

Authorization for the Release of Student Information

The Family Educational Rights and Privacy Act (FERPA) as amended is a federal law that protects the privacy of a student's educational records. Though FERPA gives parents/legal guardians certain rights with respect to their children's education record, these rights transfer to the student when he/she reaches the age of 18 or attends a postsecondary institution.

Under FERPA regulations, Directory Information, such as address/telephone number, is information that may be released without a student's consent. Disclosure of non-directory information, however, requires written permission to release to those beyond Ohio Christian University. For example, students often want to have academic and/or financial information released to their parents or spouses. This form allows you to give the required written permission.

Print Legal Name: _____

Academic Information: By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential academic information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name	Relationship to Student
_____	_____
_____	_____
_____	_____

Financial Information: By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential financial information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name	Relationship to Student
_____	_____
_____	_____
_____	_____

I understand that this form may be changed or updated at any time by completing and signing a new form. Each new form must contain all permissions that I wish to give even if some information has not changed.

Student Signature: _____ **Date:** _____

Trailblazer Academy Registration Form

Student Name: _____ Phone Number: _____

Name of Secondary School: _____ Birth Date: ____/____/____

Public or Non-public? _____

Unique Identification Number/ SSID Number
(not Social Security Number)
(Found on award letter for nonpublic)

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(Public school students see school counselor for SSID number)

Summer, Fall, or Spring term?	OCU Course Number	Course Name	Course Format (Circle format that applies)	Day / Period / Section	Number of Credits	Check if State Funded	Check if Self Pay
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				
			Online/OCU Campus/ High School				

ALL SIGNATURES ARE REQUIRED TO PROCESS REGISTRATION REQUEST

I certify that the student has permission to attend Ohio Christian University under the College Credit Plus (CCP) program. The above student is registered for ____ Carnegie units at the secondary school, and is eligible to take ____ credits at the college for this semester. No more than the equivalent of 30 college credits for the year and 120 college credits maximum while participating in CCP. To determine the available college credits for the year, the formula is: $30 - (\text{Carnegie units} \times 3) = \text{available college credits}$.

Signature of Authorizing Secondary School Official _____ Email Address _____ Date _____

Financial Responsibility: If the above student fails to complete one or more courses successfully, the student/parent assumes full financial responsibility for the course and related expenses payable to the secondary school. If the student is in a non-public school, it is understood that, should the state choose not to fund the student's participation, I will be responsible for payment of tuition, fees, books, and materials required for each course.

Signature of Parent or Legal Guardian _____ Print Name _____ Date _____

Signature of Student _____ Print Name _____ Date _____

(For Office Use Only)

Signature of Ohio Christian University CCP Advisor _____

Ohio Christian University (OCU) is an open access institution of higher education consisting of a diverse student body. As an open access institution, our student body consists of individuals of all ages and backgrounds. The average age of an OCU student is twenty-one years old and the university allows students, regardless of their age or background, to enroll and participate in all course and campus activities.

Course content and expectations will not change for students participating in Trailblazer Academy. Courses may require Trailblazer Academy students to work with individuals in a class as part of a team or project. Course work may also require meeting with classmates outside of the classroom or off-campus. While the university takes measures to ensure the safety and wellbeing of all its students, as a multi-campus, open access institution, OCU cannot guarantee the same safety measures as those found in a more controlled secondary school environment.

OCU is committed to making higher education accessible to all eligible students with disabilities. The Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) mandate that colleges and post-secondary institutions ensure that qualified students with disabilities not be denied participation in, or the benefits of post-secondary education. The Individuals with Disabilities Education Act (IDEA) is not applicable to institutions of higher education such as OCU. For more information, visit OCU's 504 Compliance and Accommodations page: <https://www.ohiochristian.edu/university/about-ocu/disability-services>

As a participant of Trailblazer Academy, students understand that there are policies and expectations to which he or she must adhere to in order to remain qualified for the program, including Ohio Christian University's and the Ohio Department of Education policies:

- I understand the official form of communication is through the OCU email server and agree to check the account regularly.
- I understand if I need to drop or add a course, I must submit a Change of Schedule form to the Trailblazer Academy office. This form can be found on the Courses section of the Trailblazer Academy website.
- I understand and agree as a Trailblazer Academy student, I must meet the conduct of Ohio Christian University's traditional students as outlined in the academic catalog and student handbook.
- I understand as a condition of acceptance into Trailblazer Academy, grades will be sent to appropriate school authorities at the end of each semester.

I have read and agree to the above information

Student Signature: _____

Printed Name: _____

Parent Signature: _____

Printed Name: _____

Date: _____

Course subject matter may include adult themes and content including books, movies, illustrations, or topics as part of the curriculum and will not be modified to accommodate the age of Trailblazer Academy students.

Any student wishing to enroll in any college course under the College Credit Plus program must complete this questionnaire.

A student eligible to participate in College Credit Plus and admitted to a college/university will enroll in actual college courses, which *may* include “mature subject matter” as defined in Ohio Revised Code 3365.035.

Circle one choice in response to each question:

1. Do you possess the necessary social and emotional maturity to participate in the College Credit Plus program?

[YES] [NO]

2. Are you ready to accept the responsibility and independence that a college classroom demands?

[YES] [NO]

Student Information – PLEASE TYPE OR PRINT:

Student Name: _____

Name of High School (or homeschooled): _____

¹Student Signature: _____ Date: _____

**RETURN THIS COMPLETED FORM TO THE OHIO CHRISTIAN UNIVERSITY TRAILBLAZER
ACADEMY OFFICE ALONG WITH THE REST OF YOUR ADVISING FORMS.**

¹ Although a signature by the student is not required by law, a college or university may wish to include it.

Student Name: _____

Step 1:

- Watch Advising Video

Step 2:

- Complete & Return College Agreement Form

Step 3:

- Complete & Return Advising Checklist

Step 4:

- Complete & Return FERPA Form (Optional)

Step 5:

- Complete & Return Registration Form

Step 6:

- Submit State Funding Award Letter (Non-Public Students)

Step 7:

- Complete & Return Permission Slip Form

For more information on Ohio Christian University's Trailblazer Academy, please contact the appropriate Academic Advisor. Trailblazer Academy office hours are 8:30am – 4:30pm Monday – Friday. All forms can be returned to trailblazeracademy@ohiochristian.edu.

Academic Advisor – In High School: Delanie Tomlinson | 740-477-4500 | dtomlinson@ohiochristian.edu

Academic Advisor – Online / Main Campus: Elizabeth Conley | 740-420-5929 | econley@ohiochristian.edu

Student Signature: _____ Date: _____

OCU Advisor Signature: _____ Date: _____