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**Uwharrie Charter Academy**  
**Board of Directors Meeting Agenda**  
**September 8, 2022: 6:30pm Central Gym**  
**Minutes**

***UCA Board of Ethics Statement:*** *Uwharrie Charter Academy will make decisions that are morally sound, environmentally responsible, fiscally fit, safe for the community, adaptable and promote the development of its students, always with integrity.*

**Board Members Present**

David VanDerveer	Becca Mead	Jonathan Thill
Kristian Allen	Ryan Terry	Chelsea Butler
Carter Bills	John Reid	Eric Ward

**Board Members Absent**

Greg Zephir

**Administration Present**

Michelle Barfield	Chris Wheat	Ryan Nelson
Sharon Castelli	Cody Fracheur	Rick Delaunay

**Others Present**

JT Trogdon (Teacher Representative - HS)  
Colleen Stanley (Teacher Representative - ES)  
Sherry Ficquette (Teacher Representative - MS)  
Pam Roach (arrived late)

**Call to Order**

Ms. Butler called the meeting to order at 6:41pm.

### **Public Comment**

No public comment.

### **E3 Awards**

This month's E3 winners are student Brantley Northcutt and Student Advocate Pam Roach.

- Brantley Northcutt is a hard-working student who always puts in his best effort all day long every day. Brantley is the most respectful student and has impeccable manners when speaking to adults and peers. In over a year of being with Brantley every day, I have NEVER heard him say anything that has been hurtful, unkind, or disrespectful in any way. Brantley is reliable and responsible, and he can always be counted on to be a good friend and to go out of his way to make others feel comfortable. A class full of Brantley's would be a dream.
- Mrs. Roach is the epitome of a team player and what Eagles are all about. She is always helping students, her colleagues, and parents. Mrs. Roach is compassionate, always thinking of others, and super reliable. She is an asset to our team, and we are very thankful to have her. Most days she eats lunch with students in her office and is constantly checking in with others to make sure they have what they need. She never grumbles about duty and is always willing to do whatever she's asked to do. Thank you, Mrs. Roach for always going above and beyond.

### **Consent agenda**

A motion was made by Mr. Ward, seconded by Mr. Bills, to approve the Superintendent's Report, Assistant Superintendent's report, Treasurer's Report, CFO Report, Ad-Hoc Partnership Committee Report, August 11, 2022 Minutes. All in favor. None opposed. Motion Carried.

### **Finance/Facilities**

- Finance Committee Report – Mr. Nelson reported that UCA is maintaining stride financially. Mr. Nelson said that there has been smooth start to the school year. Despite a million-dollar decrease from the state, he is confounder that there will be balance once NCDPI has given allotment. He also shared that UCA was able to unsecure its Business Line of Credit, and will pay it down to a \$0 balance.
- Construction Update – Mr. Wheat reported that be building can now be seen in person and that the west wing stairwell and hallway are on time and on budget. Mr. Wheat also shared that there is a link to the Live Camera in the Board Folder. Mr. Ward asked if there were any updates on the septic situation. Mr. Wheat said that there were no septic updates.
- Mobile Unit Bid – Dr. Castelli said that two strong bids were received. The school has decided to move forward with Box Modular and has already completed a lease application. Relcation of

one existing trailer will be included in the quote from box modular, as well as the supply two new trailers during the 48-month lease.

- A motion was made by Mr. Ward, seconded by Mr. VanDerveer, to move forward with Box Modular Quote and 48-month lease terms. All in favor. None opposed. Motion carried.
- Playground Bid – Mr. Wheat shared that there has been a lot of varied involvement on this project including parents, teachers, administration and PTO. Three quotes were submitted during the bid process. The recommendation is to move forward with Elite Play Equipment (\$146K – 2 units for K2 and 3-5). Elite Play Equipment has also agreed to match the request for the slide down the hill at \$46K and the plan is to have PTO fundraiser for this. The hill will need to be graded for access, so PTO funds will likely be used for this. The playground will be handicap accessible.
  - A motion was made by Mr. Ward, seconded by Mr. VanDerveer, to move forward with Elite Play Equipment quote (minus the slides) at \$146K. All in favor. None opposed. Motion carried.
- Moving Company bid -The recommendation is to move forward with Miracle Movers, who quoted the project at \$35K. Miracle Movers has also agreed to provide 2 totes to each classroom teacher to help with packing.
  - A motion was made by Mr. Ward, seconded by Mr. VanDerveer, to move forward with Miracle Movers to move the High School to the new building, and the elementary school to the old High School for \$35K. All in favor. None opposed. Motion carried.

## **Governance**

- Governance Committee Report - Ms. Allen shared that governance committee would be proposing a bylaw change (6.2) to incorporate electronic meetings, and allow committees to continue meeting virtually. Virtual meetings began taking place in 2020 as a result of the pandemic. Ms. Allen also reminded the board that the recruitment period for new board members takes place from Sept 1 thru Oct 31. Interviews are conducted in November.
- UCA Board Bylaws update -- Mr. Ward asked if bylaw changes need to be updated or approved with the Office of Charter Schools. Dr. Castelli will submit a statement that there is board approval and the change in bylaws.
  - A motion was made by Mr. Reid, seconded by Mr. Thill, to add 6.2 meeting electronically to the board bylaws. All in favor. None opposed. Motion carried.
- SOP on Service Animals – An application has been created for having service animals on campus.

- A motion was made by Dr. Thill, seconded by Mr. Bills, to add SOP and Service Animals Requirements. All in favor. None opposed. Motion carried.

### **Academic Excellence**

- Academic Excellence Committee Report -- Academic Excellence met on August 30. Dr. Castelli reported that the high school has started their clubs. All schools have hosted Walkthrough Wednesdays.
  1. Ms. Stanley (ES Teacher Rep), reported that the elementary school is off to a good start.
  11. Ms. McKay (MS Teacher Rep) reported that the Middle School team has hit the ground running and has experienced a good start to the year.
  111. Mr. Trogdon (HS Teacher Rep) reported that things are running smoothly, morale is high, and that SGA elections will be very soon. Mr. Trogdon said that there had been lots of hype from the athletics side, as the soccer team will be taking on a strong Asheboro team. Also, monster projects are underway for Steam Night and Flex Day work has begun.
- Observation Tool Form – Ms. Harris has revamped the Observation Form that will need to be submitted to the Office of Charter Schools.
  - A motion was made by Mr. Bills, seconded by Mr. Terry, to accept the new observation form tool. All in favor. None opposed. Motion carried.
- Charter Renewal Update – Dr. Castelli shared that this next phase will require a lot of data. She will be working with Ms. Barfield to get data collected. The current data is in line with Asheboro, Randolph, and Montgomery County schools.

### **Other Business/New Business**

No new business or other business

### **Closed Session– Personnel GS143-318.11**

A motion was made by Mr. Ward, seconded by Mr. VanDerveer to go into Closed Session as notified in the Agenda for the reason of discussion around Personnel GS143-318.11. Vote taken by roll call. All in favor. None opposed. Motion carried. The Open Meeting concluded at 8:30 p.m.

Mr. Wheat, Mr. Nelson, Ms. Barfield, Ms. Stanley, Ms. Ficquette, and Mr. Trogdon left the meeting.

Ms. Butler called the closed session to order at 8:34 p.m.

A motion was made by Mr. Ward, seconded by Mr. Thill to come out of closed session at 8:57 p.m. All in favor. None opposed. Motion carried.

### **Adjourn**

A motion was made by Mr. Bills, seconded by Mr. Terry, to adjourn at 8:58 p.m. All in favor, None opposed. Motion carried.

***UCA Board Vision Statement:*** *Uwharrie Charter Academy is the model of innovative learning environments where curiosity, adaptability, and critical thinking are inspired through transformative methods and passionate educators preparing graduates for the rapidly evolving world.*