



HealthEquity® |



# Health & Wellness Reimbursement Program

# What is the Health & Wellness Reimbursement Program?

## Plan overview

Employees will have up to \$1,500 to be reimbursed for eligible Health & Wellness expenses through June 30, 2023. Since November 1st, 2022, the portal has been available on the HealthEquity website to request reimbursement. Eligible expenses incurred starting November 1<sup>st</sup>, 2022, are eligible for reimbursement.

- This benefit is taxable. Money reimbursed will be reported on the payroll stub only as applicable taxes withheld and on the annual W-2.



# Who is Covered?

- ✓ Full time employees
- ✓ Legal Dependents
- ✓ Legal Spouse (Married)

**The only positions that are NOT eligible are listed below:**

- Lifeguard
- Seasonal
- Contractor
- Outside Athletic Coach
- CCSD Substitutes
- ESS Substitutes/ Long term substitutes



# Any gym/fitness club membership fees

- ✓ Gym Memberships
- ✓ Fitness classes
- ✓ Personal Trainers
- ✓ Club membership fees
- ✓ Locker rental fees





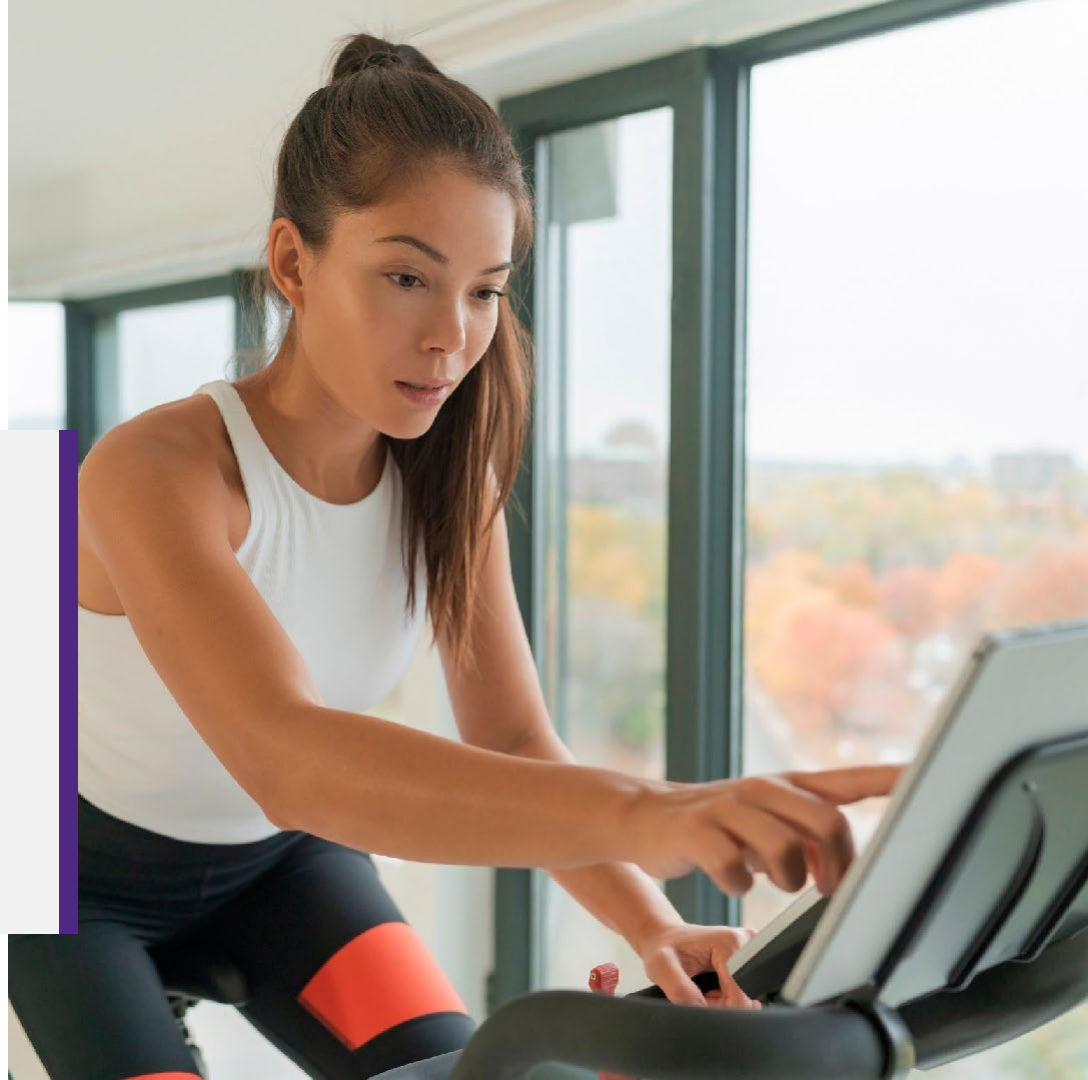
# Any sports activities or fees

- ✓ Recreational/sports activities
- ✓ Any health & wellness lessons
- ✓ Marathons/triathlons
- ✓ 3k/5k races and walks
- ✓ Bike races



# Any sports clothing, footwear, equipment, training and wearable devices

- ✓ Sports clothing
- ✓ Sports footwear
- ✓ Fitness equipment (treadmill,  
stationary bike, dumbbells, etc.)
- ✓ Wearable device





# Outdoor/Indoor equipment fees and rentals

- ✓ Canoe
- ✓ Rafting
- ✓ Kayaking
- ✓ Skiing
- ✓ Biking



# Subscriptions and fees for virtual/online home fitness classes

- ✓ Virtual and online home fitness classes
- ✓ Subscriptions and fees (apps, blogs, magazines)





# Testing: Fitness & BMI assessment

- ✓ Fitness
- ✓ BMI assessment



# Traditional Holistic Healing

- ✓ Traditional ceremony
- ✓ Blessings
- ✓ Healing
- ✓ Prayers

\*A receipt form will be located on the Human Resources  
page at [CCSDNM.org](http://CCSDNM.org)





# General Health & Wellness

Health & Wellness products and services:

Examples could be:

- ✓ Massage Therapy (not for treatment of medical condition)
- ✓ Spa services (facial and manicure/pedicure)
- ✓ Sleep masks





# What is not eligible

- ✓ Nursery/Daycare fees
- ✓ Cosmetic



# Important dates

- ✓ Incur eligible expenses by June 30<sup>th</sup>, 2023
- ✓ Submit Claims by July 31<sup>st</sup>, 2023



# How to register

## Health & Wellness Reimbursement Program

1. Register at HealthEquity
  - a) To register, click on “Login”
  - b) Click on WageWorks and then Employee Login:  
<http://www.healthequity.com/wageworks>
  - c) Use your work email to create your login
2. If you have a Flexible Spending Account with HealthEquity please login with your existing username and password



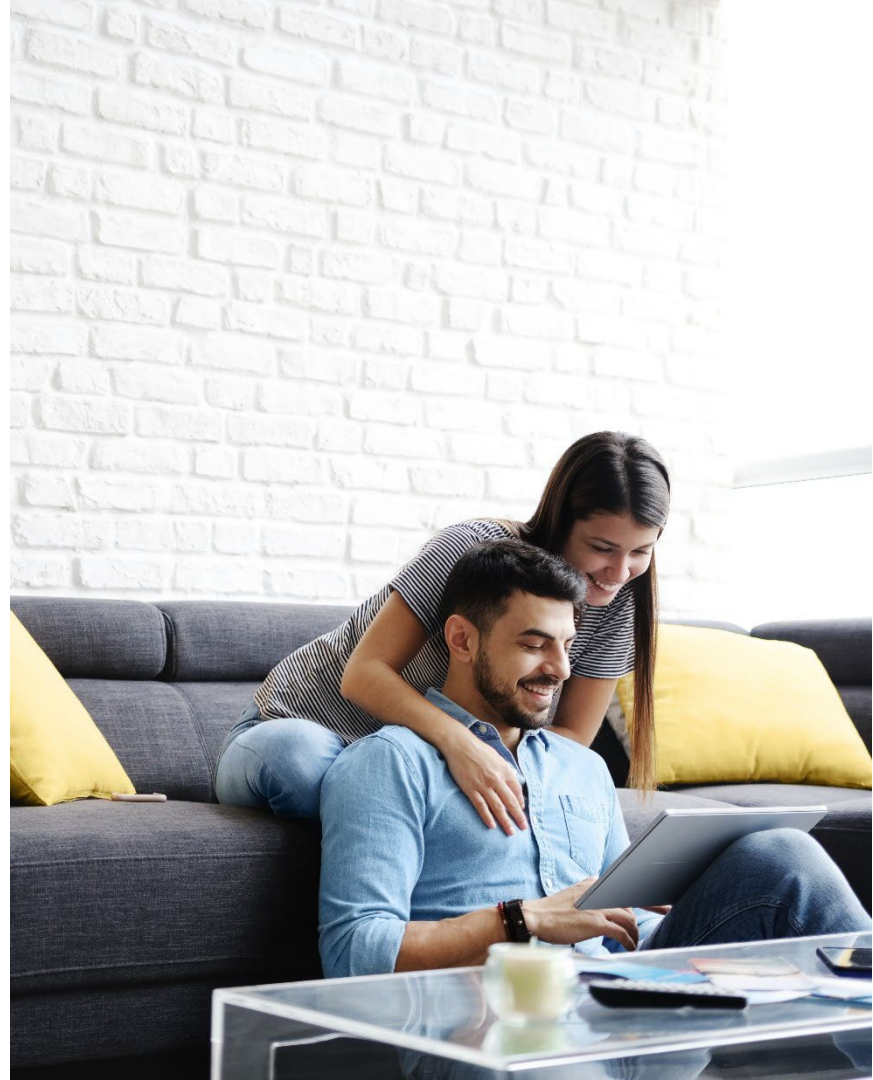


# Submitting a claim

HealthEquity requires supporting documents to be uploaded in the portal to process a claim.

- ✓ Recipient's name
- ✓ Name of the service provider (retail, organization, fitness facility)
- ✓ Description of service or items
- ✓ Payment/purchase amount (cost)
- ✓ Service/purchase date/period

\*A receipt form will be located on the Human Resources page at [CCSDNM.org](http://CCSDNM.org)



# Member Portal Demo

# Questions?

If you need assistance, please contact:

- 877.924.3967 | [HealthEquity.com/wageworks](https://HealthEquity.com/wageworks)
- Marlena Harvey, Phone: 505.598.1018 ex:10126 or 505.419.9212 email: [harvm@centralschools.org](mailto:harvm@centralschools.org)
- Arielle John, Phone: 505.598.1018 ex: 10126 or 505.629.8161 email: [johnar@centralschools.org](mailto:johnar@centralschools.org)

You may also visit the CCSD website at:

<https://www.ccsdnm.org/HealthWellnessReimbursementProgram.aspx>

