 6110 Grant Funds                              |
| 0155 Committees                              | 6111 Internal Controls                        |
| 0163 Presiding Officer                       | 6112 Cash Management of Grants                |
| 0164 Notice of Meetings                      | 6114 Cost Principles – Spending Federal Funds |
| 0165 Board Meetings                          | 6320 Purchasing and Bidding                   |
| 0165.1 Regular Meetings - rescind            | 6325 Procurement – Federal Grants/Funds       |
| 0165.2 Special Meetings - rescind            | 6460 Vendor Relations                         |
| 0166 Agendas                                 | 6550 Travel Payment & Reimbursement           |
| 0167.2 Executive Session                     | 7310 Disposition of Surplus Property          |
| 0167.7 Use of Personal Communication Devices | 7450 Property Inventory                       |
| 0173 Board Officers – rescind                | 7530.01 Cellular Telephone Allowance          |
| 1130 Conflict of Interest                    | 7530.02 Board-Owned Technology Resources      |
| 2265 Protection of Individual Beliefs        | 7540.03 Student Technology Acceptable Use     |
| 3113 Conflict of Interest                    | 7540.04 Student Technology Acceptable Use     |
| 4113 Conflict of Interest                    | 7540.09 Artificial Intelligence (AI)          |
| 4121 Criminal History Record Check           | 8310 Public Records                           |
| 5136 Personal Communication Devices          | 9160 Public Attendance at School Events       |
| 5200 Attendance                              |   |

19-1/25 A motion was made by Mr. Remaly and seconded by Mr. Taylor to approve the following personnel items:

- A. Approval of the following unpaid leave for November and December 2024:  
 Brian Lovely – November 11-14, 18-21, 25-27; December 2-6, 9-12, 16-19 – 24 days
- B. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

| Employee       | Non School Days | Overnight | Purpose                                  |
|----------------|-----------------|-----------|--|
| Wickline, Doug | 1               | 0         | FFA Officer Meeting, Jamestown, 12/30/24 |
| Wickline, Doug | 0               | 1         | State FFA Convention, Columbus, 5/1-5/2  |
| McKinley, Lyna | 1               | 0         | Regional HOSA Event, Clayton, 3/1        |

- C. Transfer of Ashley Ewing, Student Services Secretary to Assistant to the Treasurer, Classified Exempt Salary Schedule, Associates Degree Column, Step 5, effective March 31, 2025
- D. Employment of Clifton Warren, maintenance student worker, part-time as needed effective December 2, 2024 at the hourly rate of \$15
- E. Resignation of David Oldiges, Engineering Technology instructor, for the purpose of retirement, effective August 31, 2025
- F. Resignation of Amanda Ike, Science teacher, effective December 20, 2024
- G. Resignation of Hunter O’Cull, Maintenance B, effective December 11, 2024
- H. Resignation of Barbara Ward, Family and Consumer Science teacher, effective the end of the 2024-2025 contract year.

The vote: Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.

Motion carried 7-0.

- 20-1/25 A motion was made by Mr. Taylor and seconded by Mr. McQueen to approve waiving the current and delinquent taxes on the parcels listed below so the City of Xenia may return them to productive tax-paying use:

|                    |                     |
|--------------------|---------------------|
| M40000200120014200 | 476 E. Second St.   |
| M40000100120041800 | 251 S. Columbus St. |

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McCoart, yes.

Motion carried 7-0.

- 21-1/25 A motion was made by Mr. Remaly and seconded by Mr. Leightenheimer to approve the Services Agreement with Premier Community Health for nursing services for the 2024-2025 school year (under separate cover)

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; and Mr. McQueen, yes.

Motion carried 7-0.

- 22-1/25 A motion was made by Mr. McQueen and seconded by Mrs. Gillaugh to approve the 2025-2026 and 2026-2027 School Calendars, with the authorization for the Superintendent to make minor adjustments as necessary (under separate cover)

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; and Mr. Remaly, yes.

Motion carried 7-0.

- 23-1/25 Reports

**Board Members**

Mr. Taylor (Beavercreek) – Beavercreek is in a season of change, with sports performing strongly and the Show Choir Extravaganza scheduled for next week.

Mrs. Gillaugh (Cedar Cliff) – Renovations are underway on the new wing, and a report was provided on the implementation of a new entry system.

Mr. McQueen (Yellow Springs) – Mills Lawn Elementary’s 4th-6th graders organized a highly successful food drive, while the Middle School/High School play, *The Grimm Brothers Spectaculathon*, was performed with great success.

Mr. McCoart (Fairborn) – A report was given on the first session of student and staff appreciation awards; In February, demolition will commence on Baker Junior High, and core meetings have begun to plan the construction of a new \$64

million Junior High. A posting for a High School principal position is expected in February. Additionally, several concerts were held during the holiday season.

Mr. Remaly (Bellbrook) – Presented the completion of the EagleLand 2 project, a new handicap accessible playground at Bell Creek Intermediate. Dedication took place November 20<sup>th</sup>; This year's 6<sup>th</sup> graders will be attending a team building event at Camp Kern.

Mr. Leightenheimer (Xenia) – A report was presented on the Warner Middle School project, highlighting a walkthrough of the building with parents and students. A ribbon-cutting ceremony took place Saturday, January 11<sup>th</sup>, followed by an Open House from 3:00 to 5:30 p.m. The building is looking impressive.

Mrs. Arthur (Greeneview) – The winter sports season is in full swing, and a report was provided on the progress of the new multipurpose building.

### **Administrators**

Georgia Lewis (Treasurer) – Everyone is working on Calendar Year End, including the processing of the W-2's for the employees. The budget for next year is being worked on in partnership with Brett Doudican so items can be ordered early for next year's satellite programs. Preparations have started for negotiations.

Dave Deskins (Superintendent) – Presented the need to expand both the cosmetology and welding programs to 50 students in next year's junior class; Report was made on the Career Awareness Grants for districts.

Adult Education - There are currently 12 cadets in the September Peace Officer Basic Training class. The December Academy started on Dec 9<sup>th</sup> with 6 students. Montgomery County SO, Wright State, Jamestown, Trenton PD, Clinton County SO and Ohio Department of Natural Resources were here to recruit in November/December; The Adult Education Corrections Academy graduated November 8<sup>th</sup>; The Field Training Officer Class was November 18- 20, with 19 in attendance; A training for Probation officers was hosted in November.

24-1/25 A motion was made by Mr. Remaly and seconded by Mr. Leightenheimer to enter into executive session at 6:22 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and for consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the general public interest.

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.

Motion carried 7-0.

25-1/25 At 7:44 p.m., all were in favor of returning to regular session.

26-1/23 At 7:45 p.m. a motion was made by Mr. Remaly and seconded by Mr. Leightenheimer to adjourn the meeting

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.

Motion carried 7-0.

Signature: \_\_\_\_\_  
Treasurer

Signature: \_\_\_\_\_  
Board President

Dated: February 12, 2025