

35th ANNUAL HARDING MISTLETOE CRAFT SHOW

SATURDAY, NOVEMBER 18, 2023*

9 A.M. - 3 P.M.

***(Please Note: Our Craft Show is always the Saturday before Thanksgiving)**

HARDING HIGH SCHOOL

1500 HARDING HIGHWAY EAST

MARION, OH 43302

**MAIL CONTRACTS TO: CATHY HAMILTON, HARDING MISTLETOE CRAFT SHOW,
1345 PROSPECT-UPPER SANDUSKY ROAD N, MARION, OH 43302
(740) 225-5779 cathyhamilton1345@gmail.com**

SET UP TIME AND REGISTRATION

ENTIRE BOOTH SET UP ON FRIDAY, NOVEMBER 17, 2023, FROM 5:00 P.M. - 9:00 P.M. (YOU WILL NEED TO SIGN A WAIVER WHEN YOU REGISTER ON FRIDAY NIGHT RELEASING HARDING HS OF ANY LIABILITY.) PLEASE DO NOT ARRIVE BEFORE 5:00 P.M. ON NOVEMBER 17 BECAUSE WE ARE SETTING UP FOR THE CRAFT SHOW! REGISTRATION IS IN THE FRONT LOBBY FROM 6:30 A.M. - 8:30 A.M. ON SATURDAY, NOVEMBER 18, 2023. YOU MUST REGISTER BEFORE PROCEEDING TO YOUR SPACE. ALL OUTSIDE DOORS WILL BE LOCKED AT 8:15 A.M.—EXHIBITORS MUST HAVE CARS UNLOADED AND BE SET UP BY 8:30 A.M. **JUST A REMINDER: YOU NEED TO BE SET UP BY 7:30 A.M. ON SATURDAY, NOVEMBER 18, 2023 OR YOU WILL FORFEIT YOUR SPACE TO ONE OF OUR BACKUP EXHIBITORS.**

SPACE RENTAL AND REQUIREMENTS *(SEE INFORMATION ON NEXT PAGE ABOUT PRE-REGISTERING TODAY)

\$45.00 PER SPACE. SPACES WILL BE 12' WIDE BY 5' DEEP in the Hallway. SPACES IN GYM ARE 8' WIDE BY 10' DEEP.

****NO TABLES WILL BE AVAILABLE TO RENT THIS YEAR BECAUSE WE ARE NOT ABLE TO GET THE 8FT TABLES ANY LONGER.**

WE ARE REQUIRING 2 PICTURES OF YOUR BOOTH OR CRAFTS FOR ALL NEW EXHIBITORS TO OUR SHOW. IF YOU ARE A PREVIOUS EXHIBITOR, YOU DO NOT NEED TO SEND PICTURES. THIS IS NECESSARY DUE TO THE LARGE NUMBER OF EXHIBITORS WE HAVE PLUS THE EXHIBITORS WE HAVE ON OUR WAITING LIST. THE CRITERIA WE WILL USE FOR BEING ACCEPTED INTO THE CRAFT SHOW WILL BE:

1. 2 PICTURES OF YOUR DISPLAY OR CRAFTS—NEW EXHIBITORS ONLY!
2. HOW MANY YEARS YOU HAVE BEEN IN THE HARDING MISTLETOE CRAFT SHOW.
3. DATE POSTMARKED ON APPLICATION. (ALL PREVIOUS EXHIBITORS HAVE UNTIL DECEMBER 15, 2022 TO RETURN THEIR APPLICATIONS), AFTER DECEMBER 15TH ALL NEW AND PAST EXHIBITORS WILL FILL ANY AVAILABLE SPOTS THAT ARE OPEN—BASED ON THE ABOVE CRITERIA. LAST YEAR WE WERE FULL BY MARCH 1ST—SO PLEASE RETURN YOUR APPLICATION ASAP.

WHEN ALL APPLICATIONS ARE RECEIVED, OUR CRAFT SHOW COMMITTEE WILL EVALUATE THEM, AND YOU WILL BE NOTIFIED BY THE 3RD WEEK IN MAY WHETHER OR NOT YOU WERE ACCEPTED. YOU WILL ALSO RECEIVE CONFIRMATION IN SEPTEMBER 2023 BY EMAIL OR TEXT. IF YOU ARE A 1ST YEAR EXHIBITOR AND IF YOU DO NOT GET IN THIS YEAR, WE WILL RETURN YOUR APPLICATION, CHECK AND PICTURES AND YOU WILL STAY ON OUR WAITING LIST. REMEMBER, WE ARE MAILING OUT 200+ APPLICATIONS FOR 120 SPOTS, SO YOU NEED TO RETURN THIS AS SOON AS POSSIBLE.

BOOTH INFORMATION

THIS IS A SMOKE FREE BUILDING, EACH RENTED SPACE WILL BE MEASURED AND MARKED OFF. YOU ARE OBLIGATED TO STAY WITHIN THE CONFINES OF THIS SPACE. ELECTRICITY IS AVAILABLE TO ALMOST EVERY BOOTH; WE HAVE HOOK UPS IN EACH CLASSROOM—JUST BRING AN EXTENSION CORD PLEASE. **YOU NEED TO SUPPLY YOUR OWN TABLES AND CHAIRS.** COMPLIMENTARY DONUTS AND COFFEE/JUICE WILL BE AVAILABLE IN THE CAFETERIA. LUNCH WILL ALSO BE AVAILABLE FOR PURCHASE IN THE CAFETERIA. FLOOR LENGTH TABLE COVERING IS REQUIRED. IT IS YOUR RESPONSIBILITY TO TAKE CARE OF LICENSES AND TAXES.

REGISTRATION DEADLINE, CONFIRMATION AND CANCELLATIONS

REGISTRATION DEADLINE FOR ALL PREVIOUS HHS CRAFT SHOW EXHIBITORS IS **DECEMBER 15, 2022**. ALL NEW EXHIBITORS NEED TO RETURN THEIR APPLICATION ASAP OR BEFORE **March 1, 2023**. CONFIRMATION WILL BE MAILED OUT TO YOU BY SEPTEMBER 15, 2023, (IF YOU HAVE NOT RECEIVED CONFIRMATION FROM ME BY SEPTEMBER 15TH. PLEASE CONTACT ME! CANCELLATIONS—WE WILL REFUND YOUR FULL APPLICATION FEE IF YOU CANCEL BEFORE AUGUST 1, 2023. **AFTER AUGUST 1, 2023 YOU WILL NOT RECEIVE ANY REFUND.** IF YOU ARE A NO-SHOW ON THE DAY OF THE SHOW—YOU WILL NOT BE INVITED BACK AGAIN TO OUR SHOW. PLEASE IF YOU NEED TO CANCEL FROM OUR SHOW—PLEASE CONTACT ME IMMEDIATELY AT (740) 225-5779. THANK YOU!

****SOCIAL MEDIA!!!!** WE NOW HAVE A FACEBOOK PAGE – Harding Mistletoe Craft Show (Please like and share it). Also Share the Flyer that I send you. Please Share!! Share!!! Share!!!

HARDING MISTLETOE CRAFT SHOW CONTRACT

SATURDAY, NOV. 18, 2023

I need an email address that you consistently check and a cell phone number for confirmation purposes and for social media info. Please print clearly on both. If you do not have one, please list that on there. It is so important to list an email because communication will be done through this. Flyers and Confirmations will be sent thru Electronic Version ONLY.

NAME _____ CELL PHONE _____

HOME PHONE _____

EMAIL _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

I WOULD LIKE TO RESERVE _____ SPACE AT THE HARDING MISTLETOE CRAFT SHOW ON SATURDAY, NOVEMBER 18, 2023 AT THE COST OF \$45.00 PER SPACE. (YOU WILL BE ALLOWED THE SAME NUMBER OF SPACE(S) AS YOU HAD LAST YEAR—DUE TO THE LARGE WAITING LIST THAT WE HAVE. ALL NEW EXHIBITORS WILL ONLY BE ALLOWED 1 SPACE

Spaces _____ x \$45.00 each = _____ TOTAL ENCLOSED _____

2022 BOOTH SPACE # _____

***** _____ YES, I NEED ELECTRICITY.
(ELECTRICITY WILL ONLY BE AVAILABLE IF YOU
CHECK THIS LINE!!)

THE TYPE OF CRAFTS I WILL BE BRINGING ARE:

THE FOLLOWING SHOULD BE ENCLOSED:

1. CHECK OR MONEY ORDER MADE PAYABLE TO HARDING HS FACULTY CLUB.
2. A COMPLETED APPLICATION
3. 2 PICTURES OF YOUR CRAFT ITEMS

I AGREE TO ABIDE BY ALL THE RULES SET FORTH IN THIS CONTRACT FOR THE HARDING MISTLETOE CRAFT SHOW ON SATURDAY, NOVEMBER 18, 2023.

NAME _____ DATE _____

DEADLINE: March 1, 2023. PLEASE SEND CHECK OR MONEY ORDER MADE PAYABLE TO: HARDING HIGH SCHOOL FACULTY CLUB

TO: CATHY HAMILTON, HARDING MISTLETOE CRAFT SHOW, 1345 PROSPECT-UPPER SANDUSKY ROAD N, MARION, OHIO 43302

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