

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education  
Regular Meeting  
April 10, 2024  
5:30 p.m.

**Addendum items in green text**

**MEETING TO BE HELD IN THE MEDIA CENTER**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Career Education in Action** – Cosmetology students
5. **Administrator Presentation** – Brian McKnight, Director, Lean Six Sigma: Leadership
6. **Public Participation**
7. **Approval of Meeting Minutes** – Regular Meeting, March 6, 2024
8. **Approval of Treasurer’s Report** (under separate cover) – March 2024

\_\_\_ Arthur  
\_\_\_ Gillaugh  
\_\_\_ Leightenheimer  
\_\_\_ McCoart  
\_\_\_ McQueen  
\_\_\_ Remaly  
\_\_\_ Taylor

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\_\_\_ Taylor

**Personnel**

9. **The Superintendent recommends approval of the following personnel items:**
  - A. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Wuebben, Jake	2	2	FFA Camp, Carrollton, 6/29-6/30
Lockwood, Matt	0	1	VRC MS State, Marion, 3/7-3/8
Bisignani, Allison	2	4	VEX World Championship, Dallas Texas, 4/27-5/1
Doggett, Kris	2	4	
Stevenson, Brian	2	4	
Lockwood, Matthew	2	5	VEX World Championship, Dallas Texas, 4/26-5/1 (Lockwood driving equipment van, extra night required)
Miller, Joslyn	0	1	Skills State, Columbus, 4/9-4/10
Frank, P.R	2	4	BPA Nationals, Chicago, 5/10-5/14
Martin, Michele	2	4	

- B. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Wuebben, Jake	3	2	FFA Camp, Carrollton, 7/1-7/3

- C. Addition of the following anticipated certified positions for the 2024-2025 school year:  
Guidance Counselor  
Intervention Specialist
  - D. Addition of the following anticipated administrative position for the 2024-2025 school year:  
Supervisor of Student Affairs
  - E. Movement on certified salary schedule for Joseph Bargdill from BA/BS+ to MA effective July 1, 2024
  - F. **Approval of the Memorandum of Agreement with the Greene County Career Center Education Association and Steve Bleything regarding the use of sick leave (under separate cover)**
  - G. **Approval of the hourly rate of \$35 per hour for part-time adult education personnel on an as-needed basis for the 2024-2025 school year**

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\_\_\_ Taylor

**Fiscal**

10. **The Treasurer recommends approval of the following donations:**

Donor	Item	To Benefit	Value
Douglas Hull & Christine Martin	Cash	Student Assistance Fund	\$1,000
Amber & Edyl Mendez	Cash	BPA Nationals	\$1,650
Crooked Handle LLC	Cash	Criminal Justice Activity	\$50

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11. **The Treasurer recommends approval of a one-year Food Service Management contract with the Nutrition Group**

___ Arthur
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12. **The Superintendent and Treasurer recommend approval of the following out of state field trips:**

Vex World Championship, Dallas, Texas 4/27/24-5/1/24

Hotel	5 staff rooms			\$ 6,139.52
Parking	2 vans	\$20 per day	x 5 days	\$ 200.00
Fuel for vans	Round trip			\$ 1,000.00
Plane Tickets	3 staff tickets	\$317.23 per person		\$ 951.69
Meals	25 bkfst @ \$10, 24 lunch @ \$15, 24 dinners @ \$22		x 5 staff	\$ 1,138.00
CTSO Costs	2 CTSO days, 4-5 overnights depending on staff member			\$ 5,065.58
Student Costs	capped at \$300 per qualifying student	27 students		\$ 8,100.00
<b>Total Est.</b>				<b>\$ 22,594.79</b>

BPA Nationals, Chicago, Illinois 5/10/24-5/14/24

Hotel	3 staff rooms			\$ 3,789.72
Registration	3 staff (1 @ 125.00, 1 @ 115.00, 1 @ 90.00)			\$ 330.00
Parking	2 vans	\$20 per day	x 5 days	\$ 200.00
Fuel for vans	Round trip (1,272 miles)			\$ 852.24
Tolls	Estimate			\$ 40.00
Meals	12 bkfst @ \$10, 15 lunch @ \$15, 15 dinners @ \$22		for 3 staff	\$ 675.00
CTSO Costs	2 CTSO days, 4 CTSO overnights per staff			\$ 2,445.45
Student Costs	Hotel = \$1,263.24 Registration = \$375.00			\$ 1,638.24
<b>Total Est.</b>				<b>\$ 9,970.65</b>

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13. **The Treasurer recommends waiving the current and delinquent taxes on the parcels listed below so the City of Xenia may return them to productive tax-paying use:**

M40000200120015700	536 E. Second St.
M40000200110001500	656 E. Second St
M40000200080044300	Clark Street
M40000200080013500 & M40000200080044700	652 E. Church St.
M40000200050028500	475 E. Church St.

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14. **The Superintendent and Treasurer recommend approval of the resolution, under separate cover, declaring urgent necessity, waiving competitive bidding and authorizing negotiations with a vendor to complete the work for the HVAC lab in an amount not to exceed \$425,000**

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**Other**

15. **Reports**

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

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16. **The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees**

17. **All in favor of returning to regular session. Those opposed**

18. **Adjournment**

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___ Taylor

**Memo:**

- May 14, 2024 – Senior Recognition
- May 23, 2024 – Last day for Juniors
- May 24, 2024 – Last day for Teachers

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.