

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT

532 Innovation Drive, Xenia, Ohio 45385

Board of Education Regular Meeting

November 12, 2025, 5:30 p.m.

MEETING TO BE HELD IN THE MEDIA CENTER

Addendum items in green text

1. Call to Order

Time: _____

2. Roll Call

Mrs. Arthur President	Mrs. Gillaugh Member	Mr. Leightenheimer Vice-President	Mr. McCoart Member	Mr. McQueen Member	Mr. Remaly Member	Mr. Taylor Member	
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3. Pledge of Allegiance**4. Approval of Agenda, as presented**

Moved:	Seconded:	President Declared the Motion:
Mrs. Arthur	Mr. Leightenheimer	Mr. McQueen
Mrs. Gillaugh	Mr. McCoart	Mr. Remaly
		Mr. Taylor

5. Career Education in Action – Governor DeWine Tour**6. Administrator Presentation – Kari Hunter, Director: Student Support Systems/Procedures****7. Public Participation****8. Approval of Meeting Minutes (under separate cover) – Regular Meeting, October 8, 2025**

Moved:	Seconded:	President Declared the Motion:
Mrs. Arthur	Mr. Leightenheimer	Mr. McQueen
Mrs. Gillaugh	Mr. McCoart	Mr. Remaly
		Mr. Taylor

New Business**9. The Superintendent recommends the second reading and approval of the following board policy revisions/additions:**

1422 – Nondiscrimination (replacement)	3130 – Assignment and Transfer	5517 – Anti-Harassment
1422.02 – Nondiscrimination (rescind)	3362 – Anti-Harassment (rescind)	6109 – Acceptance of Payment by Credit Card (new)
1623 – Section 504/ADA	4122 – Nondiscrimination (replacement)	6152 – Student Fees, Fines, and Charges
1622 – Anti-Harassment (rescind)	4122.02 – Nondiscrimination (rescind)	6830 – Audit
2260 – Nondiscrimination	4123 – Section 504/ADA	7540.02 – Digital Content and Accessibility
2260.01 – Section 504/ADA	4362 – Anti-Harassment (rescind)	7541 – Electronic Data Processing (rescind)
2266 – Nondiscrimination	5113 – Admission of Students (replacement)	8300 – Continuity of Organization Operations Plan
2430.02 – Participation in Extra-Curricular	5136 – Personal Communication Devices	8305 – Information Security
3122 – Nondiscrimination (replacement)	5200 – Attendance	8400 – School Safety
3122.02 – Nondiscrimination (rescind)	5223 – Released Time for Religious Instruction	8462 – Student Abuse and Neglect
3123 – Section 504/ADA	5410 – Promotion, Acceleration (rescind)	8640 – Transportation for Non-Routine Trips

Personnel**10. The Superintendent recommends approval of the following:****A. CTSO Requests for 2025-2026 school year:**

Employee	CTSO Days Non School Days	Overnight	Purpose
Picard, Doug	0	1	Fall Leadership Conf, Columbus, 11/20-11/21
Barrett, Abby	0	1	
Miller, Joslyn	0	1	

B. Resignation of Rebecca Covey, English Teacher, for the purpose of retirement effective May 31, 2026**C. Resignation of Cathy Mullen, Media Specialist, for the purpose of retirement effective May 31, 2026****D. Resignation of Benjamin Swisher, Math Teacher, for the purpose of retirement effective May 31, 2026****E. Unpaid leave for the following:**

- Joanne Hodgson: 2.5 days (Nov. 13, 14, 26)
- Frankie Travis: .5 day (Nov. 26)

F. Extended Day for Moriah Joy, 1 (Nov. 7), Training/Conference – Pharmacology**G. Employment of Cheryl Sims for Adult Education Office Support, as needed, hourly rate of \$20, not to exceed 80 hours, for the 2025-2026 school year**

- H. Employment of Lauren Riggs, Criminal Justice Academy Secretary, one (1) year prorated contract effective December 1, 2025, 203 days (prorated to 142 days), 8 hours per day, Classified Salary Schedule, Step 9, contingent upon all ORC and ODE employment requirements

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

Budget and Finance

11. The Treasurer recommends approval of the following:

- A. Treasurer's Monthly Report for October 2025 (under separate cover)
B. Donations:

Donor	Item	To Benefit	Value
Clark State College	Cash	Career Exploration Initiatives	\$750
James Osburn	Vehicle	Auto Collision	\$400
Jon Barlow Hudson	Tools	Welding	\$200
MH Equipment	Forklift	Power Equipment/Welding/Construction	\$2000
Nancy Early	Vehicle	Auto Technology	\$7141

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

12. The Treasurer recommends approval of the following appropriations:

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
300	DISTRICT MANAGED ACTIVITY	2,500.00	
	Total	2,500.00	

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

13. The Treasurer recommends approval of the Resolution Authorizing Amended Retail Electric Service Agreement (under separate cover)

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

Other

14. The Superintendent recommends approval of the Sinclair Community College Agreement regarding College Academic Credit (under separate cover)

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

15. The Superintendent recommends that the December 10, 2025 Greene County Vocational School District Regular Board of Education Meeting be canceled

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

16. The Superintendent recommends that January 14, 2026 be established as the date for the Greene County Vocational School District Board of Education Organizational Meeting, Tax Budget Hearing, and regular meeting at 5:30 p.m.

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

17. The Board President recommends _____ as President Pro Tem to preside over the Organizational Meeting until a President is elected

Moved:		Seconded:		President Declared the Motion:		
Mrs. Arthur	Mrs. Gillaugh	Mr. Leightenheimer	Mr. McCoart	Mr. McQueen	Mr. Remaly	Mr. Taylor

18. Reports

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates

19. The Superintendent recommends entering executive session for the purpose of consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest and for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official

<i>Moved:</i>		<i>Seconded:</i>		<i>President Declared the Motion:</i>			
<i>Mrs. Arthur</i>	<i>Mrs. Gillaugh</i>	<i>Mr. Leightenheimer</i>	<i>Mr. McCoart</i>	<i>Mr. McQueen</i>	<i>Mr. Remaly</i>	<i>Mr. Taylor</i>	

20. All in favor of returning to regular session

<i>Moved:</i>		<i>Seconded:</i>		<i>President Declared the Motion:</i>			
<i>Mrs. Arthur</i>	<i>Mrs. Gillaugh</i>	<i>Mr. Leightenheimer</i>	<i>Mr. McCoart</i>	<i>Mr. McQueen</i>	<i>Mr. Remaly</i>	<i>Mr. Taylor</i>	

21. Adjournment

<i>Moved:</i>		<i>Seconded:</i>		<i>President Declared the Motion:</i>			
<i>Mrs. Arthur</i>	<i>Mrs. Gillaugh</i>	<i>Mr. Leightenheimer</i>	<i>Mr. McCoart</i>	<i>Mr. McQueen</i>	<i>Mr. Remaly</i>	<i>Mr. Taylor</i>	

Time: _____

Memo:

- November 13 – Parent-Teacher Conferences
- November 24-28 – Thanksgiving Break
- December 3-5 – Career Awareness Days
- December 10 – Board Christmas Dinner
- December 17 – Staff Luncheon
- December 22 – January 2 – Winter Break
- January 5 – Non-Student Day