

**Uwharrie Charter Academy**  
**Board of Directors Meeting Agenda**  
**January 12, 2023 6:30pm Central Gym**  
**Minutes**

**Board Members Present:**

David VanDerveer	Becca Mead	John Reid
Chelsey Butler	Eric Ward	Carter Bills
Greg Zephir	Jonathan Thill	

**Not Present:**

Kristian Allen  
Ryan Terry

**Others Present:**

Sharon Castelli  
Chris Wheat  
Ryan Nelson  
Michelle Barfield  
Cody Fracheur  
Jessica Hoffmire (Teacher Representative -ES)  
Sherry Ficquette (Teacher Representative -MS)  
JT Trogdon (Teacher Representative -HS)

**UCA Board Ethics Statement**

Uwharrie Charter Academy will make decisions that are morally sound, environmentally responsible, fiscally fit, safe for the community, adaptable and promote the development of its students, always with integrity.

**Call to Order**

Board Chair Cater Bills called the meeting to order at 6:36pm.

**Public Comment**

No public comment.

**E3 Awards**

**Kilah Webber-Davis – Student E3 Award Recipient for January 2023.**

Kilah is extremely respectful of everyone at all times. She has a quiet gentleness about her that just draws people to her. She is hardworking and never gives up. She is a model student and definitely soars at being an eagle!

### **Laura Hurley – Staff E3 Award Recipient for January 2023.**

Laura Hurley Mrs. Hurley is one of the hardest working teachers you could ever hope to see. She will do anything to help ensure that her students succeed. She adores her students, has incredible expectations, and her students love her! She truly is the mama eagle that helps her eaglettes soar!

### **Consent agenda**

A motion was made by Mr. Reid, seconded by Ms. Butler to approve the Superintendent's Report, Assistant Superintendent's Report, Treasurer's Report, CFO Report, November 10, 2022 Minutes. All in favor. None opposed. No abstentions. Motion carried.

### **Finance/Facilities**

1. Finance Committee Report: Mr. Nelson shared that things are going well and that mid-year adjustments will happen within a week. He also said the bond process would likely begin in January.
2. Construction Update: Mr. Wheat said that everything is still on time with the construction plan. The admin building is currently underway and all exterior walls are up with temporary windows. Timeline updates include a brief delay to parking lot grading and sidewalks due to mud. Traffic Circle construction will begin in late February. DOT is considering an option other than the circle to potentially include a turning lane with a stoplight. Central Office building is scheduled to be complete in late April or early May of 2023. High School & Career Academy are due to be complete in late June, 2023. Elementary school is scheduled to move to the old high school in July, 2023.
  - Sewer Update – Mr. Wheat said that the sewer design is set to be approved by mid-February, Shelco will then receive their final building permits. The connection will not happen by August of 2023. UCA will need to have a pump and haul situation for approximately 5 months, at a cost of approximately \$75K. Contingency funds are already set aside for this in the project budget. Pump and Haul will only be needed for the new high school and Career Academy.
3. Copier Contract: Several proposals were received for a copier lease. A motion to approve a copier contract with Gray & Creech Copier Company for five years was made by Mr. Ward, seconded by Ms. Mead. All in favor. None Opposed. Mr. Zephir abstained. Motion Carried.
4. Marketing Contract: The school has earmarked money for marketing and would like to run a campaign during the time in which the lottery will be live. Administration has identified two local agencies, Octave Marketing and Burks Agency. Mr. Thill suggested also utilizing local social media influencers like Jen Hamilton with Hot Mess Express. A motion was made by Mr. Ward, seconded by Ms. Butler to select Burk's agency and enter into contract of up to \$15K. All in favor. None opposed. No abstentions. Motion Carried.

5. Audit Update/Charter Renewal Update: Dr. Castelli said that she directed Mr. Nelson and the finance team to get a 30-day extension on the Audit to ensure accuracy. All materials have now been submitted. UCA is slated to be on DPI February Board Meeting and expects a 7-10-year renewal at that time.

### **Governance**

A motion was made by Mr. Zephir, seconded by Mr. Vanderveer, to go into Closed Session as notified in the Agenda for the reason of discussion around Personnel GS143-318.11 (a)(6) at 8:19 pm. All in favor. None opposed. Motion carried.

A motion was made by Mr. Reid, seconded by Mr. Zephir to come out of closed session at 8:29 pm

1. Governance Committee Report: Dr. Castelli reported that the Governance Committee conducted seven interviews in November to fill open board seats. Two nominees and one alternate have been submitted. The nominees are Valery Dambreville and Regina Rush, with Mindy Lowe as an alternate. A motion was made by Mr. Zephir, seconded by Mr. Vanderveer, to approve the new board members as presented by the Governance Committee. All in favor. None opposed. No abstentions. Motion carried.
2. Nominations- Dr. Castelli said that executive committee nominations would take place during this time.

A motion was made by Mr. Zephir, seconded by Mr. Thill to appoint Ms. Butler as UCA Board Chair for the 2023-24 term. All in favor. None opposed. None abstaining. Motion carried.

A motion was made by Mr. Thill, seconded by Mr. Vanderveer to appoint Mr. Reid as UCA Board Secretary for the 2023-24 term. All in favor. None opposed. None abstaining. Motion carried.

A motion was made by Ms. Butler, seconded by Mr. Zephir to reappoint Mr. Ward as UCA Board Treasurer for the 2023-24 term. All in favor. None opposed. None abstaining. Motion carried.

As chair Mr. Bills appoints the committee chairs. He made the following appointments for the 2023-24 term:

- Ms. Allen - Chair of Governance Committee
- Mr. Reid - Chair of the Academic Excellence Committee
- Mr. Ward - Chair of Finance Committee

### **Academic Excellence**

1. Academic Excellence Committee Report:
  - a. High School – Mr. Trogdon said the second semester is underway and all class changes are completed. Report Cards have been distributed and EOC scores were good. Calendars will be discussed in upcoming January department meetings. Mr. Trogdon shared that Ms. Hoover received the Bright Ideas Grant for \$1K.

- b. Middle School- Ms. Ficquette said that Beta Club Inductions recently took place. She shared that 25 middle school students participated in the Spelling Bee and that a 7<sup>th</sup> grader won. Ten 5<sup>th</sup> grade students have qualified for AIG. The Book Mobile also recently came to campus.
  
- a. Elementary School – Some high school students and staff participated in a Habitat for Humanity project. PRIDE posters have been distributed as part of the character education framework. There will be a Pep Rally for PRIDE words. Miss Almond and Hoffmire will be participating in the Science and Engineering Fair for the first time ever. Ms. Almond was awarded the Science Night Grant and looks to incorporate that in upcoming Earth Day event.

### **Other Business/New Business**

1. Mr. Reid has identified the need for a certified trainer at all home sporting events. Randolph County School System mandates this. However, UCA's protocol only requires a trainer at wrestling events. There is an Emergency Response Plan in place and all coaches are required to be CPR and AED certified. Mr. Reid feels that a certified trainer can help with concussion protocols and navigating parental concerns. Mr. Reid has identified an individual willing provide this service to UCA for free for the remainder of the 2022-23 academic, only needing access to a van and tape. Ms. Butler said that the sooner we can get something done the better. A motion was made to authorize the Superintendent to move to solve the Athletic Trainer issue for second semester by Greg Zephir, seconded by John Reid. All in favor. None opposed. No abstentions. Motion carried.
  
2. Follow up to our Partnership Proposal –Mr. Wheat would like to schedule a follow up sub-committee meeting to discuss the naming rights for classrooms.
  
3. Box Modular Company – Dr. Castelli shared that she had been contacted by Box Modular Company, regarding a change in policy preventing rolling over of fees. This policy change will require \$176k up front, as opposed to being rolled in over the duration of the contract. There is no change in monies owed to company but rather a change in payment structure. Dr. Castelli and Mr. Nelson will meet with Box Modular finance team to discuss. Mr. Zephir and Mr. Bills recommended giving Box Modular a deadline to come up with alternative payment options.

### **Closed Session – Personnel GS143-318.11(a)(6)**

A motion was made by Mr. Ward, seconded by Dr. Thill, to go into Closed Session as notified in the Agenda for the reason of discussion around Personnel GS143-318.11 (a)(6). All in favor. None opposed. None abstaining. Motion carried.

The Open Meeting concluded at 8:43 pm.

Mr. Wheat, Mr. Nelson, Ms. Barfield, Mr. Fracheur, Ms. Hoffmire, Ms. Ficquette, and Mr. Trogdon, and members of the public left the meeting.

Mr. Bills called the Closed Session to order at 8:51 pm.

A motion was made by Mr. Reid, seconded by Mr. Ward, to come out of closed session at 9:01 pm. Vote taken by roll call. All in favor. None opposed. None abstaining. Motion carried.

### **Adjourn**

A motion was made by Mr. Van Derveer, seconded by Mr. Ward, to adjourn at 9:01 pm. Vote taken by roll call. All in favor. None opposed. Motion carried.

### **UCA Board Vision Statement:**

Uwharrie Charter Academy is the model of innovative learning environments where curiosity, adaptability, and critical thinking are inspired through transformative methods and passionate educators preparing graduates for the rapidly evolving world.